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AGENDA
REGULAR MEETING OF THE PERRY CITY COUNCIL
September 19, 2017
6:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer.
2. Roll.
3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.
4. Citizens with Input.
5. Public Hearing: Mayor James E. Faircloth, Jr.

The purpose of this Public Hearing is to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. Sec. 36-67A-3 (c).

- 5a. Petition for Rezoning Application No. R-17-07. Applicant, Robert Russell requests rezoning of property from City of Perry R-3, Multi-Family Residential to C-3, Central Business District. The property is located at 905 Ball Street – Mr. B. Wood.
- 5b. Consider establishing 2017 ad valorem millage rate – Mr. L. Gilmour.
6. Review of Minutes: Mayor James E. Faircloth, Jr.
 - 6a. Council's Consideration – Minutes of the September 5, 2017 pre council meeting and September 5, 2017 council meeting.
7. Old Business: Mayor James E. Faircloth, Jr.
 - 7a. Mayor James E. Faircloth, Jr.
 - 7b. Council Members
 - 7c. City Manager Lee Gilmour
 - 7d. Assistant City Attorney
8. New Business: Mayor James E. Faircloth, Jr.
 - 8a. Matters referred from September 18, 2017 work session and September 19, 2017 pre council meeting.

8b. Ordinance(s) for First Reading(s) and Introduction:

1. **First Reading** of an ordinance for the rezoning of property from City of Perry R-3, Multi-Family Residential to C-3, Central Business District. The property is located at 905 Ball Street – Mr. B. Wood. *(No action required by Council)*

8c. Resolution(s) for Consideration and Adoption:

1. Declaration of Local Emergency Resolution – Mayor Faircloth.
2. Resolution amending City of Perry Fee Schedule – Mr. L. Gilmour.
3. Resolution establishing animal retention policy – Mr. L. Gilmour.

8d. Façade grant funding request – Mr. L. Gilmour.

8e. Special Events Application(s) – Chief Lynn

1. The City of Perry is hosting a private dinner/Perry CVB promotional video on the 900 block of Carroll Street on Sunday, October 22 beginning at 4:30 p.m.

Street closure(s) requested: 900 Block of Carroll Street

Approval of special event alcohol permit license application

9. Other Business/Supplemental Agenda: Mayor James E. Faircloth, Jr.

9a. Appointment(s) to Boards/Commissions/Authorities – Mayor James E. Faircloth, Jr.

1. Appointment to the Perry Planning Commission – Council Member R. Jones.

10. Council Members Items.

11. Department Heads Items:

12. General Public Items:

13. Mayor Items:

14. Adjourn.



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Department of Community Development

**Public Hearing
Sept. 19, 2017
Tuesday @ 6:00 PM**

August 29, 2017

The Honorable James E. Faircloth, Jr.
Perry City Council
Post Office Box 2030
Perry, Georgia 31069

**Re: Rezoning Application #R-17-07
905 Ball Street, Perry
Map/Parcel #P4-29**

Dear Mayor and Council:

On August 28, 2017 the Perry Planning Commission reviewed the above referenced petition for rezoning as submitted by Mr. Robert Russell.

The request was for the rezoning of the property at 905 Ball Street from City of Perry R-3, Multi-Family Residential to C-3, Central Business District.

The Perry Planning Commission recommended approval of the application as submitted.

Sincerely,



Jacob W. Poole, Chairman
Perry Planning Commission

JWP/cs



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STAFF REPORT

8/15/17

From the Community Development Department

CASE NUMBER: R-17-07
APPLICANT: Robert Russell
REQUEST: Zoning change from R-3, Multi-Family Residential District to C-3, Central Business District
LOCATION: 905 Ball Street; Tax Map No.: 0P0040 029000

ADJACENT ZONING/LANDUSES:

Subject Parcel: Zoned R-3, Residential structure previously used for office and residential
North: C-3, Central Business District, parking for law offices
South: R-3; Multi-family Residential; single-family residence
East: C-3, Central Business District, Woodmen of the World
West: M-2, Industrial District; Walker-Rhodes Tractor Company

STAFF RECOMMENDATION: Based on evaluation of the standards below, the City Staff concludes that the C-3 zoning district is appropriate for the subject property. Therefore, Staff recommends approval of the request.

BACKGROUND INFORMATION: The subject property consists of a 0.15 acre parcel of land developed with a single-family residential structure. The property was used as offices for Three Kings for a number of years prior to 2013. Its last use was as a residence. The owner has leased the property to a new office tenant which applied for a sign permit. Reviewing the sign permit triggered staff to review the zoning of the property, and realize it is zoned multi-family residential.

This area of Ball Street has transitioned from primarily residential uses to offices uses. The subject property is contiguous or adjacent to C-3 zoning and office uses on two sides.

STANDARDS GOVERNING ZONE CHANGES:

1. *The suitability of the subject property for the zoned purposes.* The current R-3 zoning would allow development of up to two dwelling units. This area of Ball Street has been transitioning from residential uses to professional offices.
2. *The extent to which the property values of the subject property are diminished by the particular zoning restrictions.* The property would clearly be more valuable as commercial use than as residential, given its location adjacent to commercial and industrial properties.
3. *The extent to which the destruction of property values of the subject property promotes the health, safety, morals or general welfare of the public.* Keeping the property zoned for residential uses only would likely cause the continued sporadic residential rental occupancy, therefore, limiting the likelihood for improvements.

