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REGULAR MEETING OF THE PERRY CITY COUNCIL
February 7, 2017
6:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer.
2. Roll.
3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.
4. Recognition(s)/Presentation(s): Mayor James E. Faircloth, Jr.
 - * Proclamation recognizing the Perry Rotary Club 50th Anniversary
5. Community Partner(s) Update(s):
6. Appointments to Boards/Commissions/Authorities: Mayor James E. Faircloth, Jr.
 - 6a. Mayor James E. Faircloth, Jr.
 - Perry Area Convention and Visitors Bureau Authority
7. Citizens with Input.
8. Review of Minutes: Mayor James E. Faircloth, Jr.
 - 8a. Council's Consideration – Minutes of the January 9, 2017 work session, January 17, 2017 pre council meeting and January 17, 2017 council meeting.
9. Old Business: Mayor James E. Faircloth, Jr.
 - 9a. Mayor James E. Faircloth, Jr.
 - 9b. Council Members
 - 9c. City Manager Lee Gilmour
 - 9d. City Attorney David Walker
10. New Business: Mayor James E. Faircloth, Jr.
 - 10a. Matters referred from February 6, 2017 work session and February 7, 2017 pre council meeting.
 - 10b. Ordinance(s) for First Reading(s) and Introduction:

1. **First Reading** of an ordinance amending the Perry Code by adding a new Sec. 18-15. Regulation and control of the weight and size of motor vehicles operated on city streets – Mr. L. Gilmour. *(No action required by Council)*

10c. Resolution(s) for Consideration and Adoption:

1. Resolution by the City of Perry adopting the Joint Comprehensive Plan Update – Mr. L. Gilmour.

10d. Award of Bid(s):

1. Bid No. 2017-07 St. Patrick's Drive Improvements Project

10e. Special Events Application(s):

1. The Perry Main Street Promotion Committee in partnership with the Perry Downtown Merchants Association will be hosting a St. Patrick's Day celebration event downtown on Friday, March 17, from 6 – 10p.m. - Ms. A. Warren.
 - a. Approval of street closures – Chief S. Lynn
 - b. Approval of special event alcohol permit license application – Chief S. Lynn

10f. Disposition of manufactured house – Mr. L. Gilmour.

10g. Surplus schedule – Mr. L. Gilmour.

11. Department Head Items.

12. Council Members Items:

13. General Public Items:

14. Mayor Items:

15. Adjourn.

Annie Warren

From: Darlene McLendon <darlene@perrygachamber.com>
Sent: Wednesday, January 25, 2017 2:15 PM
To: mayor.faircloth@perry-ga.gov; Lee Gilmour
Cc: Annie Warren
Subject: CVB Board Recommendation

Good Afternoon Mayor,

I know it has taken longer than we wished; however, the Chamber is pleased to present Mr. J.J. Kirk of Georgia Bob's BBQ as our recommendation for the open position with the CVB Board. Mr. Kirk can be reached at jjkirk@georgiabobs.com or (478) 224-1227. As with Megan, I have sent him the bylaws and enacting legislation for the organization.

We appreciate the opportunity to partner with the City on this process as know the importance of such postions.

Please advise if there is anything further you need from me.

All the best.

Darlene McLendon, IOM

President & CEO

Perry Area Chamber of Commerce

www.perrygachamber.com

www.perrydogwoodfestival.com

101 General Courtney Hodges Blvd.

Perry, GA 31069

[478-987-1234](tel:478-987-1234)



MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
January 9, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the work session of the Perry City Council held January 9, 2017 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth Jr., Mayor Pro-Tempore William Jackson, Council Members: Phyllis Bynum-Grace, Robert Jones, Riley Hunt, Randall Walker and Willie King.

Elected Official Absent: None

Staff: City Manager Lee Gilmour, Attorney David Walker and Recording Clerk, Nancy Graham

City Departmental Staffing: Chief Steve Lynn – Police Department, Brenda King – Director of Administration, John Schell – Building and Grounds Maintenance Supervisor, Robert Smith – Economic Development Director, Ellen Palmer – Digital Communication Manager, Bryan Wood – Director of Community Development, Kevin Dye – Director of Leisure Services and Chief Lee Parker – Fire and Emergency Services Department.

Guest(s)/Speaker(s): Allison Hamsley, Perry Area Convention and Visitors Bureau, Cyndi Houser

Press: Ms. Kristin Moriarty- The Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of a tourism product development resource team – Mr. R. Smith: Mr. Smith addressed Mayor and Council relative to the City of Perry and the Perry Area Convention & Visitors Bureau Authority partnering with the Georgia Department of Economic Development in completing a Tourism Product Development Resource Team program in 2017. Mr. Smith advised that this will enhance the City of Perry's tourism product with the goal of capturing a larger portion of the lucrative tourism market. Mr. Smith stated that although the program is free to participating communities, there are minimal costs to cover the expenses of the resource team at approximately \$1,200 - \$3,600.

Ms. Hamsley reiterated that the program is an excellent resource.

It was the consensus of the Council to move forward with the program.

- 3b. Discuss donation of a certain portion of a parcel to Houston County Board of Commissioners for street construction – Mr. L. Gilmour: Mr. Gilmour referred Mayor and Council to the memo dated January 6, 2017 and a site map. Mr. Gilmour advised that the Houston County Board of Commissioners has plans to improve/pave Moss Oaks Road and has requested that the City donate a portion of its parcel (40 ft.) for the project.

After discussion, it was the consensus of Council to donate the portion as long as the City obtains the easements it currently has for the City's utilities.

