

AGENDA
REGULAR MEETING OF THE PERRY CITY COUNCIL
July 5, 2016
6:00 P.M.

1. Call to Order: Mayor Pro Tempore Randall Walker, Presiding Officer.
2. Roll.
3. Invocation and Pledge of Allegiance to the Flag: Mayor Pro Tempore Randall Walker
4. Community Partner(s) Update(s):
5. Appointments to Boards, Authorities and Commissions. Mayor Pro Tempore Randall Walker
 - 5a. Consider appointments to WRATS Citizens Advisory Committee to replace Calvin Middlebrooks and Joe Hamilton.
6. Citizens with Input.
7. Public Hearing: Mayor Pro Tempore Randall Walker

The purpose of this Public Hearing is to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. Sec. 36-67A-3 (c).

- 7a. Petition for Re-zoning & Annexation Application No. R-16-01. Applicant, Teramore Development LLC request to rezone and annex 5.30 acres from Houston County R-1 & C-1 Districts to City of Perry C-2, General Commercial District. The property is located in the northwest corner of Hwy 41 North and Mack Thompson Road.
8. Consent Agenda Items: Mayor Pro Tempore Randall Walker
 - 8a. Council's Consideration – Minutes of the June 20, 2016 work session, June 21, 2016 pre council meeting and June 21, 2016 council meeting. *(Council Member Bynum-Grace was absent from the June 20th and 21st meetings)*
9. Old Business: Mayor Pro Tempore Randall Walker
 - 9a. Ordinance(s) for Second Reading(s) and Adoption:
 1. **Second Reading** of an ordinance establishing a daily fee for violating the City's exterior building requirements.
10. Any Other Old Business Matters: Mayor Pro Tempore Randall Walker
 - 10a. Mayor Pro Tempore Randall Walker
 - 10b. Council Members

- 10c. City Manager Lee Gilmour
- 10d. City Attorney David Walker

11. New Business: Mayor Pro Tempore Randall Walker

11a. Matters referred from July 5, 2016 pre council meeting.

11b. Ordinance(s) for First Reading(s) and Introduction:

- 1. **First Reading** of an ordinance rezoning 5.30 acres from Houston County R-1 & C-1 Districts to City of Perry C-2, General Commercial District. The property is located in the northwest corner of Hwy 41 North and Mack Thompson Road.
(No action required by Council).
- 2. **First Reading** of an ordinance annexing 5.30 acres from Houston County R-1 & C-1 Districts to City of Perry C-2, General Commercial District. The property is located in the northwest corner of Hwy 41 North and Mack Thompson Road.
(No action required by Council).

11c. Resolution(s) for Consideration and Adoption:

- 1. Resolution amending the City of Perry Fee Schedule.

11d. Award of Bid(s):

- 1. Bid No. 2016-30 Washington Street Sidewalk and Lighting Project

11e. Authorize proceeding with Perry Parkway form based zoning district.

12. Department Head Items.

13. Council Members Items:

14. General Public Items:

15. Mayor Items:

16. Adjourn.



Where Georgia comes together.
Department of Community Development

*Public Hearing
July 5, 2016
Tuesday @ 6:00 PM*

June 14, 2016

The Honorable James E. Faircloth, Jr.
Perry City Council
Post Office Box 2030
Perry, Georgia 31069

Re: Rezoning and Annexation Application #R-16-01
Northwest Corner of Hwy 41 North & Mack Thompson Road

Dear Mayor and Council:

On June 13, 2016 the Perry Planning Commission reviewed the above referenced petition for a rezoning and annexation request as submitted by Teramore Development, LLC.

The request was for the rezoning and annexation of 5.30 acres from Houston County R-1 and C-1 Districts to City of Perry C-2, General Commercial District.

The Perry Planning Commission recommended approval of the application as submitted.

Sincerely,



Jacob W. Poole, Chairman
Perry Planning Commission

JWP/cs

STAFF REPORT

CASE NUMBER: R-16-01

APPLICANT: Teramore Development LLC

REQUEST: Rezone and annex two tracts from Houston County R-1 & C-1 to City of Perry C-2

LOCATION: Northwest Corner of Hwy 41 North and Mack Thompson Road. HC 30A-12 and 13. There are no current street addresses for Tract 13 and 14 of Ruzza Estate.

ADJACENT ZONING/LANDUSES:

Parcel: Tract 13 HC C-1; Tract 14 HC- RAG	Vacant Land
North: HC C-2	Vacant Land
South: HC C-2	Night Club
East: City of Perry C-2 and HC RAG	Vacant Land/ Single Family
West: HC RAG	Vacant Land

STANDARDS GOVERNING ZONE CHANGES:

1. *The suitability of the subject property for the zoned purposes. The property is currently zoned Houston County C-1 and Houston County RAG. The area is transitioning and has commercial across Mack Thompson Rd. There is a vacant tract in the City on the East side of Hwy 41 that is zoned C-2. There is a Houston County C-2 zoning on the adjacent Northern tract.*
2. *The extent to which the property values of the subject property are diminished by the particular zoning restrictions. Staff believes the current zoning does diminish the property values. Without annexation and rezoning the property will not be able to connect to City utilities. Without those utilities development of the property will continue to linger.*
3. *The extent to which the destruction of property values of the subject property promotes the health, safety, morals or general welfare of the public. The destruction of property values does not promote public welfare.*
4. *The relative gain to the public as compared to the hardship imposed upon the individual property owner. The public will be provided a closer place to shop. If approved there will be no hardship to the owner. If the property is not rezoned and annexed there will be no development.*
5. *Whether the subject property has a reasonable economic use as currently zoned. The tract currently zoned C-1 has reasonable use however the tract zoned RAG does not afford a reasonable use for a dwelling given the adjacent property is being used as a night club.*
6. *The length of time the property has been vacant as zoned considered in the context of land development in the area in the vicinity of the property. The property has been vacant for twenty plus years.*

7. *Whether the proposed rezoning will be a use that is suitable in view of the uses and development of adjacent and nearby property.* There are currently two commercial uses in close proximity which are the nightclub and a commercial repair garage. The vacant land to the East is currently zoned City of Perry C-2. The proposed use is suitable to the surrounding area.
8. *Whether the proposed rezoning will adversely affect the existing use or usability of adjacent or nearby property.* The proposed rezoning should not adversely affect the nearby properties. The proposed rezoning is not expected to affect the usability of nearby properties. The surrounding uses will be able to continue.
9. *Whether the zoning proposal is in conformity with the policies and intent of the land use plan.* The Character Area Map from 2007 depicts this area as Suburban Residential. In October of 2007 a large tract on the East side of Hwy 41 and Langston Road and HWY 41 intersection was rezoned to City of Perry C-2. This area around the Langston Road and is not developing as Urban Residential as depicted by the 2007 Character Map.
10. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.* The proposal will allow the development to be served with sanitary sewer instead of septic tank and should result in a section of an unpaved street being improved.
11. *Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.* The applicant requested annexation to connect to City utilities. The City does not allow connection without annexation.

STAFF CONCLUSIONS:

The applicant wants to rezone and annex two tracts comprising a total of 5.30 acres from Houston County RAG and C-1 to City of Perry C-2. The use will be commercial retail sales. The applicant needs to connect to City utilities to make this a viable development. Staff feels the lot size and proposed use is appropriate for the area.

Staff has no objections to the C-2 rezoning and annexation.



