

**AMENDED AGENDA**  
**WORK SESSION**  
**OF THE PERRY CITY COUNCIL**  
July 18, 2016  
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr.
2. Roll:
3. Items of Review/Discussion: Mayor James E. Faircloth.
  - 3a. Robins 2016 Air Show presentation – Mr. Gary Garrard and Mr. Eddie Wiggins.
  - 3b. Presentation from TSW for the Heritage Park concept plan – Mr. A. Williamson.
  - 3c. Discussion of 2016 Brownfield Assessment Grant – Mr. R. Smith.
  - 3d. Discussion relative to preservation of historic structures – Mr. L. Gilmour.
  - 3e. Non-residential landscaping reviews – Mr. L. Gilmour.
  - 3f. Recommended resurfacing list for 2017 – Mr. D. Aaron.
  - 3g. Follow-up relative to SeeClickFix app – Mr. D. Aaron.
4. Other Business/Supplemental Agenda: Mayor James E. Faircloth, Jr.
  - 4a. Discussion of locations for art placement downtown – Mr. B. O’Neal.
4. Council Member Items:
5. Department Head Items:
6. Adjourn.

# HERITAGE PARK

FINAL CONCEPTUAL  
DESIGN PHASING  
PLAN

2016.07.18

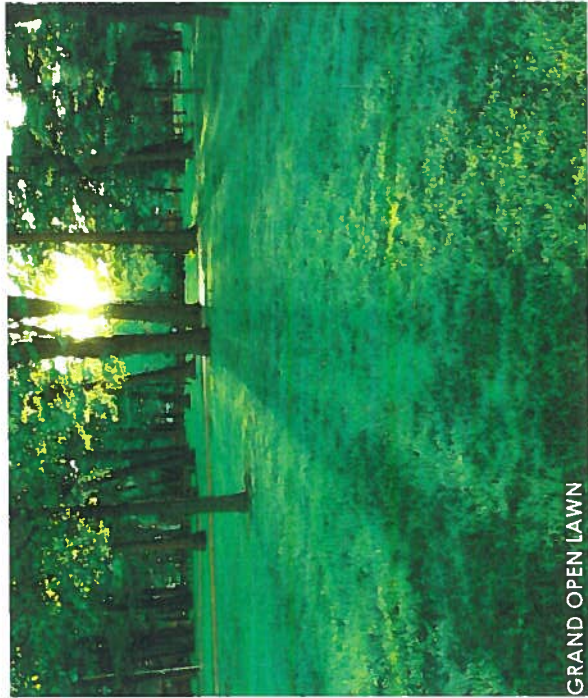




2016-07-16

TSW

# FINAL CONCEPT PLAN



GRAND OPEN LAWN



LAWN PARKING



VIP TOWERS



TRAIL MARKERS



GATEWAY SIGNAGE



ELECTRICAL OUTLETS



FENCED-IN DOG PARK



MULTI-USE OPEN LAWN FIELDS



TSW



WOODED RECREATION TRAIL

2016-07-16

SITE INSPIRATION

SCALE: 1:50  
N

ELECTRICAL OUTLETS  
(STUB UPS) ON TREES  
AT GRASS LOT FOR  
VENDORS & LIGHTS

GRASS  
PARKING  
(VEHICLE  
ACCESS)

GRASS LOTS

PAVED LOT

SLOPED  
LAWN  
SEATING

# PHASE: ONE

2016.07.18

TSW



# CITY OF PERRY: HERITAGE PARK- PHASE 1

Heritage Park, Marietta, Georgia Estimate

Prepared by: TSW | For: City of Perry  
Date: 07.18.2016

Description	Qty	Unit	Unit Cost	Item Cost
<b>MOBILIZATION FEE</b>				
Mobilization Fee	1	LS	5% SubTotal Cost	\$35,770.14
			Subtotal	\$35,770
<b>DEMOLITION</b>				
Tree Removal	1	ALLOW	\$7,500.00	\$7,500.00
			Subtotal	\$7,500
<b>ARCHITECTURE</b>				
Stage	1	ALLOW	\$40,000.00	\$40,000.00
			Subtotal	\$40,000
<b>PARKING LOT/HARDSCAPE</b>				
Temporary Traffic Control	1	LS	\$10,000.00	\$10,000.00
Asphalt (at drive and paved parking (ot at back of stage)	27,566	SF	\$3.00	\$82,698.00
Asphalt (Entry Drive: SPOST Money)	10,563	SF	\$0.00	\$0.00
Concrete Curbing at Road/Drive	1,574	LF	\$15.00	\$23,610.00
Concrete Sidewalk Broomswept w/ Score Pattern	12,366	SF	\$5.00	\$61,830.00
Concrete Seat Walls (At Amphitheater; later)	0	FF	\$75.00	\$0.00
Traffic Signage/Striping	1	ALLOW	\$2,000.00	\$2,000.00
			Subtotal	\$180,138
<b>EROSION CONTROL</b>				
Temporary Erosion Control (+Tree Protection)	1	LS	\$7,500.00	\$7,500.00
			Subtotal	\$7,500
<b>UTILITIES</b>				
Site Utilities (Electrical, Water, Stormwater)	1	ALLOW	\$50,000.00	\$50,000.00
			Subtotal	\$50,000
<b>DRAINAGE &amp; GRADING COMPLETE</b>				
Fine Grading - Overall Site	229,525	SF	\$0.50	\$114,762.50
Drainage, General	1	ALLOW	\$50,000.00	\$50,000.00
			Subtotal	\$164,763
<b>SITE FURNITURE</b>				
Trash Receptacles	10	EA	\$800.00	\$8,000.00
Bollards	3	EA	\$1,500.00	\$4,500.00
Double Arm Gate-Vehicular (at entrance)	1	ALLOW	\$15,000.00	\$15,000.00
			Subtotal	\$27,500
<b>LIGHTING</b>				
Lighting: GA Power Street Lights (Free Upfront Cost)	1	ALLOW	\$0.00	\$0.00
Lighting: Amphitheater, Parking Lot, and Stage	1	ALLOW	\$80,000.00	\$80,000.00
			Subtotal	\$80,000

Description	Qty	Unit	Unit Cost	Item Cost
<b>LANDSCAPE</b>				
Plant Topsoil - 6"	1	ALLOW	\$5,000.00	\$5,000.00
Street Trees - 2" Caliper, Canopy	54	EA	\$450.00	\$24,300.00
Groundcover/Shrubs/Ornamental Grasses	1	ALLOW	\$10,000.00	\$10,000.00
Evergreen Trees - 2" Caliper	8	EA	\$300.00	\$2,400.00
Sod (with fine grading) At Amphitheater Oval	22,519	SF	\$1.00	\$22,519.00
Seed Lawn	111,711	SF	\$0.75	\$83,783.25
Irrigation (at Amphitheater Oval)	1	ALLOW	\$10,000.00	\$10,000.00
			Subtotal	\$158,002
<b>PROJECT GRAND TOTAL</b>				
			Subtotal	\$715,402.75
			Contingency (15%)	\$107,310.41
			<b>FINAL TOTAL</b>	<b>\$858,483</b>

### DISCLAIMER

This cost estimate is intended only for use as a preliminary evaluation of the general magnitude of the general costs associated with the project. The water and sewer are assumed to remain as is. The material quantities shown herein are subject to change. Unit prices are compiled from job costs of similar projects when such information is available. In the absence of this source of information, other published references may be used to determine approximate unit prices. Variation in items such as raw material costs, labor efficiency, wage rates, and union practices will affect final project costs.

SCALE: 1:50  
N



2016.07.18

# PHASE: TWO

TSW

# CITY OF PERRY: HERITAGE PARK- PHASE 2

Prepared by: TSW | For: City of Perry  
 Date: 07.18.2016  
 Description

Description	Qty	Unit	Unit Cost	Item Cost
<b>MOBILIZATION FEE</b>				
Mobilization Fee	1	LS	5% SubTotal Cost	\$41,614.03
			Subtotal	\$41,614
<b>DEMOLITION</b>				
Tree Removal	1	ALLOW	\$7,500.00	\$7,500.00
			Subtotal	\$7,500
<b>PARKING LOT/HARDSCAPE</b>				
Temporary Traffic Control	1	LS	\$10,000.00	\$10,000.00
Concrete Sidewalk Broomswept w/ Score Pattern	45,678	SF	\$5.00	\$228,390.00
Asphalt (at 2 parking lots)	31,778	SF	\$3.00	\$95,334.00
Traffic Signage/Striping	1	ALLOW	\$2,000.00	\$2,000.00
			Subtotal	\$335,724
<b>EROSION CONTROL</b>				
Temporary Erosion Control (+Tree Protection)	1	LS	\$7,500.00	\$7,500.00
<b>UTILITIES</b>				
Site Utilities (Electrical Plug-ins, Etc.)	1	ALLOW	\$10,000.00	\$10,000.00
			Subtotal	\$10,000
<b>DRAINAGE &amp; GRADING COMPLETE</b>				
Fine Grading - Overall Site	342,726	SF	\$0.50	\$171,363.00
Drainage, General	1	ALLOW	\$40,000.00	\$40,000.00
			Subtotal	\$211,363
<b>WATERFEATURE</b>				
Spray Pad	1	EA	\$50,000.00	\$50,000.00
<b>LIGHTING</b>				
Lighting: Water Feature	1	ALLOW	\$5,000.00	\$5,000.00
<b>LANDSCAPE</b>				
Plant Topsoil - 6"	1	ALLOW	\$3,000.00	\$3,000.00
Street Trees - 2" Caliper- Canopy	69	EA	\$450.00	\$31,050.00
Groundcover/Shrubs/Ornamental Grasses	1	ALLOW	\$5,000.00	\$5,000.00
Evergreen Trees - 2" Caliper	14	EA	\$300.00	\$4,200.00
Seed Lawn	209,258	SF	\$0.75	\$156,943.50
Irrigation (at Circle Park)	1	ALLOW	\$5,000.00	\$5,000.00
			Subtotal	\$205,194
<b>PROJECT GRAND TOTAL</b>				

Description	Qty	Unit	Unit Cost	Item Cost
			Subtotal	\$832,280.50
			Contingency (15%)	\$124,842.08
			<b>FINAL TOTAL</b>	<b>\$958,737</b>

**DISCLAIMER**

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SCALE: 1:50  
N



TSW

2016.07.18

# PHASE: THREE

# CITY OF PERRY: HERITAGE PARK- PHASE 3

Rough Order of Magnitude Estimate

Prepared by: TSW | For: City of Perry  
Date: 07/18/2016

Description	Qty	Unit	Unit Cost	Item Cost
<b>MOBILIZATION FEE</b>				
Mobilization Fee	1	LS	5% SubTotal Cost	\$45,137.48
			Subtotal	\$45,137
<b>DEMOLITION</b>				
Tree Removal	1	ALLOW	\$5,000.00	\$5,000.00
			Subtotal	\$5,000
<b>ARCHITECTURE</b>				
VIP Towers (2 at 363 SF each)	1	ALLOW	\$50,000.00	\$50,000.00
Green Room	811	SF	\$100.00	\$81,100.00
Concession/Restroom Building	1,463	SF	\$100.00	\$146,300.00
Shade Sail (at concert stage)	1	ALLOW	\$60,000.00	\$60,000.00
			Subtotal	\$337,400
<b>PARKING LOT/HARDSCAPE</b>				
Temporary Traffic Control	1	LS	\$10,000.00	\$10,000.00
Concrete Sidewalk Broomswept w/ Score Pattern	30,313	SF	\$5.00	\$151,565.00
Concrete Pavers (at Concession/Restroom Building)	1,776	SF	\$9.00	\$15,984.00
Concrete Seat Walls (At Amphitheater)	594	FF	\$75.00	\$44,550.00
			Subtotal	\$222,099
<b>EROSION CONTROL</b>				
Temporary Erosion Control (*Tree Protection)	1	LS	\$5,000.00	\$5,000.00
			Subtotal	\$5,000
<b>UTILITIES</b>				
Site Utilities (Restroom, Sound stage, VIP Towers)	1	ALLOW	\$50,000.00	\$50,000.00
			Subtotal	\$50,000
<b>DRAINAGE &amp; GRADING COMPLETE</b>				
Fine Grading - Overall Site	155,468	SF	\$0.50	\$77,734.00
Drainage, General	1	ALLOW	\$20,000.00	\$20,000.00
			Subtotal	\$97,734
<b>SITE FURNITURE</b>				
New Monument Entrance Gate/Sign	1	ALLOW	\$40,000.00	\$40,000.00
Workout Stations	3	EA	\$3,000.00	\$9,000.00
Bistro Table and 2 Chairs (at Restrooms/Concessions)	15	EA	\$150.00	\$2,250.00
Art Pieces (Not Included)	792	LF	\$16.00	\$12,672.00
Fence (at Dog Park, with 2 Double Gates)	2	EA	\$1,000.00	\$2,000.00
Mile Markers			Subtotal	\$65,922
<b>LIGHTING</b>				
Lighting: Amphitheater Seats, Dog Park	1	ALLOW	\$10,000.00	\$10,000.00

