



Where Georgia comes together.

AGENDA
REGULAR MEETING OF THE PERRY CITY COUNCIL
December 19, 2017
6:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer.
2. Roll.
3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.
4. Recognition(s) / Presentation(s): Mayor James E. Faircloth, Jr.
 - * Presentation to Mayor and Council – Perry Buzzard Drop Committee
 - * Introduction of Ms. Marilyn Royal – Ms. V. Sanders
 - * Recognition of Ms. Nellwin Moore, Chairperson of City's Decorations Committee
5. Appointments to Boards/Commissions/Authorities: Mayor James E. Faircloth, Jr.
 - 5a. Appointment to the Perry-Houston County Airport Authority
(Until filled)
 - 5b. Appointment to the Perry Housing Authority
(Until filled)
6. Citizens with Input.
7. Review of Minutes: Mayor James E. Faircloth, Jr.
 - 7a. Council's Consideration – Minutes of the December 4, 2017 work session, December 5, 2017 pre council meeting, and December 5, 2017 council meeting.
(Council Member Bynum-Grace was absent from the December 5, 2017 meetings.)
8. Old Business: Mayor James E. Faircloth, Jr.
 - 8a. Ordinance(s) for Second Reading(s) and Adoption:
 1. **Second Reading** of an ordinance amending the Perry Land Development Ordinance, Articles 1 – 10. - Mr. B. Wood

2. **Second Reading** of an ordinance amending FY 17 Operating Budget – Mr. L. Gilmour.
 3. **Second Reading** of an ordinance amending FY 18 Operating Budget – Mr. L. Gilmour.
9. **Any Other Old Business:** Mayor James E. Faircloth, Jr.
- 9a. Mayor James E. Faircloth, Jr.
 - 9b. Council Members
 - 9c. City Manager Lee Gilmour
 - 9d. Assistant City Attorney
10. **New Business:** Mayor James E. Faircloth, Jr.
- 10a. **Matters referred from December 18, 2017 work session and December 19, 2017 pre council meeting.**
 - 10b. **Ordinance(s) for First Reading(s) and Introduction:**
 1. **First Reading** of an ordinance amending the Municipal Code of the City of Perry by deleting Section 2-252(c) (6) in its entirety and adding a new Section 2-252 (c)(6) – Ms. C. Edgemon.
 - 10c. **Resolution(s) for Consideration and Adoption:**
 1. Resolution adopting the wayfinding signage program – Mr. R. Smith.
 - 10d. **Alcohol License Application First Reading and Introduction:**
 1. **First Reading:** Application for Alcohol License (Calendar Year 2018) - Beer and Wine - Off Premises – Retail Only for Striplings Sausage & Meats Inc., d/b/a Striplings General Store located at 301 Ag Village Boulevard. Manager name is Jackie R. Hardin. – Mr. L. Gilmour. (*No action required at first reading*)
 - 10e. **Award of Bid(s):**
 1. Firefighters cancer benefits coverage insurance – Mr. L. Gilmour.
11. **Council Members Items.**
12. **Department Heads/Staff Items:**
13. **General Public Items:**
14. **Mayor Items:**

15. Adjourn.



Where Georgia comes together.

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council

FROM: Lee Gilmour, City Manager

DATE: December 6, 2017

RE: Perry-Houston County Airport Authority

Attached is bio information for two (2) persons to be considered for the vacant City appointee to the Perry-Houston County Airport Authority. Please review and be ready to decide at your December 19, 2017 meeting

BIOGRAPHY OF RUDOLPH DAWSON

Rudolph J. Dawson is a Health, Safety and Environmental Professional, a native of Perry, Georgia, attended Houston County High School, Perry, Georgia. Mr. Dawson received his B. S. degree in Agronomy from Fort Valley State University in 1971. He received an M.S. in Environmental Sciences in 1971 from Tuskegee Institute, and postgraduate work in Water Quality at the University of Michigan in 1978.



Rudolph has had a rewarding professional career in the following fields starting in 1978: Environmental Engineer at Ford Motor Company (Casting Division) Dearborn, Michigan 1978 –'81; Bio-nuclear Research at University of Michigan 1982 – '83; Environmental Engineer at Ford Motor Company (Steel Division) Dearborn, Michigan 1983 –'89; Manager of Environmental and Industrial Hygiene at AlliedSignal (Engineered Materials Division), Detroit, Michigan 1990 – '94; Manager of Environmental, Health and Safety AlliedSignal (Engineered Materials Division), Camden, South Carolina 1994 – '96; Environmental, Health and Safety Manager at United Technologies (Carrier Division), Huntington, Indiana 1996 – 5/2002; North America Central Regional Environmental, Health and Safety Manager United Technologies (Hamilton Sundstrand Division), Milwaukee, Wisconsin, 2002 – 9/2005; Environmental, Health and Safety Manager United Technologies (Hamilton Sundstrand Division), Phoenix, Arizona, 10/2005 – 10/2011; Manager of Environmental, Health, Safety and Security at Chromalloy, Carson City, Nevada, 01/2012; Manager of Safety and Medical at Lennox Industries in Marshalltown, Iowa, 01/2013 – 01/2017.

Mr. Dawson guided Hamilton Sundstrand to achieve OSHA 'VPP Star' status, becoming only the 25th facility in the State of Arizona to become 'VPP Star'. Instrumental in achieving 10 years (w/out a loss workday) 2001 to 2011 at Hamilton Sundstrand.

While a Carrier Corporation Mr. Dawson was instrumental in Carrier receiving the National Safety Councils 'Best Record Award' for employees without occupational injury or illness involving days away from work for SIC 3822. Mr. Dawson guide Carrier to achieve the OSHA 'VPP Star status, becoming the 1st facility in Carrier to win the designation (1996 – 2002).

Rudolph Dawson currently resides in Perry, Georgia and is married to the former Darlecn Parham of Detroit, Michigan.

Lee Gilmour

From: Mayor <mayor.faircloth@perry-ga.gov>
Sent: Wednesday, December 06, 2017 1:12 PM
To: Lee Gilmour
Subject: Fwd: Airport Authority
Attachments: image001.jpg; Untitled attachment 00026.htm; William R Jerles Jr .vcf; Untitled attachment 00029.htm; image001.jpg; Untitled attachment 00032.htm

Jimmy Faircloth, Mayor
City of Perry
478-952-5964 Cell

Begin forwarded message:

From: jimmy faircloth <jimmyfaircloth@yahoo.com>
Date: December 5, 2017 at 9:59:36 PM EST
To: Jimmy Faircloth <mayor.faircloth@perry-ga.gov>
Subject: Fw: Airport Authority
Reply-To: "jimmyfaircloth@yahoo.com" <jimmyfaircloth@yahoo.com>

Sent from Yahoo Mail on Android

----- Forwarded Message -----

From: "Billy Jerles" <billyjerles@comsouth.net>
To: "jimmy faircloth" <jimmyfaircloth@yahoo.com>, "mayor.faircloth@perry-ga.gov" <mayor.faircloth@perry-ga.gov>
Sent: Mon, Dec 4, 2017 at 11:37 AM
Subject: Airport Authority

Jimmy,

As we discussed, Geoff Burkhart is interested in serving on the Airport Authority. I recommend him for several reasons. First, Geoff ran the corporate flight department of AT&T and knows what it takes to get corporate aircraft into the Airport from a business and airport facility perspective. Second, he is a decision maker and can influence decision makers to come into the airport for Guardian Center events. Being our neighbor and having him on the Authority makes for a much better mutual relationship that only benefits the community through increased utilization by corporate and military aircraft resulting in fuel sales that help the airport in its goal to be self-sustaining. Thirdly, Geoff is a good businessman and our FBO business and operations needs that knowledge. He has invested/managed millions in the Guardian Center and that type of experience is invaluable.

I hope that Council will see the benefit in his appointment.

Billy

Annie Warren

From: Mayor <mayor.faircloth@perry-ga.gov>
Sent: Wednesday, November 15, 2017 11:01 AM
To: William Jackson; Riley Hunt; Willie King; Phyllis Bynum-Grace; Robert Jones; Randall Walker; Lee Gilmour; Annie Warren; Matthew C. Hulbert
Subject: Perry Housing Authority appointment

Council,

The Perry Housing Authority is asking if we have any suggestions for someone to replace Mr. Penrose Wolf, who is resigning from the authority. Please let me know at your earliest convenience of any suggestions that you may have. Thank you.

