



Where Georgia comes together.

REGULAR MEETING OF THE PERRY CITY COUNCIL

January 3, 2017

6:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer.
2. Roll.
3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.
4. Community Partner(s) Update(s):
5. Selection of 2017 Mayor Pro-Tempore:
6. Appointments to Boards/Commissions/Authorities: Mayor James E. Faircloth, Jr.
 - * Perry Main Street Advisory Board (Council Appointment)
7. Citizens with Input.
8. Review of Minutes: Mayor James E. Faircloth, Jr.
 - 8a. Council's Consideration – Minutes of the December 12, 2016 called meeting, December 19, 2016 work session, December 20, 2016 pre council meeting and December 20, 2016 council meeting.
9. Old Business: Mayor James E. Faircloth, Jr.
 - 9a. Confirm firm natural gas demand – Mr. L. Gilmour.
10. Any Other Old Business:
 - 10a. Mayor James E. Faircloth, Jr.
 - 10b. Council Members
 - 10c. City Manager Lee Gilmour
 - 10d. City Attorney David Walker
11. New Business: Mayor James E. Faircloth, Jr.
 - 11a. Matters referred from January 3, 2017 pre council meeting.
 - 11b. Ordinance(s) for First Reading(s) and Introduction:

1. **First Reading** of an ordinance to amend the accommodation excise tax portion of the Perry Code – Ms. B. King. *(No action required by Council)*

11c. Special Events Applications requests from the Perry Area Chamber of Commerce:

1. 2017 Dogwood Festival “Perry Proud” Kick-Off on Saturday, March 11, 2017 (Rain Date Saturday, March 25, 2017) from 10 a.m. until 1p.m. – Ms. A. Warren.

Approval of street closures – Chief S. Lynn

- Closure of Carroll Street between Washington Street and Macon Road or Closure of Jernigan Street between Carroll Street and Commerce Street

2. 29th Annual Dogwood Festival on Saturday & Sunday, April 8 & 9, 2017 – Ms. A. Warren.

Approval of street closures – Chief S. Lynn

- Closure of Main Street between Jernigan Street and Ball Street
- Closure of Carroll Street between Jernigan Street and Washington Street
- Closure of Ball Street between Main Street and Commerce Street
- Closure of Jernigan Street between Main Street and Carroll Street

12. Department Head Items.

13. Council Members Items:

14. General Public Items:

15. Mayor Items:

16. Adjourn.



To: Mayor, Council and City Manager Gilmour
From: Main Street Coordinator Catherine Edgemon and Economic Development Director Smith
Date: Dec. 28, 2016
Re: Nominations for Perry Main Street Advisory Board

The Main Street Advisory Board respectfully requests your consideration of two board appointments.

The Main Street Advisory Board voted to accept the nomination of Kelly Hillis for re-appointment as the Downtown Development Authority's representative; Mr. Hillis was appointed earlier this year to fill the unexpired term of Susan Scragg. His term would expire on Dec. 31, 2019.

The board voted to accept the nomination of John Hulbert for appointment to the board with the term to expire on Dec. 21, 2019. Mr. Hulbert will succeed Joe Brownlee as the representative for the Perry Area Chamber of Commerce.

MINUTES
CALLED MEETING
OF THE PERRY CITY COUNCIL
December 12, 2016
5:00 p.m.

1. Call to Order: Mayor James E. Faircloth, Jr, Presiding Officer, called to order the called meeting of the Perry City Council held December 12, 2016 at 5:00 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr., Mayor Pro Tempore Randall Walker, Council Members Riley Hunt, Robert Jones, Phyllis Bynum-Grace, Willie King and William Jackson.

Elected Official Absent: None

Staff: City Manager Lee Gilmour, City Attorney Matthew Hulbert and Recording Clerk Annie Warren.

City Departmental Staffing: Brenda King – Director of Administration, Chief Steve Lynn – Police Department, Chief Lee Parker – Fire and Emergency Services and Robert Smith – Economic Development Director

Guests: None.

Press/Media: Kirstin Moriarty – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of SPLOST FY 2018. Mr. Gilmour reviewed the memo outlining the SPLOST 18 allocation and recommended Council approve the resolution, intergovernmental agreement, Notice of Election, and SPLOST 18 allocation. Council Member Bynum-Grace motioned to approve the resolution, intergovernmental agreement, Notice of Election, and SPLOST 18 allocation as presented; Council Member Hunt seconded the motion and it carried unanimously.

4. Council Member Items:

Council had no reports.

Mr. Gilmour had no reports.

City Attorney Hulbert had no reports.

5. Department Head Items:

Chief Parker and Mr. Smith had no reports.

Ms. King asked for prayers for the Secrist family.

Chief Lynn provided an update relative to the funeral arrangements for the officer killed last week in Americus.

Mayor Faircloth reminded Council of the City's request to State legislation to change the categories in the Perry Area Convention and Visitors Bureau Authority appointments. Mayor Faircloth entertained a motion to approve the request for local legislation that amends membership of the Perry Area Convention & Visitors Bureau Authority as distributed. Mayor Pro Tempore Walker motioned to approve the request for local legislation that amends membership of the Perry Area Convention & Visitors Bureau Authority as distributed; Council Member Hunt seconded the motion and it carried unanimously.

Mayor Faircloth stated he fully supports fire and police and thanked Chiefs Lynn and Parker for the jobs that they do.

6. Adjourn. There being no further business to come before Council, Council Member King moved to adjourn the December 12, 2016 called meeting at 5:50 p.m. Council Member Jackson seconded and the motion carried unanimously.

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
December 19, 2016
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth called to order the work session meeting held December 19, 2016 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth Jr., Mayor Pro-Tempore Randall Walker, Council Members: Phyllis Bynum-Grace, Robert Jones, Riley Hunt, William Jackson and Willie King.

Elected Official Absent: None

Staff: City Manager Lee Gilmour, Attorney David Walker and Recording Clerk, Nancy Graham

City Departmental Staffing: Chief Steve Lynn – Police Department, Brenda King – Director of Administration, John Schell – Grounds and Building Maintenance Supervisor, Robert Smith – Economic Development Director, Ellen Palmer – Digital Communications Manager, Fire Marshal David Stanton – Fire and Emergency Services Department, Ms. Catherine Edgemon – Main Street Coordinator, and Mr. Chad McMurrian – Lead Engineering Technician.

Guest(s)/Speaker(s): Mr. Steve Rodgers - Perry Area Convention and Visitors Bureau

Press: Ms. Kristin Moriarty- Houston Home Journal

Mayor Faircloth deviated from the agenda to advise Council of Ms. Edgemon's request to pull item (3f) from the agenda for further study. Mayor Faircloth entertained a motion to table item (3f). Council Member Jones moved to table item (3f). Council Member King seconded and it carried unanimously.

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Follow up discussion relative to firm gas demand – Mr. L. Gilmour: Mayor Faircloth gave a brief overview of the information provided to Council as it relates to the City's firm gas demand. After discussion, Mayor Faircloth advised Council to take all the information given under advisement and requested that this item be placed on the first regular scheduled meeting in January 2017.

3b. Discussion of building issues – Mr. L. Gilmour: Mr. Gilmour referred Mayor and Council to the memo dated December 9, 2016 outlining the three building issues for Council's consideration. The issues are as follows: (1) Installation of

new five(5) ton HVAC unit and re-do duct work at Jaycee Building, (2) Replace AC unit in Blower Room at wastewater treatment facility and (3) Establish yearly routine AC maintenance program for City Buildings. It was the consensus of Council to move forward with the recommendation as stated. Mayor Faircloth asked that this item be placed on council's December 20th agenda for a vote.

- 3c. Discuss scope of General Courtney Hodges Boulevard landscaping concept – Mr. L. Gilmour: Mr. Gilmour reviewed three (3) options outlined in the memo from Carter & Sloope, Inc. relative to landscaping on General Courtney Hodges Boulevard. The Administration recommended option 2, landscape the center median and the sides without removing the lane. After discussion, it was the consensus of Council to move forward with the Administration's recommendation subject to the City's ability to irrigate.
 - 3d. Review license fee request for fireworks – Chief L. Parker/Fire Marshall D. Stanton: Fire Marshall Stanton referred to an email he sent to Mr. Gilmour relative to HB 727. Fire Marshall Stanton recapped HB 727 and recommended that the City's current license fee for a distributor selling consumer fireworks from a temporary consumer fireworks retail sales stand of \$536.00 per location be revised to reflect the State's maximum of \$500.00. Mayor Faircloth asked that this item be placed on council's December 20th agenda for a vote.
 - 3e. Authorize training of Chief Building Inspector – Mr. L. Gilmour: Mr. Gilmour advised Mayor and Council that due to the increased demand for inspections and the anticipated retirement of Mr. Steve Howard, the Administration recommends that Council authorize the advertising to fill the position of Chief Building Inspector to work alongside Mr. Howard. It was the consensus of Council to move forward with Administration's recommendation.
 - 3f. City banner recommendations – Ms. C. Edgemon: This item is tabled.
 - 3g. Social media archive program – Ms. E. Palmer: Ms. Palmer advised Mayor and Council that the City should invest in an archival program to be covered under the Freedom of Information. Ms. Palmer recommended PageFreezer as the archiving solution for the City of Perry. After a brief question and answer session relative to storage location and ownership of data, it was the consensus of the Council to move forward with Ms. Palmer's recommendation, subject to the City attorney's approval.
4. Other Business/Supplemental Agenda: Mayor James E. Faircloth, Jr.
- 4a. Billboard lease agreement – Ms. C. Edgemon: Ms. Edgemon gave a brief overview of the agreement drafted between the City and Free Accommodations, LLC relative to free use of the top portion of the billboard on 1508 Sam Nunn Blvd. It was the consensus of Council to move forward, subject to specific clarifications on the agreement by the City's attorney.

- 4b. Discussion of 2017 LMIG resurfacing program – Mr. C. McMurrian: Mr. McMurrian gave a brief overview of the LMIG 2017 approved street listing and provided a presentation of the road condition and repair cost of St. Patrick's Drive. After discussion, it was the consensus of Council to pave the length of St Patrick Drive. Mayor Faircloth asked that this item be placed on council's December 20th agenda for a vote.

As an added item to Other Business/Supplemental Agenda, Mayor Faircloth referred to a letter he provided to Council from the Perry Area Convention and Visitors Bureau relative to the sale of property at 1990 S. Hwy 41 (sign property). Mr. Rodgers gave an overview and requested that the City of Perry sign a Quit Claim deed of the property to ensure a clear title of the property for The Loudermilk Companies. After discussion, it was the consensus of Council to move forward with Mr. Rodgers' request. Mayor Faircloth asked that this item be placed on council's December 20th agenda.

5. Council Member Items:

Council Members Hunt, King, Bynum-Grace, Jones and Mayor Pro Tempore Walker had no reports.

Council Member Jackson advised that he is still getting complaints relative to the long cycling of the traffic lights located downtown.

Mr. Gilmour and Attorney Walker had no reports.

Mayor Faircloth advised the following:

- December 20, 2016 - Pre Council Meeting at 5:00 pm.
- December 20, 2016 - Council Meeting at 6:00 pm.
- Former Mayor, James McKinley passed away. His funeral will be Wednesday, December 21, 2016 at the First Baptist Church of Perry.
- City of Perry will be closed for the Christmas holiday on Friday, December 23rd and Monday, December 26th.
- The December 27, 2016 Walk with the Mayor is cancelled.
- Buzzard Drop is on December 31, 2016 at 9:00 pm.

Mayor Faircloth advised Council to be prepared at the council's meeting on December 20th to secure a date of either January 10th or 12th for the Appreciation Dinner for the boards, commissions, and authorities.