4. *The relative gain to the public as compared to the hardship imposed upon the individual property owner.* The residential zoning classification does not offer any public gain, and can be argued, would be detrimental to the public good.
5. *Whether the subject property has a reasonable economic use as currently zoned.* Two dwelling units could be developed under the current zoning classification. There appears to be a reasonable economic use of the property as currently zoned.
6. *The length of time the property has been vacant as zoned considered in the context of land development in the area in the vicinity of the property.* The subject property was used for professional offices for several years before the company went out of business in 2013. Since then there has been sporadic residential occupancy of the property.
7. *Whether the proposed rezoning will be a use that is suitable in view of the uses and development of adjacent and nearby property.* The subject property is surrounded on three sides by commercial and industrial zoning and uses. The proposed C-3 zoning district has expanded toward this property over the past several years.
8. *Whether the proposed rezoning will adversely affect the existing use or usability of adjacent or nearby property.* With the exception of the property to the south, all other properties along Ball Street, between Main Street and Gilmer Street are already zoned C-3. The subject and adjacent properties back up to M-2 zoned properties.
9. *Whether the zoning proposal is in conformity with the policies and intent of the land use plan.* The 2017 Joint Comprehensive Plan Update identifies the subject property and the surrounding area as 'Town Center Area'.
10. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.* Given the uses permitted in the C-3 district, and the limitations resulting from the size of the property, the proposed modification should not cause excessive use to or burden existing streets, transportation facilities, utilities or schools,.
11. *Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.* The transition of the surrounding properties to commercial uses would appear to support the proposed zoning change.



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Application # R-17-07

Application for Rezoning

Contact Community Development (478) 988-2720

Applicant/Owner Information

*Indicates Required Field

	Applicant	Property Owner
*Name	Robert Russell	Same
*Title	Owner	
*Address	913 Evergreen	
*Phone	478-808-1581	
*Email	robby1russell@yahoo.com	

Property Information

*Street Address or Location	905 Ball St
*Tax Map #(s)	P4-29
*Legal Description	A. Provide a copy of the deed as recorded in the County Courthouse, or a metes and bounds description of the land if a deed is not available; B. Provide a survey plat of the property and/or a proposed site plan; C. For Annexation, a survey must be tied to the Georgia Planes Coordinate System.

Request

*Current Zoning District	R3	*Proposed Zoning District	R3
*Please describe the existing and proposed use of the property			
house office			

Instructions

- The application and fee (made payable to the City of Perry) must be received by the Community Development Office no later than 4:30 pm on the date reflected on the attached schedule.
- Fees:
 - Residential - \$123.00 plus \$14.60/acre (maximum \$1,500.00)
 - Planned Development - \$148.00 plus \$14.60/acre (maximum \$2,600.00)
 - Commercial/Industrial - \$225.00 plus \$21.00/acre (maximum \$2,800.00)
- The applicant/owner must respond to the 'standards' on page 2 of this application (you must answer 'why' you believe the application meets the tests for granting the rezoning). See Sections 32, 33, and 171 of the Perry Land Development Ordinance (PLDO) for more information. You may include additional pages when addressing the standards.
- The staff will review the application to verify that all required information has been submitted. The staff will contact the applicant with a list of any deficiencies which must be corrected prior to placing the application on the planning commission agenda.
- Rezoning applications require an informational hearing before the planning commission and a public hearing before City Council. The property must be posted at least 15 days prior to the scheduled hearing dates.
- An application for rezoning affecting the same parcel shall not be submitted more often than once every six months.
- The applicant must be present at the hearings to present the application and answer questions that may arise.

8. Campaign Notice required by O.C.G.A. Section 36-67A-3: Within the past two years, have you, the applicant, made either campaign contributions and/or gifts totaling \$250.00 or more to a local government official? Yes ___ No X
If yes, please complete and submit the attached Disclosure Form.
9. The applicant and property owner affirm that all information submitted with this application, including any/all supplemental information, is true and correct to the best of their knowledge and they have provided full disclosure of the relevant facts.
10. Signatures:

*Applicant 	*Date Aug 7 2017
*Property Owner/Authorized Agent	*Date

Standards for Granting a Rezoning

1. Are there covenants and restrictions pertaining to the property which would preclude the uses permitted in the proposed zoning district?
2. Describe the existing land uses and zoning classifications of surrounding properties.
3. Describe the suitability of the subject property for use as currently zoned.
4. Describe the extent to which the value of the subject property is diminished by the current zoning designation.
5. Describe the extent to which the diminished property value promotes health, safety, morals, and general welfare of the public.
6. Describe the relative gain to the public compared to any hardship imposed on the property owner.
7. Describe how the subject property has no reasonable economic use as currently zoned.
8. How long has the subject property been vacant as currently zoned, considering development in the vicinity?
9. Describe how uses permitted in the proposed zoning district are compatible with the uses and development of surrounding properties.
10. Describe why the proposed zoning district will not adversely impact the use of surrounding properties.
11. Describe how the proposed zoning district is consistent with the Comprehensive Plan.
12. Describe how the proposed zoning district will not cause an excessive burden upon existing public facilities and services.
13. Describe any other existing or changing conditions affecting the use and development of the subject property which support approval of the requested zoning district.

Created 6/30/2107

For Office Use

Date received 8-7-17	Fee paid \$225.00	Date deemed complete 8-7-17	Public Notice Sign by 8/11/17	Legal Ad forums 8/30 - end 8/23/17	
Notice to Applicant 8/14/17	Routed to PC 8/18/17	Date of PC 8/28/17	Date of Public Hearing 9/19/17	Date of Council action 10/3/17	Notice of action



Legend

Parcels	C2	M2	R2A
Perry Zoning	C3	OC	R3
Zoning Types	GU	PUD	RAQ
	LC	IN	RMH
	C1	M1	R2



1 inch = 100 feet



City of Perry Zoning Review

Case: R-17-07



Office of the City Manager, 1000 Perry



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OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager
DATE: August 25, 2017
REFERENCE: FY 2018 Millage Rate

The City has received its tax year 2017/fiscal year 2018 ad valorem tax digest figures. The comparison is listed below.