City of Perry Zoning Review

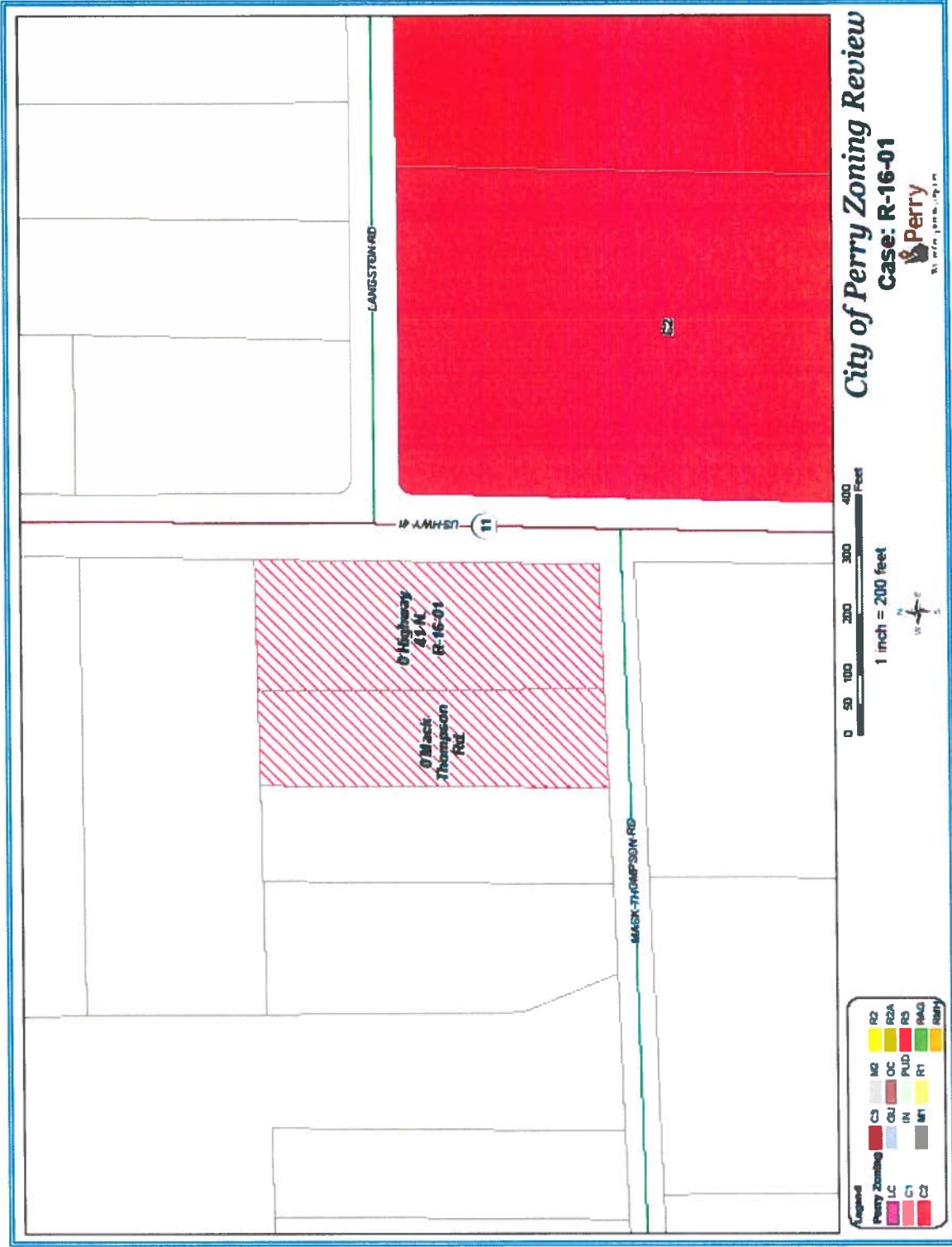
Case: R-16-01



1 inch = 200 feet



Perry Zoning	
LC	OC
C1	IN
C2	M1
C3	M2
GU	GU
IN	IN
M1	M1
M2	M2
OC	OC
PUD	PUD
R1	R1
R2	R2
R2A	R2A
R3	R3
RAG	RAG
RIMH	RIMH







MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
June 20, 2016
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Presiding Officer, called to order the work session meeting of Perry City Council held June 20, 2016 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth Jr.; Mayor Pro-Tempore Randall Walker and Council Members Robert Jones, Riley Hunt, Willie King and William Jackson.

Elected Official Absent: Council Member Phyllis Bynum-Grace

Staff: City Manager Lee Gilmour, Attorney David Walker and Recording Clerk, Nancy Graham

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Brenda King – Director of Administration, Kevin Dye – Director of Leisure Services, Decius Aaron - Director of Public Works, Robert Smith – Economic Development Director, Fire Marshal David Stanton and Battalion Chief Robbie Rowell – Fire and Emergency Services Department and Catherine Edgemon – Main Street Coordinator.

Guest(s)/Speaker(s): Mr. Steve Dickerhofe, Ms. Terre Walker, Ms. Peggy Jerles, Mr. Bill O’Neal, and Ms. Becky Powell

Press: Jake Jacobs – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Robins 2016 Air Show presentation – Mr. Gary Garrard and Mr. Eddie Wiggins. Mr. Garrard nor Mr. Wiggins were present. Item postponed until they are able to attend.

3b. Presentation relative to economic development success programs – Mayor Pro Tempore Randall Walker and Robert Smith: Mr. Smith presented an overview to Mayor and Council relative to the 2016 Heart and Soul Tour that he, Mr. Gilmour and Mayor Pro Tempore Walker participated in. The tour included Duluth and Gainesville Georgia and Greenville, South Carolina. The purpose of the tour was to network with other elected officials and city staff to see what other communities are doing relative to economic development.

3c. Presentation relative to improvements to Andrew Heights neighborhood park – Mr. K. Dye: Mr. Dye presented to Mayor and Council proposed improvements to Andrew Heights neighborhood park.

- 3d. Presentation of a proposal for a splash pad at Creekwood Park: Mr. Dickerhofe presented to Mayor and Council the concept plan of the Creekwood Park splash pad. He covered the development of a splash pad, renovation of the existing building, ADA improvements, along with other improvements. The presentation was followed by a question and answer session.
- 3e. Authorize form-based code zone study for a portion of Perry Parkway – Mr. L Gilmour: Mr. Gilmour referred Mayor and Council to the memo dated June 14, 2016 relative form-based zoning districts. Council concurred to authorize the Planning Commission to proceed with the preparation of the form-based districts for the Perry Parkway corridor between Main Street (US 341S) and Thompson Road.
- 3f. Consider use of Public Works service request app – Mr. Aaron: Mr. Aaron requested Mayor and Council consider a service request app (SeeClickFix) for Public Works. After a question and answer session, Mr. Gilmour advised that he would provide Council a comparison for their review.
- 3g. Consider extension of fire protection services – Mr. L. Gilmour. Mr. Gilmour referred Mayor and Council to memo dated June 9, 2016 advising Mayor and Council of the Houston County Board of Commissioners' request for the City to consider providing fire protection services to certain areas of the unincorporated county. After discussion, it was the consensus of Council not to proceed until they have the answers to the questions Mr. Gilmour raised in the memo.
- 3h. Consider authorizing demolition of former Mt. Galilee Church at Rotary Centennial Park – Mr. L Gilmour: Administration recommended that Council authorized the demolition of the former Mt. Galilee Church. Council concurred with Administration's recommendation proceed with the demolition of the former Mt. Galilee Church at Rotary Centennial Park on Martin Luther King Jr. Drive.

4. Other Business/Supplemental Agenda:

- 4a. Discussion regarding the impact of fee increases – L. Gilmour: Mr. Gilmour reviewed with Mayor and Council projected revenue increases and removal impact as outlined in the June 17, 2016 memorandum provided.

5. Council Member Items:

Council Members Hunt, Jones and Jackson had no report.