6. Department Heads Items:

Ms. King, Mr. Schell, Fire Marshal Stanton, Chief Lynn, Mr. Smith, Ms. Palmer, Mr. McMurrian, and Ms. Edgemon had no reports.

7. Executive Session entered at 6:08 p.m.: Mayor Pro Tempore Walker moved to adjourn the work session meeting and enter into an executive session for the purpose of real estate acquisition. Council Member Jones seconded the motion and it carried unanimously.

8. Executive Session adjourned; Council's work session meeting reconvened: Council adjourned the Executive Session held December 19, 2016 and reconvened into the Council's work session meeting.
9. Adopted Resolution No. 2016 – 61 stating purpose of Executive Session held December 19, 2016 was for real estate acquisition. Council Member Jackson moved to adopt a resolution stating the purpose of the executive session held on December 19, 2016 was to discuss real estate acquisition. Council Member Bynum-Grace seconded the motion and it carried unanimously. No action was taken. (*Resolution 2016-61 has been entered in the City's official book of record*).
10. Adjournment: There being no further business to come before Council in the reconvened work session meeting held December 19, 2016 Council Member King motioned to adjourn the meeting at 6:38 p.m.; Council Member Hunt seconded and it carried unanimously.

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
December 20, 2016
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the pre council meeting held December 20, 2016 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore Randall Walker and Council Members Riley Hunt, William Jackson, Phyllis Bynum-Grace, Robert Jones and Willie King.

Elected Official(s) Absent: None

City Staff: City Manager Lee Gilmour, Attorney David Walker and Recording Clerk, Annie Warren.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Fire Marshal David Stanton – Fire and Emergency Services Department, Byran Wood – Director of Community Development, Robert Smith – Economic Development Director, Brenda King – Director of Administration, John Schell – Buildings and Grounds Maintenance Supervisor, and Catherine Edgemon – Main Street Coordinator and Ellen Palmer – Digital Communications Manager.

Guests: None

Media: None

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of December 20, 2016 council meeting agenda.

8a(1). Second reading of an ordinance de-annexing 23.98 acres from the City of Perry R-1, Single Family Residential District to Houston County R-1 District. The property is located in the vicinity of 312 Stonebridge Trail. Mr. Gilmour advised Council that the Planning Commission is recommending denial of the application.

8a(2). Second reading of an ordinance for form based code parcel rezoning on General Courtney Hodges Boulevard Corridor. Mr. Gilmour advised the Planning Commission is recommending approval of the application.

8a(3). Second reading of an ordinance amending the Perry Code by renaming Chapter 25 – Water, Sewers, Sewage Disposal, Natural Gas and Private Water Wells; and adding a new Article IX. Private Water Wells. Mr. Gilmour stated

the ordinance will allow the City to control as much it can within what the state allows.

10a(6). Authorize reimbursing the Perry Downtown Development Authority for purchase of a parcel located on Commerce Street. Council tabled this item for additional information.

10c(1 & 2). Request from the Perry Main Street Advisory Board and Leisure Services Department in cooperation with the Perry Downtown Merchants Association for Movie Date Night on February 10, 2017 from 7:00 p.m. until 9:30 p.m. Chief Lynn stated the event conforms to existing city policy.

11a(1). Intent resolution for City of Perry Council to request the Perry Public Facilities Authority to issue bonds on behalf of the City of Perry for proposed park projects. Ms. King advised the amount for approval would be \$2.4 million.

11a(2). Resolution authorizing the City of Perry to enter into an agreement with the Georgia Department of Natural Resources for a state grant and execution of said documents. Mr. Gilmour stated this is a standard resolution follow up to received \$100,000 to continue Weleetka Trail to Larry Walker Parkway.

4. Other Business/Supplemental Agenda: Mayor James E. Faircloth, Jr.
 - 4a. Determine date for appreciation dinner. Mayor Faircloth discussed possible dates for the appreciation dinner and Council concurred to host the appreciation dinner on January 12, 2017.
5. Department Head Items:

No reports
6. Council Member Items:

Council had no reports.
Mr. Gilmour and Attorney Walker had no reports.
7. Adjourn: There being no further business to come before Council in the pre council meeting held December 20, 2016 Council Member King motioned to adjourn the meeting at 5:58 p.m.; Council Member Hunt seconded the motion and it carried unanimously.

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
December 20, 2016
6:08 P.M.

1. Call to Order: James E. Faircloth, Jr., Presiding Officer, called to order the regular meeting of the Perry City Council held December 20, 2016 at 6:08 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore Randall Walker and Council Members Phyllis Bynum-Grace, William Jackson, Willie King, Robert Jones, and Riley Hunt.

Elected Official(s) Absent: None

Staff: City Manager Lee Gilmour, City Attorney David Walker, and Recording Clerk, Annie Warren

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Fire Marshal David Stanton – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Brenda King – Director of Administration, John Schell – Buildings and Grounds Maintenance Supervisor, Catherine Edgemon – Main Street Coordinator, and Ellen Palmer – Digital Communications Manager.

Guest(s)/Speaker(s): Bill O’Neal, Lindsay Bailey, Brince Coody and Jacob Poole

Media: Kristin Moriarty - Houston Home Journal, and Kelly McWilliams – ComSouth 100.

3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.

Council Member Robert Jones rendered the invocation and Council Member Hunt led the pledge of allegiance to the flag.

4. Recognition(s)/Presentation(s): Mayor James E. Faircloth, Jr.

* Presentation to Mayor and Council – Perry Buzzard Drop Committee

Mr. Bill O’Neal and Ms. Lindsay Bailey presented Mayor and Council Buzzard Drop swag bags and provided information relative to the event.

5. Appointments to Boards, Authorities and Commissions. Mayor James E. Faircloth, Jr.

5a. Council Post 2 – District 3 Appointment

- Perry Planning Commission
Council Member Hunt appointed Mr. Brince Coody to the Perry Planning Commission.

5b. Council Post 1 – District 2 Appointment

- Perry Area Convention and Visitors Bureau Authority

Council Member Jones appointed Ms. Megan Brent to the Perry Area Convention and Visitors Bureau Authority.

6. Citizens with Input.

None

7. Review of Minutes: Mayor James E. Faircloth, Jr.

- 7a. Council's Consideration – Minutes of the December 5, 2016 work session, December 6, 2016 pre council meeting and December 6, 2016 council meeting.

Council Member Bynum-Grace motioned to accept the minutes as submitted; Council Member Jones seconded the motion, and it carried unanimously.

8. Old Business: Mayor James E. Faircloth, Jr.

8a. Ordinance(s) for Second Reading(s) and Adoption:

1. **Second Reading** of an ordinance de-annexing 23.98 acres from City of Perry R-1, Single Family Residential District to Houston County R-1 District. The property is located in the vicinity of 312 Stonebridge Trail - Mr. L. Gilmour.

Mr. Gilmour advised Mayor and Council that the Perry Planning Commission reviewed the petition and recommended denial of the application. Mayor Pro-Tempore Walker motioned to deny the application as submitted; Council Member Jones seconded the motion and it carried unanimously.

2. **Second Reading** of an ordinance for form based code parcel rezoning on General Courtney Hodges Boulevard Corridor – Mr. L. Gilmour.

Adopted Ordinance No. 2016-24 for form based code parcel rezoning on General Courtney Hodges Boulevard Corridor. Mr. Gilmour advised Mayor and Council that the Perry Planning Commission recommended approval of the parcel zoning changes. Council Member Bynum-Grace motioned to adopt the ordinance for form based code parcel rezoning on General Courtney Hodges Boulevard Corridor; Council Member Jones

seconded the motion and it carried unanimously. (*Ordinance No. 2016-24 has been entered in the City's official book of record*).

3. **Second Reading** of an ordinance amending the Perry Code by renaming Chapter 25 – Water, Sewers, Sewage Disposal, Natural Gas and Private Water Wells; and adding a new Article IX. Private Water Wells – Mr. L. Gilmour.

Adopted Ordinance No. 2016-25 amending the Perry code by renaming Chapter 25 – Water, Sewers, Sewage Disposal, Natural Gas and Private Water Wells; and adding a new Article IX. Private Water Wells. Administration recommended adopting the ordinance as submitted. Council Member King motioned to adopt the ordinance amending the Perry Code by renaming Chapter 25 – Water, Sewers, Sewage Disposal, Natural Gas and Private Water Wells; and adding a new Article IX. Private Water Wells; Council Member Jackson seconded the motion and it carried unanimously. (*Ordinance No. 2016-25 has been entered in the City's official book of record*).

9. Any Other Old Business Matters: Mayor James E. Faircloth, Jr.

- 9a. Mayor James E. Faircloth, Jr. - None
- 9b. Council Members - None
- 9c. City Manager Lee Gilmour - None
- 9d. City Attorney David Walker - None

10. New Business: Mayor James E. Faircloth, Jr.

- 10a. Matters referred from December 19, 2016 work session and December 20, 2016 pre council meeting.

1. Authorized a Quit Claim for parcel of land located at 1990 S Hwy 41.

Mayor Pro-Tempore Walker motioned to authorized a Quit-Claim deed for the parcel of land at 1990 S Hwy 41 to be executed by the proper officials of the City of Perry as described; Council Member Hunt seconded the motion and it carried unanimously.

2. Discussion of building issues. Mr. Gilmour reviewed the items listed in the memo dated December 9, 2016. Mayor Faircloth asked Council to postpone a decision for item #1 pending several questions that have come up. Mayor Faircloth entertained a motion to approve items #2 and 3 as described and postpone a decision on item #1 for a future date. Mayor Pro-Tempore Walker motioned to approve items #2 and 3 as described and postpone a decision on item #1 for a future date; Council Member Jones seconded the motion and it carried unanimously.

3. Resolution to amend fireworks fee.

Adopted Resolution No. 2016-62 amending the City of Perry Fee Schedule. Fire Marshal Stanton requested Council amend the fireworks fee to conform to state requirements. Council Member Bynum-Grace motioned to adopt a resolution amending the fireworks fee; Council Member Hunt seconded the motion and it carried unanimously. (*Resolution No. 2016-62 has been entered into the City's official book of record.*)

4. Approve billboard lease proposed by Main Street program. Mr. Smith presented to Mayor and Council a lease agreement and advised Ms. Edgemon and Attorney Walker are addressing their concerns at last evening work session relative to the lease agreement. Mayor Pro-Tempore Walker motioned to approve the billboard lease agreement; Council Member Jackson seconded the motion and it carried unanimously.
5. Approve 2017 LMIG resurfacing program. Council Member Jones motioned to approve the 2017 LMIG resurfacing program; Council Member Hunt seconded the motion and it carried unanimously.
6. Authorize reimbursing the Perry Downtown Development Authority for purchase of a parcel located on Commerce Street. Item was tabled until further information is available.

10b. Ordinance(s) for First Reading(s) and Introduction:

1. **First Reading** of an ordinance amending FY 17 Operating Budget – Mr. L. Gilmour. (*No action required by Council*)

10c. Request from the Perry Main Street Advisory Board and Leisure Services Department in cooperation with the Perry Downtown Merchants Association for Movie Date Night on February 10, 2017 from 7:00 pm until 9:30 pm – Chief S. Lynn.

1. Approval of street closures:
 - Closure of Carroll Street between Jernigan Street and Ball Street
 - Closure Ball Street between Main Street and Carroll Street
 - Closure of Jernigan Street between Main Street and Carroll Street
2. Approval of a special event alcoholic beverage permit.

Chief Lynn advised he had reviewed the request for street closures and the special event alcoholic beverage permit and recommended approval. Council Member Jones motioned to approve the street closures and special event alcoholic beverage permit as submitted for Movie Date Night on February 10, 2017; Council Member King seconded the motion and it carried unanimously.