Item	Budget	Digest
Real Property	\$5,081,500	\$5,283,400
Personal Property	853,700	1,023,000
Motor Vehicles	407,900	157,500
Mobile Homes	1,200	9,800
Timber	-	500
Heavy Equipment	-	300
Total	\$6,344,300	\$6,474,500

Projected \$130,200 increase over budget. Major issue is significant decline in motor vehicle property tax income. While title tax was supposed to address this loss, the below chart shows the actual situation.

Fiscal Year	Title Tax Amount
2014	\$152,604
2015	93,990
2016	80,053
2017	64,223

This is just what was projected to occur by the Georgia Municipal Association.

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
September 5, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the pre council meeting held September 5, 2017 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson, Council Members Phyllis Bynum-Grace, Riley Hunt, Robert Jones, Randall Walker, and Willie King.

Elected Official(s) Absent: None

City Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Recording Clerk, Annie Warren.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Kevin Dye –Director of Leisure Services, Catherine Edgemon – Main Street Coordinator, Chad McMurrian – Lead Engineering Technician, and Ellen Palmer – Digital Communications Manager.

Guests: Jared Lovett, and Sam Cargill

Media: Vic Powell – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of September 5, 2017 council meeting agenda.

7a. The City is proposing to upgrade its water supply system to provide additional capacity, and to replace the older water treatment plant with a new one, decommission two wells and add two new wells, with new connections to the existing system. Mr. McMurrian stated ten items will be discussed during the public meeting relative to the upgrades of the water system.

11b. Resolution(s) for Consideration and Adoption:

1. Resolution authorizing the Mayor to enter into an agreement with Georgia Municipal Association for telecommunications and right of way management service. Administration recommended Council approve this resolution and authorize the contract subject to City Attorney review.

2. Resolution reducing the base fee for water and sewer. Administration recommended Council reduce the base fee for water and sewer from \$4.00/month to \$3.20/month.

11c. Award of Bid(s):

1. Bid No. 2018-01 - The construction of the Frank Satterfield Storm Drainage Improvements: Mr. McMurrin stated bids were solicited for this project from four (4) contractors. Only three (3) responded and staff and Georgia Water & Environmental Services recommended the low bidder, LeClay Construction Inc., be awarded the contract.

- 11e. Ball Street at Tucker Road Emergency Sewer Rehab Change Order for an additional sewer line and manhole replacement. Mr. C. McMurrin recommended approval of Change Order 1 for a sewer line segment off Tucker Road which required an emergency repair.

- 11f.(1). A Couple of Jerks is partnering with Perry Main Street Promotion Committee to host a classic car show event downtown on Saturday, November 11, from 5:00 p.m. – 10p.m.

- a. Approval of street closures – Chief S. Lynn. Chief Lynn advised the police department reviewed the request and recommended approval.

- 3b. Review State Route designation proposal from Georgia Department of Transportation. Administration recommended designating North Perry Parkway as US 341 and designating the current US 341 inside the parkway as US 341 Business. Council concurred to move forward with Administration recommendation.

- 3c. Consider proposal from Advance Disposal relative to change in collection process. Mr. Jared Lovett, Advanced Disposal District Manager appeared before Mayor and Council relative to Advance Disposal's proposal to change in collection process. Administration recommended Council go out to bid for solid waste disposal; Council concurred with Administration's recommendation.

- 3d. Consider contracting for water service to Houston County Board of Commissioners. Council Member Walker advised Council of a conversation he had with Chairman Stalnaker relative to the provision of community water to property at the end of Bobtail Run in the Woodlands subdivision. Council concurred for the City to provide a master meter, the County will be responsible for the installation and maintenance of the water lines existing the meter, no more than four (4) individual single family houses detached houses will be served off the meter and the County will pay for water consumption through the master meter.

4. Council Member Items: Mayor Pro Tempore Jackson, Council Members King, Bynum-Grace, Walker and Jones had no reports.

Council Member Hunt reported he had received a complaint relative to the condition of Evergreen Cemetery. Administration stated it will address the maintenance issues of Evergreen Cemetery.

Mr. Gilmour received a request for a Veteran's Day Half Marathon Road Race at the Georgia National Fairgrounds that benefits SEGAMI Healthcare Fund for uninsured veterans in America. Administration recommended approving the request and fee waiver but all logistics should come through the sheriff department.

Assistant City Attorney Hulbert – No report

5. Department Head Items:

Chief Lynn, Chief Parker, Mr. Dye, Ms. Edgemon and Mr. Wood had no reports.

Mr. Smith announced the City was awarded \$722,000 through the Community Development Block Grant program for neighborhood revitalization activities in Perry's Sand Hill neighborhood.

6. Adjourn: There being no further business to come before Council in the pre council meeting held September 5, 2017 Council Member Jones motioned to adjourn the meeting at 6:02 p.m.; Council Member King seconded the motion and it carried unanimously.

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
September 5, 2017
6:15 P.M.

1. Call to Order: James E. Faircloth, Jr., Presiding Officer, called to order the regular meeting of the Perry City Council held September 5, 2017 at 6:15 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro William Jackson; Council Members Randall Walker, Phyllis Bynum-Grace, Robert Jones Willie King, and Riley Hunt.

Elected Official(s) Absent: None

Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Recording Clerk, Annie Warren

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Kevin Dye – Director of Leisure Services, Brenda King – Director of Administration, Catherine Edgemon – Main Street Coordinator, Chad McMurrian – Lead Engineering Technician, and Ellen Palmer – Digital Communications Manager.

Guest(s)/Speaker(s): Sam Cargill, Dave Ambrus, Penrose Wolf, Burke Murph, Trish Cossart, Toya Harris, and Michael Grifford.

