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REGULAR MEETING OF THE PERRY CITY COUNCIL
December 20, 2016
6:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer.
2. Roll.
3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.
4. Recognition(s)/Presentation(s): Mayor James E. Faircloth, Jr.
 - * Presentation to Mayor and Council – Perry Buzzard Drop Committee
5. Appointments to Boards, Authorities and Commissions. Mayor James E. Faircloth, Jr.
 - 5a. Council Post 2 – District 3 Appointment
 - Perry Planning Commission
 - 5b. Council Post 1 – District 2 Appointment
 - Perry Area Convention and Visitors Bureau Authority
6. Citizens with Input.
7. Review of Minutes: Mayor James E. Faircloth, Jr.
 - 7a. Council's Consideration – Minutes of the December 5, 2016 work session, December 6, 2016 pre council meeting and December 6, 2016 council meeting.
8. Old Business: Mayor James E. Faircloth, Jr.
 - 8a. Ordinance(s) for Second Reading(s) and Adoption:
 1. **Second Reading** of an ordinance de-annexing 23.98 acres from City of Perry R-1, Single Family Residential District to Houston County R-1 District. The property is located in the vicinity of 312 Stonebridge Trail - Mr. L. Gilmour.
 2. **Second Reading** of an ordinance for form based code parcel rezoning on General Courtney Hodges Boulevard Corridor – Mr. L. Gilmour.

3. **Second Reading** of an ordinance amending the Perry Code by renaming Chapter 25 – Water, Sewers, Sewage Disposal, Natural Gas and Private Water Wells; and adding a new Article IX. Private Water Wells – Mr. L. Gilmour.
9. Any Other Old Business Matters: Mayor James E. Faircloth, Jr.
 - 9a. Mayor James E. Faircloth, Jr.
 - 9b. Council Members
 - 9c. City Manager Lee Gilmour
 - 9d. City Attorney David Walker
10. New Business: Mayor James E. Faircloth, Jr.
 - 10a. Matters referred from December 19, 2016 work session and December 20, 2016 pre council meeting.
 - 10b. Ordinance(s) for First Reading(s) and Introduction:
 1. **First Reading** of an ordinance amending FY 17 Operating Budget – Mr. L. Gilmour. *(No action required by Council)*
 - 10c. Request from the Perry Main Street Advisory Board and Leisure Services Department in cooperation with the Perry Downtown Merchants Association for Movie Date Night on February 10, 2017 from 7:00 pm until 9:30 pm – Chief S. Lynn.
 1. Approval of street closures:
 - Closure of Carroll Street between Jernigan Street and Ball Street
 - Closure Ball Street between Main Street and Carroll Street
 - Closure of Jernigan Street between Main Street and Carroll Street
 2. Approval of a special event alcoholic beverage permit.
11. Department Head Items.
12. Council Members Items:
13. General Public Items:
14. Mayor Items:
15. Adjourn.



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OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager
DATE: December 7, 2016
REFERENCE: Planning Commission Appointment

It is with great sadness that I must report that Mr. Martin Beeland's health precludes him from continuing to serve on the Planning Commission. Council Member Hunt will be naming Mr. Brince Coody, a resident of the Brookwater neighborhood, as Mr. Beeland's replacement at your December 20, 2016 meeting. Mr. Coody is very involved in the community including his participation in Leadership Perry and a stakeholder representative in the City's most recent comprehensive plan update.

cc: Chairman J. Poole
Ms. C. Sewell

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
December 5, 2016
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr. called to order the work session meeting held December 5, 2016 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro-Tempore Randall Walker, Council Members Phyllis Bynum-Grace, Robert Jones, Riley Hunt, Willie King and William Jackson.

Elected Official Absent: None

Staff: City Manager Lee Gilmour, City Attorney Matthew Hulbert and Recording Clerk Annie Warren.

City Departmental Staffing: Major William Phelps – Police Department, Brenda King – Director of Administration, Robert Smith - Economic Development Director, Chief Lee Parker – Fire and Emergency Services, Kevin Dye – Director of Leisure Services, Chad McMurrian – Lead Engineering Technician, Ellen Palmer – Digital Communications Manager, John Schell – Buildings and Grounds Maintenance Supervisor, and Catherine Edgemon – Main Street Coordinator.

Guest(s) / Speaker(s): Charles Evans, Brenda Evans, and Attorney John Hulbert.

Media: Kristin Moriarty - Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

Mayor Faircloth deviated from the agenda.

3d. Authorize for certain uses on city property – Mr. L. Gilmour. Mr. Gilmour advised Mayor and Council of a request to use a portion of city property for agricultural purposes. The property is the city's right-of-way that cuts through the Davis Trust tract used for the Northeast outfall sewer line. Attorney John Hulbert appeared on the behalf of Charles and Brenda Evans and requested authorization to use the city's right-of-way as a crossing for equipment and consent to lay pipes for agricultural irrigation. Mayor Faircloth asked that this item be placed on council's December 6th agenda for a vote.

3a. Presentation of the City of Perry Housing Assessment – Mr. J. Connell, Middle Georgia Regional Commission. Mr. Connell gave a brief overview of the City of Perry Housing Assessment and provided a presentation of the GIS mapping

program.

- 3b. Discuss possible use of open bottles for Main Street downtown movie night – Ms. C. Edgemon. Ms. Edgemon solicited Mayor and Council's input relative to allowing glass containers and/or outside alcohol to be brought to movie night. Council concurred to not allowed glass bottles or outside alcohol to be brought into the venue but instead follow standard city policy and have an on-site vendor.
- 3c. Discuss city request for additional firm demand natural gas – Mayor Faircloth. Mayor Faircloth shared with Council the information that was discussed at the JONG meeting. The city has an opportunity to increase its firm gas capacity for its industrial and commercial customers. This will require a cash infusion and approval from all the owners in JONG to upgrade the supply junction. This will be a 15-year project. Mayor Faircloth advised Council that a decision has to be made December 9th if the City will subscribe.

Mayor Faircloth deviated from the agenda to announce at called meeting on December 12th at 5:30 pm to adopt a resolution relative to the SPLOST Referendum.

- 3e. Consider proposed council meetings schedule changes. – Ms. A. Warren. Ms. Warren provided Mayor and Council a memo listing 2017 council meeting dates that occur on a holiday and asked for Council's input of either canceling the meetings or selecting alternate meeting dates. Mayor and Council made adjustments to council's 2017 meeting schedule.

4. Other Business/Supplemental Agenda: Mayor James E. Faircloth, Jr.

- 4a. Discussion of possible 2017 CDBG project – Mr. R. Smith. Mr. Smith advised Mayor and Council that the City can apply for 2017 CDBG funds because the revitalization area strategy allows the city to apply for CDBG grant funds for three consecutive years. Council concurred to proceed with applying for 2017 CDBG funds.

5. Council Member Items:

Mayor Pro Tempore and Council Members Bynum-Grace, Hunt, Jones and Jackson had no reports.

Council Member King inquired about repairing the roadway where the leak was on W.F. Ragin Drive.

Mr. Gilmour and Attorney Hulbert had no reports.

6. Department Head Items:

Ms. King reported the wiring for the phone system is being installed.

Ms. Palmer provided statistical data relative to the City's Facebook page.

Chief Parker, Mr. Schell, Mr. Smith, Major Phelps and Mr. Dye had no reports.

Ms. Edgemon encouraged everyone to visit the downtown merchants during their extended holiday hours.

Mayor Faircloth shared with Council a letter from Attorney Walker relative to local legislation amending the membership of the Perry Area Convention and Visitors Bureau Authority.

Mayor Faircloth entertained a motion to enter into an executive session for personnel and real estate acquisition.

7. Executive Session entered at 6:45 p.m.: Council Member King motioned to adjourn the work session and enter into executive session for the purpose of personnel and real estate acquisition. Council Member Jones seconded the motion and it carried unanimously.
8. Executive Session adjourned; Council work session reconvened. Council adjourned the executive session held December 5, 2016 and reconvened into the council's work session.
9. Adopted Resolution No. 2016-57 stating purpose of executive session held December 5, 2016 was to discuss personnel and real estate acquisition. Council Member Bynum-Grace moved to adopt a resolution stating the purpose of the Executive Session held on December 5, 2016 was to discuss personnel and real estate acquisition. Council Member Jackson seconded the motion and it carried unanimously. No action was taken. (*Resolution 2016-57 has been entered in the City's official book of record*).
10. Adjournment: There being no further business to come before Council in the reconvened work session held December 5, 2016 Council Member Hunt motioned to adjourn the meeting at 7:18 p.m. Mayor Pro Tempore Walker seconded the motion and it carried unanimously.