- 3c. Consider subdividing a parcel in Evergreen Cemetery – Ms. C. Houser: Ms. Houser referred to a map that was provided and a memo dated January 6, 2017 which outlined a request from Ms. Rosemary Hutson and Ms. Janice Bledsoe requesting Council's consideration allowing them to use the property next to where their family members are already buried and for coping to be placed around the plot to so designate. Ms. Houser advised that Ms. Hutson stated that she does not have anything in writing to verify that Ms. Bledsoe is the owner of the plot. The request is for a total of four (4) burial spaces.

After discussion, it was the consensus of Council to respectfully decline to subdivide a parcel in Evergreen Cemetery.

- 3d. Restrict logging trucks or similar trucks from Tucker Road – Council Member R. Hunt: Council Member Hunt advised Mayor and Council that he has witnessed logging trucks on Tucker Road and noted that the road is not wide enough and that it also puts the safety of children in jeopardy.

After discussion, it was the consensus of Council to direct Mr. Gilmour to start the process of restricting logging trucks and/or similar trucks from driving on Tucker Road.

4. Council Member Items:

Council Members King, Bynum-Grace, Jackson and Walker had no reports.

Council Member Jones advised of a large pothole on Perimeter Rd. Council Member Jones was advised that Mayor Pro Tempore Jackson had already reported it.

Council Member Hunt advised that Mr. Kersey will continue the process of developing homes on the 34 lots at Stonebridge. Council Member stated that he advised Mr. Kersey that the City's requirements must be met.

Mr. Gilmour provided Mayor and Council with a letter presented to him from Mr. Donald Golder dated August 29, 2006. The letter was sent from Mr. Gilmour on behalf of the City relative to a limited offer of free sewerage connections for customers who were on a septic tank system. Mr. Golder is requesting to take advantage of this offer at this time.

After discussion, it was the consensus of Council for Mr. Gilmour to investigate to see if it's feasible. Council also agreed that authorization is subject to the normal restrictions that the City has in place.

Mr. Gilmour advised Mayor and Council of a request from staff relative to 2017 Christmas holiday schedule. It was the consensus of Council that the City of Perry will be closed the Friday prior to Christmas and the following Monday.

Attorney Walker had no report.

5. Department Heads Items:

Ms. King, Mr. Schell, Chief Parker, and Mr. Smith had no reports.

Mr. Dye advised the following:

- Department of Leisure Services has officially started its Basketball season.
- Movie Night at the former courthouse on February 10, 2017 at 7:00 p.m.

Mr. Schell advised that the fountains will be turned back on this Wednesday.

Chief Lynn advised the following:

- He was asked to report on forfeited funds for HVAC repair. He advised that it is allowable to use for maintenance of law enforcement facilities.
- Concrete was poured today at the Animal Control facility.
- The kick off for Perry Leadership is tomorrow at 5:30 p.m. at the Chamber.

Ms. Palmer advised that she will be recording the work sessions and the city council meetings. They will be posted on the City's website.

Mayor Faircloth advised the following:

- The Georgia Chamber will have their Eggs & Issues Breakfast tomorrow at 7:30 a.m. at the World Congress Center.
- Pre council and council meetings are January 17, 2017/5:00 p.m. &6:00 p.m.
- Mayors Day Conference is January 20 – 23, 2017.
- Received an invitation from the Alpha Phi Alpha Fraternity, Inc. Gamma Sigma Lamda Chapter to attend the annual Martin Luther King, Jr. scholarship award luncheon. It will be held on January 16, 2017 at 1:00 p.m. at the New Beginning Center in Warner Robins, Georgia. Mayor Faircloth advised that he will be unable to attend, as he will be marching in Perry, but extended the invitation to anyone who wanted to attend as a representative of the City of Perry.
- Referred to a "Thank You" letter from Mr. Smith to businesses in Perry. Mr. Smith advised that he has received positive feedback.

6. Adjournment: There being no further business to come before Council in the work session meeting held January 9, 2017, Council Member Jones motioned to adjourn at 5:55 p.m.; Council Member Hunt seconded the motion and it carried unanimously.

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
January 17, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the pre council meeting held January 17, 2017 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson and Council Members Riley Hunt, Randall Walker, Phyllis Bynum-Grace, and Willie King.

Elected Official(s) Absent: Council Member Robert Jones

City Staff: City Manager Lee Gilmour, Attorney Matthew Hulbert and Recording Clerk, Cyndi Houser.

Departmental Staffing: Major William Phelps – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Brenda King – Director of Administration, John Schell – Buildings and Grounds Maintenance Supervisor, and Kevin Dye – Director of Leisure Services, and Chad McMurrian – Lead Engineering Technician.

Guests: None

Media: Kirstin Moriarty – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of January 17, 2017 council meeting agenda – Mayor Faircloth.

6a(1). Second reading of an ordinance to amend the accommodation excise tax portion of the Perry Code. Ms. King advised DCA reviewed our current ordinance and made recommendations which were submitted to the City attorney for preparation. This more clearly defines the collection of hotel/motel tax.

6a(2). Second reading of an ordinance amending the FY 17 Operating Budget. Mr. Gilmour explained this is done mid-way through the fiscal year to make adjustments in revenue and expenditures.

8b(1). Resolution authorizing the renewal of the loan with CB&T Bank for Kumho Tire. Mr. Gilmour advised the resolution had been reviewed by the City Attorney's office and JONG requires all participants to sign off on the renewal.

Mayor Faircloth noted that all payments have been on time and the balance has been significantly reduced.

8b(2). Resolution approving the updated 2017 Service Delivery Strategy. Mr. Gilmour noted the update is required by the state periodically. There are no significant changes.