Media: Vic Powell - Houston Home Journal, and Kelly McWilliams – ComSouth 100.

3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.

Council Member Jones rendered the invocation and Council Member Riley Hunt led the pledge of allegiance to the flag.

4. Community Partner(s) Updates: None

5. Appointment(s) to Boards/Commissions/Authorities – Mayor James E. Faircloth, Jr.

Council concurred to move agenda item 12a up to item 5b.

5a. Appointment to the Housing Authority of the City of Perry

Council Member Walker motioned to appoint Ms. Jane Thomas to the Housing Authority of the City of Perry; Council Member Jones seconded the motion and it carried unanimously.

5b. Appointment to the Perry Area Convention and Visitors Bureau – Council Member R. Walker

Council Member Walker motioned to appoint Trish Cossart to the Perry Area Convention and Visitors Bureau; Council Member King seconded the motion and it carried unanimously.

6. Citizens with Input. None

7. Public Hearing: Mayor James E. Faircloth, Jr.

PUBLIC HEARING CALLED TO ORDER AT 6:23 p.m. Mayor James E. Faircloth Jr. called to order a public hearing at 6:23 p.m. to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. Sec. 36-67A-3(c).

- 7a. The City is proposing to upgrade its water supply system to provide additional capacity, and to replace the older water treatment plant with a new one, decommission two wells and add two new wells, with new connections to the existing system – Mr. C. McMurrian.

Staff Report: Mr. McMurrian advised Mayor and Council that a copy of the Environmental Review document for the project was present and available for review. Mr. McMurrian reviewed the need for the project, alternatives considered, basis of selection of the best alternative, environmental impacts, population to be served, expected life of the project, financial impact to the users and answered questions from Mayor, Council and the audience.

Public Input: Mayor Faircloth called for any public input for or opposed to the petition.

For: None

Opposed: None

Public Hearing closed at 6:29 p.m. Mayor James E. Faircloth closed the public hearing at 6:29 p.m.

8. Review of Minutes: Mayor James E. Faircloth, Jr.

- 8a. Council's Consideration – Minutes of the August 14, 2017 work session, August 15, 2017 pre council meeting, August 15, 2017 council meeting, August 21, 2017 special meeting and August 22, 2017 special meeting. (Council Member Bynum-Grace was absent from the August 14th work session)

Council Member Hunt motioned to accept the minutes as submitted; Council Member King seconded the motion, and the motion carried with Council Member Bynum-Grace abstaining from the August 14th meeting.

9. Old Business: Mayor James E. Faircloth, Jr.

9a. Ordinance(s) for Second Reading(s) and Adoption:

1. **Second Reading** of an ordinance amending the Perry Code by adding Section 18-36, in the list of places for which parking shall not be allowed for the following two additional places: Commerce Street from Macon Road to General Courtney Hodges Boulevard and Washington Street from Commerce Street to Sam Nunn Boulevard – Chief S. Lynn.

Adopted Ordinance No. 2017 -15 amending the Perry Code by adding Section 18-36. Chief Lynn presented for Council's consideration an ordinance amending the Perry Code by adding Section 18-36, in the list of places for which parking shall not be allowed for the following two additional places: Commerce Street from Macon Road to General Courtney Hodges Boulevard and Washington Street from Commerce Street to Sam Nunn Boulevard. Council Member Jones motioned to adopt the ordinance as submitted; Council Member King seconded the motion and it carried unanimously. (Ordinance 2017-15 has been entered into the City's official book of record.)

10. Any Other Old Business: Mayor James E. Faircloth, Jr.

- 10a. Mayor James E. Faircloth, Jr. - None
10b. Council Members - None
10c. City Manager Lee Gilmour - None
10d. Assistant City Attorney - None

11. New Business: Mayor James E. Faircloth, Jr.

11a. Matters referred from September 5, 2017 pre council meeting. None

11b. Resolution(s) for Consideration and Adoption:

1. Resolution authorizing the Mayor to enter into an agreement with

Georgia Municipal Association for telecommunications and right of way management service – Mr. L. Gilmour.

Adopted Resolution No. 2017-31 authorizing the Mayor to enter into an agreement with Georgia Municipal Association for telecommunications and right of way management service. Mr. Gilmour presented for Council's consideration, a resolution authorizing the Mayor to enter into an agreement with Georgia Municipal Association for telecommunications and right of way management service. Council Member Jones motioned to adopt said resolution and approval of contract subject to review by the Assistant City Attorney. Council Member Bynum-Grace seconded the motion and it carried unanimously. *(Resolution No. 2017-31 has been entered into the City's official book of record.)*

2. Resolution reducing the base fee for water and sewer – Mr. L. Gilmour.

Adopted Resolution No. 2017-32 amending the Perry Fee Schedule. Mr. Gilmour presented for Council's consideration, a resolution adjusting the base fee for water and sewer. Council Member Jones motioned to adopt a resolution amending the City of Perry Fee Schedule; Mayor Pro Tempore Jackson seconded the motion and it carried unanimously. *(Resolution No. 2017-32 has been entered into the City's official book of record.)*

11c. Award of Bid(s):

1. Bid No. 2018-01 The construction of the Frank Satterfield Storm Drainage Improvements – Mr. C. McMurrian.

Mr. McMurrian presented for Council's consideration an award of bid for the construction of the Frank Satterfield Storm Drainage Improvements. Staff recommended awarding to the low bidder, LeClay Construction Inc., in the amount of \$39,020.18. Mayor Pro Tempore Jackson motioned to accept staff's recommendation to award Bid No. 2018-01 to LeClay Construction Inc. in the amount of \$39,020.18. Council Member Jones seconded the motion and it carried unanimously.