Council Member King requested an update on Westwood Trailer Park. Attorney Walker advised there is not an update.

Mayor Pro Tempore Walker asked Council to reconsider funding the engineering work for the tennis courts at Barber Calhoun Park and make a decision at the next regular council meeting.

6. Department Heads Items:

Fire Marshal Stanton, Mr. Smith and Ms. Edgemon had no reports.

Ms. King advised that voice mail is still not working on the phone system but is currently being worked on.

Battalion Chief Rowell asked for Council's approval for the fire department to use the former Mt. Galilee Church for training before it is demolished. Council concurred to allow the fire department to use the Mt. Galilee Church for training if the building is stable and safe to do so.

Mr. Dye advised Mayor and Council of the upcoming Community Water Battle, July 2, 2016 at Rozar Park at 1:00 p.m. and he also thanked everyone for their support at the reception for the trail grant.

Mr. Aaron advised three (3) employees had passed their CDL exam. He also stated that Public Works was awarded \$50,000 from the supplemental LMIG funding. Mr. Gilmour advised that he will meet with Mr. Aaron to prioritize how it is spent.

Chief Lynn advised Officer Chris Davis completed the Academy and will start his field training program tomorrow.

Mayor Faircloth advised the following:

- Luncheon for Chief Gray, June 21, 2016 at Davis Farm Station.
- Pre Council Meeting at 5:00 p.m. followed by the Council Meeting at 6:00 p.m.
- Retirement Reception for Ralph Nix, MGRC on June 22, 2016 from 4:00 – 7:00 p.m.
- Perry Chamber of Commerce - Business After Hours will be at the Walker Insurance Agency at 5:30 p.m. on June 23, 2016.
- Friday begins the Georgia Municipal Association Annual Meeting in Savannah, Georgia.
- The 4th of July kickoff celebration – Chamber's Independence Parade on June 26, 2016.

7. Adjourn: There being no further business to come before Council in the work session meeting held on June 20, 2016, Council Member King motioned to adjourn at 6:55 p.m.; Mayor Pro Tempore Walker seconded the motion and it carried unanimously.

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
June 21, 2016
5:00 P.M.

1. Call to Order: Mayor Pro-Tempore Randall Walker, Presiding Officer, called to order the pre council meeting of the Perry City Council held June 21, 2016 at 5:00 p.m.

Mayor James E. Faircloth assumed his duties at 5:02 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore Randall Walker; Council Members Willie King, William Jackson, Robert Jones and Riley Hunt.

Elected Official(s) Absent: Council Member Phyllis Bynum-Grace

Staff: City Manager Lee Gilmour, City Attorney David Walker, and Recording Clerk, Cyndi Houser

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Kirk Crumpton – Fire and Emergency Services Department, Fire Marshal David Stanton – Fire and Emergency Services Department, Robert Smith – Economic Development Director, Brenda King – Administrative Services Director, and Kevin Dye – Director of Leisure Services

Guest(s)/Speaker(s): Ms. Brooke Newby

Media: Jake Jacobs – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of June 21, 2016 council meeting agenda.

4a. Appointment to the Perry Public Arts Commission Mr. Jackson stated he would be presenting a name.

4b. Consider appointments to WRATS Citizens Advisory Committee to replace Calvin Middlebrooks and Joe Hamilton. There were no names to be presented. Mayor Faircloth requested this item remain on the agenda until the appointments were filled. He also asked that Administration send a representative to any meetings until such appointments are filled.

7a. Second Reading of an ordinance adopting FY17 Operating Budget for the City of Perry. Mayor Faircloth asked for any concerns from Council. He then recommended the ordinance be approved with point 4 of the first responder vehicle recommendation be removed. Council concurred with this suggestion.

9a. Matters referred from June 20, 2016 work session and June 21, 2016 pre council meeting.

1. Approve hiring of a design consultant for Calhoun Park tennis courts improvements. Mr. Gilmour explained the consultant would prepare the specifications for a bid package for the proposed improvements.

9c. Resolution(s) for Consideration and Adoption:

1. Resolution amending the City of Perry Fee Schedule. Mr. Gilmour explained this provides for a fine for those hotel/motel owners not submitting their hotel/motel tax remittance in a timely manner.
2. Resolution establishing municipal court civil code enforcement fine collection process. This establishes a method for collection of unpaid fines after all other processes have been exhausted.

4. Other Business/Supplemental Agenda:

- 4a. Discussion of Council's July 4th work session. Mayor Faircloth noted the next regularly scheduled work session falls on July 4th. Based on Council's discussion, it was determined the work session would be canceled. In the event there was urgent business to come before Council, it would be rescheduled.

5. Department Head Items

Mr. Dye announced the Leisure Services Department has set up a water battle between the Fire Department and other groups on July 2nd. Everyone is invited. Mr. Dye also requested permission to place an ad in the Houston Home Journal. It was the consensus of Council to proceed with placing an ad to include a notation that donations will be accepted for other programs sponsored by Leisure Services Department.

Chief Crumpton stated that the 8th sequel of the movie "Fast & Furious" was currently being filmed at the Guardian Center.

6. Council Member Items:

No reports from Council Members Jackson, King, Hunt, Jones and Walker.

Attorney Walker introduced Ms. Brooke Newby the newest attorney in his office and stated she will be working closely with him and Matthew Hulbert.

Mr. Gilmour reminded Council of the memo he sent to them regarding the ranking and status of the area schools which serve Perry residents. He then inquired if they would like a representative from the school administration to speak to Council about this report. Council agreed with this suggestion.

Mr. Gilmour advised that the Planning Commission is concerned about the number of used car lots that are not in compliance with the code which states that 90% of the lot should be paved. Currently there are no dealerships which are grandfathered as none were in existence before 1986 when the Perry Land Development Ordinance went into effect. After a short discussion it was the consensus of Council to proceed with enforcement of the code.

7. Adjournment: With no other business to come before Council, the pre council meeting held June 21, 2016 Council Member Jackson motioned to adjourn the meeting at 5:31 p.m.; Council Member Jones seconded the motion and it carried unanimously.

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
June 21, 2016
6:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the regular meeting of the Perry City Council held June 21, 2016 at 6:00 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore Randal Walker and Council Members William Jackson, Willie King, Robert Jones and Riley Hunt.

Elected Official(s) Absent: Council Member Phyllis Bynum-Grace

Staff: City Manager Lee Gilmour, City Attorney David Walker and Recording Clerk, Cyndi Houser

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Battalion Chief Kirk Crumpton and Fire Marshal David Stanton – Fire and Emergency Services Department, Brenda King – Director of Administration and Kevin Dye - Director of Leisure Services.

Guest(s)/Speaker(s): Mr. Penrose Wolf and Ms. Brooke Newby.

Media: Jake Jacobs, Houston Home Journal and Chris Rogers, ComSouth 100

3. Invocation and Pledge of Allegiance to the Flag: Council Member Jones rendered the invocation and Council Member King led the pledge of allegiance to the flag.

4. Appointments to Boards, Authorities and Commissions. Mayor James E. Faircloth, Jr.

4a. Appointment to the Perry Public Arts Commission: Council Member Jackson announced the appointment of Ms. Joy Wimberly to the Perry Public Arts Commission.

4b. Consider appointment(s) to WRATS Citizens Advisory Committee to replace Calvin Middlebrooks. No names were presented; Mayor Faircloth stated this item will remain on the agenda until appointments are filled. He also requested a temporary representative be sent to any meetings until the appointments are filled.

5. Citizens with Input.

None

6. Consent Agenda Items: Mayor James E. Faircloth, Jr.

6a. Council's Consideration – Minutes of June 6, 2016 work session, June 7, 2016 pre council meeting and June 7, 2016 council meeting. Council Member Jackson motioned

to accept the minutes as submitted; Council Member King seconded the motion, and the motion carried with Council Member Jones abstaining as he was absent June 6th and 7th.