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
December 6, 2016
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the pre council meeting of the Perry City Council held December 6, 2016 at 5:00 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore Randall Walker; Council Members Willie King, William Jackson, Council Members Phyllis Bynum-Grace, Riley Hunt and Robert Jones.

Elected Official(s) Absent: None

Staff: City Manager Lee Gilmour, City Attorney Matthew Hulbert, and Recording Clerk Cyndi Houser

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Brenda King – Director of Administration, John Schell – Building and Grounds Maintenance Supervisor , Robert Smith – Economic Development Director and Kevin Dye – Director of Leisure Services.

Guest(s)/Speaker(s): Mr. Rusty Hough

Media: Kristin Moriarty – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of December 6, 2016 council meeting agenda.

Public Hearing

8a. Petition for De-Annexation No. R-16-05 Applicant, Leighton Kersey requests to de-annex 23.98 acres from City of Perry R-1, Single Family Residential District to Houston County R-1 District. The property is located in the vicinity of 312 Stonebridge Trail. Mr. Gilmour advised the petitioner does not want to upgrade the culvert over the creek and several other items required by the City. Houston County Board of Commissioners has taken a neutral position, but if de-annexed no utilities would be extended. The Planning Commission is recommending denial.

- 8b. Form Based Code parcel rezoning on General Courtney Hodges Boulevard Corridor. This re-zoning will not result in a tax increase, but provide more options for development. Planning Commission discussed this at great length and recommended approval.
- 9b. Resolution(s) for Consideration and Adoption:
1. Resolution accepting the maintenance of certain infrastructure at Wooden Eagle Phase 4 Section 2. The infrastructure has been inspected and staff recommended approval.
- 10a. Ordinance(s) for Second Reading(s) and Adoption:
1. **Second Reading** of an ordinance to change the land use in the PUD #7 for Perry Preserve to have the commercial area become recreational use and for the recreation area to become housing. The property is located on South Perry Parkway. Mr. Gilmour noted a hearing had been conducted and the Planning Commission recommended approval.
 2. **Second Reading** of an ordinance amending the Perry Code by deleting Sec. 15-34(a) in its entirety and adding a new Sec. 15-34(a). Ms. King explained this was a housekeeping measure to bring the City code into compliance with state regulations.
- 12b. Ordinance(s) for First Reading(s) and Introduction:
3. **First Reading** of an ordinance amending FY16 Operating Budget. Mr. Gilmour explained this is needed for the audit. He further requested that the second reading be waived in order for the audit to be completed in a timely manner so a vote could be taken at the meeting.
 5. **First Reading** of an ordinance amending the Perry Code by adding a new Sec. 4-11 Restraint of dogs. Chief Lynn requested the first reading be tabled in order that more research could be conducted.
- 12c. Resolution(s) for Introduction and Adoption:
1. Resolution authorizing submission of an application to the US Environmental Protection Agency for FY2017 Community-wide Brownfield Assessment Grant program funding. Mr. Smith advised Council the application was submitted last year, but no funding was received. The application is being re-submitted regarding specific properties along the Courtney Hodges Boulevard corridor; staff recommended adoption.

- 12d. Approval of a Memorandum of Understanding with the Georgia Department of Community Affairs for the Main Street Program. Mr. Smith stated this is an annual agreement which if approved, would be subject to City Attorney review.
- 12e. City request for additional firm demand natural gas. Mr. Rusty Hough from the Municipal Gas Authority of Georgia (MGAG) explained that the City has an opportunity to increase the amount of firm demand gas through master meter improvements at the Bass Road site in Bibb County. Mr. Hough also explained the differences between peaking and firm demands noting that if we have excess resources they can be shifted to a city or an industry in need of more gas. Administration recommended approval of the request.
- 12f. Authorization for certain uses of city property. Mr. Gilmour this was a follow-up from the work session. If approved, the City Attorney's office would review the agreement for agricultural use of city right of way.

4. Department Head/Staff Items:

Ms. King, Chief Parker, Chief Lynn, Mr. Dye and Mr. Schell had no reports.

Mr. Smith announced the downtown merchants are having extended hours during the month of December.

5. Council Member Items:

No reports.

Mr. Gilmour stated Mr. Davis Cosey had indicated that he would be willing to donate 4 parcels on Jackson Lane to the City. Mr. Gilmour suggested the parcels be placed in a land bank or used for a future park. It was the consensus of Council to proceed with accepting the donation

Mayor Faircloth - No report

6. Adjourn: On a motion by Council Member Hunt, seconded by Council Member Jackson and carried unanimously, the pre-council session held December 6, 2016 was adjourned at 5:35 p.m.

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
December 6, 2016
6:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the regular meeting of the Perry City Council held December 6, 2016 at 6:00 p.m.
2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore Randall Walker and Council Members William Jackson, Willie King, Riley Hunt, Phyllis Bynum-Grace and Robert Jones.

Elected Official(s) Absent: None

Staff: City Manager Lee Gilmour, City Attorney Matthew Hulbert and Recording Clerk Cyndi Houser

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Brenda King – Director of Administration, John Schell – Buildings and Grounds Maintenance Supervisor, Kevin Dye - Director of Leisure Services, Robert Smith –Economic Development Director, and Catherine Edgemon – Main Street Coordinator.

Guest(s)/Speaker(s): Ms. Darlene McLendon and Ms. Becky Powell – Perry Area Chamber of Commerce, Rob Tuggle, Leighton Kersey, Craig and Katy Palmer, Sara Hirst, James Erdmezcyki, Rusty Hough – Municipal Gas Association of Georgia (MGAG), Pam Helton – Georgia Municipal Association, Sara Hirst, Tina Davis, and students from the Speech and Debate Class at Westfield School.

Media: Kristin Moriarty - Houston Home Journal and Kelli McWilliams – Channel 100.

3. Invocation and Pledge of Allegiance to the Flag: Reverend Willie King, Faith Bible Fellowship, rendered the invocation and Council Member Jones led the pledge of allegiance to the flag.
4. Presentation(s)/Recognition(s): Mayor James E. Faircloth, Jr.

Ms. Houser reported on the 2017 United Way campaign for the City employees. Pledges and donations were received in the amount of \$2,634 which was \$400 more than last year. Council Member Bynum-Grace drew the name of Chief Lynn as the winner of the \$100 gift card from among those pledging at least \$2.00 per pay period.

Mayor Faircloth recognized the Pillar of Management award Mr. Gilmour received from the Georgia City-County Management Association, a group made up of his peers.

Mayor Faircloth acknowledged the many times Mr. Gilmour has provided advice to other communities as well as being a mentor to other managers.

5. Community Partner(s) Update(s):

Ms. Darlene McLendon, Perry Area Chamber of Commerce President, thanked Mayor and Council for all the assistance they provide the Chamber and most recently for their participation in the “Taste of Southern” held at the Miller-Murphy-Howard Building at the fairgrounds.

6. Appearance(s):

6a. Ms. Pam Helton of Georgia Municipal Association (GMA) reported on the various programs, webinars and training classes offered by GMA for their members. She also noted that Perry was among the top five (5) communities with elected officials with the highest number of training hours and Council Members King and Bynum-Grace were number 1 and 2 respectively with the most training hours for individuals. The newest programs will be workforce development and mentoring for elected officials.

7. Citizens with Input.

Ms. Darryl Ann Woolfolk, 926 Jeanne Street, asked Council to consider placing speed bumps in Sandhill and to review houses in her area that should be torn down.

8. Public Hearing: Mayor James E. Faircloth, Jr.

PUBLIC HEARING CALLED TO ORDER AT 6:25 P.M. Mayor James E. Faircloth Jr. called to order a public hearing at 6:25 p.m. to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. Sec. 36-67A-3 (c).

8a. Petition for De-Annexation Application No. R-10-05. Applicant, Leighton Kersey, requested to de-annex 23.98 acres from City of Perry R-1, Single Family Residential District to Houston County R-1 District. The property is located in the vicinity of 312 Stonebridge Trail.

Staff report: Mr. Gilmour stated this request had been reviewed by the Planning Commission and they recommend denial.

Public Input: Mayor Faircloth called for any public input for or opposed to the amendment.

