



Where Georgia comes together.

REGULAR MEETING OF THE PERRY CITY COUNCIL

September 5, 2017

6:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer.
2. Roll.
3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.
4. Community Partner(s) Updates:
5. Appointment(s) to Boards/Commissions/Authorities – Mayor James E. Faircloth, Jr.

5a. Appointment to the Housing Authority of the City of Perry

6. Citizens with Input.
7. Public Hearing: Mayor James E. Faircloth, Jr.

The purpose of this Public Hearing is to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. Sec. 36-67A-3 (c).

7a. The City is proposing to upgrade its water supply system to provide additional capacity, and to replace the older water treatment plant with a new one, decommission two wells and add two new wells, with new connections to the existing system – Mr. C. McMurrian.

8. Review of Minutes: Mayor James E. Faircloth, Jr.
 - 8a. Council's Consideration – Minutes of the August 14, 2017 work session, August 15, 2017 pre council meeting, August 15, 2017 council meeting, August 21, 2017 special meeting and August 22, 2017 special meeting.
(Council Member Bynum-Grace was absent from the August 14th work session)

9. Old Business: Mayor James E. Faircloth, Jr.

9a. Ordinance(s) for Second Reading(s) and Adoption:

1. **Second Reading** of an ordinance amending the Perry Code by adding Section 18-36, in the list of places for which parking shall not be allowed for the following two additional places: Commerce Street from Macon

Road to General Courtney Hodges Boulevard and Washington Street
from Commerce Street to Sam Nunn Boulevard – Chief S. Lynn.

10. Any Other Old Business: Mayor James E. Faircloth, Jr.
 - 10a. Mayor James E. Faircloth, Jr.
 - 10b. Council Members
 - 10c. City Manager Lee Gilmour
 - 10d. City Attorney

11. New Business: Mayor James E. Faircloth, Jr.
 - 11a. Matters referred from September 5, 2017 pre council meeting.

 - 11b. Resolution(s) for Consideration and Adoption:
 1. Resolution authorizing the Mayor to enter into an agreement with Georgia Municipal Association for telecommunications and right of way management service – Mr. L. Gilmour.

 2. Resolution reducing the base fee for water and sewer – Mr. L. Gilmour.

 - 11c. Award of Bid(s):
 1. Bid No. 2018-01 The construction of the Frank Satterfield Storm Drainage Improvements – Mr. C. McMurrian

 - 11d. Approval of radar list for the City of Perry – Chief S. Lynn.

 - 11e. Ball Street at Tucker Road Emergency Sewer Rehab Change Order for an additional sewer line and manhole replacement – Mr. C. McMurrian.

 - 11f. Special Events Application(s): Chief S. Lynn
 1. A Couple of Jerks is partnering with Perry Main Street Promotion Committee to host a classic car show event downtown on Friday, November 11, from 5:00 p.m. – 10p.m.

Street closures requested:

Carroll Street between 700 Block and Washington Street
Jernigan Street between Commerce Street and Main Street
Ball Street between Commerce Street and Main Street
Washington Street between Commerce Street and Main Street

12. Council Members Items.

13. Department Heads/Staff Items:

14. General Public Items:

15. Mayor Items:

16. Adjourn.



*Housing Authority of the
City of Perry*

S.L. Frazier, CEO

822 Perimeter Road
Perry, Georgia 31069

Fax: 478-988-4230
TDD: 1-800-545-1833 Ext. 407

Phone: 478-987-5097

Toya Harris, Dir of Asset Management

August 22, 2017

The City of Perry, Georgia
Mayor Jimmy Faircloth
P.O. Box 2030
Perry, Georgia 31069

Dear Mayor Faircloth:

I am pleased to tell you that we have a candidate for Commissioner of the Perry Housing Authority. Therefore will you please appoint Mrs. Jane Thomas as Commissioner for a five year term beginning September 20, 2017. This is the date of the next regularly scheduled meeting of the Board of Commissioners and I would very much like to have Mrs. Thomas on board at that time.

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Ed. Beckham", followed by a small circular stamp or mark.

Ed. Beckham
Chairman of the Board

cc: Chris Kinnas
Vice Chairman

PUBLIC MEETING

The City of Perry, Georgia hereby gives notice that a public meeting will be held to discuss a water system improvements project funded by Georgia's Drinking Water State Revolving Fund (DWSRF) on **Tuesday, September 5, 2017 at 6:00 P. M.** in the City Council Chambers of Perry City Hall, at 1211 Washington Street.

The City is proposing to upgrade its water supply system to provide additional capacity, and to replace the older WTP with a new one, decommission two wells and add two new wells, with new connections to the existing system. The anticipated cost of the project is approximately \$7.8 million.

The purposes of the public meeting are to:

- 1) Inform the public of the need for improvements to the City's water system.
- 2) Comply with the requirements of the State of Georgia's Rules for Safe Drinking Water and with the public participation requirements of Georgia's Drinking Water State Revolving Fund (DWSRF) Environmental Review Process.
- 3) Encourage public involvement in the development of a plan to improve the water system.

During the public meeting, the City will attempt to identify public preferences for alternative methods of improving the City's water facilities. These alternatives will be evaluated and included in the City's Facilities Plan and Environmental Information Document, the major planning document covering the water system. These documents are available for public inspection through the date of the public meeting at the office of Mr. Chad McMurrin, Lead Engineering Technician for the City of Perry, 1211 Washington Street, telephone (478) 988-2733

Your participation is encouraged and considered essential to the selection and development of the final plan to be adopted prior to its approval by the State of Georgia, Department of Natural Resources.

For additional information, contact Mr. Chad McMurrian, Lead Engineering Technician for the City of Perry, 1211 Washington Street, telephone (478) 988-2733.

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
August 14, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the work session meeting held August 14, 2017 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth Jr., Mayor Pro Tempore William Jackson, Council Members Robert Jones, Riley Hunt, Randall Walker and Willie King.

Elected Official Absent: Council Member Phyllis Bynum-Grace

Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert and Recording Clerk Janet Duffin.

Staff Absent: None

City Departmental Staffing: Chief Steve Lynn – Police Department, Robert Smith – Economic Development Director, Bryan Wood – Director of Community Development, Chief Lee Parker – Fire and Emergency Services Department, Brenda King – Director of Administration, John Schell – Buildings and Grounds Maintenance Supervisor, Ellen Palmer – Digital Communications Manager, Chad McMurrian - Lead Engineering Technician, Sharon Kelly – ESG Regional Manager, Ryan Bode – ESG Plant Manager, Travis Falcione – ESG, Assistant Plant Manager.

City Departmental Staff Absent: Kevin Dye, Director of Leisure Services Department, Annie Warren, City Clerk.

Guest(s)/Speaker(s): Mr. Jim Kizer, Constantine Engineering, Mr. Mike Beckham, Constantine Engineering, Ms. Darlene McLendon, Perry Chamber of Commerce.

Press: Ms. Kristin Moriarty - The Houston Home Journal, Mr. Wayne Crenshaw – Macon Telegraph.

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Pump Station Evaluation – Constantine Engineering. Mr. Mike Beckham and Mr. Jim Kizer provided an overall summary of the proposed upgrades for the four pump stations in the City. Mr. Gilmour advised he would get back to Council with short-term and funding recommendations.

Mr. Ryan Bode provided an update on the 41 North pump station. Mayor Faircloth asked for a cost analysis on moving the pump.

Mr. Beckham provided a design review of the Water Treatment Plant. Mr. Gilmour recommended proceeding using concrete tanks. Council concurred.

- 3b. Authorize Use of Certain City Sites for Perry Plein Air Event September 7-9, 2017. Mr. Gilmour provided a summary of this event with proposed recommended locations being Rozar Park, Evergreen Cemetery and Rotary Centennial Park. Council agreed to proceed using these locations.
- 3c. Consider Adjustment to City Policy Regarding Annexation of Parcels N/E of State Route 127. Mr. Gilmour recommended to Mayor and Council that they uphold and retain the current policy. Council agreed that the policy will stand.
- 3d. Consider Painting a Portion of the Worrall Center. Mr. Gilmour presented photographs to Mayor and Council regarding Mr. Kevin Dye's request to paint the plastered sections of the James E. Worrall Center. Mayor Pro Tempore William Jackson suggested switching to a contrasting color to prevent fading from sunlight.
- 3e. Consider Woody Bio-Mass Service Proposal. Mr. Gilmour recommended that Council get more definitive information and requested a further study to present to Mayor and Council at a later date. Council Member Walker asked if a lease option would be possible. Mayor and Council agreed to look at different options.
- 3f. Consider Possible Program for Middle Georgia Clean Air Coalition Participation. Mr. Gilmour asked Mayor and Council if the City has any interest in participating in projects involving the Clean Air Coalition. Council agreed to look into further and make a determination at a later date.
- 3g. Hotel/Motel Incentive Plan. Mr. Smith outlined the revised Hotel/Motel Incentive Plan policy regarding bringing hotel prospects to the City of Perry. Council agreed to move forward with Mr. Smith's recommendations.

4. Council Member Items:

Council Member King advised there is a leak on Talton Street that needs to be looked at.

Council Member Hunt stated he sees no improvement in the service from Advanced Disposal. Mr. Gilmour advised this service will be going out to bid in mid-October, as the current contract expires January 1st. Council Member Hunt also stated that only one car could get through the traffic light at Washington and Carroll. Mr. Gilmour advised he would have Department of Transportation look at this location again. Council Member Walker stated that the light at Washington and Main does not change in a timely manner either and he has received numerous complaints on this location as well. Mr. Gilmour advised he would look into getting it corrected and that another alternative would be pulling out the light and making that intersection a four-way stop.