8c(1). Special Events Application. The Perry Area Convention and Visitors Bureau in partnership with the Golden Isles Parkway Association will be hosting the Peaches to Beaches Yard Sale on Friday and Saturday, March 10 & 11, 2017. Major Phelps advised that the request for street closures had been modified to accommodate early voting at the old courthouse and that a police officer will be assigned to the downtown area on Friday to assure that open parking is available for early voters.

8d. Designate the former Jaycees Building as the Police Services Building. Mr. Gilmour explained that the Perry Police Department would like to use this as workout area and departmental meeting place. The HVAC needs upgrading, but will be funded by confiscated assets. He further advised the Police Department will control the scheduling and be responsible for maintenance. If the building becomes unsafe, Council requested that all activities cease until a decision is reached on the next step.

9a(1). Award of Bid 2017-06 Main Street Lighting Improvements. Mr. McMurrian reviewed the bids received from three (3) contractors. It was the recommendation of staff to award the bid to Starr Electric, Macon, GA for the base amount for \$114,500.00.

4. Department Head Items:

Mr. Dye, Mr. Wood, Mr. Schell, and Chief Parker had no reports.

Mr. Smith announced the Housing team will be holding a Housing Fair on April 27, 2017 from 4-6 pm. A neighborhood cleanup will be held on Saturday, April 29, 2017 in the Ochlahatchee neighborhood. Details will be provided at a later date.

Ms. King advised that hard copies of the audit were in the Mayor/Council boxes and there was only one (1) finding.

Major Phelps requested Council review the proposed plaque wording for the animal shelter dedication.

5. Council Member Items:

Mayor Pro Tempore Jackson and Council members Walker, Hunt, Jones, and Bynum-Grace had no reports.

Council Member King related that a constituent had not heard back from the City regarding a vehicle damage claim. Mr. Gilmour advised the constituent had been

advised the claim was denied by the City's insurance carrier. Due to the circumstances of this claim, the street repair process is being modified.

City Manager Gilmour and Attorney Hulbert had no reports.

6. Adjourn: There being no further business to come before Council in the pre council meeting held January 17, 2017 Mayor Pro Tempore Jackson motioned to adjourn the meeting at 5:35 p.m.; Council Member King seconded the motion and it carried unanimously.

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
January 17, 2017
6:00 P.M.

1. Call to Order: James E. Faircloth, Jr., Presiding Officer, called to order the regular meeting of the Perry City Council held January 17, 2017 at 6:00 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson and Council Members Phyllis Bynum-Grace, Randall Walker, Willie King, Robert Jones, and Riley Hunt.

Elected Official(s) Absent: None

Staff: City Manager Lee Gilmour, City Attorney Matthew Hulbert, and Recording Clerk, Cyndi Houser.

City Departmental Staffing: Major William Phelps – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Brenda King – Director of Administration, Kevin Dye – Director of Leisure Services, John Schell – Buildings and Grounds Maintenance Supervisor, Chad McMurrian – Lead Engineering Technician, Annie Warren – City Clerk and Ellen Palmer – Digital Communications Manager.

Guest(s)/Speaker(s): Becky Powell

Media: Kristin Moriarty - Houston Home Journal, and Steve Arnold – ComSouth 100.

3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.

Reverend Willie King of Faith Bible Fellowship rendered the invocation and Council Member Riley Hunt led the pledge of allegiance to the flag.

4. Citizens with Input. None

5. Review of Minutes: Mayor James E. Faircloth, Jr.

5a. Council's Consideration – Minutes of the January 3, 2017 pre council meeting and January 3, 2017 council meeting.

Council Member Bynum-Grace motioned to accept the minutes as submitted; Council Member Jones seconded the motion, and it carried unanimously.

6. Old Business: Mayor James E. Faircloth, Jr.

6a. Ordinance(s) for Second Reading(s) and Adoption:
1. Adopted Ordinance 2017-01 amending the accommodation excise tax portion of the Perry Code. Ms. King advised that the Department of Community Affairs had reviewed the code and recommended several changes. The City Attorney prepared the ordinance. Staff recommended approval. Council Member Bynum-Grace moved to adopt the ordinance as presented; Council Member Jones seconded the motion and it carried unanimously.

2. Adopted Ordinance 2017-02 amending the FY 17 Operating Budget. Mr. Gilmour stated the budget is reviewed midway through the fiscal year and adjustments made based on revenue and expenditures. Council Member Bynum-Grace moved to adopt the ordinance as presented; Council Member Hunt seconded the motion and it carried unanimously.

7. Any Other Old Business:

- 7a. Mayor James E. Faircloth, Jr. - None
- 7b. Council Members - None
- 7c. City Manager Lee Gilmour - None
- 7d. City Attorney Matthew Hulbert - None

8. New Business: Mayor James E. Faircloth, Jr.

8a. Matters referred from January 17, 2017 pre council meeting. None

8b. Resolution(s) for Consideration and Adoption:

1. Adopted Resolution 2017-02 authorizing the renewal of the loan with CB&T Bank for Kumho Tire. Mr. Gilmour stated this is the loan for Kumho Tire through JONG and must be renewed annually by all entities involved. Council Member Walker moved to adopt the resolution as presented; Council Member King seconded and it carried unanimously.

2. Adopted Resolution 2017-03 approving the updated 2017 Service Delivery Strategy. Mr. Gilmour advised the State requires all entities to periodically review and renew their Service Delivery Strategy. Council Member Bynum-Grace moved to adopt the resolution as presented. Council Member Hunt seconded and it carried unanimously.