For: Mr. Rob Tuggle, representing Mr. Kersey, noted the property is bounded on three (3) sides by City property and the applicant may use this for agricultural purposes.

Opposed: Mr. Craig Palmer, 307 Stonegate Trail, noted many residents had concerns about farm equipment on their narrow streets in the event the de-

annexation is approved because there is currently only one way into the property in question.

Ms. Katy Palmer, 307 Stonegate Trail, stated they bought into a neighborhood which did not include agriculture.

Ms. Sara Hirst, 102 Stonebridge Crossing, expressed concern about how the possible use of farm chemicals would affect people with asthma and farm equipment on the narrow streets of the subdivision.

8b. Form Based Code Parcel Rezoning on General Courtney Hodges Boulevard Corridor.

Staff report: Mr. Gilmour stated this request for rezoning on Courtney Hodges Boulevard reflects the new district based on form based code, had been reviewed by the Planning Commission and the Commission recommended approval.

Public Input: Mayor Faircloth called for any public input for or opposed to the amendment.

For: None

Opposed: None

PUBLIC HEARING CLOSED AT 6:35 P.M. Mayor Faircloth closed the public hearing at 6:35 p.m.

9. Consent Agenda Items: Mayor James E. Faircloth, Jr.

9a. Council's Consideration – Minutes of the November 14, 2016 work session, November 15, 2016 pre council meeting, and November 15, 2016 council meeting. Council Member Jackson moved to accept the minutes as submitted; Council Member Jones seconded the motion and it carried with four (4) members in favor and Council Members Hunt and Bynum-Grace abstaining because they were not present at the meetings.

9b. Adopted Resolution 2016-58 accepting the maintenance of certain infrastructure at Wood Eagle Phase 4 Section 2. Council Member Jones moved to accept the maintenance of certain infrastructure at Wood Eagle Phase 4 Section 2. Council Member Bynum-Grace seconded and the motion carried unanimously. (*Resolution 2016-58 has been entered into the City's official book of record.*)

10. Old Business: Mayor James E. Faircloth, Jr.

10a. Ordinance(s) for Second Reading(s) and Adoption:

1. **Second Reading** of an ordinance to change the land use in PUD #7 for Perry Preserve, LLC. Mr. Gilmour stated the Planning Commission had reviewed and recommended approval to change the commercial area to recreational use and the recreational use to become housing.

Adopted Ordinance 2016-21 to change the land use in the PUD #7 for Perry Preserve to have the commercial area become recreational use and for the recreation area to become housing. The property is located on South Perry Parkway. Mayor Pro Tempore Walker moved to adopt an ordinance changing the land use in PUD #7 for Perry Preserve to have the commercial area become recreational use and the recreational area to become housing. Council Member Jones seconded and it carried unanimously. *(Ordinance 2016-21 has been entered into the City's official book of record.)*

2. **Second Reading** of an ordinance amending the Perry Code by deleting Sec. 15-34(a) in its entirety and adding a new Sec. 15-34(a). Ms. King advised this was to bring the penalty date for unpaid bills into compliance with the state code.

Adopted Ordinance 2016-22 amending the Perry Code by deleting Sec. 15-34(a) in its entirety and adding a new Sec. 15-34(a). Council Member Bynum-Grace moved to adopt the ordinance as submitted. Council Member King seconded and it carried unanimously. *(Ordinance 2016-22 has been entered into the City's official book of record.)*

11. Any Other Old Business

- 11a. Mayor James E. Faircloth, Jr – None
- 11b. Council Members – None
- 11c. City Manager Lee Gilmour – None
- 11d. City Attorney Matthew Hulbert - None

12. New Business: Mayor James E. Faircloth, Jr.

- 12a. Matters referred from the December 5, 2016 work session and December 6, 2016 pre-council meeting.

None

12b. Ordinance(s) for First Reading and Introduction:

1. **First Reading** of an ordinance to de-annex 23.98 acres from City of Perry R-1, Single Family Residential District to Houston County R-1 District. The property is located in the vicinity of 312 Stonebridge Trail. *(No action is required by Council.)*
2. **First Reading** of an ordinance for form based code parcel rezoning on General Courtney Hodges Boulevard Corridor. *(No action is required by Council.)*

3. **First Reading** of an ordinance amending FY16 Operating Budget. Mr. Gilmour asked Council to consider waiving the second reading of this ordinance in order for the auditors to have this information to include in the financial audit. Council Member King motioned to waive the second reading of the proposed ordinance to amend the FY16 Operating Budget. Council Member Jones seconded and it carried unanimously.

Adopted Ordinance 2016-23 amending the FY16 Operating Budget. Mayor Pro Tem Walker motioned to amending the FY16 Operating Budget as submitted. Council Member King seconded and it carried unanimously. (*Ordinance 2016-23 has been entered into the City's official book of record.*)

4. **First Reading** of an ordinance amending the Perry Code by renaming Chapter 25 – Water, Sewers, Sewage Disposal, Natural Gas and Private Water Wells; and adding a new article IX. Private Water Wells. (*No action is required by Council.*)
5. **First Reading** of an ordinance amending the Perry Code by adding a new Sec. 4-11 Restraint of dogs. Chief Lynn requested this item be tabled in order to conduct more research before adopting. Council Member Jackson moved to table the first reading of an ordinance amending the Perry Code by adding a new Sec. 4-11 Restraint of Dogs. Council Member Bynum-Grace seconded the motion and it carried unanimously.

12c. Resolution(s) for Consideration and Adoption:

1. Adopted Resolution 2016-59 authorizing the submission of an application to the US Environmental Protection Agency for FY2017 Community-wide Brownfield Assessment Grant program funding. Mr. Smith explained an application was submitted last year, but no funding was received. The new application has been tweaked and hopefully monies will be received for six (6) properties. Council Member Jones moved to authorize submission of an application to the US Environmental Protection Agency for a FY2017 Community-wide Brownfield Assessment grant. Council Member King seconded and it carried unanimously. (*Resolution 2016-59 has been entered into the City's official book of record.*)

- 12d. Approved a Memorandum of Understanding with the Georgia Department of Community Affairs for the Main Street Program. Mr. Smith advised this is an annual form that must be completed in order to maintain the Main Street Program. Perry's program excelled in all ten (10) standards. Staff recommended approval pending review by the City Attorney. Council Member Bynum-Grace moved to approve the Memorandum of Understanding with the Georgia Department of Community Affairs for the Main Street Program

pending review by the City Attorney. Council Member Jones seconded and it carried unanimously.

12e. Approved a City request for additional firm demand natural gas. Mr. Hough, MGAG representative, explained the City's role in the ownership of Jointly Owned Natural Gas and then went on to advise the City has an opportunity to increase their firm gas capacity for its industrial/commercial customers. This will require a cash infusion and approval from all the owners in JONG to upgrade the pipes at the connection at Bass Road station. This would be a 15-year project through Southern Natural Gas. The numbers will be adjusted after January 1st. Council Member Jones moved to approve the two election forms requesting additional firm demand natural gas from MGAG. Council Member King seconded and it carried unanimously.

12f. Authorized a request for certain uses on city property. Mr. Gilmour explained a request had been received for crossing the City right-of-way with farm equipment at the northeast outfall as well as placing irrigation pipe. The requester understands that if approved, this would be subject to a written agreement and further that in the event any work would need to be done on the sewer line, the requester would be responsible for replacing their crops and/or irrigation line. The right-of-way transects the requester's property. Council Member Hunt moved to authorize certain uses on a City right-of-way subject to a written agreement. Council Member King seconded the motion and it carried unanimously.

13. Department Head/Staff Items:

Ms. King, Chief Parker, Mr. Dye, Mr. Schell, and Chief Lynn had no reports.

Mr. Smith reminded everyone on behalf of the Friends of Downtown that extended merchant hours are in effect through December.

14. Council Member Items:

Council Member Jones introduced the students from his speech and debate class.

15. General Public Items:

James Erdmanacyk, 123 S. Third Street, Apt. 9, Warner Robins complimented the Perry Police Department on the great job they do.

Ms. Tina Davis, 150 Mount Olive Church Road, Hawkinsville, GA 31036 stated that her husband has a business in Perry and they felt very safe because of the fine job the police and fire departments are doing.

16. Mayor Items:

Due to the holiday calendars, Mayor and Council will not hold the Walk with Mayor and Council until February 2017.

November 17, 2016 – SPLOST press conference at 5 pm at County Annex in Warner Robins.

