



Where Georgia comes together.

REGULAR MEETING OF THE PERRY CITY COUNCIL

June 6, 2017

6:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer.
2. Roll.
3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.
4. Recognition(s) / Presentation(s): Mayor James E. Faircloth, Jr.
 - * Introduction of new hire Officer Katie Keuper – Chief S. Lynn
5. Community Partner(s) Update(s):
6. Appointments to Boards/Commissions/Authorities: Mayor James E. Faircloth, Jr.
 - 6a. Appointment to WRATS Citizens Advisory Committee
 - Mr. Harold Deal
7. Citizens with Input.
8. Public Hearing: Mayor James E. Faircloth, Jr.

The purpose of this Public Hearing is to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. Sec. 36-67A-3 (c).

- 8a. Amendment to Perry Land Development Ordinance, Section 93.1.10 and Section 118 as it relates to the standards for chain link fencing - Mr. B. Wood.
- 8b. Petition for Special Exception Application No. SE-17-03. Applicant, Latasha Williams, requests a special exception to allow a residential business on the property. The property is located at 319 Grand Reserve Way – Mr. B. Wood.
- 8c. Public Hearing for FY 18 Operating Budget for the City of Perry – Mr. L. Gilmour.
9. Review of Minutes: Mayor James E. Faircloth, Jr.
 - 9a. Council's Consideration – Minutes of the May 15, 2017 work session, May 16,

2017 pre council meeting and May 16, 2017 council meeting.

10. Old Business: Mayor James E. Faircloth, Jr.
 - 10a. Mayor James E. Faircloth, Jr.
 - 10b. Council Members
 - 10c. City Manager Lee Gilmour
 - 10d. City Attorney

11. New Business: Mayor James E. Faircloth, Jr.
 - 11a. Matters referred from June 5, 2017 work session and June 6, 2017 pre council meeting.
 - 11b. Ordinance(s) for First Reading(s) and Introduction:
 1. **First Reading** of an ordinance adopting FY 18 Operating Budget for the City of Perry. *(No action required by Council)*
 - 11c. Award of Bid(s):
 1. Bid No. 2017-20 Slope Mower – Ms. B. King
 2. Bid No. 2017-21 Jernigan Street Sewer Rehab. – Mr. C. McMurrian
 3. Bid No. 2017-22 Removal and disposal of structure at 108 Martin Luther King, Jr. Boulevard (Mt. Galilee Primitive Baptist Church) – Ms. B. King
 4. Bid No. 2017-24 Big Indian Creek Expansion – Mr. C. McMurrian
 5. Bid No. 2017-25 Frank Satterfield WPCP Aeration Basin Improvements – Mr. C. McMurrian
 - 11d. Special Exception Application No. SE-17-03. Applicant, Latasha Williams, requests a special exception to allow a residential business at 319 Grand Reserve Way – Mr. B. Wood.
 - 11e. Renew Memorandum of Understanding between the City, UGA Extension Office and the Master Gardeners of central Georgia – Mr. L. Gilmour.
 - 11f. Authorize the installation of two additional logos on Armory water tank – Mr. L. Gilmour.
 - 11g. Authorization for Mayor and City Manager to execute required GMA Lease and Fund Escrow documents necessary to fund 2017 vehicle and equipment purchases – Ms. B. King.

11h. Request to close Marion Street from Main to Carroll Street for a neighborhood block party in front of Greater Union Baptist Church on June 16th from 6 pm until 8 pm – Chief S. Lynn.

12. Council Members Items.

13. Department Heads Items:

14. General Public Items:


15. Mayor Items:

14. Adjourn.



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Department of Community Development

TO: Lee Gilmour, City Manager
FROM: Chad McMurrian, Lead Engineering Technician 
DATE: May 18, 2017
SUBJECT: WRATS: Citizens Advisory Committee

With the completion of the 1980 Census, the Warner Robins area was officially designated as an urbanized area. Essentially, this meant that the City of Warner Robins and the surrounding area attained a population in excess of 50,000 people. Under Federal law, this designation required the local governments to participate in a cooperative, comprehensive, and continuous transportation planning process, in order to receive Federal transportation funds.

The Governor formalized this proposed planning activity, designating it as a Metropolitan Planning Organization (MPO). The City of Warner Robins, by resolution of the respective governments, functions as the coordinating agency for the MPO.

The City of Perry has been requested by the MPO to appoint a citizen of Perry to attend meetings on behalf of citizens in Perry. Harold Deal of the City of Perry has confirmed he is willing attend these meeting if approved by City Council.

The CAC normally meets four times per year on the first Thursday of March, May, August and November. Occasionally it is necessary to change a meeting date, but you will be mailed a notice prior to each meeting date. Our next CAC meeting will be August 3, 2017 at 4:00 p.m. in the City Hall Annex (610B Watson Blvd.-Gray Building).

City staff has reviewed this request and has deemed Mr. Deal to suitable for this position on the WRATS Citizens Advisory Committee.

Please let me know if you have any questions or concerns.



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Department of Community Development

Public Hearing
June 06, 2017
Tuesday @ 6:00 PM

May 9, 2017

The Honorable James E. Faircloth, Jr.
Perry City Council
Post Office Box 2030
Perry, Georgia 31069

Re: Amendment to Perry Land Development Ordinance
Section 93.1.10 and Section 118

Dear Mayor and Council:

On May 08, 2017 the Perry Planning Commission reviewed the above referenced amendment to the Perry Land Development Ordinance.

The Perry Planning Commission respectfully submits this letter as our formal and favorable recommendation to Mayor and Council for the approval of the changes as provided for the referenced sections of the Perry Land Development Ordinance as it relates to the standards for chain link fencing.

Sincerely,



Jacob W. Poole, Chairman
Perry Planning Commission

JP/cs



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STAFF REPORT 4/25/17
From the Community Development Department

APPLICANT: The City of Perry

REQUEST: Text Amendment addressing use of Chain Link fencing

APPLICATION ANALYSIS: In an effort to address issues that have arisen regarding the total prohibition to chain link fencing in all but the industrial districts, City Council passes a resolution expressing their intent on the subject. Resolution No. 2017-09, adopted March 21, 2017 is attached.

The proposal will allow chain link fencing to be used behind the front façade of a building in all commercial districts except C-3, Central Business District. Vacant parcels can use chain link provided it meets the front building setback. When visible from a public street, the fence must be vinyl-coated in black or dark green. The amendment does not impact the current allowance for chain link fencing on industrial properties.

The following sections of the PLDO are impacted by the amendment:
Section 93.1.10, regarding Non-Residential Design Standards; and
Section 118, regarding Fences and Walls

STAFF CONCLUSION: The Staff recommends approval of the text amendment.

93.1.10. The design of fences and walls shall be compatible with the architecture of the main building(s) and shall use similar materials. All walls or fences fifty (50) feet in length or longer, and four (4) feet in height or taller, shall be designed to minimize visual monotony through changes in plane, height, material or material texture or significant landscape massing. Except in M-1 and M-2 zoning districts, chain link fencing is prohibited in the front yard, or within the required front building setback for undeveloped parcels. Any chain link fencing visible from a public street shall be coated in dark green or black vinyl. Chain link fencing is prohibited in all cases in the C-3 zoning district. Barbed wire or other similar additions to fences is prohibited, except in M-1 and M-2 zoning districts. Use of special fencing design or materials shall be discussed in cases where site security is paramount. All fencing materials must be approved by the department prior to construction.

Section 118. - Fences and walls.

A fence or wall not exceeding a height of six (6) feet shall be permitted in all districts without a permit from the Planning Commission. Any fence or wall exceeding six (6) feet in height, except for such fences or walls located in M-1, Wholesale and Light Industrial; and M-2, General Industrial District, or fences or walls serving public utility or recreational areas must have the approval of the Planning Commission. Any fence except chain link or wall allowed may extend up to and adjacent to a public right-of-way, except for arterial or collector streets where the setback shall be ten (10) feet so long as the allowed fence or wall does not interfere with vision clearance of vehicular traffic or constitute an obstruction to vision which, in the discretion of the Zoning Enforcement Officer, would create a condition hazardous or dangerous to the general public. All fences or walls shall also meet with the approval of the city engineering department and shall be removed at the owner's expense when required for public improvements to rights-of-way.

Except in M-1 and M-2 zoning districts, chain link fencing is prohibited in the front yard, or within the required front building setback for undeveloped parcels. Any chain link fencing visible from a public street shall be coated in dark green or black vinyl. Chain link fencing is prohibited in all cases in the C-3 zoning district. Barbed wire or other similar additions to fences is prohibited, except in M-1 and M-2 zoning districts.

FYI – From Section 31, Specific Definitions:

Yard, front: An open, unoccupied space on the same lot with the main building, extending the full width of the lot and situated between the right-of-way line and the front line of the building projected to the side lines of the lot. The depth of the front yard shall be measured between the front line of the building and the right-of-way line. Covered porches, whether enclosed or unenclosed, shall be considered as part of the main building and shall not project into a required front yard. On corner lots the front yard shall be considered as parallel to the street upon which the lot has its least dimension.