11d. Approved radar list for the City of Perry. Chief Lynn stated this is a document from the Georgia Department of Transportation that lists all streets in Perry that we are allowed to run radar on and recommended Council's approval of the radar list for the City of Perry. Council Member Bynum-Grace motioned to approve the radar list as submitted; Council Member Jones seconded the motion and it carried unanimously.

11e. Ball Street at Tucker Road Emergency Sewer Rehab Change Order for an additional sewer line and manhole replacement.

Mr. McMurrian presented for Council's consideration a Change Order for Tucker

Road Emergency Sewer Rehab. Council Member Jones motioned approval of the Change Order for Tucker Road Emergency Sewer Rehab; Council Member Walker seconded the motion and it carried unanimously.

11f. Special Events Application(s): Chief S. Lynn

1. A Couple of Jerks is partnering with Perry Main Street Promotion Committee to host a classic car show event downtown on Saturday, November 11, from 5:00 p.m. – 10p.m.

Street closures requested:

Carroll Street between 700 Block and Washington Street
Jernigan Street between Commerce Street and Main Street
Ball Street between Commerce Street and Main Street
Washington Street between Commerce Street and Main Street

Chief Lynn advised closing of Washington Street was not needed, but other three street closures were approved. Council Member King motioned to approve the street closures; Council Member Walker seconded the motion and it carried unanimously.

12. Council Members Items. None

13. Department Heads/Staff Items:

Ms. King, Mr. Wood, Chief Lynn, Chief Parker, and Ms. Warren had no reports.

Mr. Smith reported the City has been awarded \$722,000 through the CDBG program for neighborhood revitalization activities in Perry's Sand Hill neighborhood.

Ms. Edgemon reminded everyone of the upcoming tram tours.

Ms. Palmer provided an update on the park survey.

Mr. Dye reported September 16 is registration for soccer and football; October 16 – 20 is registration for basketball.

14. General Public Items: None

15. Mayor Items:

September 7th – Chamber's Business Battlefield
September 11th – City of Centerville is hosting 911 remembrance event
September 16th – Perry Music Festival
September 18th – Council's work session

September 19th – Pre council and council

Note of personal privilege - Mayor Faircloth recognized Council Members Bynum-Grace, Walker and Jones as candidates who qualified for the November 7th municipal general election and are unopposed.

Mayor Faircloth and Council Member Jones, Bynum-Grace and Walker thanked everyone for four more years of service.

16. Adjourn: There being no further business to come before Council in the regular meeting held September 5, 2017 Council Member King motioned to adjourn the meeting at 6:56 p.m.; Council Member Hunt seconded the motion and it carried unanimously.

DECLARATION OF LOCAL EMERGENCY

WHEREAS, the City of Perry Georgia has experienced an event of critical significance as a result of the significant weather event known as Hurricane Irma on September 9, 2017; and

WHEREAS, in the judgment of the Mayor of the City of Perry, there exist emergency circumstances located in the city limits of Perry, Georgia requiring extraordinary and immediate corrective actions for the protection of the health, safety and welfare of the citizens of the City of Perry, including individuals with household pets and service animals; and

WHEREAS, to prevent or minimize injury to people and damage to property resulting from this event;

NOW, THEREFORE, pursuant to the authority vested in me by local and state law;

IT IS HEREBY DECLARED that a local state of emergency exists and shall continue until the conditions requiring this declaration are abated.

WHEREFORE, IT IS ORDERED:

(1) That the local emergency operations plan is hereby activated effective 8 o'clock p.m. on September 9, 2017;;

(2) That the following sections of the City of Perry, Code be implemented: [Section 9A-5](#), Overcharging; [Section 9A-6](#), Registration of Building and Repair Services; [Section 9A-7](#), Closed or Restricted Areas and Curfews; and

(3) That the following measures also be implemented: [Section 9A-2\(a\)\(4\)c, d](#)

ENTERED at 8:00 PM, September 9, 2017.

James, E. Faircloth, Jr., Mayor, City of Perry

**A RESOLUTION
TO AMEND THE CITY OF PERRY
FEE SCHEDULE**

WHEREAS, a review of the preliminary plat fee indicated a need for adjustment; and

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY HEREBY RESOLVES THAT the City of Perry Fee Schedule for is amended as follows:

Section 1 B. Charge for Services, 1. General a. Planning and Zoning, 3. Subdivision Review a. Preliminary Plat Approval, 1. Residential (a) is amended as shown:

From

(a) Initial Submission

\$70.00/lot, minimum \$2,200/plat/review

To

(a) Initial Submission

\$15.00/lot, minimum \$100.00/plat,
maximum \$1,500.00/plat/review

SO RESOLVED THIS _____ DAY OF SEPTEMBER 2017.

CITY OF PERRY

By:

JAMES E. FAIRCLOTH, JR., MAYOR

City Seal

Attest:

ANNIE WARREN, CITY CLERK

**A RESOLUTION
ESTABLISHING THE
CITY OF PERRY
ANIMAL RETENTION POLICY**

WHEREAS, the retention of animals that are the responsibility of the City needs to be clarified;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY HEREBY RESOLVES that the City's policy for retention of animals is as follows:

1. Each animal coming to the City's care by City staff pick up or donation will be assessed by a veterinarian relative to its adoptability health. Animals with major medical issues will be euthanized.
2. Animals will be retained in the City's care for ten (10) calendar days.
3. Animals suitable for adoption at the end of ten (10) days can be donated to FOPAS or any other group interested in adopting. Any animal not accepted for adoption will be subject to euthanizing depending on available space.
4. The City will not handle any adoptions.
5. When in City care, each animal will be given basic medical and care support.
6. The City will act as a go-between for any spay/neutering grants, programs, etc. if advantageous to the adoption process. The City shall not fund any adoption costs.
7. The City shall not transport any animals for adoption purposes.
8. Animals donated to any group/person shall no longer be the responsibility of the City.
9. No animals shall be transported or given for transport for adoption during the ten (10) day City custody period.