11. Other Business/Supplemental Agenda: Mayor James E. Faircloth, Jr.

11a. Resolution(s) for Consideration and Adoption:

1. Intent Resolution for City of Perry Council to request the Perry Public Facilities Authority to issue bonds on behalf of the City of Perry for proposed park projects – Mr. L. Gilmour.

Adopted Resolution No. 2016-63 for City of Perry Council to request the Perry Public Facilities Authority to issue bonds on behalf of the City of Perry for proposed park projects. Mayor Pro Tempore Walker motioned to adopt said resolution; Council Member Jones seconded the motion and it carried unanimously. *(Resolution No.2016-63 has been entered into the City's official book of record.)*

2. Resolution authorizing the City of Perry to enter into an agreement with the Georgia Department of Natural Resources for a state grant and execution of said documents – Mr. L. Gilmour.

Adopted Resolution No. 2016-64 authorizing the City of Perry to enter into an agreement with the Georgia Department of Natural Resources for a state grant and execution of said documents. Council Member Bynum-Grace motioned to adopt as submitted; Council Member Jones seconded the motion and it carried unanimously. *(Resolution No.2016-64 has been entered into the City's official book of record.)*

12. Department Head Items.

Chief Lynn reported the upgrade/replacement windows have been installed at the Public Safety Building and the animal control center is on schedule and in budget.

Ms. King, Mr. Schell, Mr. Smith, Mr. Wood, Fire Marshal Stanton, and Ms. Palmer had no reports.

13. Council Members Items:

No reports

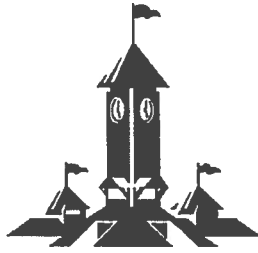
14. General Public Items:

No reports

15. Mayor Items:

- Former Mayor James McKinley passed
- The downtown shops have extended holiday hours
- December 31st, Buzzard Drop
- January 3rd, Pre Council and Council meetings
- December's Walk with Mayor and Council is cancelled

16. Adjournment: With no further business to come before the Council, Council Member Hunt motioned to adjourn the December 20, 2016 council meeting at 6:45 p.m.; Council Member Jones seconded the motion and it carried unanimously.



PERRY

Chamber of Commerce

101 General Courtney Hodges Blvd., Suite B, Perry, GA 31069

Phone: (478) 987-1234 Fax: (478) 988-1234

mail@perrygachamber.com www.perrygachamber.com

Interstate 75 – Exit 135

OFFICERS

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David Campbell

PAST CHAIRMAN
Joe Brownlee

VICE CHAIR
Dale Williams

SECRETARY/TREASURER
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Janet James
Marty Myers

2017
Beth Baker
Dan Perdue
Antonio Watkins
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Paul Boyer
Ross Faircloth
Felicia Kindler
David Loudermilk

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President/CEO
Darlene McLendon

*Director of Events
and Communication*
Bonnie Giles

*Director of
Member Services*
Kristen Driggers

*Administrative
Assistant*
Elaine Clayton

December 22, 2016

Mr. Lee Gilmour
City of Perry
1211 Washington Street
Perry, GA 31069

RE: 2017 Dogwood Festival Perry Proud Kick-Off City Services Request

Dear Mr. Gilmour,

On behalf of the Perry Area Chamber of Commerce, please accept this letter as a request for a waiver of fees and approval for the 2017 Dogwood Festival "Perry Proud!" Kick-Off on Saturday, March 11, 2017 (Rain Date Saturday, March 25, 2017).

This event is being placed in the Downtown Corridor in an effort to showcase the merchants impacted by the festival weekend activities. I have been in communication with some of these merchants and anticipate their support of the event as an opportunity to attract new customers.

The kick-off event will include the following:

- Distribution of our free "Perry Proud!" buttons
- Car painting by Peggy Whyte (dogwood flowers)
- Floral Arrangements for sale by local florists

The requested location for this event is the section of Carroll Street between its intersection of Washington Street and Macon Road. The hours for the kick-off event will be from 10 a.m. until 1 p.m. In order for the event to proceed smoothly, the cited portion of Carroll Street will need to be blocked off to through traffic. The purpose is so that drivers wishing to have their car windows painted can pull into the blocked off portion of Carroll in an "assembly-line" fashion. This should make the process flow smoothly. I would anticipate the street needing to be blocked from 8 a.m. until 2 p.m. in order to allow for safe set-up and take-down of the food truck, floral tents, and car painting activities.

GROW Business GROW Community

Dogwood Festival Perry Proud! Kick-Off

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The plan is to have the vendors in the parking spots along one side of Carroll Street and the car painting will take place in the parking spots on the opposite side of Carroll. This will allow for cars to drive into the area in the driving portion of the street which will allow for any car which needs to leave to do so. This also keeps a path open should emergency vehicles need access to Carroll Street.

I will be speaking with a staff member of the Perry United Methodist Church to see if they had any events planned for March 11h. Should a funeral or other such event arise, our layout may be of issue. If this should occur, I ask for permission to relocate our event by turning it east to be on Washington Street between Carroll Street and Main Street. (Also, if approved by Council, I will contact the Methodist Church leadership to inform them of our plans and make sure the event is a positive experience for them.)

Other than blocking off the layout to through traffic and removal of the road blocks after the event, I do not anticipate the need for any City services.

The Chamber greatly appreciates the partnership we enjoy with the City on events such as this and I am hopeful that Council will see this as our effort to engage with and spotlight one of the jewels of the Perry community.

Should you have any questions or concerns please feel free to contact me directly.

Thanking you in advance for your consideration,

Darlene McLendon
President & CEO
Perry Area Chamber of Commerce



Where Georgia comes together.

City of Perry Special Events Application

Applicant and Sponsoring Organization Information

Name: 2017 Dogwood Festival Perry Proud Kick-Off
Name of individual representing sponsor organization: Darlene McLendon/Bonnie Giles
Street address: 101 General Courtney Hodges Blvd. Ste B
City/State/Zip code: Perry, GA 31069
Mailing address if different from above: Same
Cell phone: Work 478-987-1234/Darlene 678- 877-7679/Bonnie 478-293-7307
Email address: darlene@perrygachamber.com/bonnie@perrygachamber.com
If this event benefits a City of Perry non-profit organization, which one? Perry Area Chamber of Commerce
Contact person on site for day of event: Darlene McLendon
Cell phone: 678-877-7679
Is this a first time event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If held before, when and where? We try to schedule one month before the DWF

Event Information

Type of event (Check all that apply): <input type="checkbox"/> Parade <input checked="" type="checkbox"/> Festival <input type="checkbox"/> Concert/Music <input type="checkbox"/> Other
* For parades, races and block parties, please, request the event applications specific to those events.
If other, specify:
Event title: 2017 Dogwood Festival Perry Proud Kick-Off
Event date: Saturday, March 11, 2017 (Rain Date Saturday, March 25, 2017)
Event hours: Start: 10 am End: 1 pm
Set-up: Date: 03-11-17 or 03-25-17 Time: 8-10 am
Break down: Date: 03-11-17 or 03-25-17 Time: 1 - 2 pm
Expected attendance: Participants: 30 Spectators: 300

Event Description

Briefly describe event and activities. Include the purpose of the event. Explain how it benefits the City of Perry and its residents. Attach any of the following that are applicable: site plan, including location of stage, restroom facilities, vendor booths, etc.

The Perry Proud! event kicks off Dogwood season in Perry and works to showcase merchants by bringing people downtown and providing an opportunity for joint marketing. The event includes: Car Painting by Peggy Whyte, Distribution of "Perry Proud!" buttons, sale of Dogwood Festival merchandise, floral arrangements and decorations by local merchants.

I understand that only event activities outlined an approved in this application and approved by Perry City Council are permitted, and hosting additional activities that have not been approved may be grounds for the event permit to be revoked. Yes No

Event Details

Attach schedule or brochure for all activities associated with event.

Will items or services be sold at the event? Yes No

If yes, describe:

Car painting services, floral arrangements, decorative items, and Dogwood Festival merchandise.

Will event have amplified sound? Yes No

If yes, describe:

Is the event free to the public? Yes No

Will vendors cook or heat food? Yes No

If yes, describe:

Will any areas be fenced off or barricaded? Yes No

If yes, describe:

If event is downtown, will downtown businesses be open during the event? Yes No

If event includes music, please, list names of bands and their websites or Facebook pages below:

Insurance

A certificate of insurance must be filed with the City of Perry City Clerk at least 30 days before the event on a standard ACORD form. The City of Perry must be listed as an additional insured with respect to general liability and alcohol liability if alcohol will be served. Check the policy document for required general liability and alcohol liability minimum coverage amounts.

Insurance form(s) attached

Alcohol Permit Information

* Serving beverages in glass bottles at events is prohibited. Event organizer will notify any participating restaurants not to allow glass bottles to leave their premises.

* Event organizer will stop alcohol service one hour before the scheduled end of the event.

Does your event involve the sale of alcoholic beverages? Yes No

If yes, describe:

* If alcoholic beverages are to be sold, a special event alcohol permit is required, and a copy of the state license must be sent to the City of Perry City Clerk at least 60 days before the event is to be held.

Name of business serving alcohol:

Street address of business serving alcohol:

City/State/Zip Code:

Mailing address if different from above:

Cell phone:

Email address:

Name of licensee:

License number:

Is a copy of the licensee's alcohol license attached? Yes No

Hours alcohol will be served at event:

Is alcohol serving area open to public? Yes No

Is this an open container request? Yes No

Is current alcohol liability insurance policy naming City of Perry as additional insured attached? Yes No

Is a copy of the special event alcohol permit from the City of Perry Police Department attached? Yes No

Terms & Conditions:

I hereby agree that as a condition to the issuance of a Special Event Alcohol Permit, the business owner/sponsor of the event shall indemnify and hold the City harmless from claims, demand or cause of action which may arise from activities associated with the event. I hereby solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for a Special Event Alcohol Permit are true, and no false or fraudulent

statement or answer is made herein to procure the granting of such permit.	
I hereby state and understand that should a complaint be filed against the owner/sponsor of the event for violation of any regulation associated with the application for the City of Perry Alcoholic Beverage Catering License, the permit issued for the event will immediately become void and will not be reissued for the same location.	
Licensee's name:	Date:
Licensee's signature:	
Sworn and attested before me on this _____ day of _____, 20_____	
Signature of special event organizer/applicant:	
Name, signature and stamp of Notary Public:	
* The sale of alcohol/mixed drinks requires excise reporting.	

Street Closure Requests

Names of streets to be closed:		
Street: Carroll Street	Between: Washington	and: Macon Road
Street: OR	Between:	and:
Street: Jemigan Street	Between: Carroll	and: Commerce
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
When are you requesting the street closure(s)? 03-11-17 between 8 am and 2 pm		
Why are you requesting the street closure(s)? For Perry Proud Event		
Type of street closure: <input checked="" type="checkbox"/> Complete <input type="checkbox"/> Rolling		
If event includes a parade, describe the parade route: N/A		
Parade assembly area:		Parade disbanding area:
The event organizer is responsible for notifying affected businesses and residents of street closures. Describe your notification plan and attach a copy with this application: Ms. McLendon will speak with Perry United Methodist Church. If a conflicting event occurs at the church, an alternate location of Jemigan Street between Carroll and Commerce has been set in the past, but has never had to be used. If the alternate location has to be used, Ms. McLendon will speak with each effected business personally.		

Restroom Facilities

Will event organizer provide portable restroom facilities? Yes No

Tram/Shuttle Plan

Will event involve the use of a tram/shuttle plan? Yes No

How many trams/shuttles will be required?