Description	Qty	Unit	Unit Cost	Item Cost
<b>LANDSCAPE</b>				
Plant Topsoil - 6"	1	ALLOW	\$5,000.00	\$5,000.00
Street Trees - 2" Calliper- Canopy	12	EA	\$450.00	\$5,400.00
Groundcover/Shrubs/Ornamental Grasses (at streetscape)	1	ALLOW	\$10,000.00	\$10,000.00
Seed Lawn	92,378	SF	\$0.75	\$69,283.50
Evergreen Trees - 2" Calliper	6	EA	\$300.00	\$1,800.00
Mulch (at dog park)	6,037	SF	\$3.00	\$18,111.00
			Subtotal	\$109,595
<b>PROJECT GRAND TOTAL</b>				
			Subtotal	\$902,749.50
			Contingency (15%)	\$135,412.43
			<b>FINAL TOTAL</b>	<b>\$1,038,299</b>
<b>DISCLAIMER</b>				
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CITY OF PERRY: HERITAGE PARK- TOTAL COST				
R R O of M n i e s				
Prepared by: TSW   For: City of Perry				
Date: 07.18.2016				
Description	Qty	Unit	Unit Cost	Item Cost
<b>PHASE 1</b>				
PROJECT/PHASE TOTAL				\$858,483.30
Includes Mobilization Fee & 15% Contingency				
<b>PHASE 2</b>				
PROJECT/PHASE TOTAL				\$998,736.60
Includes Mobilization Fee & 15% Contingency				
<b>PHASE 3</b>				
PROJECT/PHASE TOTAL				\$1,083,299.40
Includes Mobilization Fee & 15% Contingency				
<b>PROJECT GRAND TOTAL</b>				
All Projects / Phases			Subtotal	\$2,940,519.30
			FINAL TOTAL	\$2,940,519
<b>DISCLAIMER</b>				
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**COST: TOTAL**

2016.07.18

TSW



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Department of Economic Development

**TO:** Mayor and Council

**CC:** Lee Gilmour, City Manager  
Annie Warren, City Clerk  
Catherine Edgemon, Main Street Coordinator

**FROM:** Robert Smith, Economic Development Director

**DATE:** July 9, 2016

**RE:** U.S. E.P.A. Brownfield Assessment Grant

Following up on a May 20, 2016 email to you regarding the City of Perry not being selected for funding through the above-referenced program for the previous grant cycle I wanted to confirm your support to move forward with an application for funding for the next grant cycle. Further, I wanted to provide for your consideration a draft Access Agreement to be utilized in strengthening the application and reaffirm your decision to work with Resolute Environmental & Water Resources Consulting, LLC in working with the City on this project.

In recapping the project for you, we are working to identify, inventory, and assess brownfield sites here in Perry. The goal of completing the brownfield inventory and assessment is to bring currently unmarketable properties, many of which are in prime development areas here in Perry, back onto the market. These properties are currently unmarketable due to the high level of uncertainty surrounding their brownfield status, possible contamination on the property, environmental liability, and possible exorbitant cleanup and legal costs. Through these activities we hope to identify possible brownfield properties, reduce uncertainties and alleviate concerns associated with these targeted properties, mitigate identified contamination issues, and ultimately reduce costs and liability associated with redeveloping these properties.

Through the Brownfield Assessment Grant program the City is eligible for \$400,000 to be utilized for a community-wide brownfield assessment. There is no cost to the City associated with preparing and submitting an application and, if funded, the grant is a 100% reimbursement grant that will pay for all associated costs.

An October 2016 timeframe is expected for the 2016 application due date and work is already underway in reviewing the previous application and proposal, determining deficiencies, and addressing said deficiencies. One of the primary ways we can strengthen the City's project and application is to have an Access Agreement in place with each of the identified project property owners. Having such an agreement shows E.P.A. that we have willing partners on the project and will be able to access private land and perform necessary activities should funding be made available. A draft of this Agreement is attached and with your concurrence I will move forward



## **Where Georgia comes together.**

Department of Economic Development

in working with property owners to have these in place prior to the October deadline. The Access Agreement has been reviewed and approved by the City Attorney.

Finally, Resolute Environmental & Water Resources Consulting, LLC and Mr. Keith Ziobron, P.E., are committed to continue working with the City to develop and submit a successful application and staff recommends continuance of said partnership.

Please let me know if you have any questions or require any further information.

**CITY OF PERRY**  
**BROWNFIELD ASSESSMENT SITE ACCESS AGREEMENT**

This **SITE ACCESS AGREEMENT** (“Agreement”) is entered into by \_\_\_\_\_ (“Owner”) and the City of Perry (“City”), a Georgia municipal corporation.

WHEREAS, Owner owns the property described as follows, (the “Property”).

Parcel ID Number: \_\_\_\_\_

Address: \_\_\_\_\_

Perry, Georgia

WHEREAS, City, in cooperation with the United States Environmental Protection Agency (USEPA) and in association with USEPA’s Brownfield Assessment grant program, is conducting certain environmental assessment activities relating to potential contamination present at the Property;

WHEREAS, City has hired contractors to conduct such assessment activities; and

WHEREAS, City needs the permission of the Owner to enter onto the Property in order to conduct the assessment activities specified herein.

NOW, THEREFORE, City and Owner agree as follows:

1. Owner hereby grants City, its employees, agents, servants, contractors, and subcontractors (collectively hereinafter referred to as the “City”) permission to enter upon Owner’s Property, as necessary, to perform a project involving assessment activities on the Property that may, where applicable, include collecting soil samples using hand auger or soil boring methods; collecting groundwater samples that may include installing monitoring well(s) and periodic sampling of such well(s); collecting water supply well samples; collecting vapor samples; collecting surface water and/or sediment samples, collecting potential asbestos-containing material samples, and collecting potential lead-based paint materials as may be required to meet USEPA requirements (the “Project”).
2. In completing the Project, the City will strive to limit obstruction, if any, to the use of the Property. Waste materials generated by the Project activities will be properly handled and disposed of by City. In addition, applicable public, private and employee/agent safety considerations and other governmental compliance measures related to performance of the Project, including, but not limited to, construction and operation of the monitoring well(s) where applicable, will be the sole liability and responsibility of City.
3. Access for initial assessment activities and where applicable, periodic monitoring, shall be through the route of access specified by the Owner. City and/or City’s agents will provide reasonable notice to Owner prior to entering the Property for Project activities.
4. Within a reasonable time after assessment activities are completed, City will restore the Property to the same surficial condition and stability as existed prior to the performance of the Project with the exception, where applicable, of monitoring wells which will be contained in an 8-inch diameter well cover. City will take reasonable measures to prevent soil erosion as a result of Project activities and will promptly repair site disturbances resulting from Project activities. Upon completion of the Project and if requested by the Owner,

**CITY OF PERRY  
BROWNFIELD ASSESSMENT SITE ACCESS AGREEMENT**

City will abandon the wells in a manner consistent with State of Georgia requirements and return the surface disturbed to a safe and pre-Project state.

5. This Agreement shall become effective on the date of execution by the last executing party.
6. City agrees to defend, indemnify and save harmless Owner from all losses, claims, liabilities, expenses and costs (except any consequential or indirect damages) arising from the actions of City, its employees, agents or contractors in connection with exercising rights herein granted, including any claims by persons involved in such actions.
7. City will not provide copies of reports and data generated in association with the Project that are submitted to USEPA unless the Owner specifically requests copies.
8. Owner warrants that its signatory hereto has full right and authority to execute this Agreement on behalf of Owner and that this Agreement is a valid and binding obligation of Owner, subject to its terms.
9. No provision of this Agreement or any actions under it shall, in any action, proceeding, or litigation, operate as an admission by City or Owner of any violation of law or regulation or breach of duty at any time.

IN WITNESS WHEREOF, the parties have affixed their signatures as of the dates written below.

**OWNER**

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Print Name \_\_\_\_\_

**CITY OF PERRY**

\_\_\_\_\_  
DATE

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Clerk

**OWNER CONTACT INFORMATION:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_



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**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

TO: Mayor/Council  
FROM: Lee Gilmour, City Manager  
DATE: July 7, 2016  
RE: Preservation of Historic Structures

You have expressed concerns about the possible loss of the City's heritage in its historic structures. An example is the house on Second Street. As a result of your concerns, a moratorium has been established until you could determine your course of action. General discussion indicated you were not in favor of the City purchasing historic buildings.

After a review of options, there appears to be two (2) courses to examine.

**Course 1 – Historic Preservation Commission**

Exhibit A outlines the makeup of a commission, its powers and its certificate of appropriateness process. Issues with this option are:

- Policing and enforcement power still must be exercised by the Council.
- Members limited to historic designation areas. May not be enough interest.
- Not as wide a range of powers. For example cannot control colors.
- May not have enough residents with skills required.
- City property owners have historically rejected the "historical preservation approach".
- Would require beginning a new process.
- Could be an expensive commission to fund.

**Course 2 – Land Use District**

Exhibit B is a copy of the existing land use district HD – Historic District, enacting ordinance. Exhibit C is the attached drawing. This option:



- Provides full police powers of City for enforcement through land development regulations.
- Uses an existing structure.
- Provides for protection of structures as accorded by law.
- Fulfills the requirements of Council.

The Administration recommends:

1. Amend the COA process so that the ordinance replaces the downtown district COA for structures.
2. Amend to restrict vehicle parking on front yards.
3. Require a review period of six (6) months before a designated structure can be moved or demolished. This provision would not apply if the structure has over fifty percent damage due to fire, storm or other uncontrollable events.
4. Require all structures to have a COA including new construction.

Please be ready to discuss at your July 18, 2016 work session.

Exhibit A

Cities or counties which have adopted ordinances relative to planning and zoning for historic purposes as of March 31, 1980, under authority granted by a local constitutional amendment or by any other means, including cities or counties which have subsequently replaced or amended in whole or in part such ordinances, shall not be required to comply with this article and are authorized to create and regulate historic districts, zones, or sites pursuant to their existing local historic preservation. (Ga. L. 1980, p. 1723, section 12).

**44-10-24. Historic preservation commission - Establishment or designation; number, eligibility, and terms of members.**

(a) The local governing body of a municipality or county electing to enact an ordinance to provide for the protection, enhancement, perpetuation, or use of historic properties or historic districts shall establish or designate a historic preservation commission. Such local governing body shall determine the number of members of the commission, which shall be at least three, and the length of their terms, which shall be no greater than three calendar years. A majority of the members of any such commission shall have demonstrated special interest, experience, or education in history or architecture; all the members shall reside within the historic preservation jurisdiction of their respective municipality or county except as otherwise provided by subsection (b) of this Code section; and all shall serve without compensation. In establishing such a commission and making appointments to it, a local governing body may seek the advice of any state or local historical agency, society, or organization.