Jimmy Faircloth, Mayor
City of Perry
478-952-5964 Cell

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
December 4, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the work session meeting held December 4, 2017 at 5:01 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth Jr., Mayor Pro-Tempore William Jackson, Council Members Robert Jones, Phyllis Bynum-Grace, Riley Hunt, Randall Walker and Willie King.

Elected Officials Absent: None

Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert and Recording Clerk Janet Duffin.

Staff Absent: None

City Departmental Staffing: Chief Steve Lynn – Police Department, Robert Smith – Economic Development Director, Bryan Wood – Director of Community Development, Chief Lee Parker – Fire and Emergency Services Department, Brenda King – Director of Administration, Kevin Dye – Director of Leisure Services, and Ellen Palmer – Digital Communications Manager.

Guest(s)/Speaker(s): Anthony Concolino, Jeremy Deadwyler, Kelly Hilson

Press: Ms. Cheri Adams - The Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

- 3a. Economic Development Department:

1. Presentation of the Wayfinding System by KMA – Mr. Robert Smith. KMA representatives, Mr. Anthony Concolino and Mr. Jeremy Deadwyler gave an overview for the wayfinding signage system from implementation through cost analysis. Mr. Gilmour recommended that Council take under advisement and place on next weeks work session. Mayor Faircloth asked Mr. Smith to print out a large map of the City to help identify where signage should be located.

- 3b. Administration:

1. Consider Council's 2018 meetings calendar – Mayor Faircloth. Mayor

Faircloth went over scheduled meeting dates for 2018. These dates will be informally adopted as the calendar for 2018.

2. Georgia Department of Revenue inquiry on complimentary alcohol – Mr. Lee Gilmour. Mr. Gilmour reviewed the response from Matthew Hulbert, Assistant City Attorney, regarding businesses serving complimentary alcohol to its patrons. Mr. Gilmour recommended sending notices out to businesses informing them of our position, as well as the Department of Revenue's guidelines. Council voted to move forward.
3. Status of logging operations street restrictions – Mr. Lee Gilmour. Mr. Gilmour reviewed the request made by log trucks to use City streets to haul timber for their logging operation. Assistant City Attorney Matthew Hulbert advised that the City cannot restrict the use of City streets. Mayor Faircloth suggested the City respond accordingly to the request.

4. Citizen Comments:

1. Mr. Kelly Hilson advised he runs a small non-profit organization in Warner Robins and is in the process of producing a "Merry Christmas/Thank You" video to the Law Enforcement Community. Mr. Hilson invited Mayor and Council to join him in participating in the video. No objections were heard and Mayor Faircloth advised they would move forward. Mr. Hilson stated he would arrive at City Hall on Tuesday at 5:00 p.m. to video Council Members wishing to participate.

5. Council Member Items:

Council Member Riley Hunt asked about the progress on the tennis courts. Mr. Kevin Dye advised he met with Mr. Dunbar from Houston County Public Works and the earliest they can begin work is sometime in the spring.

Mayor Pro-Tempore Jackson and Council Members King and Walker had no reports.

Council Member Bynum-Grace asked about the status of the splashpad. Mr. Kevin Dye advised the bid is currently open. Target date for completion is Memorial Day.

Council Member Jones stated that the City of Perry was named after Commander Perry and requested a statue in his honor be placed at the new Crossroads Park. Council agreed to get cost estimates and move forward.

Mr. Gilmour had no report.

Assistant City Attorney Hulbert had no report.

6. Department Head Items:

Ms. Brenda King and Chief Steve Lynn had no reports.

Mr. Bryan Wood advised the Planning Commission denied the request for an electronic message board at 1207 Main Street. Mr. Wood asked if Council would consider allowing a small sign at the intersection to provide some visibility for the business. Mr. Gilmour advised this item would be placed on the agenda for next Work Session.

Mr. Robert Smith advised the annual small business event was held November 25th with over 100 people participating in the passport contest. All merchants advised this was a great success. Mr. Smith further advised the City hosted friends from the Georgia Department of Community Affairs this date and they look forward to working with us again in the future.

Mr. Kevin Dye reported 13-WMAZ did a story on Interfor's donation for completion of the White Tail Trail up to Larry Walker Parkway. Mr. Dye commended Ms. Ellen Palmer for putting together information for the media.

Chief Parker advised the Fire Department had great success with the truck ride with Santa. They had approximately 550 riders at the event that was scheduled from 6:00 p.m. – 8:00 p.m., but had to run the rides until 10:00 p.m. due to the large turnout.

Mayor Faircloth items

- Pre-Council and Council Meetings are December 5, 2017 at 5:00 p.m. and 6:00 p.m.

7. Executive Session entered at 6:15 p.m.: Council Member Walker moved to adjourn the work session meeting and enter into an executive session for the purpose of real estate acquisition. Council Member Bynum-Grace seconded the motion and it carried unanimously.
8. Executive Session adjourned; Council's work session reconvened: Council adjourned the Executive Session held December 4, 2017 at 6:34 p.m. and reconvened into Council's work session meeting.
9. Adopted Resolution No. 2017 – 56 stating the purpose of Executive Session held December 4, 2017 was for real estate acquisition. Council Member Hunt moved to adopt a resolution stating the purpose of the executive session held on December 4, 2017 was to discuss real estate acquisition. Council Member King seconded the motion and it carried unanimously. (*Resolution 2017-56 has been entered in the City's official book of record*).
10. Adjournment: There being no further business to come before Council in the reconvened work session held December 4, 2017, Mayor Pro Tempore Jackson motioned to adjourn the meeting at 6:35 p.m. Council Member Jones seconded and it carried unanimously.

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
December 5, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the pre council meeting held December 5, 2017 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson, Council Members Randall Walker, Riley Hunt, Robert Jones, and Willie King.

Elected Official(s) Absent: Council Member Phyllis Bynum-Grace

City Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Recording Clerk, Nancy Graham.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Brenda King – Director of Administration, Kevin Dye – Director of Leisure Services, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, and Ellen Palmer – Digital Communications Manager.

Guests: None

Media: Vic Powell – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of December 5, 2017 council meeting agenda.

8a. Amendments to the Perry Land Development Ordinance, Articles 1-10: Mr. Wood advised this is an update of the current Perry Land Development Ordinances regulations phase one. Mr. Wood noted the document is more user-friendly and his staff would continue to work on updating the Perry Land Development Ordinance in the upcoming year.

8b. Petition for Special Exception Application No. SE-17-05. Mr. Wood provided an update relative to the application, the applicant is not a licensed cosmetologist (does not need a license for the type of hair care she offers) and the applicant stated in an email she would only have one to two clients per month. Mr. Wood reported the Planning Commission recommended approval with the following conditions: 1) The special exception shall be limited to residential business as a beauty salon; 2) the exception shall be limited to the applicant (Aliya Jenkins) and is not transferable; 3) the applicant shall comply

with Section 104 of the PLDO; and 4) no sign advertising the business shall be posted or displayed on the property.

10a. (1) Second reading of an ordinance amending the Perry Code by deleting Article III. – Transient Occupancy Tax of Chapter 15 in its entirety and adding a new Article III. – Transient Occupancy Tax of Chapter 15. Ms. King reported this is a follow up from the GMA hotel/motel tax audit and recommended adoption of a model ordinance of GMA.

10a. (2) Second reading of an ordinance amending the Perry Code by adding a subsection to Section 22-24 Collection and Disposal of Solid Waste. Administration stated this is a new section requiring screening for dumpsters. Administration recommended adoption and noted there will be a timeframe of approximately six months for implementation after all individual businesses have been notified.

12c. (1) Resolution amending the City of Perry Fee Schedule. Administration stated this is an adjustment to the solid waste fee and noted no adjustment had been made to the fee since 2013. Administration recommended adoption of the amended to the fee schedule.

12c. (2) Resolution appointing David G. Walker prosecuting attorney, and John Hulbert, Matthew Hulbert and Brooke Newby as assistant prosecuting attorneys for the Municipal Court of the City of Perry, Georgia. Administration reviewed the resolution and Mayor Faircloth thanked Mr. Hulbert for his willingness to serve.

12d. (1) Bid No. 2018-17 803 Commerce Street Roof Job: Ms. King reviewed the bid and noted only one bid was submitted. Council Member Hunt asked how many bids went out. Ms. King stated at least ten (10). Ms. King recommended awarding the bid to Pittman Waller Roof Co., Inc. in the amount of \$11,600.00.

13a. (1) Bid No. 2018-16 Animal Control Administration Building Renovations. Chief Lynn reviewed the bid and noted only one bid was submitted. Chief Lynn recommended awarding the bid to JW Shuttlesworth, LLC in the amount of \$52,481.97.