Please, describe or provide an attachment of your tram/shuttle plan and route:

Please, describe your parking plan:

As this is a small event, the general downtown parking has always be sufficient.

Sanitation

Describe your clean-up plan for during and after the event:

Chamber staff and volunteers will provided clean up after the event.

Electricity and Water

Will your event require access to electricity? Yes No

If so, where?

What electrical load will you require?

Will your event require access to water? Yes No

If so, where?

I understand that I may incur an additional charge for use of City electricity and/or water:

Yes No

Police/Security

* If police/security is required for event, off-duty officers may be hired at the rate at a rate set by the Chief of Police per hour for the duration of the event, with a minimum of three hours.

- * Based on the event, the Police Department will determine how many officers will be required.
- * An officer is required to be on duty at any event where alcohol is served on City of Perry property.

Number of officers requested:

Total hours for officers requested:

Fire and Emergency Medical Services

Describe your plan for providing emergency medical services:

As this is a small event, a special plan should not be needed.

*If Emergency Medical or Fire Protection Services are required for the event, off-duty members can be hired at a rate set by the Chief of Fire and Emergency Services per officer per hour. The Chief of Fire and Emergency Services Department reserves the right to set the staffing minimums based upon the specifics of the event (including type of event, expected attendance, time of year and areas to be affected).

Weather Emergency Procedures

* When lightning and/or thunder occurs, advise participants to seek shelter in a car or building. Please, wait 20-30 minutes before proceeding.

I understand that the City of Perry Chief of Fire and Emergency Services or his/her designee may determine that weather conditions are too dangerous and cancel the event at any time.

Yes No

Health Department

I understand that the City of Perry does not schedule Health Department inspections and will work with vendors to schedule any required inspections by the Houston County Health Department, 98 Cohen Walker Drive, Warner Robins, (478) 987-2020 at least two weeks before the event. Yes No

Event Publicity

If you would like your event included in the upcoming FYI Newsletter, please, submit your news release to the City of Perry Digital Communications Manager at least one month before your event at ellen.palmer@perry-ga.gov.

Indemnification and Hold Harmless

Subject to the granting of all permits required by the City of Perry, the City of Perry authorizes Perry Area Chamber of Commerce (Special event organizer/applicant) to utilize the sites(s) known as Carroll Street for the purposes of conducting the activities described within the special events permit application.

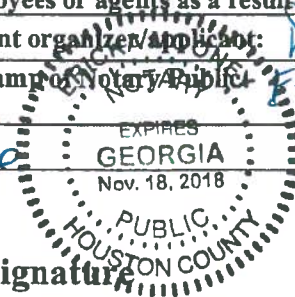
The special events organizer/applicant agrees that the City of Perry assumes no responsibility or liability for any defects or other conditions on the site of the event on City of Perry property, whether the conditions are known or unknown to either party and/or discoverable by either party. The special events organizer/applicant agrees to assume the risk for any and all defects and/or other conditions, whether these defects and or other conditions are dangerous and/or whether these defects or other conditions are discoverable by either party and/or known or unknown to either party.

The special events organizer/applicant shall indemnify and hold City of Perry and its officers, agents and employees harmless and free from any and all claims, including but not limited to personal injury, property damage, alleged to have arisen or resulted wholly or partially from the exercise of any of the rights granted herein to the special event organizer/applicant. This indemnification and hold harmless agreement includes, but is not limited to, the payment of all attorney fees, expenses, costs, judgment and other expenses that may be incurred by City of Perry, its officers, employees or agents as a result of any and all such claims.

Signature of special event organizer/applicant: Darlene McLendon

Name, signature and stamp of Notary Public: Ericka Mooney Ericka Mooney

Date: 12/22/16



Agreement and Signature

An application processing fee is required at the time of the application's submittal to the City of Perry. If alcohol is being served, an additional special event alcohol permit is also required at time of the application's submittal. If the application is approved, fee will be rolled over into permit fee. An application must be submitted in time to be included on a Perry City Council meeting agenda for consideration at least 60 days before the proposed event or festival.

I, the undersigned representative, have read the rules and regulations referenced in this application and am duly authorized by the organization to submit this application on its behalf. The information herein is complete and accurate.

Printed name: Darlene McLendon

Signature: Darlene McLendon

Date: 12/22/16

- Special event application fee enclosed
 Special event alcohol permit application section enclosed

Please, send completed application to:

City of Perry
 Attn: City Clerk
 P.O. Box 2030

Perry, GA 31069
(478) 988-2736
(478) 988-2705 (fax)
annie.warren@perry-ga.gov

Or hand-deliver application to:
City Clerk at
Perry City Hall
1211 Washington Street
Perry, GA 31069.



Perry Chamber of Commerce
28th Annual
Dogwood
Festival

It's Blooming Fabulous!

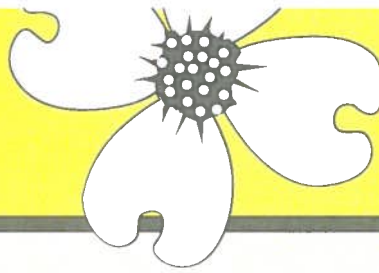


Beautiful, Historic Perry, Georgia • April 9-10, 2016

Featuring: Hot Air Balloon Rally on Saturday 5-9 pm;
Arts & Crafts Show on Saturday 10am-6pm and Sunday 12-5pm;
& Ultimate Air Dogs

Perrydogwoodfestival.com

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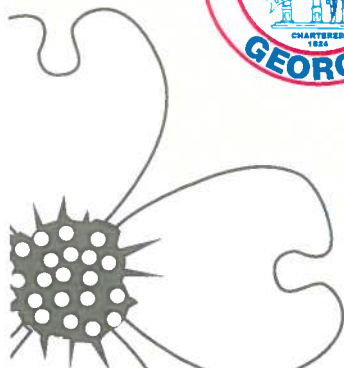
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The Perry Chamber works to grow a strong community based on an economically sound business environment.

GROW Business GROW Community

SPECIAL THANKS



UPTOWN
Perry Partnership, Inc.

PERRY CHAMBER OF COMMERCE CHAIRMAN

On behalf of the Perry Area Chamber of Commerce, it is my pleasure to invite you to the 28th Annual Perry Dogwood Festival. Join us as we celebrate Spring on Saturday, April 9th & Sunday, April 10th, in beautiful, historic Perry, Georgia. The Perry Dogwood Festival Arts & Crafts Show is a two day event beginning Saturday morning with the crafters, food vendors, a youth entertainment stage, Ultimate Air Dogs diving competition, and kids zone opening at 10am and closing at 6pm.



After the Arts & Crafts show, we encourage you to come out to the Georgia National Fairgrounds for our Hot Air Balloon Rally. It will be a relaxing, family friendly atmosphere. Just bring blankets or lawn chairs & a picnic dinner and enjoy live entertainment, a kid's zone, wonderful food vendors, and a beautiful Hot Air Balloon Glow.

The Arts & Crafts Show will re-open Sunday at 12 noon and close at 5pm.

We look forward to seeing you in Perry, Georgia the weekend of April 9th & 10th!

David Campbell, Perry Hospital
2016 Perry Chamber of Commerce Chairman of the Board

SUSAN VERROCHI

Official Artist for 2016

Susan Verrochi, originally from the Boston area has enjoyed doing art for over 40 years. In 1968 she took her first, of many, oil painting classes for which she won first prize and was hooked. Excited by the win she began to gather knowledge of her medium with different teachers. Verrochi credits Helen Peirce, Joanne Regan, Beverly Ripple, and Herbie Rose for where she is today. With Joanne, Verrochi was able to explore oil, pastel, and watercolor and was totally smitten with pastel. Beverly Ripple was the teacher who got Susan to see color which she now tries to instill in her students. In the fall of 1991, Susan ventured to Sarasota, Florida, and started taking classes at Ringling College of Art and Design. A year later, Verrochi went back to Massachusetts where she maintained a studio at Felo's Art Center in Stoughton; from 1997 to 2005. Verrochi moved to Perry in 2006 and has taught at the Perry Art Center since that time. Susan has gone on to win numerous awards and has many of her works hanging in private collections. Susan sits on the board of the Perry Art Center and is a member of the Fine Arts Society.



Official Artwork of 2016 featured on the front cover. Prints, posters, and t-shirts will feature the art and can be purchased at perrydogwoodfestival.com, the Chamber's office, or downtown during the Festival.

ARTS AND CRAFTS SHOW

Presented by:



THE BANK OF PERRY



**Downtown Perry – Carroll, Ball, and Main Streets
Saturday, April 9th from 10am - 6pm
Sunday, April 10th from Noon - 5pm
Free Event!**

For 28 years, the Dogwood Festival has featured an Arts and Crafts Show in Downtown Perry. On April 9th and 10th, beautiful, historic, downtown Perry will be filled with over 100 vendors selling fantastic one-of-a-kind pieces. This FREE, family friendly event will also host kid's activities, food vendors, and an entertainment stage filled with live dance and music. The Dogwood Festival was awarded the Top 20 Events in the Southeast designation by the Southeast Tourism Society. Don't miss it!

Refer to page 15 for directions and map.



ARTS AND CRAFTS SHOW

Canine Costume Mutt Strut

presented by

Canine Clubhouse



Perry Georgia

Saturday, April 9th • Parade starts at 9:45 am
Meet at the Canine Clubhouse tent by Ultimate Air Dogs
1st, 2nd, 3rd prizes for best costume



Ventriloquist Cliff Patton

presented by the

Perry Dogwood Festival

Arts & Crafts Festival Entertainment Stage

Sunday, April 10th at 1pm and 3pm

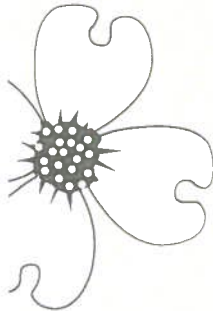
Comedy, Ventriloquism, Magic,
Balloon Artistry, Audience
Participation, Fun!

For more information visit
www.perrydogwoodfestival.com
or call 478-987-1234.
Free Admission.



ULTIMATE AIR DOGS COMPETITION

Presented by:



800 Main Street directly in front of
the New Perry Hotel
Saturday, April 9th from 10am - 6pm
Sunday, April 10th from 10am - 5pm
Free Event!

The Dogwood Festival has gone to the Dogs! The 28th Anniversary Festival is hosting an Ultimate Air Dogs Competition on Main Street April 9th and 10th. Don't miss the high flying action! Take a seat in front of the New Perry Hotel and enjoy two days of FREE family entertainment. This non-stop action competition will have everyone in Perry begging for more!

Refer to page 15 for directions and map.



HOT AIR BALLOON RALLY

Presented by:



Georgia National Fairgrounds – West Gate
Saturday, April 9th from 5pm until 9pm

On Saturday, April 9th, at the beautiful Georgia National Fairgrounds, Hot Air Balloons will create unmatched beauty and majestic entertainment! Open to the public at 5 pm, bring the whole family for an afternoon of Hot Air Balloon tethered rides, kids zone (5pm until dark), food vendors, and live music on the entertainment stage! Don't forget your blankets and lawn chairs so you can spread out and bask in the glow of the Hot Air Balloons. \$5.00 per person. Children under 6 are free!

Tethered Rides

Tethered balloon rides are subject to wind and weather restrictions. Tethered rides are \$10. Children under 12 years of age or under 42" must be accompanied by an adult. Children under the age of 18 must have a parent present to sign the liability waiver. Quantities are limited.

\$10 wristband for unlimited play by Kathy's Rock in the Kid's Zone.

Live Music Featuring: Backwoodz Branded

The boys from Backwoodz Branded are all Georgia born and raised. Each member has different back grounds musically all growing up inspired by different genres of music. That's what makes this band so unique. We pride ourselves in having a different sound than most other country bands, and we feel that's why we are set apart from the rest.

