

**MINUTES**  
**WORK SESSION MEETING**  
**OF THE PERRY CITY COUNCIL**  
**September 26, 2016**  
**5:00 P.M.**

1. Call to Order: Mayor James E. Faircloth, Jr. Presiding Officer, called to order the work session meeting held September 26, 2016 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth Jr., Mayor Pro-Tempore Randall Walker, Council Members: Phyllis Bynum-Grace, Robert Jones, Riley Hunt, William Jackson and Willie King.

Elected Official Absent: None

Staff: City Manager Lee Gilmour, Attorney Matthew Hulbert and Recording Clerk, Nancy Graham

City Departmental Staffing: Chief Steve Lynn – Police Department, Brenda King – Director of Administration, Decius Aaron - Director of Public Works and Robert Smith – Economic Development Department, Ellen Palmer – Digital Communication Manager, Fire Marshal David Stanton – Fire and Emergency Services Department, Battalion Chief Kirk Crumpton – Fire and Emergency Services Department and Kevin Dye – Department of Leisure Services.

Guest(s)/Speaker(s): Mr. Michael Turner

Press: Ms. Kristian Moriarty - Houston Home Journal

3. Public Hearing: Mayor James E. Faircloth, Jr.

PUBLIC HEARING CALLED TO ORDER AT 5:03 P.M. Mayor Faircloth called to order a public hearing at 5:03 p.m. to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. Sec 36-67A-3 (c).

3a. Council receives input for establishing City's ad valorem millage rate at 14.050 mills.

Staff Report: Administration recommended keeping the City's ad valorem millage rate at 14.050 mills.

Public Input: Mayor Faircloth called for any public input for or opposed to the millage rate.

In Favor: None

Opposed: None

Public Hearing Closed at 5:05 p.m. Mayor Faircloth closed the public hearing at 5:05 p.m.

4. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

4a. Resolution(s) for Consideration and Adoption:

1. Adopted Resolution No. 2016-45 establishing the 2016 ad valorem millage rate for the City of Perry. Mr. Gilmour referred Mayor and Council to the resolution in their packet which establishes the millage rate at 14.050 mills. Administration recommended that the ad valorem millage rate remain the same at 14.050 mills. Mayor Pro-Tempore Randall Walker motioned to adopt said resolution establishing the 2016 ad valorem millage rate of 14.050 mills for the City of Perry as submitted. Council Member Jones seconded the motion and it carried unanimously. (*Resolution No. 2016-45 has been entered in the City's official book of record*).

Mayor Faircloth deviated from the agenda

4k. Consider authorizing installation of irrigation well

1. After a question/answer session, Council Member Jones motioned to deny the request to install an irrigation well for the purposes of recreational pond and irrigation at Perry Preserve. Mayor Pro Tempore Walker seconded the motion and it carried unanimously.
2. After a question/answer session, Council Member Hunt motioned to deny the request to install two (2) 5 HP wells for irrigation purposes at Oliver Place. Council Member King seconded the motion and it carried unanimously.

4b. Perry Fire and Emergency Services Department

1. Discussion of parking lot construction for Perry Fire and Emergency: Mr. Gilmour referred Mayor and Council to the concept layout of the parking lot. After discussion, it was the consensus of Council to move forward with Administration submitting to Council how the issues discussed relative to ADA requirements for parking lots and stormwater runoff will be addressed before going out to bid.
2. Quarterly Report – Battalion Chief K. Crumpton: Battalion Chief Crumpton presented the Perry Fire and Emergency Services quarterly report to Mayor and Council.
3. Proposed fee adjustment as recommended by the Fire Marshall: Fire Marshall Stanton presented to Mayor and Council a proposed fee adjustment. After

discussion, it was the consensus of Council for Mr. Gilmour to prepare the necessary documentation to modify fees to Administration's recommendation as submitted.

4c. Department of Community Development

1. Quarterly report – Mr. L. Gilmour: Mr. Gilmour presented to Mayor and Council the Department of Community Development Quarterly Report.

4d. Department of Public Works

- 1 Quarterly report: Mr. Aaron presented to Mayor and Council the quarterly report of the Department of Public Works. Following discussion, Council requested that Mr. Aaron research why a new monitoring app when the City has an automated system in place that is detecting leaks.