6b. Resolution(s) for Consideration and Adoption

1. Adopted Resolution 2016-24 accepting the maintenance of certain infrastructure at Sanford Place Phase 3, Section 2 of The Woodlands of Houston.
2. Adopted Resolution 2016-25 accepting maintenance of certain infrastructure at The Woodlands of Houston Phase 1 Section 2.
3. Adopted Resolution 2016-26 accepting maintenance of certain infrastructure at Blackhawk Reserve Phase 1 Section 2 at Grand Reserve.

Mayor Pro Tempore Walker moved to adopt said resolutions as submitted. Council Member Hunt seconded the motion and it carried unanimously.
(Resolutions 2016-24, 2016-25 and 2016-26 have been entered into the City's official book of record.)

7. Old Business: Mayor James E. Faircloth, Jr.

7a. Ordinance(s) for Second Reading and Adoption:

1. **Second Reading** of an ordinance adopting FY17 Operating Budget for the City of Perry.

Adopted Ordinance 2016-06 approving the FY17 Operating Budget for the City of Perry, but not including point 4 of the first responder services vehicle. Council Member Jones moved to approve the FY17 Operating Budget for the City of Perry, but not including point 4 of the first responder services vehicle. Council Member Jackson seconded and the motion carried unanimously.
(Ordinance 2016-06 has been entered into the City's official book of record.)

8. Any Other Old Business Matters:

- 8a. Mayor James E. Faircloth, Jr – None
- 8b. Council Members – None
- 8c. City Manager Lee Gilmour – None
- 8d. City Attorney David Walker - None

9. New Business: Mayor James E. Faircloth, Jr.

9a. Matters referred from June 20, 2016 work session and June 21, 2016 pre-council meeting.

1. Approve hiring of a design consultant for Calhoun Park tennis courts improvements.

12. General Public Items:

None

13. Mayor Items:

- A retirement party for Mr. Ralph Nix of the Middle Georgia Regional Commission will be June 22, 2016 from 4-7 pm at the Commission office.
- Business after Hours will be Thursday at Senator Walker's insurance office beginning at 5:30 pm.
- June 24-27, 2016 elected officials and Administration will be attending the GMA Convention in Savannah, GA.
- June 26, 2016 will be the Perry Chambers Independence Parade beginning at 6 pm with Mr. Penrose Wolf as the Grand Marshall followed by music and fireworks at the Georgia National Fairgrounds. Mayor Faircloth acknowledged Mr. Wolf's presence at the meeting and gave him an opportunity to say a few words.

Mayor Faircloth entertained a motion to cancel the next regularly scheduled work session which falls on July 4th. Mayor Pro Tempore moved to cancel the July 4th work session because of the holiday and re-schedule only if needed. Council Member King seconded the motion and it carried unanimously.

14. Adjourn: There being no further business to come before Council in the regular council meeting held June 21, 2016, Council Member Hunt motioned to adjourn at 6:26 p.m.; Council Member King seconded the motion and it carried unanimously.

City of Perry

Ordinance Review Check List for Second Reading

_____ City Attorney (Ordinance was prepared by Mr. Walker)

 6/1< City Manager

_____ Department Head

Notes:

**AN ORDINANCE
TO AMEND THE CODE OF ORDINANCES TO
PROVIDE FOR A FINE AMOUNT
FOR CERTAIN CODE VIOLATIONS**

WHEREAS, there is a need to provide a code violation fine amount;

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY
HEREBY ORDAINS** that:

Section 1 Chapter 5 Buildings and Building Regulations, Article III Exterior Property Areas, Section 5-34 Penalties, the first sentence is amended to read:

“A violation of any section in this article shall subject the violator to a fine of \$100.00/day/offense.”

SO ORDAINED THIS _____ DAY OF JUNE 2016.

CITY OF PERRY

By: _____
JAMES E. FAIRCLOTH, JR., MAYOR

City Seal

Attest: _____
ANNIE WARREN, CITY CLERK



Where Georgia comes together.

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager *LG*
DATE: June 28, 2016
RE: Amending the City of Perry Fee Schedule

The proposed resolution amends the City of Perry Fee Schedule to:

1. Incorporate the recommended fee changes in the Fire Protection District Special Revenue Fund, Solid Waste System Revenue Fund, Gas System Revenue Fund and Stormwater Utility District Revenue Fund per the recommended FY2017 budget.
2. Adjust other fees by two (2) percent per standard City practice.
3. Incorporate the tax penalty/interest changes mandated by House Bill 960.

**A RESOLUTION
TO AMEND THE CITY OF PERRY
FEE SCHEDULE**

WHEREAS, the Council has adopted the 2017 Operating Budget for the City of Perry; and

WHEREAS, the Budget specifies certain fee adjustments; and

WHEREAS, the Council amends its fee schedule on an annual basis as a matter of good management;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY HEREBY RESOLVES that the City of Perry Fee Schedule is amended as shown in Exhibit A hereby made a part of this resolution.

SO RESOLVED THIS _____ DAY OF JULY 2016.

CITY OF PERRY

By: _____
JAMES E. FAIRCLOTH, JR., MAYOR

City Seal

Attest: _____
ANNIE WARREN, CITY CLERK

Exhibit A

**CITY OF PERRY
FEE SCHEDULE**

A. Licenses and Permits

1. Alcoholic Beverage Licenses

a.	Malt package sales/consumption	\$ 550.00/yr 275.00/½ yr
b.	Wine package sales/consumption	\$ 550.00/yr 275.00/½ yr
c.	Distilled spirits package sales	\$3,500.00/yr 1,750.00/½ yr
d.	Malt, wine, distilled spirits package sales	\$4,100.00/yr 2,000.00/½ yr
e.	Distilled spirits consumption	\$5,000.00/yr 2,500.00/½ yr
f.	Malt, wine, distilled spirits consumption	\$5,000.00/yr (1) 2,500.00/½ yr
g.	Caterer License	\$ 340.00/yr 170.00/½ yr
	1. Special Event Alcoholic Beverage License	\$ 50.00/event (1)
h.	Manager/Franchise	
	1. Manager Transfer	\$ 125.00/each
	2. New Manager	110.00/each
i.	Wholesale Alcohol Beverage License	
	1. Malt packages sales	\$ 125.00/yr 60.00/½ yr
	2. Wine package sales	\$ 125.00/yr 60.00/½ yr
	3. Distilled spirits package sales	\$ 900.00/yr 450.00/½ yr

4.	Malt, wine, distilled spirits package sales	\$ 1,000.00/yr 500.00/½ yr
j.	Administrative Fee	\$ 35.00/each
k.	Special event alcoholic beverage permit	\$ 107.00/per permit
l.	Brown bagging permit	
	Daily (limit three (3) consecutive days)	\$ 54.00/each
	Annual	\$ 215.00/yr 107.00½ yr
2.	<u>Occupational Business License</u>	
a.	Administrative Fee	\$ 35.00/each
b.	Financial Institutions	\$1,550.00/minimum
c.	Insurance Companies/Agents	\$ 75.00/business (1)
d.	Other business	
1.	Employees 1-2	\$ 95.00/business
2.	Employees 3-9	\$ 85.00 plus 22.00 for each employee over 2
3.	Employees 10-99	\$ 240.00 plus 17.00 for each employee over 9
4.	Employees 100-499	\$1,540.00 plus 8.00 for each employee over 99
5.	Employees 500 – up	\$3,090.00 plus 4.00 for each employee over 499 <i>Maximum charge \$3,900.00</i>
e.	Transient business permit	\$ 240.00/each/yr 120.00/each/½ yr
f.	Vehicle for hire license	\$ 78.00/yr (plus business license)
g.	Pawn broker license	\$ 78.00/yr (plus business license)
h.	Professional business license	\$ 165.00/yr
i.	Closing-out Sale & Existing business license	