**A RESOLUTION
ESTABLISHING A POLICY FOR THE USE
OF CHAIN LINK FENCING IN
CERTAIN LAND USE DISTRICTS**

WHEREAS, the Council has examined the requests for use of chain link fencing in land use districts: and

WHEREAS, there is a need to adjust the City's regulatory controls;

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY
HEREBY RESOLVES** that:

Section 1. Chain link may be used in non-residential districts except M-1, M-2, and C-3 (downtown) subject to:

1. No barbed wire or other similar additions on the fencing is allowed.
2. No chain link fencing can be installed in the front yard of the facility. Normal building line will determine front yard boundaries for vacant sites.
3. Any chain link fencing visible from a publicly maintained street shall be coated in a dark green or black covering.

Section 2 Planning staff is directed to prepare the necessary Perry Land Ordinance Amendment to incorporate this policy.


SO RESOLVED, this 21st day of March 2017.



City Seal

CITY OF PERRY

By:


JAMES E. FAIRCLOTH, JR., MAYOR

Attest:


ANNIE WARREN, CITY CLERK



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Department of Community Development

Public Hearing
June 06, 2017
Tuesday @ 6:00 PM

May 9, 2017

The Honorable James E. Faircloth, Jr.
Perry City Council
Post Office Box 2030
Perry, Georgia 31069

Re: Special Exception Application #SE-17-03
319 Grand Reserve Way, Kathleen #P60A-23

Dear Mayor and Council:

On May 08, 2017 the Perry Planning Commission reviewed the above referenced special exception petition as submitted by Ms. Latasha Williams.

The request was for a special exception to allow for a residential business.

The Perry Planning Commission recommended approval of the request as submitted with the following conditions: 1). The special exception shall be limited to a residential business conducted as a photography studio, 2). The special exception shall be limited to the applicant, Latasha Williams, and is not transferrable, 3). The applicant shall comply with the provisions of Section 104 of the PLDO, all applicable local, state, federal laws and regulations, 4). No sign advertising the business shall be posted or displayed on the property, and 5). No more than ten clients to the home on Saturdays and Sundays.

Sincerely,



Jacob W. Poole, Chairman
Perry Planning Commission

JWP/cs



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STAFF REPORT 4/24/17

CASE NUMBER: S-17-03
APPLICANT: Latasha Williams
REQUEST: A Special Exception to allow a 'Residential Business'
LOCATION: 319 Grand Reserve Way; Tax Map No. P60A-23

ADJACENT ZONING/LAND USES:

Subject Parcel: Zoned PUD; Single-Family Residential use
North: R-3; Single-Family Residential use
South: PUD; Single-family Residential use
East: PUD; Single-family Residential use
West: PUD; Single-family Residential use

REQUEST ANALYSIS: The applicant requests using a spare bedroom as a part-time photography studio. Since clients will be coming to the house, the home occupation is classified as a 'Residential Business', requiring a special exception. The bedroom will remain set up as sleeping quarters. Photography equipment will be set up as needed. Clients will be seen by appointment only, with up to five clients seen between 8:00 am and 5:00 pm on Saturday and Sunday. Based on the information provided in the application, it appears that the requirements for a home occupation in general, and a residential business specifically, will be met.

STANDARDS FOR SPECIAL EXCEPTIONS:

1. *Does the Special Exception follow the existing land use pattern?* The surrounding area consists of single-family residential uses. The conditions established for Home Occupations in general and Residential Businesses specifically are intended to maintain the residential use and character of the property.
2. *Will the Special Exception have an adverse effect on the Comprehensive Plan?* The Character Areas Map of the 2017 Joint Comprehensive Plan identifies the property as 'Suburban Residential'.
3. *Will adequate fire and police protection be available?* The additional use of the property for a residential business has no impact on existing fire and police protection.
4. *Will the proposed use be of such location, size, and character that it is not detrimental to surrounding properties?* The conditions established in Section 104 of the Perry Land Development Ordinance (included below) for Home Occupations in general and Residential Businesses specifically are intended to maintain the residential use and character of the property.
5. *Will the use interfere with normal traffic, pedestrian or vehicular, in the neighborhood?* The applicant anticipates no more than five clients visiting the property on weekend days.
6. *Will the use result in an increase in population density overtaxing public facilities?* The principal use of the property will remain residential. There will be no impact on public facilities.

7. *Will the use create a health hazard or public nuisance?* The conditions established in Section 104 of the Perry Land Development Ordinance for Home Occupations in general and Residential Businesses specifically are intended to maintain the residential use and character of the property.
8. *Will property values in adjacent areas be adversely affected?* Property values of adjacent areas should not be adversely impacted, provided the conditions of Section 104 of the Ordinance are adhered to.
9. *Are there substantial reasons a permitted use cannot be used at this property?* Residential use is permitted on the property.

STAFF CONCLUSIONS: Staff concludes the proposed use will have minimal, if any, impact on nearby residential uses. Staff recommends approval of the special exception, with the following conditions:

1. The Special Exception shall be limited to a Residential Business conducted as a photography studio;
2. The Special Exception shall be limited to the applicant, Latasha Williams, and is not transferrable;
3. The applicant shall comply with the provisions of Section 104 of the Perry Land Development Ordinance, all applicable local, state and federal laws and regulations; and
4. No sign advertising the business shall be posted or displayed on the property.

Section 104. - Home occupations.

104.1. Intent. Regulations for home occupations are intended to provide categories of use such that permitted home occupations can be better matched to the character of the zoning district in which they are allowed. The term home occupation is understood to mean all categories of home occupations, both home offices and residential businesses.

- (1) Home occupations shall be subject to the conditions set forth below. The applicant for approval to conduct a home occupation shall bear the burden of providing conclusive evidence to the Planning Commission that these conditions have been met. The Planning Commission may modify the conditions listed below to be more restrictive, or place additional conditions, which are more restrictive than those listed below on any approval, granted the applicant.
- (2) If the home occupation is approved, the applicant is responsible for the operation of the said home occupation in conformance with these conditions. The applicant shall submit a written description of the proposed home occupation demonstrating that it will comply with each of the conditions applicable for the specific type of occupation.
- (3) The business must be owned by the owner of the property on which the home occupation is located, or the business owner must have written approval of the owner of the property if the applicant is a tenant.
- (4) The home occupation and dwelling unit shall comply with all applicable building and fire codes.
- (5) No more than one home occupation is allowed in a residence at one time.

104.2. Home Office. A home office is an office, business or profession conducted entirely within a dwelling which is carried on by an occupant thereof and which is clearly incidental and secondary to the use of the dwelling for residential dwelling purposes and which fully complies with the following standards:

- (1) A home office may be maintained for a business conducted away from the home, as long as the home office—complies with all other requirements of this section.
- (2) Home offices shall not include the repair and/or maintenance of motor vehicles, large-scale manufacturing or any use which may endanger the health, safety or welfare of the neighborhood.
- (3) No use that creates noise, dust, vibration, odor, smoke, glare or electrical interference that would be detectable beyond the dwelling unit is permitted.
- (4) The home office shall not allow customers or clients to come to the premises.
- (5) Home offices shall be limited to no more than twenty-five (25) percent of the total heated floor area of the residence.
- (6) There will be no changes, which would alter the character of the dwelling or reveal from the exterior that the dwelling is being used in part for other than residential purposes.
- (7) No outside storage or display is permitted.

- (8) No one other than family members who reside on the premises may be employed in the office.
- (9) One (1) business vehicle used exclusively by the resident is permitted. The vehicle shall be no larger in size than a pick-up truck panel truck or van and is limited in size to one and one-half-ton carrying capacity.
- (10) Pickups and deliveries to the site related to the office shall be restricted to vehicles having no more than two (2) axles and shall be restricted to no more than two (2) pickups or deliveries per day.

104.3. Residential business. Residential businesses are small offices or small-scale retail or service businesses which are clearly incidental and secondary to the use of the dwelling for residential dwelling purposes, and which fully comply with the following standards:

- (1) Residential businesses may include but are not limited to beauty shops, barber shops, professional offices and minor repair shops.
- (2) Residential businesses shall not include the repair and/or maintenance of motor vehicles, large scale manufacturing or any use, which will create noise, noxious odors, or any hazard that may endanger the health, safety or welfare of the neighborhood.
- (3) The residential business shall not involve group instruction or group assembly of people on the premises.
- (4) The business or profession must be conducted entirely within the dwelling.
- (5) The dwelling must be the bona fide residence of the principal practitioner at the time of the application and, if approved, the residential business shall be valid only as long as the principal practitioner resides in the dwelling, is conducting business and has a current business certificate.
- (6) Residential businesses shall be limited to no more than thirty-five (35) percent of the total heated floor area of the residence.
- (7) There will be no changes, which would alter the character of the dwelling or reveal from the exterior that the dwelling is being used in part for other than residential purposes.
- (8) The portion of the residence in which the business is conducted shall be completely enclosed in a manner that the business is not visible from the surrounding property.
- (9) No outside storage is allowed.
- (10) The Planning Commission may place any reasonable conditions on the application deemed necessary to insure the orderly operation of the proposed business and its compatibility with the surrounding properties.
- (11) Property on which the residential business is proposed must have frontage on a public road.
- (12) Parking for customers/clients must be provided on site as stipulated in Section 71 of this ordinance. The location of the parking shall be approved by the Planning Commission.
- (13) Days and hours of operation requiring access by the public, customers and/or clients shall be Monday through Saturday, between the hours of 7:00 a.m. and 9:00 p.m.
- (14) The principal practitioner shall be permitted to park one commercial vehicle in the approved parking area. The commercial vehicle is limited to a passenger car, van or light truck of up to one and one-half-ton carrying capacity.
- (15) Any utility trailer needed for the orderly operation of the business must be specifically requested and approved by the Planning Commission. The request must include the proposed use and size of the trailer.

