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AGENDA
WORK SESSION
OF THE PERRY CITY COUNCIL
October 17, 2016
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr.
2. Roll:
3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.
 - 3a. Consider minimum qualifications for city drivers – Mr. L. Gilmour.
 - 3b. Discuss possible public transportation options – Mr. L. Gilmour.
 - 3c. Downtown Perry issues – Mr. L. Gilmour.
 - 3d. Consider request of property owner to retain existing structure at Macon Road and Pineneedle Drive – Mr. D. Aaron.
 - 3e. Consider proposal from Georgia Water and Environmental Services to extend water service line on St. Patrick Drive – Mr. L. Gilmour.
 - 3f. Consider list of possible projects for Georgia Department of Transportation funding – Mr. L. Gilmour.
 - 3g. Consider adding pedestrian lighting upgrade on Main Street – Mr. L. Gilmour.
 - 3h. Consider options for code enforcement – Mr. L. Gilmour.
 - 3i. Consider adjustments of funding for Hotel/Motel Tax – Mr. L. Gilmour.
 - 3j. Update for Comprehensive Plan – Mr. L. Gilmour.
4. Council Member Items:
5. Department Head Items:
6. Adjourn.



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OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager
DATE: October 6, 2016
REFERENCE: Proposed City Driver Minimum Qualifications

Attached is the proposed minimum driver qualifications for a person to operate a City owned, leased, or rented vehicle. The City's insurance carrier is requesting the City have such a policy. Please review and be prepared to discuss at your October 17, 2016 work session.

Driver/MVR Acceptability Policy

It is a City of Perry policy and requirement for employment that every employee position with driving duties requires a motor vehicle record (MVR) meeting the grading requirements stated below. This MVR policy applies both to drivers of city owned vehicles, as well as employees using personal vehicles in the course of city business.

Annual Motor Vehicle Record Screening

The City of Perry shall request motor vehicle records (MVR's) at least annually for every employee who has driving duties. The purpose of this investigation is to ensure that all designated drivers who enjoy driving privileges while employee by the City of Perry, maintains an "acceptable" driving record.

If a motor vehicle record is not acceptable, the City of Perry reserves the right to place the employee on probation for a period of time and/or, revoke driving duties until the employee's motor vehicle record qualifies as "acceptable", and/or terminate the employee if job duties include driving duties. Upon request by the employee, the employee shall receive a copy of their individual MVR after each MVR review.

The standards for motor vehicle records are as follows:

Types of Violations:

Type A – DWI, DUI, refusing substance test, drug charges, reckless driving, racing, hit and run, vehicular homicide, leaving scene of accident, fleeing or eluding, driving under suspension/revocation speeding at 25 MPH or more over limit. Any driver with this type of violation is a major concern and will be removed from driving immediately.

Type B – Includes all motor vehicle accidents where the employee is at fault.

Type C – Includes all moving violations not classified as Type A or Type B (Speeding under 24 MPH over the posted speed limit, improper lane change, failure to yield the right-of-way, failure to obey stop light signals or stop signs, etc.)

Type D – Typically non-moving violations such as parking tickets, financial responsibility, seat belt, defective equipment or load.

Grounds for Demotion, Termination, or Reassignment to a Non-Driving Position:

- One or more Type A violations in preceding 36 months
- Two or more Type B violations in preceding 36 months
- Three or more Type C violations in preceding 36 months
- One Type B violation and two Type C violations in preceding 36 months

Grounds for Probation:

- One Type B violations in preceding 36 months
- Two Type C violations in preceding 36 months
- One Type C violation and two Type D violations in preceding 36 months
- Three Type D violations in preceding 36 months

While no employee is entitled to probation, probation may be utilized if deemed appropriate after investigation. Employees may be required to take and successfully complete remedial driving course if deemed appropriate by the City of Perry. Employees placed on probation will have MVR reports reviewed every six (6) months and will remain on probation until such time as violations are reduced to an acceptable level.

It is a City of Perry policy that MVR's will be examined prior to the start of employment, and at least annually thereafter. Any job offer made to an employee-candidate for a position with driving duties shall be contingent upon a MVR meeting the required standards above.

Grounds for deferment/disqualification of application:

- Suspension or revocation of driver's license for accumulation of points within the last three years, as measured from the date on which the suspension was imposed.
- Conviction of criminal traffic offense (DUI, reckless driving, etc.) within the last five years.
- Conviction of three or more moving traffic violations within the last two years. (In such cases, processing will be deferred until a year has elapsed from the date of the last conviction). Violations cleared by attendance at driver's education courses must be listed and will be counted in the number of violations and the dates of any resulting deferment.
- Suspension of driver's license for financial responsibility (uninsured motorist violations) within the last year, as measured from the date the suspension was imposed. Proof must be provided of being an insured driver prior to resumption of processing.
- Any unpaid fine or unresolved failure to appear in answer to a summons will cause deferment until cleared by the court having jurisdiction.

All operators must have a valid driver's license for at least the last three years. No newly licenced driver will be hired with an unacceptable MVR. Driving records must remain "acceptable", for continued employment in positions with driving duties.

Any exceptions to these guidelines must be referred to the upper management for approval. The auto insurance carrier will be consulted on any/all MVR's not meeting the acceptable criteria.

APPEAL OF DISQUALIFICATION OR DEFERMENT OF PROCESSING

Any applicant disqualified or deferred from the City of Perry processing may submit a written appeal to the Human Resources Department, requesting reconsideration and/or providing additional information for consideration. Appeals may be sent to the City of Perry, HR Department, P.O. Box 2030, Perry, GA. 31069 or faxed to (478) 988-2716.



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OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager LG
DATE: October 7, 2016
REFERENCE: Public Transportation

The City's strategic plan calls for an examination of providing public transportation to its residents. This also came up in the community survey. Following up on council member King's request, the Administration examined the public transportation options. Initial findings are:

1. While many of the services in Perry are centrally located, the City's density per square mile does not warrant bus lines, rapid transit, elevated/underground transit or street cars.
2. Individual modes such as bicycles, motor scooters, etc. are viable, but are impacted by weather, safe routes, and health of the user.
3. The private sector provides a few options such as taxis, Uber, etc., but there are limits related to providers, costs, etc.
4. Non-profit or governmental providers are very restricted in their options or services and locations.
5. There is a need indicated for after school transportation to facilities such as Rozar Park, a growing senior citizen population, low income residents, visitors at the fairgrounds and hotel/motel guests.

Should a public transportation system be enacted, the Administration recommends the following parameters:

1. Service is only provided within the corporate limits of the city.
2. Service is from call location to a commercial/institution and return. No visit from house to house.
3. Service runs from 6:00 am-11:00 pm Monday-Saturday.
4. Service by shuttlebus per attached photo.
5. Two (2) shuttlebuses would be operating.