November 29, 2016 – SPLOST public hearing at 4 pm

December 5, 2016 – Next Council work session 5 pm

December 6, 2016 – Next regular Council meeting at 6 pm

December 7, 2016 – SPLOST public hearing at 7 pm

Mayor Faircloth asked everyone to take time to consider who and what they are grateful for and to share with their neighbors.

17. Adjourn: There being no further business to come before Council in the regular council meeting held December 6, 2016, Council Member Jackson motioned to adjourn at 6:34 p.m.; Council Member Jones seconded the motion and it carried unanimously.



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Department of Community Development

**Public Hearing
Dec. 6, 2016
Tuesday @ 6:00 PM**

November 16, 2016

The Honorable James E. Faircloth, Jr.
Perry City Council
Post Office Box 2030
Perry, Georgia 31069

Re: De-Annexation Application #R-16-05
Stonegate Trail #P48-37 (23.98 acres)

Dear Mayor and Council:

On November 14, 2016 the Perry Planning Commission reviewed the above referenced petition for the de-annexation request as submitted by Mr. Leighton Kersey.

The request was for the de-annexation of 23.98 acres from City of Perry R-1, Single Family Residential District to Houston County R-1 district.

The Perry Planning Commission recommended denial of the application as submitted.

Sincerely,



Jacob W. Poole, Chairman
Perry Planning Commission

JWP/cs

STAFF REPORT

CASE NUMBER: R-16-05

APPLICANT: Leighton Kersey

REQUEST: The applicant is requesting de annexation from the City of Perry

LOCATION: The property is located in the vicinity of 312 Stonebridge Trail

ADJACENT ZONING/LANDUSES:

Parcel: R-1	-Vacant Land
North: R-2 (New Haven S/D)	-Vacant land, Single Family Dwellings
South: R-1	-Single Family Homes
East: Houston County RAG	-Vacant Land
West: R-1	-Single Family Homes

STANDARDS GOVERNING ZONE CHANGES:

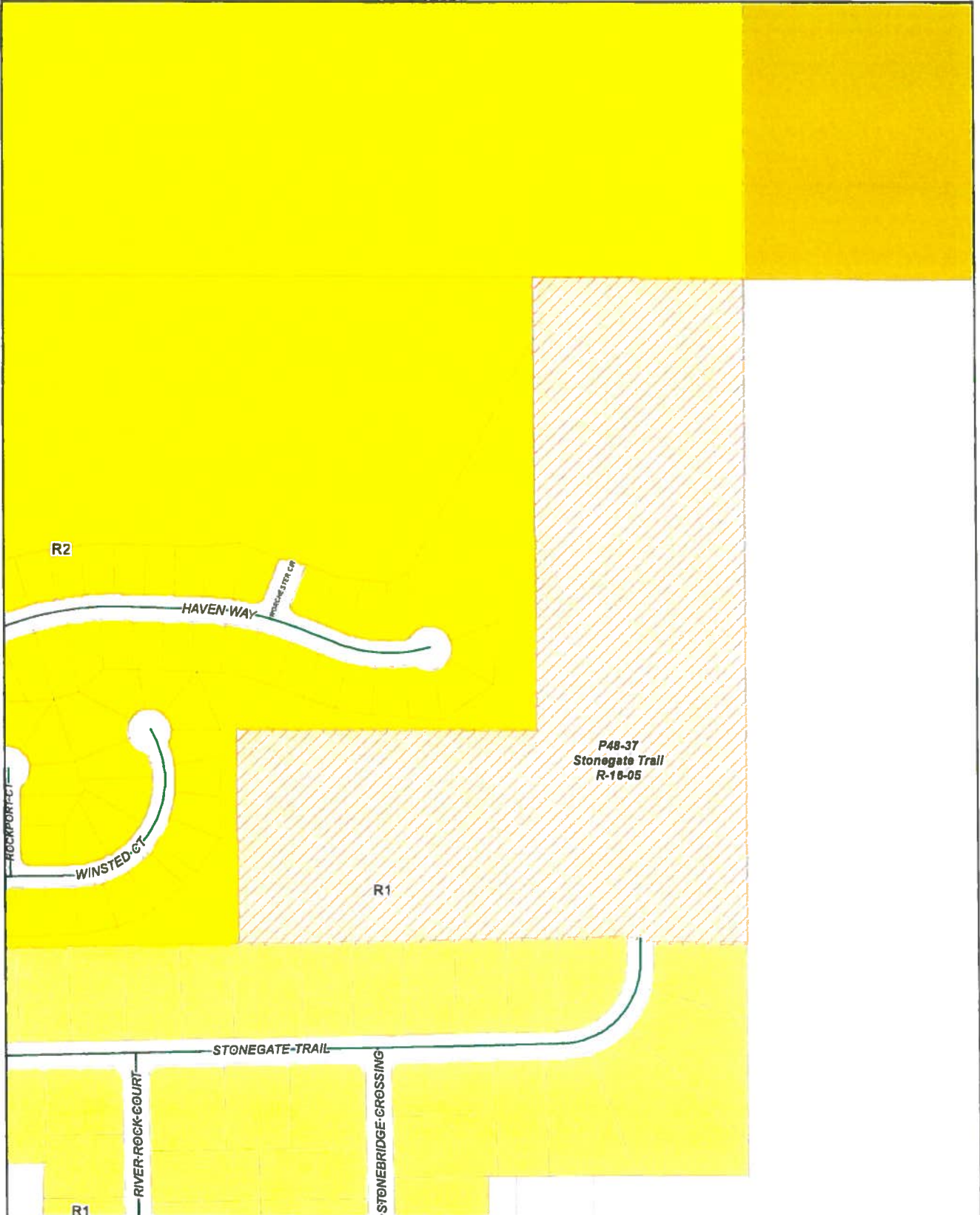
1. *The suitability of the subject property for the zoned purposes.* The property is suitable for the current R-1 zoning. The property was annexed and rezoned to R-1 in 2003 for the purpose of developing a single family home S/D with City utilities.
2. *The extent to which the property values of the subject property are diminished by the particular zoning restrictions.* Staff believes the current R-1 zoning does not diminish the property values.
3. *The extent to which the destruction of property values of the subject property promotes the health, safety, morals or general welfare of the public.* Staff believes there is no destruction of property values.
4. *The relative gain to the public as compared to the hardship imposed upon the individual property owner.* The applicant is requesting de-annexation to avoid dealing with the City's development regulations.
5. *Whether the subject property has a reasonable economic use as currently zoned.* Staff feels the property has economic use as currently zoned.
6. *The length of time the property has been vacant as zoned considered in the context of land development in the area in the vicinity of the property.* The Stonebridge S/D preliminary plat was approved in September of 2004 and included the section being requested for de-annexation. The final plat for Phase I was approved in January of 2005. There were (23) dwellings built from 2005 until early 2015. Since early 2015 fifteen dwellings have been permitted in Phase I and one in Phase II.

7. *Whether the proposed rezoning will be a use that is suitable in view of the uses and development of adjacent and nearby property. Staff has concerns if the property were de-annexed the land would be developed with septic tanks and wells instead of being connected into municipal water and waste water systems. The lot size required according to County regulations would be 1.5 acres per dwelling for septic tank and wells. In order to have City utilities the property served must be in the City limits. The property zoning if de-annexed would revert to Houston County R-1. The uses in Houston County R-1 are less stringent than the City's R-1.*
8. *Whether the proposed rezoning will adversely affect the existing use or usability of adjacent or nearby property. The proposed rezoning and de-annexation will not affect the use or usability of the existing lots in this or surrounding S/D. However, the Houston County R-1 may allow uses that will inhibit the development of lots in the surrounding subdivisions and be detrimental to existing dwellings.*
9. *Whether the zoning proposal is in conformity with the policies and intent of the land use plan. The Character Area Map lists this area as being in the Suburban Neighborhoods. The RAG zoning for the City of Perry is allowed in this zone. Perry's RAG and the Houston County R-1 differ in the usage allowed.*
10. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools. The proposal will not result in a use which will or could cause an excessive or burdensome use of existing infrastructure.*
11. *Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal. There are existing conditions and changing conditions that could affect the development of the second phase. There are currently (15) lots than can be developed in Phase II with an engineering modification to an issue with the proposed infrastructure. The remaining (17) lots are going to require a major redesign from the original street design to contend with an existing stream.*

STAFF CONCLUSIONS: The applicant is requesting de-annexation of 23.98 acres referred to as Phase II of Stonebridge subdivision. There are (32) lots in the current design of Phase II as originally proposed. Fifteen of those lots have been given approval to build provided a stream issue and a redesign of a conflict between proposed storm water pipe and water main is corrected. This has not been done. The remainder of the (17) lots could be built on, but the City is requiring a redesign of the stream crossing for the street.