To Whom It May Concern:

This detailed special exception request is to use my home as a less than part-time business to provide photographs for those needing beauty, glamour, and headshot photos. The spare bedroom will be used to conduct the session. Sessions will take place on some weekends and by appointments only. This will not be an every weekend business nor will hours be posted on the home. If someone schedules an appointment, it will be done in advance and no more than 5 appointments per Saturday and Sunday morning between 0800-1700. The home will not be used often because most photography can be done outside/away from the home. Furthermore, I am active duty military and can only perform during these business hours on the weekend. The room will consist of normal bedroom items, bed, dresser, bedding, rug, curtains, nightstand, stool, mirror, and vanity set. A backdrop/backdrop stand will be stored in the room and be used as well. At best, natural lighting will be used from the window to light the session. If it is a cloudy day, more than likely the shoot may not happen or 2 soft-box lights will be used for lighting. These items will be stored in the closet of the room in a soft case.

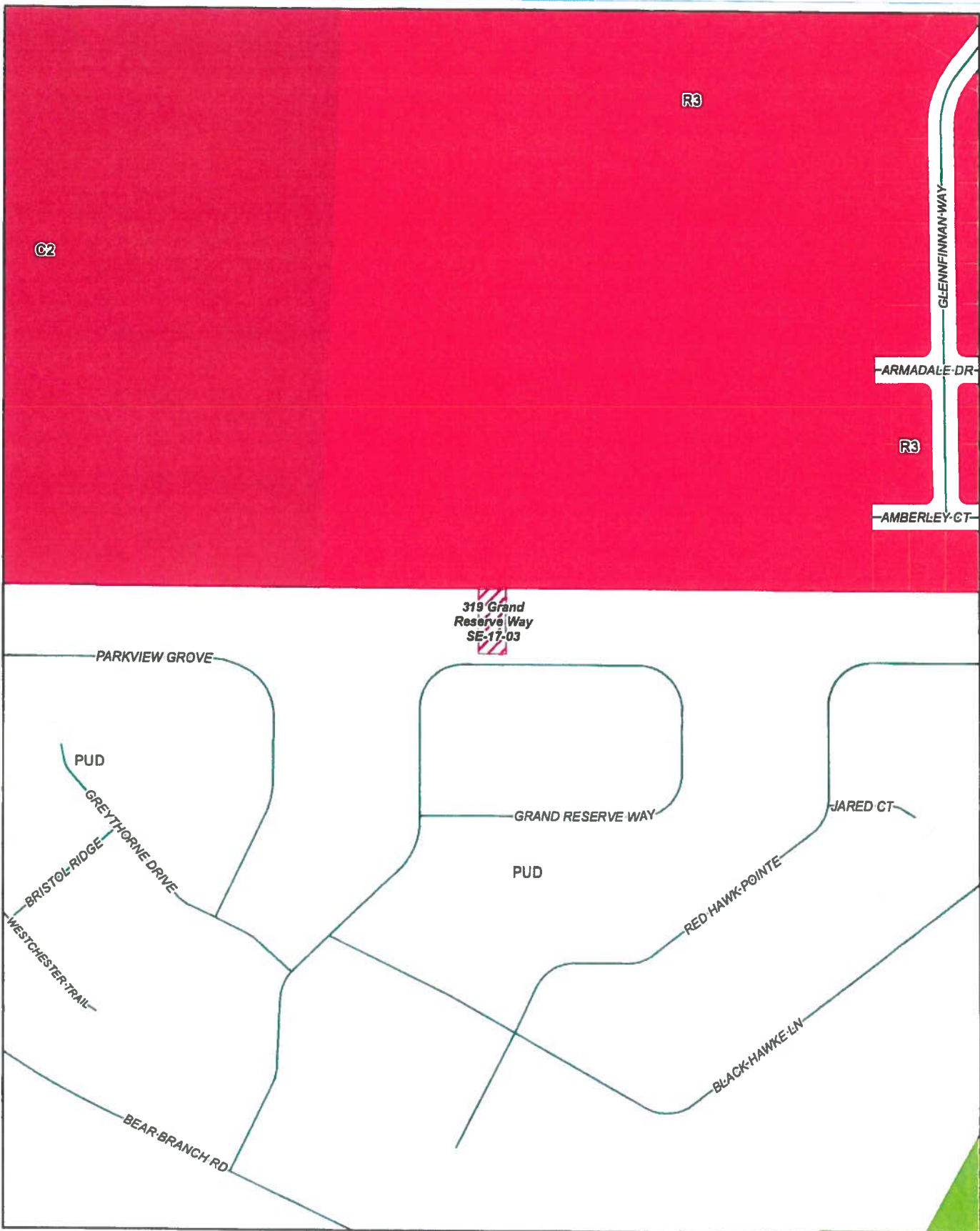
No signs will be in the yard or on the house. The home will not look like a business on the outside nor inside. Since appointments will not severely overlap (unless someone arrives early), no more than two clients will be present in the home at any given time. Therefore, the home will not have a lot of cars parked on the street nor in the driveway. A full bathroom will be used as a changing room if necessary. It is adjacent from the room. These rooms do not belong to any children or family. Only two adults live in the home. Plenty of room to effectively utilize space as a business and home/personal. No other modifications are necessary in the home.

I've already spoken with the neighborhood ACC committee member, Kayla Montalbano who advised that this is not an issue. We do not have a HOA. Lastly, I received the business license a couple of weeks ago.

Thanks for your consideration,

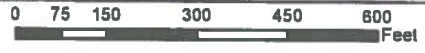


Latasha Williams
319 Grand Reserve Way
Kathleen, GA 31047
808-594-3205



Legend

Perry Zoning	C3	OC	R3
Zoning Types	GU	PUD	RAG
	IN	R1	RMH
	C1	M1	R2
	C2	M2	R2A



1 inch = 300 feet



City of Perry Zoning Review

Case: SE-17-03



Recommended Budget Summary
FY 2018

Fund Group	General Fund	Special Revenue Funds	Proprietary Funds	Funds Group Total
Revenue/Income				
Taxes	\$ 9,215,400	\$ 831,800	\$ -	\$ 10,047,200
Licenses/Permits	380,900	-	-	380,900
Intergovernmental	5,600	-	-	5,600
Admin Chgs	956,400	-	-	956,400
Charge for Svcs	1,747,400	1,705,500	11,594,800	15,047,700
Fines/Forfeitures	563,200	-	-	563,200
Investment	8,000	100	5,200	13,300
Other Charges	122,300	-	174,100	296,400
Total	\$ 12,999,200	\$ 2,537,400	\$ 11,774,100	\$ 27,310,700
Expenditures/Expenses				
General Gov't	\$ 4,123,700	\$ 461,800	\$ -	\$ 4,590,500
Public Safety	5,195,100	1,590,700	-	6,785,800
Public Works	1,799,400	152,700	9,145,000	11,097,100
Leisure Svcs	885,800	56,300	-	942,100
Housing/Econ. Dev.	338,100	81,600	-	419,700
Capital	343,200	4,500	410,000	757,700
Debt Svc	1,041,200	-	1,303,100	2,344,300
Depreciation	-	-	1,710,900	1,710,900
Total	\$ 13,726,500	\$ 2,347,600	\$ 12,569,000	\$ 28,643,100
Other Financing	\$ 832,700	\$ 38,200	\$ 1,780,300	\$ 2,651,200
Annual Gain/(Loss)	\$ 105,400	\$ 227,000	\$ 985,400	\$ 1,315,800
Fund Balance				
Beginning	\$ 4,251,900	\$ 108,000	\$ 2,493,400	\$ 6,853,300
Ending	\$ 4,357,300	\$ 335,000	\$ 3,478,800	\$ 8,171,100

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
May 15, 2017
5:03 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the work session meeting held May 15, 2017 at 5:03 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth Jr., Mayor Pro-Tempore William Jackson, Council Members Phyllis Bynum-Grace, Robert Jones, Riley Hunt, Randall Walker and Willie King.

Elected Official Absent: None

Staff: Assistant City Attorney Matthew Hulbert and Recording Clerk Annie Warren.

Staff Absent: City Manager Lee Gilmour

City Departmental Staffing: Chief Steve Lynn – Police Department, Robert Smith – Economic Development Director, Bryan Wood – Director of Community Development, Kevin Dye – Director of Leisure Services, Chief Lee Parker – Fire and Emergency Services Department, Susan Miles – Revenue Collections Manager, John Schell – Buildings and Grounds Maintenance Supervisor, Ellen Palmer – Digital Communications Manager, Catherine Edgemon – Main Street Coordinator, Joni Ary – Accounting Technician, Janet Duffin – Executive Secretary, and Gail Price – Secretary.