8c. Special Events Application(s):

1. The Perry Area Convention and Visitors Bureau and Golden Isles Parkway Association will be hosting their annual Peaches to Beaches Yard Sale on Friday and Saturday, March 10 & 11, 2017. – Ms. A. Warren

Approval of street closures – Major William Phelps

- Closure of Main Street between Jernigan Street and Ball Street

- Closure of Jernigan Street between Carroll Street and Main Street
- Closure of Jernigan Street between Carroll Street and Commerce Street
- City Parking Lot between main Street and Ball Street

Ms. Warren advised Mayor and Council this is annual event and recommended approval. Major Phelps stated the street closure request was reviewed and a modification was recommended for Thursday. The streets will be closed beginning at 5 pm to accommodate early voters coming to the old courthouse. There will also be an officer in the downtown area to assure access and that handicap parking is followed. Council Member Jones moved to approve the application and the modified street closures for the Peaches to Beaches event on March 10 & 11, 2017. Council Member King seconded and it carried unanimously.

8d. Designate the former Jaycees Building as the Police Services Building. Mr. Gilmour stated the building will be managed by the Perry Police Department. Administration recommended approval subject to Council being notified if any issues cause the building to be unsafe. Council Member King moved to approve designating the former Jaycees Building as the Police Services Building. Council Member Hunt seconded and it carried unanimously.

9. Other Business/Supplemental Agenda – Mayor James E. Faircloth, Jr.

a. Award of Bid:

1. Bid No. 2017-06 Main Street Lighting Improvements. Mr. McMurrian reviewed the bids received for the lighting improvements project. Based on the recommendations from the consulting engineer, staff recommended awarding the bid to Starr Electric Company, Inc., Macon, GA. Council Member Walker moved to award the base only bid in the amount of \$114,500 to Starr Electric Company, Inc., Macon, GA. Council Member Jones seconded and it carried unanimously.

10. Department Head Items:

Mr. Smith, Mr. Wood, Ms. King, Chief Parker and Ms. Palmer had no reports.

Mr. Dye reminded everyone that the Leisure Services and Perry Main Street are sponsoring the outdoor movie, “The Quiet Man” on the courthouse lawn February 10, 2017.

Major Phelps announced the City of Perry was chosen as the 6th safest city in Georgia. The nomination will be on the Police Department’s Facebook.

11. Council Members Items:

Council had no reports.

City Manager Gilmour and Attorney Hulbert had no reports.

12. General Public Items:

None

13. Mayor Items:

- January 20th – 23rd, Annual Mayors Day Conference
- The next work session will be February 6, 2017 and the regular meeting February 7, 2017
- Walk with Mayor and Council has been cancelled for January.

14. Adjournment: There being no further business to come before Council in the regular meeting held January 17, 2017, Council Member Hunt motioned to adjourn the meeting at 6:18 p.m.; Mayor Pro Tempore Jackson seconded and it carried unanimously.

City of Perry

Ordinance Review Check List for Second Reading

_____ City Attorney (Ordinance was prepared by Mr. Walker)

19 _____ City Manager

_____ Department Head

Notes:

Ordinance

THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the Perry Code is amended by adding a new Sec. 18-15 as follows:

Sec. 18-15. Regulation and control of the weight and size of motor vehicles operated on city streets.

- (a) All motor vehicles or vehicle combinations with a gross weight in excess of sixty-four thousand (64,000) pounds including the load, except vehicles designed to carry passengers, are prohibited from using any street within the city limits except those authorized as truck routes in (e) below.
- (b) Restricted vehicles must stay on designated truck routes UNLESS a destination necessary for business, such as a pickup or delivery point, garage, or terminal is accessible only via a non-designated truck route. Ingress and egress to and from such points shall be made by most direct route available from nearest designated truck route.
- (c) Any person driving or in charge or control of any of the restricted vehicles defined in the preceding section where upon streets other than those designated as truck routes, shall be prepared to present for the inspection of police officers his log book, weight slips, delivery slips or other written evidence of his destination and point of origin to justify the presence of the restricted vehicle on a street other than a designated truck route.
- (d) If any designated truck route, or portion thereof, shall be under repair or otherwise temporarily out of use, restricted vehicles shall use other temporary truck routes as may be designated by the city.
- (e) The following streets are authorized as truck routes in the City of Perry:

Houston Lake Road
Swift Street
Macon Road
Main Street between Ball Street and Perry Parkway
US 341E between Perry Parkway and city limits
Ball Street
Commerce Street
General Courtney Hodges Boulevard
Kings Chapel Road
Lake Joy Road between Houston Lake Road and city limits
Sandefur Road
Langston Road
Airport Road
Valley Drive between Perry Parkway and Industrial Park Drive
Industrial Park Drive
Larry Walker Parkway
Marshallville Road between Larry Walker Parkway and city limits
Elko Road
South US 41
Kellwood Drive
SR 127 between Houston Lake Road and SR 247

- (f) A violation of any portion of this section shall subject the violator to the maximum punishment provided under the city charter.

SO ENACTED this ____ day of _____, 2017.

CITY OF PERRY, GEORGIA

By: _____
James E. Faircloth, Jr.- Mayor

Attest: _____
Annie Warren - City Clerk

1st Reading: _____

2nd Reading: _____

**RESOLUTION
BY THE CITY OF PERRY
ADOPTING THE JOINT COMPREHENSIVE PLAN UPDATE
FOR
HOUSTON COUNTY AND THE CITIES OF
CENTERVILLE, PERRY, AND WARNER ROBINS**

WHEREAS, the 1989 Georgia Planning Act requires that all local governments submit a comprehensive plan; and

WHEREAS, O.C.G.A. 50-8-1 et seq. gives the Department of Community Affairs authority to establish standards and procedures for appropriate and timely comprehensive planning by all local governments in Georgia; and

WHEREAS, all portions of the Joint Comprehensive Plan Update for Houston County and the cities of Centerville, Perry, and Warner Robins were completed by the City of Perry with the assistance of the Middle Georgia Regional Commission; and

WHEREAS, this document was reviewed by the Georgia Department of Community Affairs and was found in compliance with the Local Planning Requirements.