The projected annual budget of the service would be:

Personnel	\$256,400
Contractor	12,000
Supplies	22,600
Capital	<u>31,400 *</u>
Total	\$322,400

*Assume four (4) year lease/purchase

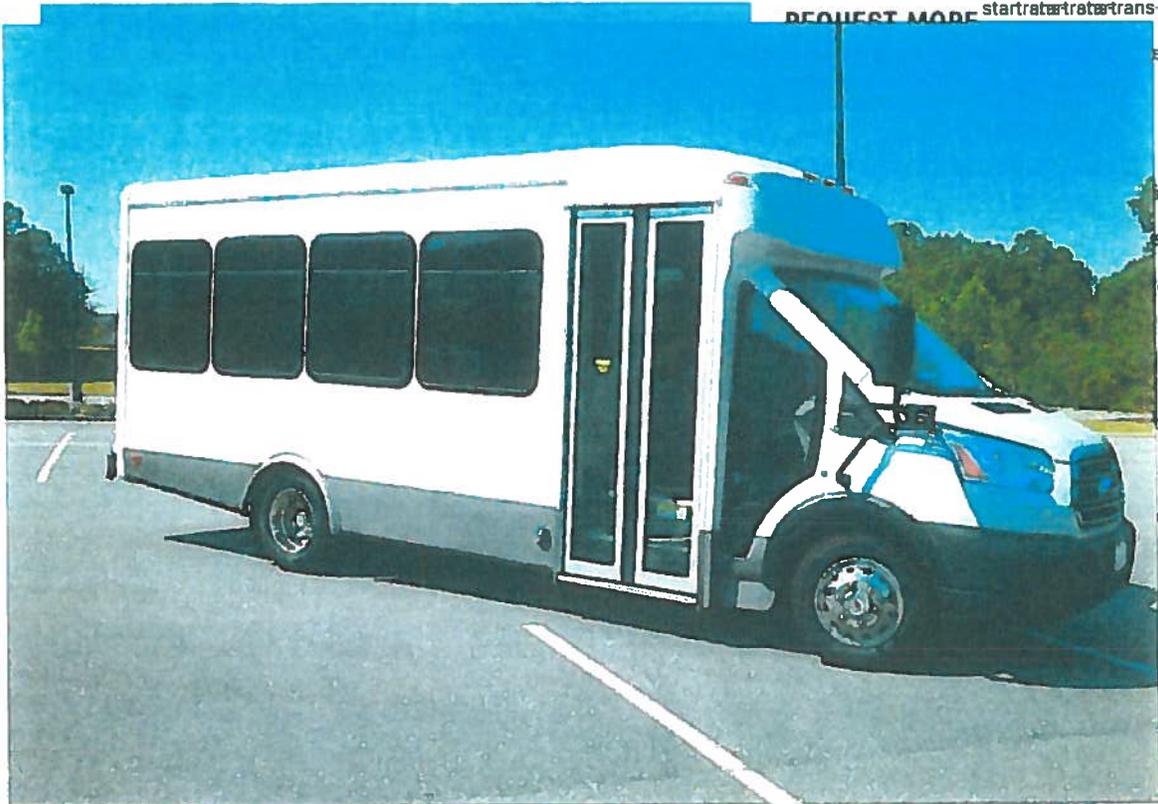
This would require .74 mills.

This will be discussed at your October 17, 2016 work session.



(http://www.thebuscenter.com)
u=http://www.thebuscenter.com

2016 StarTrans Candidate Transit ST-14



Submit

BUS SPECIFICATIONS	BUS DESCRIPTION
Year	2016
Make	StarTrans
Model	Candidate Transit
Bus Condition	New Bus
Bus Capacity	Small Bus non-CDL

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Department of Economic Development

TO: Lee Gilmour, City Manager
Steve Lynn, Police Chief
Decius Aaron, Director of Public Works

CC: Catherine Edgemon, Main Street Coordinator
Trish Cossart, Perry Downtown Merchants Association
Bill O'Neal, Main Street Advisory Board
Brian Fountain, Perry Downtown Development Authority

FROM: Robert Smith, Director

DATE: October 6, 2016

RE: Downtown Perry Issues

In attending the October 6, 2016 meeting of the Perry Downtown Merchants Association I was made aware of multiple issues that are very concerning regarding our downtown and the operations and safety of our downtown merchants and visitors. I want to make you aware of these issues and I hope we can work together in addressing these issues in an expedient and satisfactory manner.

In the coming months there are many high-profile events in the downtown area and holiday shopping will bring many more visitors to the area, making these issues that much more pertinent. We must do what we can to alleviate the concerns and perceptions presented this morning from the people who are downtown every day and represent our community to many Perry residents and visitors.

Safety and Security

Quite frankly, our downtown merchants do not feel safe and secure downtown, particularly after dark. Much of this sense of insecurity is due to a lack of adequate lighting downtown and a lack of activity downtown after dark. As you are aware, a majority of the merchants are female, and unfortunately they do not feel comfortable working in their shops after dark. Obviously this is very disheartening and must be addressed.

Lighting is inadequate not only on the major thoroughfares through downtown but in the alley ways behind the shops. The alleys were of particular concern to the Merchants as they are less visible. The alleys were described as "creepy" and multiple merchants spoke of questionable characters and activities in the alley ways being a regular occurrence, again particularly at night.



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Department of Economic Development

They are also very aware of the reports of vandalism, breaking into cars, etc. that have occurred in the alley ways within the last year or so.

The City needs to seriously consider moving forward with an effective downtown lighting initiative. Obviously there are limitations regarding the alley ways and the City of Perry DDA is working to address some of those in their ongoing alley improvement project. Further, an enhanced police presence downtown would go a long way in not only ensuring the safety and security of downtown merchants, shops, and visitors, but would also provide a sense of reassurance to the merchants and allow them to go about their business with confidence.

Solid Waste

There are serious issues concerning the communal dumpsters serving the merchants in the alley ways behind their shops.

The current dumpster capacity/pickup schedule is inadequate in serving the needs of the merchants. With the dumpsters being more often full than not, merchants are having to resort to placing trash beside the dumpsters, which Advanced Disposal does not pick up. This situation is leading to trashy alley ways, sanitation issues, pest issues, and is a health code violation for the restaurants operating downtown that use the dumpsters. One of the reasons the dumpsters may be full all the time is there is a constant issue of non-merchants, opportunists not paying to use the dumpsters, dumping a variety of solid waste in the communal dumpsters serving merchants. Not surprisingly, most of this is taking place at night.

The merchants are paying for this solid waste service and are seemingly not getting the service they deserve. The City needs to work with Advanced Disposal in ensuring adequate capacity for the merchants and we need to ensure that only those merchants that are paying for the service are using the dumpsters. The City needs to install adequate warning signage at the dumpsters and, if necessary, adopt and enforce appropriate fines for the use of the communal downtown dumpsters by non-customers.