Guest(s)/Speaker(s): Jeff Liszewski, Chad Bryant, Kelly Hillis, and Bill O’Neal

Press: Ms. Kristin Moriarty and Cherie Adams - The Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Appearance(s):

1. Zoning information – Mr. Jeff Liszewski. Mr. Liszewski and Mr. Bryant appeared before Mayor and Council to address the concerns residents had at the public hearing relative to the petition for rezoning application R-17-03. Mr. Liszewski also provided binders to Mayor and Council containing information relative to the Mossy Creek rezoning and annexation request.

3b. FY 2018 Operating Budget

1. Department of Leisure Services – Mr. K. Dye. Mr. Dye provided Mayor

and Council an overview of the department's highlights for 2016/2017. Mr. Dye also concurred with Administration's budget recommendation and thanked Mayor and Council for their support.

2. Perry Main Street Advisory Board – Mr. B. O'Neal. Mr. O'Neal provided an update relative to the happenings of the Perry Main Street Advisory Board and presented a Power Point presentation of Perry Main Street FY 18 budget request.
3. Perry Downtown Development Authority – Mr. K. Hillis. Mr. Hillis reviewed the Perry Downtown Development Authority's FY 18 budget request and thanked Mayor and Council for their continued support.
4. Perry Area Convention and Visitors Bureau Authority – Mr. Steve Rodgers. Mr. Rodgers advised Mayor and Council that he reviewed the budget with Administration and thanked Mayor and Council for their continued support.
5. Perry Housing Team – Mr. R. Smith. Mr. Smith thanked Mayor and Council for their continued support to provide adequate housing and looks forward to another successful year in FY 18.
6. Middle Georgia Clean Air Coalition: No representative
7. 21st Century Partnership: No representative
8. Perry – Houston County Airport Authority: No representative
9. Perry Public Facilities Authority – Ms. B. King. No representative
10. Perry Public Arts Commission – Mr. K. Dye. Mr. Dye reported the Perry Public Arts Commission requested changes to the marquee and concurred with the recommendation of Administration.

3c. Department of Leisure Services

1. Review of cost estimate relative to resurfacing the dog park – Mr. K. Dye. Mr. Dye reported small pieces of glass and debris are leaching its way to the surface of the dog park. Mr. Dye recommended grading the surface, putting down a bio barrier cloth, cap the surface with a six inch soil base, and cover with Zoysia sod. Mayor Faircloth inquired of the cost to remove the glass and debris. Mr. Dye stated he would have to research and follow up with Mayor and Council. Council Member Walker expressed his concerns relative to safety for the animals and people using the park. Council Member Walker asked Mr. Dye to look for other sites to have a dog park. Mayor Faircloth asked Mr. Dye to post signage about the possibility of sharp objects underfoot.

3d. Public Works Department

1. Presentation of Carl Vinson Institute management project – Ms. S. Miles.
Ms. Miles presented her PowerPoint “Customer Information Handbook” to Mayor and Council and answered questions.

4. Council Member Items:

Council Member Jones asked Mr. Dye to find green space options near Matt Arthur.

Council Member Hunt asked everyone to remember Mr. Gilmour and his family.

Mayor Pro Tempore Jackson and Council Members Bynum-Grace, Walker, and King had no reports.

Assistant City Attorney Hulbert had no report.

5. Department Head Items:

Mr. Wood provided Mayor and Council a booklet of information from GMA relative to the arbitration process.

Mayor Faircloth excused himself from the meeting at 6:30 pm.; Mayor Pro Tempore Jackson assumed the duties of presiding officer.

Chief Lynn advised Council that Chief Wilbanks asked if the City would transfer their surplus vehicles to Central Georgia Technical College. Council concurred to take Chief Wilbanks’ request under advisement.

Mayor returned to the meeting and resumed the duties as presiding officer at 6:37 pm.

Chief Lynn reported

- May 19th at 6 pm hosting Middle Georgia Traffic Enforcement
- May 14th – 20th is Police Week

Chief Parker reported

- Sent a two groups of firefighters to South Georgia fire
- Hired Anji Holley as Executive Secretary

Mr. Smith, Mr. Dye, Ms. Warren and Mr. Schell had no reports.

Mayor Faircloth items

- May 16th Pre Council and Council
- May 16th Georgia 2030 2.0 tour @ Georgia National Fairgrounds & Agricenter
- May 19th Relay for Life
- May 20th Coffee and donuts with police officers at Roughton Park
- May 23rd Walk with Mayor and Council
- May 27th Representative Blackmon’s Birthday

6. Adjournment: There being no further business to come before Council in the work session meeting held May 15 2017, Council Member Walker motioned to adjourn the meeting at 6:45 p.m.; Council Member Hunt seconded the motion and it carried unanimously.

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
May 16, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the pre council meeting held May 16, 2017 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson and Council Members Phyllis Bynum-Grace, Riley Hunt, Robert Jones, Randall Walker, and Willie King.

Elected Official(s) Absent: None

City Staff: Assistant City Attorney Matthew Hulbert, and Recording Clerk, Cyndi Houser

City Staff Absent: City Manager Lee Gilmour

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department*, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Kevin Dye – Director of Leisure Services, John Schell – Buildings and Grounds Maintenance Supervisor, Chad McMurrian – Lead Engineering Technician, Ellen Palmer – Digital Communications Manager, Gail Price – Secretary, Janet Duffin- Executive Secretary, and Joni Ary – Accounting Technician.

Chief Parker arrived at 5:15 pm.

Guests: Dr. Edward Urbansky and Roland Berry

Media: Kirstin Moriarty – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of May 16, 2017 council meeting agenda – Mayor Faircloth.

7a (1). Second Reading of an ordinance for the rezoning of property consisting of 107.11 acres from Houston County R-1, to City of Perry R-2, with the conditions 1) residential uses shall be limited to single family detached dwellings only, and 2) not less than 30 percent of the total number of residential lots on the property shall be at least 14,000 square feet in area and at least 90 feet in width. The property is located at the corner of Sandefur Road and Danny Carpenter Drive. Mr. Wood reviewed the request for rezoning of property consisting of 107.11 acres from Houston County R-1, to City of Perry R-2, Two

Family Residential District and C-2, General Commercial District. Mr. Wood advised Mayor and Council the applicant modified their application by removing the commercial zoning request and limiting residential uses in the R-2, Two-Family Residential District to single-family detached dwellings only. The City requests GU, Government Use for the use of its 0.21 acre parcel. Staff recommended approval of the modified application. Mayor and Council held a lengthy discussion regarding the most current modifications submitted and the ramifications if the rezoning request is approved. It was the consensus of Council to return the application to the Planning Commission due to the significant changes made since the original submission to the Planning Commission.

7a (2). Second Reading of an ordinance for the annexation of property consisting of 107.11 acres from Houston County R-1, to City of Perry R-2, with the condition residential uses shall be limited to single family detached dwellings only, and 0.21 acres owned by the City to GU, Government. The property is located at the corner of Sandefur Road and Danny Carpenter Drive. It was the consensus of Council to also remand this related ordinance back the Planning Commission.

10a. Right of Way Mowing and Maintenance Agreement between the City of Perry and Georgia Department of Transportation. Mr. McMurrian advised that the City had been approved for the gateway project at Exit 136, but the City is required to sign a maintenance agreement. The agreement has been reviewed by the City Attorney's office and found to be okay except for the scope of work. It was noted that the scope will cover only Phase 1 which has been designed by Ocmulgee Engineering for the inside of the ramps, which includes mowing the grass; and Phase 2 will be on the outside of the ramps closest to the rights of ways but easements will need to be obtained from contiguous land owners for irrigation purposes.

4. Council Members Items:

Council Members Walker, Jones, King and Jackson had no items.

Council Member Hunt stated a concern about the back side of the speed limit signs blinding drivers checking for traffic on Hwy. 341 South from Keith Drive. Public Works will check on this situation. He also advised that there are several stop signs which need to be replaced.

Council Member Bynum-Grace put in a request from James Street residents asking for a yellow dividing line on the street.

Attorney Hulbert had no report.

5. Department Head Items:

Mr. Wood and Mr. Schell had no reports.

Chief Parker noted he would be introducing a new employee.

Mr. Smith

- The City has submitted comprehensive plan to Plan 1st
- Housing Fair has been rescheduled to June 29th at Faith Bible Fellowship church and flyers have been distributed.

Chief Lynn

- 5K run will be held on Saturday, May 20th as a fund raiser for the Aiden McAfee Foundation.
- Downtown Merchants will be hosting their annual wine-tasting fundraiser on June 2, 2017.

Ms. King

Advised that the new phone system had been in service for about a month and seems to be running smoothly.

6. Adjourn: There being no further business to come before Council in the pre council meeting held May 16, 2017 Council Member Walker motioned to adjourn the meeting at 5:45 p.m.; Council Member Hunt seconded the motion and it carried unanimously.

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
May 16, 2017
6:00 P.M.