THEREFORE, be it resolved that the City of Perry does hereby adopt the Joint Comprehensive Plan Update for Houston County and the cities of Centerville, Perry, and Warner Robins.

Signed and sealed this _____ day of _____ 2017.

Jimmy Faircloth, Mayor

Witness



MEMORANDUM

TO: Lee Gilmour, City Manager
FROM: Brenda King, ~~Director~~ Director of Administration
DATE: January 25, 2017
SUBJECT: Recommendation of Award
Bid #2017-07

Description: The work to be done consists of furnishing all materials, equipment and labor necessary to remove approximately 1 ½" of asphalt and 8 ½" of sand clay base material on the last 1700 linear feet of St. Patrick's Drive. The subgrade material shall then be mixed and recompacted. Then the typical section shall consist of 7" of graded aggregate base, 1 ½" of 19-mm Superpave, and 1 ½" of 9.5-mm Superpave.

FUND:

<u>Vendor</u>	<u>Bid Amount</u>
Georgia Asphalt Inc.	\$208,577.74
Womack Paving, Inc.	\$224,799.65
Reeves Construction Company	\$259,811.50

Department and Engineer recommendation: Award the bid in the amount of \$208,577.74 to Georgia Asphalt Inc.

Ocmulgee

SURVEYORS ♦ ENGINEERS ♦ CONSULTANTS ♦ PLANNERS

Lance Woods, P.E.
Marty McLeod, R.L.S.
Chad Bryant, P.E.

January 25, 2017

Chad McMurrian City Engineer
City of Perry

Subject: Contractor Letter of Recommendation
St. Patrick's Drive Improvements

Dear Mr. McMurrian,

On January 24, 2017, the City of Perry received bids for the St. Patrick's Drive Improvements Project. Three bids were received. The bids are as follows:

Ga Asphalt Inc.	\$ 208,577.74
Womack Paving Inc.	\$ 224,799.65
Reeves Construction Co.	\$ 259,811.50

This letter is to serve as a recommendation that the City of Perry enter into an agreement with Ga Asphalt Inc., Inc. for the above referenced project. The submitted bid total was **\$ 208,577.74**. I have had the opportunity to work with Ga Asphalt Inc. on many occasions and have found their work to be acceptable. This project needs to start as soon as possible. If this is agreeable with the City of Perry, I will prepare a Notice of Award. A Notice to Proceed will be issued upon your approval.

Please let me know if you have any questions on the project.

Sincerely,



Ronnie Kent
Ocmulgee, Inc.

cc Lance Woods, PE
Senior Principal
Ocmulgee, Inc.

"Re-defining Design"

906 Ball St
Perry, Georgia 31069

Office: 478-224-7070
Fax: 478-224-7072



Where Georgia comes together.

Department of Economic Development

TO: Mayor and Council, City Manager Gilmour and Economic Development Director Smith

CC: City Clerk Annie Warren

FROM: Main Street Coordinator Catherine Edgemon

DATE: Feb. 2, 2017

RE: St. Patrick's Day celebration downtown

The Perry Main Street Promotion Committee has agreed to co-sponsor a St. Patrick's Day celebration event downtown with the Perry Downtown Merchants Association on Friday, Mar. 17, from 6-10 p.m. The event will be on the 900 block of Carroll Street and be similar to First Friday events last year, including music, craft beers and dancing.

Ms. Jodi Daley is coordinating the event and said she will notify affected businesses by flyers.

At the time the application was submitted, a beer vendor had agreed to participate. Marty Myers notified me today that Cherokee Pines will not serve alcohol at the event after all. The merchants had planned to serve craft beer, so they will look for another vendor who has the required licenses.

The event organizers ask that the event approval be granted on the condition that the beer vendor has the required licensing.

Event organizers request the waiver of all fees associated with the event.



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City of Perry Special Events Application

Applicant and Sponsoring Organization Information

Name: Perry Downtown Merchants Association
Name of individual representing sponsor organization: Jodi Daley
Street address: 2415 Elko Rd
City/State/Zip code: Elko, GA 31025
Mailing address if different from above:
Cell phone: 478-225-7626
Email address: jodi@landtohand.org
If this event benefits a City of Perry non-profit organization, which one? Perry Downtown Merchants Association
Contact person on site for day of event: Jodi Daley
Cell phone: 478-225-7626
Is this a first time event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If held before, when and where?

Event Information

Type of event (Check all that apply): <input type="checkbox"/> Parade <input type="checkbox"/> Festival <input checked="" type="checkbox"/> Concert/Music <input checked="" type="checkbox"/> Other
* For parades, races and block parties, please, request the event applications specific to those events.
If other, specify: music, craft beer, dancing
Event title: Celebrate St. Patrick's Day
Event date: Friday, March, 17th
Event hours: Start: 6pm End: 10pm
Set-up: Date: 03/17/2017 Time: 04:00
Break down: Date: 03/17/2017 Time: 10:00
Expected attendance: Participants: 20 Spectators: 200

Event Description

Briefly describe event and activities. Include the purpose of the event. Explain how it benefits the City of Perry and its residents. Attach any of the following that are applicable: site plan, including location of stage, restroom facilities, vendor booths, etc.
 Activities include live music, dancing, craft beer tasting, local food concessions; purpose is to bring people to downtown Perry; provide an event for residents to attend without leaving the city limits.