(b) The local governing body of a county and the local governing body or bodies of one or more municipalities lying wholly or partially within such county may establish or designate a joint historic preservation commission. If a joint commission is established, the local governing bodies of the county and the municipality or municipalities involved shall determine the residence requirements for members of the joint commission. (Ga. L. 1980, p. 1723, section 4.)

\* **44-10-25. Same - Powers and duties.**

Any municipal, county, or joint historic preservation commission appointed or designated pursuant to Code Section 44-10-24 shall be authorized to:

(1) Prepare an inventory of all property within its respective historic preservation jurisdiction having the potential for designation as historic property;

(2) Recommend to the municipal or county local governing body specific places, districts, sites, buildings, structures, or works of art to be designated by ordinance as historic properties or historic districts;

(3) Review applications for certificates of appropriateness and grant or deny the same in accordance with Code Section 44-10-28;

(4) Recommend to the municipal or county local governing body that the designation of any place, district, site, building, structure, or work of art as a historic property be revoked or removed;

(5) Restore or preserve any historic properties acquired by the municipality or county;

(6) Promote the acquisition by the city or county governing authority of facade easements and conservation easements in accordance with Code Sections 44-10-1 through 44-10-5;

(7) Conduct an educational program on historic properties located within its historic preservation jurisdiction;

(8) Make such investigations and studies of matters relating to historic preservation as the local governing body or the commission itself may from time to time deem necessary or appropriate for the purposes of this article;

(9) Seek out state and federal funds for historic preservation and make recommendations to the local governing body concerning the most appropriate use of any funds acquired;

(10) Consult with historic preservation experts in the Historic Preservation Division of the Department of Natural Resources or its successor and the Georgia Trust for Historic Preservation, Inc.; and

(11) Submit to the Historic Preservation Division of the Department of Natural Resources or its successor a list of historic properties or historic districts designated as such pursuant to Code Section 44-10-26. (Ga. L. 1980, p. 1723, section 5 .)

**44-10-26. Designation by ordinance of historic properties or districts; required provisions; investigation and report; submittal to Department of Natural Resources; notice and hearing; notification of owners.**

(a) Ordinances adopted by local governing bodies to designate historic properties or historic districts shall be subject to the following requirements:

(1) Any ordinance designating any property as a historic property or any district as a historic district shall require that the designated property or district be shown on the official zoning map of the county or municipality adopting such ordinance or that, in the absence of an official zoning map, the designated property or district be shown on a map of the county or municipality adopting such ordinance and kept by the county or municipality as a public record to provide notice of such designation in addition to other notice requirements specified by this Code section.

(2) Any ordinance designating any property as a historic property shall describe each property to be designated, shall set forth the name or names of the owner or owners of the property, and shall require that a certificate of appropriateness be obtained from the historic preservation commission prior to any material change in appearance of the designated property; and

(3) Any ordinance designating any district as a historic district shall include a description of the boundaries of the district, shall list each property located therein, shall set forth the name or names of the owner or owners of each property, and shall require that a certificate of appropriateness be obtained from the historic preservation commission prior to any material change in appearance of any structure, site, or work of art located within the designated historic district.

(b) No ordinance designating any property as a historic property and no

ordinance designating any district as a historic district nor any amendments thereto may be adopted by the local governing body nor may any property be accepted or acquired as historic property by the local governing body until the following procedural steps have been taken:

(1) The commission shall make or cause to be made an investigation and shall report on the historic, cultural, architectural, or aesthetic significance of each place, district, site, building, structure, or work of art proposed for designation or acquisition. This report shall be submitted to the Historic Preservation Division of the Department of Natural Resources, or its successor, which will be allowed 30 business days to prepare written comments concerning the report;

(2) The commission and the local governing body shall hold a public hearing on the proposed ordinance. Notice of the hearing shall be published at least three times in the principal newspaper of general circulation within the municipality or county in which the property or properties to be designated or acquired are located; and written notice of the hearing shall be mailed by the commission to all owners and occupants of such properties. All the notices shall be published or mailed not less than ten nor more than 20 business days prior to the date set for the public hearing; and

(3) Following the public hearing, the local governing body may adopt the ordinance as prepared, adopt the ordinance with any amendments it deems necessary, or reject the proposal.

(c) Within 30 business days immediately following the adoption of the ordinance, the owners and occupants of each designated structure, site, or work of art located within a designated historic district shall be given written notification of such designation by the local governing body, which notice shall apprise said owners and occupants of the necessity for obtaining a certificate of appropriateness prior to undertaking any material change in the appearance of the historic property designated or within the historic district designated. (Ga. L. 1980, p. 1723, section 6.)

**44-10-27. Certificate of Appropriateness - When required; local or state actions.**

(a) After the designation by ordinance of a historic property or of a historic district, no material change in the appearance of the historic property or of a structure, site, or work of art within the historic district shall be made or be permitted to be made by the owner or occupant thereof unless and until application for a certificate of appropriateness has been submitted to and approved by the commission. Such application shall be accompanied by such drawings, photographs, or plans as may be required by the commission.

(b) The Department of Transportation and any contractors, including cities and counties, performing work funded by the Department of Transportation are exempt from this article. Local governments are exempt from the requirement of obtaining certificates of appropriateness; provided, however, that local governments shall notify the commission 45 business days prior to beginning any undertaking that would otherwise require a certificate of appropriateness and allow the commission an opportunity to comment. (Ga. L. 1980, p. 1723, section 7.)

**44-10-28. Same - Review of application; procedure; approval, modification, or rejection; negotiations for acquisitions; variances; appeals.**

(a) Prior to reviewing an application for a certificate of appropriateness, the commission shall take such action as may be reasonably required to inform the owners of any property likely to be affected materially by the application and shall give the applicant and such owners an opportunity to be heard. In cases where the commission deems it necessary, it may hold a public hearing concerning the application.

(b) The commission shall approve the application and issue a certificate of appropriateness if it finds that the proposed material change in appearance would not have a substantial adverse effect on the aesthetic, historical, or architectural significance and value of the historic property or the historic district. In making this determination, the commission shall consider, in addition to any other pertinent factors, the historical and architectural value and significance; architectural style; general design, arrangement, texture, and material of the architectural features involved; and the relationship thereof to the exterior architectural style and pertinent features of other structures in the immediate neighborhood.

(c) In its review of applications for certificates of appropriateness, the commission shall not consider interior arrangement or uses having no effect on exterior architectural features.

(d) The commission shall approve or reject an application for a certificate of appropriateness within 45 business days after the filing thereof by the owner or occupant of a historic property or of a structure, site, or work of art located within a historic district. Evidence of approval shall be by a certificate of appropriateness issued by the commission. Failure of the commission to act within the 45 day period shall constitute approval, and no other evidence of approval shall be needed.

(e) In the event the commission rejects an application, it shall state its reasons for doing so and shall transmit a record of such action and the reasons therefor, in writing, to the applicant. The commission may suggest alternative courses of action it thinks proper if it disapproves of the application submitted. The applicant, if he so desires, may make modification to the plans and may resubmit the application at any time after doing so.

(f) In cases where the application covers a material change in the appearance of a structure which would require the issuance of a building permit, the rejection of an application for a certificate of appropriateness by the commission shall be binding upon the building inspector or other administrative officer charged with issuing building permits; and, in such a case, no building permit shall be issued.

(g) Where such action is authorized by the local governing body and is reasonably necessary or appropriate for the preservation of a unique historic property, the commission may enter into negotiations with the owner for the acquisition by gift, purchase, exchange, or otherwise of the property or any interest therein.

(h) Where, by reason of unusual circumstances, the strict application of any provision of this article would result in exceptional practical difficulty or undue hardship upon any owner of any specific property, the commission, in passing upon

## ORDINANCE

**THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the Perry Land Development Ordinance is amended by adding a new Section 83.5 as follows:**

**83.5. HD - Historic District**

**83.5.1. Intent of District.** The purpose of this district is to promote the educational, cultural, economic, and general welfare of the community through the preservation and development of its historic property, spaces, neighborhoods, and other elements which serve as visible reminders of the cultural and architectural heritage of the City of Perry and the State of Georgia.

Regulations are intended to ensure the construction, reconstruction, alteration, restoration or moving of buildings and appurtenant fixtures within a designated historic district which would be consistent with the historic or architectural character of the area.

**83.5.2. Superimposed District.** This district is superimposed over other existing districts, and the special requirements of this district shall apply in addition to the requirements of the use district within which a specific property is located. Whenever there is a conflict between the regulations of the zoning district and the regulations of the historic district, the more restrictive regulations shall prevail.

The Historic District includes the following areas:

1. The Penn-Dixie area as depicted on the attached map.
2. The Washington-Evergreen area as depicted on the attached map.
3. The Duncan Avenue area as depicted on the attached map.
4. The Swift Street area as depicted on the attached map.
5. The Smoak-Marshall area as depicted on the attached map.
6. The Charlse Avenue area as depicted on the attached map.
7. The Downtown area as depicted on the attached map.

**83.5.3. Definitions.** The following words and phrases shall have the meaning in this section:

- (1) **Historic District.** A geographically definable area so designated by the Mayor and City Council pursuant to criteria established in Section 83.5.4.1 of this ordinance.
- (2) **Historic Property.** A building, structure, site, object, or work of art, including the adjacent area necessary for the proper application or use thereof, deemed worthy of preservation by reason of its value to the city, county, state or region.
- (3) **Material Change in Appearance.** A change visible to the traveling public, that will affect the exterior environmental or architectural features of a historic property or of any structure, site, or work of art within a historic district and may include any one or more of the following:
  - (a) a reconstruction or alteration of the size, shape or facade of a historic property, including relocation of any doors or windows

or removal or alteration of any architectural features, details, or elements;

- (b) demolition or relocation of a historic property;
  - (c) commencement of excavation;
  - (d) a change in the location of advertising visible from the public way on any historic property; or
  - (e) the erection, alteration, restoration, or removal of any building or structures within a designated historic district, including walls, fences, steps and pavements or other appurtenant features, or landscape features.
- (4) **Routine Maintenance.** Activities resulting in changes in the appearance of property but not constituting a material change in appearance. These activities which are generally performed more frequently are intended to maintain the condition of the property and do not require a certification of appropriateness.
- (5) **Certificate of Appropriateness.** A document evidencing approval by the Planning Commission after review and comment of a proposal to make a material change in the appearance of a designated historic property or of a structure, site or work of art located within a designated historic district, which document must be obtained before such material change may be undertaken.
- (6) **Designation.** A decision by Mayor and Council to designate by ordinance such district as a "historic district" and thereafter prohibit all material changes in appearance of such property or within such district prior to the issuance of a certificate of appropriateness by the Planning Commission.
- (7) **Exterior Architectural Features.** The architectural style, general design, and general arrangement of the exterior of a building or other structure visible to the traveling public, including but limited to the kind of texture of the building material, and the type and style of all windows, doors, signs, and other appurtenant architectural fixtures, features, details, or elements relative to the foregoing.
- (8) **Exterior Environmental Features.** Means all those aspects of the landscape or the development of a site which affect the historical character of the property.
- (9) **Demolition.** Means the razing or relocation of a structure, or portion thereof, whereby 50% of the structure, prior to demolition or relocation, is removed or destroyed.

**83.5.4. Designation of History Districts.** The following criteria and procedures shall govern the designation of historic districts by the Mayor and Council.

**83.5.4.1. General Criteria.** A geographically definable area, urban or rural, which contains structures, sites, objects, landscape features and works of art, or a combination thereof, which:

- (1) Have special character or special historical or aesthetic interest or value;
- (2) Represent one or more periods or styles or architecture typical of one or more eras in the history of the city, county, state or region; or

- (3) Cause such area, by reason of such factors, to constitute a visibly perceptible area of the City of Perry.

**83.5.4.2. Boundary Specifications.** The boundaries of any historic district shall be drawn so as to include all lands closely related to and bearing upon the character of the area to be protected, thus providing a landscaped unit and affording regulations needed to control potentially adverse environmental influences. They shall be included in each designation ordinance and shown on the official zoning maps of the City.