Council Member Hunt asked Chief Lynn if the Police Department was having any trouble with their new cars. Chief Lynn advised that all vehicles have been checked and all is good.

Mayor Pro Tempore Jackson and Council Members Walker and Jones had no reports.

Assistant City Attorney Hulbert had no report.

5. Department Head Items:

Mr. Gilmour reported that an advertising executive from Houston Home Journal has approached the City regarding an ad for their First Responders Magazine. Mr. Gilmour recommended the City purchase a half-page ad in the amount of \$600.00 and referred the matter to Ellen Palmer. Council agreed to proceed.

Chief Parker reported he received a letter through Mr. Gilmour from Chief Jimmy Williams, Houston County Fire Department, regarding their mitigation plan. Chief Parker recommended the City of Perry agree to participate in-kind and sign the plan. Council agreed to proceed.

Ms. Palmer reported she has received a good response from the “Name That Park” survey. She further advised that the kick-off for the *Your City* event is Thursday, August 17, 2017 at 5:30 p.m. at Houston Lake Country Club.

Mr. Smith, Chief Lynn, Ms. King, Mr. Schell, and Mr. McMurrian had no reports.

Mayor Faircloth items

- Pre-Council and Council Meetings are August 15, 2017 at 5:00 p.m. and 6:00 p.m.
- The August Chamber Business of the Month winner is Walker, Hulbert, Gray & Moore, with the celebration to be held Thursday, August 17, 2017 at 10:00 a.m. at 909 Ball Street
- The Chamber’s Business Battlefield has had great response and will be held Thursday, September 7, 2017 from 5:00 p.m. – 8:00 p.m. at Heritage Park

6. Executive Session entered at 6:40 p.m.: On a motion by Council Member King, seconded by Council Member Jones and carried unanimously, Council went into executive session for litigation matter.
7. Executive Session adjourned; Council’s work session reconvened. Council adjourned the executive session held August 14, 2017 and reconvened into the council’s work session.
8. Adopted Resolution No. 2017-25 stating purpose of the executive session held on August 14, 2017 was for litigation. On a motion by Council Member Hunt, seconded by Mayor Pro Tempore Jackson and carried unanimously adopted Resolution No. 2017-25 stating the purpose of the executive session held on August 14, 2017 was for litigation. (*Resolution 2017-25 has been entered in the City’s official book of record*).

9. Adjournment: On a motion by Council Member Jones, seconded by Council Member Walker and carried unanimously, the reconvened work session of Council held August 14, 2017 was adjourned at 7:20 p.m.

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
AUGUST 15, 2017
5:00 PM

1. Call to Order: Mayor James E. Faircloth Jr. Presiding Officer, called to order the pre council meeting held August 15, 2017 at 5:00 pm.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson, Council Members Phyllis Bynum-Grace, Willie King, Robert Jones, Riley Hunt and Randall Walker.

Elected Official(s) Absent: None

Staff: City Manager Lee Gilmour, City Attorney Mathew Hulbert, and Recording Clerk Cyndi Houser.

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Ellen Palmer - Digital Communications Manager, John Schell – Supervisor Public Works and Brenda King – Director of Administration.

Guests: None

Media: Kristin Moriarty – Houston Home Journal and Wayne Crenshaw – Macon Telegraph

3. Items of Review/Discussion: Mayor James E. Faircloth Jr.

3a. Discussion of August 15, 2017 council meeting agenda. Mayor James E Faircloth Jr.

7a. Public Hearing(s)

1. Petition for Special Exception Application #S-17-04. Mr. Wood provided background information on the carwash application and the recommendation from the Planning Commission.
2. Consider revoking the business license for Howard Johnson motel. Mr. Gilmour advised the business had a previous hearing, but it has been continually delinquent with tax and utility payments since last year. Administration recommended revocation.

Mayor reminded Council they could vote on each item following their respective hearing.

10c. Resolution(s) for Consideration and Adoption

2. Resolution for Declaration of Official Intent to Reimburse Cost of Acquiring Vehicles and Equipment with Tax Exempt Financing. Ms. King stated this is a GMA requirement and is done annually.

10e. Authorize renewal of City of Perry Health and Dental Plans. Mr. Gilmour explained the data provided showing the difference between the renewal premium and Option. Administration recommended Option which would be a 3.7% increase.

10f. Special Events Application(s)

1. The 8th Annual Perry Music Festival requested permission to use Rotary Centennial Park and a partial street closure. Chief Lynn noted the Police Department had no problem with the street closure and recommended approval.
2. Perry Downtown Merchants Association and Perry Main Street Promotion Committee requested street closures for Tuesday, October 31st for their 5th Annual Sweets and Treats on Downtown Streets. Chief Lynn advised the Police Department recommended approval.

10g. Approve Second Amendment to the Subscribed Regulatory Compliance Service Program Agreement. Mr. Gilmour explained this is part of the Municipal Gas Authority of Georgia's (MGAG) agreement allowing the Authority to deal with Georgia Public Service Commission and federal regulatory agencies on behalf of the City.

4. Council Member/Mayor Items:

Mayor Pro-Tempore Jackson, Council Members Bynum-Grace, King, Jones, and Walker had no reports.

Council Member Hunt requested confirmation of the interview schedule for the Public Works Director position.

Assistant City Attorney Hulbert - no report.

Mr. Gilmour requested authorization to post information to the City web page and other social media concerning how tax monies were spent by the City. It was a consensus that this was an excellent idea.

A request was also received from Georgia Home Place which is interested in digitizing the City's records located at the courthouse up through the 1940's by

giving up the City's copyright for the material in order for it to be digitized. It was a consensus that to approve the material could be digitized, but the City will retain the copyright.

Mayor Faircloth stated he had received a phone call asking if the City had received any requests to have the Confederate statue removed from the downtown area. Council members stated they had not, but Mr. Gilmour advised that Ms. Houser had received a call about the subject.

5. Department Head Items:

Chief Lynn reported the Police Department would be providing special glasses to employees, Council and Mayor for the solar eclipse on Monday, August 21st. He also advised there would small arms training at the Guardian Center this weekend.

Chief Parker, Mr. Schell, Ms. King and Mr. Wood had no reports.

Ms. Palmer requested Mayor and Council join her on the front steps of the City Hall following the meeting for a "selfie" in honor of City Hall Day.

6. Adjourn: There being no further business to come before Council in the pre council meeting held on August 15, 2017, Council Member Hunt motioned to adjourn at 5:39 pm, Council Member Jones seconded the motion and it carried unanimously.

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
August 15, 2017
6:00 P.M.

1. Call to Order: Mayor James E. Faircloth Jr., Presiding Officer, called to order the regular meeting held August 15, 2017 at 6:00 pm.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson, Council Members Phyllis Bynum-Grace, Willie King, Robert Jones, Riley Hunt and Randall Walker.

Elected Official(s) Absent: None

Staff: City Manager Lee Gilmour, City Attorney Mathew Hulbert, and Recording Clerk Cyndi Houser.

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, John Schell - Public Works Supervisor, and Brenda King – Director of Administration.

Guests: Ms. Laura King, Mr. Mike Baker, Ms. Darlene McLendon – Perry Chamber of Commerce, Mr. Grady F. Griffin, Mr. Grady F. Griffin, Jr., Dr. Alvin Chapman, and Dr. Sanatu Das, Ms. Mary Lou Simon, and Mr. Penrose Wolf.

Media: Ms. Kristin Moriarty – Houston Home Journal, Mr. Wayne Crenshaw – Macon Telegraph and Ms. Marigrace Segó – Com South 100.

3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth Jr.

Council Member King rendered the invocation and Council Member Walker led the pledge of allegiance to the flag.

4. Recognition(s)/Proclamation(s)/Presentations(s) – Mayor James E. Faircloth, Jr.

Mr. Gilmour introduced, Ms. Laura King, Executive Secretary for Public Works to Mayor, Council and staff. Mayor and Council welcomed Ms. King.

5. Appointment(s) to Boars/Commissions/Authorities - Mayor James E. Faircloth, Jr.

- Ms. Suzanne Burkart was appointed to the Planning Commission by Mayor Faircloth.
- Mr. Mike Baker was appointed to the Perry Visitors and Convention Bureau Authority by Council Member Hunt.

- Council Member Walker advised his proposed appointee was transferred.

6. Citizens with Input. None

7. Public Hearing: Mayor James E. Faircloth, Jr.

PUBLIC HEARING CALLED TO ORDER AT 6:09 p.m. Mayor James E. Faircloth Jr. called to order a public hearing at 6:09 p.m. to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. Sec. 36-67A-3(c)

6a. Petition for Special Exception Application #S-17-04. Applicant, Grady Fain Griffin, Jr., proposed to construct a car wash on approximately 1.26 acres at the Northeast corner of Wes Park Drive and Houston Lake Road (P14A-120). The proposed site does not extend to Perry Parkway. Perry Planning Commission recommended approval of the request with the following condition: Any building constructed for a car wash on the subject property shall be substantially similar to the rendering and building elevations presented in the application.

Staff Report: Mr. Wood reviewed the staff report recommending approval with the same condition as the Planning Commission. He further noted the design submitted will be a good transition from retail on one side to residential on the other.

Public Input: Mayor Faircloth called for any public input for or opposed to the petition.

For: Mr. Grady F. Griffin, and Mr. Grady F. Griffin, Jr., spoke in favor of the application as submitted.