1. Call to Order: James E. Faircloth, Jr., Presiding Officer, called to order the regular meeting of the Perry City Council held May 16, 2017 at 6:00 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson and Council Members Randall Walker, Phyllis Bynum-Grace, Robert Jones Willie King, and Riley Hunt.

Elected Official(s) Absent: None

Staff: Assistant City Attorney Matthew Hulbert, and Recording Clerk, Cyndi Houser

Staff Absent: City Manager Lee Gilmour

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Kevin Dye – Director of Leisure Services, John Schell – Buildings and Grounds Maintenance Supervisor, Chad McMurrian – Lead Engineering Technician, Ellen Palmer – Digital Communications Manager, Nancy Graham – Executive Secretary, Gail Price – Secretary, Janet Duffin – Executive Secretary and Joni Ary – Accounting Technician.

Guest(s)/Speaker(s): Dr. Edward Urbansky, Roland Berry, Claude Morris, Jeff Liszewski – SKI Development, Duane White, Anji Holley, Brenna Byrd, Sarah Nottingham , Toya Harris, and Claude Morris.

Media: Kristin Moriarty - Houston Home Journal, Wayne Crenshaw – Macon Telegraph and Marigrace Sego – ComSouth 100.

3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.

Council Member King rendered the invocation and Mayor Pro Tempore Jackson led the pledge of allegiance to the flag.

4. Recognition(s) / Presentation(s): Mayor James E. Faircloth, Jr.

- Introduction of new hire Brenna Byrd – Chief S. Lynn
Chief Lynn introduced Officer Brenna Byrd as the newest member of the police department to Mayor and Council. Mayor Faircloth welcomed Officer Byrd.
- Introduction of Anji Holley – Chief L. Parker
Chief Parker introduced Ms. Anji Holley as the new Executive Secretary in the Fire and

Emergency Services Department to Mayor and Council. Mayor Faircloth welcomed Ms. Holley.

- Proclamation recognizing Public Works Week – Mayor James E. Faircloth, Jr. Mayor Faircloth presented a proclamation recognizing Public Works Week to Ms. Sarah Nottingham of the Public Works Department.

5. Citizens with Input.

Mr. Claude Morris, 1616 Main Street, described an ongoing problem with water flowing over his driveway and asked for assistance from the City to resolve the issue.

Dr. Edward Urbansky, 602 Stockport Court, Kathleen urged Council to vote to remand the two ordinances related to the rezoning and annexation of 107.11 acres at the corner of Sandefur Road and Danny Carpenter Drive back to the Planning Commission for re-consideration due the many changes since the original submission.

Mr. Jeff Liszewski, SKI Development, explained to Mayor and Council he had spoken with the Houston County Schools Superintendent. Mark Scott and was advised that Mossy Creek School is currently under capacity and there may need to be re-zoning. He further explained the there are three (3) neighborhoods planned for the proposed annexation and also different requirements for R-2 zoning for the county and city.

Mr. Duane White, 258 Heather Sage Drive, felt there had been a lot of miscommunication on the proposed rezoning and annexation as well as changes to the original submission.

6. Review of Minutes: Mayor James E. Faircloth, Jr.

- 6a. Council's Consideration – Minutes of the May 1, 2017 work session, May 2, 2017 pre council meeting and May 2, 2017 council meeting.

Council Member Bynum-Grace motioned to accept the minutes as submitted; Council Member Jones seconded the motion, and it carried. (Mayor Pro Tempore Jackson abstained due to absence during the meetings).

7. Old Business: Mayor James E. Faircloth, Jr.

7a. Ordinance(s) for Second Reading(s) and Adoption:

1. **Second Reading** of an ordinance for the rezoning of property consisting of 107.11 acres from Houston County R-1, to City of Perry R-2 with the condition that residential uses are limited to single family detached dwellings only and 0.21 acres owned by the City to GU, Government Use. The property is located at the corner of Sandefur Road and Dany Carpenter Drive – Mr. B. Wood.

Mr. Wood explained the ordinance had been modified from the Council's public hearing and the original submission to the Planning Commission.

It was the recommendation of the Planning Commission to deny the application. Council Member Jones moved to remand the application back to the Planning Commission based on public input and the changes from the original submission; Council Member King seconded the motion and it carried unanimously.

2. **Second Reading** of an ordinance for the annexation of property consisting of 107.11 acres from Houston County R-1, to City of Perry R-2, with the condition that residential uses are limited to single family detached dwellings only and 0.21 acres owned by the City to GU, Government Use. The property is located at the corner of Sandefur Road and Danny Carpenter Drive – Mr. B. Wood.

The proposed ordinance was incumbent upon the adoption of the rezoning ordinance. Council Member Walker moved to remand the annexation ordinance back to the Planning Commission based on the previous motion regarding the rezoning of the property located at the corner of Sandefur Road and Danny Carpenter Drive. Council Member King seconded the motion and it carried unanimously.

3. **Second Reading** of an ordinance for rezoning of property from City of Perry R-3, Multi-Family Residential District to City of Perry Planned Unit Development. The property is located at Champions Way at Houston Lake Road – Mr. B. Wood.

Adopted Ordinance 2017-09 rezoning property from City of Perry R-3, Multi-Family Residential District to City of Perry Planned Unit Development. Mr. Wood advised this would reduce the side set back and all the lots would be consistent within the subdivision. The Planning Commission and staff recommended approval. Council Member Walker moved to adopt the ordinance as submitted. Council Member Hunt seconded the motion and it carried unanimously. *(Ordinance 2017-09 has been entered in the official book of records.)*

8. Any Other Old Business: Mayor James E. Faircloth, Jr.

- 10a. Mayor James E. Faircloth, Jr. -None
- 10b. Council Members – None
- 10c. City Attorney - None

9. New Business: Mayor James E. Faircloth, Jr.

- 9a. Matters referred from May 1, 2017 work session and May 16, 2017 pre council meeting. None

- 9b. Award of Bid(s):

1. Bid No. 2017-17 1 Ton Mini Dump Truck

Administration presented for Council's consideration an award of bid for a 1-Ton Mini Dump Truck. Staff recommended awarding the low bid of \$41, 224 to Alan Vigil Ford, Morrow, GA. Council Member Jones moved to accept the low bid of \$41,224.00 for a 1-Ton Mini Dump Truck from Alan Vigil Ford. Mayor Pro Tempore Jackson seconded and it carried unanimously.

10. Other Business/Supplemental Agenda:

- a. Approval of a Right-of-Way Mowing and Maintenance Agreement between the City of Perry and Georgia Department of Transportation.

Mr. McMurrian advised the City had been awarded a Gateway Project at Exit 136 from the Department of Transportation. As part of the award, the City must sign a mowing and maintenance agreement with the Department of Transportation. Staff recommended approval of the agreement. Council Member Walker moved to approve the mowing and maintenance agreement with the Department of Transportation for Exit 136. Council Member Hunt seconded the motion and it carried unanimously.

11. Council Members Items.

Council and Attorney Hulbert had no reports.

12. Department Heads Items:

Mr. Wood, Ms. King, Mr. Dye and Mr. Schell had no reports.

Chief Parker reported that four (4) firefighters went to South Georgia to assist with the West Mims forest fires covering 15,200 acres.

Chief Lynn:

- The five (5) county high schools will be holding graduation ceremonies May 26th & 27th at the Fairgrounds.
- Stuff the Cruiser and educational event was held May 13th at the WalMart Parking lot. \$720 was received for Loaves and Fishes plus the equivalent of 8 cruisers of food.
- National Police Week has several events the week of May 15-20th.

Mr. Smith:

- The Fuller Center of Perry home repair project requested volunteers for their May 20th work session.
- The Perry Housing Fair has been rescheduled to June 29th from 3-6 pm at the Faith Bible Fellowship Church.
- The Main Street Advisory Board and the Downtown Merchants Association are sponsoring a wine-tasting event on June 2, 2017 from 6-9 pm.

13. General Public Items:

Ms. Toya Harris, Perry Housing Authority, thanked the Public Works Department for

the smooth assistance of changing from a community-wide dumpster to individual totters for the residents. She also noted that the Perry Housing Authority is partnering with BB&T to help residents looking to buy a home by offering educational seminars and individual planning.

15. Mayor Items:

May 19 - Relay for Life to be held at the Georgia National Fairgrounds

May 23 - Walk with Mayor and Council at 5:30 at Gatwick Senior Housing

May 26 - Memorial Day weekend

June 5 - Work Session

June 6 – Council Meeting

16. Adjourn: There being no further business to come before Council in the regular meeting held May 16, 2017 Mayor Pro Tempore Jackson motioned to adjourn the meeting at 6:55 p.m.; Council Member Bynum-Grace seconded the motion and it carried unanimously.



MEMORANDUM

TO: Lee Gilmour, City Manager

FROM: Brenda King, *BK* Director of Administration

DATE: May 26, 2017

SUBJECT: Recommendation of Award
Bid #2017-20

Description: Slope Mower

FUND: Lease Purchase

<u>Vendor</u>	<u>Model</u>	<u>Bid Amount</u>
Flint Construction & Forestry	17Ft Boom	\$99,987.20
Atlantic Southern Equipment	21ft Boom	\$98,625.88

Department recommendation: Award the bid in the amount of \$99,987.20 to Flint Constructions & Forestry.