**83.5.4.3. Classification/Descriptions.** Records shall be maintained by the Commission describing the specific boundaries of each historic district as well as each property within a historic district and setting for the name(s) of the property owner(s). All buildings and structures shall be divided into three classes:

- (1) **Contributing:** Those buildings possessing identified historical or architectural merit of a degree warranting their preservation and contributing to the significance of the district and more than 50 years old.
- (2) **Non-Contributing:** Those buildings and structures not classified as contributing due to age (less than 50 years old) or integrity but which do not detract from the district. Those buildings and structures considered non-contributing because of age may later be considered as contributing.
- (3) **Intrusion:** Those buildings and structures which are extremely out of context or character with the majority of buildings and structures in the district, whether by design, materials, scale, workmanship or other factors and which detract from the overall integrity of the district.

**83.5.5. Certificate of Appropriateness Required.** After a historic district is designated, no material change in the appearance of such historic district shall be made or be permitted to be made by the owner or occupant thereof, unless and until application for a certificate of appropriateness has been submitted to the Commission and approved. Such application shall be accompanied by such drawings, photographs, or plans as may be required by the Commission.

**83.5.5.1. Exemptions.** The Georgia Department of Transportation and contractors (including cities and counties) performing work funded by the Georgia Department of Transportation are exempt from the provisions of Section 83.5 and local governments are exempt from the requirement of obtaining certificates of appropriateness; however, the Mayor and Council shall notify the Commission 45 days prior to beginning an undertaking that would otherwise require a certificate of appropriateness and allow the Commission an opportunity to comment.

**83.5.5.2. Application Review Procedure.** Applications for certificates of appropriateness shall be reviewed in the following manner:

**83.5.5.2.1. Development Standards.** The Commission shall establish development standards regulating buildings and structures in the Historic District. A structure or building shall only be established, constructed, reconstructed, altered, demolished, moved or maintained in a manner consistent with the historical and architectural character of the district.

**83.5.5.2.2. Exemption from Hearing.** The Zoning Enforcement Officer may approve Certificates of



Appropriateness which are in conformance with performance criteria established by the Commission. The Zoning Enforcement Officer may require a hearing before the Commission at his/her discretion.

**83.5.5.2.3. Appeal to Commission.** Any applicant whose Certificate of Appropriateness has been denied by the Zoning Enforcement Officer may appeal the decision to the Commission.

**83.5.5.2.4. Review Criteria.** The Commission shall approve a certificate of appropriateness if it finds that the proposed material change in appearance is in accordance with any published guidelines; would not have a substantial adverse effect on the aesthetic, historical, or architectural significance and value of the historic property of the historic district. In making this determination, the Commission shall consider, in addition to any other pertinent factors, the historical and architectural value and significance, architectural style, general design, arrangement, texture and material of the architectural features involved and the relationship thereof to the exterior architectural style and pertinent features of other structures in the immediate neighborhood. The Commission shall not consider interior arrangement or use having no effect on exterior architectural features.

**83.5.5.2.5. Commission Recommendation.** The Commission shall approve or reject an application for a certificate of appropriateness within no more than 30 days after the filing thereof by the owner or occupant of a historic property or of a structure, site, or work of art located within a historic district. Evidence of a recommendation for approval shall be by issuance of the certificate of appropriateness. Failure of the Commission to act within said 30 days shall constitute approval. In the event the Commission rejects an application, it shall state its reasons for doing so and shall transmit a record of such notice and reasons therefore in writing, to the applicant. The Commission may suggest alternative courses of action it thinks proper if it disapproves of the application submitted. The applicant, if he or she so desires, may make modifications to the plans and may resubmit the application at any time after doing so.

**83.5.5.2.6. Binding Nature of Decision.** In cases where the application covers a material change in the appearance of a structure which would require the issuance of a building permit, the rejection of an application for a certificate of appropriateness shall be binding upon the Building Inspector and, in such a case, no building permit shall be issued. Where, by reasons of unusual circumstances, the strict application of any provision of Section 83.5 would result in exceptional practical difficulty or undue hardship upon any owner of any specific property, the Commission in passing upon applications shall have power to vary or modify strict adherence to said provision or to interpret the meaning of said provision so as to relieve such difficulty or hardship; provided such variance modification, or interpretation shall remain in harmony with the general purpose and intent of said provisions so that the architectural or historical integrity or character of the property shall be conserved and substantial justice done. In granting variations, the commission may impose such reasonable and additional stipulations and conditions as will, in its judgment, best fulfill the intent of the historic district.

**83.5.6.2.7. Appeal.** Any person adversely affected by any determination made by the Commission relative to the issuance or denial of a Certificate of Appropriateness may appeal such determination of the Mayor and Council by filing a notice of appeal with the Council as described in Section 83.5.9.

**83.5.6. Maintenance of Historic Buildings.**

**83.5.6.1. Affirmation of Existing Building and Zoning Codes.** Nothing in this Ordinance shall be constructed as to exempt property owners from complying with existing City building and zoning codes, nor prevent any property owner from making any use of this property not prohibited by other statutes, ordinances or regulations.

**83.5.7. Demolition or relocation of Historic Buildings.** The Commission shall have the authority to grant or deny certificates of appropriateness for demolition or relocation.

**83.5.7.1. Public Hearing.** A public hearing may be scheduled for each application for a certificate of appropriateness for demolition or relocation.

**83.5.7.2. Consideration of Post-Demolition or Post-Relocation Plans.** The Commission shall not grant certificates of appropriateness for demolition or relocation without reviewing at the same time the post-demolition or post-relocation plans for the site.

**83.5.7.3. Demolition/Relocation Criteria.** Upon receipt of an application for a certificate of appropriateness for demolition or relocation, the Commission shall use the criteria described in this ordinance to determine whether to deny the application or issue a Certificate of Appropriateness for demolition or relocation.

**83.5.7.3.1.** The Commission shall approve the application and issue a certificate of appropriateness if it finds that the proposed material change(s) in the appearance would not have a substantial adverse effect on the aesthetic, historic, or architectural significance and value of the historic property of the historic district. In making this determination, the Commission shall consider, in addition to any other pertinent factors, the historical and architectural value and significance, architectural style, general design arrangement, texture and material of the architectural features involved, and the relationship thereof to the exterior architectural style, and pertinent features of the other structures in the immediate neighborhood.

**83.5.8. New Structures.** All new structures erected within a designated historic district shall be compatible in appearance, as seen by the traveling public, with existing structures located within 100 feet, on the same street, of the new structure. New structures shall not be required to be compatible with structures located outside of a designated historic district. The new structure shall be deemed compatible if the following features of the new structure are consistent with structures within 100 feet:

- 1) Finished floor elevation
- 2) Roof heights
- 3) Roof shapes

- 4) Windows
- 5) Architectural features
- 6) Building facade
- 7) Scale

Only those portions of a new structure visible to the traveling public are required to meet the requirements of this section.

**83.5.9. Appeal Provision.** Any person adversely affected by any determination made by the Commission relative to the issuance or denial of a Certificate of Appropriateness may appeal such determination to the Mayor and Council by filing a notice of appeal with the Council.

**83.5.9.1. Public Notice.** An appeal to the Mayor and Council of a Commission decision on a Certificate of Appropriateness shall require a public notice of said appeal. The Zoning Enforcement Officer shall cause to have posted in a conspicuous place on the property one (1) or more signs with orange background and black lettering; each sign shall contain information as to the appeal and the date and time of the public hearing.

SO ENACTED this 4th day of May, 2004.

CITY OF PERRY, GEORGIA

BY:

  
JAMES E. WORRALL, MAYOR

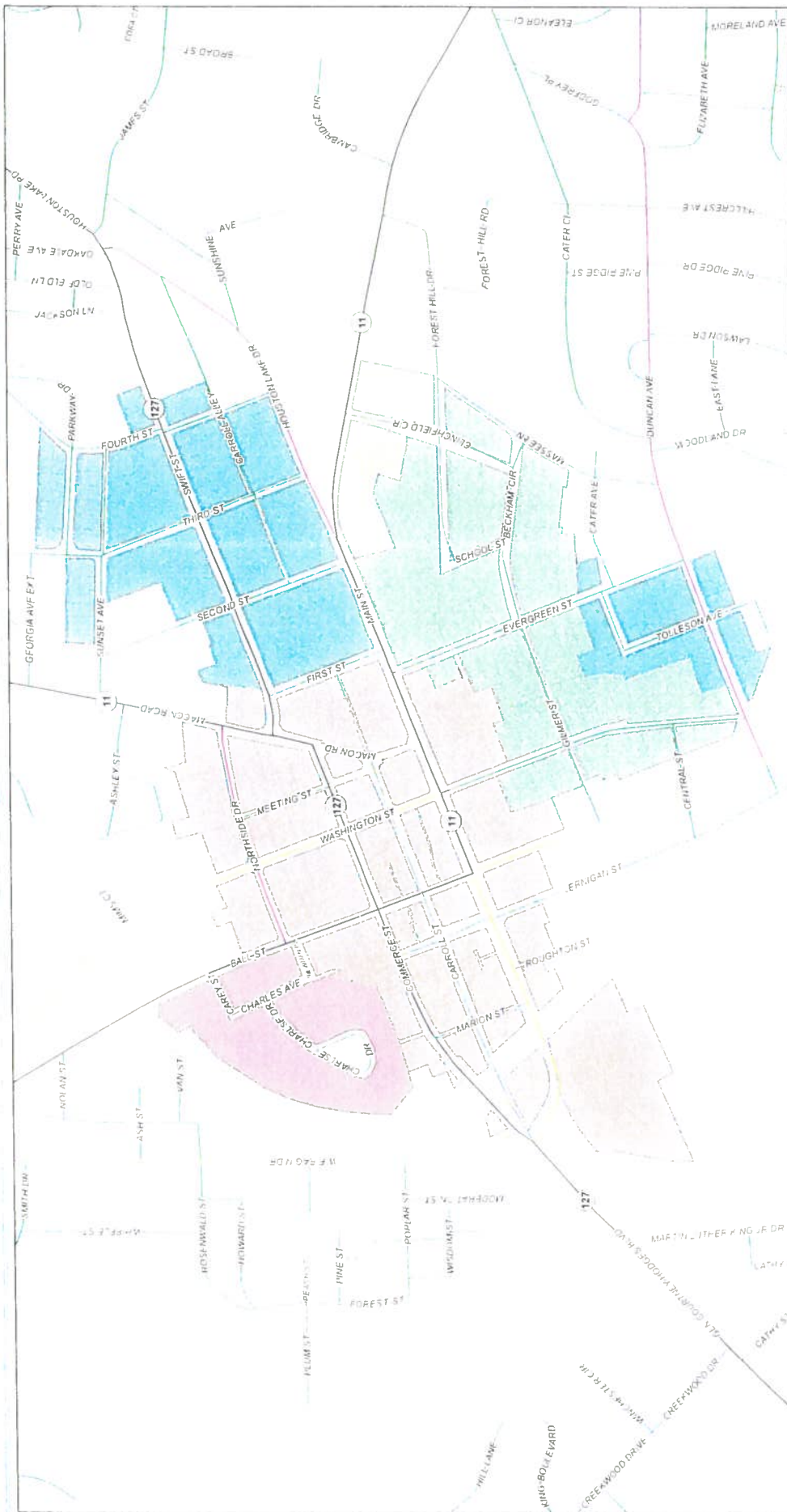
ATTEST:

  
LEE GILMOUR, CITY CLERK

1st Reading: January 6, 2004

2nd Reading: May 4, 2004

Exhibit C



**Perry Historical Districts**  
 Adopted May 04, 2004: Ordinance #04-23

Date: 10/12/2015  
 Author: Fernan Chou  
 Document Name: PerryHistoricalDistricts\_101115115



1 inch = 650 feet



**Historical Districts**

DISTRICT NAME	Color
PENN-DIXIE	Light Green
CHARLES AVENUE	Pink
DOWNTOWN	Light Blue
DUNCAN	Medium Blue
SMOAK-MARSHALL	Medium Green
SWIFT STREET	Dark Green
WASHINGTON/EVERGREEN	Lightest Green



Where Georgia comes together.