Against:

Dr. Alvin Chapman, 233 Wes Park, expressed concern about traffic congestion, but was in favor of development in general.

Dr. Sanatu Das, 209 Wes Park, also expressed concern about traffic congestion noting that currently are times when it is difficult to exit the area.

Mayor Faircloth then entertained a motion for approval or disapproval of the petition. Council Member Walker moved to approve the petition as submitted, including the condition that any building be substantially similar to the rendering and building elevations presented to the Perry Planning Commission. Council Member Bynum-Grace seconded the motion and it carried unanimously.

Consider revoking the business license for Howard Johnson motel. Mr. Gilmour provided a staff report which indicated the motel owners were continually delinquent on property tax, accommodation tax and utility payments since they were previously warned one (1) year ago. Administration recommended revocation of the business license.

Public Input: Mayor Faircloth called for any public input for or opposed to the revocation.

For: None

Against: None

Mayor Faircloth then entertained a motion to approve revoking the business license for the Howard Johnson motel. Council Member Jones moved to revoke the business license of the Howard Johnson motel effective August 21, 2017. Council Member King seconded the motion and it carried unanimously.

Public Hearing closed at 6:21 p.m. Mayor James E. Faircloth closed the public hearing at 6:21 p.m.

8. Review of Minutes: Mayor James E. Faircloth, Jr.

8a. Council's Consideration – Minutes of the July 31, 2017 work session, August 1, 2017 pre council meeting and August 1, 2017 council meeting.

Council Member Bynum Grace motioned to accept the minutes as submitted and Council Member Jones seconded the motion, and it carried unanimously.

9. Old Business: Mayor James E. Faircloth, Jr.

9a. Mayor James E. Faircloth, Jr. None

9b. Council Members.

Council Members Bynum-Grace and King expressed their gratitude for the citizens that participated in the recent town hall meeting held in the Sandhill neighborhood.

Mayor Pro Tempore Jackson, Council Members Jones, Walker, and Hunt had no reports.

8c. City Manager Mr. Gilmour – None

8d. Assistant City Attorney – Mathew Hulbert – None

10. New Business: Mayor James E. Faircloth, Jr.

10a. Matters referred from August 14, 2017, work session and August 15, 2017 pre council meeting. None

10b. Ordinance(s) for First Reading(s) and Introduction

1. First Reading of an ordinance amending the Perry Code by adding Section 18-36, in the list of places for which parking shall not be allowed for the following two additional places: Commerce Street from Macon Road to General Courtney Hodges Boulevard and Washington Street from Commerce Street to Sam Nunn Boulevard. *(No action is required by Council.)*

10c. Resolution(s) for Consideration and Adoption

1. Approved Resolution 2017-26 amending the City of Perry Fee Schedule. Mr. Gilmour advised that the fire inspection fee was overlooked when reviewing the fee schedule. Council Member Hunt moved to approve amending the 2018 Perry Fee Schedule to include the fire inspection fee. Mayor Pro Tempore Jackson seconded the motion and it carried unanimously. *(Resolution 2017-26 has been entered in the City's office book of record.)*
2. Approved Resolution 2017-27 declaring official intent to reimburse costs of acquiring vehicles and equipment with tax-exempt financing. Ms. King stated approximately \$718,200 would be used to purchase six (6) patrol vehicles, one (1) SUV, one (1) pick-up truck and one (1) street sweeper through the lease/purchase program with GMA. As part of the program the City is required to pass a resolution declaring their intent. Council Member Jones moved to approve the resolution as submitted. Council Member Bynum-Grace seconded the motion and it passed unanimously. *(Resolution 2017-27 has been entered in the City's office book of record.)*

10d. Approval of Health and Dental Insurance renewal. Mr. Gilmour provided information regarding the options for renewing the City's Health and Dental Insurance renewal. Option 1 provides for a higher deductible for the city for an employee with an unusually high claim while allowing for a smaller increase for the majority. Administration recommended Option with an increase of only 3.7% . Council Member Hunt moved to approve the renewal of the health and dental insurance with Option. Council Member Jones seconded the motion and it carried unanimously.

10e. Approved adding Creekwood Drive to the striping list. Mr. Gilmour explained a request had come out of the recent town hall meeting and Administration recommended authorizing that Creekwood Drive between General Courtney Hodges Boulevard and the second access intersection to Ida Lassiter Circle be added to the striping list. Council Member King moved to authorize adding Creekwood Drive to the striping list. Council Member Jones seconded the motion and it carried unanimously.

10f. Special Events Application(s) – Chief Lynn

1. Perry Music Festival Committee and the Perry Public Arts Commission requested approval for the use of Rotary Centennial Park and a partial street closure of Martin Luther King Drive, Jr. Drive on Saturday, September 16, 2017.

Chief Lynn recommended approval of a partial closure of Martin Luther King, Jr. Drive for the 8th Annual Perry Music Festival. Council Member Bynum-Grace moved to approve the street closure and the use of the Perry Rotary Centennial Park on September 16, 2017. Council Member Jones seconded the motion and it carried unanimously.

2. Perry Downtown Merchants Association and the Perry Main Street Board Promotion Committee requested approval for street closures for their 5th annual Sweets and Treats on Downtown Streets on Tuesday, October 31, 2017.

Chief Lynn recommended approval of the Courthouse square configuration of street closures from 4-6 pm. Council Member Walker moved to approve the street closures. Council Member Jones seconded and it carried unanimously.

- 10g. Approved Second Amendment to the Subscribed Regulatory Compliance Service Agreement. Mr. Gilmour explained this amendment is for the agreement with Municipal Gas Authority of Georgia and will allow the association to assist in dealing with Georgia Public Service Commission and federal regulatory agencies on behalf of the City. Administration recommended approval contingent upon City Attorney review. Council Member Walker moved to approve the Second Amendment as submitted contingent upon review by the City Attorney. Council Member Hunt seconded and it carried unanimously.

11. Council Member Items: No reports

Mr. Gilmour and Assistant City Attorney Hulbert – No reports

12. Department Heads/Staff Items: No reports

13. General Public Items:

Mary Lou Simon, 1103 Creekwood Drive, Perry, Georgia. 31069. Ms. Simon asked if the center stripe for Creekwood could be painted white. She was advised that the City follows the federal guidelines for standard street markings and the center stripe must be yellow.

Darlene McLendon, Perry Chamber of Commerce.

- The business of the month is Walker, Hulbert, Gray and Moore
- The legislative appreciation dinner will be August 24th at the Go-Fish Center

14. Mayor Items:

August 21 & 22, 2017 – Council will be conducting interviews for the Public Works Director position.

August 21-25 is qualifying week for three (3) council members and the mayor.

August 29th will be the “Walk with Mayor and Council” at 5:30.

15. Executive Session entered at 6:42 p.m.: On a motion by Council Member Hunt, seconded by Council Member King and carried unanimously, Council went into executive session for litigation.
16. Executive Session adjourned; Council’s regular session reconvened. Council adjourned the executive session held August 15, 2017 and reconvened into the council’s regular session.
17. Adopted Resolution No. 2017- 28 stating purpose of the executive session held on August 15, 2017 was for litigation. On a motion by Council Member Bynum-Grace, seconded by Council Member Walker and carried unanimously adopted Resolution No. 2017-28 stating the purpose of the executive session held on August 15, 2017 was for litigation. (*Resolution 2017-28has been entered in the City’s official book of record*).
18. Adjournment: On a motion by Mayor Pro Tempore Jackson, seconded by Council Member Hunt and carried unanimously, the reconvened session of Council held August 15, 2017 was adjourned at 7:20 p.m.

MINUTES
SPECIAL MEETING
OF THE PERRY CITY COUNCIL
August 21, 2017
5:30 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the special meeting of the Perry City Council held August 21, 2017 at 5:30 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr. Mayor Pro Tempore William Jackson and Council Members Bynum-Grace, Riley Hunt, Robert Jones, Willie King and Randall Walker.

Elected Official Absent: None

Staff: City Manager Lee Gilmour

Mayor Faircloth entertained a motion to enter into executive session for the purpose of personnel.

3. Executive Session entered at 5:35 p.m.: On a motion by Council Member Walker, seconded by Council Member Jones and carried unanimously, Council went into Executive Session for the purpose of personnel.

4. Executive Session adjourned; Council's special meeting reconvened. Council adjourned the Executive Session held August 21, 2017 and reconvened into Council's special meeting.

5. Adopted Resolution No. 2017-29 stating purpose of the executive session held on August 21, 2017 was for the purpose of personnel. On a motion by Council Member Hunt, seconded by Council Member Bynum-Grace and carried unanimously adopted Resolution No. 2017-29 stating the purpose of the Executive Session held on August 21, 2017 was for personnel. (*Resolution No. 2017-29 has been entered in the City's official book of record*).

6. Adjournment: On a motion by Mayor Pro Tempore Jackson, seconded by Council Member King and carried unanimously, the reconvened special meeting of Council held August 21, 2017 was adjourned at 7:27 p.m.

MINUTES
SPECIAL MEETING
OF THE PERRY CITY COUNCIL
August 22, 2017
5:30 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the special meeting of the Perry City Council held August 22, 2017 at 5:30 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr. Mayor Pro Tempore William Jackson and Council Members Bynum-Grace, Riley Hunt, Robert Jones, Willie King and Randall Walker.

Elected Official Absent: None

Staff: City Manager Lee Gilmour

Mayor Faircloth entertained a motion to enter into executive session for the purpose of personnel.