SO RESOLVED, this _____ day of _____ 2017.

CITY OF PERRY

By: _____
JAMES E. FAIRCLOTH, JR., MAYOR

City Seal

Attest: _____
ANNIE WARREN, CITY CLERK



Where Georgia comes together.

Department of Economic Development

TO: City Manager Gilmour, Mayor and Council

CC: Economic Development Director Smith and Design Committee members

FROM: Main Street Coordinator Edgemon

DATE: September 13, 2017

RE: Façade grant funding request

The Perry Main Street Design Committee, as of today, has awarded \$3,750 of the \$4,000 allocation for FY 2018. The committee respectfully requests that Mayor and Council consider an additional \$2,000 façade grant appropriation for FY 2018.

The grants awarded include \$750 to replace the dilapidated mansard façade at 909 Carroll Street recently completed by the new owner, Shane Gottwals; \$1,500 for façade improvements at 1025 Ball Street, the future Bodega Brew coffee shop; and \$1,500 for a new façade at 905 Carroll Street, the former jewelry store that the new owners plan to remodel as a restaurant. Please, note these grants are being used to make permanent improvements to the buildings, not on signage that can change as tenants change.

The Design Committee is excited about these projects because they reflect substantial reinvestment in downtown, thereby growing the tax digest, and the new businesses there will create jobs and pay city taxes.

I am aware of at least one more downtown project for which the building owner plans to seek a façade grant after the sale closes later this month. Having the potential to offer the maximum grant of \$1,500 could encourage that new property owner to remove the decaying Williamsburg façade and replace it with something more appropriate, such as the work at 924 Carroll Street (Cossart Design).

The committee appreciates the support the City of Perry administration and elected officials have shown for the Main Street Program and hopes that you will consider the additional \$2,000 appropriation to enable the committee to award more façade grants to continue this reinvestment in downtown in FY 2018.



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City of Perry Special Events Application

Applicant and Sponsoring Organization Information

Name: City of Perry
Name of individual representing sponsor organization: Ellen Palmer
Street address: 1211 Washington St.
City/State/Zip code: Perry, GA 31069
Mailing address if different from above:
Cell phone: 478-662-2668
Email address: ellen.palmer@perry-ga.gov
* The individual's name and contact information stated above will also be distributed to answer public inquiries about the event.
If this event benefits a City of Perry non-profit organization, which one? No
Contact person on site for day of event: <i>Ellen Palmer</i>
Cell phone: <i>478-662-2668</i>
Is this a first time event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If held before, when and where?

Event Information

Type of event (Check all that apply): <input type="checkbox"/> Parade <input type="checkbox"/> Festival <input type="checkbox"/> Concert/Music <input checked="" type="checkbox"/> Other
* For parades, races and block parties, please, request the event applications specific to those events.
If other, specify: Private Dinner
Event title: Private dinner for City of Perry/Perry CVB promotional video
Event date: Oct. 22
Event hours: Start: 4:30 End: 7:30
Set-up: Date: 2:00 Time: 4:30
Break down: Date: 7:30 Time: 8:30
Expected attendance: Participants: 50 Spectators:

Event Description

Briefly describe event and activities. Include the purpose of the event. Explain how it benefits the City of Perry and its residents. Attach any of the following that are applicable: site plan, including location of stage, restroom facilities, vendor booths, etc.

The event is a private dinner for the City of Perry promotional video. This is footage of our finale scene. We are setting up a farm style table scene on Carroll Street in front of Perfect Pear. There will be approximately 50 people there for it.

I understand that only event activities outlined an approved in this application and approved by Perry City Council are permitted, and hosting additional activities that have not been approved may be grounds for the event permit to be revoked. Yes No

Event Details

Attach schedule or brochure for all activities associated with event.

Will items or services be sold at the event? Yes No

If yes, describe:

Will event have amplified sound? Yes No

If yes, describe:

Is the event free to the public? Yes No Private Event

Will vendors cook or heat food? Yes No

If yes, describe: At the Perfect Pear

Will any areas be fenced off or barricaded? Yes No

If yes, describe: Only for street closures

If event is downtown, will downtown businesses be open during the event? Yes No

If event includes music, please, list names of bands and their websites or Facebook pages below:

Insurance

A certificate of insurance must be filed with the City of Perry City Clerk at least 30 days before the event on a standard ACORD form. The City of Perry must be listed as an additional insured with respect to general liability and alcohol liability if alcohol will be served. Check the policy document for required general liability and alcohol liability minimum coverage amounts.

Insurance form(s) attached Insured by City of Perry

Alcohol Permit Information

* Serving beverages in glass bottles at events is prohibited. Event organizer will notify any participating restaurants not to allow glass bottles to leave their premises.

* Event organizer will stop alcohol service one hour before the scheduled end of the event.

Does your event involve the sale of alcoholic beverages? Yes No

If yes, describe:

* If alcoholic beverages are to be sold, a special event alcohol permit is required, and a copy of the state license must be sent to the City of Perry City Clerk at least 60 days before the event is to be held.

Name of business serving alcohol: The Perfect Pear

Street address of business serving alcohol: 922 Carroll St.

City/State/Zip Code: Perry, GA 31069

Mailing address if different from above:

Cell phone: 478-954-2097

Email address: meg.brent1015@gmail.com

Name of licensee: *The Perfect Pear* License number: *0009881*

Is a copy of the licensee's alcohol license attached? Yes No

Hours alcohol will be served at event: 4:30-7:30

Is alcohol serving area open to public? Yes No

Is this an open container request? Yes No

Is current alcohol liability insurance policy naming City of Perry as additional insured attached? Yes No

Is a copy of the special event alcohol permit from the City of Perry Police Department attached? Yes No

Terms & Conditions:

I hereby agree that as a condition to the issuance of a Special Event Alcohol Permit, the business owner/sponsor of the event shall indemnify and hold the City harmless from claims, demand or cause of action which may arise from activities associated with the event. I hereby solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for a Special Event Alcohol Permit are true, and no false or fraudulent

statement or answer is made herein to procure the granting of such permit.