**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

TO: Mayor/Council  
FROM: Lee Gilmour, City Manager <sup>LS</sup>  
DATE: June 17, 2016  
RE: Non-Residential Landscaping Reviews

Analyzing the process required for non-residential landscaping plans and reviews, it is apparent a greater level of expertise is required than is currently on staff. For example, one section deals with parking lot parameters, another deals with tree preservation, etc.

The Administration recommends Council authorize issuing a request for proposal (RFP) from qualified landscaping consultants for the provision of review services. This is similar to stormwater reviews, water/sewer reviews, etc. The cost for the review would be paid by the builder/developer.

Please contact me if you have any questions or comments.

City of Perry, Georgia  
 Street Resurfacing Priority List  
 Fiscal Year 2017

GDOT Local Maintenance and Improvement Grant Program (LMIG)

Approved by Perry City Council [REDACTED]

LOCATION	LENGTH	WIDTH
1. <b>BAKER:</b> From Godfrey Place to Forest Ave.		
2. <b>FOREST AVE.:</b> From Baker Street to Main Street		
3. <b>HOUSTON LAKE DRIVE:</b> Main Street to Swift Street	2,042'	24'
4. <b>KING CIRCLE:</b> James Street to King Circle	2,558'	23'
5. <b>IFFIE ROAD:</b> From Larry Walker Pkwy to Courtney Hodges	565'	
6. <b>ELKO ROAD:</b> From Larry Walker Pkwy. to Perry Pkwy.	3,325'	
7. <b>PARK AVE:</b> Hwy 41 North to North Davis Drive	3,879	22'-23'
8. <b>FOREST HILL ROAD:</b> Cater Circle to Forest Hill Drive	1,214'	22'
9. <b>CATER CIRCLE:</b> Duncan Ave. to Main Street	2,857'	20'
10. <b>AIRPORT ROAD:</b> From Perry Parkway to Joree road	3,950'	
11. <b>VALLEY DRIVE:</b> Sam Nunn Blvd. to Airport Road Extension	6,065'	22'
12. <b>THOMPSON ROAD:</b> Highway 41 North to Perry Parkway	1,914'	21'
13. <b>SMITH DRIVE:</b> Smith Heights Apts. to Hampton Court Ext.	750'	22'
14. <b>GREENWOOD CIRCLE:</b> North Davis Drive to Milton Way	1,426'	20'
15. <b>MILTON WAY:</b> North Davis Drive to Country Club Road	1,121'	20'
16. <b>PINE PLACE:</b> Greenwood Circle to Milton Way	840'	20'
17. <b>GLENWOOD:</b> From Main to Baker		
18. <b>SPRINGDALE DRIVE:</b> Greenwood Drive to Hwy 41 South	1,170'	18'
19. <b>NORTH DAVIS:</b> Country Club Rd. to Houston Lake Road	2,024'	22'
20. <b>TUCKER ROAD:</b> Ball Street to Hill Road	10,541'	22'
21. <b>NORTHSIDE ROAD:</b> Park Avenue to end	5,208'	22'
22. <b>DUNCAN AVENUE:</b> Ball Street to Forest Ave.	5,322'	20'



Where Georgia comes together.

Department of Public Works

July 11, 2016

MEMORANDUM

TO: R. Lee Gilmour  
City Manager

FROM: *DTA* Decius T. Aaron  
Director of Public Works

DATE: July 11, 2016

REFERENCE: SeeClickFix

During the June 20, 2016 I was asked to meet with Christine Sewell regarding Public Stuff which is a similar application. In an e-mail dated June 21, 2016, Ms. Sewell responded, "I just found out last week the Public Stuff App no longer exists. I had not been notified Public Stuff was acquired by another company. I phoned them and the mobile app is no longer free and has been deactivated".

SeeClickFix is a communications platform for citizens to report non-emergency issues, and governments to track, manage and reply--ultimately making communities better through transparency, collaboration and cooperation. Attached is cost for SeeClickFix along with some information on the features of the platform.

If additional information is needed, please advise.

DTA:da



746 Chapel St Third Floor  
New Haven, CT 06510

### Scope of Services Proposal - SeeClickFix App

Prepared for: Perry, GA  
1211 Washington St.  
Perry, GA 31069

Quote issued 6/14/2016  
Valid 30 days

Addressable Population 14,926  
Internal Users 25

#### REQUEST

#### WORK

#### ENGAGE

OFF

- External Communication
- Unlimited Request Categories
- External Comments & Status Updates
- Website Widget & Facebook Application
- Customizable Email Status Updates
- Email, Social and Walk-In Entry
- SeeClickFix iOS and Android Apps
- Public Issue Page and Watch Areas

- Worker Roles and Permissions
- Internal-only access for field staff

- Custom iOS and Android Apps
- Citizen Notifications
- Mobile Content Management

- Internal Communication
- Web and Mobile Request Management System
- Internal Comments and @Mentions
- Priority and Recategorization
- Internal Assignment and Email Routing
- Multi-Agency Control

#### ANALYZE

#### CONNECT

OFF

- Insight analytics tool

n/a  
n/a

n/a

\* expected 2016

#### PRICE

1 Year	\$ / Internal User	Request	User Licenses	Work	Engage	Analyze	Connect	Monthly Cost	Setup Cost	Due at Signing
	\$17	\$374	\$425	\$0	\$0	\$0	\$0	\$799	\$0	\$9,588

The attached Terms And Conditions (together with the Scope of Services Proposal and any attachments hereto, the contract) is entered into as of the Effective Date. IN WITNESS WHEREOF SeeClickFix and the Customer have caused this Contract to be executed as of the date signed by the Customer, which will be the Effective Date.

SeeClickFix

Perry, GA

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Signature: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Approvals

Sales      Engineering      Finance



# SeeClickFix in Georgia

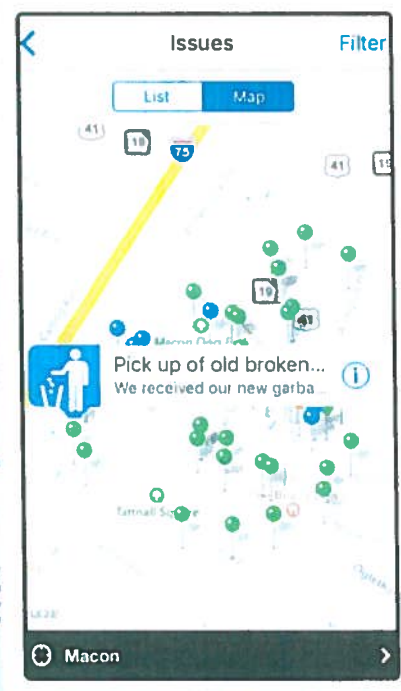
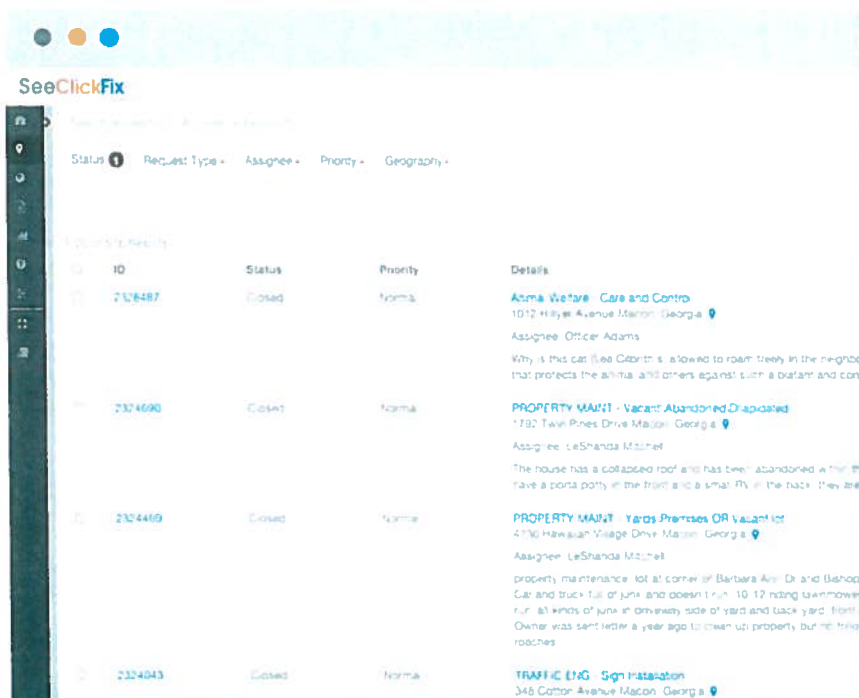
SeeClickFix is an integrated platform for service request collection and management. Since 2009, SeeClickFix has empowered governments to provide **better customer service while increasing efficiency and reducing costs.**

In particular, both Georgia counties and towns have been utilizing SeeClickFix to harness the **power of regionalization** – saving money and time for their governments.

Check out a few examples in this case study.

Join 15+ Georgia partners!

- Alpharetta
- Canton
- Chatham County
- Decatur
- Dunwoody
- East Point
- Flowery Branch
- Johns Creek
- Loganville
- Macon-Bibb County
- McDonough
- Monroe
- Sandy Springs
- Stockbridge
- Valdosta



## Flowery Branch, GA

Population: 5,679

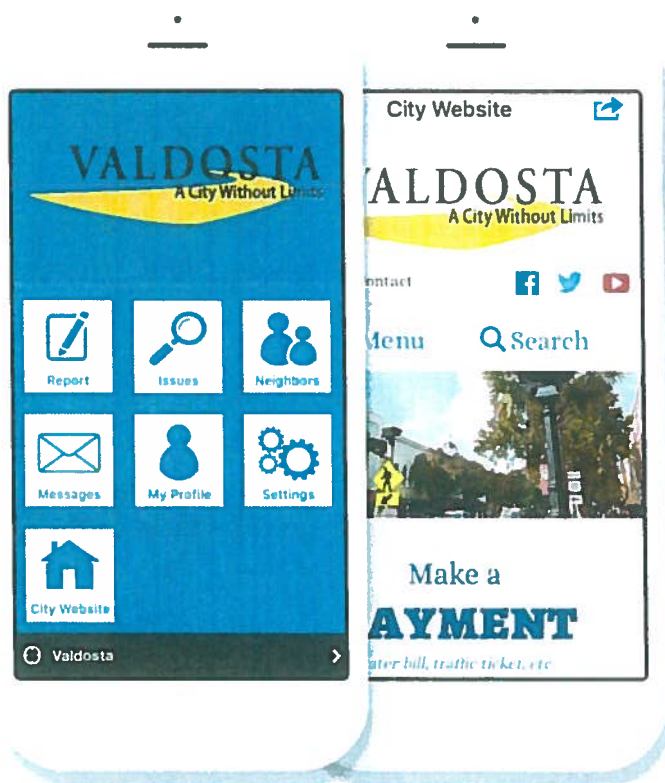
This charming city provides excellent services and boosts citizen engagement using SeeClickFix tools:

- Custom mobile app
- Web tools
- Call Taker Interface

Flowery Branch citizens, residents and visitors now report a variety of problems such as potholes, graffiti, drainage and flooding quickly and easily through the mobile app.