3. Executive Session entered at 6:25 p.m.: On a motion by Council Member Bynum-Grace, seconded by Council Member Hunt and carried unanimously, Council went into Executive Session for the purpose of personnel.

4. Executive Session adjourned; Council's special meeting reconvened. Council adjourned the Executive Session held August 22, 2017 and reconvened into Council's special meeting.

5. Adopted Resolution No. 2017-30 stating purpose of the executive session held on August 22, 2017 was for the purpose of personnel. On a motion by Council Member Jones, seconded by Council Member King and carried unanimously adopted Resolution No. 2017-30 stating the purpose of the Executive Session held on August 22, 2017 was for personnel. (*Resolution No. 2017-30 has been entered in the City's official book of record*).

6. Adjournment: On a motion by Council Member Walker, seconded by Mayor Pro Tempore Jackson and carried unanimously, the reconvened special meeting of Council held August 22, 2017 was adjourned at 7:55 p.m.

City of Perry

Ordinance Review Check List for Second Reading

_____ City Attorney (Ordinance was prepared by Mr. Walker)

LG City Manager – Lee Gilmour

 Department Head

Notes:

ORDINANCE

THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the Perry Code is amended as follows:

1.

By adding to Section 18-36, in the list of places for which parking shall not be allowed, after “Marshallville Highway from General Courtney Hodges Boulevard to Larry Walker Parkway,” the following two additional places:

“Commerce Street from Macon Road to General Courtney Hodges Boulevard” and

“Washington Street from Commerce Street to Sam Nunn Boulevard”.

SO AMENDED this ____ day of _____, 2017.

CITY OF PERRY, GEORGIA

**By: _____
James E. Faircloth, Jr., Mayor**

**Attest: _____
Annie Warren, City Clerk**

1st Reading: _____

2nd Reading: _____



Where Georgia comes together.

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager ^{LG}
DATE: August 22, 2017
REFERENCE: GMA Agreement

Recently I attended a GMA Workshop that focused on the changes coming to the telecommunications industry and its impact on cities' control of their rights-of-way. Based on issues such as smart cells and state/federal regulations, the Administration recommends the Council join the GMA Telecommunications and Right of Way Management Services. A copy of the proposed regulations and agreement are attached for your review.

cc: Mr. M. Hulbert/attachments

A RESOLUTION OF THE CITY OF PERRY THROUGH THE COUNCIL TO
AUTHORIZE THE MAYOR OF SAID CITY TO EXECUTE A
TELECOMMUNICATIONS & RIGHT OF WAY MANAGEMENT SERVICE
AGREEMENT

WHEREAS, the City of Perry desires to regulate the provision of cable television and other telecommunications management services so as to assure that the citizens of said City receive quality service;

WHEREAS, the Georgia Municipal Association has available a telecommunications and right of way management service to assist the City in such regulation;

NOW THEREFORE BE IT RESOLVED, that the Mayor of the City of Perry is hereby authorized to execute a telecommunications and right of way management service agreement on behalf of the City, in substantially the same form as Appendix A which is attached to and made a part of this resolution.

RESOLVED by the Mayor and Council of the City of Perry this _____ day of _____, 2017.

ATTEST:

By: _____
City Clerk

Mayor: _____
City of Perry

(SEAL)

AGREEMENT
BETWEEN THE CITY
OF PERRY AND
THE GEORGIA MUNICIPAL ASSOCIATION, INC.
FOR TELECOMMUNICATIONS & RIGHT OF WAY
MANAGEMENT

WHEREAS, the City of Perry ("City") desires to provide regulation and oversight of cable television and other telecommunications services being provided to the citizens of the City;

WHEREAS, the Georgia Municipal Association, Inc. ("GMA") has available a telecommunications and right of way management service; and,

WHEREAS, the City has a need for such telecommunications and right of way management services. THEREFORE, THE CITY AND GMA AGREE AS FOLLOWS:

Section 1. Services Provided to the City of Perry

GMA agrees to provide, either directly or through its agents or subcontractors, the following consulting services, (all of which are explained more fully below) which are to be known as GMA's Telecommunications and Right of Way Management Service:

- a) Local Franchise Management, as more fully described in Section 2 of this agreement;
- b) State Issued Franchise Management, as more fully described in Section 3 of this agreement;
- c) Cellular Tower and PCS Tower Site Consultation Services, as more fully described in Section 4 of this agreement;
- d) Franchise Compliance Monitoring Services as more fully described in section 5 of this agreement.
- e) Right of Way Ordinance Development as more fully described in Section 6 of this agreement.

Section 2. Local Franchise Management

Local Franchise Management shall include assisting the City with the following:

- a) Facilitating the City's compliance with the 1984 and 1992 Federal Cable Acts, the Telecommunications Act of 1996 and the rules of the FCC affecting municipal regulation of cable and video service providers;
- b) Regulating cable rates for basic service, equipment and installation, and performing rate analysis to determine compliance with the Federal Communications Commission ("FCC") rate regulations, if the city is a rate regulator;
- c) Evaluating and responding to requests for approval of franchise grant, transfer, modification or renewal;

- d) Recommending and developing customer service standards for cable and video service providers; and
- e) Assisting with Public Educational and Government Channel (PEG) development and implementation issues.

Section 3. State Issued Franchise Management

State Issued Franchise Management shall include assisting the City as needed with the following based on O.C. G. A. 36-76-1 *et seq.*:

- a) Reviewing requests for state issued franchises submitted to the Secretary of State's Office to provide service within the city's corporate limits, including facilitating the Secretary of State's procedural processes related to the franchise fee percentage for a holder of a state issued franchise;
- b) Assisting with Public Educational and Government Channel (PEG) development and implementation issues;
- c) Reviewing requests for transfers of state issued franchises submitted to the Secretary of State's Office for service provided within the city's corporate limits; and
- d) Assisting with customer complaints rules as established by the Governor's Office of Consumer Affairs.

Section 4. Cellular and PCS Tower Site Consultation Services

Cellular and PCS and Tower Site Consultation Services shall include:

- a) Negotiating agreement between the city and any cellular or PCS provider for use of the city's property by the provider;
- b) Advising Cities on the provisions of tower site agreements for the use of public land;
- c) Informing Cities concerning federal policies related to siting of wireless technologies; and
- d) Referring Cities to engineering or other professional resources on an as needed basis.

Section 5. State and Local Franchise Compliance Monitoring Services

Franchise compliance monitoring services shall include systematically reviewing the cable operator's or video provider's compliance with the terms of certain aspects of a local or state issued franchise agreement to encompass the following:

- a) Upon receipt of revenue report forms from the city, monitor compliance with the definition of "gross revenue" and assist with recovery of any identified underpayments;
- b) Periodically perform a review of the franchisee's books and records to determine compliance with the definition of gross revenue and assisting with recovery of any identified underpayment;
- c) Advising government concerning conducting the local performance review of an operator's performance in compliance with provisions of a local franchise agreement;
- d) Reviewing funding or other issues related to the government channel, tower rental fees or pole agreement fees if applicable;
- e) Documenting operator's carriage of appropriate insurance coverage;
- f) Checking and documenting the status of system construction timeframes, if applicable;
- g) Handling and resolving subscriber complaints as referred;
- h) Monitoring operator's adherence to federal, state or local customer service standards;
- i) Notifying Cities of any identified areas of noncompliance and resolution of same or notification that the operator was found to be in compliance;

Section 6. Rights of Way Ordinance Development

- a) Review existing Rights of Way Ordinance to determine City's current rights of way practices;
- b) Review existing permit process and other ordinances that impact use and restoration of the rights of way;
- c) Evaluate current Rights of Way practices and recommend changes; and
- d) Provide updated Rights of Way Ordinance based on the unique needs of the city

Section 7. Other Services

In addition to the services outlined above, the City may obtain technical performance auditing of a cable operator or telecommunications company and technical assistance in the development of public, educational and governmental access channels and institutional networks as well as engineering consulting services concerning cellular tower siting. These other services may be obtained from GMA, its agents, employees or subcontractors. The parties to the agreement may execute an addendum or addenda to this agreement for the City to obtain such services; provided, however, the additional fee for each such additional service shall not exceed \$10,000.

Section 8. Effective Date. Renewal and Termination.

- a) This Agreement shall terminate absolutely and without further obligation on the part of the City at the close of the Calendar year in which it was executed and at the close of each succeeding Calendar year for which it may be renewed as provided for herein.

- b) This Agreement shall commence as of September 1, 2017. It is automatically renewed for successive one-year calendar terms thereafter, unless terminated by either GMA or the City by giving 30 days advance written notice of such termination to the other party. GMA shall be entitled to payment for services rendered to the City, including compensation due for additional services rendered to the City, including compensation due for additional services reasonably substantiated by GMA as of the effective date of termination.

The total obligation of the City under this Agreement for the calendar year of execution shall initially be \$8,667 and will be prorated during the first day on the month which the city executes this agreement. The total obligation of the City which will be incurred in each Calendar year renewal term shall be reflected in an annual invoice to be submitted to the City thirty (30) days prior to the due date. The invoice shall state the total amount of obligation for the upcoming year exclusive of amounts for any Other Services as the City may elect to obtain through the provisions of Section 7 of this agreement. The rendering of services by GMA or its subcontractors to the City after any renewal of this Agreement for such services shall result in additional obligations for the City.

Section 9. Hold Harmless and Indemnification.