Slope mower bid recommendation

After reviewing the bids submitted for the purchase of a 17' slope mower/ tractor. I found the unit offered by Flint Equipment met our specifications. Although it was not low bid, it was the only one that met our requirements. The unit offered by Atlantic Southern equipment was too large for our needs.

My recommendation is for the unit offered by Flint Equipment at \$99,987.20

Bob Taylor
Vehicle maintenance manager
988-2882



MEMORANDUM

TO: Lee Gilmour, City Manager
FROM: Brenda King, ~~D~~irector of Administration
DATE: May 26, 2017
SUBJECT: Recommendation of Award
Bid #2017-21
Description: Jernigan Street Sewer Rehab
FUND: 12 SPLOST

<u>Vendor</u>	Base Bid Amount	Alternate Bid Amount
Griffin Folsom Construction, LLC, Cordele GA	\$64,575.00	\$73,625.00
LaKay Enterprises Inc., Fort Valley GA	\$57,330.00	\$50,930.00

Engineer and Department recommendation: Award the base bid with the alternate bid in the amount of \$50,930.00 to LaKay Enterprises Inc.



GEORGIA WATER & ENVIRONMENTAL SERVICES

1222 Main Street
Perry, GA 31069
(478) 235-0307
www.georgiawaterservices.com

May 22, 2017

Mr. Chad McMurrian
Lead Engineering Technician
City of Perry
PO Box 2030
Perry, GA 31069

**RE: Jernigan Street Stormwater Drainage Improvements
Recommendation of Contract Award
GWES Project No. 033.08.3.17**

Dear Mr. McMurrian,

This letter shall serve as our Recommendation of Award of the contract for construction of the referenced project.

During advertisement of the project, bid solicitation included invitations to five contractors:

1. LaKay Enterprises - Fort Valley, GA
2. Utility Asset Management – Reynolds, GA
3. Griffin-Folsom Construction, LLC – Cordele, GA
4. Pyles Construction – Macon, GA
5. LeClay Construction – Perry, GA

After advertisement, sealed bids were received until 2:00 p.m., Tuesday, May 16, 2017, at Perry City Hall, and thereafter publicly opened, read, and recorded. Bids were submitted by two contractors: LaKay Enterprises and Griffin-Folsom Construction. We have examined the two submitted bids and determined that LaKay Enterprises (Contractor) is the low responsive bidder. Please refer to the attached *Official Bid Tabulation* for the project bid specifics.

In due diligence, GWES performed an evaluation of the completeness of the bids and on each contractor's capability to perform the work. Due to LaKay's acceptable performance on the Washington Street Sidewalk and Lighting Improvements and St. Patrick Drive 12" Water Main Extension projects for the City of

Perry, a brief reference check was performed in accordance with our due diligence.

Based upon our evaluation, GWES finds no apparent reason to believe that LaKay Enterprises cannot complete the work satisfactorily within the 60 day project schedule. We recommend that this project be awarded, including Alternate 1, to LaKay Enterprises for the bid amount of \$50,930.00.

Upon the City's approval, we will prepare the contracts for execution. If you have any questions or require additional information, please contact us.

Respectfully,

Georgia Water & Environmental Services, LLC.

A handwritten signature in black ink that reads "Burke B. Murph III". The signature is written in a cursive style with a horizontal line at the end.

Burke B. Murph III, PE, MBA
Managing Partner
478.235.0307

burke@georgiawaterservices.com

Attachments: Official Bid Tab
Reference Check Documentation



BID TABULATION
PROJECT NAME: JERNIGAN STREET STORMWATER DRAINAGE IMPROVEMENTS

CLIENT NAME: City of Perry
PROJECT NO.: 033.08.3.17
DATE: May 16, 2017, 2:00 pm

Item No.	Description	Quantity	Unit	BIDDERS	
				Griffin-Folsom Construction, LLC	
				Unit Price	Item Total
1	Mobilization/Demobilization	1	LS	\$12,500.00	\$12,500.00
2	Prevention, Control & Abatement of Erosion and Water Pollution	1	LS	\$2,000.00	\$2,000.00
3	Clearing, Grubbing and Miscellaneous Restoration	1	LS	\$2,000.00	\$2,000.00
4	Remove Asphalt Pavement	7	SY	\$100.00	\$700.00
5	Remove Concrete Pavement	70	SY	\$35.00	\$2,450.00
6	Remove Granite Curb	10	LF	\$20.00	\$200.00
7	Remove Existing Drop Inlet Structure	3	EA	\$1,000.00	\$3,000.00
8	Remove Existing Structure Grate and Frame	2	EA	\$1,000.00	\$2,000.00
9	Remove Existing 24" RCP	6	LF	\$100.00	\$600.00
10	Remove Existing Twin 8" RCP	45	LF	\$50.00	\$2,250.00
11	Remove Existing 8" DIP	10	LF	\$100.00	\$1,000.00
12	Remove Trash and Debris and Clean System	1	LS	\$2,500.00	\$2,500.00
13	Connect to Existing Structure	1	LS	\$3,500.00	\$3,500.00
14	Install 24" RCP (0-6' Cut)	10	LF	\$100.00	\$1,000.00
15	Install 14"x23" Elliptical RCP (0-6' Cut)	39	LF	\$100.00	\$3,900.00
16	Install 8" N-12 ADS Pipe (0-6' Cut)	13	LF	\$100.00	\$1,300.00
17	Retrofit G.D.O.T. Std. 1019BV-1 Hood, Grate, and Frame Only	1	EA	\$1,500.00	\$1,500.00
18	Retrofit G.D.O.T. Std. 1019A Grate and Frame Only	1	EA	\$1,500.00	\$1,500.00
19	Install G.D.O.T. Std. 1019A Drop Inlet w/ Grate	2	EA	\$3,000.00	\$6,000.00
20	Install 12" Nyloplast Basin w/ Solid Top	1	EA	\$3,000.00	\$3,000.00
21	Install 8" Plug and Abandon Pipe	4	EA	\$500.00	\$2,000.00
22	Grout Fill Existing Twin 8" RCP	42	CY	\$25.00	\$1,050.00
23	Grout Existing and Proposed Pipe Entrances in All Structures	1	LS	\$2,500.00	\$2,500.00
24	Replace Granite Curb to Match New Hood	10	LF	\$50.00	\$500.00
25	Install Class A Concrete Pavement	75	SY	\$75.00	\$5,625.00
Total Based Bid					\$64,575.00
ALTERNATIVE					
26	Remove Concrete Pavement	600	SF	\$5.00	\$3,000.00
27	Remove Existing Twin 8" RCP	55	LF	\$20.00	\$1,100.00
28	Install Class A Concrete Pavement	600	SF	\$10.00	\$6,000.00

Burke B. Murph III

Burke B. Murph
 Georgia Water & Environmental Services



- Perry – Jernigan Street Stormwater Drainage Improvements
- Project No. 033.08.3.17
- LaKay Enterprise Apparent Low
- Bid Tabulation checked and OK
- LaKay \$7,245 lower than G-F on Base Bid - **AWARD BASED ON BASE BID**
 Bid Alternate 1 to remove, backfill and concrete pave twin 8" drain pipes (Line Items 26, 27 & 28) \$6,200.00 in lieu of grout fill twin 8" drain pipes (Line Item 22) \$12,600.00

Base Bid	\$57,330.00	
Bid Alternate 1	\$ 6,200.00	Add
Delete Line 22	<u>(\$12,600.00)</u>	Deduct
	\$50,930.00	Net Contract Award

- **Recommend Award Base Bid with Bid Alternate 1 in amount of \$50,930.00.**

- Hudson Insurance listed as authorized in GA in Treasury Circular 570 (Copy in File)
- Recommendation/Reference checks on file – OK

Billy Crump
 (478) 954-7275

LaKay Enterprises, Inc.
 2062 Hendrick Rd.
 Ft. Valley, GA 31030

Steven Balcher
 5/21/17

**JERNIGAN STREET STORMWATER DRAINAGE IMPROVEMENTS
REFERENCE CHECK DOCUMENTATION**

Contractor: LaKay Enterprises, Inc.
Date: 5/19/2017

Reference: Dickey Daniels
Company: City of Warner Robins
Phone: 478.808.1547

Type of Work	Overall Impression	Issues	Comments
Linear Infrastructure Water Main	Very Good	None	good work; Many projects completed Houston County

Reference: George Brennan
Company: City of Warner Robins (Public Works)
Phone: 478.929.1900

Type of Work	Overall Impression	Issues	Comments
Linear Infrastructure	Satisfactory	None	Does good work; shows up and completes jobs on time.

Reference: Hays Hofstadter
Company: Hofstadter & Assoc. (Consultant)
Phone: 478.757.1169

Type of Work	Overall Impression	Issues	Comments
Linear Infrastructure Water Main & Storm	Satisfactory	None	Works well in residential areas, on schedule



MEMORANDUM

TO: Lee Gilmour, City Manager

FROM: Brenda King, Director of Administration

DATE: May 26, 2017

SUBJECT: Recommendation of Award
Bid #2017-22

Description: The removal and disposal of the structure at 108 Martin Luther King Jr. Blvd, formerly Mt. Galilee Primitive Baptist Church, Perry, GA.