Downtown Perry is our jewel, our unique community asset, and it needs to be protected. These are problems that come with a growing community. These issues will only get worse as the City of Perry grows and downtown activity grows with it. With all of the focus the City and our partners are placing on Downtown Perry I would consider the resolution of these issues to be a top priority.

Please let me know if you have any questions or require any further information. You have the support of my department and the Main Street Advisory Board/DDA in moving forward should you require it and we will continue to work with the PDMA on these matters and others. Thank you.

Lee Gilmour

From: Lee Gilmour <lee.gilmour@perry-ga.gov>
Sent: Thursday, October 06, 2016 2:07 PM
To: decius.aaron@perry-ga.gov
Subject: Removal of Structures

Decius

This email confirms the request of Ms. Daniels to hold off the removal of the existing structure at the intersection of Macon Road and Pine Needle Drive until Council decides what it wants to do. No further action is to be taken until Council decides.

Lee



Georgia Water & Environmental Services, LLC.
1222 Main Street
Perry, GA 31069
(478) 235-0307
www.georgiawaterservices.com

October 3, 2016

Mr. Chad McMurrin
Lead Engineering Technician
City of Perry
PO Box 2030
Perry, GA 31069

**Re: St. Patrick Drive Water Main Extension Project
Proposal for Services**

Dear Mr. McMurrin,

Please accept this letter as Georgia Water & Environmental Services, LLC. (GWES) proposal for services for the St. Patrick Drive Water Main Extension Project for the City of Perry (City), Georgia. We thank you for the opportunity to assist the City with this important project.

SCOPE

Per a site visit with Mr. McMurrin on September 28, 2016, it was discussed that the purpose of the subject project is to extend the existing water main approximately 1,200 linear feet on St. Patrick Drive from the west side of the Walmart Shopping Center to its dead end in front of 1241 St. Patrick Drive. GWES' scope includes coordinating with the City and ESG, Inc., performing engineering survey, preparing preliminary and final design drawings and specifications, and performing bid and construction administration services.

TASK 1 - SURVEY SERVICES

We propose the following survey services for the subject project:

- Perform approximately 1,200 linear feet (L.F.) of topographic survey tied to Georgia State Plane coordinates in the north and east right-of-way (ROW) to the approximate center of St. Patrick Drive from an existing fire hydrant in the north ROW to the road's dead end.
- Set two benchmark and multiple control points within the corridor.

- Collect design utility (gas, sewer, water, power, telecommunications, etc.) locates along length of corridor.
- Identify intersections, curb and gutter, driveways, landscaping beds, trees/shrubs, sidewalks, decorative brick, structures, ramps, etc.
- Identify storm drainage structures, pipe sizes, and inverts, hydrants, valves, meters, etc. from east ROW to centerline of road within corridor.
- Identify overhead utilities such as power poles, control panels, junction boxes, etc.
- Identify sanitary sewer manholes, pipe sizes, and invert elevations at each intersection.
- Prepare dwg file in Civil3D for use in design.

TASK 2 - ENGINEERING SERVICES

We propose to provide the following engineering services for the subject project:

- Perform a site reconnaissance visit to verify survey information and to assess project conditions.
- Coordinate with the City on water main design preferences.
- Coordinate with the City and ESG on water main existing and proposed features such as valve and hydrant placement, interconnections, etc.
- Develop civil design drawings and specifications at 60% and 90% milestone benchmarks for City review and approval.
- Revise design drawings and specifications according to City review comments.
- Prepare and submit 100% design drawings for water main extension to the City.

TASK 3 - BID SERVICES

We propose to perform the following bid services for the subject project:

- Conduct a mandatory pre-bid conference.
- Provide Request for Information (RFI) responses to bidders.
- Conduct bid opening.
- Perform bid evaluation and coordinate evaluations with the City.
- Provide a Recommendation of Award to the City.

TASK 4 - CONSTRUCTION ADMINISTRATION

We propose to perform the following construction administration services for the subject project:

- Conduct a pre-construction conference with the Successful Bidder (Contractor) and the City.
- Perform civil submittal reviews.
- Coordinate and respond to RFIs.
- Conduct bi-weekly on-site construction review meetings.
- Perform monthly pay request review.
- Perform punch list inspection and review with Contractor and the City.
- Complete and submit Record Drawings to the City based upon information provided by the Contractor.
- Perform project closeout activities.

ASSUMPTIONS

- A kickoff meeting with Mr. McMurrian will be scheduled to discuss project schedule, expectations, lines of communication, etc.
- Survey and engineering services are limited from the north and east ROW to centerline of St. Patrick Drive as described from water main extension.
- ESG, Inc. is the water system operation and maintenance provider for the City. Modeling efforts to verify the water main system conditions is the responsibility of ESG.
- Land Disturbing Activity (LDA) permit application will not be required with land disturbance less than 1 acre and negligible increase in impervious area.
- ROW permit is not required by the City.
- No roadway, sidewalk, and lighting improvements will be performed within the project corridor.
- No easements are required for water main extension as work is planned within the ROW.
- Construction administration services are limited to an 8 week construction period.

FEE

We propose to provide the above engineering services on a time and materials basis including expenses with a not to exceed limit as follows:

Service	Fee
Task 1 - Survey	\$5,500.00
Task 2 – Engineering	\$11,936.00
Task 3 - Bid	\$1,655.00
Task 4 - Construction Administration	\$5,896.00
Total	\$24,987.00

GWES shall submit an invoice in the first week of the month for services rendered during the previous month. Invoices shall be accompanied by a description of services rendered and progress schedule for completion of the work. Payment is expected within net 30 days from receipt of invoice. GWES reserves the right to suspend or terminate work and to charge 1.5% per month for any invoice amount not paid within 30 days.

SCHEDULE

We are prepared to begin with these services immediately upon proposal approval. Our schedule will be dependent upon weather and City review periods. We anticipate engineering service completion within three (3) months from issuance of Notice To Proceed.

OPINION OF PROBABLE CONSTRUCTION COST

It is unclear whether to existing water main is an 8 inch or 12 inch pipe. The City requests an opinion of probable construction cost for both sizes to determine the necessary budget to complete this water main extension project. Bid prices may vary depending on market conditions; therefore, it is recommended that the City have contingency funding available.

Our opinion of probable construction cost is based upon recent bids for similar work. Two costs are provided for each size pipe.