4. Council Member Items:

Mayor Pro Tempore Jackson asked Mr. Gilmour to look into certain areas that need attention relative to litter pick up.

Council Members King, Walker, Jones and Hunt had no reports.

Mr. Gilmour and Assistant City Attorney Hulbert had no reports.

5. Department Head Items:

Chief Parker reminded Mayor and Council of the email sent inviting them to the fire department Christmas party and promotion ceremony on December 15, 6 pm at the Perry Arts Center.

Chief Lynn reminded Mayor and Council of the Christmas luncheon on December 7.

Ms. King, Mr. Smith, Mr. Wood and Mr. Dye had no reports.

6. Adjourn: There being no further business to come before Council in the pre council meeting held December 5, 2017 Council Member Jones motioned to adjourn the meeting at 5:15 p.m.; Council Member King seconded the motion and it carried unanimously.

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
December 5, 2017
6:00 P.M.

1. Call to Order: James E. Faircloth, Jr., Presiding Officer, called to order the regular meeting of the Perry City Council held December 5, 2017 at 6:00 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro William Jackson; Council Members Randall Walker, Robert Jones, Willie King, and Riley Hunt.

Elected Official(s) Absent: Council Member Phyllis Bynum-Grace

Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Recording Clerk, Nancy Graham

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Kevin Dye – Leisure Services Director, Robert Smith – Economic Development Director, Brenda King – Director of Administration, Sara Nottingham – Stormwater Operations Supervisor, Todd Ennis – Solid Waste Supervisor, Ansley Fitzner – Landscape Manager and Ellen Palmer – Digital Communications Manager.

Guest(s)/Speaker(s): Tian Foss – Houston County Family Connection, Inc.; Aliya Jenkins

Media: Vic Powell - Houston Home Journal, and Marigrace Segó – ComSouth100.

3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.

Council Member Jones rendered the invocation and Council Member Walker led the pledge of allegiance to the flag.

4. Recognition(s) / Presentation(s): Mayor James E. Faircloth, Jr.

- * Presentation to Mayor and Council – Ms. Tian Foss, Houston County Family Connection, Inc.

Ms. Tian Foss presented Mayor and Council a HOCO-opoloy board game – a fundraiser for Houston County Family Connection. The game promotes Houston County and its businesses/agencies. Ms. Foss thanked Mayor, Council and staff for all of their support.

- * Recognition of Sarah Nottingham and Todd Ennis for achieving the National Certificate of Public Works Management.

Council recognized Ms. Nottingham and Mr. Ennis for achieving National Certificate of Public Works Management. Mayor Faircloth thanked both for their service and congratulated them on making themselves and the City better.

- * Introduction of Ms. Ansley Fitzner – Mr. L. Gilmour

Mr. Gilmour introduced Ms. Fitzner as the City's Landscape Manager. Mayor Faircloth thanked her for choosing to work for the City of Perry.

5. Community Partner(s) Update(s): None

6. Appointments to Boards/Commissions/Authorities: Mayor James E. Faircloth, Jr.

6a. Appointment to the Perry-Houston County Airport Authority
(Until filled)

6b. Appointment to the Perry Housing Authority
(Until filled)

No appointments were made to the Perry-Houston County Airport Authority or the Perry Housing Authority. Mayor Faircloth asked that these items remain on the agenda until appointments are made.

7. Citizens with Input. Ms. Darrien Woolfork of 926 Jeannie Street, thanked Mayor Faircloth and Mr. Gilmour for the great job they are doing and how good the City looks.

8. PUBLIC HEARING CALLED TO ORDER AT 6:10 p.m. Mayor James E. Faircloth Jr. called to order a public hearing at 6:10 p.m. to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. Sec. 36-67A-3 (c).

8a. Amendments to the Perry Land Development Ordinance, Articles 1 – 10 – Mr. B. Wood.

Staff Report: Mr. Wood reviewed the Perry Land Development Ordinance, Articles 1-10 and stated the Planning Commission recommended approval as described and published.

Public Input: Mayor Faircloth called for any public input for or opposed to the petition.

For: None

Against: None

- 8b. Petition for Special Exception Application No. SE-17-05. Applicant, Aliya Jenkins, requests a special exception for a residential business operating “hair care” or beauty salon on the property. The property is located at 316 Flowing Meadows Drive (P64-12) – Mr. B. Wood. *(Note: Council may make a decision following the hearing.)*

Staff Report: Mr. Wood reviewed the petition for Special Exception Application No. SE-17-05 and stated the Planning Commission recommended approval with the following conditions: 1) The special exception shall be limited to residential business as a beauty salon; 2) the exception shall be limited to the applicant (Aliya Jenkins) and is not transferable; 3) the applicant shall comply with Section 104 of the PLDO; and 4) no sign advertising the business shall be posted or displayed on the property.

Public Input: Mayor Faircloth called for any public input for or opposed to the petition.

For: None

Against: None

Public Hearing Closed at 6:22 p.m. Mayor James E. Faircloth Jr. closed the public hearing at 6:22 p.m.

Mayor Faircloth explained the public hearing process and advised since an ordinance is not being amended action could be taken the same night of the hearing.

Council Member Hunt motioned to approve the Petition for Special Exception Application No. SE-17-05 with the following conditions: 1) The special exception shall be limited to residential business as a beauty salon; 2) the exception shall be limited to the applicant (Aliya Jenkins) and is not transferable; 3) the applicant shall comply with Section 104 of the PLDO; and 4) no sign advertising the business shall be posted or displayed on the property. Council Member King seconded the motion and it carried unanimously.

9. Review of Minutes: Mayor James E. Faircloth, Jr.

- 9a. Council’s Consideration – Minutes of the November 20, 2017 work session, November 21, 2017 pre council meeting, and November 21, 2017 council meeting. *(Council Member Walker was absent from the November 20, 2017 work session and Council Member Jones was absent from November 20-21, 2017 meetings.)*

Mayor Pro Tempore Jackson motioned to accept the minutes as submitted; Council Member King seconded the motion, and the motion carried with Council Member Walker abstaining from the November 20 meeting minutes and Council Member Jones abstaining from the November 20-21 meeting minutes.

10. Old Business: Mayor James E. Faircloth, Jr.

10a. Ordinance(s) for Second Reading(s) and Adoption:

1. **Second Reading** of an ordinance amending the Perry Code by deleting Article III. – Transient Occupancy Tax of Chapter 15 in its entirety and adding a new Article III. – Transient Occupancy Tax of Chapter 15 – Ms. B. King.

Adopted Ordinance No. 2017 -24 amending the Perry Code by deleting Article III. – Transient Occupancy Tax of Chapter 15 in its entirety and adding a new Article III. Transient Occupancy Tax of Chapter 15.

Ms. King presented for Council's consideration an ordinance amending the Perry Code by deleting Article III. – Transient Occupancy Tax of Chapter 15 in its entirety and adding a new Article III. – Transient Occupancy Tax of Chapter 15. Council Member King motioned to adopt the ordinance as submitted; Council Member Walker seconded the motion and it carried unanimously. (*Ordinance 2017-24 has been entered into the City's official book of record.*)

2. **Second Reading** of an ordinance amending the Perry Code by adding a subsection to Section 22-24 Collection and Disposal of Solid Waste - Mr. L. Gilmour.

Adopted Ordinance No. 2017 -23 amending the Perry Code by adding a subsection to Section 22-24 Collection and Disposal of Solid Waste.

Administration presented for Council's consideration an ordinance amending the Perry Code by adding a subsection to Section 22-24 Collection and Disposal of Solid Waste. Council Member Jones motioned to adopt the ordinance as submitted; Council Member Walker seconded the motion and it carried unanimously. (*Ordinance 2017-23 has been entered into the City's official book of record.*)

11. Any Other Old Business: Mayor James E. Faircloth, Jr.

- 11a. Mayor James E. Faircloth, Jr. - None
- 11b. Council Members - None
- 11c. City Manager Lee Gilmour - None
- 11d. Assistant City Attorney - None

12. New Business: Mayor James E. Faircloth, Jr.

- 12a. Matters referred from December 4, 2017 work session and December 5, 2017 pre council meeting. None

12b. Ordinance(s) for First Reading(s) and Introduction:

1. **First Reading** of an ordinance amending the Perry Land Development Ordinance, Articles 1 – 10. - Mr. B. Wood. (*No action required by*

Council)

2. **First Reading** of an ordinance amending FY 18 Operating Budget – Mr. L. Gilmour. *(No action required by Council)*

12c. Resolution(s) for Consideration and Adoption:

1. Resolution amending the City of Perry Fee Schedule – Mr. L. Gilmour.

Adopted Resolution No. 2017-57 amending the City of Perry Fee Schedule. Administration presented for Council's consideration, a resolution amending the City of Perry Fee Schedule for solid waste collection/disposal services. Council Member Walker motioned to adopt the resolution as submitted; Council Member Jones seconded the motion and it carried unanimously. *(Resolution No. 2017-57 has been entered into the City's official book of record.)*

2. Resolution appointing David G. Walker prosecuting attorney, and John Hulbert, Matthew Hulbert and Brooke Newby as assistant prosecuting attorneys for the Municipal Court of the City of Perry, Georgia – Mr. L. Gilmour.