Come out to the Balloon Rally on Saturday, April 9th and enjoy great Southern Rock from Backwoodz Branded from 6 until 9 pm.



SANCTIONED EVENTS

2016 Miss Dogwood Pageants

Presented by the
Perry High School Cheerleaders
Perry High School Auditorium, 1307 North Ave.
Saturday, March 12th at 2pm and 7:30pm

Have you dreamed of being Royalty? Enter the Dogwood Festival Pageant and you could be the next Miss Dogwood and reign over the entire 28th Annual Dogwood Festival! Divisions include Tiny, Little, Junior, Pre-Teen, Teen, and Miss Dogwood.

For more Information call
478-952-8278 or email
nancy.whiddon@hcbe.net.

Applicant fees vary by division;
\$5 per person admission.



Perry Proud! Kick-Off

Presented by

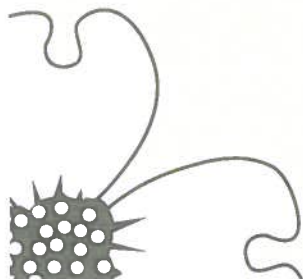


bankPFB.com

Saturday, March 19th from 10am - 1pm
North End of Carroll Street

Get your car windows painted with Dogwood Swags for a fee, pick up your FREE Perry Proud! buttons, and start painting the town yellow as we get ready for the 28th Annual Perry Dogwood Festival!

For more information call 478-987-1234.



SANCTIONED EVENTS

The Peach Blossom Cluster All Breed Dog Shows

Presented by the
**Douglasville Kennel Club, Valdosta Kennel Club,
Atlanta Kennel Club, & Combined Specialty Clubs of Atlanta**
Wednesday, April 13th through Sunday, April 17th, 2016
Georgia National Fairgrounds 8:30 am until 7 pm daily

The largest AKC All Breed Dog Show in the Southeast! Top Dogs compete in Conformation, Obedience, Agility, Barn Hunting and Dock Diving.

Sign up on site for Lure Coursing,
Carting, Canine Health Clinics,
Vendors and Much Much More!



**PEACH BLOSSOM
CLUSTER
DOG SHOWS**

For more information, visit www.peach-blossom.org or call 478-988-6600. Varied fees for competitions. Observation is Free! Day Parking in the North Lot.

Spring Home & Garden Show

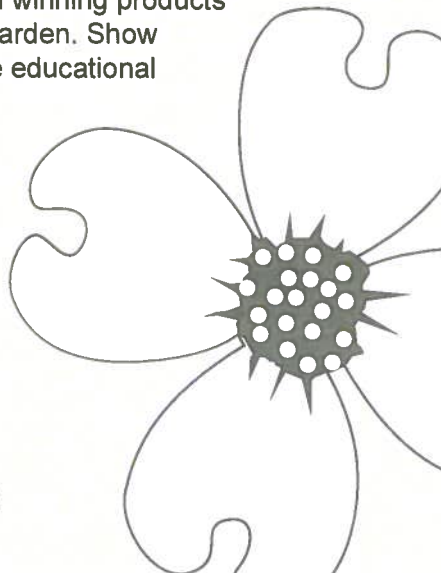
Presented by
**The Master Gardeners of Central Georgia and UGA
Extension Offices of Houston & Bibb County**

Friday, April 8th - 9am until 7pm
Saturday, April 9th - 9am until 6pm
Miller Murphy Howard Building at the
Georgia National Fairgrounds in Perry

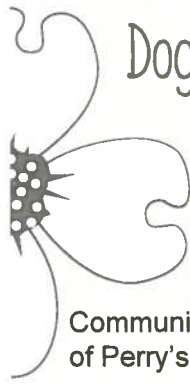
Fun family event featuring award winning products and services for the home and garden. Show includes plant fair and sale. Free educational activities for children.

\$5 at the door. Free admission
for children 12 and under.
Free parking.

Visit MGCG.org or call
478-987-2028 for more
information.



Dogwood Festival 5k & 1 Mile Fun Run



Presented by
Perry High School Cross Country
Corner of Evergreen and Main Street
Saturday, April 9th Registration at 7am
Race start time at 8am

Community 5k run/walk through one of Perry's scenic neighborhoods.

For applications visit
perrydogwoodfestival.com
or call 478-988-6298.



\$20.00 preregistered until 4/2/16 or
\$25.00 after; \$18 for groups of 5 or more.

Festival Flapjack Fundraiser



Presented by the
Kiwanis Club of Perry
Perry United Methodist Church
1001 Carrol Street
Saturday, April 9th 7:30 - 10:30am

Support our local youth! This fundraiser provides college scholarships to over 15 students each year from Perry. Enjoy a delicious breakfast which includes pancakes, sausage, coffee and juice at Perry United Methodist Church during the Dogwood Festival.

For more information call 478-951-4770
\$5.00 per plate.

DOGwood Play at Rozar

Presented by



Rozar Park
Saturday, April 9th from 1:30 - 5:30pm, Sunday Rain Day

Mutt Maze, Musical Sit, Recall Race, Lure Course,
Paw Print Trail, and Canine Awards

For more information visit www.fopas.org or call 478-988-7854.
Free Admission. Find us on Facebook.



14th Annual Perry Rotary Club Fishing Tournament

Presented by



Weigh in at the Go Fish Education Center
1255 Perry Prkway Exit 134, follow the signs
Saturday, April 9th Weigh-in at 3:30pm

Bass Fishing Tournament. Fish any body of water and weigh in three largest fish.

For information visit www.perryrotary.org or email info@perryrotary.org.

\$150 per team.



4th Annual Go Fish Kids Fishing Derby

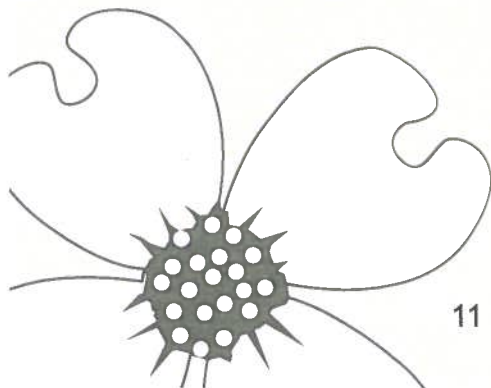
Presented by



1255 S. Perry Parkway Exit 134, follow signs
Sunday, April 10th from 1 - 5pm

Kids catch and release a fish in the Go Fish casting pond and earn a chance to win a prize. Fun for the whole family!

For more information visit www.gofisheducationcenter.com or check us out and like us on Facebook. Adults \$5, Seniors over 65 \$4, Kids 3 through 12 \$3, 2 and under free.



SPONSORS

Arts & Crafts

Presenting



THE BANK OF PERRY



MYERS INDUSTRIAL
RAILROAD CONSTRUCTION



CHEROKEE
PINES
Golf and Fitness Club



A SOUTHERN COMPANY

Entertainment Stage

Perry Proud!



Ashley Croley, Agent
(478) 224-7322

PFB

bankPFB.com

Information Booth

Kid's Zone



Supporting



Ultimate Air Dogs

Presenting



SPONSORS CONTINUED

Hot Air Balloons

Presenting

ComSouth

Internet • HD TV • Phone



AUTO | HOME | LIFE | BUSINESS | RETIREMENT

JEFF SMITH *All Cars* AUTOMOTIVE



JEFFSMITHAUTO.COM



PARRISH

CONSTRUCTION GROUP

www.parrishconstruction.com

Entertainment Stage

ROBINS *Financial*

CREDIT UNION

GEICO

Supporting

Coca-Cola

Gates



DAVIS

OIL COMPANY

Cox

06

SPONSORS CONTINUED

Official Partners

Official Hotel



Official Porta Potty



Official Golf Cart Store



Official Photographers



Official Propane Supplier



Arts & Crafts
Official Sound Production



Media

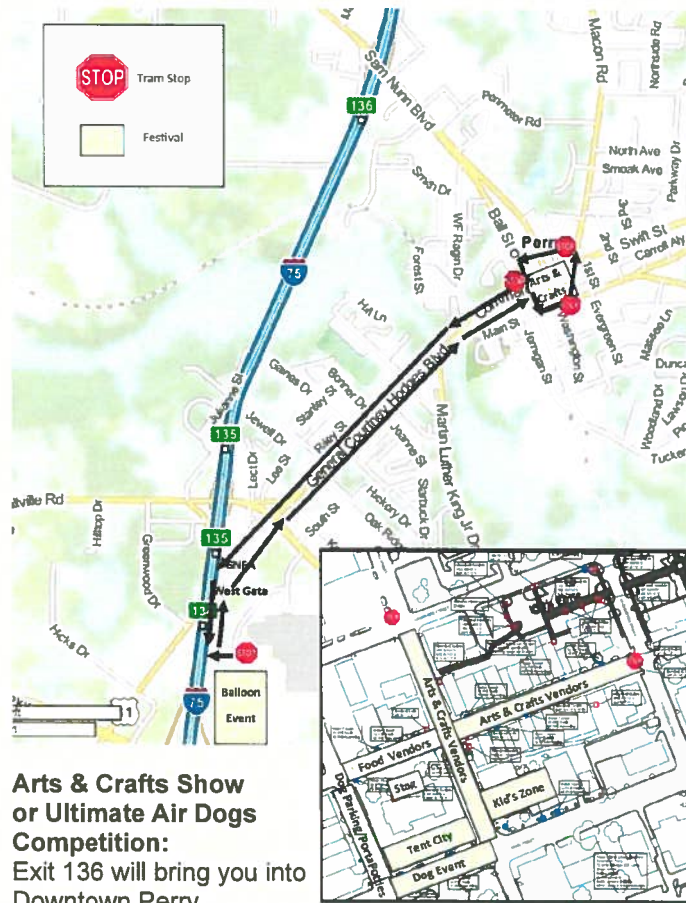


Houston Home Journal



WGXA TELEVISION
NEWS THAT WORKS FOR YOU - WGXA.TV

FESTIVAL MAP



**Arts & Crafts Show
or Ultimate Air Dogs
Competition:**

Exit 136 will bring you into
Downtown Perry

Hot Air Balloon Rally:

Exit 134 or 135 to the West Gate of the Fairgrounds

Tram Schedule:

We encourage festival-goers to park at the Georgia National Fairgrounds on Saturday, April 9th and ride into downtown. The Hot Air Balloon Rally begins at 5pm so guests can ride the trams from downtown back to the Fairgrounds to enjoy the balloons that evening.