I understand that only event activities outlined an approved in this application and approved by Perry City Council are permitted, and hosting additional activities that have not been approved may be grounds for the event permit to be revoked. Yes No

Event Details

Attach schedule or brochure for all activities associated with event.

Will items or services be sold at the event? Yes No

If yes, describe: beer and local food concessions.

Will event have amplified sound? Yes No

If yes, describe: from live music

Is the event free to the public? Yes No *Free*

Will vendors cook or heat food? Yes No

If yes, describe: cook on site - boiled peanuts, pork skins, arepas and/or empanadas

Will any areas be fenced off or barricaded? Yes No

If yes, describe: by the closure of the street

If event is downtown, will downtown businesses be open during the event? Yes No

If event includes music, please, list names of bands and their websites or Facebook pages below:
 Go, Get Gone - rockabilly and 50s and 60s....not confirmed.

Insurance

A certificate of insurance must be filed with the City of Perry City Clerk at least 30 days before the event on a standard ACORD form. The City of Perry must be listed as an additional insured with respect to general liability and alcohol liability if alcohol will be served. Check the policy document for required general liability and alcohol liability minimum coverage amounts.

Insurance form(s) attached

Alcohol Permit Information

* Serving beverages in glass bottles at events is prohibited. Event organizer will notify any participating restaurants not to allow glass bottles to leave their premises.

* Event organizer will stop alcohol service one hour before the scheduled end of the event.

Does your event involve the sale of alcoholic beverages? Yes No

If yes, describe:

craft beer tasting - a set price with a punch card

* If alcoholic beverages are to be sold, a special event alcohol permit is required, and a copy of the state license must be sent to the City of Perry City Clerk at least 60 days before the event is to be held.

Name of business serving alcohol: Cherokee Pines Gof & Fitness Club

Street address of business serving alcohol: ¹⁰⁰⁰ Country Club Dr

City/State/Zip Code: Perry, GA

Mailing address if different from above:

Cell phone: 478-397-7344

Email address: martingmyers1009@aol.com

Name of licensee: Martin G. Myers License number: 0077298

Is a copy of the licensee's alcohol license attached? Yes No

Hours alcohol will be served at event: 6pm - 9pm

Is alcohol serving area open to public? Yes No

Is this an open container request? Yes No

Is current alcohol liability insurance policy naming City of Perry as additional insured attached? Yes No

Is a copy of the special event alcohol permit from the City of Perry Police Department attached?
 Yes No

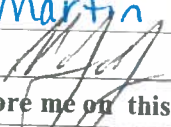
Terms & Conditions:

I hereby agree that as a condition to the issuance of a Special Event Alcohol Permit, the business owner/sponsor of the event shall indemnify and hold the City harmless from claims, demand or cause of action which may arise from activities associated with the event. I hereby solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for a Special Event Alcohol Permit are true, and no false or fraudulent


statement or answer is made herein to procure the granting of such permit.

I hereby state and understand that should a complaint be filed against the owner/sponsor of the event for violation of any regulation associated with the application for the City of Perry Alcoholic Beverage Catering License, the permit issued for the event will immediately become void and will not be reissued for the same location.

Licensee's name: Martin G. Myers Date: 1-18-2017

Licensee's signature: 

Sworn and attested before me on this 18th day of January, 2017

Signature of special event organizer/applicant: 

Name, signature and stamp of Notary Public: Monica Jeannine Hall
Houston County, Georgia
My Commission Expires
August 31, 2020

* The sale of alcohol/mixed drinks requires excise reporting.

Street Closure Requests

Names of streets to be closed:		
Street: 900 block of Carroll St	Between: 04:00	and: 12:00
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
When are you requesting the street closure(s)?		
Why are you requesting the street closure(s)?		
Type of street closure: <input checked="" type="checkbox"/> Complete <input type="checkbox"/> Rolling		
If event includes a parade, describe the parade route:		
Parade assembly area:		Parade disbanding area:
The event organizer is responsible for notifying affected businesses and residents of street closures. Describe your notification plan and attach a copy with this application: Will provide flyers to businesses.		

Restroom Facilities

Will event organizer provide portable restroom facilities? Yes No

Tram/Shuttle Plan

Will event involve the use of a tram/shuttle plan? Yes No

How many trams/shuttles will be required?

Please, describe or provide an attachment of your tram/shuttle plan and route:

Please, describe your parking plan:

Sanitation

Describe your clean-up plan for during and after the event: Plenty of trash receptacles will be on hand and volunteers will keep area clean.

Electricity and Water

Will your event require access to electricity? Yes No

If so, where? mid 900 Block of Carroll

What electrical load will you require?

120 breaker → 1 outlet
amp

Will your event require access to water? Yes No

If so, where?

I understand that I may incur an additional charge for use of City electricity and/or water:

Yes No

Police/Security

* If police/security is required for event, off-duty officers may be hired at the rate at a rate set by the Chief of Police per hour for the duration of the event, with a minimum of three hours.

- * Based on the event, the Police Department will determine how many officers will be required.
- * An officer is required to be on duty at any event where alcohol is served on City of Perry property.

Number of officers requested:

Total hours for officers requested:

Fire and Emergency Medical Services

Describe your plan for providing emergency medical services:

*If Emergency Medical or Fire Protection Services are required for the event, off-duty members can be hired at a rate set by the Chief of Fire and Emergency Services per officer per hour. The Chief of Fire and Emergency Services Department reserves the right to set the staffing minimums based upon the specifics of the event (including type of event, expected attendance, time of year and areas to be affected).

Weather Emergency Procedures

* When lightning and/or thunder occurs, advise participants to seek shelter in a car or building. Please, wait 20-30 minutes before proceeding.