If de-annexed the property will revert to the existing County zoning at the time it was annexed into the City. The property was originally zoned Houston County RAG. The uses in that classification could be detrimental to the existing approved (25) building lots which border the parcel on two sides.

Staff objects to the de-annexation due in part that a portion of the Phase II is available to be developed and the change in zoning classification to Houston County R-1 could allow uses detrimental to the surrounding lots. The parcel is in the Perry Service Area and the City has met its obligations to the developer. Major environmental issues and transportation improvements are required by the City. The developer is attempting to avoid the issues by de-annexing.



Legend

Perry Zoning	C3	M2	R2
LC	GU	OC	R2A
C1	IN	PUD	R3
C2	M1	R1	RAG
			RMH



1 inch = 300 feet



City of Perry Zoning Review
Case: R-16-05





Where Georgia comes together.

Department of Community Development

**Public Hearing
Dec. 6, 2016
Tuesday @ 6:00 PM**

November 16, 2016

The Honorable James E. Faircloth, Jr.
Perry City Council
Post Office Box 2030
Perry, Georgia 31069

Re: Form Based Code Parcel Rezoning
General Courtney Hodges Blvd., Perry

Dear Mayor and Council:

On November 14, 2016 the Perry Planning Commission reviewed the individual parcel rezoning for affected parcels on the General Courtney Hodges Blvd Corridor.

The parcel rezonings are to reflect the new zoning districts under the form based code designations for the General Courtney Hodges Blvd Corridor.

The Perry Planning Commission recommended approval of the parcel zoning changes.

Sincerely,



Jacob W. Poole, Chairman
Perry Planning Commission

JWP/cs



Where Georgia comes together.

TO: Planning Commission Members
FROM: Christine Sewell – Administrative Assistant 
DATE: November 1, 2016
RE: General Courtney Hodges Blvd. parcel rezoning

On the November 14th agenda is the informational hearing for the parcels affected under the recently adopted form based code for the General Courtney Hodges Blvd. Corridor.

The property owners were notified and attached you will find the letter and informational sheet they were provided.

The properties identified would be rezoned to the zoning districts as established in the form based code:

- 1). Interstate Mixed Use (IMU)
- 2). Mixed-Use Center (MUC)
- 3). Neighborhood Mixed Use (NMU)
- 4). Form Based Residential

Should you have any questions, please let me know. Thank you.



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OFFICE OF THE CITY MANAGER

October 21, 2016

The City of Perry is considering a change in the zoning of your parcel(s) referenced above as part of an overall improvement to the General Courtney Hodges Blvd. Corridor. The proposed zoning is centered on form based uses which focus on walkability and a variety of uses that do not conflict and concentrate on structure compatibility. The enclosed informational sheet details some of the uses of form based code.

You are guaranteed that nothing will change on the current use of your parcel if the zoning change is approved.

There will be a series of public hearings on this matter, which you are encouraged to attend. The first will be held on Monday, November 14, 2016 and the second on December 6, 2016. Both meetings will be held in Council Chambers at Perry City Hall at 6:00pm.

If you have any questions, please contact Ms. Christine Sewell at (478) 988-2720.

Sincerely,

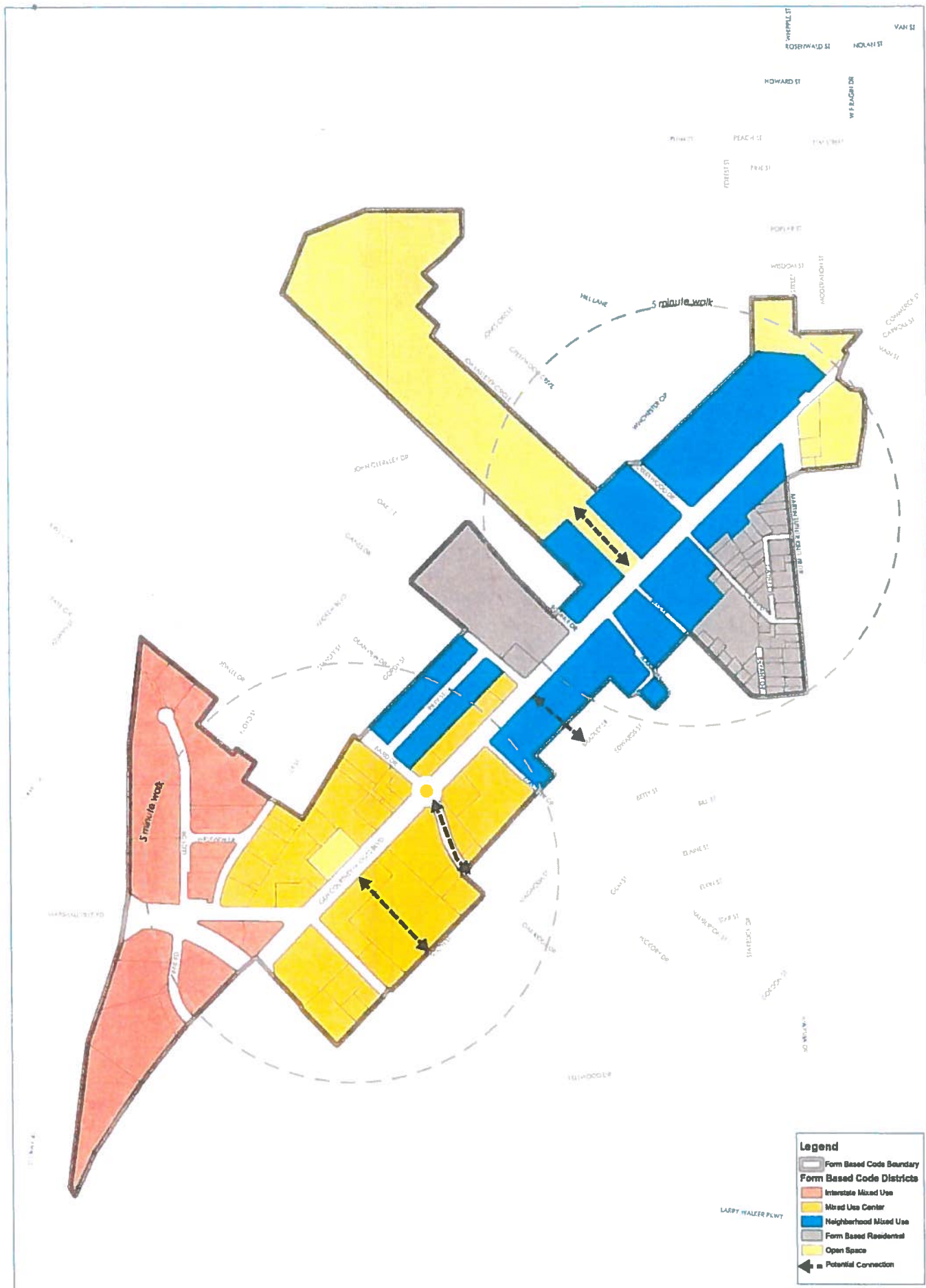
Lee Gilmour
City Manager

Enclosure



The Advantages of Form-Based Code

- FBC allows for a wider range of land uses including mixed-uses, which are emphasized. Provides flexibility for developers and land owners.
- Codifies the Perry vision
 - Promotes an attractive community
 - Unique and welcoming sense of place
 - Healthy, sustainable growth
 - Complimentary development
 - Walkability / livability
- Makes development decisions predictable, consistent, and fair. FBC are prescriptive, not proscriptive.
- Makes zoning more simple, clear, and intuitive.
 - Easier to understand and implement for land owners, developers, and city staff.
- More efficient use of public and private funds. Concise and organized, the FBC greatly simplifies current PLDO regulations.
- Design-based, focused on form, not use-based zoning. Density is less of an issue. Allows for traditional, more livable development patterns.
- Code was developed with a focus on public input.