I hereby state and understand that should a complaint be filed against the owner/sponsor of the event for violation of any regulation associated with the application for the City of Perry Alcoholic Beverage Catering License, the permit issued for the event will immediately become void and will not be reissued for the same location.

Licensee's name: _____ **Date:** _____

Licensee's signature: _____

Sworn and attested before me on this _____ day of _____, 20_____

Signature of special event organizer/applicant: _____

Name, signature and stamp of Notary Public: _____

* The sale of alcohol/mixed drinks requires excise reporting.

Street Closure Requests

Names of streets to be closed: 900 Block of Carroll Street

Street: Carroll	Between: Ball	and: Washington
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:

When are you requesting the street closure(s)? Oct. 22 from 2:30-8:30

Why are you requesting the street closure(s)? Because the event is on the street

Type of street closure: Complete Rolling

If event includes a parade, describe the parade route:

Parade assembly area: _____ **Parade disbanding area:** _____

The event organizer is responsible for notifying affected businesses and residents of street closures. Describe your notification plan and attach a copy with this application:
 Letter will be sent to the impacted businesses which are minimal because most of the merchants/businesses downtown are closed during the hours of set up and event.

Restroom Facilities

Will event organizer provide portable restroom facilities? Yes No

Tram/Shuttle Plan

Will event involve the use of a tram/shuttle plan Yes No

How many trams/shuttles will be required?

Please, describe or provide an attachment of your tram/shuttle plan and route:

N/A

Please, describe your parking plan:

N/A

Sanitation

Describe your clean-up plan for during and after the event:

The event coordinator will provide cleanup.

Electricity and Water

Will your event require access to electricity? Yes No

If so, where? Lights on trees

What electrical load will you require?

We will need to string lights across the street from the trees.

Will your event require access to water? Yes No

If so, where?

I understand that I may incur an additional charge for use of City electricity and/or water:

Yes No

Police/Security

* If police/security is required for event, off-duty officers may be hired at the rate at a rate set by the Chief of Police per hour for the duration of the event, with a minimum of three hours.

- * Based on the event, the Police Department will determine how many officers will be required.
- * An officer is required to be on duty at any event where alcohol is served on City of Perry property.

Number of officers requested: None

Total hours for officers requested: None

Fire and Emergency Medical Services

Describe your plan for providing emergency medical services:

N/A

*If Emergency Medical or Fire Protection Services are required for the event, off-duty members can be hired at a rate set by the Chief of Fire and Emergency Services per officer per hour. The Chief of Fire and Emergency Services Department reserves the right to set the staffing minimums based upon the specifics of the event (including type of event, expected attendance, time of year and areas to be affected).

Weather Emergency Procedures

* When lightning and/or thunder occurs, advise participants to seek shelter in a car or building. Please, wait 20-30 minutes before proceeding.

I understand that the City of Perry Chief of Fire and Emergency Services or his/her designee may determine that weather conditions are too dangerous and cancel the event at any time.

Yes No

Health Department

I understand that the City of Perry does not schedule Health Department inspections. Vendors and/or event organizers are responsible for scheduling any required inspections by the Houston County Health Department, 98 Cohen Walker Drive, Warner Robins, (478) 987-2020 at least two weeks before the event. Yes No

Event Publicity

If you would like your event included in the upcoming FYI Newsletter, please, submit your news release to the City of Perry Digital Communications Manager at least one month before your event at ellen.palmer@perry-ga.gov.

Indemnification and Hold Harmless

Subject to the granting of all permits required by the City of Perry, the City of Perry authorizes Ellen Palmer, City of Perry (Special event organizer/applicant) to utilize the sites(s) known as 900 Carroll St. Block for the purposes of conducting the activities described within the special events permit application.

The special events organizer/applicant agrees that the City of Perry assumes no responsibility or liability for any defects or other conditions on the site of the event on City of Perry property, whether the conditions are known or unknown to either party and/or discoverable by either party. The special events organizer/applicant agrees to assume the risk for any and all defects and/or other conditions, whether these defects and or other conditions are dangerous and/or whether these defects or other conditions are discoverable by either party and/or known or unknown to either party.

The special events organizer/applicant shall indemnify and hold City of Perry and its officers, agents and employees harmless and free from any and all claims, including but not limited to personal injury, property damage, alleged to have arisen or resulted wholly or partially from the exercise of any of the rights granted herein to the special event organizer/applicant. This indemnification and hold harmless agreement includes, but is not limited to, the payment of all attorney fees, expenses, costs, judgment and other expenses that may be incurred by City of Perry, its officers, employees or agents as a result of any and all such claims.

Signature of special event organizer/applicant: Ellen Palmer

Name, signature and stamp of Notary Public: Annie Warren

Date: Sept. 12, 2017

Agreement and Signature

An application processing fee is required at the time of the application's submittal to the City of Perry. If alcohol is being served, an additional special event alcohol permit is also required at time of the application's submittal. If the application is approved, fee will be rolled over into permit fee. An application must be submitted in time to be included on a Perry City Council meeting agenda for consideration at least 60 days before the proposed event or festival.

I, the undersigned representative, have read the rules and regulations referenced in this application and am duly authorized by the organization to submit this application on its behalf. The information herein is complete and accurate.