Each party shall bear the responsibility for liability for negligence, errors or omissions of its own officers, agents, employees or subcontractors in carrying out this agreement. To the extent permitted by law, the City holds harmless GMA for liability for the negligence of the City, its officers, agents, employees, or subcontractors arising out of this agreement. GMA holds harmless the City for the negligence of GMA, its officers, agents, employees, or subcontractors arising out of this agreement. No agency relationship created for other purposes including but not limited to workers compensation and employee benefits and neither party or their officers, agents or employees shall be deemed employees of the other party.

Section 10. Agency

In addition by executing the attached Agent Representation Form the City designates GMA, its officers, agents, employees, and contractors as agents of the City for purposes of Section 635A of the Communications Act of 1934, as amended, the applicable provisions of the Local Government Antitrust Act of 1984 and O.C. G. A. 36-76-1 *et seq* known as the Georgia Consumer's Choice for Television Act of 2008.

Section 11. Amendments.

This contract may be amended by future written agreements executed on behalf of the City and GMA.

Section 12. Georgia Security and Immigration Compliance Act

GMA attests compliance with the requirements of O.C.G.A. §13-10-91 and Rule 300-10-1-.02 by the execution of the contractor affidavit attached as Appendix A as shown in Rule 300-10-1-.07, or a substantially similar contractor affidavit, which document is attached to and made a part of this contract as Exhibit A.

GMA agrees that, in the event GMA employs or contracts with any subcontractor(s) in connection

with the covered contract, GMA will secure from such subcontractor(s) attestation of the subcontractor's compliance with O.C.G.A. 13-10-91 and Rule 300-10-1-.02 by the subcontractor's execution of the subcontractor affidavit shown in Rule 300-10-1-.08 or a substantially similar subcontractor affidavit, and maintain records of such attestation for inspection by the City at any time.

Section 13. Law Applicable.

This agreement shall be construed under the laws of the State of Georgia.

Section 14. Consulting Services

None of the services provided pursuant to this agreement shall be regarded or treated as the practice of law or accountancy.

EXECUTED ON BEHALF OF THE CITY OF PERRY THIS _____ DAY OF _____,
2017.

ATTEST:

City Clerk

CITY OF PERRY:

By: _____
Authorized Signatory, Title

APPROVED AS TO FORM:

City Attorney

GEORGIA MUNICIPAL ASSOCIATION, INC.

By: _____
Executive Director



Where Georgia comes together.

OFFICE OF THE CITY MANAGER


MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager *LG*
DATE: August 22, 2017
REFERENCE: Fee Review

Examining FY 2016 and FY 2017 per fund analysis of the water/sewer rates indicated the water and sewer only base fee can be reduced from \$4.00/month to \$3.20/month. The Administration recommends Council approve this rate change.



MEMORANDUM

TO: Lee Gilmour, City Manager
FROM: Brenda King,  Director of Administration
DATE: August 31, 2017
SUBJECT: Recommendation of Award
Bid #2018-01

Description: The construction of the Frank Satterfield Storm Drainage Improvements

FUND:

<u>Vendor</u>	<u>Bid Amount</u>
Lakay Enterprises Inc – Fort Valley GA	\$43,952.00
Griffin Folsom Construction LLC – Cordele GA	\$64,898.00
LeClay Construction Inc – Perry GA	\$39,020.18

Engineer and Department recommendation: Award the bid in the amount of \$39,020.18.00 to LeClay Construction Inc,



1222 Main Street
Perry, GA 31069
(478) 235-0307
www.georgiawaterservices.com

August 31, 2017

Mr. Chad McMurrian
Lead Engineering Technician
City of Perry
1211 Washington Street
Perry, GA 31069

**RE: Frank Satterfield Storm Drainage Improvements
Recommendation of Contract Award
GWES Project No. 033.11.3.17**

Mr. McMurrian,

This letter shall serve as our Recommendation of Award of the contract for construction of the referenced project.

During advertisement of the project, bid solicitation included invitations to four contractors:

1. LaKay Enterprises, Inc. - Fort Valley, GA
2. Griffin-Folsom Construction, LLC – Cordele, GA
3. Pyles Plumbing & Utility – Macon, GA
4. LeClay Construction, Inc. – Perry, GA

After advertisement, sealed bids were received until 2:00 p.m., Tuesday, August 22, 2017, at Perry City Hall, and thereafter publicly opened, read, and recorded. Bids were submitted by three contractors: Griffin-Folsom Construction, LaKay Enterprises, and LeClay Construction. We have examined the submitted bids and determined that LeClay Construction (Contractor) is the low responsive bidder. Please refer to the attached *Official Bid Tabulation* for the project bid specifics.

In due diligence, GWES is performing an evaluation of the completeness of the bids and on each contractor's capability to perform the work. A brief reference check with the City was performed in accordance with our due diligence. GWES will continue to verify supplied references and bonding information. GWES finds no apparent reason to believe that the Contractor cannot complete the work

satisfactorily within the 60 day project schedule. We recommend that this project be awarded to the Contractor for the bid amount of \$39,020.18.

Upon the City's approval, we will prepare the contracts for execution. If you have any questions or require additional information, please contact us.

Respectfully,

Georgia Water & Environmental Services, LLC.

A handwritten signature in black ink that reads "Burke B. Murph III". The signature is written in a cursive style with a horizontal line at the end.

Burke B. Murph III, PE, MBA
Managing Partner
478.235.0307
burke@georgiawaterservices.com

Attachments: Official Bid Tab



GEORGIA WATER & ENVIRONMENTAL SERVICES

BID TABULATION
 PROJECT NAME: FRANK SATTERFIELD STORM DRAINAGE IMPROVEMENTS
 CLIENT NAME: City of Perry
 PROJECT NO.: 033.11.3.17
 DATE: AUGUST 22, 2017 @ 2:00 PM

Item No.	Description	Quantity	Unit	Griffin-Folsom Construction, LLC		Lakay Enterprise, Inc.		LeClay Construction, Inc.	
				Unit Price	Item Total	Unit Price	Item Total	Unit Price	Item Total
1	Mobilization/Demobilization	1	LS	\$16,000.00	\$16,000.00	\$3,000.00	\$3,000.00	\$1,875.00	\$1,875.00
2	Prevention, Control, and Abatement of Erosion and Water Pollution	1	LS	\$3,000.00	\$3,000.00	\$2,000.00	\$2,000.00	\$1,187.50	\$1,187.50
3	Miscellaneous Restoration	1	LS	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$1,875.00	\$1,875.00
4	Remove Asphalt Pavement	74	SY	\$15.00	\$1,110.00	\$10.00	\$740.00	\$13.75	\$1,017.50
5	Remove Rollover Curb and Gutter	46	LF	\$10.00	\$460.00	\$10.00	\$460.00	\$11.25	\$517.50
6	Remove Existing Curb Inlet Structures	2	EA	\$750.00	\$1,500.00	\$300.00	\$600.00	\$625.00	\$1,250.00
7	Remove Existing Yard Inlet Structure	1	EA	\$750.00	\$750.00	\$300.00	\$300.00	\$625.00	\$625.00
8	Remove Existing 42"x 29" CMP	160	LF	\$15.00	\$2,400.00	\$15.00	\$2,400.00	\$10.00	\$1,600.00
9	Install 36" Class V RCP	38	LF	\$100.00	\$3,800.00	\$128.00	\$4,864.00	\$83.13	\$3,158.94
10	Install 42" x 29" Aluminum Arch Corrugated Pipe	122	LF	\$154.00	\$18,788.00	\$106.00	\$12,932.00	\$64.50	\$7,869.00
11	Install GDOT Std. 10198V-1 Curb Inlet	2	EA	\$2,500.00	\$5,000.00	\$2,500.00	\$5,000.00	\$3,188.75	\$6,377.50
12	Install GDOT 1019A Type "C" Drop Inlet	2	EA	\$2,500.00	\$5,000.00	\$2,500.00	\$5,000.00	\$2,893.75	\$5,787.50
13	Install Class A Pavement Replacement	74	SY	\$60.00	\$4,440.00	\$48.00	\$3,552.00	\$69.74	\$5,160.76
14	Install 24" Rollover Curb and Gutter	46	LF	\$25.00	\$1,150.00	\$24.00	\$1,104.00	\$15.63	\$718.98
Total Based Bid					\$64,898.00		\$43,952.00		\$39,020.18

B. B. Murphy III

Burke B. Murphy
 Georgia Water & Environmental Services





July 11, 2017

City of Perry
1207 Washington Street
Perry, GA 31069
Attn: Chief Stephen Lynn

Re: Radar List for the City of Perry

Chief Lynn:

Attached is the updated radar list for the City of Perry. At the request of the City of Perry, GDOT had conducted an Engineering and Traffic Investigation for the 55 mph sections of both SR 11 Bu (Macon Road) and SR 127 within the City Limits and inside the N. Perry Parkway loop. Our investigation resulted in GDOT lowering the speed to 50 MPH for those segments. As a result, the List of Roads (LOR) for City of Perry has been updated and attached.

Please have the proper officials sign the signature page and return all **original watermarked** pages to the *Georgia Department of Transportation, 115 Transportation Blvd., Thomaston, GA 30286, Attention: Susan M. Smith*. We cannot accept a photocopy of this document.

Please note, the City of Perry will be responsible for proper speed zone sign placement on non-state route roadways corresponding to this list as well as any advisory speed warning signs roadway conditions warrant.

If you have questions, please contact me at 706-741-8694 or susmith@dot.ga.gov.

Sincerely,

A handwritten signature in blue ink that reads "Susan M. Smith".