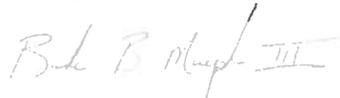
Opinion of Probable Construction Cost for 8 inch Water Main				
Item	Quantity	Unit	Unit Price	Total
Mobilization/Bonding	1	LS	\$20,000.00	\$20,000.00
Erosion Control	1	LS	\$7,500.00	\$7,500.00
Connection to Existing	1	EA	\$6,000.00	\$6,000.00
8 inch Water Main, Valves, Hydrants, Etc.	1,200	LF	\$53.00	\$63,600.00
Service Connections	1	LS	\$3,000.00	\$3,000.00
Driveway Replacement	1	LS	\$10,000.00	\$10,000.00
Miscellaneous	1	LS	\$5,000.00	\$5,000.00
Contingency (15%)				\$17,265.00
Total				\$132,365.00

Opinion of Probable Construction Cost for 12 inch Water Main				
Item	Quantity	Unit	Unit Price	Total
Mobilization/Bonding	1	LS	\$20,000.00	\$20,000.00
Erosion Control	1	LS	\$7,500.00	\$7,500.00
Connection to Existing	1	EA	\$6,000.00	\$6,000.00
12 inch Water Main, Valves, Hydrants, Etc.	1,200	LF	\$65.00	\$78,000.00
Service Connections	1	LS	\$3,000.00	\$3,000.00
Driveway Replacement	1	LS	\$10,000.00	\$10,000.00
Miscellaneous	1	LS	\$5,000.00	\$5,000.00
Contingency (15%)				\$19,425.00
Total				\$148,925.00

We greatly appreciate the opportunity to provide this proposal. If the City approves of this proposal, we will provide our professional services agreement for the work. If you have any questions, please contact me.

With Highest Regards,

Georgia Water & Environmental Services, LLC.



Burke B. Murph III, PE
 Managing Partner
 478.235.0307
burke@georgiawaterservices.com

Georgia Department of Transportation Support Funding

- Courtney Hodges Boulevard – Improvement to Streets (currently in design phase with Carter and Sloope). Consider moving utility lines underground and addressing issues with storm water, curb and gutter and resurfacing.
- Sam Nunn restructuring for traffic – Attention on area at Kroger and possible consideration of round-about at the intersection of Sam Nunn, Washington, Ball and W.F. Ragin.
- Kings Chapel Extension – Extension proposed would cross Houston Lake Road and connect to State Street. Design was completed in 2008 by Saunders Engineering.
- St. Patrick Drive extensions to Thompson Road – Concept drawings were completed by Saunders Engineering in 2005, consideration of moving forward with design phase.
- Langston Road extension to Arena Road.
- South Perry Parkway connection to West Perry Parkway-South Perry Parkway ends at Marshallville Road, West Perry Parkway ends at Perry Industrial Park. This connection will include a bridge over Big Indian Creek and just over 1 mile of street.
- I-75 Exit Ramps Gateway Projects
 - Exit 136 – Currently under review with GDOT
 - Exit 134 – South Perry Parkway
 - Exit 135 – Larry Walker Parkway
 - Exit 138 – Thompson Road (North Perry Parkway)
- Keith Drive, Kings Chapel Road and Valley Drive guardrail replacements.
- LMIG priority list
- Design and construction of a traffic circle at the confluence of General Courtney Hodges Boulevard, Main Street, Carroll Street and Commerce Street.
- Enhanced surface street lighting at all Interstate 75 interchanges
- Extension of Mason Terrace to Thompson Road/Perry Parkway
- Enhancement of Houston Lake Road/Swift Street from Downtown Perry to Perry Parkway.
- Restructuring of roadway at the intersections of Macon Road/Swift Street/Commerce Street.



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OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager *LG*
DATE: October 13, 2016
REFERENCE: Pedestrian Lighting Improvements

Attached is the September 16, 2016 cost estimate to install the City's pedestrian lighting on Main Street. This could be and should be done in accordance with the water main upgrade.

The Administration recommends Council approve proceeding with the project using the City's \$500,000 credit line for capital improvements in the General Fund. The five (5) year repayment would average \$28,000 per year. This is the same revenue source used to purchase the downtown park sites and the Rotary Park addition (Mt. Galilee Church). In FY16, the City paid \$58,100 in principal and FY17 is scheduled for \$58,100. The current FY18 principal is \$36,500 or a \$21,600 difference. The balance available in FY17 is \$347,300.



**Georgia Water &
Environmental Services**

1222 Main Street
Perry, GA 31069
(478) 235-0307
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September 16, 2016

Mr. Chad McMurrian
Lead Engineering Technician
City of Perry
1222 Main Street
Perry, GA 31069

**RE: Main Street 12" Water Main and Sidewalk Improvements
Lighting Addition Opinion of Probable Cost
GWES Project No. 033.03.1.16**

Dear Mr. McMurrian,

Per your request, we have evaluated the possibility of including lighting improvements in the subject project from Jernigan Street to Washington Street along the Main Street project corridor. Using bid information from the Washington Street Sidewalk and Lighting Improvements project recently bid in June 2016, we have determined our opinion of probable cost for such additional lighting improvements to be included in the Main Street project as follows:

Item No.	Description	Quantity	Unit	Unit Price	Item Total
1	Lighting				
a	Type A or Equal, SPCL, 100W LED Luminaire and 12' Pole w/ GFCI In Use Extra Duty Metal Cover Complete	11	Each	\$8,800.00	\$96,800.00
b	Trenching	300	L.F.	\$6.00	\$1,800.00
c	SVC Pole Riser A	1	Each	\$5,500.00	\$5,500.00
d	Electrical Junction Box, Conc Ground Mounted	4	Each	\$850.00	\$3,400.00
e	Conduit/Cable, TP XHHW	1	L.S.	\$5,000.00	\$5,000.00
f	Engineering	1	L.S.	\$4,950.00	\$4,950.00
Total Opinion of Probable Cost					\$117,450.00

Our opinion of probable cost is based upon the assumption that each light pole may be placed approximately every 75 linear feet from Jernigan Street to Washington Street. Prices may vary based upon design criteria.

If you have any questions or require additional information, please contact us.

Respectfully,

Georgia Water & Environmental Services, LLC.

A handwritten signature in cursive script that reads "Burke B. Murph III".

Burke B. Murph III, PE, MBA
Managing Partner
478.235.0307
burke@georgiawaterservices.com



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OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager
DATE: October 13, 2016
REFERENCE: Code Enforcement

At your September 26, 2016 work session, you discussed the issues of code enforcement and should property owners in violation of codes be required to comply, when the City has taken no action in several years. Points for you to address are:

1. Should current code regulations be enforced?
2. Should there be a grandfathering of code enforcement under certain circumstances.
3. If there is to be a grandfathering clause:
 - a. What is the time frame?
 - b. Will it apply to all code violations?



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OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager *LG*
DATE: August 30, 2016
RE: Adjustment in Service Delivery

The City's marketing plan and branding campaign point out that the two (2) major tourism/economic recruitment features are the Georgia National Fairgrounds and downtown. In order to more effectively advance these issues, the Administration recommends you authorize the below shifts in funding.