*"The constant contact after implementation helped us spread the word and engage our citizens. This type of personal relations is why it was a breeze to get the program up and running!"*

*-Kevin Hutcheson, M.P.A.  
City of Flowery Branch*

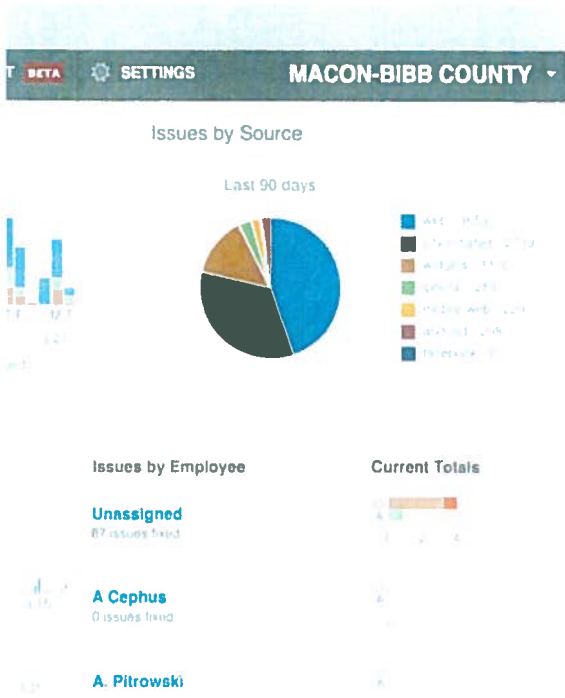


## Valdosta, GA

Population: 56,000

This partnership came at an opportune time for the city, as SeeClickFix was launched in conjunction with updating the city's website. The city thought it was the perfect chance to offer their citizens a **multi-faceted, enhanced service communications package** instead of simply using a website form.

The city strives to be known for outstanding customer service and they believe that partnering with SeeClickFix helps in achieving this goal.



## Macon-Bibb County, GA

Population: 89,000

Macon-Bibb County has become a leader in quality county services across the county. In particular, with SeeClickFix tools, they have taken their customer service experience to a whole new level:

*"I love SeeClickFix. To me, it's the best thing we've had as far as customer relations management. And because we have it, we're able to do our jobs and enjoy what we do. And that makes a difference too -- to really like your job."*

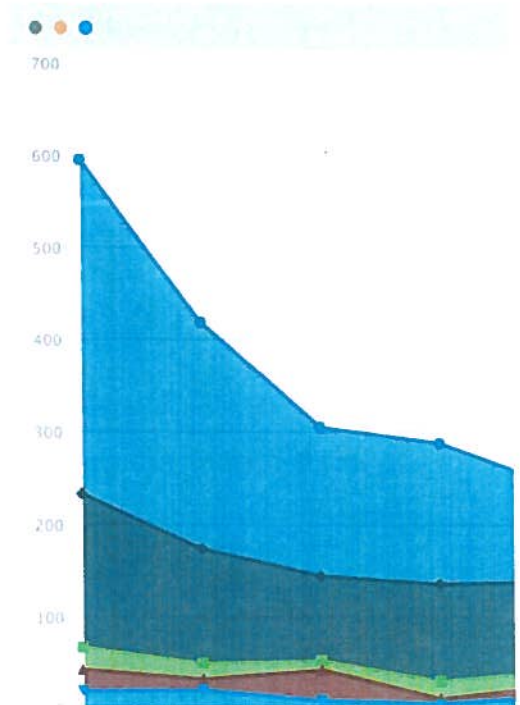
*-Denise Mercer, Customer Service Manager*

## Decatur, GA

Population: 20,000

Decatur is unique in the services they want to provide to their citizens. With an Out of Town House Check service by the police department, Fire Inspection Request and Car Seat Safety Check Request among other cool services offered. SeeClickFix grows to match your needs and use cases. **In addition, with SeeClickFix's powerful analysis tools, Decatur has used the platform to continue to evaluate their constituents' needs.**

In a time when government agencies are expected to be doing more with less, this platform provides a viable option for success.



# SeeClickFix at a Glance

With SeeClickFix's powerful mobile, web, and CRM tools, numerous towns, cities, and counties have been catapulted into the 21st century.



2 million issues reported



265+ partners



15+ Partners in Georgia



25+ integrations



Contact us!

[sales@seeclickfix.com](mailto:sales@seeclickfix.com)  
(203) 752-0777  
[gov.seeclickfix.com](http://gov.seeclickfix.com)



# Request Management for Towns

SeeClickFix Turns Citizen Complaints into Productive Workflow

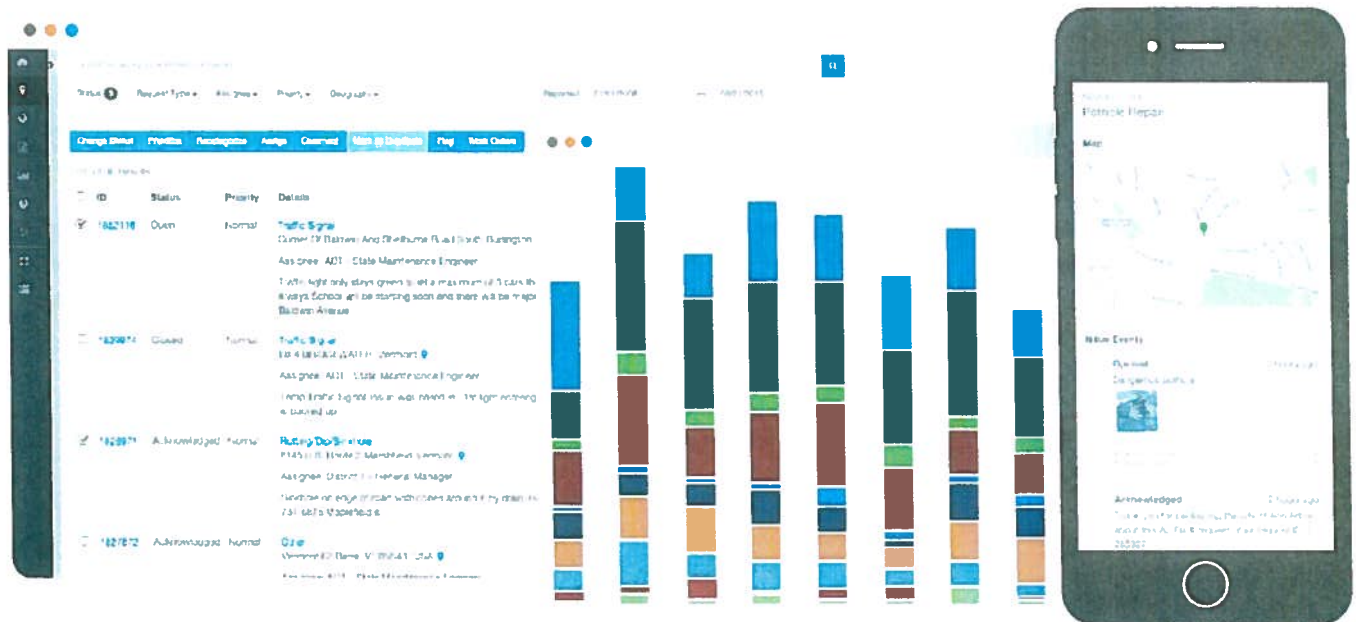
## Citizens use SeeClickFix to connect with Local Governments

Citizens use mobile apps and website tools to submit service requests, find information and receive targeted notifications in real-time.



## Officials route requests, assign work and engage with citizens

Officials use SeeClickFix hosted tools to set up automatic routing, manage workflow and seamlessly engage with citizens. SeeClickFix also integrates with your current work order systems, allowing for automatic and synchronized communication between city officials and residents.



## Fractured communication damages service quality and increases cost

*For citizens, reporting neighborhood problems is inconvenient, confusing and opaque. For governments, misinformation is costly and closing the loop is infeasible.*

### **Citizen Problem**

*For many citizens, reporting neighborhood problems is difficult, confusing and opaque. Connecting with the correct agency is tedious and once you have, receiving updates on your concern is even more difficult. Plus, for professionals, city hall hours are inconvenient. For many, this process is difficult enough they simply give up. This means that there are entire groups of people whose concerns are not reaching local government. For those who are young, low-income, or busy, city hall is out of reach.*

### **Government Problem**

*For governments, routing problems to the right place, with the right information is tedious. Typically this process involves a handful of departments, phone calls, sticky notes, and excel spreadsheets. Inevitably, problems fall through the cracks. If the problem gets to the right place, it is even more difficult to update the citizen on progress, and thus, frustrated citizens often escalate concerns to elected officials who put further pressure on officials to improve service.*

## Request management tools improve service and reduces cost

*SeeClickFix is a central communication hub that connects citizens directly with public services. This allows cities to seamlessly update citizens on work status based on workflow automation.*

### **Self Service**

*Mobile and web tools allow citizens to self serve information and services — reducing call volume and increasing access for citizens*

### **Data Quality**

*The SeeClickFix mobile app and website widgets make reporting easy and accurate for citizens — improving the quality of data and reducing costly errors.*

### **Automated Communication**

*SeeClickFix reduces the cost of communication by connecting city workflow with automated citizen updates and asynchronous communication*

## SeeClickFix is the largest citizen services network in the world

*SeeClickFix works with hundreds of agencies, connecting hundreds of thousands of citizens, to resolve millions of issues in communities throughout the United States.*



Detroit, MI



Ann Arbor, MI



Utah DOT



ABQ 311



Oklahoma City, OK



Detroit, MI



Massachusetts



Minneapolis 311



Pinellas County, FL



Howard County



VT Transportation



Winston-Salem, NC



## Where Georgia comes together.

Department of Economic Development

To: City Manager Lee Gilmour  
Cc: Economic Development Director Robert Smith and Administrative Assistant Chris Sewell  
From: Main Street Coordinator Catherine Edgemon  
Date: July 14, 2016  
Re: Art placement downtown

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Bill O'Neal with the Perry Public Arts Commission presented a proposal for placing art downtown at the July 13, 2016, Design Committee meeting. The proposal consisted of eight sculptures.

Six "Little Man" sculptures would be placed at various locations on buildings around the Square at 757 Carroll Street (incorrectly labeled on its sketch as 1024 Ball Street), 1017 Jernigan Street, 936 Carroll Street, 1013 Jernigan Street, 922 Carroll Street and 933 Carroll Street. Mr. O'Neal said he would contact these property owners about getting written permission to place the sculptures on those properties with an understanding that the city maintains ownership of the sculptures.

He presented the design for a wind chime sculpture that would be between eight and nine feet tall. He suggested placing the sculpture on the concrete pad where the swimming pool once was at the Village Shops. He said he would contact the property owner about permission to place the sculpture there.

The final sculpture, "Zeppelin's Hollow," is an intricate, fantasy-inspired piece that would stand around six feet high, including the base. He proposes the sculpture be placed in the planter in front of 918 Carroll Street in front of Gentry Downtown Market. He said an alternate location has been proposed at 901 Carroll Street (Roughton Park).

The Design Committee approved the sculptures as submitted, liked the locations presented and asked that Mr. O'Neal come back to the committee when placement for the sculptures has been determined for their vote on the locations. The committee emphasized to him that the first sculptures placed should be on the 700 block of Carroll Street.

Committee Chairman Terre Walker could not attend the meeting and provided a memo stating her opposition to the placement of the sculpture in the 918 planter. Her memo, along with the proposed sculpture designs and supporting documentation, are attached.



**Design Committee**  
Perry Main Street



**MEMORANDUM**

**TO:** Perry Main Street, PMS Design Committee

**FROM:** Terre Walker, Chairman, PMS Design Committee

**DATE:** July 5, 2016

**Cc:** Catherine Edgemon, Robert Smith, Lee Gilmour

**REFERENCE:** Art Locations

Last year the Design Committee at the request of the Perry Arts Center Advisory Board approved sites for placement of decorative art in the public spaces of the Perry Main Street (PMS) district. A copy of the map with approved sites is attached.

No areas on the 800 or 900 block of Carroll Street were requested or approved. The 900 block of Carroll is already quite well developed and aesthetically appealing. The south side of the 800 block of Carroll is property belonging to the county and was not considered. The north side of the 800 block already has a visual artist element and has a quite appealing streetscape in place.

The Georgia Main Street Design Studio on their recent evaluation of downtown Perry recommended more pedestrian space. The Design Committee is considering a request to the city for extensive reconstruction of the south sidewalk of the 900 block. This will incorporate the Georgia Main Street Design Studio's suggestions and address issues surrounding irrigation, lighting and the hazardous condition of the current brick sidewalk installation.