Susan M. Smith
Traffic Engineer 2

The City of Perry is hereby requesting that the following roadways be approved for the use of speed detection devices:

LIST OF ROADWAYS
for
THE CITY OF PERRY, HOUSTON COUNTY
ON-SYSTEM

STATE ROUTE	WITHIN THE CITY / TOWN LIMITS OF and/or School Name	FROM	MILE POINT	TO	MILE POINT	LENGTH IN MILES	SPEED LIMIT
SR 7	PERRY	Moss Oaks Road (South City Limits)	9.78	696 feet south of S. Perry Parkway	10.82	1.04	55
SR 7	PERRY	696 feet south of S. Perry Parkway	10.82	S.R. 127	12.02	1.20	45
SR 7	PERRY <i>Westfield School</i> 7:30 to 8:30 am 2:30 to 3:30 pm SCHOOL DAYS ONLY	Level Lane	11.07	Greenwood Drive	11.48	0.41	35
SR 7	PERRY	SR 127	12.36	MLK Drive	13.26	0.90	40
SR 7	PERRY	MLK Drive	13.26	Ball Street	13.72	0.46	30
SR 7	PERRY	Washington Street	14.25	Mason Terrace	14.97	0.72	35
SR 7	PERRY	Mason Terrace	14.97	685 feet north of Woodlawn Drive	15.43	0.46	45
SR 7	PERRY	685 feet north of Woodlawn Drive	15.43	Peach County Line (North City Limits)	18.19	2.76	55
SR 7SP	PERRY	SR 127	0.0	Hay Road	0.30	0.30	35
SR 11	PERRY	Saddle Creek Road (South City Limits)	9.71	SR 11 BU	14.53	4.82	55
SR 11 SCHOOL ZONE	PERRY <i>Perry Middle School</i> 7:00 to 8:00 am 2:30 to 3:30 pm SCHOOL DAYS ONLY	1,650 feet east of SR 11CO	14.25	428 feet north of SR 11BU	14.62	0.37	45
SR 11	PERRY	SR 11 BU	14.53	200' north of McLeod Rd	14.76	0.23	50
SR 11	PERRY	Thompson Road	14.72	Mossy Creek Bridge (North City Limits)	17.0	2.28	55
SR 11 BU	PERRY	Glenwood Ave.	1.09	Cater Circle	1.43	0.34	40
SR 11 BU	PERRY	Cater Circle	1.43	2nd Street	2.13	0.70	35
SR 11 BU	PERRY	2nd Street	2.13	Ball Street	2.44	0.31	30
SR 11 BU	PERRY	Ball Street	2.44	Smoak Ave.	3.13	0.69	35
SR 11 BU	PERRY	Smoak Ave.	3.13	307 feet south of Pineneedle Drive	3.49	0.36	45
SR 11 BU	PERRY	307 feet south of Pineneedle Drive	3.29	SR 11	4.62	1.13	50
SR 11 CO	PERRY	State Route 7	0.00	State Route 11	2.79	2.79	55
SR 11 CO SCHOOL ZONE	PERRY <i>Perry Middle School</i> 7:00 to 8:00 am 2:30 to 3:30 pm SCHOOL DAYS ONLY	300 feet west of State Route 11	2.73	State Route 11	2.79	0.06	45

LIST NUMBER 717-153P

STATE ROUTE	WITHIN THE CITY / TOWN LIMITS OF and/or School Name	FROM	MILE POINT	TO	MILE POINT	LENGTH IN MILES	SPEED LIMIT
SR 11 BU	PERRY <i>Morningside Elementary</i> 7:30 to 8:30 am 2:30 to 3:30 pm SCHOOL DAYS ONLY	Glenwood Avenue	1.09	Talton Place	1.30	0.21	35
SR 11 BU	PERRY <i>Perry Middle School</i> 7:00 to 8:00 am 2:30 to 3:30 pm SCHOOL DAYS ONLY	1320 feet south of State Route 11	4.19	State Route 11	4.44	0.25	45
S. R. 127	PERRY	Moss Oaks Road (West City Limits)	3.30	150 feet west of Hilltop Drive	4.90	1.60	55
S. R. 127	PERRY	150 feet west of Hilltop Drive	4.90	Ball Street	6.98	2.08	45
S. R. 127	PERRY	Ball Street	6.98	SR 11 BU	7.10	0.12	30
S. R. 127	PERRY	SR 11 BU	7.10	Kings Chapel Road	8.10	1.00	35
S. R. 127	PERRY <i>Perry Primary</i> 7:45 to 8:45 am 3:15 to 4:15 pm SCHOOL DAYS ONLY	267 feet east of Fourth Street	7.6	334 feet east of King Chapel Road	8.13	0.53	25
S. R. 127	PERRY	Kings Chapel Road	8.10	Gray Road	8.34	0.24	45
S. R. 127	PERRY	Gray Road	8.34	Lake Joy Road	8.80	0.46	50
S. R. 127	PERRY	Lake Joy Road	8.80	2375 feet west of SR 247	15.46	6.66	55
S. R. 127	PERRY <i>Matt Arthur Elementary</i> 7:30 to 9:00 am 2:30 to 4:00 pm SCHOOL DAYS ONLY	300 feet west of Moody Road	13.05	1550 feet east of Moody Road	13.40	0.35	45
S. R. 127	PERRY	2375 feet west of SR 247	15.46	SR 247	15.91	0.45	45
S. R. 224	PERRY	300 feet east of SR 7 (Courtney Hodges)	5.42	200 feet west of Elko Road	6.24	0.82	50
S. R. 224	PERRY	200 feet west of Elko Road	6.24	2,203 feet east of Limerock Rock Road	7.27	1.03	45
S. R. 224	PERRY	S. Perry Parkway	7.52	Flat Creek (South City Limits)	7.98	0.46	65
S. R. 247	PERRY	State Route 247 SP	7.91	State Route 127	10.00	2.09	55
S. R. 247 SP	PERRY	State Route 11	0.00	State Route 247	3.16	3.16	55
S. R. 401	PERRY	Flat Creek (South City Limits)	132.62	Todd Road Overpass (North City Limits)	139.14	6.52	70

OFF-SYSTEM

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or School Name	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Airport Road	PERRY	State Route 7	Myrtle Field Road	1.9	45
Airport Road Extension	PERRY	Valley Drive	State Route 7	1.10	40
Amberley Court	PERRY	Wingfield way	Glennfinnan Way	0.44	25
Ansley Ave.	PERRY	Tucker Road	Dead End	0.37	25
Baker Street	PERRY	Glenwood Ave.	Cooper Street	0.47	25
Ball Street	PERRY	Tucker Road	Main Street	0.47	25
Bess Street	PERRY	State Route 7	MLK Drive	0.26	25
Black Hawke Lane	PERRY	Grand Reserve Way	Dead End	0.31	25
Bonner Drive	PERRY	State Route 7	John Clerkley	0.28	25
Brampton Way	PERRY	Haddenham Court	Dead End	0.31	25
Brookwater Lane	PERRY	Gurr Road	Dead End	0.49	25
Carroll Street	PERRY	Commerce Street	Washington Street	0.33	30
Carter Circle	PERRY	Duncan Avenue	Main Street	0.50	25
Cedar Ridge	PERRY	Clifton Road	Dead End	0.34	25
Cherokee Road	PERRY	Northside Road	Dead End	0.39	25
Chinaberry Lane	PERRY	Hill Road	Dead End	0.38	25
Christine Circle	PERRY	State Route 11	Dead End	0.42	25
Country Club Road	PERRY	State Route 127	N Davis Drive	0.47	25
Creekwood Drive	PERRY	State Route 7	Hill Lane	0.39	25
Davis Ave	PERRY	State Route 127	Kings Chapel Road	0.25	25
Duncan Avenue	PERRY	Ball Street	Forest Avenue	1.01	30
East Tolleson Ave	PERRY	Moreland Ave.	Logue Street	0.55	25
Elizabeth Ave	PERRY	Forrest Ave	Duncan Ave	0.39	25
Elko Road	PERRY	Flat Creek (South City Limits)	S Perry Parkway	0.50	45
Elko Road	PERRY	S Perry Parkway	State Route 224	0.70	45
Evergreen Street	PERRY	State Route 11 BU	Duncan Ave	0.33	25
Faye Circle	PERRY	Jullian Street	Julian Street	0.26	25
Flowing Meadows Drive	PERRY	Woodlands Blvd.	Dead End	0.32	25
Fourth Street	PERRY	Houston Lake Drive	Parkway Drive	0.34	25
Frank Satterfield Road	PERRY	Tucker Road	Dead End (South City Limits)	0.94	25
Gaines Drive	PERRY	State Route 7	I-75	0.48	25
Glennfinnan Way	PERRY	Amberley Court	Newport Ave	0.32	25
Glenwood Ave	PERRY	SR 11 BU	Tucker	0.28	25
Grand Reserve Way	PERRY	Bear Branch Road	Dead End	0.52	25
Gray Road	PERRY	State Route 127	Kings Chapel Road	0.56	35
Grayton Way	PERRY	Washington Place Drive	Dead End	0.26	25
Greenwood Circle	PERRY	N Davis Drive	Milton Way	0.26	25
Greenwood Drive	PERRY	State Route 127	State Route 7	0.56	25
Hawks Tail	PERRY	Woodlands Blvd	Dead End	0.26	25