I understand that the City of Perry Chief of Fire and Emergency Services or his/her designee may determine that weather conditions are too dangerous and cancel the event at any time.

Yes No

Health Department

I understand that the City of Perry does not schedule Health Department inspections and will work with vendors to schedule any required inspections by the Houston County Health Department, 98 Cohen Walker Drive, Warner Robins, (478) 987-2020 at least two weeks before the event. Yes No

Event Publicity

If you would like your event included in the upcoming FYI Newsletter, please, submit your news release to the City of Perry Digital Communications Manager at least one month before your event at ellen.palmer@perry-ga.gov.

Indemnification and Hold Harmless

Subject to the granting of all permits required by the City of Perry, the City of Perry authorizes Main Street Promenade / Downtown Merchants (Special event organizer/applicant) to utilize the sites(s) known as 900 Block of Carroll for the purposes of conducting the activities described within the special events permit application.

The special events organizer/applicant agrees that the City of Perry assumes no responsibility or liability for any defects or other conditions on the site of the event on City of Perry property, whether the conditions are known or unknown to either party and/or discoverable by either party. The special events organizer/applicant agrees to assume the risk for any and all defects and/or other conditions, whether these defects and or other conditions are dangerous and/or whether these defects or other conditions are discoverable by either party and/or known or unknown to either party.

The special events organizer/applicant shall indemnify and hold City of Perry and its officers, agents and employees harmless and free from any and all claims, including but not limited to personal injury, property damage, alleged to have arisen or resulted wholly or partially from the exercise of any of the rights granted herein to the special event organizer/applicant. This indemnification and hold harmless agreement includes, but is not limited to, the payment of all attorney fees, expenses, costs, judgment and other expenses that may be incurred by City of Perry, its officers, employees or agents as a result of any and all such claims.

Signature of special event organizer/applicant:

Jodi Alque Daily

Name, signature and stamp of Notary Public:

Cynthia K. Houser

Cynthia K. Houser

Cynthia K. Houser

Notary Public

Date: *1/19/17*

Houston County, State of Georgia

My Commission Expires 2/3/2018

Agreement and Signature

An application processing fee is required at the time of the application's submittal to the City of Perry. If alcohol is being served, an additional special event alcohol permit is also required at time of the application's submittal. If the application is approved, fee will be rolled over into permit fee. An application must be submitted in time to be included on a Perry City Council meeting agenda for consideration at least 60 days before the proposed event or festival.

I, the undersigned representative, have read the rules and regulations referenced in this application and am duly authorized by the organization to submit this application on its behalf. The information herein is complete and accurate.

Printed name:

Signature:

Date:

Special event application fee enclosed

Special event alcohol permit application section enclosed

Please, send completed application to:

City of Perry
Attn: City Clerk
P.O. Box 2030

Perry, GA 31069
(478) 988-2736
(478) 988-2705 (fax)
annie.warren@perry-ga.gov

Or hand-deliver application to:
City Clerk at
Perry City Hall
1211 Washington Street
Perry, GA 31069.

Office Use Only

Date received:	
<input type="checkbox"/> Special event application fee received	
<input type="checkbox"/> Council approval for event received	Council approval date:
<input type="checkbox"/> Proof of liability insurance coverage naming the City as additional insured received	
<input type="checkbox"/> Proof of alcohol liability insurance coverage naming the City as additional insured received	
<input type="checkbox"/> City staff will notify affected businesses, residents and utility holders if event is downtown	

Signatures Required for Approval

Police Department _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Fire and Emergency Services _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Public Works _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Other as needed _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:



City of Perry Police Department

1207 Washington Street
Post Office Box 2030
Perry, Georgia 31069



Stephen D. Lynn
Chief of Police

(478) 988-2800
Fax (478) 988-2805

SPECIAL EVENT ALCOHOL PERMIT LICENSE APPLICATION

1. Date of Application: 1/20/17
2. Organization Requesting Permit: Main Street - Perry Downtown
3. Organization Address: PO Box 2030 Perry Merchants Assoc.
4. Representative / Contact Person: Catherine Edgemon
Signature: Catherine Edgemon
- Cell Phone: (478) 954-5758 Work Phone: (478) 988-2758
- Email: Catherine.edgemon@perry-ga.gov
5. Name of Organization Serving Alcoholic Beverage: Cherokee Pines
1000 Country Club Drive, Perry, GA 31069
6. Name of Alcoholic Beverage License Holder: Mark Myers
7. Permit Expiration Date: 12/31/17
8. Description of Special Event: St. Patrick's Day Celebration
with music, craft beer & dancing
9. Location of Event: 900 block of Carroll Street
10. Estimated Number of Attendees: 200
11. Event Start Date & Time: 3/17/17 @ 6 p.m.

12. Event End Date & Time: 3/17/17 @ 10p.m.

13. Number of Off-Duty Officers Requested: defer to judgment of police
(NOTE: Perry PD will determine the actual number of officers required.)

14. Notifications made to adjacent property owner(s): Yes No

List of Notifications: Jodi Daley to provide flyers to businesses

15. Citizen's Petition Attached: Yes No

16. Type of Beverages Licensed to be Served: (check all that apply)

- a. Malt Beverage (beer) by the drink
- b. Wine by the drink
- c. Distilled Liquor by the drink

Special Event Alcoholic Beverage Permit Fee \$105.00 Paid Not Paid

Recommended by Chief of Police: _____ Date: _____

Not Recommended by Chief of Police: _____ Date: _____

Lee Gilmour, City Manager Date: _____

Council Approval Date: _____

YAVE ORIGINAL TO LON 11-22-16

This license must be posted in a conspicuous place at the location and available for immediate inspection at all times that the location is open.