Adopted Resolution No. 2017-58 appointing David G. Walker prosecuting attorney, and John Hulbert, Matthew Hulbert and Brooke Newby as assistant prosecuting attorneys for the Municipal Court of the City of Perry, Georgia. Administration presented for Council's consideration, a resolution appointing David G. Walker prosecuting attorney, and John Hulbert, Matthew Hulbert and Brooke Newby as assistant prosecuting attorneys for the Municipal Court of the City of Perry, Georgia. Council Member Jones motioned to adopt the resolution as submitted; Council Member King seconded the motion and it carried unanimously. *(Resolution No. 2017-58 has been entered into the City's official book of record.)*

12d. Award of Bid(s):

1. Bid No. 2018-17 803 Commerce St. Roof Job – Ms. B. King

Bid No. 2018 -17 803 Commerce Street roof job. Ms. King presented for Council's consideration an award of bid for 803 Commerce Street roof job. Ms. King noted only one bid was submitted and recommended awarding Bid No. 2018-17 to Pittman Waller Roof Company, Inc. in the amount of \$11,660.00. Council Member King motioned to award Bid No. 2018-17 to Pittman Waller Roof Company, Inc. in the amount of \$11,660.00. Mayor Pro Tempore Jackson seconded the motion and it carried unanimously.

13. Other Business/Supplemental Agenda: Mayor James E. Faircloth, Jr.

13a. Award of Bid(s):

1. Bid No. 2018-16 Animal Control Administration Building Renovations – Chief S. Lynn

Bid No. 2018 -16 Animal Control Administration Building Renovations. Chief Lynn presented for Council's consideration an award of bid for animal control administration building renovations. Chief Lynn noted only one bid was submitted and recommended awarding Bid No. 2018-16 to JW Shuttlesworth, LLC in the amount of \$52,481.97.00. Council Member King motioned to award Bid No. 2018-16 to JW Shuttlesworth, LLC in the amount of \$52,481.97.00. Mayor Pro Tempore Jackson seconded the motion and it carried unanimously.

14. Council Members Items.

Council had no reports.

Mr. Gilmour and Attorney Hulbert had no reports.

15. Department Heads/Staff Items: No reports

16. General Public Items: Ms. Darrien Woolfolk of 926 Jeannie Street advised everyone of a dinner for Mr. Frank Shelton.

17. Mayor Items:

December 18 - Work Session

December 19 - Pre Council and Council

18. Adjourn: There being no further business to come before Council in the regular meeting held December 5, 2017 Council Member King motioned to adjourn the meeting at 6:37 p.m.; Council Member Hunt seconded the motion and it carried unanimously.



Where Georgia comes together.

Department of Community Development

Public Hearing
Dec. 5, 2017
Tuesday @ 6:00 PM

November 16, 2017

The Honorable James E. Faircloth, Jr.
Perry City Council
Post Office Box 2030
Perry, Georgia 31069

Re: Amendments to Perry Land Development Ordinance

Dear Mayor and Council:

On November 13, 2017 the Perry Planning Commission reviewed amendments to the Perry Land Development Ordinance as follows:

- Article 1: General Provisions
- Article 2: Administration
- Article 3: Establishment of Zoning Districts
- Article 4: Use Regulations
- Article 5: Measurements and Dimensional Standards
- Article 6: Design and Development Standards
- Article 7: Stormwater Management
- Article 9: Nonconforming Uses and Situations
- Article 10: Enforcement
- Article 8: Reserved for future use

The Perry Planning Commission respectfully submits this letter as our formal and favorable recommendation to Mayor and Council for the approval of the changes as provided for in the referenced sections of the Perry Land Development Ordinance, as modified by the Planning Commission.

Sincerely,

Jacob W. Poole, Chairman
Perry Planning Commission

JP/cs



Where Georgia comes together.

STAFF REPORT 11/2/17

Revised 11/15/17 to include Planning Commission recommendation

REQUEST: Text Amendment to Perry Land Development Ordinance

APPLICANT: The City of Perry

BACKGROUND INFORMATION: At the direction of City Council, the Community Development Staff has been working on reformatting and revising the Perry Land Development Ordinance over the past ten months. The intent of this project is to create a more user-friendly document and to ultimately update regulations. For the most part, existing regulations have only been moved to appropriate locations in the reformatted document. Over the course of this project several regulations were identified as needing immediate attention. These are identified in the project description below. Once this amendment is adopted, Staff will continue working with citizens and the development community to update regulations over the coming months.

Staff has discussed the project with and requested input from the Planning Commission over the course of this project. The Commission's advice has been incorporated in the document.

The new Article 6, Design and Development Standards, where the major revisions are located, along with new provisions for "Vehicle Sales and Services" were sent to various groups for comment in September. These groups included local architects, attorneys, builders, contractors, developers, engineers, landscape designers, and realtors. Staff received comments from four individuals: Chad Bryant of Ocmulgee, Inc.; Michael Turner of Heart of Georgia Landscaping; Burke Murph of Georgia Water and Environmental Services; and a contractor from Macon. The comments were generally supportive of the revisions, and where appropriate, were incorporated into the 10/20/17 draft of the code. Some of the comments related to sections of the code currently not being revised. The entire reformatted and revised Perry Land Development Ordinance has been available on the City's website for public review and comment since October 30, 2017.

Additionally, the City Attorney has reviewed Article 1, General Provisions; Article 9, Nonconforming Uses and Situations; and Article 10, Enforcement, for conformity with applicable Georgia statutes. Comments from this review have been incorporated into the 10/20/17 draft. The City Attorney has also approved the format of the proposed ordinance.

PROJECT DESCRIPTION: The proposed ordinance is reformatted into nine articles:

- Article 1: General Provisions
- Article 2: Administration
- Article 3: Establishment of Zoning Districts
- Article 4: Use Regulations
- Article 5: Measurements and Dimensional Standards
- Article 6: Design and Development Standards
- Article 7: Stormwater Management
- Article 9: Nonconforming Uses and Situations
- Article 10: Enforcement

(Note: Article 8 is reserved for future use.)

In addition to grouping similar provisions into clear divisions, the ordinance relies on the use of tables to present information in an easier-to-find format, and drawings and pictures to help illustrate specific requirements. As the ordinance continues to be revised over the coming months, the intent is to incorporate

more tables, drawings and pictures when appropriate to create a more user-friendly document. (Note: Pictures in the existing sign regulations will be included in this revision prior to adoption.)

The proposed ordinance is designed to be complimented by two additional documents:

1. Administrative Manual provides information and documents which support the regulations in the ordinance, but which do not need to be incorporated in the actual ordinance. Examples are application forms and content requirements, fee schedule, tree density tables, etc. The Administrative Manual is being compiled and will be approved by the City Manager, as described in the ordinance.
2. Design and Specifications Manual (DSM) provides the specific construction details approved for use in the City of Perry. Examples include curb and gutter details, pavement requirements, utility pipe specifications. Many of these specifications already exist but will be reviewed and modified as necessary over time. As various sections of the ordinance are revised in the coming months, certain design and specification provisions in the current ordinance will be relocated to the DSM. The Design and Specifications Manual will be approved by the Planning Commission as described in the ordinance.

Throughout the proposed ordinance various terms referring to city employees or departments, such as "Director of Community Development", "Zoning Enforcement Officer", "Building Official", and the like, have been replaced with "Administrator". "Administrator" is defined as "the person or persons designated by the city manager to interpret, implement, and enforce all or portions of this chapter." This allows duties and responsibilities to shift to different city personnel as needed without requiring a change to the ordinance.

Article 1, General Provisions. This article includes the purpose and intent of the ordinance, definitions, and the legal authority to adopt the ordinance, the official zoning map, and the official street map.

- The name of the ordinance is proposed as "Land Management Ordinance of the City of Perry" to reflect the complete revision (ultimately) of the Perry Land Development Ordinance.
- The language in this article is new, but incorporates all of the existing provisions.
- Various definitions are proposed to be revised, deleted or added. The definition section identifies these changes as ~~deleted~~ or added.