- | | | |
|----|---------------------------------------|---------------|
| 1. | Period not to exceed thirty (30) days | \$ 41.00/each |
| 2. | Period not to exceed sixty (60) days | 72.00/each |
| 3. | Period not to exceed ninety (90) days | 100.00/each |
- j. Closing-out Sale non-existing business license
- | | | |
|----|---------------------------------------|----------------|
| 1. | Period not to exceed thirty (30) days | \$ 550.00/each |
| 2. | Period not to exceed sixty (60) days | 1,100.00/each |
| 3. | Period not to exceed ninety (90) days | 1,700.00/each |
- k. Additions to Inventory Business License
- | | | |
|----|---------------------------------------|-------------|
| 1. | Period not to exceed thirty (30) days | 144.00/each |
| 2. | Period not to exceed sixty (60) days | 275.00/each |
| 3. | Period not to exceed ninety (90) days | 420.00/each |
- l. Adult Business License
- | | | |
|----|---------------------|----------------|
| 1. | Adult use | \$ 1,800.00/yr |
| 2. | Manager license | 78.00/yr |
| 3. | Entertainer license | 78.00/yr |
| 4. | Server license | 78.00/yr |
- m. Barber, Beautician, Manicurist, Massage Technician
- | | | |
|--|---------------|-------------|
| | Self-employed | \$ 88.00/yr |
|--|---------------|-------------|
- n. Produce stands business license
- | | | |
|--|--|------------------|
| | | \$ 92.00/each/yr |
| | | 46.00/each/½ yr |
- o. Septic waste contractor permit
- | | | |
|--|--|---------------|
| | | \$ 154.00/yr |
| | | \$ 77.00/½ yr |
- p. Solicitor
- | | | |
|----|----------|----------------|
| 1. | Permit | \$ 122.00/each |
| 2. | ID Badge | 3.50/each |
3. Non-Business Permits
- a. Structure Permits
- | | | |
|----|---|--|
| 1. | Valuation Schedule | |
| | (a) \$0.00 - \$15,000.00 | |
| | \$45.00 for the first \$2,000 plus | |
| | \$6.10 for each additional thousand | |
| | or fraction thereof, to and including | |
| | \$15,000.00 | |
| | (b) \$15,000.01 - \$50,000.00 | |
| | \$140.00 for the first \$15,000.00 plus | |
| | \$6.10 for each additional thousand | |

or fraction thereof, to and including
\$50,000.00

- (c) \$50,000.01 - \$100,000.00
\$355.00 for first \$50,000.00 plus
\$5.10 for each additional thousand
or fraction thereof, to and including
\$100,000.00
- (d) \$100,000.01 - \$500,000.00
\$600.00 for the first \$100,000.00 plus
\$4.10 for each additional thousand
or fraction thereof, to and including
\$500,000.00
- (e) \$500,000.01 –
\$2,200.00 for the first \$500,000.00 plus
\$3.10 for each additional thousand
or fraction thereof

2. Valuation Rates

- (a) New construction and additions
\$78.00/square foot of heated space
- (b) Renovations/Alterations
\$40.00/square foot of heated space
- (c) Other uses
Estimated cost unless otherwise noted
in fee schedule

3. Minimum Permit Amounts

- (a) New Structure \$45.00/each
 - (b) Renovations/Alterations \$45.00/each
 - (c) Accessory Building \$61.00/each
 - (d) Building Addition
 - Residential \$122.00/each
 - Commercial \$500.00/each
- b. Curb cut permit \$ 55.00/each
- c. Moving structure permit \$ 55.00/each
- d. Demolition structure permit \$ 122.00/minimum each
- e. Manufactured Structures
- 1. Single-wide \$ 110.00/each
 - 2. Double-wide \$ 143.00/each
- f. Soil Erosion Permit
- 1. Georgia Department of Natural Resources
Environmental Protection Division \$ 40.00/disturbed acre (1)

2.	Local issuing authority	40.00/disturbed acre (1)
g.	Mass Gathering Permit	\$ 55.00/each
h.	Parade Permit	\$ 145.00/each
i.	Swimming pool permit	
1.	Private above ground swimming pool	\$ 78.00/each
2.	Private below ground swimming pool	110.00/each
3.	Public swimming pool	210.00/each
j.	Portable/Temporary sign permit	\$ 50.00/each
k.	Sanitary dumping permit	\$ 50.00/each
l.	Fishing Permit (0-16 years and 65+ exempt)	
	Annual	\$ 50.00/year
	Daily	12.25/day
m.	Bingo Permit	\$ 50.00/year
n.	Block Party Permit	\$ 78.00/each
o.	Tree Removal permit	\$ 50.00/each
	<i>(Note: Homeowners/residential owners exempt from permit requirements for removal of pines.)</i>	
p.	After hours cemetery access permit	\$ 143.00/each
q.	Fire Safety Permits	
	Fireworks Sale Location	\$ 536.00/each
	New Business Locations	\$ 66.00/each
	Burn Permit-Commercial	\$ 133.00/each
	Blasting Permit	\$ 98.00/each
	Hazardous Materials Permits	\$ 133.00/each

B. Charge for Services

1.	General	
a.	Planning and Zoning	
1.	Rezoning Request	
a.	Residential	\$ 120.00 plus \$14.25/acre (maximum \$1,420.00)

- b. Planned Development \$ 144.00 plus \$14.25/acre
(maximum \$2,500.00)
- c. Commercial/Industrial \$ 220.00 plus \$20.50/acre
(maximum \$2,700.00)
- d. Code Enforcement (Except Environmental)
 - 1. Violations (per site/year)
 - First Offense \$ 40.00
 - Second Offense \$ 66.00
 - Third Offense \$134.00
 - Plus mandatory Municipal Court appearance
 - 2. Environmental Violation Fees (per site/year)
 - a. Illegal dumping of solid waste
 - First Offense \$107.00
 - Second Offense \$189.00
 - Third Offense \$374.00
 - Plus mandatory Municipal Court appearance
 - b. Illegal dumping of sewage (City-wide/year)
 - First Offense \$134.00
 - Second Offense \$255.00
 - Third Offense \$500.00
 - Plus mandatory Municipal Court appearance
 - 3. Enforcement Activity
 - Actual City cost times 150%
 - plus 10% administrative cost
- e. Building Permit Re-inspection Fee
 - Third site visit/subsequent \$ 45.00 each
- 2. Variance/Special Exception \$ 78.00/each
- 3. Subdivision Review
 - a. Preliminary Plat Approval
 - 1. Residential
 - (a) Initial Submission
\$83.00/lot; minimum \$2,620/plat review
 - (b) Third and each subsequent review – actual
consultant cost plus five percent (5.00%).

2. Commercial/Industrial, Institutional

(a) Initial Submission

1-3 acres \$ 2,430
3.1 - + \$ 2,430 plus \$257.00 each
additional acre or portion thereof.
Maximum Charge \$6,900.

(b) Third – each subsequent review – actual
consultant cost plus five percent (5.00%).

4. Final Plat Proposal

\$40.00/subdivision plan plus recording cost if required.