In addition to consideration of locations in the PMS district there are other high priority placement opportunities. The three new park areas whose designs have been approved all incorporate artistic elements in their design. I understand it is the city's desire to move forward in the very near future with the development of these parks.

The city is also moving forward with streetscape improvements on both the Gen. Courtney Hodges and Sam Nunn Boulevards. Both would provide visibility to a higher number of Perry visitors than the PMS district locations.

As I understand there is consideration of a request by the Perry Arts Commission to approve a new location for a sculpture in the planter at 918 Carroll Street. The following factors should be considered when evaluating this request:

1. Current streetscape: the 900 block of Carroll Street is already aesthetically pleasing.
2. Possible Infrastructure improvements in the future
3. Scale and compatibility
4. Merchants: A tenant has already expressed displeasure with the current pole planters in the planter bed and feels they distract attention from the store front. An eight-foot tall piece of art will certainly be of concern to the business owner.

Considering the about factors, I strongly recommend against the installation of a sculpture at the 918 Carroll Street planter.



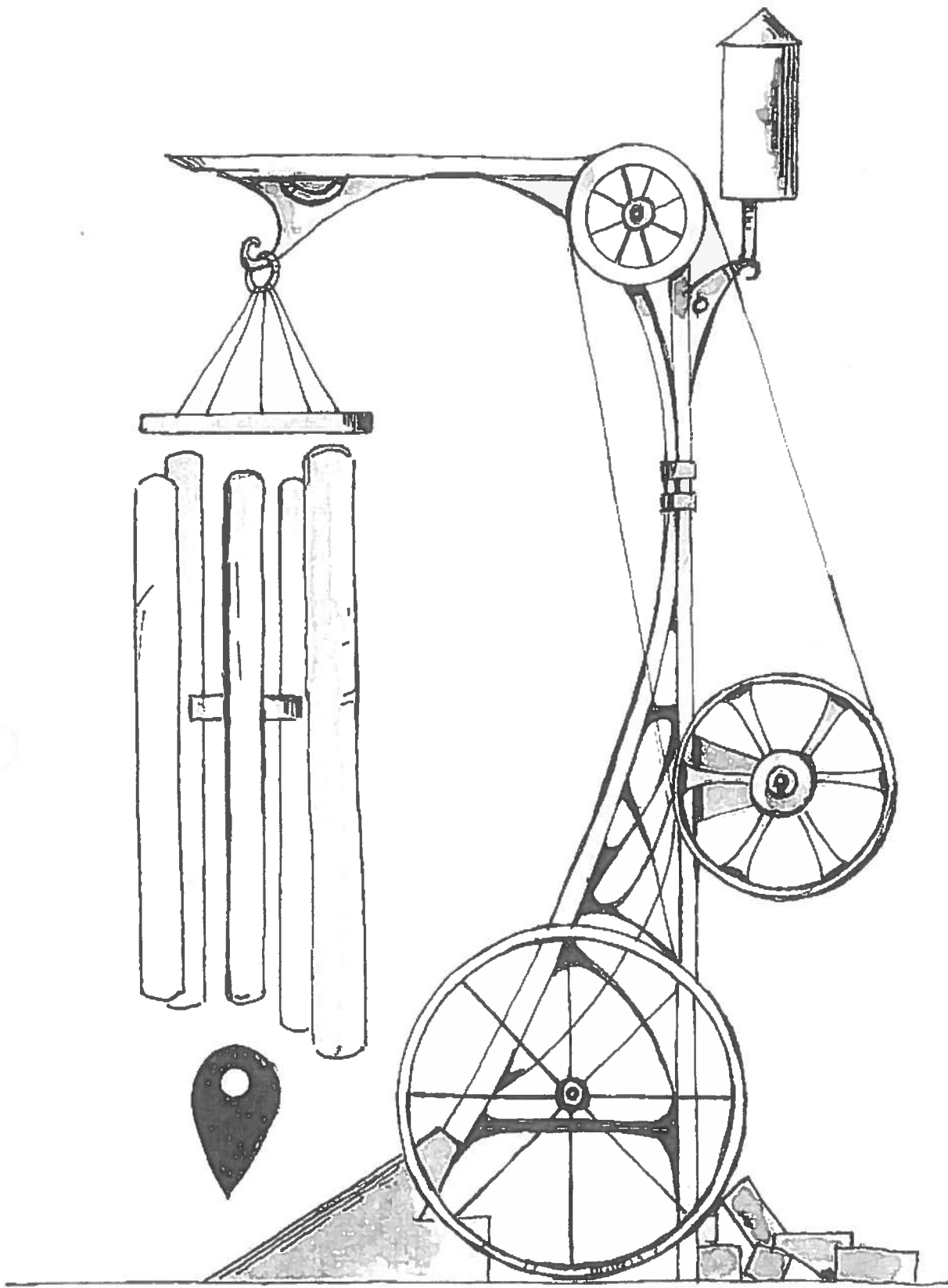
These are approximate dimensions for the sculptures.

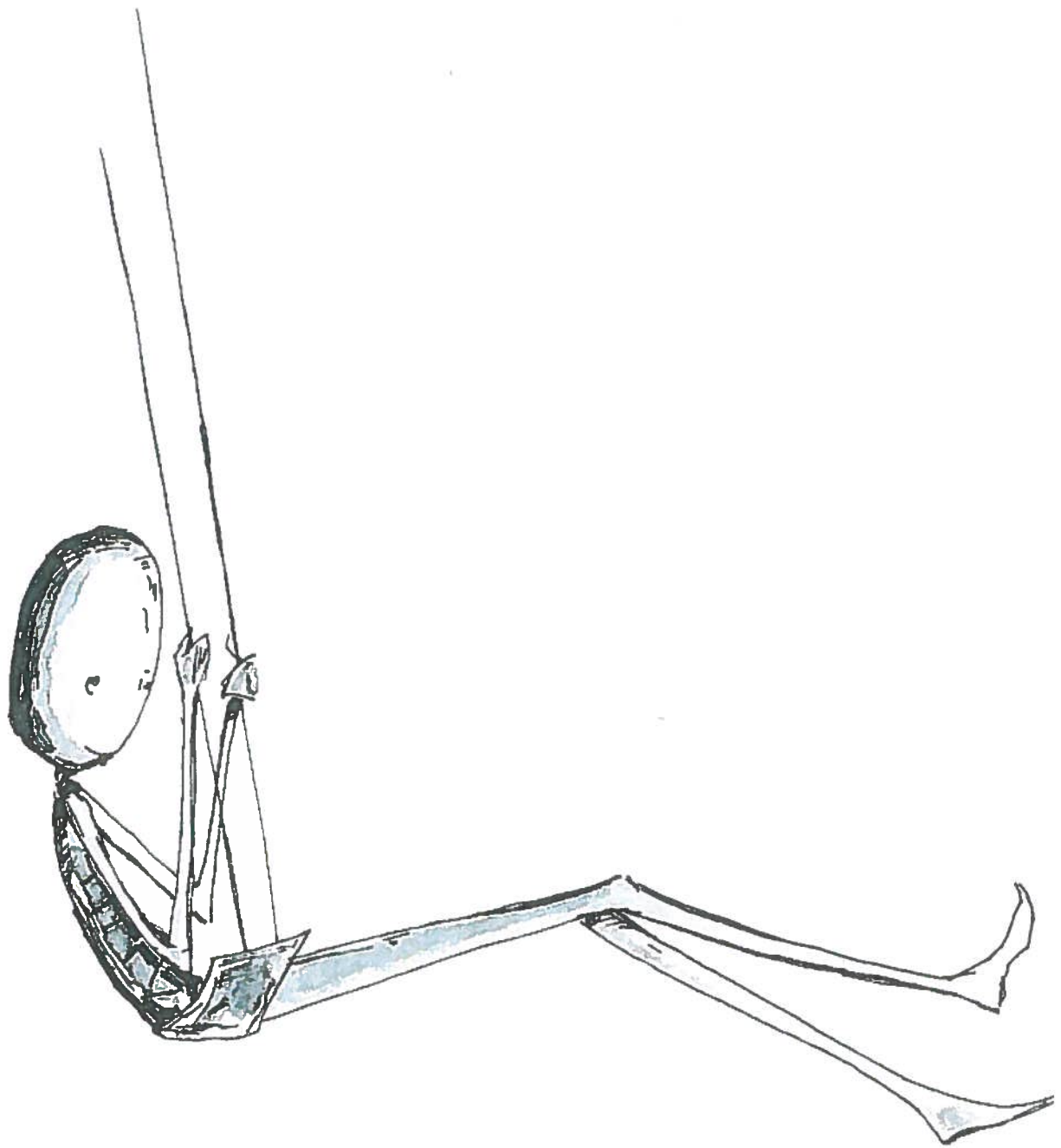
The "Little Man" sculpture will stand approximately 15" but may vary in height by 1".

The "Zeppelin's Hollow" sculpture will be no smaller than 4' but may be up to 5' in height and will be 32" at its widest point. The central house for perspective purposes will measure 13"h x 15"l. The Zeppelin is approximately 21"l x 8"w. The cement base will measure 2' h x 1'w.

The wind chimes will stand approximately 8'h to 9'h. The top of the chimes have approximately a 4' span.

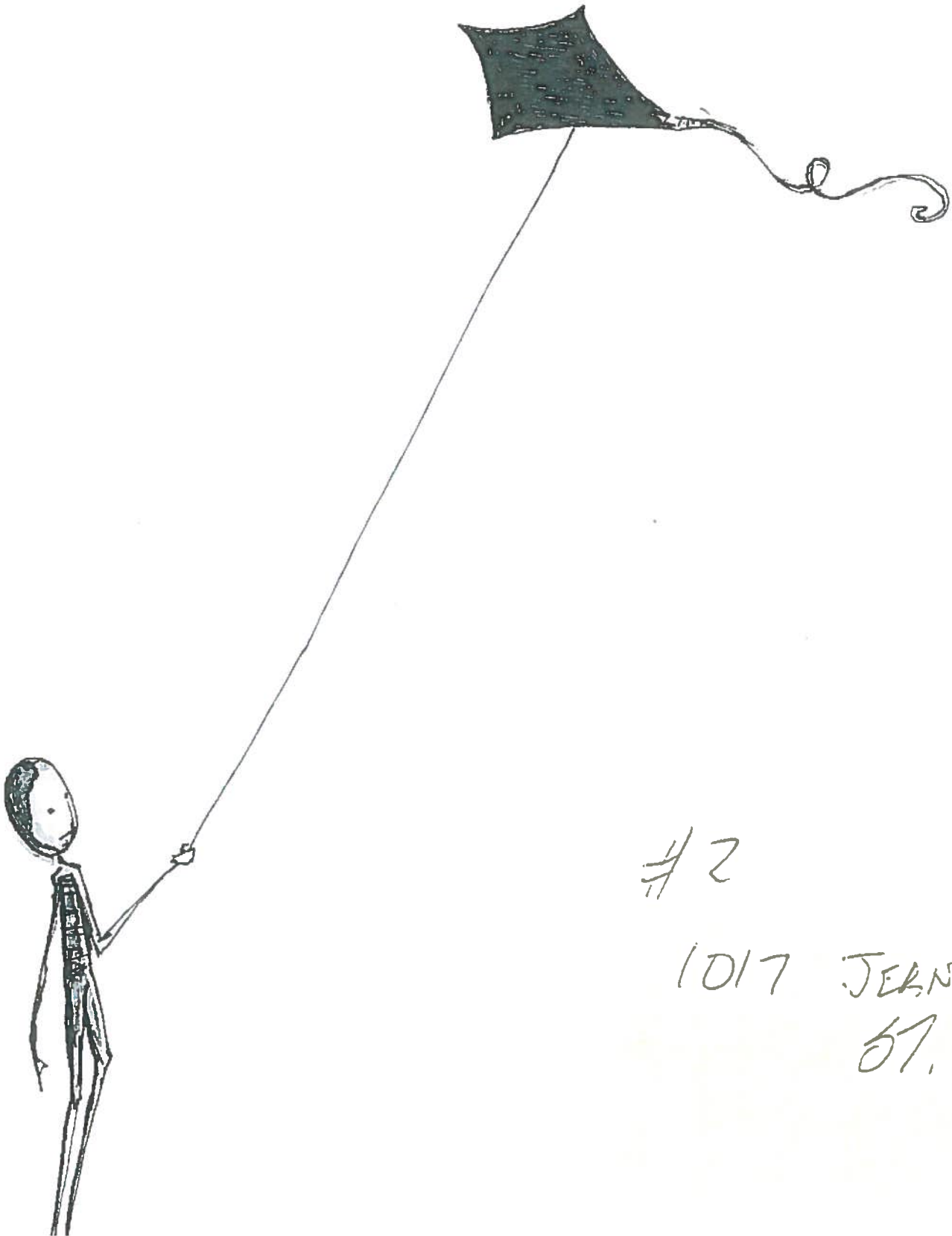
This proposal includes a total of 8 sculptures. There will be 6 "Little Man" sculptures, "Zeppelin's Hollow" and "Wind Chimes".