Legend

- Form Based Code Boundary
- Form Based Code Districts**
- Interstate Mixed Use
- Mixed Use Center
- Neighborhood Mixed Use
- Form Based Residential
- Open Space
- Potential Connection



WALKER HULBERT GRAY & MOORE, LLP

ATTORNEYS AT LAW

LARRY WALKER
DAVID G. WALKER
DAVID P. HULBERT, JR.
MICHAEL G. GRAY
KELLYE C. MOORE
JOHN W. HULBERT
MATTHEW C. HULBERT
BROOKE P. NEWBY

909 BALL STREET
P.O. Box 1770
PERRY, GA 31069
TELEPHONE: (478)987-1415
FACSIMILE: (478)987-1077
E-MAIL: mail@whgmlaw.com

December 1, 2016

Mr. Lee Gilmour, City Manager
City of Perry
P.O. Box 2030
Perry, Georgia 31069

RE: Private water wells

Dear Lee:

Please find enclosed relative to the above a proposed ordinance. After you've had a chance to review this ordinance, please contact me if you have questions or if you feel changes need to be made.

Section 25-251 of the Perry Code is entitled "Restriction on outdoor water of landscape." The language in this section basically tracks the language in O.C.G.A. Section 12-5-7 (a.1)(1). This section limits outdoor irrigation to between the hours of 4p.m. and 10a.m. However, this section goes on to say that this shall not create any limitation upon certain water uses which are the same ones listed in our code. These include use of water withdrawn from private water wells. O.C.G.A. 12-5-7 (a)(1) does allow cities to make application to the Environmental Protection Division to impose more stringent restrictions on outdoor water use during nondrought periods or state declared periods of drought for "good cause" shown. "Good cause" is defined as evidence sufficient to support a reasonable conclusion, considering available relevant information, that such additional restrictions are necessary and appropriate to avoid or relieve a local water shortage. Any variance granted is valid for such period as determined by the director of the Environmental Protection Division. Therefore, in order to restrict private wells, you will have to make application to the Environmental Protection Division and provide the necessary evidence. If you are able to do this, the restriction will be only for such period as determined by the director.

If you have questions relative to the proposed ordinance or imposing more stringent restrictions on outdoor water use, please contact me.

Very Truly Yours,

WALKER, HULBERT, GRAY & MOORE, LLP

David G. Walker

DGW/mt

ORDINANCE

THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the Perry Code is amended as follows:

1.

By renaming Chapter 25 as follows:

WATER, SEWERS, SEWAGE DISPOSAL, NATURAL GAS AND PRIVATE WATER WELLS.

2.

By adding a new Article IX as follows:

ARTICLE IX. PRIVATE WATER WELLS

DIVISION 1. GENERALLY

Sec. 25-260. Drilling for water within one-half mile of city wells.

No person shall drill, continue to drill or operate any water well withing the city which shall be located or proposed to be located within one-half mile from any well which, in operation or under construction for the supply of water, constitutes or may constitute a part of the public water system of the city.

Sec. 25-261. Private wells to supply only for specific purposes.

It shall be unlawful to drill or continue to drill any private water well for the purpose of supplying water therefrom or to supply water from any such private water well to any persons for domestic use other than for irrigation and recreational purposes; provided, however, that private water wells shall be allowed for industrial users under the terms and conditions contained in section 25-276 herein. Specifically prohibited is the use of any private water well for the purpose of supplying water for use within any dwelling house, commercial or business establishment within the city except as otherwise provided in this article.

Sec. 25-262. Prohibition.

The water from any private water well or spring shall not be used for drinking or cooking.

Sec. 25-263. Open wells, cisterns.

(a) It shall be unlawful for any person to operate or maintain or permit to be operated or maintained any well or cistern within the city unless the same shall be covered or protected by an enclosure sufficient to prevent any person from falling into or entering such well or cistern.

(b) Any covering or enclosure of any such well or cistern shall and must be approved by the building official.

(c) The requirements of this section shall not prevent the owner or operator of such well or cistern from entering such well or cistern for the purpose of maintenance and operation purposes.

Sec. 25-264. Log of new wells.

Every person, firm, or corporation to whom the Community Development Department has issued a permit under the provisions of this article to construct a well shall, within thirty (30) days of the completion or the drilling, digging, boring, or excavating authorized by such permit, furnish the utility department with a log of such well. The log shall include information on the type of casing, the number and location of the perforations therein, the depth of the well and soil types at all levels of the well, as well as any other data requested by the building inspector or code enforcement official from the Community Development Department.

Sec. 25-265. Wells constructed prior to 2016.

Nothing contained in this article shall prohibit the continued operation of any water well which had been constructed and was in continuous use on December 31, 2016, which may be within one-half mile of a city well; however, any modifications to any such wells must meet all the requirements of this article.

Sec. 25-266 - 25-270 Reserved.

DIVISION 2. PERMITS

Sec. 25-271. Required for construction, demolition of well.

No person, firm, or corporation shall dig, bore, deepen, or excavate any well or destroy an existing well unless the person, firm, or corporation has applied for and obtained a permit therefore from the Community Development Department pursuant to the provisions of this article.

Sec. 25-272. Investigation fee.

Each application for a permit required under this article shall be accompanied by an inspection and enforcement fee in an amount determined by the mayor and council, no part of which shall be refundable.

Sec. 25-273. Issuance.

If, after investigation of the proposed well site and verification of the data supplied in the application, the Community Development Department determines that the proposed construction, destruction, or conversion of the well both complies with this article and is not likely to cause pollution or contamination of either the underground water or the well water, a permit for such construction, destruction, or conversion shall be issued.

Sec. 25-274. Scope.

A permit issued pursuant to this article shall be valid to authorize only the proposed construction, destruction, or conversion described therein on the site specified.

Sec. 25-275. Suspension or revocation.

The building inspector or code enforcement officer from the Community Development Department may, upon ten (10) days' written notice, suspend or revoke any permit issued pursuant to this article where he or she determines the permittee either to have exceeded the scope of the permit or to have violated any other provision of this article.

Sec. 25-276. Private water wells for industries.

When, in the sole discretion of the building inspector or code enforcement officer of the Community Development Department and approved by the mayor and council (which discretion shall not be unreasonably withheld), it is determined that the city is unable to provide, at a cost reasonable to the city, water at a specified quality required for an industrial customer, the user shall be authorized to build a private water well under the following terms and conditions:

- (1) The water from such private water well shall only be used as an ingredient of the end-product of the industry, and all other potable water necessary at the industrial site shall be obtained from the city's water distribution system;
- (2) As required by section 25-260, the well is not within one-half mile of a well which is a part of the city's water system; and
- (3) The user shall obtain any necessary state or federal permits.

Sec. 25-277. Penalties.

A violation of any section in this chapter shall subject the violator to the maximum punishment provided in Section 1-10. A separate offense shall be deemed committed on each day during which a violation occurs or continues.

SO ENACTED, this _____ day of _____, 2017.

City of Perry, Georgia

By: _____

James E. Faircloth, Jr. - Mayor

Attest: _____

Annie Warren, City Clerk

1st Reading: _____

2nd Reading: _____



Where Georgia comes together.

City of Perry Special Events Application

Applicant and Sponsoring Organization Information

Name: Catherine Edgemon
Name of individual representing sponsor organization: Perry Main Street and Leisure Services
Street address: 1211 Washington Street
City/State/Zip code: Perry, GA 31069
Mailing address if different from above: PO Box 2030, Perry, GA 31069
Cell phone: (478) 954-5758
Email address: catherine.edgemon@perry-ga.gov
If this event benefits a City of Perry non-profit organization, which one?
Contact person on site for day of event: Catherine Edgemon and Kevin Dye
Cell phone: (478) 954-5758 - Edgemon (276) 696-2920 - Dye
Is this a first time event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If held before, when and where? Leisure Services' most recent movie on 11/18/16 at Rozar Park

Event Information

Type of event (Check all that apply): <input type="checkbox"/> Parade <input type="checkbox"/> Festival <input type="checkbox"/> Concert/Music <input checked="" type="checkbox"/> Other	
* For parades, races and block parties, please, request the event applications specific to those events.	
If other, specify: movie	
Event title: Movie date night	
Event date: Friday, 2/10/17	
Event hours:	Start: 7 p.m. End: 9:30 p.m.
Set-up:	Date: 2/10/17 Time: 4 p.m.
Break down:	Date: 2/10/17 Time: 10 p.m.
Expected attendance:	Participants: 10 Spectators: 200

Event Description

Briefly describe event and activities. Include the purpose of the event. Explain how it benefits the City of Perry and its residents. Attach any of the following that are applicable: site plan, including location of stage, restroom facilities, vendor booths, etc.