4e. Economic Development Department

1. After a presentation from Mr. Smith, Council concurred to move forward with the Hotel/Motel Feasibility Study as presented by Mr. Smith.
2. Authorize proceeding with Wayfinding project proposal. Following Mr. Smith's presentation, Council concurred to move forward with KMA Design for the completion of Wayfinding System Design (Phase 1) for the City of Perry Wayfinding System at a cost of \$36,338.60.
3. I-75 Corridor update: Due to technical difficulties, Mr. Smith requested the I-75 Corridor update be postponed to the next work session.

4f. Perry Police Department

1. Declare former animal control administrative unit surplus. Chief Lynn advised that with the construction of the new animal control facility and the donation of the modular building that he would like to declare the former animal control administrative unit surplus. Council concurred to move forward with declaring the former animal control administrative unit surplus as long as the City's disposal of policy is followed.
2. Authorize canceling part-time crossing guard and substitute with part-time custodian. Chief S. Lynn advised that the traffic signal on Hwy 127 and Moody has been monitored and is working fine therefore eliminating the need for a staff position. He requested to substitute the part-time crossing guard for a part-time custodian. It was the consensus of Council to move forward and honor Chief Lynn's request.

4g. Follow up relative to internal door locks per previous discussion. Fire Marshall Stanton referred to the memo outlining the evaluation results of city buildings and the areas within the buildings' door locking devices. Council concurred to move forward with the locking devices as presented.

Mayor Faircloth suggested that research be done relative to a mass notification system for city owned buildings.

- 4h. Consideration of abandoning a portion of Marion Street. Mr. Gilmour referred Mayor and Council to the maps outlining the parcels owned by Mr. C. Anderson. There is a restricted portion separating the two (2) which is reserved for extending Marion Street. After discussion, Council concurred to authorize the process to abandon the unopened street right-of-way subject to any easement rights deemed necessary.
- 4i. Consider upgrading certain infrastructure on St. Patrick Drive. Mr. Smith referred Mayor and Council to a letter in their packet from Mr. Brad Thomason from Thomason and Associates requesting infrastructure improvements. After discussion relative to upgrading certain infrastructure on St. Patrick Drive, it was the consensus of Council to proceed when a building permit is pulled.
- 4j. Consider grandfathering process for code enforcement. After discussion, Mayor Faircloth advised Council to come prepared to make a decision at the October 17, 2016 work session meeting relative to the consideration of a grandfathering process for code enforcement.

5. Council Member Items:

Council Members Jackson, Bynum-Grace, and Mayor Pro Tempore Walker had no report.

Council Member Jones advised of an invitation to the Foster Rhodes Beef & Dairy Arena Building Dedication in honor of Mr. Foster Rhodes on Saturday, October 8, 2016.

Council Member King presented to Mayor and Council a plaque on behalf of the GICH team in recognition of the team's graduation.

Council Member Hunt requested that First Street, from Main Street to Swift Street, be closed on Wednesday evenings from 5:00 pm – 8:00 pm for the safety of the youth who may run out into traffic. Chief Lynn was asked to review.

Mr. Gilmour and Attorney Hulbert had no report.

6. Department Head Items:

Chief Lynn, Ms. King, Deputy Chief Stanton, and Mr. Aaron had no reported.

Mr. Smith advised Main Street Advisory Board has partnered with the local Lion's Club and Boy Scouts Troop 92 for a cleanup on General Courtney Hodges on October 1, 2016 from 8:30 am – noon.

Battalion Chief Crumpton advised he is beginning the process of filling the 4<sup>th</sup> Fire Fighter position vacancy and the Lieutenant position posted today.

Mr. Dye advised that Youth Basketball registration will begin on October 11, 2016.

Ms. Palmer advised the City's Facebook page currently has approximately 1300 hits.

Chief Lynn advised the ground breaking for Animal Shelter will be September 29, 2016 at 10:00 a.m.

Mayor Faircloth advised the following:

- Walk with Mayor and Council at 5:30 p.m. on September 27, 2016 (Kings Chapel Road and Houston Lake Road)
- Georgia National Fair starts on October 6, 2016. Opening Ceremony is at 4:00 p.m.
- Robins Air Force Base Air Show is October 1 – 2, 2016.

7. Adjournment: There being no further business to come before Council in the work session meeting held on September 26, 2016 Council Member Hunt motioned to adjourn the meeting at 7:44 p.m.; Council Member Jones seconded the motion and it carried unanimously.