FUND: 12 SPLOST

<u>Vendor</u>	Base Bid Amount
Southern Equipment LLC – Macon	\$27,800.00
Eagle Demolition & Environmental – Cartersville, GA	\$55,039.00
Southern Environmental Services – Marietta, GA	\$66,310.00
Level Line Inc. – Perry, GA	\$29,655.00

Department recommendation: Award bid in the amount of \$27,800.00 to Southern Equipment, LLC, Macon GA.



Where Georgia comes together.
Department of Community Development

TO: Brenda King

CC: Bryan Wood

FROM: Steve Howard 

DATE: May 23, 2017

RE: Bid NO 2017-22 Mt. Galilee Church 108 Martin Luther King Blvd.

The City received four qualified bids for Bid No 2017-22, the asbestos removal, demolition, and removal of the church structure. All bidders were required to visit the site which they did.

The bids were:

- | | |
|---|-------------|
| 1. Eagle Demolition and Environmental, Cartersville, GA | \$55,039.00 |
| 2. Southern Environmental Services Inc. Marietta, GA | 66,310.00 |
| 3. Southern Equipment LLC. Macon, GA | 27,800.00 |
| 4. Level Line Inc. Perry, GA | 29,655.00 |

I am recommending the Bid No 2017-22 be awarded to the low bidder, Southern Equipment LLC. of Macon, Georgia in the amount of \$27,800.00 dollars. Thanks



MEMORANDUM

TO: Lee Gilmour, City Manager

FROM: Brenda King,  Director of Administration

DATE: May 30, 2017

SUBJECT: Recommendation of Award
Bid #2017-24

Description: Big Indian Creek Trail Expansion

FUND: 12 SPLOST

<u>Vendor</u>	<u>Bid Amount</u>
Steele & Associates Inc., Alpharetta GA	\$143,532.00
LaKay Enterprises Inc., Fort Valley GA	\$121,200.00
A. C. Blount Concrete Services, Moultrie GA	\$438,850.00

Engineer and Department recommendation: Award the bid in the amount of \$121,200.00 to LaKay Enterprises Inc.



SURVEYORS ♦ ENGINEERS ♦ CONSULTANTS ♦ PLANNERS

Lance Woods, P.E.
Marty McLeod, R.L.S.
Chad Bryant, P.E.

May 30, 2017

Chad McMurrian City Engineer
City of Perry

Subject: Contractor Letter of Recommendation
Big Indian Creek Trail Expansion

Dear Mr. McMurrian,

On May 25, 2016, the City of Perry received bids for the Big Indian Creek Trail Expansion Project. Three bids were received. The bids are as follows:

Steele & Associates	\$ 143,532.00
A.C. Blount Concrete Services	\$ 438,850.00
LaKay Enterprises Inc.	\$ 121,200.00

This letter is to serve as a recommendation that the City of Perry enter into an agreement with LaKay Enterprises, Inc. for the above referenced project. The submitted bid total was \$121,200.00. I have had the opportunity to work with LaKay Enterprises Inc. on many occasions and have found their work to be acceptable. If this is agreeable with the City of Perry, I will prepare a Notice of Award. A Notice to Proceed will be issued upon your approval.

Please let me know if you have any questions on the project.

Sincerely,

Ronnie Kent
Ocmulgee, Inc.

cc Lance Woods, PE
Senior Principal
Ocmulgee, Inc.

"Re-defining Design"

906 Ball St
Perry, Georgia 31069

Office: 478-224-7070
Fax: 478-224-7072

**Big Indian Creek Expansion
Bid Tabs**

				Lakay Enterprises Inc.		A.C. Blount Concr	
Item Code	Description	Unit	Quantity	Price	Total	Price	
150-0000	General Conditions	LS	1	\$ 6,100.00	\$ 6,100.00	\$ 20,000.00	\$
163-0300	Construction Exit	EA	1	\$ 750.00	\$ 750.00	\$ 3,500.00	\$
171-0030	Temporary Silt Fence, Type C	LF	400	\$ 3.50	\$ 1,400.00	\$ 9.00	\$
210-0100	Grading Complete	LS	1	\$ 12,000.00	\$ 12,000.00	\$ 80,000.00	\$
441-0104	Concrete Sidewalk	SY	2750	\$ 35.80	\$ 98,450.00	\$ 117.00	\$
700-6910	Permanent Grassing	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 10,000.00	\$
				Total	\$ 121,200.00		\$



MEMORANDUM

TO: Lee Gilmour, City Manager

FROM: Brenda King, ~~Director~~ Director of Administration

DATE: May 31, 2017

SUBJECT: Recommendation of Award
Bid #2017-25

Description: The construction of the Frank Satterfield WPCP Aeration Basin and Miscellaneous Improvements

FUND: 12 SPLOST

<u>Vendor</u>	<u>Bid Amount</u>
Lakeshore Engineering LLC, Atlanta GA	\$1,540,500.00
Schmidt Environmental Construction Inc., Auburn AL	\$1,351,000.00
P. F. Moon & Company Inc., Westpoint GA	\$1,494,000.00

Engineer and Department recommendation: Award the bid in the amount of \$1,351,000.00 to Schmidt Environmental Construction Inc.



May 31, 2017

Mr. Chad McMurrin
Lead Engineering Technician
City of Perry
1211 Washington Street
Perry, GA 31069

Project No.: 100168.24

**RE: City of Perry Frank Satterfield WPCP Aeration Basin Improvements
Recommendation of Award
Bid No. 2017-25**

Dear Mr. McMurrin,

The City of Perry received bids on Tuesday, May 31, 2017, at 2:00 pm for the Frank Satterfield WPCP Aeration Basin Improvements Project. Three bids were received that ranged from \$1,351,000 to \$1,540,500 as shown in the attached bid tabulation.

Constantine Engineering recommends the City accept the bid submitted by Schmidt Environmental Construction, Inc. in the amount of \$1,351,000.00.

Once accepted by the City, Constantine shall send a *Notice of Award* to the contractor. Please let me know if you have any questions regarding this matter.

Sincerely,
CONSTANTINE ENGINEERING, INC.

A handwritten signature in blue ink that reads "Christina Leach".

Christina Leach, P.E.
Project Manager

Enclosure: Bid Tabulation

Cc:
Brenda King, City of Perry



314 N. Spring Street
Suite B
Pensacola, FL 32502



850-912-8950



www.tcgeng.com

BID TAB

City of Perry

Frank Satterfield WPCP Aeration Basin Improvements

Constantine Project No. 100168.24

Bid Opening: May 30, 2017 at 2 PM (EST)

Item	Description	Quantity	Units	Lakeshore Engineering, LLC		P.F. Moon and Company, Inc	
				Unit Price	Total Price	Unit Price	Total Price
Division 1-General							
1	General Conditions	1	LS	\$295,000.00	\$295,000.00	\$200,000.00	\$200,000.00
Division 2-16							
2a	Demolition and Aeration Basin Cleanup	1	LS	\$100,000.00	\$100,000.00	\$28,000.00	\$28,000.00
2b	Aeration Basin Sludge Disposal	1,000	CY	\$56.00	\$56,000.00	\$50.00	\$50,000.00
3	Site Grading	1	LS	\$75,000.00	\$75,000.00	\$17,000.00	\$17,000.00
4a	Aeration Basin Modifications	1	LS	\$300,000.00	\$300,000.00	\$562,000.00	\$562,000.00
4b	Crushed Stone for Aeration Basin	400	CY	\$50.00	\$20,000.00	\$60.00	\$24,000.00
5	Blower Equipment	1	LS	\$115,000.00	\$115,000.00	\$100,000.00	\$100,000.00
6	Diffused Aeration Equipment	1	LS	\$130,000.00	\$130,000.00	\$100,000.00	\$100,000.00
7	Piping and Appurtenance	1	LS	\$265,000.00	\$265,000.00	\$270,000.00	\$270,000.00
8a	Concrete Sidewalk	10	LS	\$250.00	\$2,500.00	\$300.00	\$3,000.00
8b	Asphalt Replacement	200	CY	\$220.00	\$44,000.00	\$60.00	\$12,000.00
9	Instrumentation	1	LS	\$13,000.00	\$13,000.00	\$10,000.00	\$10,000.00
10	Electrical Equipment	1	LS	\$67,000.00	\$67,000.00	\$60,000.00	\$60,000.00
Other							
11	System Integrator Allowance (EMICC)	1	LS	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
12	SO2 Building Replacement Allowance	1	LS	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
13	Contingency Allowance	1	LS	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
14	Testing Allowance	1	LS	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
TOTAL BASE BID (Items 1 thru 14)					\$1,540,500.00		\$1,494,000.00

This is to certify that the bids tabulated herein were publicly opened at 2:00 PM on the 30th day of May 2017, for the Frank Satterfield WPCP Aeration Basin Improvements project in Perry, GA. All bids were accompanied by acceptable bid bonds. The Bid Tabulation is correct in that it contains the unit prices as presented on the original bid proposals.