Trams will run the following hours in 20 minute increments:

Saturday, April 9th, 10 am until 10 pm

Sunday, April 10th, noon until 6 pm

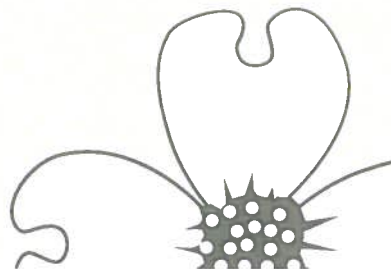
Trams will stop in the following locations on both days:

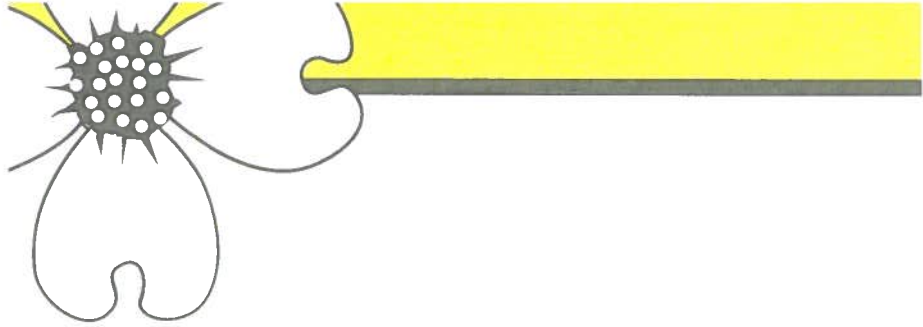
Georgia National Fairgrounds West Gate Loop

Carroll & Washington Arts & Crafts Entrance

Perry Arts Center

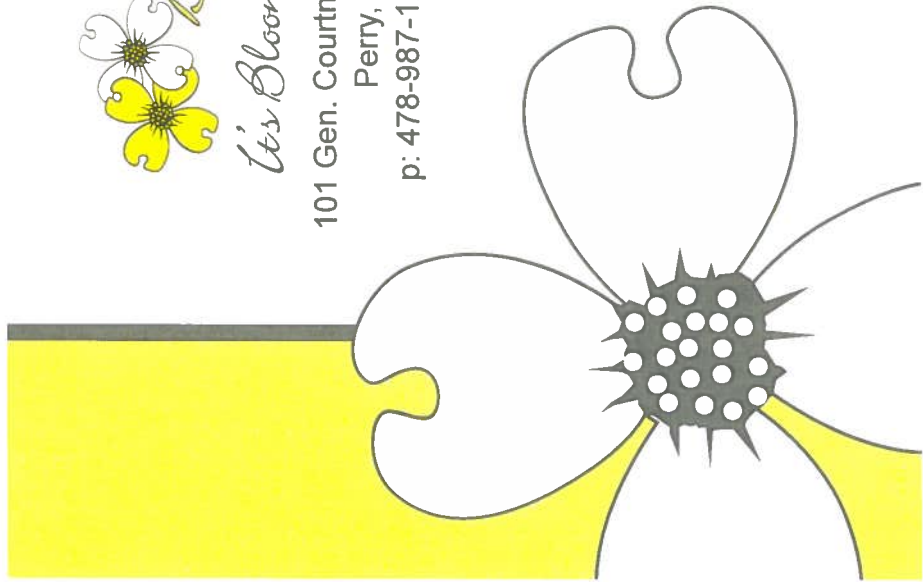
Ball & Commerce Arts & Crafts Entrance





It's Blooming Fabulous!

101 Gen. Courtney Hodges Blvd., Suite B
Perry, Georgia 31069
p: 478-987-1234 • f: 478-988-1234





PERRY

Chamber of Commerce

101 General Courtney Hodges Blvd., Suite B, Perry, GA 31069
Phone: (478) 987-1234 Fax: (478) 988-1234
mail@perrygachamber.com www.perrygachamber.com
Interstate 75 -- Exit 135

OFFICERS

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David Campbell

PAST CHAIRMAN
Joe Brownlee

VICE CHAIR
Dale Williams

SECRETARY/TREASURER
Ben Hulbert

LEGAL COUNSEL
Rob Tuggle

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Alan Everidge
Janet James
Marty Myers

2017
Beth Baker
Dan Perdue
Antonio Watkins
Ross Yasin

2018
Paul Boyer
Ross Faircloth
Felicia Kindler
David Loudermilk

STAFF

President/CEO
Darlene McLendon

*Director of Events
and Communication*
Bonnie Giles

*Director of
Member Services*
Kristen Driggers

*Administrative
Assistant*
Elaine Clayton

December 22, 2016

Mr. Lee Gilmour
City of Perry
1211 Washington Street
Perry, GA 31069

RE: 2017 Dogwood Festival City Services Request

Dear Mr. Gilmour,

On behalf of the Perry Area Chamber of Commerce, please accept this letter as a request for a waiver of fees and City Council approval for the 29th Annual Dogwood Festival scheduled for Saturday & Sunday, April 8 & 9, 2017.

As in the past, this event is placed in the Downtown Corridor in an effort to showcase our community. I am including a detailed event plan with this letter which covers the numerous needs for the success of the festival.

The Chamber appreciates our partnership with the City of Perry in our many efforts to provide both business and community programs. Events such as the Dogwood help us meet our mission statement and connect with quality of life initiatives for our citizens.

At Council's or the City Manager's direction, we would welcome a meeting with departments heads to answer any questions needed for approval.

If I can be of further service, please let me know.

Sincerely,

Darlene McLendon
President/CEO

GROW Business GROW Community



Where Georgia comes together.

City of Perry Special Events Application

Applicant and Sponsoring Organization Information

Name:	Perry Dogwood Festival
Name of individual representing sponsor organization:	Darlene McLendon/Bonnie Giles
Street address:	101 General Courtney Hodges Blvd. Ste B
City/State/Zip code:	Perry, GA 31069
Mailing address if different from above:	Same
Cell phone:	Work: 478-987-1234 Darlene: 678-877-7679 Bonnie: 478-293-7307
Email address:	Darlene@perrygachamber.com Bonnie@perrygachamber.com
If this event benefits a City of Perry non-profit organization, which one?	Perry Area Chamber of Commerce
Contact person on site for day of event:	Balloon Rally: Darlene McLendon - Downtown: Bonnie Giles
Cell phone:	Darlene: 678-877-7679 Bonnie: 478-293-7307
Is this a first time event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If held before, when and where?	This is the 29th year of the Annual Perry Dogwood Festival!

Event Information

Type of event (Check all that apply):	<input type="checkbox"/> Parade <input checked="" type="checkbox"/> Festival <input type="checkbox"/> Concert/Music <input type="checkbox"/> Other
* For parades, races and block parties, please, request the event applications specific to those events.	
If other, specify:	
Event title:	29th Annual Perry Dogwood Festival
Event date:	April 8th and 9th, 2017
Event hours:	Start: Sat 10am/Sun 12noon End: Sat 6pm/Sun 5pm
Set-up:	Date: Fri & Sat Apr 7 & 8 Time: All day Fri until 9 pm/Sat starting at 7 am
Break down:	Date: Sun Apr 9th Time: 5-9 pm
Expected attendance:	Participants: 200+ Spectators: 22,000

Event Description

Briefly describe event and activities. Include the purpose of the event. Explain how it benefits the City of Perry and its residents. Attach any of the following that are applicable: site plan, including location of stage, restroom facilities, vendor booths, etc.

The Perry Dogwood Festival includes a two day Arts & Crafts Show and the Ultimate Air Dogs Show in downtown Perry. It also includes a Hot Air Balloon Rally on Saturday night at the Georgia National Fairgrounds.

I understand that only event activities outlined an approved in this application and approved by Perry City Council are permitted, and hosting additional activities that have not been approved may be grounds for the event permit to be revoked. Yes No

Event Details

Attach schedule or brochure for all activities associated with event.

Will items or services be sold at the event? Yes No

If yes, describe:

Vendors at the festival will be selling thier products.

Will event have amplified sound? Yes No

If yes, describe: We have a youth entertainment stage

Is the event free to the public? Yes No

Will vendors cook or heat food? Yes No

If yes, describe: Regular Festival Vendors

Will any areas be fenced off or barricaded? Yes No

If yes, describe:

If event is downtown, will downtown businesses be open during the event? Yes No

If event includes music, please, list names of bands and their websites or Facebook pages below:

It will be strickly youth groups from schools, churches, etc.

Insurance

A certificate of insurance must be filed with the City of Perry City Clerk at least 30 days before the event on a standard ACORD form. The City of Perry must be listed as an additional insured with respect to general liability and alcohol liability if alcohol will be served. Check the policy document for required general liability and alcohol liability minimum coverage amounts.

Insurance form(s) attached

Alcohol Permit Information

* Serving beverages in glass bottles at events is prohibited. Event organizer will notify any participating restaurants not to allow glass bottles to leave their premises.

* Event organizer will stop alcohol service one hour before the scheduled end of the event.

Does your event involve the sale of alcoholic beverages? Yes No

If yes, describe:

* If alcoholic beverages are to be sold, a special event alcohol permit is required, and a copy of the state license must be sent to the City of Perry City Clerk at least 60 days before the event is to be held.

Name of business serving alcohol: N/A

Street address of business serving alcohol:

City/State/Zip Code:

Mailing address if different from above:

Cell phone:

Email address:

Name of licensee:

License number:

Is a copy of the licensee's alcohol license attached? Yes No

Hours alcohol will be served at event:

Is alcohol serving area open to public? Yes No

Is this an open container request? Yes No

Is current alcohol liability insurance policy naming City of Perry as additional insured attached? Yes No

Is a copy of the special event alcohol permit from the City of Perry Police Department attached?
 Yes No

Terms & Conditions:

I hereby agree that as a condition to the issuance of a Special Event Alcohol Permit, the business owner/sponsor of the event shall indemnify and hold the City harmless from claims, demand or cause of action which may arise from activities associated with the event. I hereby solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for a Special Event Alcohol Permit are true, and no false or fraudulent

statement or answer is made herein to procure the granting of such permit.	
I hereby state and understand that should a complaint be filed against the owner/sponsor of the event for violation of any regulation associated with the application for the City of Perry Alcoholic Beverage Catering License, the permit issued for the event will immediately become void and will not be reissued for the same location.	
Licensee's name:	Date:
Licensee's signature:	
Sworn and attested before me on this _____ day of _____, 20_____	
Signature of special event organizer/applicant:	
Name, signature and stamp of Notary Public:	
* The sale of alcohol/mixed drinks requires excise reporting.	

Street Closure Requests

Names of streets to be closed:		
Street: Main	Between: Jernigan	and: Ball
Street: Carroll	Between: Jernigan	and: Washington
Street: Ball	Between: Main	and: Commerce
Street: Jernigan	Between: Main	and: Carroll
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
When are you requesting the street closure(s)? Main Apr 6th 5pm/ Others Apr 7th 4pm		
Why are you requesting the street closure(s)? Main - Ultimate Air Dogs/Others - Arts & Crafts Show		
Type of street closure: <input checked="" type="checkbox"/> Complete <input type="checkbox"/> Rolling		
If event includes a parade, describe the parade route: N/A		
Parade assembly area:		Parade disbanding area:
The event organizer is responsible for notifying affected businesses and residents of street closures. Describe your notification plan and attach a copy with this application:		
We have a downtown business listing that we will use to send letters and a map of the festival six weeks prior to the festival. We will also deliver festival brochures and posters to downtown businesses a month four weeks prior to the event. A copy of the letter, map, and brochure from 2016 are attached.		

Restroom Facilities

Will event organizer provide portable restroom facilities? Yes No

Tram/Shuttle Plan

Will event involve the use of a tram/shuttle plan? Yes No

How many trams/shuttles will be required? Three

Please, describe or provide an attachment of your tram/shuttle plan and route:

Tram schedule and route are attached.

Please, describe your parking plan:

We hope to alleviate any parking issues with the use of the trams.

Sanitation

Describe your clean-up plan for during and after the event:

For this Festival, the City of Perry has generously provided clean up crews during and after in the past.

Electricity and Water

Will your event require access to electricity? Yes No

If so, where? Our event uses the electricity located behind and in front of the old courthouse & on Ball Street

What electrical load will you require?

Each vendor has different electrical needs. We ask for Voltage, Watts, and listing of appliances used on our applications. A listing of can be provided to the city after vendors have been accepted.

Will your event require access to water? Yes No

If so, where? In front of the old courthouse on Carroll Street

I understand that I may incur an additional charge for use of City electricity and/or water:

Yes No

Police/Security

* If police/security is required for event, off-duty officers may be hired at the rate at a rate set by the Chief of Police per hour for the duration of the event, with a minimum of three hours.

* Based on the event, the Police Department will determine how many officers will be required.
* An officer is required to be on duty at any event where alcohol is served on City of Perry property.
Number of officers requested: This is something the Police Department handles. I am unsure how many
Total hours for officers requested: officers are used. If nessessary, I can contact the Police Dept.