LIST NUMBER 717-153P

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or School Name	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Drive					
Hay Road	PERRY	1256 feet south of State Route 127	S Perry Parkway	1.0	35
Hill Road	PERRY	State Route 11 BU	Tucker Road	0.50	35
Hillcrest Ave	PERRY	Cater Circle	Tucker Road	0.47	25
Houston Lake Drive	PERRY	Swift Street	Main Street	0.38	35
Huntley Drive	PERRY	Amberley Court	Winthrop Court	0.27	25
Ida Lasiter Circle	PERRY	Creekwood Drive	Creekwood Drive	0.25	25
Idle Pines Drive	PERRY	Country Club Road	Dead End	0.59	25
Industrial Park	PERRY	Valley Drive	Moss Oaks Road	0.82	35
Jackson Lane	PERRY	Swift Street	Dead End	0.51	25
James Street	PERRY	State Route 127	King Circle	0.26	25
Jeanne Street	PERRY	State Route 7	MLK Drive	0.35	25
Jernigan Street	PERRY	Ball Street	Commerce Street	0.44	30
John Clerkly Drive	PERRY	Gaines Drive	Ida Lasiter Circle	0.31	25
Julianne Street	PERRY	Faye Circle	I-75	0.40	35
Keith Drive	PERRY	Tucker Road	State Route 11	0.28	35
Kellwood Drive	PERRY	State Route 7	Oakridge Drive	0.52	35
Kenwood Drive	PERRY	Morningside Drive	Kingston Road	0.26	25
King Circle	PERRY	James Street	James Street	0.40	25
Kings Chapel Road	PERRY <i>School Zone</i> 7:30 to 8:30 AM 2:30 to 3:30 PM SCHOOL DAYS ONLY	State Route 127	Keith Drive	0.60	25
Kings Chapel Road	PERRY	Keith Drive	700 feet east of State Route 11 CO (East City Limits)	0.90	45
Kingston Road	PERRY	Morningside Drive	Cambridge Road	0.57	25
Lake Joy Road	PERRY	State Route 127	0.5 mile north of State Route 127	0.50	45
Lavender Lane	PERRY	Artic Lane	Dead End	0.38	25
Lawson Drive	PERRY	Duncan Ave	Woodland Drive	0.31	25
Lect Drive	PERRY	Marshallville Road	Dead End	0.25	25
Legacy Park Drive	PERRY	State Route 11 CO	Dead End	0.26	25
Lee Street	PERRY	Marshallville Road	Baird Street	0.28	25
Linden Street	PERRY	Tucker Road	Ansley Ave	0.28	25
Longhorn Trail	PERRY	Todd Road	Dead End	0.71	25
Lovely Lane	PERRY	James Street	James Street	0.29	25
Market Place Drive	PERRY	State Route 7	Smith Drive	0.30	35
Marshall Circle	PERRY	Park Ave	Park Ave	0.28	25
MLK Drive	PERRY	State Route 7	State Route 224	0.95	35
Mason Terrace	PERRY	State Route 7	Dead End	0.37	25
Morningside Drive	PERRY	Kings Chapel Road	Main Street	0.76	35
Morningside Drive	PERRY <i>Morningside Elementary</i> 7:30 to 8:30 AM	Canterbury Court	Kings Chapel Road	0.20	25

LIST NUMBER 717-153P

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or School Name	FROM	TO	LENGTH IN MILES	SPEED LIMIT
	2:30 to 3:30 PM SCHOOL DAYS ONLY				
North Ave	PERRY	State Route 11	Parkway Drive	0.30	35
Northside Road	PERRY	Park Ave	Dead End	0.97	25
Oak Ridge Drive	PERRY	State Route 7	MLK Drive	0.74	30
Ochlahatchee Drive	PERRY	Frank Satterfield Road	Frank Satterfield Road	0.32	25
Oldfield Lane	PERRY	Swift Street	Horton Street	0.34	25
Park Avenue	PERRY	State Route 11	North Davis Drive	0.75	30
Parkway Drive	PERRY	Park Avenue	Third Street	0.60	25
Pebble Stone Place	PERRY	Gurr Road	Brookwater Lane	0.34	25
Perimeter Road	PERRY	State Route 7	State Route 11	0.70	35
Pine Ridge Street	PERRY	Woodland Drive	Cater Circle	0.53	25
Pineneedle Street	PERRY	State Route 11	Fairway View Drive	0.32	25
Quinelle Drive	PERRY	Shane Circle	Dead End	0.37	25
Rippling Water Way	PERRY	Langston Road	Dead End	0.50	25
Ross Street	PERRY	Keith Drive	Tucker Road	0.49	25
Sanderfur Road	PERRY	S Houston Lake Road	Lake Joy Road	2.60	40
S 2 nd Street	PERRY	State Route 11 BU	Sunset Ave	0.26	25
Seminole Street	PERRY	Frank Satterfield Road	Ochlahactchee Drive	0.34	25
Shane Circle	PERRY	Ansley Ave	Ansley Ave	0.50	25
Shoshone Circle	PERRY	Windriver Drive	Dead End/Dead End	0.50	25
South Perry Parkway	PERRY	SR 127	SR 224	3.88	55
Smith Drive	PERRY	W. F. Ragin	Market Place Drive	0.37	35
Smoak Ave	PERRY	State Route 11	Parkway Drive	0.31	25
St. Patricks Drive	PERRY	State Route 7	Dead End	0.48	35
Stanley Street	PERRY	Baird Drive	Bonner Drive	0.29	25
Starbuck Drive	PERRY	Oakridge Drive	Jeanne	0.37	25
3 rd Street	PERRY	Houston Lake Drive	North Ave	0.47	25
Tucker Road	PERRY	Ball Street	Hill Road	2.2	30
Tucker Road SCHOOL ZONE	PERRY <i>Tucker Elementary</i> 7:30 to 8:30 am 2:30 to 3:30 pm SCHOOL DAYS ONLY	Hillcrest Avenue	Moreland Avenue	0.35	25
Valley Drive	PERRY	West Perry Parkway	1.90 miles south of the West Perry Parkway	1.90	45
Valley Drive	PERRY	1.90 miles south of the West Perry Parkway	State Route 7	0.60	35
Walton Chase	PERRY	Airport Road	Dead End	0.64	25
Washington Place Drive	PERRY	State Route 11 BU	Dead End	0.26	25
Washington Street	PERRY	State Route 7	Duncan Ave	0.44	30
W. F. Ragin Drive	PERRY	State Route 7 (Hodges)	State Route 7 (Nunn)	0.63	35
West Perry Parkway	PERRY	State Route 7	Valley Drive	1.23	55

LIST NUMBER 717-153P

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or School Name	FROM	TO	LENGTH IN MILES	SPEED LIMIT
West Perry Parkway	PERRY	Valley Drive	Moss Oaks Road	0.64	45
Windermere Drive	PERRY	Cedar Ridge Drive	Dead End	0.39	25
Windsor Road	PERRY	Kingston Road	Kingston Road	0.25	25
Wingfield Way	PERRY	State Route 127	Dead End	0.48	25
Winthrop Court	PERRY	Newport Ave	Armdale Drive	0.26	25
Woodland Drive	PERRY	Tucker Road	Duncan Ave	0.36	25
Wooden Eagle Trail	PERRY	Lake Joy Road	Amherst Street	0.50	25
Woodlands Blvd	PERRY	State Route 127	Dead End	0.40	25
Yorktown Drive	PERRY	State Route 11 BU	Dead End	0.27	25

ALL LISTS AND PARTS OF LISTS IN CONFLICT WITH THIS LIST ARE HEREBY REPEALED.

Signature of Governing Authority:

Mayor

Councilman

Councilman

Sworn and Subscribed before me
This _____ day of _____, _____.

Councilman

Councilman

NOTARY PUBLIC



Where Georgia comes together.

City of Perry Special Events Application

Applicant and Sponsoring Organization Information

Name: Mike Vinson
Name of individual representing sponsor organization: A Couple of Jerks
Street address: 757 Carroll Street
City/State/Zip code: Perry, GA 31069
Mailing address if different from above:
Cell phone: 478-335-8121
Email address: mike11.vinson@gmail.com
* The individual's name and contact information stated above will also be distributed to answer public inquiries about the event.
If this event benefits a City of Perry non-profit organization, which one?
Contact person on site for day of event: Mike Vinson
Cell phone: 478-335-8121
Is this a first time event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If held before, when and where? Carroll Street in October 2015

Event Information

Type of event (Check all that apply): <input type="checkbox"/> Parade <input type="checkbox"/> Festival <input type="checkbox"/> Concert/Music <input checked="" type="checkbox"/> Other
* For parades, races and block parties, please, request the event applications specific to those events.
If other, specify:
Event Title: Cruising with A Couple of Jerks Downtown Perry
Event date: Nov 11, 2017
Event hours: Start: 5:00p.m. End: 10:30 p.m.
Set-up: Date: Nov 11, 2017 Time: 3:30p.m.
Break down: Date: Nov 12, 2017 Time: 10:00a.m.
Expected attendance: Participants: 150plus Spectators: unknown

Event Description

Briefly describe event and activities. Include the purpose of the event. Explain how it benefits the City of Perry and its residents. Attach any of the following that are applicable: site plan, including location of stage, restroom facilities, vendor booths, etc.

A Couple of Jerks is partnering with Perry Main Street Promotion Committee to host a classic car show, similar to the one the business hosted two years ago. The event adds to the quality of life residents and visitors enjoy, and it creates an activity that brings more foot traffic downtown, thereby marketing businesses and possibly increasing sales. A couple of Jerks is asking for a fee waiver since they are partnering with main street coordinators. We would like to request the use of the city stage for a free concert. The stage would work perfect if placed in the same location as the Dogwood festival.

We would like to place at least 2 porto potties ..we are open to suggestion on where to place those.