5. Delinquent Certificate of
Appropriateness Fee

\$204.00/event

b. Printing/Duplicating

a. Copies

1-3 pages No charge
4 plus \$.10/page (1)

b. Zoning/land use maps \$ 10.25/plat
c. City Street Map 32.00/each
d. City Zoning Map 42.00/each
e. Perry Land Development Ord 32.00/each
Updates Subscription 26.00/year
f. Sign Ordinance 10.25/each
g. City Code of Ordinances 42.00/each
h. Tree Ordinance 10.25/each
i. CD-Rom Copies 32.00/per diskette

c. Election fees

Mayor \$ 360.00/election (1)
Council Member 198.00/election (1)

d. Delinquent Account Administration Fees

1. Accommodation Excise Tax \$ 25.50/account/month delinquent

2. Public Safety

a. Police Services

1. Accident reports

	First report/accident	No Charge
	Second and subsequent reports	\$ 9.20/each
2.	False alarms <i>(after 3 in twelve month period at same location)</i>	68.00/each
3.	Records	
	(a) Background check	13.00/each
	(b) Expungement	25.00/each (1)
4.	Miscellaneous	
	(a) Video tapes	29.00/tape
	(b) Photographs	6.10/each
	(c) Notarize	5.10/each
5.	Firearms Class Participant Fee	\$ 20.50/each/class
b.	Fire Services	
1.	False alarms <i>(after 3 in twelve month period at same location)</i>	\$ 68.00/each
2.	CPR Class	\$ 38.00/each
3.	Fire Safety Inspections	
	a) Construction Plan Review	
	Fire Suppression Review	\$ 120.00/each
	b) Inspections	
	First Inspection	No Charge
	First Follow-up	\$ 189.00/each
	Second Follow-up	\$ 189.00/each
	Each Subsequent Follow-up	\$ 189.00/each
	Non Single-family Residential Certificate of Occupancy	\$ 134.00/each
	Annual Fire Re-Inspection	
	First	No Charge
	First Follow-up	\$ 134.00/each
	Additional Subsequent Follow-up	\$ 189.00/each
	Fire Watch	
	Person/Hour	\$ 50.00/hour
	Apparatus/Hour	\$ 189.00/hour
	Special Events	\$ 134.00/each
	Tank Installation/Removal	\$ 134.00/each
4.	Fire Protection Service Fee	
	a. REU value	

Residential	\$ 19.40/ERU
Non-residential	12.87/ERU

b. Meter Maximums

1. Moderate Risk

	Non-Residential	Residential	
Single Meter	\$112/billing	1 unit	\$ 19.40/billing
Master Meter	\$225/billing	2-12 units	\$ 50.60/billing
		10-50 units	\$149.50/billing
		51-100 units	\$177.60/billing
		100+ units	\$714.8.00/billing

2. Significant Risk

Single Meter	\$237/billing
Master Meter	\$474/billing

3. Maximum Risk

Single Meter	\$293/billing
Master Meter	\$587/billing

3. Public Works Services

a. Mosquito Spraying Services	\$88.00/acre or parts thereof/visit
-------------------------------	-------------------------------------

4. Sanitation

a. Tire Disposal Fee

1. Car (16" and smaller)	\$ 6.10/each
2. Truck tire	8.20/each
3. Tractor/equipment	10.20 /each

b. Residential Solid Waste

1. Single-family dwelling	\$ 20.40/mth
2. Duplex dwelling	20.40/mth
3. Multi-family dwelling	20.40/mth
4. Extra totter	9.50/mth

c. Commercial, governmental, institutional, business or industrial

1. Single location	\$ 29.40/mth
2. Extra totter	9.50/mth
3. Special bulk collection fee	52.00/each

d. Business in residential areas

1. Single location	\$ 29.40/mth
2. Extra totter	9.50/mth

2. Meter Installation

a. New Service Connection

- 1. 1" Meter \$ 582.00/each
- 2. 1 ½" Meter 2,190.00/each
- 3. 2" Meter 2,410.00/each
- 4. Other Meter 110.00/plus cost of meter

b. Existing Service Meter Replacement

- 1. 1" Meter \$ 516.00/each
- 2. 1 ½ " Meter 2,126.00/each
- 3. 2" Meter 2,148.00/each
- 4. Larger Meter Actual meter cost
- 5. Meter box/lid 60.00

c. Tap and Service Connection

- 1. Connection charge plus \$560.00/each for 1" – 2" meters
- 2. Actual cost plus \$560.00/each other size meters.

d. Construction Replacement

- 1. Replace meter \$ 516.00/each
- 2. Replace meter box/lid 60.00/each

e. City Installation

Add \$60.00 to each meter cost

3. Service

- a. Base charge \$ 4.00/mo.(per unit served)
- b. Consumption
 - 1. Residential /Irrigation
 - 1- x units \$.3454/unit/billing

2. Service

a. Consumption

1)	Residential	0 -80 units	\$.7381/unit/billing
		80+ - units	.6066/unit/billing
2)	Industrial	0 – 2,300 units	.7381/unit/billing
		2,300+ - units	.6066/unit/billing
3)	Apt./Multiple	0 – 2,700 units	.7381/unit/billing
		2,700+ - units	.6066/unit/billing
4)	Sewer Outside	0 – 180 units	.7381/unit/billing
		180+ - units	.6066/unit/billing
5)	Commercial	0 – 180 units	.7381/unit/billing
		180+ - units	.6066/unit/billing
6)	Sewer Only	0 – 2,300 units	.7381/unit/billing
		2,300+ - units	.6066/unit/billing
7)	Hotels/Campgrounds	0 – 1,200 units	.7381/unit/billing
		1,200+ - units	.6066/unit/billing

b. No meter fee \$ 5.10/billing

3. Line Debt Repayment Charge

a. Northeast Outfall \$ 154.00/ERU

b. Macon Road
Sewer Inceptor \$ 265.00/ERU

4. Activation Fee

a. Residential \$ 78.00/each

b. Other
Average projected monthly usage
Minimum \$ 78.00/each

6. Natural Gas

a. Meter

1. Activation Fee (Non-refundable)

a. Residential \$ 76.00/each

b. Other use
Highest projected monthly usage minimum \$111.00.

c. Should current customer with an account in good standing desire to relocate or add additional service(s)

1. If there is a closing of one location and adding another within the system, no activation fee will be charged.

2. If the customer desires to add an additional account(s), and retain the current account, an activation fee will be \$25.50/account.

- 2. Reread \$ 35.00/each
- 3. Test 111.00/each
- 4. Installation

- a. Residential connection \$ 275.00/each
- b. Additional service line \$ 4.10/linear foot
- c. Commercial Connection \$ 275.00 or actual contractor cost whichever is greater for each tap

- 5. Customer Requested
 - a. Relocation \$ 111.00/each

b. Service

- a. Base charge \$ 7.60/month

b. Consumption

(MGAG market cost to City gate and .3706/ccf City distribution charge plus applicable sales tax.)

c. Other services

1. Reconnect Charge

- a. Business hours \$ 45.00/each
- b. Non-business hours 78.00/each

- 2. Meter Blockage Charge 45.00/each
- 3. Repeat visit 12.25/each
- 4. On/off charge 35.00/each

d. Gas Furnishings

1. Formula for Rebate

- Furnace/water heater /3rd appliance \$ 613.00/each
- Hydro-heater (combination furnace/water heater) 349.00/each
- Water heater 274.00/each
- Furnace 211.00/each
- Range, outdoor light, dryer, space heater, logs, fireplace 83.00/each