Perry Main Street and Leisure Services, weather-permitting, will host a free outdoor screening of *The Quiet Man* preceded by a Pepe LePew cartoon, on the lawn of the former courthouse. The event is a "Perry coming together" activity for residents to watch a classic movie and to have the opportunity to become more familiar with the businesses downtown and dine or shop before the movie.

While the event is geared to be a date night, the movie and cartoon will be family-friendly in case some folks bring their children. PDMA President Trish Cossart said some of the downtown businesses would like to be open later that night to take advantage of the foot-traffic the event will generate. Cherokee Pines will serve beer and wine at Roughton Park. Rusty's agreed to set up a beer and wine serving station. The Swanson restaurant is open until 9 p.m. on Fridays, and Perfect Pear has expressed interest in being open if not catering another event that night. The new restaurants coming to Carroll Street may be open by then, too, so there will be multiple dining options for event attendees.

I understand that only event activities outlined an approved in this application and approved by Perry City Council are permitted, and hosting additional activities that have not been approved may be grounds for the event permit to be revoked. Yes No

Event Details

Attach schedule or brochure for all activities associated with event.

Will items or services be sold at the event? Yes No

If yes, describe:

Attendees will enjoy wine, beer and snacks while watching the movie. Main Street will distribute battery-powered, flameless candles to create a date-night atmosphere. Attendees may purchase beer and wine from restaurants/vendors and carry in open containers within the event footprint if wearing an armband.

In the event of inclement weather, the Perry Arts Center has been reserved as a backup location.

Perry Main Street requests the waiver of all fees and labor costs associated with the event and for this event to be covered by city insurance as an official city event.

Will event have amplified sound? Yes No

If yes, describe: screen and sound system provided by Party Playgrounds, Macon, Ga.

Is the event free to the public? Yes No

Will vendors cook or heat food? Yes No

If yes, describe:

Will any areas be fenced off or barricaded? Yes No

If yes, describe: streets around former courthouse will be closed, barricades like at Buzzard Drop

If event is downtown, will downtown businesses be open during the event? Yes No

If event includes music, please, list names of bands and their websites or Facebook pages below:

Insurance

A certificate of insurance must be filed with the City of Perry City Clerk at least 30 days before the event on a standard ACORD form. The City of Perry must be listed as an additional insured with respect to general liability and alcohol liability if alcohol will be served. Check the policy document for required general liability and alcohol liability minimum coverage amounts.

Insurance form(s) attached

Alcohol Permit Information

* Serving beverages in glass bottles at events is prohibited. Event organizer will notify any participating restaurants not to allow glass bottles to leave their premises.

* Event organizer will stop alcohol service one hour before the scheduled end of the event.

Does your event involve the sale of alcoholic beverages? Yes No

If yes, describe:

Event attendees will be able to purchase beer and wine at local restaurants/vendors and carry over to the former courthouse lawn to enjoy while watching movie. Rusty's will be open the night of the event to serve alcohol. Perfect Pear has expressed interest in being open for dinner that night. Cherokee Pines will set up at Roughton Park to serve beer and wine.

* If alcoholic beverages are to be sold, a special event alcohol permit is required, and a copy of the state license must be sent to the City of Perry City Clerk at least 60 days before the event is to be held.

Name of business serving alcohol: Cherokee Pines (serving in Roughton Park)

Street address of business serving alcohol: 1000 Country Club Rd.

City/State/Zip Code: Perry, GA 31069

Mailing address if different from above:

Cell phone: (478) 478-397-7344

Email address: MartinGmyers1009@aol.com

Name of licensee: *Cherokee Pines* License number: *4683*

Is a copy of the licensee's alcohol license attached? Yes No

Hours alcohol will be served at event: 6-8:30 p.m.

Is alcohol serving area open to public? Yes No

Is this an open container request? Yes No

Is current alcohol liability insurance policy naming City of Perry as additional insured attached? Yes No


Is a copy of the special event alcohol permit from the City of Perry Police Department attached?
 Yes No

Terms & Conditions:

I hereby agree that as a condition to the issuance of a Special Event Alcohol Permit, the business owner/sponsor of the event shall indemnify and hold the City harmless from claims, demand or cause of action which may arise from activities associated with the event. I hereby solemnly swear, subject

to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for a Special Event Alcohol Permit are true, and no false or fraudulent statement or answer is made herein to procure the granting of such permit.

I hereby state and understand that should a complaint be filed against the owner/sponsor of the event for violation of any regulation associated with the application for the City of Perry Alcoholic Beverage Catering License, the permit issued for the event will immediately become void and will not be reissued for the same location.

Licensee's name:	<i>Martin Myers</i>	Date:	<i>12-14-2016</i>
Licensee's signature:	<i>[Signature]</i>		
Sworn and attested before me on this	<i>14th</i>	day of	<i>Dec</i> , 20 <i>16</i>
Signature of special event organizer/applicant:	<i>[Signature]</i>		
Name, signature and stamp of Notary Public:	<div style="display: flex; align-items: center;"> <div style="flex: 1;"> <i>Christine Sewell</i> </div> <div style="flex: 1; border: 1px solid black; padding: 5px;">  </div> </div>		
* The sale of alcohol/mixed drinks requires excise reporting.			

Street Closure Requests

Names of streets to be closed:		
Street: Carroll	Between: Jernigan	and: Ball
Street: Ball	Between: Main	and: Carroll
Street: Jernigan	Between: Main	and: Carroll
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
When are you requesting the street closure(s)? 6-10 p.m.		
Why are you requesting the street closure(s)? pedestrian safety and open container		
Type of street closure: <input checked="" type="checkbox"/> Complete <input type="checkbox"/> Rolling		
If event includes a parade, describe the parade route:		
Parade assembly area:	Parade disbanding area:	
The event organizer is responsible for notifying affected businesses and residents of street closures. Describe your notification plan and attach a copy with this application:		
We will mail a notification letter to the business owner, property owners and utility holders on the affected blocks.		

Restroom Facilities

Will event organizer provide portable restroom facilities? Yes No

Tram/Shuttle Plan

Will event involve the use of a tram/shuttle plan? Yes No

How many trams/shuttles will be required?

Please, describe or provide an attachment of your tram/shuttle plan and route:

Please, describe your parking plan:

Parking in available public parking on streets and in public lot on Ball and lot at former courthouse

Sanitation

Describe your clean-up plan for during and after the event:

Request that public works place additional trash receptacles around former courthouse

Electricity and Water

Will your event require access to electricity? Yes No

If so, where? Former courthouse

What electrical load will you require? Using same outlets as Buzzard Drop band stage and lighting

Will your event require access to water? Yes No

If so, where?

I understand that I may incur an additional charge for use of City electricity and/or water:

Yes No

Police/Security

* If police/security is required for event, off-duty officers may be hired at the rate at a rate set by the Chief of Police per hour for the duration of the event, with a minimum of three hours.

* Based on the event, the Police Department will determine how many officers will be required.

* An officer is required to be on duty at any event where alcohol is served on City of Perry property.

Number of officers requested: Defer to judgment of Chief Lynn and Maj. Phelps

Total hours for officers requested: Defer to judgment of Chief Lynn and Maj. Phelps

Fire and Emergency Medical Services

Describe your plan for providing emergency medical services:

Defer to judgment of Chief Parker and Battalion Chief Krumpton

*If Emergency Medical or Fire Protection Services are required for the event, off-duty members can be hired at a rate set by the Chief of Fire and Emergency Services per officer per hour. The Chief of Fire and Emergency Services Department reserves the right to set the staffing minimums based upon the specifics of the event (including type of event, expected attendance, time of year and areas to be affected).

Weather Emergency Procedures

* When lightning and/or thunder occurs, advise participants to seek shelter in a car or building. Please, wait 20-30 minutes before proceeding.

I understand that the City of Perry Chief of Fire and Emergency Services or his/her designee may determine that weather conditions are too dangerous and cancel the event at any time.

Yes No

Health Department

I understand that the City of Perry does not schedule Health Department inspections and will work with vendors to schedule any required inspections by the Houston County Health Department, 98 Cohen Walker Drive, Warner Robins, (478) 987-2020 at least two weeks before the event. Yes No

Event Publicity

If you would like your event included in the upcoming FYI Newsletter, please, submit your news release to the City of Perry Digital Communications Manager at least one month before your event at ellen.palmer@perry-ga.gov.