Article 2, Administration. This article is where the duties and responsibilities of the various decision-making bodies are found, along with the procedures for the various specific application types. This article will eventually include duties and responsibilities for all decision-making authorities, procedures common to all application types, and procedures for each specific application type. The few changes currently proposed in this article are described below.

- Section 2-1.2 Planning Commission (page 32) incorporates the language from near duplicate existing sections 20, 42, and 43 (pp 33-36). The duplicate sections are included for reference. Added duties include "prepare and approve the design and specifications manual", and will include "hear and approve, approve with conditions, or disapprove preliminary plats for subdivision".
- Reference to application filing deadlines for each of the various application types is revised with the following language: "Applications for [insert specific permit type] shall be submitted to the administrator pursuant to established application submittal schedules included in the Administrative Manual."
- Existing Section 45, Architectural and sign control board of review, (p 37) appears to be a duplicate of Section 2-1.3, Downtown Development District Board of Review.
- Existing Section 21, Community Development Department, and 40, Duties and powers of the zoning enforcement officer, (pp 37-38) are duplicates of Section 2-1.4, Duties and powers of the administrator, or are unnecessary.
- The referenced section relating to a possible fee refund for withdrawn applications (pp 40 and 48) does not exist.
- Existing Sections 33 (p 42), 34 (p 47), 47 (p 50) are duplicates.
- Procedures for a new permit type, Conditional Use Permit, are included on page 48.
- "Subdivisions not exceeding five (5) lots" (p 56) is renamed "Minor subdivisions".
- The Planning Commission recommended the administrator be given authority to approve final plats. Modifications are made to section 2-3.11.4 (pp 57-58).

- Section 2-3.12, Land disturbance permit, (pp 58-59) establishes general requirements for such permits for all projects, not just subdivisions.

Article 3, Establishment of Zoning Districts. This article lists the various existing zoning districts and incorporates the intent of each district from the existing code. Section 3-1, General Provisions, is new. The existing Convention Plaza District (section 81.4 of existing PLDO) is not currently used, and therefore, is proposed to be deleted.

Article 4, Use Regulations. You will find in this article a new Table of Uses; a new section creating "use classifications"; a section for standards relating only to specific uses; regulations for accessory uses and structures, and temporary uses and structures.

- **Table of Uses.** The new Table of Uses incorporates all uses and zoning districts, including form based code districts, in a matrix for easy-to-find information. Uses that are permitted in a district are designed with a "P"; uses that may be allowed by Special Exception Permit are designed with an "S"; uses that may be allowed by Conditional Use Permit are designed with a "C"; and uses that are not permitted in any given district are designed with a blank cell. The listed uses are more generalized than in the current ordinance. For example, rather than listing "bicycle and motorcycle stores" and "clothing, shoe, millinery, dry goods, and notion stores", these uses are categorized as "retail sales and services, all other".
- **Use Classifications.** This new section is intended to define in broad terms the various categories of uses, and provide examples of specific uses, and exceptions that are not included. This section will help the administrator make decisions about uses that are not listed or unforeseen at the time of the ordinance. The uses listed in the Table of Uses are grouped by use classification, such as "household living", "institutions", "eating establishments", among others.
- **Standards for Specific Uses.** The current PLDO includes standards that apply only to certain uses. For example, existing section 101 provides standards for Townhouses; existing section 105 includes standards only applicable to Automobile service stations. All of the existing requirements for specific uses have been incorporated in this section, and grouped according to use classification.
 - Section 4-3.2(B) (p 84) regarding Communications towers has been streamlined to address the aspects of these uses that can be regulated by the City. It includes requirements for use of public rights-of-way.
 - Section 4-3.3(C) (p 87) addresses "Casino or gambling establishment" in the event such use is allowed by state law.
 - Section 4-3.3(D) (p 87) replaces existing provisions for "Adult entertainment establishment" with "Sexually oriented business". These provisions are copied from the Greenville, SC ordinance which was recently reviewed by a legal expert on the matter.
 - Section 4-3.3(F) (p 88) establishes new standards for "Vehicle sales and services", designed to address often problematic issues inherently associated with such uses. For "Automobile sales and rental" a minimum one-acre lot size is established, and standards for the display and storage of vehicles are established. Vehicle display areas may be paved with gravel using a proposed specification for pavement type, and inclusion of a landscaped street buffer.
- **Accessory Uses and Structures.** Section 4.4 (p 89) establishes a new purpose statement and general standards for accessory uses. Standards for specific types of accessory uses and structures incorporate existing standards.
 - Distance between a principal structure and an accessory structure has been reduced from 20 feet to 10 feet to account for smaller lot sizes being developed in the City.
 - Maximum building height is established at 20 feet, but can be increased to 25 feet with a corresponding increase in setbacks.
 - Maximum floor area has been streamlined from current standards (existing section 102, pp 97 – 99). Accessory structures for residential properties are limited to 500 square feet or 50 percent of the total floor area of the principal structure, whichever is greater. Structures accessory to nonresidential and agricultural uses are limited to 10 percent of the lot area.

- o Standards for fences and walls (pp 91-92) have been revised to incorporate recent revisions regarding chain-link fencing. The height of opaque fences and walls is proposed to be limited to eight feet in side and rear yards on residential properties, and 30 inches in front yards.
- o Standards for Home Occupations (sec. 4-4.3(C), p 90) are revised to be more encompassing than existing. A list of uses that are prohibited as home occupations are provided for consideration. Existing standards in Section 104 (p 95) are included for comparison. Standards for "Residential Business" were not changed.
- Temporary Uses and Structures. These new provisions address a variety of situations that are not addressed in the current ordinance. General standards for all temporary uses are established, along with standards for specific temporary uses, such as seasonal sales, construction-related activities, and the use of motor vehicles, trailers and shipping containers for sales, service, storage or other business.

Article 5, Measurements and Dimensional Standards. This article incorporates existing standards for minimum lot size, building setbacks, standards for lots, yards and building height, as well as provisions for the Conservation Subdivision Option. Except for incorporating information in tabular format, and adding setbacks that do not exist for LC, OC, and IN districts, no changes are made to the standards.

Article 6, Design and Development Standards. Regulations pertaining to development standards such as parking, landscaping, exterior building design, and signs are located in this article. The standards for off-street parking and loading; landscaping, buffering, and screening; and tree protection have been revised. All other standards in this article have not changed, but will be evaluated over the coming months.

- Section 6-1, Off-Street Parking and Loading (p 113) has been revised to be more comprehensive than the existing provisions.
 - o Requirement for bicycle parking has been added. (p 116)
 - o Minimum parking requirements in the C-3, Central Business District, are exempted. (p 113)
 - o Minimum and maximum parking requirements are listed in tabular form.
 - o Schedule B gives the administrator latitude in determining required parking for uses with widely varying parking and loading demand characteristics.
 - o Parking provided between the minimum and maximum parking requirement is required to meet low impact development techniques, such as pervious pavement or bioswales. (p 118)
 - o Parking provided above the maximum allowed (overflow parking) must be pervious pavement. (p 118)
 - o 50 percent of required parking may be turf for assembly uses where parking is used less than 5 times per week. (p 118)
 - o Parking in historic districts is restricted in front yards to areas that are not turf or other landscaped areas (p 119)
 - o Queuing requirements for various use types are new (p 119)
 - o Provisions for shared parking and other parking alternatives are provided (pp 119-121)
- Section 6-3, Landscaping, Buffering, and Screening is fully revised from existing standards.
 - o Applicability of the standards is clearly defined (p 122)
 - o Maintenance provisions are new and require plants to be maintained per national standards. (p 122)
 - o Plant material must be of varied species to protect against total loss due to disease and infestations (p 122-123)
 - o Street tree requirements are similar to existing (p 124)
 - o Interior parking lot landscaping requirements are more stringent than existing provisions. One shade tree and eight shrubs are required for each 2500 square feet of paved area. Tree islands must be installed after each row of 10 parking spaces. (p 124-125)
 - o Perimeter buffers and screening requirements are revised and provide options for compliance. (pp 125-127)
 - o Street buffer yards are similar to existing provisions (pp 127-128)
 - o Additional screening requirements for areas of high visual impact are new, or incorporate requirements found in various sections in the current ordinance (p 128)
 - o An option for alternative compliance is provided (p 128)

- **Section 6-4, Tree Protection**, has been fully revised to meet the needs and desires of the community to protect substantial trees, and require the planting of trees on developed properties. The section is easier to understand than the 20 pages of regulations in the current ordinance.
 - Recalculates the tree credit units per acre requirement and tree density units to require reasonable tree planting based on a barren site.
 - Tree density unit tables are relocated to the Administrative Manual.
 - Sites that save existing trees may still require additional trees, based on landscape standards.
 - The number of trees required for single-family detached dwellings and two-family dwellings is revised, based on size of lot: one shade tree for each 3000 square feet of lot area, minus building footprint, must be planted or maintained (6-4.2(B)(2), p 129).
 - Two levels of protected trees are established: Heritage Trees are 20 inches in diameter; Historic Trees are 30 inches in diameter. Replacement requirements are based on tree size. Removal of a heritage tree requires two 4-inch caliper shade trees; removal of a historic tree requires four 4-inch caliper trees.
 - Standards for protection of trees during construction are provided (p 130).