<u>Cost Center</u>	<u>General Fund</u>	<u>Hotel/Motel</u>
Downtown District	\$(45,700)	\$45,700
Classic Main Street	(69,500)	69,500
Perry Area Chamber of Commerce	6,000	(6,000)
21 st Century Partnership	10,400	(10,400)
Middle Georgia Clean Air Coalition	3,500	(3,500)
Perry Public Arts Commission	14,500	(14,500)
Perry Houston County Airport Authority	44,600	(44,600)
Community Promotion	11,200	(11,200)
Independence Day Event	12,000	(12,000)
Perry Dogwood Festival	3,500	(3,500)
Community Assistance	12,000	(12,000)
Perry Music Festival	5,000	(5,000)
Buzzard Drop	<u>5,000</u>	<u>(5,000)</u>
Net	\$ 12,500	\$ (12,500)

Should you agree to the proposal, the status of the accommodation excise tax allocation is listed below

<u>Item</u>	<u>General</u>	<u>Tourism Development</u>	<u>Tourism Promotion</u>
Accommodation Excise Tax	\$370,700	\$370,700	\$123,500
Support Service	\$(19,100)	\$ -	\$ -
Christmas Decorations	(5,000)	-	-
Perry Area Convention and Visitors Bureau Authority	-	370,700	-
Perry Housing Team	(5,500)	-	-
Branding Project	(50,000)	-	-
Georgia National Fairgrounds	-	-	(52,000)
Downtown Development Authority	(15,800)	-	-
Main Street Advisory Board	(17,800)	-	-
Classic Main Street	(69,500)	-	-
Downtown District	(45,700)	-	-
Perry Arts Center Capital Imps	-	-	(71,500)
Perry-Houston County Airport Authority	<u>(44,600)</u>	<u>-</u>	<u>-</u>
Net	\$97,700	\$ -	\$ -

The Administration also recommends that of the \$97,700 estimated balance, \$29,000 be allocated to hire a person to maintain the downtown district's public areas.



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OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager *LG*
DATE: October 13, 2016
REFERENCE: 2016 Comprehensive Plan Update

Attached for your review are:

1. Primary points from City's adopted strategic plan as it relates to the comprehensive plan update (Exhibit A).
2. Survey responses from Perry residents to areas of the comprehensive plan that could affect them. (Exhibit B) Note the top three in each category are:

Economic Development

- Pursue a diverse mix of development and industry manufacturing facilities.
- More commercially diverse businesses for entertainment options.
- Increase job opportunities

Community Services

- Encourage homeowner and commercial property maintenance.
- Street repaving needs to be done.
- More recreational services and parks for children and teenagers (water park/zoo).

Transportation

- Public transportation needed; especially for seniors.
- Main Street traffic lights need to be synchronized.
- Ensure City infrastructure (streets) can handle growth.

Housing

- More public housing for low income/seniors.

Natural and Cultural Resources (all tied)

- Stranger event advertisement.
- Sponsor art cultural activities at Arts Center.
- Improve race relations.

3. Responses from City stakeholder representatives and MGRC's August 23, 2016 steering committee meeting (Exhibit C).

Using this information as a guide, the Administration recommends the City's comprehensive plan include:

1. All services available through the City will be provided by the City in its corporate areas.
2. The Perry Service Area remains as currently defined.
3. The major street extensions remain as shown (Exhibit D).
4. A major park site be planned for the northeast section of the City's service area. (Exhibit E)
5. The concept of clustering traffic generating commercial activities should continue. No strip commercial development (Exhibit F).
6. Industrial and major commercial activities should be limited to railroad and I-75 corridors. (Exhibit G).
7. Continue to expand alternate transportation routes.
8. Continue to develop and construct nature trails connecting significant public gathering areas.
9. Continue greening process with small pocket parks/public landscaping, etc.
10. Multi-use of sites should be encouraged and supported.
11. Elimination of blighted properties.
12. The Perry Houston County Airport transition to be totally the responsibility of the Houston County Board of Commissioners.
13. Continue policy of not extending City utilities unless area to be served annexes into the City.
14. Continue to seek federal and state funding to assist with low income housing improvements.

This will be discussed at your October 17, 2016 work session.

cc: Mr. R. Smith

Exhibit A

Economic Development

- Dedicate and implement alternative revenue funding sources to pay for economic development projects.
- Redevelop General Courtney Hodges Boulevard corridor.
- Support growth of commercial and industrial corridors.
- Develop and implement a wayfinding signage campaign.
- Identify land parcels to guide future growth.
- Enhance downtown development district to increase options such as housing and dining.
- Implement gateway improvements along major corridors and I-75 interchanges.
- Develop consolidated marketing plan to cross promote events at GNFA and downtown Perry.
- Develop process and guidelines for use of public resources to encourage private investment in designated areas.
- Market Perry to surrounding communities.
- Support growth and expansion of Perry-Houston County Airport.

Exhibit A

Community Services

- Develop comprehensive plan for current facilities and parks.
- Explore opportunities for active recreation (canoeing, etc.).
- Develop therapeutic recreational activities.
- Develop new cultural programming.
- Periodically review all City services to ensure best management practices.
- Provide cost-sharing of services with other entities.
- Upgrade and improve natural gas systems in city.
- Develop ten-year space requirements plan for public safety.

Exhibit A

Transportation

- Construct multi-use paths for pedestrians, bicycles, golf carts, etc.
- Determine feasibility of use of traffic circles.
- Plan for future access roads
- Update major arterials master plan.

Exhibit A

Housing

- Find and remove dilapidated housing in target neighborhoods.
- Protect traditional neighborhoods and historic districts from commercial encroachment.
- Pursue mechanisms to encourage blight remediation and neighborhood redevelopment.
- Develop guideline criteria for expanding senior living options throughout the community.