Indemnification and Hold Harmless

Subject to the granting of all permits required by the City of Perry, the City of Perry authorizes _____ Perry Main Street and Leisure Services _____ (Special event organizer/applicant) to utilize the sites(s) known as _____ Movie Date Night _____ for the purposes of conducting the activities described within the special events permit application.

The special events organizer/applicant agrees that the City of Perry assumes no responsibility or liability for any defects or other conditions on the site of the event on City of Perry property, whether the conditions are known or unknown to either party and/or discoverable by either party. The special events organizer/applicant agrees to assume the risk for any and all defects

and/or other conditions, whether these defects and or other conditions are dangerous and/or whether these defects or other conditions are discoverable by either party and/or known or unknown to either party.

The special events organizer/applicant shall indemnify and hold City of Perry and its officers, agents and employees harmless and free from any and all claims, including but not limited to personal injury, property damage, alleged to have arisen or resulted wholly or partially from the exercise of any of the rights granted herein to the special event organizer/applicant. This indemnification and hold harmless agreement includes, but is not limited to, the payment of all attorney fees, expenses, costs, judgment and other expenses that may be incurred by City of Perry, its officers, employees or agents as a result of any and all such claims.

Signature of special event organizer/applicant: 

Name, signature and stamp of Notary Public: 

Date: 12/9/16
Cynthia K. Houser
Notary Public

Houston County, State of Georgia
My Commission Expires 2/3/2019

Agreement and Signature

An application processing fee is required at the time of the application's submittal to the City of Perry. If alcohol is being served, an additional special event alcohol permit is also required at time of the application's submittal. If the application is approved, fee will be rolled over into permit fee. An application must be submitted in time to be included on a Perry City Council meeting agenda for consideration at least 60 days before the proposed event or festival.

I, the undersigned representative, have read the rules and regulations referenced in this application and am duly authorized by the organization to submit this application on its behalf. The information herein is complete and accurate.

Printed name: Catherine Edgeman

Signature: 

Date: 12/9/16

- Special event application fee enclosed
- Special event alcohol permit application section enclosed

Please, send completed application to:

City of Perry
Attn: City Clerk
P.O. Box 2030
Perry, GA 31069
(478) 988-2736
(478) 988-2705 (fax)
annie.warren@perry-ga.gov

Or hand-deliver application to:

City Clerk at
Perry City Hall
1211 Washington Street
Perry, GA 31069.

POST IN A CONSPICUOUS PLACE

ACCOUNT #: 4683

2016

CITY OF PERRY
P.O. BOX 2030
PERRY, GEORGIA 31069
PHONE (478) 988-2740 FAX (478) 988-2748



OCCUPATIONAL TAX CERTIFICATE

CHEROKEE PINES GOLF & FITNESS
1000 COUNTRY CLUB RD
PERRY GA 31069

Certificate No.: 2016-4683

Date of Issue: 1/01/2016

MARTIN MYERS
Manager/Owner

In consideration of which City of Perry, has granted a Certificate for carrying on the business of:

COUNTRY CLUB

This Certificate Expires On December 31, 2016.

ANNA NELSON
Issuer

This certificate is not transferable and is subject to be revoked if abused.

CITY OF PERRY
P.O. BOX 2030
PERRY, GEORGIA 31069
PHONE (478) 988-2740

---RECEIPT---

Fee Description		Fee Amount
ADMINISTRATION FEE	0.00	32.00
NUMBER OF EMPS 3-9	10.00	255.00
	Penalties	\$ 28.70
	Total Fees	\$ 315.70

Your Business License for the period January 1, 2016 - December 31, 2016 is attached.

Total Fees paid for this year are: \$ 315.70

CHEROKEE PINES GOLF & FITNESS
1000 COUNTRY CLUB RD
PERRY GA 31069



CERTIFICATE OF LIABILITY INSURANCE

CHERO-2

OP ID: LL

DATE (MM/DD/YYYY)

12/12/16

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Moore Insurance Agency P. O. Box 650 Perry, GA 31069 Michael J. Moore	Phone: 478-987-1832 Fax: 478-987-3367	CONTACT NAME: _____ PHONE (A/C, No, Ext): _____ E-MAIL ADDRESS: _____	FAX (A/C, No): _____
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Cherokee Pines Golf And Fitness Club 1303 Forest Hill Dr. Perry, GA 31069	INSURER A : Cincinnati Insurance Company		
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			GCC 000 28 02	05/07/16	05/07/17	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR					EACH OCCURRENCE	\$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE	\$
	DED	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N		N/A			E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Liquor Liability			GCC 000 2802	05/07/16	05/07/17	Each Occ	1,000,000
							Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

City of Perry are named as additional insured in regards to General Liability.

CERTIFICATE HOLDER**CANCELLATION**

CITY-PE

City of Perry
 P O Box 2030
 Perry, GA 31069

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael J. Moore

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**City of Perry
Police Department**

1207 Washington Street
Post Office Box 2030
Perry, Georgia 31069



Stephen D. Lynn
Chief of Police

(478) 988-2800
Fax (478) 988-2805

SPECIAL EVENT ALCOHOL PERMIT LICENSE APPLICATION

1. Date of Application: 12/12/16
2. Organization Requesting Permit: Perry Main Street
3. Organization Address: PO Box 2030, Perry, GA 31069
4. Representative / Contact Person: Catherine Edgmon
Signature: Catherine Edgmon
- Cell Phone: (478) 954-5758 Work Phone: (478) 988-2758
- Email: catherine.edgmon@perry-ga.gov
5. Name of Organization Serving Alcoholic Beverage: Cherokee Pines,
Rust's will also serve
6. Name of Alcoholic Beverage License Holder: Cherokee Pines
7. Permit Expiration Date: 12/31/16
8. Description of Special Event: Downtown movie night with
open container wine and beer
9. Location of Event: Courthouse lawn (Arb Center - back)
10. Estimated Number of Attendees: 200
11. Event Start Date & Time: 2/10/17 @ 6pm (movie at 7pm)

12. Event End Date & Time: 2/10/17 @ 10 p.m.

13. Number of Off-Duty Officers Requested: _____
(NOTE: Perry PD will determine the actual number of officers required.)

14. Notifications made to adjacent property owner(s): Yes ___ No ___

List of Notifications: letter will be mailed to downtown businesses, utility holders and property owners

15. Citizen's Petition Attached: Yes ___ No X

16. Type of Beverages Licensed to be Served: (check all that apply)

- a. Malt Beverage (beer) by the drink X
- b. Wine by the drink X
- c. Distilled Liquor by the drink _____

Special Event Alcoholic Beverage Permit Fee \$105.00 Paid ___ Not Paid ___
request waiver of fee

Recommended by Chief of Police: _____ Date: _____

Not Recommended by Chief of Police: _____ Date: _____

Lee Gilmour, City Manager Date: _____

Council Approval Date: _____



Catherine
FYI

Where Georgia comes together.

OFFICE OF THE CITY MANAGER

November 29 2016

Mr. Robbie Dunbar
Houston County Public Works
2018 Kings Chapel Road
Perry, GA 31069

Dear Mr. Dunbar:

The City of Perry Main Street Advisory Board and Leisure Services Department, in cooperation with the Perry Downtown Merchants Association, respectfully request permission to use the lawn of the former courthouse on Friday, February 10, 2017, for an outdoor movie.

The event, which is free to the public, will consist of an outdoor screening of a PePe LePew cartoon and *The Quiet Man*. Main Street will distribute battery-operated, flameless candles to attendees, who will be able to purchase beer and wine from downtown restaurants to enjoy during the movie.

Party Playgrounds of Macon will provide the movie screen and sound system and will be told that that no stakes may be driven into the ground; only sandbags may be used if any equipment needs to be weighted down. Party Playgrounds will begin setup at 5 p.m. and will remove the equipment used immediately after the event.

The City will close the affected downtown streets at 6 p.m., and those will be the boundaries covered by the open container permit. The cartoon will start at 7 p.m. and be followed immediately by the movie, which will finish about 9:30 p.m.

The City of Perry and Perry Downtown Merchants Association appreciate Houston County's cooperation with this and other downtown events.

If you require any additional information or have any questions, please, contact Main Street Coordinator Catherine Edgemon at (478) 988-2758.

Thank you for your time and consideration.

Sincerely,



Lee Gilmour
City Manager