Fire and Emergency Medical Services

Describe your plan for providing emergency medical services:

The Fire Department parks a truck in the middle of the festival to use in case of emergency.
As with the Police staffing, this has always been set by the department. Please let me know if numbers are required.

*If Emergency Medical or Fire Protection Services are required for the event, off-duty members can be hired at a rate set by the Chief of Fire and Emergency Services per officer per hour. The Chief of Fire and Emergency Services Department reserves the right to set the staffing minimums based upon the specifics of the event (including type of event, expected attendance, time of year and areas to be affected).

Weather Emergency Procedures

* When lightning and/or thunder occurs, advise participants to seek shelter in a car or building. Please, wait 20-30 minutes before proceeding.

I understand that the City of Perry Chief of Fire and Emergency Services or his/her designee may determine that weather conditions are too dangerous and cancel the event at any time.

Yes No

Health Department

I understand that the City of Perry does not schedule Health Department inspections and will work with vendors to schedule any required inspections by the Houston County Health Department, 98 Cohen Walker Drive, Warner Robins, (478) 987-2020 at least two weeks before the event. Yes No

Event Publicity

If you would like your event included in the upcoming FYI Newsletter, please, submit your news release to the City of Perry Digital Communications Manager at least one month before your event at ellen.palmer@perry-ga.gov.

Indemnification and Hold Harmless

Subject to the granting of all permits required by the City of Perry, the City of Perry authorizes Perry Area Chamber of Commerce (Special event organizer/applicant) to utilize the sites(s) known as Carroll, Ball, Main, & Jernigan St for the purposes of conducting the activities described within the special events permit application.

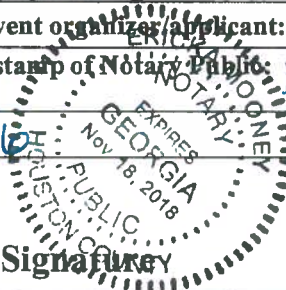
The special events organizer/applicant agrees that the City of Perry assumes no responsibility or liability for any defects or other conditions on the site of the event on City of Perry property, whether the conditions are known or unknown to either party and/or discoverable by either party. The special events organizer/applicant agrees to assume the risk for any and all defects and/or other conditions, whether these defects and or other conditions are dangerous and/or whether these defects or other conditions are discoverable by either party and/or known or unknown to either party.

The special events organizer/applicant shall indemnify and hold City of Perry and its officers, agents and employees harmless and free from any and all claims, including but not limited to personal injury, property damage, alleged to have arisen or resulted wholly or partially from the exercise of any of the rights granted herein to the special event organizer/applicant. This indemnification and hold harmless agreement includes, but is not limited to, the payment of all attorney fees, expenses, costs, judgment and other expenses that may be incurred by City of Perry, its officers, employees or agents as a result of any and all such claims.

Signature of special event organizer/applicant: *Darlene McLendon*

Name, signature and stamp of Notary Public: *Ericka Mosney Ericka Mosney*

Date: *12/22/16*



Agreement and Signature

An application processing fee is required at the time of the application's submittal to the City of Perry. If alcohol is being served, an additional special event alcohol permit is also required at time of the application's submittal. If the application is approved, fee will be rolled over into permit fee. An application must be submitted in time to be included on a Perry City Council meeting agenda for consideration at least 60 days before the proposed event or festival.

I, the undersigned representative, have read the rules and regulations referenced in this application and am duly authorized by the organization to submit this application on its behalf. The information herein is complete and accurate.

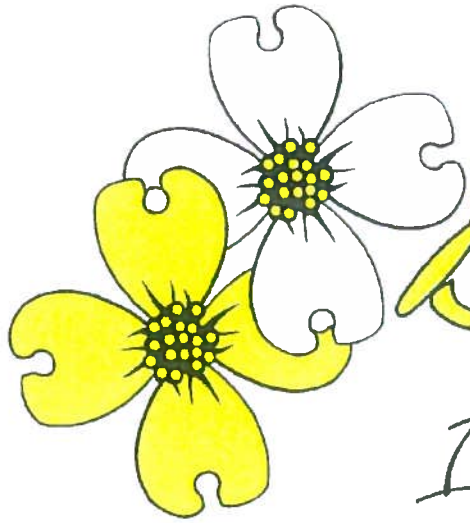
Printed name: Darlene McLendon

Signature: *Darlene McLendon*

Date: *12/22/16*

- Special event application fee enclosed
 Special event alcohol permit application section enclosed

Please, send completed application to:
 City of Perry
 Attn: City Clerk
 P.O. Box 2030



April 8th & 9th

Perry Chamber of Commerce

29th Annual

Dogwood
Festival

It's Blooming Fabulous!

2017 Dogwood Festival

City Services Request

April 8th & 9th (set up April 7th)

Downtown Perry Arts and Crafts Show

Dog Dock Diving Competition

Saturday 10 am - 6 pm/Sunday 12 noon - 5 pm

Hot Air Balloon Rally at the Georgia National Fairgrounds



29th Annual Dogwood Festival City Services Request Timeline

Before Event:

Request use of trams from the Georgia National Fairgrounds & Agricenter.

Request use of Houston County Courthouse front lawn and back parking lot.

The Chamber requests permission to hang yellow bows on the two "Welcome to Perry" signs.

One Week Before Event:

Put out signs that give times for street closures and warnings that they could be towed.

Check all the power outlets and water faucets in the festival footprint to make sure they are working.

Clean the downtown area, benches, sidewalks, etc.

Thursday, April 6th:

Block Main Street in front of New Perry Hotel.

Friday, April 7th:

Dog Diving will move in by 9:00 am on Friday, April 7th and request to have the pool filled on between 10-11am by the Perry Fire Department.

Bring Bleachers, Tables, Chairs, and Barricades to Downtown for set up. See next page for details.

Set up Buzzard Drop Stage on Courthouse lawn according to event map.

Block streets as requested.

Place additional trash cans for festival use.

Help with electrical hook up of vendors 4:30 - 5:30 pm.

The Chamber will use the James Worrall Center for the Pilot Party (has been scheduled with the Perry Recreation Department).

Saturday, April 8th:

Set out Tram Stop Signs and run trams.

Set up Entertainment Stage and Food Court Area before 9 am.

Help get all the vendors power and water situated.

Help with set up of Information Booth and reinforcement of tents for information booth at 8:30 am.

Help with Clean-up etc. all day, empty trash cans as needed.

Help vendors with "gray water" disposal Saturday night after 6pm.

Sunday, April 9th:

Get the Entertainment Stage back up and running.

Help with Clean-up etc. all day, empty trash cans as needed.

Run Trams.

Help take down when the festivals over.

29th Annual Dogwood Festival City Services Request Details

New This Year:

Use of the James Worrall Center for Pilot Party on Friday night.

Police Barricades needed to block the following streets:

Street Closures beginning Thursday, April 6th at 5 pm

Main Street from Jernigan to Ball

Street Closures beginning Friday, April 7th at 4 pm

Carroll Street from Jernigan to Washington

Ball Street from Main to Commerce

Jernigan Street from Main to Carroll (For Dog Diving Contestant Parking & Portable Toilets)

Old Courthouse Parking Lot (For Dog Diving Tent City)

Parking Lot by Perry Players Theater (For Kid's Zone)

Bleachers/Picnic Tables/Entertainment Stage:

Dog Diving Competition (Main Street in front of New Perry) - 6 sets of bleachers on either side of the judges tent against the curb on the Courthouse side of Main Street. Police barricades to separate the competition dogs from general public. Two 8' tables and four chairs.

Entertainment Stage Area (in front of Courthouse) - Buzzard Drop Stage 24 x 24, 1 table, 2 chairs, 2 sets of Bleachers, and 8 Picnic Tables. Back of stage to courthouse door.

Kid's Zone Area (Ball & Main parking lot) - 6 Picnic Tables.

Information Booth Area (Intersection of Ball & Carroll) - 6 tables and 6 chairs.

Trams:

Put out Tram Stop signs and run according to attached.

Assistance from the Fire Department:

Fill up pool for the Dock Diving competition Friday once the pool is set up (approximately 10:00 am)

Fire Truck onsite at the Georgia National Fairgrounds Saturday, April 8th times tba

Drain pool into water runoff upon completion of competition on Sunday, April 9th at 5 pm

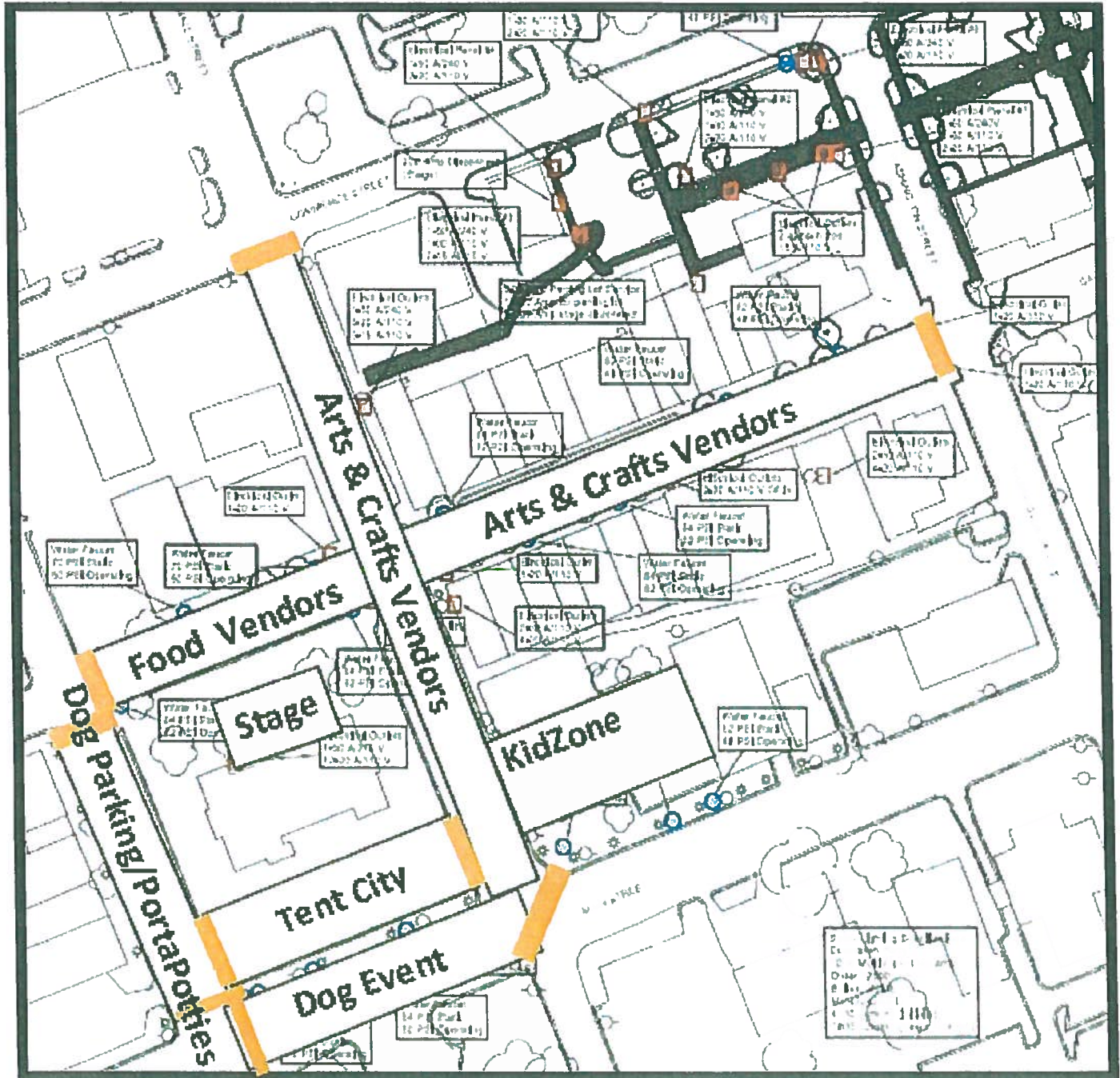
Security Downtown:

Have on duty officers drive through the Downtown Festival area periodically both Friday and Saturday night.