Exhibit A

Natural and Cultural Resources

- Complete improvements at Perry Arts Center
- Explore opportunities to introduce equestrian trails where feasible
- Create long-term plan to ensure adequate water supply
- Develop long-term wastewater plan
- Develop green space master plan
- Upgrade and improve stormwater infrastructure
- Plan, develop and fund Heritage Park improvements.
- Complete extension of city trail system

A		B		C		D	E	F
Category	Sub-Category	Item	Digital	Physical	Total			
1	Community Services	Recreation and Leisure					1	1
2	Community Services	Recreation and Leisure					2	6
3	Community Services	Public Works				4	1	1
4	Community Services	Community Development				1	1	1
5	Community Services	Community Development				1	1	1
6	Community Services	Leisure Services						0
7	Community Services	Community Development				2	8	10
8	Community Services	Public Works				2	7	9
9	Community Services	Leisure Services				2	5	7
10	Community Services	Community Development				2	4	6
11	Community Services	Leisure Services					4	4
12	Community Services	Public Works					4	4
13	Community Services	Administration				1	4	4
14	Community Services	Public Works				3	3	4
15	Community Services	Leisure Services				1	2	5
16	Community Services	Leisure Services				1	2	3
17	Community Services	Community Development					1	1
18	Community Services	Public Works					1	1
19	Community Services	Chamber of Commerce					1	1
20	Community Services	Public Works					1	1
21	Community Services	Public Works					1	1
22	Community Services	Public Works					1	1
23	Community Services	Housing					1	1
24	Community Services					1	1	1
25						TOTALS:	20	53
26	Economic Development	Hotels				1	1	2
27	Economic Development	Main Street/DDA				1	1	1
28	Economic Development	Economic Development				2	5	7
29	Economic Development	Economic Development				2	3	5
30	Economic Development	Economic Development				1	2	3
31	Economic Development	Economic Development					2	2
32	Economic Development	Economic Development				1	2	2
33	Economic Development	Economic Development				1	1	2
34	Economic Development	Economic Development				1	1	2
35	Economic Development	Economic Development				1	1	2

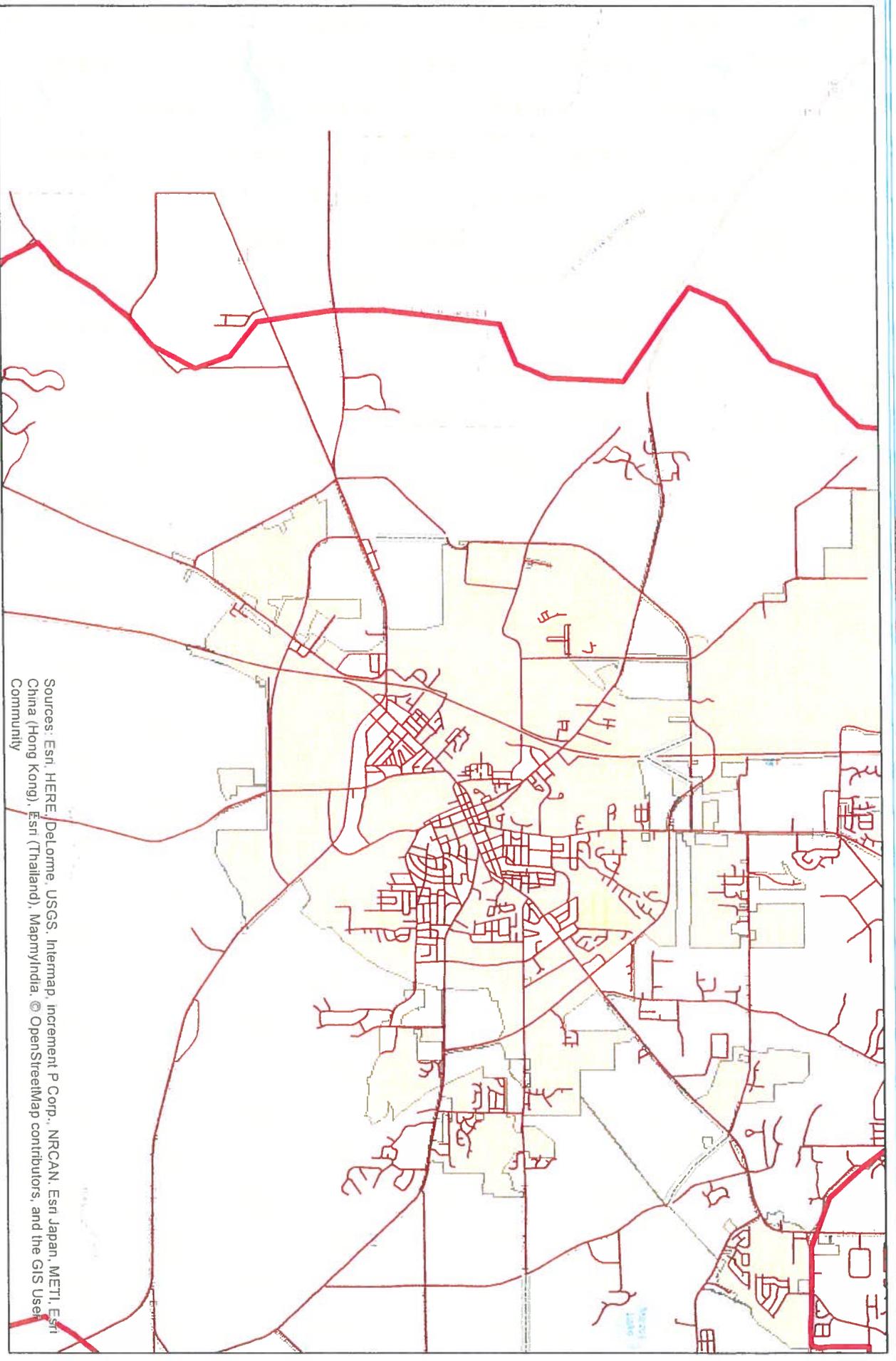
Comp Plan Survey
Responses by Category - 8/25/2016

	A	B	C	D	E	F
	Category	Sub-Category	Item	Digital	Physical	Total
1	Economic Development	Main Street	Improve downtown; not just at Christmas time		1	1
36	Economic Development	Main Street	Main Street Coordinator needs improvement		1	1
37	Economic Development	Main Street/DDA	Too many City boards		1	1
38	Economic Development	Economic Development	Expand airport			
39	Economic Development	Community Development	Encourage more new subdivisions to draw residents to Perry	1		1
40	Economic Development	Main Street	Promotion historical properties	1		1
41	Economic Development	Main Street	Outreach to public school systems for career opportunities	1		1
42	Economic Development			1		1
43			TOTALS:	13	20	33
44						
45	Housing	Community Development	More public housing for low income/seniors	2	4	6
46	Housing	Miscellaneous	Rename Perry Housing Authority		1	1
47			TOTALS:	2	5	7
48						
49	Natural & Cultural	Main Street	Stronger event advertisement		1	1
50	Natural & Cultural		Sponsor art cultural activities at Arts Center		1	1
51	Natural & Cultural		More cultural diversity through events	1		1
52	Natural & Cultural		Improve race relations	1		1
53			TOTALS:	2	2	4
54						
55	Other	Fire Fee	Too burdensome			
56	Other	Water & Sewer Rates	Too high	3	9	12
57	Other	Stormwater Fee	Too high	3	11	14
58	Other	Taxes	Too high; especially for seniors	1	3	4
59	Other	Police	Enforce regulations for traffic violations		3	3
60	Other	Leisure Services	More outreach programs/services for seniors		2	2
61	Other	Police	No log trucks in downtown	1	1	2
62	Other	Police	More neighborhood patrols		1	1
63	Other	Public Works	Utilize prisoner labor for lawn maintenance on City properties		1	1
64	Other	Administration	Duplication of City directors with that of County not necessary		1	1
65	Other	Administration	Do not allocate money for City partners (i.e. Chamber of Commerce)		1	1
66	Other	Administration	Mailings not sent with utility bills; wasteful spending		1	1
67	Other	Administration	Develop 30 year plan to bury utilities		1	1
68	Other	Administration	Solar power stations on state owned property		1	1
69	Other	Administration	Aesthetically improve Sam Nunn Blvd.		1	1