Article 7, Stormwater Management. This article incorporates existing standards from Article XXII, Stormwater management requirements and controls; Article XV, Soil erosion and sedimentation control; and Article XXI, Water resource protection, with no changes.

Article 9, Nonconforming Uses and Situations. This article establishes more comprehensive provisions for addressing nonconforming uses and nonconforming situations than in the current ordinance. Existing section 70 is provided for comparison.

- Provision for the repair, replacement, or addition to a garage or storage building accessory to a single-family dwelling which is nonconforming due to setback. This provides flexibility particularly in historic districts (9-1.4(D), p 212).
- The period of time within which a nonconforming use may be reestablished after discontinuance is reduced from one year to 180 days (9-4, p 213).
- Regulation of nonconforming signs revised and relocated to Sec. 9.5 (p 214).
- Regulation of nonconforming landscaping, buffering, and screening (Sec. 9-6, pp 214-215) is new. These provisions require improvements to landscaping based on percentage of parking lot expansion and or the percentage of a building or site where a change of use occurs. These requirements are cumulative over any five-year period.
- Regulation of nonconforming private development is relocated to Sec. 9-7 (p 215).

Article 10, Enforcement. A more comprehensive set of provisions for enforcement of the ordinance are provided in this article. Enforcement sections from the existing ordinance are provided for comparison.

STAFF CONCLUSIONS: Staff recommends approval of the text amendment.

Language to be included in subsection 2-3.9, Conditional Use Permit:

2-3.9. Conditional use permit.

- (A) **Purpose.** Conditional uses are uses that are generally compatible with the other uses permitted in a zoning district, but require individual review of their location, design, configuration, and density and intensity of use, and usually require the imposition of conditions to ensure the appropriateness of the use at a particular location.
- (B) **Authority.**
 - (1) **General.** The administrator is authorized to review and decide on an application for a conditional use permit pursuant to this section.
 - (2) **Uses authorized.** Only those uses identified as conditional uses in subsection 4-1.2, table of uses, are authorized to be considered for conditional use permits under this section. The designation of a use as a conditional use in subsection 4-1.2, table of uses, does not constitute authorization that such use shall be approved as a conditional use permit pursuant to this section. Rather, each

proposed conditional use shall be evaluated by the administrator for compliance with the standards set forth in this section, and the standards for the use in section 4-3, standards for specific uses.

(C) Procedure.

(1) Initial submission of application and staff review. Application for conditional use permit shall be submitted in the form established by the administrator.

(2) Review and action by administrator. The administrator shall review and take action on the application consistent with the procedures and requirements of subsection 2-1.4, duties and powers of the administrator.

(D) Standards. A conditional use permit shall be approved only upon a finding that the applicant has demonstrated all of the following standards are met:

(1) Complies with use specific regulations. The proposal must comply with the goals, policies, and standards of this chapter and, in particular, with the standards in section 4-3, standard for specific uses.

(2) Facilities and services. There is adequate infrastructure capacity available to serve the proposed conditional use (roads, potable water, sewerage, schools, parks, police, fire, and emergency medical facilities).

(E) Conditions of approval. In approving a conditional use permit, the administrator may impose restrictions and conditions on the approval, the proposed use, and the premises to be developed or used pursuant to such approval as are required to ensure compliance with the general goals and policies of this chapter or with particular standards of this chapter to prevent or minimize adverse effects from the proposed development on surrounding lands. The restrictions and conditions imposed must be related in both type and scale to the impact that the proposed development would have on the public and surrounding development. All conditions imposed shall be expressly set forth in the permit approval.

(F) Inspection. Upon completion of the development authorized by the permit, the applicant shall contact the administrator to inspect and verify compliance with the provisions of the ordinance and the conditions of the permit.

(G) Effect. Issuance of a conditional use permit shall authorize only the particular conditional use that is approved in the permit. Unless limited by a condition of approval, a conditional use permit, including any conditions, shall run with the land and not be affected by a change in ownership.

(H) Expiration. The administrator may prescribe a time limit within which the activity authorized by the permit shall begin or be completed, or both.

(I) Appeal. An applicant may appeal the decision of the administrator with respect to the issuance of a conditional use permit pursuant to the provisions of subsection 2-3.7.

(J) Amendment. A conditional use permit may be amended, extended or modified only in accordance with the procedures and standards established for its original approval.

**AN ORDINANCE
TO AMEND THE FISCAL YEAR 2017
OPERATING BUDGET**

WHEREAS, there is a need to adjust the revenues and expenditures for the FY 2017 Operating Budget;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the 2017 Operating Budget of the City of Perry is amended as follows:

Section 1 The General Fund revenue and expenditure appropriations are amended as follows:

Revenues	From	To
Taxes		
Property	\$ 6,420,200	\$ 6,489,900
Other	<u>2,731,500</u>	<u>2,746,700</u>
Sub - Total	\$ 9,151,700	\$ 9,236,600
Licenses/Permits	329,800	436,700
Intergovernmental	8,000	21,100
Administrative Charges	897,000	948,600
Charge for Services	1,534,400	1,777,800
Fines/Forfeitures	551,300	413,200
Investment	6,000	21,700
Contributions/Donations	41,500	55,300
Other Charges	<u>241,700</u>	<u>715,100</u>
Revenue Total	\$12,761,400	\$13,626,100

Expenditures

General Government

Office of the Council	\$ 98,000	\$ 97,000
Office of the Mayor	45,400	48,900
Office of the City Manager	318,000	336,100
Office of the City Clerk	88,200	97,500
Office of Elections	400	100
Office of the City Attorney	64,500	76,900
Employee Benefits	1,380,100	2,262,700
Tax Sale Property Settlements	40,900	75,000
Office of City Auditor	39,500	35,500
Department of Administration	557,400	553,000
Perry Municipal Court System	49,600	286,100
Planning Commission	6,900	15,200
2017 Comprehensive Plan Update	1,000	500
Form Based Zoning Ph. 2	24,500	200
Department of Community Development	515,500	505,500
Peach County LOST	<u>-</u>	<u>5,700</u>
Category Total	\$ 3,467,900	\$ 4,395,900

Public Safety

Perry Police Department	\$ 3,564,900	\$ 3,655,000
Court Technology Restricted Acct.	9,500	11,200
Petco Grant	2,600	4,100

Police Academy	1,300	400
Bulletproof Vests	8,000	19,300
Perry Fire and Emergency Services	1,415,700	1,434,100
Houston County E-911	132,300	132,800
Flint Grant	-	2,500
Special Service Assistance	-	9,100
Community Policing Pgm	-	200
Category Total	\$ 5,134,300	\$ 5,268,700
Public Works		
Department of Public Works	\$ 2,203,600	\$ 2,148,000
Tree Board	28,000	22,800
City Arbor Program	600	1,000
Residential Utility Customer Assistance Program	61,700	63,000
Category Total	\$ 2,293,900	\$ 2,234,800
Recreation/Leisure		
Senior Center	\$ 700	\$ 900
Department of Leisure Services	755,500	767,300
Recreation Donation Account	12,000	13,000
Youth Program Subsidies	14,000	7,000
Buzzard Drop	30,100	23,200
Perry Music Festival	24,900	19,900
Perry Public Arts Commission	14,500	10,300
Category Total	\$ 851,700	\$ 841,600
Housing/Economic Development		
Housing/Rehabilitation	\$ 4,000	\$ 2,000
Department of Economic Development	145,600	153,600
Main Street Advisory Board	5,000	3,200
Perry Houston County Airport Authority	244,000	244,600
Community Promotions	11,200	11,500
Perry Area Chamber of Commerce		
Operating	6,000	9,200
Independence Day Event	12,000	12,000
Perry Dogwood Festival	3,500	3,500
21 st Century Partnership	10,400	10,400
Middle Georgia Clean Air Coalition	3,500	3,500
Community Assistance	12,000	9,700
Housing Assessment	-	10,100
Hazard Mitigation	-	5,100
Perry Housing Team	-	2,800
Category Total	\$ 457,800	\$ 481,200
Capital		
Fixed Assets		
Public Safety	\$ 557,900	\$ 513,000
Public Works	123,000	47,900
Recreation/Leisure	40,000	45,100
Sub - Total	\$ 720,900	\$ 606,000