- Future drop (limit 2) 53.00/each
- 7. Cable Franchise
 - a. Application fee \$ 153.00/each
 - b. Franchise Fee 5% monthly subscriber cost
- 8. Animal Control/Shelter
 - a. Field Charges
 - 1. Impoundment
 - a. First Offense \$ 44.00/animal
 - b. Second Offense 75.00/same animal
 - c. Third and subsequent 139.00/same animal
 - 2. Pick-up fee 29.00/animal/incident
 - b. Shelter services
 - 1. Boarding \$ 14.25/animal/day
 - c. Dangerous Dog Registration \$ 344.00/annually
 - d. Animal Limit Variance Application Fee \$ 45.00/each
- 9. Other fees
 - a. Surety Bond for moving 224.00/each
(refunded after move)
 - b. Tax Enforcement
 - 1. Levy Papers \$ 12.25/each
 - 2. Tax Fi Fa
 - Recording cost \$ 14.25/each
 - Remove 12.25/each
 - 3. Tax Interest .542% per month of the tax amount
 - 4. Tax Penalty 5% after 120 days with an additional
5% after each successive 120 days to a
maximum of 20%

c.	Advertising		Actual cost
d.	Bad check fee		
	Administration	\$	30.00 (1)
	Financial Institute		5.00 (1)
e.	Cemetery fee		
	1. Purchase of Plot	\$	1,006.00/each
	2. Recording Fee		23.50/each
10.	Culture and Recreation		
a.	Youth Athletic Fees		
	1. Football		
	Participant	\$	102.00 / City resident participant 118.00 / Non-City participant
	2. Basketball		
	Age Group		
	5-6 years old	\$	41.00/participant
	7-12 years old		61.00/participant
	13 – 17 years old		71.00/participant
	3. Fall Soccer		
	Classification		
	U-6	\$	44.00/participant
	U-8 – up		67.00/participant
	4. Baseball/Softball		
	Age		
	T-Ball	\$	42.00/participant
	7-12 years old		72.00/participant
	5. Spring Soccer		
	Category		
	U6		
	New	\$	49.00/participant
	Spring Returnee		44.00/participant
	U8-up		
	New	\$	78.00/participant
	Spring Returnee		73.00/participant

- 6. Spring Basketball \$ 22.00/participant
- 7. Late Registration Fee \$ 11.00/each application

Note 1: Second family participant in same sport pays 75% of fee, third and remaining family participant per sport pays 50% of fee, if a City resident.

Note 2: Participants from families qualifying as indigent pay one half (1/2) the participant/sport program if a City resident.

- b. Program fee As set by Department of Leisure Services to cover costs.

- c. Adult Program Fee

- 1. Church League Softball \$420.00/team

- 11. Municipal Court
 - Court Costs \$38.00/case
 - Technology Fee 17.34/case

- 12. City of Perry Stormwater Utility District

- a. ERU Fee \$ 3.00/billing
 - b. Billing maximum \$300.00/billing

(1) Mandated per the State of Georgia

C. Miscellaneous Revenue

- 1. Rental Income

- a. James E. Worrall Community Center

- 1. Community Room/Kitchen

- Business Hours \$ -0-

- Day

- 1-4 hours \$112/event/day

- 5-8 hours 190/event/day

- Night

- 6:00 pm- 1:00 am \$678/event/day

- Deposit \$101/event

2.	Multi-Purpose room	
	Business Hours	\$ -0-
	Day	
	1-4 hours	\$ 80/event/day
	5-8 hours	107/event/day
	Night	261/event/day
	Deposit	\$152/event

3.	Gym	
	Business Hours	\$ -0-
	Day	
	1-4 hours	\$ 91/event
	5-8 hours	184/event
	Night	\$232/event

b. Rozar Park

1.	Pavilion	\$ 34.00/ hour
2.	Ballfield	
	- Day	\$ 17.30/hour
	- Night	24.50/hour
	- Tournament deposit	214.00/event
3.	Adult Soccer Field	\$ 39.00/hour 65.00/hour for tournament 166.00/deposit

c. Creekwood Park

1.	Pavilion	\$ 34.00/hour
2.	Ballfield	
	- Day	\$ 17.33/hr
	- Night	24.58/hr
	- Tournament deposit	\$ 214.00/event
3.	Pool	\$ 49.00/per event plus life-guard cost

d. Perry Arts Center

1.	Monthly rental	
	- Classroom 1/ Classroom 2/ Back room	\$147.00/month
	- Studio	43.00/month

- 2. Community Room (8-10 hrs) \$111.00/day
- 3. Main Hall
 - Day
 - 1-4 hours \$111/event/day
 - 5-8 hours 190/event/day
 - Night
 - 6:00 pm- 1:00 am \$678/event/day
 - Deposit \$101/event
 - Large Stage Set Up \$203.00
- 4. Sound System
 - Deposit \$ 51.00 / event
 - User Fee \$ -0-



MEMORANDUM

TO: Lee Gilmour, City Manager
FROM: Brenda King, Director of Administration
DATE: June 29, 2016
SUBJECT: Bid #2016-30

Description: Construct the Washington Street Sidewalk and lighting improvements including, but not limited to, removal of existing concrete sidewalk, relocation of existing light poles, installation of brick pavers and handicap ramps, and installation of new light poles, conduit, service panel, wiring, etc. for a complete installation.

FUND: 12 SPLOST

<u>Vendor</u>	<u>Bid Amount</u>
LaKay Enterprises Inc., Fort Valley, GA	\$213,781.50

Department and Engineer's recommendation: Award the bid in the amount of \$213,781.50 to LaKay Enterprises Inc.



Georgia Water & Environmental Services

1222 Main Street
Perry, GA 31069
(478) 235-0307
www.georgiawaterservices.com

June 17, 2016

Mr. Chad McMurrian
Lead Engineering Technician
City of Perry
11325 Brown Bridge Road
Covington, GA 30016

**RE: Washington Street Sidewalk and Lighting Improvements
Recommendation of Contract Award
GWES Project No. 033.02.2.15**

Dear Mr. McMurrian,

This letter shall serve as our Recommendation of Award of the contract for construction of the referenced project.

During advertisement of the project, bid solicitation included invitations to seven contractors:

1. LaKay Enterprises - Fort Valley, GA
2. LeClay, Inc. - Perry, GA
3. J&W Contracting - Unadilla, GA
4. JHC Corporation - Peachtree City, GA
5. T. Lake Environmental - Dublin, GA
6. Jones Land Development - Macon, GA
7. Strack, Inc. - Fayetteville, GA

After advertisement, sealed bids were received until 2:00 p.m., Thursday, June 9, 2013, at Perry City Hall, and thereafter publicly opened, read, and recorded. Bids were submitted by two contractors, LaKay Enterprises and T. Lake Environmental. We have examined the two submitted bids and determined that LaKay Enterprises (Contractor) is the low responsive bidder. Please refer to the attached *Official Bid Tab* for the project bid specifics.

In due diligence, GWES performed an evaluation of the completeness of the bids and on each contractor's capability to perform the work. Two issues were noted in the T. Lake Environmental bid package.

- T. Lake did not include a bid bond in their sealed bid package.
- T. Lake acknowledged receipt of Addendum No. 3, but they did not use the revised bid form in their sealed bid package.

Based on the problems with T. Lake Environmental's bid package, we suggest it is not complete and that LaKay Enterprises is the low responsive bidder.

Based on the Qualifications of Bidders required to be delivered with each proposal, the contractors supplied references at the request of GWES. As part of the evaluation, GWES contacted all references provided by LaKay Enterprises. The attached *Contractor's Reference Check* documentation includes detail of the references.

Based upon our evaluation, GWES finds no apparent reason to believe that LaKay Enterprises cannot complete the work satisfactorily within the 90 day project schedule.

We recommend that this project be awarded to LaKay Enterprises for the bid amount of \$213,781.50. This recommended amount includes one each of Item No. 7, 8, and 9 shown in the Official Bid Tab per the City's request for spare parts.