Exhibit C

Stakeholder Comments

- Connect neighborhoods with trails
- Obtain more green space
- Parks in neighborhoods
- Office spaces along I-75
- More upscale motels/hotels at Exits 134 and 138
- Mixed uses on General Courtney Hodges Boulevard
- Obtain and construct major park in Davis Farm Station area
- Multi-family housing in downtown



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

1 inch = 8,000 feet

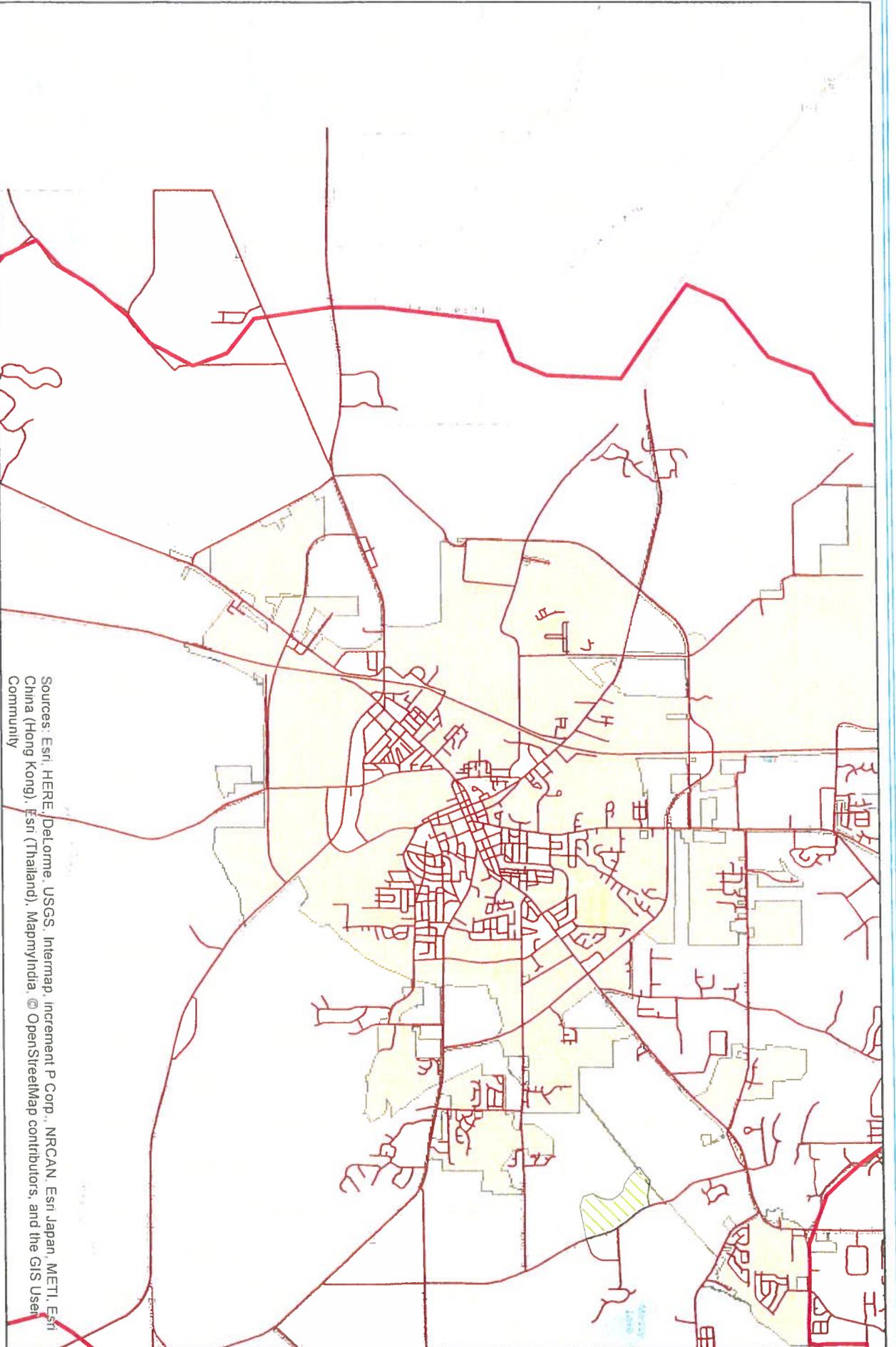


Legend

- Street Extensions
- Perry Service Area
- Municipal Boundaries



Allegiant Services, Inc.
Document Name: Perry_SOA_1016013_Stra_Ext_Perim
Date: 10/10/16