Police Presence at Balloon Rally & Traffic Control:

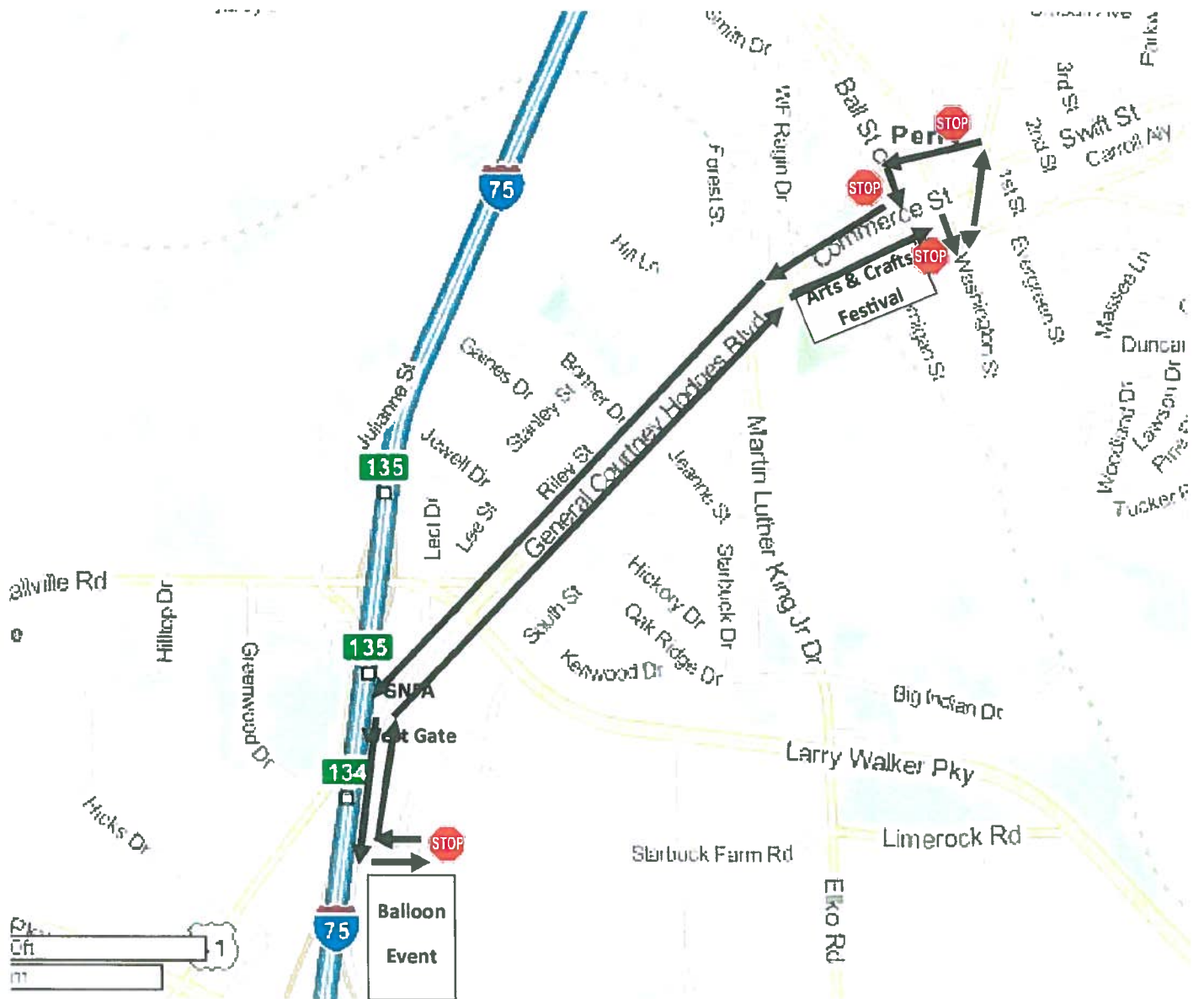
Georgia National Fairgrounds West Gate upon completion of the Balloon Rally approximately 9 pm

2017 Dogwood Festival Layout



Police Barricades
and/or Cones

2017 Dogwood Festival Tram Route






Saturday, April 9th - 10 am until 10 pm

Sunday, April 10th - Noon until 6 pm

Trams will make a continuous loop stopping at the following places:

1. Georgia National Fairgrounds West Gate Loop
2. Carroll & Washington Arts & Crafts Entrance
3. Perry Arts Center
4. Ball & Commerce Arts & Crafts Entrance

	Tram Route
	Tram Stop
	Festival Location



PERRY

Chamber of Commerce

101 General Courtney Hodges Blvd., Suite B, Perry, GA 31069

Phone: (478) 987-1234 Fax: (478) 988-1234

mail@perrygachamber.com www.perrygachamber.com

Interstate 75 – Exit 135

OFFICERS

CHAIRMAN
David Campbell

PAST CHAIRMAN
Joe Brownlee

VICE CHAIR
Dale Williams

SECRETARY/TREASURER
Ben Hulbert

LEGAL COUNSEL
Rob Tuggle

BOARD DIRECTORS

2016
Alan Everidge
Janet James
Marty Myers

2017
Beth Baker
Dan Perdue
Antonio Watkins
Ross Yasin

2018
Paul Boyer
Ross Faircloth
Felicia Kindler
David Loudermilk

STAFF

President/CEO
Darlene McLendon

*Director of Events
and Communication*
Bonnie Giles

March 1, 2016

Dear Downtown Business Owner,

On behalf of the Board of Directors, Committees, and Staff of the Perry Area Chamber of Commerce, I am writing to make you aware of the details of the upcoming 28th Annual Perry Dogwood Festival. The festival is scheduled for Saturday, April 9th and Sunday, April 10th in downtown Perry. As last year, the hours are 10am-6pm on Saturday and 12pm-5pm on Sunday. Move-in and set-up will begin on Friday, April 8th at 4pm.

The Chamber is aware that the festival impacts your normal business processes and appreciates your efforts in making it a successful opportunity to introduce our community to the thousands of visitors who will be in our wonderful town. In efforts to help get more visitors into downtown, we have worked with the City of Perry to add a tram stop at a central location of the festival. (A map is on the back of this letter.)

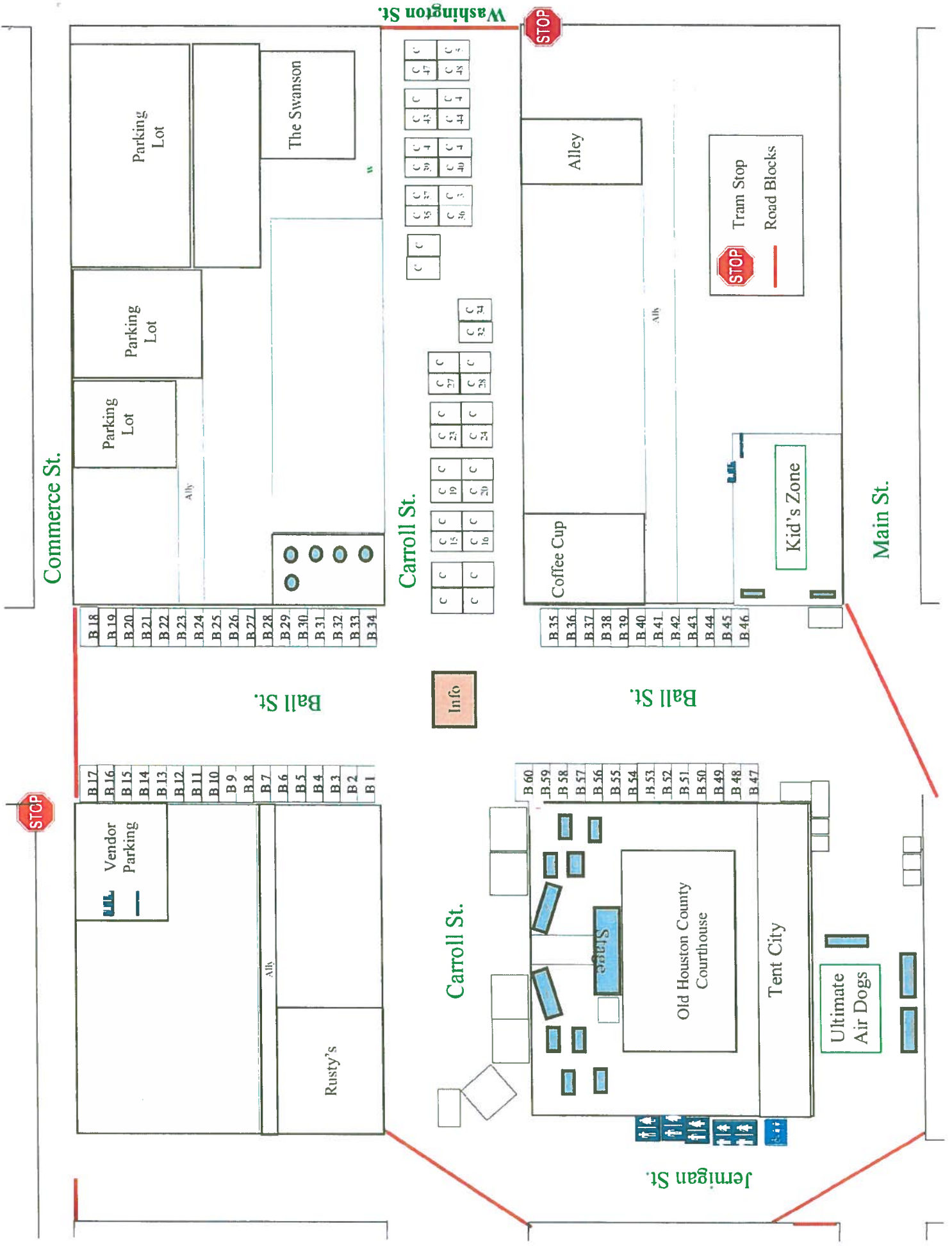
We have also enclosed an application for our Business Decorating Contest. The deadline for entry submissions is Monday, April 4th and winners will be announced on Saturday, April 9th on the downtown entertainment stage at 10 am.

Having a hometown festival is one of the best ways to unite a community and the Chamber could not do it without the support of partners such as yourself. If I can be of further service to you during this time or any other, please don't hesitate to let me know.

Blessed to serve such a great organization,

Darlene McLendon
President & CEO

GROW Business GROW Community



Commerce St.

Washington St.



- B.18
- B.19
- B.20
- B.21
- B.22
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- B.5
- B.4
- B.3
- B.2
- B.1

Carroll St.

- C.1
- C.2
- C.3
- C.4
- C.5
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- C.45
- C.46
- C.47



Ball St.

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- B.42
- B.43
- B.44
- B.45
- B.46

Ball St.

Carroll St.

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- B.48
- B.47

Jernigan St.

Main St.

Vendor Parking



Parking Lot

Parking Lot

Parking Lot

Ally

Rusty's

Ally

The Swanson

W

Coffee Cup

Alley

Ally

Kid's Zone

Tram Stop
Road Blocks



Old Houston County Courthouse

Stage

Tent City

Ultimate Air Dogs