A Notice of Award is enclosed for your consideration and execution. Please return one (1) executed copy of the Notice of Award to us. We will forward the Notice of Award and contract documents to the Contractor for their execution.

If you have any questions or require additional information, please contact us.

Respectfully,

Georgia Water & Environmental Services, LLC.



Burke B. Murph III, PE, MBA
Managing Partner
478.235.0307

burke@georgiawaterservices.com

Attachments: Official Bid Tab
Contractor's Reference Check
Notice of Award

BID TABULATION
Washington Street Sidewalk and Lighting Improvements
PROJECT NUMBER: 033.02.2.15
BID DATE: June 9, 2016

	Quantity	Unit	BIDDERS			
			LaKay Enterprises		T. Lake Environmental	
			Unit Price	Item Total	Unit Price	Item Total
	1	LS	\$5,000.00	\$5,000.00	\$17,651.00	\$17,651.00
	1	Ea.	\$500.00	\$500.00	\$292.00	\$292.00
	0.1	Acre	\$2,000.00	\$200.00	\$3,500.00	\$350.00
	0.1	Acre	\$2,000.00	\$200.00	\$3,500.00	\$350.00
	189	L.F.	\$25.00	\$4,725.00	\$21.00	\$3,969.00
	180	L.F.	\$60.00	\$10,800.00	\$21.00	\$3,780.00
	7	Each	\$2,500.00	\$17,500.00	\$350.00	\$2,450.00
	3,043	S.F.	\$20.00	\$60,860.00	\$22.77	\$69,289.11
4 Mulberry)	3	Each	\$900.00	\$2,700.00	\$750.00	\$2,250.00
id 12' Pole w/ GFCI In Use Extra Duty Metal Cover Complete	8	Each	\$8,800.00	\$70,400.00	\$9,333.00	\$74,664.00
tal Cover complete	1	Each	\$5,000.00	\$5,000.00	\$5,250.00	\$5,250.00
and 12' Pole w/ GFCI In Use Extra Duty Metal Cover Complete	1	Each	\$6,380.00	\$6,380.00	No Bid	No Bid
	181	L.F.	\$5.00	\$905.00	\$23.33	\$4,222.73
	464	L.F.	\$6.00	\$2,784.00	\$4.67	\$2,166.88
	425	L.F.	\$4.00	\$1,700.00	\$3.50	\$1,487.50
	225	L.F.	\$4.50	\$1,012.50	\$4.08	\$918.00
	50	L.F.	\$5.00	\$250.00	\$3.50	\$175.00
	1	Each	\$5,500.00	\$5,500.00	\$5,833.00	\$5,833.00
ad	4	Each	\$850.00	\$3,400.00	\$875.00	\$3,500.00
	1825	L.F.	\$1.50	\$2,737.50	\$1.40	\$2,555.00
	625	L.F.	\$1.50	\$937.50	\$1.17	\$731.25
	1500	L.F.	\$1.50	\$2,250.00	\$0.93	\$1,395.00
Total Base Bid				\$205,741.50		\$203,279.47
id 12' Pole w/ GFCI In Use Extra Duty Metal Cover Complete	3	Each	\$4,800.00	\$14,400.00	\$5,135.00	\$15,405.00
	3	Each	\$2,750.00	\$8,250.00	\$2,917.00	\$8,751.00
	3	Each	\$490.00	\$1,470.00	\$519.00	\$1,557.00
4 Chocolate)	3	Each	\$900.00	\$2,700.00	No Bid	No Bid
Total of Alternate Bid Items				\$26,820.00		\$25,713.00
Total Project Bid Price				\$232,561.50		\$228,992.47

B. Murph III
 Burke B. Murph III
 Water & Environmental Services



on that was superseded in Addendum No. 3. The total cost shown is for reference

GEORGIA WATER & ENVIRONMENTAL SERVICES, LLC
 1222 Main Street, Perry, GA 31069
 Phone: 478.235.0307

**WASHINGTON STREET SIDEWALK AND LIGHTING IMPROVEMENTS
REFERENCE CHECK DOCUMENTATION**

Contractor: LaKay Enterprises, Inc.
Date: June 16,16

Reference: Forrest Walker, PE
Address: City of Warner Robins, 210 Bay Street, Warner Robins, Ga 31093
Phone: 478.929.6070

Type of Work	Overall Impression	Issues	Comments
Linear Infrastructure	Above Satisfactory	None	LaKay does not request change ord LaKay goes above and beyond to so the Owner.

Reference: Robbie Dunbar
Address: Houston County Public Works, 2018 Kings Chapel Road, Perry, Ga 31069
Phone: 478.987.4280

Type of Work	Overall Impression	Issues	Comments
Linear Infrastructure	Above Satisfactory	None	LaKay has performed a lot of work f Houston County. They are very satisf with LaKay's work.

NOTICE OF AWARD

Description of Work: Washington Street Sidewalk and Lighting Improvements
City Project No. 2016-30

TO: Mr. Billy Crump
LaKay Enterprises, Inc.
2062 Hendrick Road
Fort Valley, GA 31030

The Owner has considered the Proposal submitted by you for the above-described work dated June 9, 2016, in response to its Advertisement for Bid and Instruction to Bidders.

It is to the best interest of said Owner to accept your Proposal in the amount of \$213,781.50 for work included in the total base bid and alternates. You are hereby notified that your Proposal has been accepted.

As required by the Instructions to Bidders, please execute the Agreement within 10 days from the date of the delivery of this Notice of Award.

Dated this ____ day of June, 2016.

By: _____

Title: City Manager

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award
is hereby acknowledged this _____ day of June, 2016.

By: _____

Title: President



Where Georgia comes together.

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager *LG*
DATE: June 29, 2016
RE: Perry Parkway Form Based Zoning District

Attached is the response from TSW for it to prepare a form based zoning district(s) for the Perry Parkway corridor. Funding for the project would be from the Hotel/Motel Tax Special Revenue Fund. This follows up on the discussion at your June 20, 2016 work session. The Administration recommends proceeding.

Perry Parkway Code Cost Estimate

Perry Parkway Code Cost Estimate		Total Fee
Task One: Analysis + Review		\$ 2,990
1.	Public Involvement Planning	\$ -
2.	Review of Pertinent Documents	\$ 1,240
3.	Initial Consultation with City of Perry	\$ 1,500
4.	Reimbursable for Task One	\$ 250
Task Two: Approach		\$ 8,720
5.	Desired Form Analysis	\$ 2,600
6.	Stakeholder meeting 1 - gather vision ideas	\$ 1,500
7.	Draft Concept Land Use/Regulating Plan	\$ 2,770
8.	Stakeholder meeting 2 - review regulating plan	\$ 1,500
9.	Reimbursable for Task Two	\$ 350
Task Three: Draft Code and Regulating Plan		\$ 8,705
10.	Draft Code V.0	\$ 1,240
11.	Draft Regulating Plan V.0	\$ 1,160
12.	City Presentation of 1st Draft	\$ 1,500
13.	Public Presentation of 1st Draft**	\$ 1,500
14.	Revise Code and Regulating Plan	\$ 940
15.	City Presentation of 2nd Draft	\$ 440
16.	Public Presentation of 2nd Draft**	\$ 660
17.	Revise Code and Regulating Plan	\$ 940
18.	Reimbursable for Task Three	\$ 325
Task Four: Perry Approval Process		\$ 3,565
19.	Joint Planning Commission/City Council Work Session 1	\$ 990
20.	Revise Code and Regulation Plan	\$ 1,080
21.	Planning Commission Approval	\$ 660
22.	City Council Approval	\$ 660
23.	Reimbursable for Task Four	\$ 175
Proposed Maximum Total: \$ 23,980		

**the city will be responsible for communication and outreach for both of the public meetings.