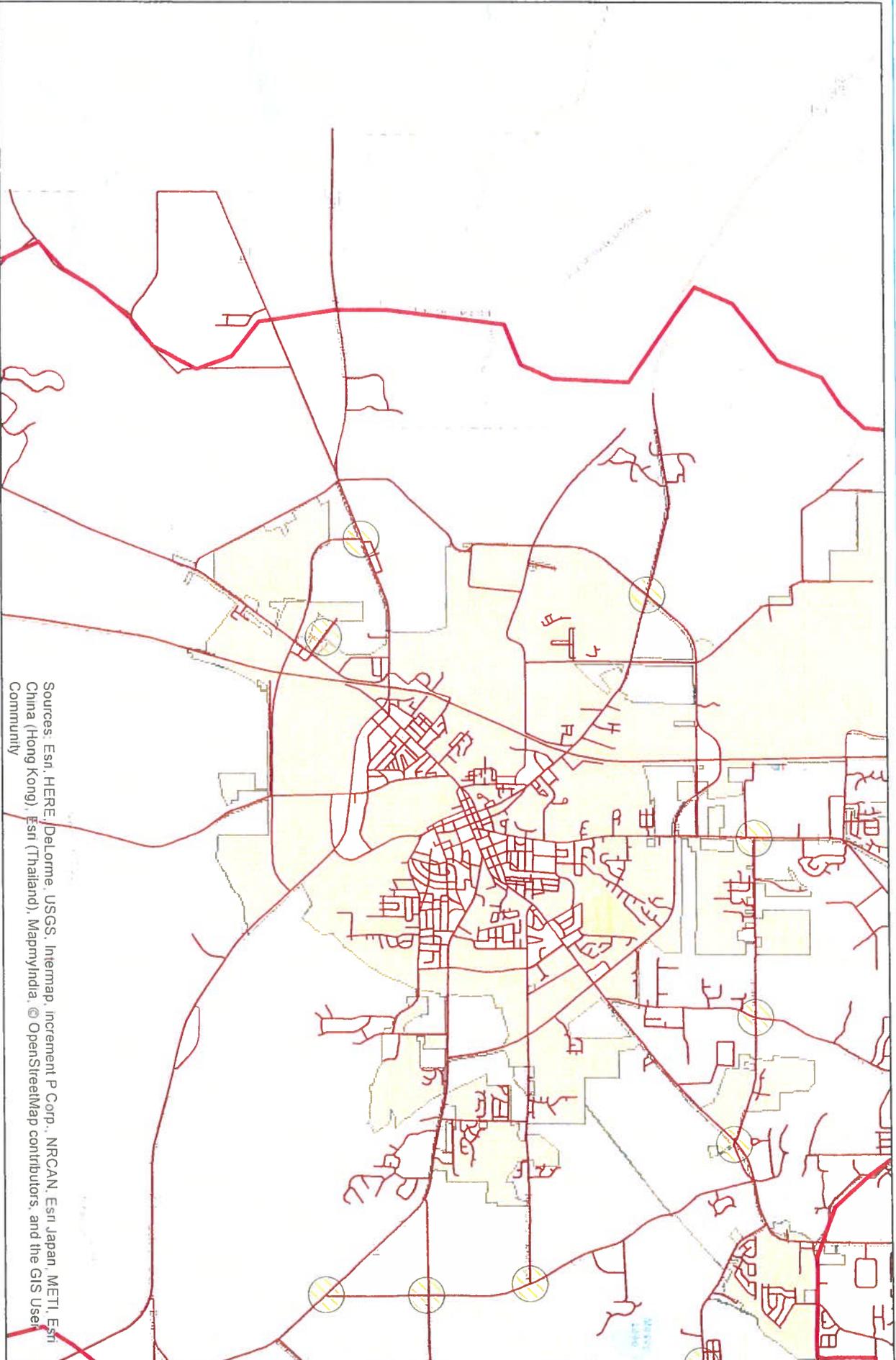
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1 inch = 8,000 feet



Legend

- Major Parks
- Perry Service Area
- Municipal Boundaries



Sources: Esri, HERE, DeLorme, USGS, Inetmap, Inerment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

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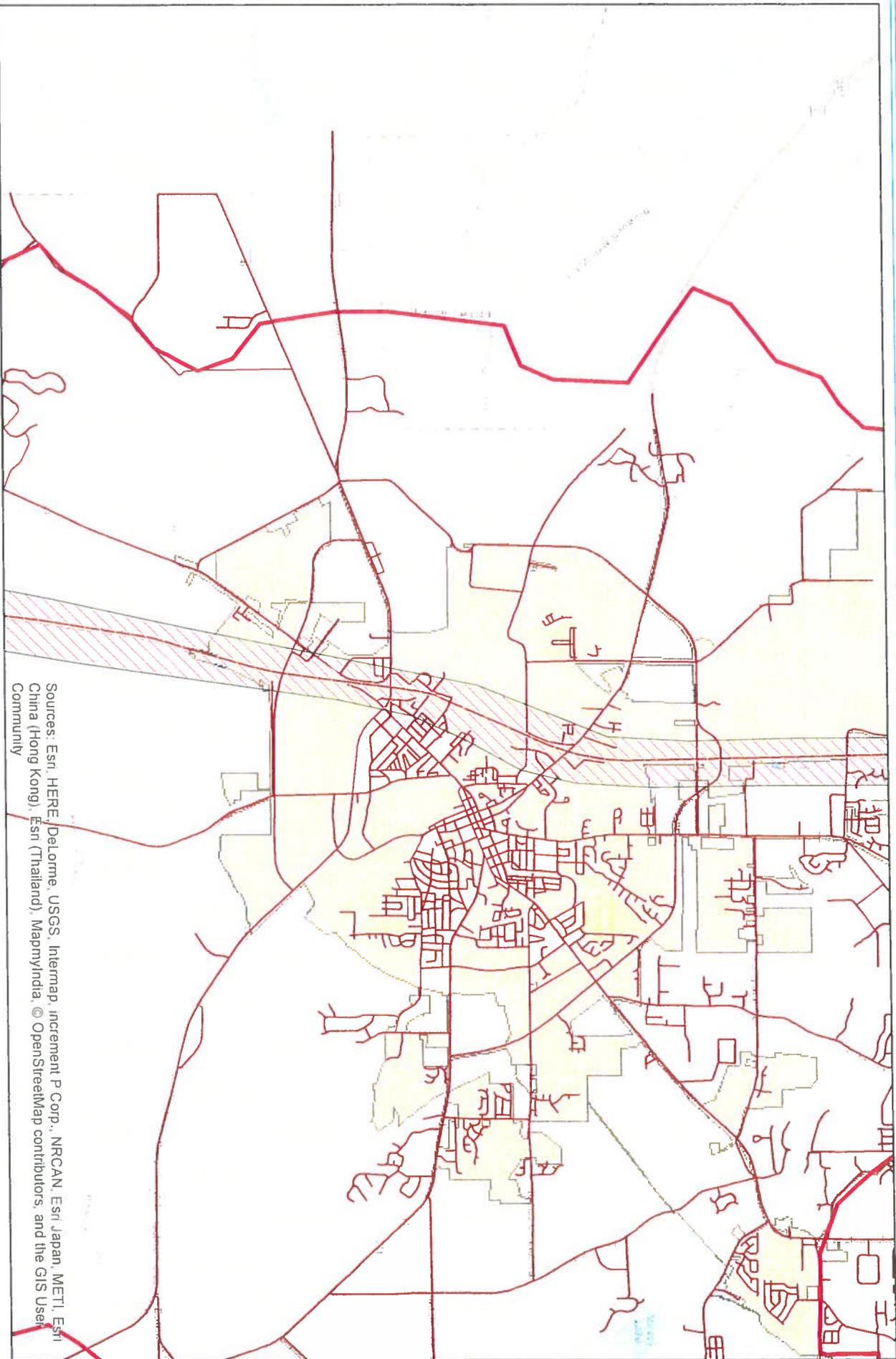
Legend

- Perry Service Area
- Commercial Nodes
- Municipal Boundaries

*Perry Service Area
Commercial Nodes
October 10, 2016*



Map of Perry Service Area
October 10, 2016
Map Scale: 1:80,000
Map Date: 10/10/16



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Legend

-  Heavy Commercial/Industrial
-  Perry Service Area
-  Municipal Boundaries

0 0.5 1 2 3 4
Miles

1 inch = 8,000 feet



Perry Service Area
Heavy Commercial Industrial
October 10, 2016