Community Facilities		
Public Safety	-	8,800
Public Works	-	<u>81,600</u>
Sub – Total	\$ -	\$ 90,400
Category Total	\$ 720,900	\$ 696,400
Debt Service		
Principal	\$ 717,300	\$ 837,300
Interest	<u>26,300</u>	<u>42,200</u>
Category Total	\$ 743,600	\$ 879,500
Expenditure Total	\$13,670,100	\$14,798,100
Other Financing		
Transfers	\$ 460,600	\$ 511,400
Leases	720,000	751,000
Sale Assets	-	<u>2,000</u>
Category Total	\$ 1,181,500	\$ 1,264,400
Use of Reserve Accounts	\$ 14,500	\$ 464,000
Annual Gain/(Loss)	\$ 287,300	\$ 556,400
Fund Balance		
Beginning	\$ 4,364,500	\$ 4,364,500
Ending	\$ 4,637,300	\$ 4,456,900

Section 2 The special revenue funds revenue and expenditure appropriations are amended as follows:

Confiscated Assets Special Revenue Fund

	From	To
Revenues		
Fines/Forfeitures	\$ 17,100	37,400
Investment	-	<u>100</u>
Revenue Total	\$ 17,100	\$ 37,500
Expenditures		
Public Safety		
Perry Police Department	<u>\$ 11,500</u>	<u>\$ 39,000</u>
Category Total	\$ 11,500	\$ 39,000
Expenditure Total	\$ 11,500	\$ 39,000
Annual Gain/(Loss)	\$ 5,600	\$ (1,500)
Fund Balance		
Beginning	\$ 109,200	\$ 109,200
Ending	\$ 114,800	\$ 107,700

2017 CHIP Special Revenue Fund

Revenues		
Intergovernmental	\$ -	\$ 54,300
Revenue Total	\$ -	\$ 54,300

Expenditures		
Housing/Economic Development		
CHIP programing	\$ -	\$ 54,400
Category Total	\$ -	\$ 54,400
Expenditure Total	\$ -	\$ 54,400
Annual Gain/(Loss)	\$ -	\$ (100)
Fund Balance		
Beginning	\$ -	\$ -
Ending	\$ -	\$ (100)

2017 CDBG Special Revenue Fund

Revenues		
Intergovernmental	\$ -	\$ 150,000
Revenue Total	\$ -	\$ 150,000
Expenditures		
Housing/Economic Development		
CDBG Program	\$ -	\$ 150,100
Category Total	\$ -	\$ 150,100
Expenditure Total	\$ -	\$ 150,100
Annual Gain/(Loss)	\$ -	\$ (100)
Fund Balance		
Beginning	\$ -	\$ -
Ending	\$ -	\$ (100)

Fire Protection Utility District Special Revenue Fund

Revenue		
Charge for Services	\$ 1,617,600	\$ 1,647,400
Investment	-	100
Revenue Total	\$ 1,617,600	\$ 1,646,500
Expenditures		
Public Safety		
Support Services	\$ 84,900	\$ 111,500
Perry Fire and Emergency		
Services Department	<u>1,421,800</u>	<u>1,390,800</u>
Category Total	\$ 1,506,700	\$ 1,502,300
Debt Service		
Principal	\$ 69,100	\$ -
Interest	<u>19,300</u>	<u>-</u>
Category Total	\$ 88,400	\$ -
Expenditure Total	\$ 1,595,100	\$ 1,502,300
Other Financing		
Transfer	\$ 34,900	\$ 35,600

Other Financing Total	\$ 34,900	\$ 35,600
Annual Gain/(Loss)	\$ 57,900	\$ 179,800

Fund Balance		
Beginning	\$ 18,800	\$ 18,800
Ending	\$ 76,800	\$ 198,600

Hotel/Motel Tax Special Revenue Fund

Revenue		
Taxes		
Accommodation Excise Tax	\$ 864,900	\$ 879,100
Investment	300	300
Contribution	-	3,000
Other Charges for Services	<u>-</u>	<u>7,900</u>
Revenue Total	\$ 865,200	\$ 890,300

Expenditures		
General		
General Government		
Support Services	\$ 19,100	\$ 32,800
Policy Education	<u>-</u>	<u>26,800</u>
Category Total	\$ 19,100	\$ 59,600
Public Works		
Downtown District	\$ 75,600	\$ 68,300
Pedestrian Lighting	-	12,000
Interstate Lighting	<u>-</u>	<u>83,100</u>
Category Total	\$ 75,600	\$ 163,400

Housing Economic Development		
Perry Housing Team	\$ 5,500	\$ -
Branding Project	50,000	38,200
Downtown Development Authority	15,800	23,400
Main Street Advisory Board	17,800	5,800
Classic Main Street	69,500	71,200
Houston County Campus	<u>4,800</u>	<u>4,800</u>
Category Total	\$ 163,400	\$ 143,400
Group Total	\$ 258,100	\$ 366,400

Tourism Promotion		
Perry Area Convention and Visitors Bureau	<u>\$ 369,700</u>	<u>\$ 374,000</u>
Group Total	\$ 369,700	\$ 374,000

Tourism Development		
Georgia National Fairgrounds	\$ 52,000	\$ 47,200
Christmas Decorations	5,000	6,900
Hotel Market Study	11,800	13,300
Directional Signage	<u>-</u>	<u>13,400</u>
Group Total	<u>\$ 68,800</u>	<u>\$ 80,800</u>
Expenditure Total	\$ 696,100	\$ 821,200

Other Financing		
Transfer	\$ (303,900)	\$ (303,900)
Annual Gain/(Loss)	\$ (135,300)	\$ (234,800)
Fund Balance		
Beginning	\$ 390,600	\$ 390,600
Ending	\$ 255,300	\$ 155,800

Section 3 The capital projects construction funds revenue and expenditures appropriations are amended as follows:

SPLOST 12 Construction Fund

Revenues		
Intergovernmental	\$ 220,500	\$ 1,389,500
Investment	<u>100</u>	<u>100</u>
Total Revenue	\$ 220,600	\$ 1,389,600
Expenditures		
Capital		
Community Facilities		
Streets/Sidewalks	\$ 19,200	\$ 511,700
Public Safety	107,600	605,700
Water/Sewer	43,200	454,600
Recreation/Parks	<u>255,800</u>	<u>128,600</u>
Category Total	\$ 425,800	\$ 1,700,600
Expenditure Total	\$ 425,800	\$ 1,700,600
Other Financing		
Reimbursement	\$ -	\$ 31,500
Other Financing Total	\$ -	\$ 31,500
Annual Gain/(Loss)	\$ (205,200)	\$ (279,500)
Fund Balance		
Beginning	\$ 514,100	\$ 514,100
Ending	\$ 308,900	\$ 234,600

General Capital Projects Construction Fund

Revenues		
Investment	\$ 100	\$ 200
Revenue Total	\$ 100	\$ 200
Expenditures		
Capital		
Community Facilities		
Sandefur Road Resurfacing	\$ 133,300	\$ 133,300
Public Safety Bldg. Imps.	20,200	20,200
Public Works Bldg. Imps.	7,000	7,000
Main Street Pedestrian Lighting	-	114,500
Rotary Park	-	300
Telecommunications Upgrade	<u>-</u>	<u>45,000</u>

Expenditure Total	\$ 160,500	\$ 320,800
Other Financing		
Transfer	\$ 175,700	\$ 160,100
Reimbursement	<u>\$ -</u>	<u>43,800</u>
Other Financing Total	\$ 175,700	\$ 203,900
Annual Gain/(Loss)	\$ 15,300	\$(116,700)
Fund Balance		
Beginning	\$ 171,000	\$ 171,000
Ending	\$ 186,300	\$ 54,300