Printed name: Ellen Palmer

Signature: Ellen Palmer

Date: Sept 12, 2017

- Special event application fee enclosed
 Special event alcohol permit application section enclosed

Please, send completed application

to: City of Perry
Attn: City Clerk
P.O. Box 2030
Perry, GA 31069
(478) 988-2736
(478) 988-2705 (fax)
annie.warren@perry-ga.gov

Hand-deliver completed application to:

City Clerk at
Perry City Hall
1211 Washington Street
Perry, GA 31069

OR

POST IN A CONSPICUOUS PLACE

ACCOUNT #: 3971

2017

CITY OF PERRY
P.O. BOX 2030
PERRY, GEORGIA 31069
PHONE (478) 988-2740 FAX (478) 988-2748



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OCCUPATIONAL TAX CERTIFICATE

PERFECT PEAR LLC-RESTAURANT
922 CARROLL ST
PERRY GA 31069

Certificate No.: 2017-3971

Date of Issue: 1/01/2017

MEGAN WILSON-BRENT
Manager/Owner

In consideration of which City of Perry, has granted a Certificate for carrying on the business of:

CATERER-FOOD

This Certificate Expires On December 31, 2017.

ANNA NELSON
Issuer

This certificate is not transferable and is subject to be revoked if abused.

CITY OF PERRY
P.O. BOX 2030
PERRY, GEORGIA 31069
PHONE (478) 988-2740

---RECEIPT---

Fee Description		Fee Amount
ADMINISTRATION FEE	0.00	35.00
NUMBER OF EMPS 3-9	4.00	129.00
	Penalties	\$ 16.40
	Total Fees	\$ 180.40

Your Business License for the period January 1, 2017 - December 31, 2017 is attached.

Total Fees paid for this year are: \$ 180.40

MEGAN WILSON-BRENT
PERFECT PEAR LLC-RESTAURANT
922 CARROLL ST
PERRY GA 31069

POST IN A CONSPICUOUS PLACE

ACCOUNT #: 4322

2017

CITY OF PERRY
P.O. BOX 2030
PERRY, GEORGIA 31069
PHONE (478) 988-2740 FAX (478) 988-2748



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ALCOHOLIC BEVERAGE LICENSE

PERFECT PEAR LLC-ALCOHOL
922 CARROLL ST
PERRY GA 31069

Certificate No.: 2017-4322

Date of Issue: 1/01/2017

MEGAN WILSON-BRENT
Manager/Owner

The above listed person has met the requirements of Chapter 3 of the Perry Code of Ordinance and is hereby authorized to sell, offer for sale or furnish to others, alcoholic beverages subject to the conditions of the ordinance relative to:

BEER & WINE ON PREMISES

This Certificate Expires On December 31, 2017.

ANNA NELSON
Issuer

This certificate is not transferable and is subject to be revoked if abused.

CITY OF PERRY
P.O. BOX 2030
PERRY, GEORGIA 31069
PHONE (478) 988-2740

---RECEIPT---

Fee Description		Fee Amount
ADMINISTRATION FEE-ALCOHOL	0.00	35.00
BEER & WINE ON PREMISES	0.00	1,100.00
	Penalties	\$ 0.00
	Total Fees	<u>\$ 1,135.00</u>

Your Business License for the period January 1, 2017 - December 31, 2017 is attached.

Total Fees paid for this year are: \$ 1,135.00

MEGAN WILSON-BRENT
PERFECT PEAR LLC-ALCOHOL
922 CARROLL ST
PERRY GA 31069

Office Use Only

Date received:	
<input type="checkbox"/> Special event application fee received	
<input type="checkbox"/> Council approval for event received	Council approval date:
<input type="checkbox"/> Proof of liability insurance coverage naming the City as additional insured received	
<input type="checkbox"/> Proof of alcohol liability insurance coverage naming the City as additional insured received	
<input type="checkbox"/> City staff will notify affected businesses, residents and utility holders if event is downtown	

Signatures Required for Approval

Police Department _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Fire and Emergency Services _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Public Works _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Other as needed _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:



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**City of Perry
Police Department**

1207 Washington Street
Post Office Box 2030
Perry, Georgia 31069

SPECIAL EVENT ALCOHOL PERMIT LICENSE APPLICATION

1. Date of Application: Sept. 14, 2017
2. Organization Requesting Permit: City of Perry
3. Organization Address: 1211 Washington St. Perry, GA 31069
4. Representative / Contact Person: Ellen Palmer
Signature: Ellen Palmer
Cell Phone: 478-1062-21068 Work Phone: 478-988-2760
Email: ellen.palmer@perry-ga.gov
5. Name of Organization Serving Alcoholic Beverage: The Perfect Pear
6. Name of Alcoholic Beverage License Holder: The Perfect Pear
7. Permit Expiration Date: _____
8. Description of Special Event: A private dinner for the City of Perry promotional video. This is footage of our finale scene. It will be on the street.
9. Location of Event: 900 Block of Camell Street

10. Estimated Number of Attendees: 50

11. Event Start Date & Time: October 22, 2017 4:30

12. Event End Date & Time: October 22, 2017 7:30

13. Number of Off-Duty Officers Requested: NONE
(NOTE: Perry PD will determine the actual number of officers required.)

14. Notifications made to adjacent property owner(s): Yes No Forthcoming

List of Notifications: letter will be sent to downtown businesses impacted.

15. Citizen's Petition Attached: Yes No

16. Type of Beverages Licensed to be Served: (check all that apply)

a. Malt Beverage (beer) by the drink

b. Wine by the drink

c. Distilled Liquor by the drink

Special Event Alcoholic Beverage Permit Fee \$107.00 Paid Not Paid

Recommended by Chief of Police: _____ Date: _____

Not Recommended by Chief of Police: _____ Date: _____

Lee Gilmour, City Manager Date: _____

Council Approval Date: _____