#1

1024 Ball St.



#2

1017 JERNEAS  
07.



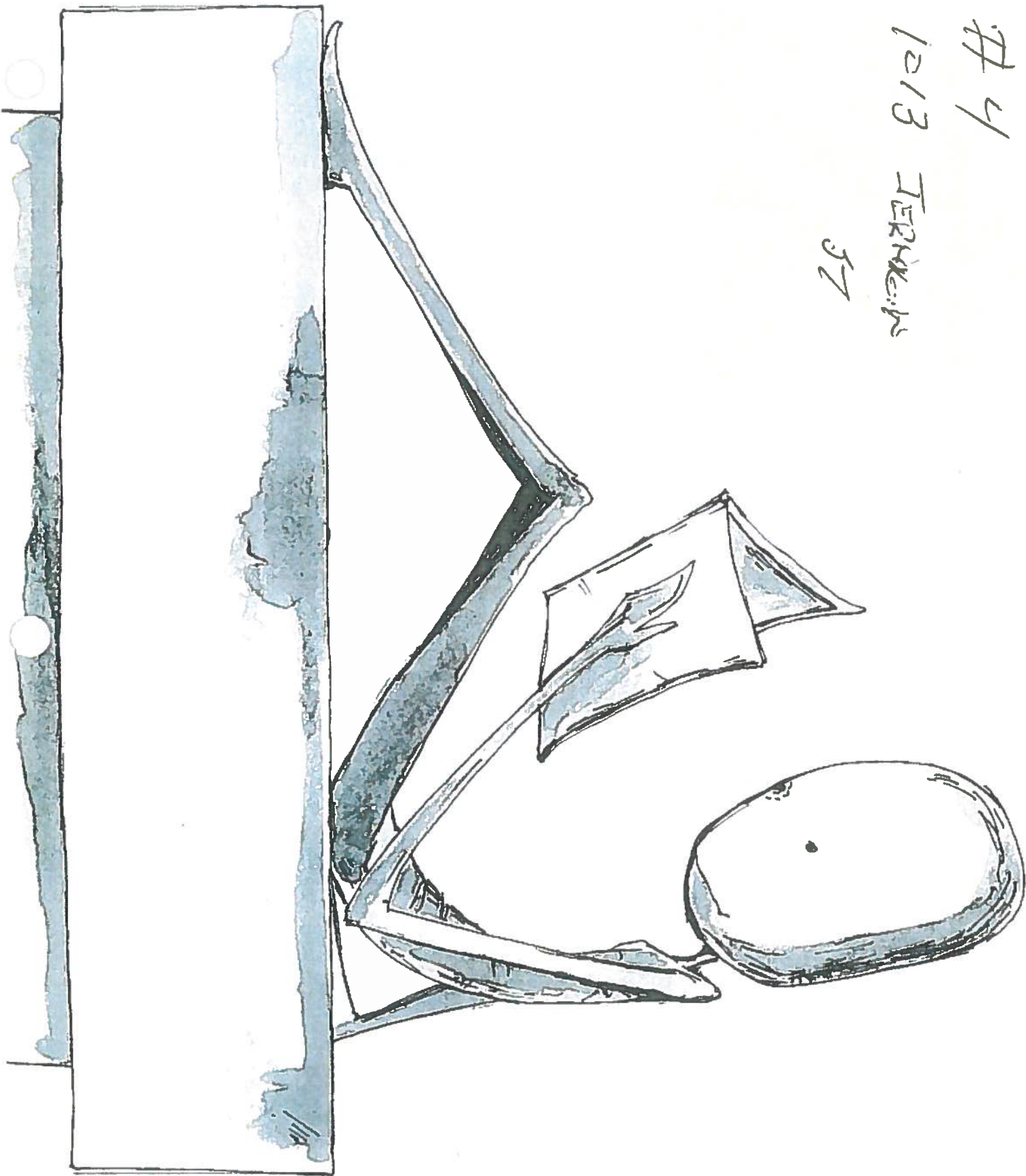
#3

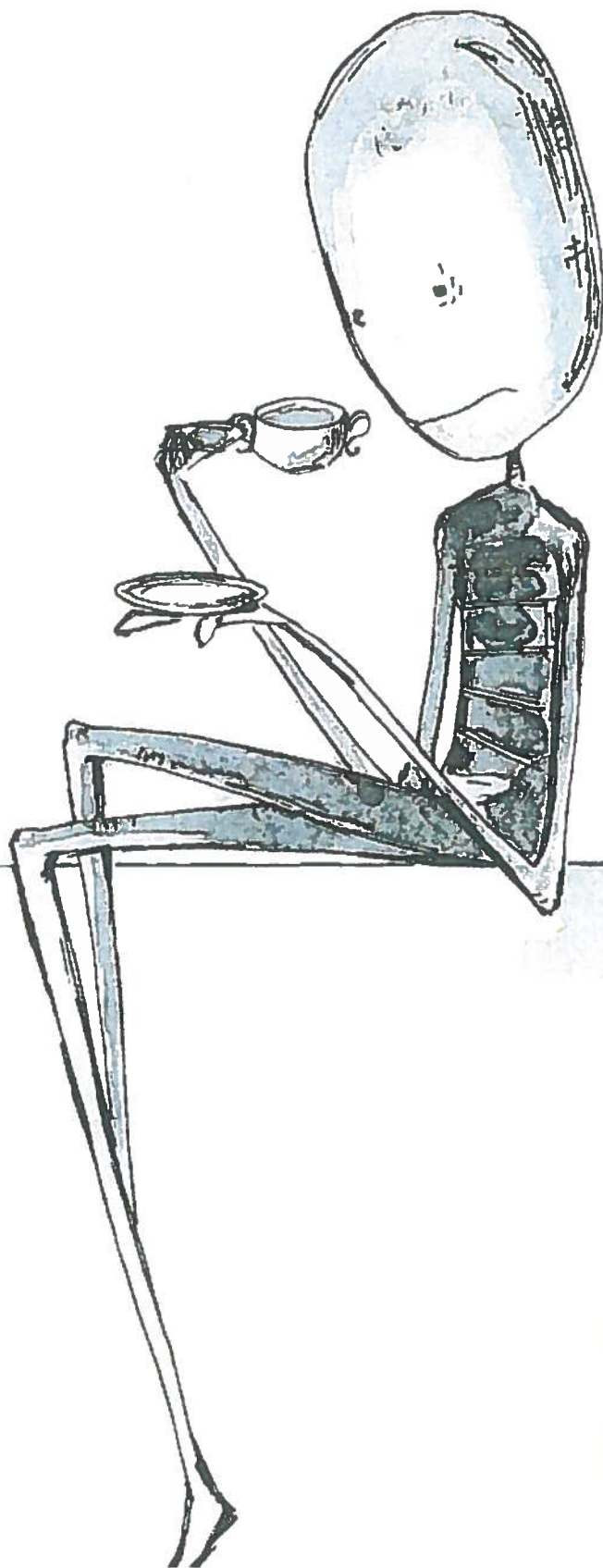
4.36 CARROLL ST

#4

12/13 TERRAIN

57

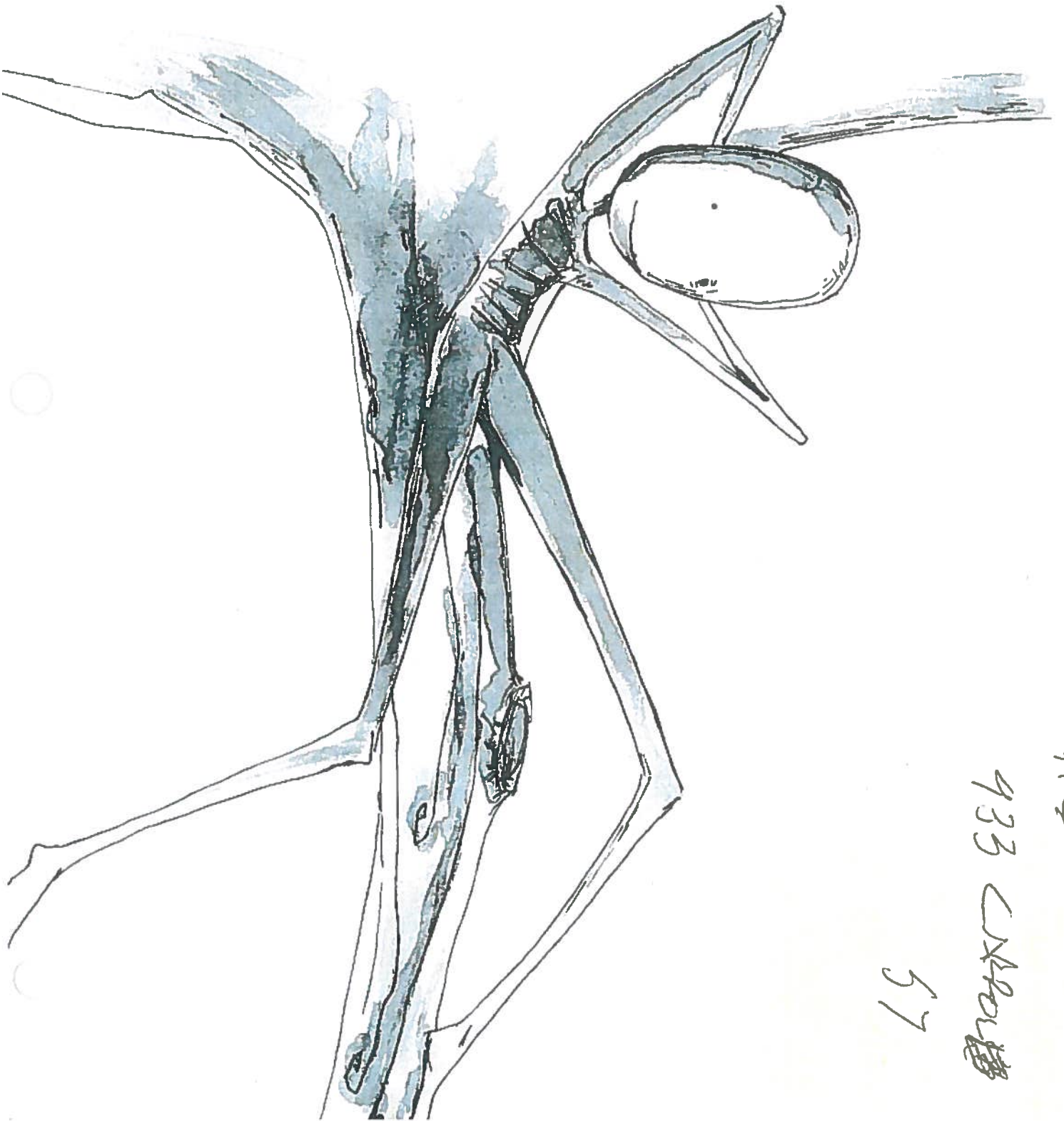




#5

922 CARBON

57



#6

933 ~~CH2014~~

57