For changes to your license:

- Ownership - you must reapply at <https://gtc.dor.ga.gov>.
- Mailing address - update at <https://gtc.dor.ga.gov>.

To ensure you have your license please reapply by November 1 of each year.

Monthly returns and/or reports are required for some licences. For more information on filing requirements, required signs, or to view applicable laws and regulations, visit <http://dor.georgia.gov/> and click the Alcohol & Tobacco tab, or call the Macon Regional Office at (478) 471-3550.

Georgia Department of Revenue

(Cut here before displaying)

STATE OF GEORGIA - DEPARTMENT OF REVENUE

License to Sell Alcoholic Beverages

As set forth and defined in Title 3

Georgia Alcoholic Beverage Code and Regulations Pertaining Thereto

Not Valid Without Local License If Required - Non Transferable

EFFECTIVE DATE 01-Jan-2017

LICENSE EXPIRES 31-Dec-2017

BOND EXPIRES

STATE TAXPAYER IDENTIFIER
20219994110

LICENSE NUMBER
0077298

DATE ISSUED
15-Nov-2016

LICENSE FEE
\$200.00

LOCAL LICENSE ISSUED BY

THIS LICENSE AUTHORIZES THE BELOW LICENSEE TO SELL
MARTIN MYERS: Consumption on Premises - Beer, Wine and Liquor

DBA

AT THE FOLLOWING LOCATION
1000 COUNTRY CLUB RD PERRY GA 31069-2316

COUNTY
HOUSTON

CHEROKEE PINES GOLF & FITNESS CLUB INC
1303 FOREST HILL DR
PERRY GA 31069-3508

Failure to pay any tax accruing under said Act to the Department of Revenue, or violation of any provisions of said Act or any valid rule and regulation made pursuant thereto, shall be grounds for cancellation of this license by the Commissioner of Revenue

COMMISSIONER, Georgia Dept. of Revenue

THIS LICENSE MUST BE DISPLAYED CONSPICUOUSLY AT LOCATION SHOWN HEREON

461006

POST IN A CONSPICUOUS PLACE

ACCOUNT #: 4701

2017

CITY OF PERRY
P.O. BOX 2030
PERRY, GEORGIA 31069
PHONE (478) 988-2740 FAX (478) 988-2748



ALCOHOLIC BEVERAGE LICENSE

CHEROKEEPINES GOLF&FITNESSCLUB
1000 COUNTRY CLUB ROAD
1009 CHEROKEE ROAD
PERRY GA 31069

Certificate No.: 2017-4701

Date of Issue: 1/01/2017

MARTIN MYERS
Manager/Owner

The above listed person has met the requirements of Chapter 3 of the Perry Code of Ordinance and is hereby authorized to sell, offer for sale or furnish to others, alcoholic beverages subject to the conditions of the ordinance relative to:

MIXED DRINKS/BEER/WINE

This Certificate Expires On December 31, 2017.

JONI ARY

Issuer

This certificate is not transferable and is subject to be revoked if abused.

FORM LLICV tylerbusinessforms.com 877.743.2090

CITY OF PERRY
P.O. BOX 2030
PERRY, GEORGIA 31069
PHONE (478) 988-2740

---RECEIPT---

Fee Description		Fee Amount
ADMINISTRATION FEE-ALCOHOL	0.00	35.00
BEER/WINE/MIXED DRINKS ON PREM	0.00	5,000.00
	Penalties	\$ 0.00
	Total Fees	\$ 5,035.00

Your Business License for the period January 1, 2017 - December 31, 2017 is attached.

Total Fees paid for this year are: \$ 5,035.00

MARTIN G MYERS
CHEROKEEPINES GOLF&FITNESSCLUB
1000 COUNTRY CLUB ROAD
1009 CHEROKEE ROAD
PERRY GA 31069



CERTIFICATE OF LIABILITY INSURANCE

CHERO-2 OP ID: ARB

DATE (MM/DD/YYYY)

01/18/17

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Moore Insurance Agency P. O. Box 650 Perry, GA 31069 Michael J. Moore	Phone: 478-987-1832 Fax: 478-987-3367	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Cherokee Pines Golf And Fitness Club 1303 Forest Hill Dr. Perry, GA 31069	INSURER A: Cincinnati Insurance Company		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		GCC 000 28 02	05/07/16	05/07/17	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				EACH OCCURRENCE \$ AGGREGATE \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				DED RETENTION \$ WC STATUTORY LIMITS OTH-ER
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability		GCC 000 2802	05/07/16	05/07/17	Each Occ 1,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 City of Perry are named as additional insured in regards to General Liability.

CERTIFICATE HOLDER**CANCELLATION**

CITY-PE

City of Perry
 P O Box 2030
 Perry, GA 31069

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael J. Moore



Where Georgia comes together.

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager ^{LG}
DATE: February 1, 2017
REFERENCE: Transfer of Manufactured House

Currently the City is taking bids for the purchase and removal of the former animal control administration structure. It has come to the attention of the Administration that the Sheriff of Wilcox County is interested in obtaining the structure to assist persons who have lost their home due to the January tornado.

The Administration recommends Council cancel (reject) any bids for this structure and transfer it to the Wilcox County Sheriff under the following conditions:

- Unit is taken as is
- Sheriff is responsible for moving the structure



Where Georgia comes together.

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager
DATE: February 1, 2017
REFERENCE: Surplus Schedule

Based on the information provided by Vehicle Maintenance, the below vehicles are recommended to be declared surplus and disposed of per City Policy.

Ford F-150 2001 pickup	Leisure Services
Ford F-250 1985 service truck	Public Works
Ford Ranger 2001 pickup	Meter Readers

cc: Ms. B. King