Christina Leach, P.E.



May 30, 2017

**Memorandum of Understanding
City of Perry Hafley Park Teaching Garden**



What the Extension Office will do:

- Coordinate activity between the City of Perry and Master Gardeners working on the project
- Maintain open lines of communication with all parties involved
- Be committed to the educational purposes of the garden
- Promote Hafley Park Teaching Garden as a venue for educational experiences
- Provide visiting groups flexible, well-prepared lessons and activities for the best learning experiences possible in the garden

What Master Gardeners of Central Georgia will do:

- Be consistent in their participation in the garden project
- Encourage a safe environment for visitors to the garden
- Prepare the garden appropriately according to research-based guidelines
- Choose and install plants designed for best usage in the site
- Work with the surrounding residents to provide gardening knowledge and experience to those interested
- Provide financial support for garden through available yearly budgeted funds
- Develop and execute educational programs in the garden
- Assist in developing and installing educational signage for the garden
- Partner with area green industry businesses to secure corporate sponsorship of projects
- Seek grant funds for management and development of the garden
- Be committed to the success of the garden project

What the City of Perry will do:

- Keep the lines of communication open with Extension and Master Gardeners
- Aid in promoting the garden as an educational venue
- Allow the usage of the building on site for locked tool and materials storage
- Provide water to keep the garden flourishing
- Provide electricity at the existing building on site
- Assume full liability for the city-owned area
- Make occasional in-kind contributions to the garden, such as loads of mulch or educational signage

This MOU is renewable yearly by all parties.

A handwritten signature in blue ink that reads "Charlotte Meeks".

Charlotte Meeks
UGA Extension
CEC/ANR Agent

Lee Gilmour
Perry City Manager

Ted Emig
MGCG Present

Lee Gilmour

From: Smallwood, Lee <lsmallwood@utilityservice.com>
Sent: Tuesday, May 09, 2017 10:07 AM
To: lee.gilmour@perry-ga.gov
Cc: Forrester, David
Subject: Armory Tank Logo's
Attachments: TPL - Perry Armory Tank Logo Proposal.pdf

Mr. Gilmour,

I hope this finds you doing well. I have attached the proposal for the two additional logo's on your Armory Tank. We have honored the \$7,350 price as before for this tank.

Please let me know if you have any questions or concerns.

Thanks

Lee Smallwood
Sales Representative
Water | Advanced Solutions

Mob. : (706) -395-8054



Utility Service Co., Inc.
535 General Courtney Hodges Blvd
Perry, GA 31069
www.utilityservice.com



Proposal From
UTILITY SERVICE CO., INC.

1230 Peachtree St NE · Suite 1100 - Promenade · Atlanta, GA 30309
 Toll-free: 855-526-4413 | Fax: 478-987-2991
 utilityservice.com

Date: 5-9-17

Submitted by: **Lee Smallwood**

Local Phone: **864-415-2388**

SFID:

CN:

SO:

Proposal Submitted To: City of Perry, GA			Phone Number: 478-988-2700	Fax Number: 478-988-2705	
Street Address: PO Box 2030			Description of Work to be Performed: Logo Installation		
City: Perry	State: GA	Zip Code: 31069	Tank Name: Armory Tank		
Accounts Payable Contact Name: Brenda King	Email: Brenda.king@perry-ga.gov		Job Site Address:		
Job Contact (Inspection Reports): Lee Gilmour	Email: Lee.Gilmour@perry-ga.gov		County / Parish: Houston	Tank Size: 200,000	Tank Style: Elevated

Utility Service Co., Inc. agrees to provide all labor, equipment, and materials needed to complete the following:

1. The new City of Perry logo will be painted on the above mentioned tank.
2. The logo will be sized to fit the tank.
3. The logo is currently on two sides and will be placed on two additional sides.

Please sign and date this proposal and fax one copy to our office.

Seven Thousand Three Hundred Fifty and -----00/100 Dollars \$7,350.00

Payment to be made as follows: **Payment in Full Completion of Work – plus all applicable taxes**
Remittance Address: Utility Service Co., Inc., P O Box 674233, Dallas, TX 75267-4233

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized USCI Signature Lee Smallwood

Note: This proposal may be withdrawn by us if not accepted within Sixty (60) days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Fiscal Yr Beginning Month _____

Signature _____

Date of Acceptance _____

Printed Name _____



Where Georgia comes together.

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Hon. R. Hunt
FROM: Lee Gilmour, City Manager
DATE: 5.17.17
RE: Branding Costs

Attached is a cost breakdown by fund and expenditure line item for the City's costs for its branding project. Please note the following:

The contract with the consultant Chandler Thinks is 45.47% of the total \$ 143,769.09 costs.

70.37% of the total cost was paid from the Hotel/Motel Tax Special Revenue Fund tourism development monies.

The General Fund contributed 6.10% of the total costs none of which was paid with property tax monies.

Two of the City's water tanks were scheduled for logo repainting already.

Outside groups donated \$ 13,500.00 towards the project. Also attached is a listing of the groups and their donation amounts.

If you have any questions contact me.

cc: Mayor/Council/ attachments

Branding Expenditures
As of May 17,2017

<u>COST CENTER</u>	<u>VENDOR</u>	<u>ITEM</u>	<u>COST</u>
275 - Hotel/Motel Tax Fund			
Branding Project			
275.75212.52			
1200	Professional Services		
	Chandler Thinks	Digital Logo Services	\$300.00
	Redshed Creative	Banner Design, Brand Folders	\$6,584.05
	Macon Telegraph	Cherry Blossom Guide	\$425.00
	Chandler Thinks	Branding Project	\$65,500.00
	HLCC	Community Brand Rally	\$1,253.18
3300	Advertising		
	Mallard Publishing	HOCO Living	\$593.75
3400	Printing & Binding		
	Macon Magazine	Color Ads	\$823.50
3930	Meetings		
	Chick Fil A	Food	\$13.64
1100	Operating Supplies		
	Sticker Shark	Vehicle Decals	\$14,598.00
	ITL Print	Brand Marketing Items (e.g. pens, shirts, etc.)	\$6,499.90
	Veico	Cups	\$458.67
		Stationary/Letterhead/Business Cards	\$4,014.87
		Brand Rally Invitations	\$55.98
3210	Postage		
	USPS	Brand Rally Postage	\$49.00
		Subtotal	\$101,169.54
505 - Water			
505.44250.52			
1300	Technical Services		
	SUEZ	City Water Tank Painting	\$33,825.00
		Subtotal	\$33,825.00

COST CENTER

VENDOR

ITEM

COST

100 - General Fund

Various Cost Centers

Keys/Lapel Pins/Coins

\$3,432.65

Inks Pins

\$236.62

Table Runners

\$781.40

Dress Shirts / Polo Shirts

\$3,638.49

Name Plates

\$110.94

Name Badges

\$395.95

Car Magnets

\$178.50

Subtotal

\$8,774.55

TOTAL

\$143,769.09

Lee Gilmour

From: Robert Smith <robert.smith@perry-ga.gov>
Sent: Wednesday, May 17, 2017 3:21 PM
To: lee.gilmour@perry-ga.gov
Subject: Branding Effort Contributions

Hey Lee,

Outside contributions to the branding effort were actually more than I remember:

Organization	Amount Contributed
Perry Downtown Merchants Association	\$1,000.00
Perry Main Street	\$2,500.00
Perry Area Historical Society	\$500.00
Uptown Perry Partnership	\$500.00
Perry DDA	\$5,000.00
Perry Area Chamber of Commerce	\$2,000.00
Discover Perry (CVB)	\$2,000.00
	\$13,500.00

This left the City with a total expenditure of \$52,000. Please let me know if you have any questions. Thanks.



Robert D. Smith
Economic Development Director
City of Perry
1211 Washington Street
P.O. Box 2030
Perry, GA 31069
T 478-988-2757 M 478-508-1571
<http://www.perry-ga.gov>

Where Georgia comes together.



Where Georgia comes together.

**City of Perry
Perry Police Department**

1207 Washington Street
Post Office Box 2030
Perry, Georgia 31069
www.perry-ga.org

NEIGHBORHOOD BLOCK PARTY APPLICATION

Date of Application: 5-16-17
Date of Event: 6-16-17

Applicant Information

Event Coordinator#1:

Name: Felicia Hill
Address: 541 B- Hodge Rd
City/State: Perry GA 31069
Home Telephone: _____
Work Telephone: 478-244-7503
cell

Event Coordinator #2:


Name: _____
Address: _____
City/State: _____
Home Telephone: _____
Work Telephone: _____

Area of Block/Neighborhood Party: 1006 Marion Street
Perry GA 31069

Greater Union Baptist Church

Estimated number of invitees: 70
Starting time of party: 6pm

Ending time of party: 8 pm
Estimated number of off-duty officers needed: none
Citizen petition attached (yes) _____ (no) ✓
Fee Waived? (yes) ✓ (no) _____
Fee Paid - \$76.00 _____



Stephen D. Lynn
Chief of Police

Approved: ✓
Disapproved: _____