I understand that only event activities outlined an approved in this application and approved by Perry City Council are permitted, and hosting additional activities that have not been approved may be grounds for the event permit to be revoked. Yes No

Event Details

Attach schedule or brochure for all activities associated with event.

Will items or services be sold at the event? Yes No

If yes, describe:

Will event have amplified sound? Yes No

If yes, describe: We would like to have a live Band play on stage in front of the courthouse

Is the event free to the public? Yes No

Will vendors cook or heat food? Yes No

If yes, describe:

Will any areas be fenced off or barricaded? Yes No

If yes, describe: Just asking for the street closures

If event is downtown, will downtown businesses be open during the event? Yes No

If event includes music, please, list names of bands and their websites or Facebook pages below:

**At this time we are planning on using The Band "Fly By Radio" www.flybyradio.com
We are waiting for approval from council before placing a deposit with the band.**

--

Insurance

A certificate of insurance must be filed with the City of Perry City Clerk at least 30 days before the event on a standard ACORD form. The City of Perry must be listed as an additional insured with respect to general liability and alcohol liability if alcohol will be served. Check the policy document for required general liability and alcohol liability minimum coverage amounts.

Insurance form(s) attached

Alcohol Permit Information

* Serving beverages in glass bottles at events is prohibited. Event organizer will notify any participating restaurants not to allow glass bottles to leave their premises.

* Event organizer will stop alcohol service one hour before the scheduled end of the event.

Does your event involve the sale of alcoholic beverages? Yes No

If yes, describe:

* If alcoholic beverages are to be sold, a special event alcohol permit is required, and a copy of the state license must be sent to the City of Perry City Clerk at least 60 days before the event is to be held.

Name of business serving alcohol:

Street address of business serving alcohol:

City/State/Zip Code:

Mailing address if different from above:

Cell phone:

Email address:

Name of licensee:

License number:

Is a copy of the licensee's alcohol license attached? Yes No

Hours alcohol will be served at event:

Is alcohol serving area open to public? Yes No

Is this an open container request? Yes No

Is current alcohol liability insurance policy naming City of Perry as additional insured attached? Yes No

Is a copy of the special event alcohol permit from the City of Perry Police Department attached?
 Yes No

Terms & Conditions:

I hereby agree that as a condition to the issuance of a Special Event Alcohol Permit, the business owner/sponsor of the event shall indemnify and hold the City harmless from claims, demand or cause

of action which may arise from activities associated with the event. I hereby solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for a Special Event Alcohol Permit are true, and no false or fraudulent statement or answer is made herein to procure the granting of such permit.

I hereby state and understand that should a complaint be filed against the owner/sponsor of the event for violation of any regulation associated with the application for the City of Perry Alcoholic Beverage Catering License, the permit issued for the event will immediately become void and will not be reissued for the same location.

Licensee's name: _____ **Date:** _____

Licensee's signature: _____

Sworn and attested before me on this _____ **day of** _____ **, 20** _____

Signature of special event organizer/applicant: _____

Name, signature and stamp of Notary Public:

N/A

* The sale of alcohol/mixed drinks requires excise reporting.

Street Closure Requests

Names of streets to be closed:

Street: Carroll **Between:** 700Block **and:** Washington

Street: Jernigan **Between:** Commerce **and:** Main

Street: Ball **Between:** Commerce **and:** Main

Street: Washington **Between:** Commerce **and:** Main

Street: _____ **Between:** _____ **and:** _____

Street: _____ **Between:** _____ **and:** _____

Street: _____ **Between:** _____ **and:** _____

When are you requesting the street closure(s)? Nov 11, 2017 between 4:00p.m. – 10:30p.m.

Why are you requesting the street closure(s)? For pedestrian safety and to allow more cars to park

Type of street closure: Complete Rolling

If event includes a parade, describe the parade route:

N/A

Parade assembly area: _____ **Parade disbanding area:** _____

The event organizer is responsible for notifying affected businesses and residents of street closures. Describe your notification plan and attach a copy with this application:

City communications specialist will publish news release in FYI Perry e-newsletter, send news release to media and send notification letters to downtown business and property owners and utility holders.

--

Restroom Facilities

Will event organizer provide portable restroom facilities? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
--

Tram/Shuttle Plan

Will event involve the use of a tram/shuttle plan? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How many trams/shuttles will be required?
Please, describe or provide an attachment of your tram/shuttle plan and route: N/A
Please, describe your parking plan: Allow classic car owners to pull in angled and parallel spaces along Jernigan, Ball, Washington and Carroll streets. Visitors can park further out in lots of neighboring businesses that are closed at the time of the event.

Sanitation

Describe your clean-up plan for during and after the event: Ask public works to place extra trash and recycling totes around downtown.

Electricity and Water

Will your event require access to electricity? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If so, where? Courthouse Lawn
What electrical load will you require?
Will your event require access to water? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If so, where?
I understand that I may incur an additional charge for use of City electricity and/or water: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Police/Security

* If police/security is required for event, off-duty officers may be hired at the rate at a rate set by the Chief of Police per hour for the duration of the event, with a minimum of three hours.

* Based on the event, the Police Department will determine how many officers will be required.

* An officer is required to be on duty at any event where alcohol is served on City of Perry property.

Number of officers requested: Defer to police chief's judgment

Total hours for officers requested: Defer to police chief's judgment

Fire and Emergency Medical Services

Describe your plan for providing emergency medical services:

Defer to fire and emergency services chief's judgment

*If Emergency Medical or Fire Protection Services are required for the event, off-duty members can be hired at a rate set by the Chief of Fire and Emergency Services per officer per hour. The Chief of Fire and Emergency Services Department reserves the right to set the staffing minimums based upon the specifics of the event (including type of event, expected attendance, time of year and areas to be affected).

Weather Emergency Procedures

* When lightning and/or thunder occurs, advise participants to seek shelter in a car or building. Please, wait 20-30 minutes before proceeding.

I understand that the City of Perry Chief of Fire and Emergency Services or his/her designee may determine that weather conditions are too dangerous and cancel the event at any time.

Yes No

Health Department

I understand that the City of Perry does not schedule Health Department inspections. Vendors and/or event organizers are responsible for scheduling any required inspections by the Houston County Health Department, 98 Cohen Walker Drive, Warner Robins, (478) 987-2020 at least two weeks before the event. Yes No

Event Publicity


If you would like your event included in the upcoming FYI Newsletter, please, submit your news release to the City of Perry Digital Communications Manager at least one month before your event at ellen.palmer@perry-ga.gov.


Indemnification and Hold Harmless

Subject to the granting of all permits required by the City of Perry, the City of Perry authorizes Mike Vinson (Special event organizer/applicant) to utilize the sites(s) known as downtown streets for the purposes of conducting the activities described within the special events permit application.

The special events organizer/applicant agrees that the City of Perry assumes no responsibility or liability for any defects or other conditions on the site of the event on City of Perry property, whether the conditions are known or unknown to either party and/or discoverable by either party. The special events organizer/applicant agrees to assume the risk for any and all defects and/or other conditions, whether these defects and or other conditions are dangerous and/or whether these defects or other conditions are discoverable by either party and/or known or unknown to either party.

The special events organizer/applicant shall indemnify and hold City of Perry and its officers, agents and employees harmless and free from any and all claims, including but not limited to personal injury, property damage, alleged to have arisen or resulted wholly or partially from the exercise of any of the rights granted herein to the special event organizer/applicant. This indemnification and hold harmless agreement includes, but is not limited to, the payment of all attorney fees, expenses, costs, judgment and other expenses that may be incurred by City of Perry, its officers, employees or agents as a result of any and all such claims.

Signature of special event organizer/applicant: 

Name, signature and stamp of Notary Public: 

Date: 8/30/17



Agreement and Signature

An application processing fee is required at the time of the application's submittal to the City of Perry. If alcohol is being served, an additional special event alcohol permit is also required at time of the application's submittal. If the application is approved, fee will be rolled over into permit fee. An application must be submitted in time to be included on a Perry City Council meeting agenda for consideration at least 60 days before the proposed event or festival.

I, the undersigned representative, have read the rules and regulations referenced in this application and am duly authorized by the organization to submit this application on its behalf. The information herein is complete and accurate.

Printed name: Mike Vinson

Signature: 

Date: 30 Aug 2017

- Special event application fee enclosed
- Special event alcohol permit application section enclosed

Please, send completed application to:
City of Perry

Office Use Only

Date received: <i>August 30, 2017</i>
<input type="checkbox"/> Special event application fee received
<input checked="" type="checkbox"/> Council approval for event received <i>August 31, 2017</i> Council approval date:
<input checked="" type="checkbox"/> Proof of liability insurance coverage naming the City as additional insured received
<input type="checkbox"/> Proof of alcohol liability insurance coverage naming the City as additional insured received
<input type="checkbox"/> City staff will notify affected businesses, residents and utility holders if event is downtown

Signatures Required for Approval

Police Department _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Fire and Emergency Services _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Public Works _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Other as needed _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/30/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Nationwide Sales Solutions Inc 1200 LOCUST ST DES MOINES IA 50391-2010	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : NATIONWIDE GENERAL INSURANCE COMPANY	23760
INSURED A COUPLE OF JERKS, LLC DBA A COUPLE OF JERKS SODA FOUNTAIN SHOP 757 CARROLL ST PERRY GA 31069-3368	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			ACP BPF 3026922630	04/09/2017	04/09/2018	EACH OCCURRENCE	\$ 1,000,000
		GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence)
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COM/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Perry 1211 Washington st. Perry GA 31069	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Belinda Houston

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