Perry Public Facilities Construction Fund

Expenditures		
Capital		
Community Facilities		
Creekwood Splashpad	\$ -	\$ 17,000
Crossroads Park	-	15,300
Legacy Park	-	15,300
Heritage Park	<u>-</u>	<u>217,200</u>
Category Total	\$ -	\$ 264,800
Expenditure Total	\$ -	\$ 264,800
Other Financing		
Transfer PPFA	\$ -	\$ 264,800
Other Financing Total	\$ -	
Annual Gain/(Loss)	\$ -	\$ -
Fund Balance		
Beginning	\$ -	\$ -
Ending	\$ -	\$ -

LMIG Construction Fund

Revenue		
Intergovernmental	\$ -	\$ 241,200
Investment	<u>-</u>	<u>100</u>
Revenue Total	\$ -	\$ 241,300
Expenditures		
Capital		
Community Facilities		
2016 LMIG Resurfacing	\$ -	\$ 50,000
2017 LMIG Resurfacing	<u>-</u>	<u>65,000</u>
Category Total	\$ -	\$ 115,500
Expenditure Total	\$ -	\$ 115,500
Annual Gain/(Loss)	\$ -	\$ 125,800
Fund Balance		

Beginning	\$	-	\$	-
Ending	\$	-	\$	125,800

Section 4 The proprietary funds revenue and expenditure appropriations are amended as follows:

Water and Sewerage System Revenue Fund

Revenues				
Charge for Services		\$ 6,028,300		\$ 7,050,500
Investment		3,500		9,600
Other Charges		<u>24,400</u>		<u>36,200</u>
Revenue Total		\$ 6,056,100		\$ 7,096,300
Expenditures				
Public Works				
Support Services	\$	439,000	\$	638,900
Department of Public Works		3,982,600		4,109,300
Capital Planning		<u>-</u>		<u>49,900</u>
Category Total	\$	4,421,600	\$	4,798,100
Capital				
Fixed Assets	\$	64,100	\$	23,900
Community Facilities		<u>6,000</u>		<u>429,600</u>
Category Total	\$	70,100	\$	453,500
Debt Service				
Principal	\$	1,205,500	\$	1,104,700
Interest		<u>486,600</u>		<u>518,100</u>
Category Total	\$	1,692,100	\$	1,622,800
Depreciation				
Category Total	\$	<u>1,553,700</u>	\$	<u>1,558,500</u>
Expenditure Total	\$	7,737,500	\$	8,432,900
Other Financing				
Transfer	\$	120,500	\$	120,100
Lease		25,000		18,500
Depreciation		1,553,700		1,558,500
Bond Proceeds		<u>-</u>		<u>209,700</u>
Other Financing Total	\$	1,699,200	\$	1,906,800
Annual Gain/(Loss)	\$	17,800	\$	570,200
Unrestricted Cash				
Beginning	\$	1,194,200	\$	1,194,200
Ending	\$	1,212,000	\$	1,764,400

2007 Water/Sewer Bond Construction Fund

Revenue				
Investment	\$	<u>800</u>	\$	<u>2,500</u>
Revenue Total	\$	800	\$	2,500

Expenditures		
Capital		
Community Facilities		
Support Services	\$ 100	\$ 200
Redundant Aeration	<u>-</u>	<u>800</u>
Category Total	\$ 100	\$ 1,000
Expenditure Total	\$ 100	\$ 1,000
Annual Gain/(Loss)	\$ 700	\$ 1,500
Fund Balance		
Beginning	\$ 678,700	\$ 678,700
Ending	\$ 678,800	\$ 680,200

Gas System Revenue Fund

Revenue		
Charge for Services	\$ 3,878,100	\$ 4,219,700
Investment	1,000	3,900
Other Charges for Services	<u>152,000</u>	<u>173,400</u>
Revenue Total	\$ 4,031,700	\$ 4,397,000
Expenditures		
Public Works		
Support Services	\$ 259,100	\$ 180,500
Department of Public Works	2,471,700	2,457,600
Consent Decree	10,600	500
Jointly Owned Natural Gas	616,800	917,400
Kumho winter	<u>24,500</u>	<u>-</u>
Category Total	\$ 3,382,700	\$ 3,556,000
Capital		
Fixed Assets	\$ 22,000	\$ 23,900
Community Facilities	<u>16,100</u>	<u>71,400</u>
Category Total	\$ 38,100	\$ 95,300
Debt Service		
Principal	\$ 13,500	\$ 13,500
Interest	<u>500</u>	<u>400</u>
Category Total	\$ 14,000	\$ 13,900
Depreciation		
Category Total	<u>\$ 79,000</u>	<u>\$ 79,900</u>
Expenditure Total	\$ 3,513,800	\$ 3,745,100
Other Financing		
Transfers	\$ (448,300)	\$ (500,700)
Lease	22,000	18,500
Depreciation	<u>79,000</u>	<u>79,900</u>
Other Financing Total	\$ (347,300)	\$ (402,300)
Annual Gain/(Loss)	\$ 170,600	\$ 249,600

Unrestricted Cash		
Beginning	\$ 847,500	\$ 847,500
Ending	\$ 1,018,100	\$ 1,197,100

Solid Waste System Revenue Fund

Revenue		
Charge for Services	\$ 1,241,100	\$ 1,318,100
Investment	<u>200</u>	<u>300</u>
Revenue Total	\$ 1,241,300	\$ 1,318,400

Expenditures		
Public Works		
Support Services	\$ 105,500	\$ 134,900
Department of Public Works	<u>1,041,300</u>	<u>1,114,700</u>
Category Total	\$ 1,146,800	\$ 1,249,600

Debt Service		
Principal	\$ 91,400	\$ 91,400
Interest	<u>5,100</u>	<u>3,600</u>
Category Total	\$ 96,500	\$ 95,000

Depreciation	<u>\$ 53,400</u>	<u>\$ 53,400</u>
Category Total	\$ 53,400	\$ 53,400
Expenditure Total	\$ 1,296,700	\$ 1,398,000

Other Financing		
Transfer	\$ 25,700	\$ 24,000
Depreciation	<u>53,400</u>	<u>53,400</u>
Other Financing Total	\$ 79,100	\$ 77,400

Annual Gain/(Loss)	\$ 23,700	\$ (2,200)
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Fund Balance		
Beginning	\$ 335,700	\$ 335,700
Ending	\$ 359,400	\$ 333,500

Stormwater Utility District System Revenue Fund

Revenues		
Charge for Services	\$ 336,400	\$ 378,600
Investment	<u>100</u>	<u>100</u>
Revenue Total	\$ 336,500	\$ 378,700

Expenditures		
Public Works		
Support Services	\$ 37,700	\$ 115,100
Department of Community Development	59,500	41,600
Department of Public Works	206,900	226,700
Idle Pines Project	-	1,800
Systems Engineering	-	47,500
Jernigan/Ball Project	-	3,400
F. Satterfield Project	<u>-</u>	<u>3,800</u>
Category Total	\$ 304,100	\$ 439,900

Debt Service			
Principal		\$ 34,500	\$ 26,500
Interest		<u>400</u>	<u>1,000</u>
Category Total		\$ 34,900	\$ 27,500
Depreciation		<u>\$ 27,600</u>	<u>\$ 20,500</u>
Category Total		\$ 27,600	\$ 20,500
Expenditure Total		\$ 366,600	\$ 487,900
Other Financing			
Transfer		\$ (21,300)	\$ 15,800
Depreciation		<u>29,600</u>	<u>20,500</u>
Other Financing Total		\$ 6,300	\$ 36,300
Annual Gain/(Loss)		\$ (23,800)	\$ (72,900)
Unrestricted Cash			
Beginning		\$ 116,200	\$ 116,200
Ending		\$ 92,400	\$ 43,300

GEFA Revolving Loan Fund

Revenue			
Investment		<u>\$ -</u>	<u>\$ 1,000</u>
Revenue Total		\$ -	\$ 1,000
Expenditures			
Loan Service		<u>\$ 6,400</u>	<u>\$ 1,400</u>
Expenditure Total		\$ 6,400	\$ 1,400
Other Financing			
Loan Repayments		<u>\$ 18,000</u>	<u>\$ -</u>
Other Financing Total		\$ 18,000	\$ -
Annual Gain/(Loss)		\$ 11,600	\$ (400)
Restricted Cash			
Beginning		\$ 48,000	\$ 48,000
Ending		\$ 64,400	\$ 33,600

Section 5 All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 6 Should any part or parts of this ordinance be declared unenforceable, the remaining part or parts shall retain the full effect of law.

Section 7 This ordinance is effective June 30, 2017.

SO ORDAINED THIS _____ DAY OF _____ 2017

CITY OF PERRY

By: _____
JAMES E. FAIRCLOTH, JR., MAYOR

City Seal

Attest: _____
ANNIE WARREN, CITY CLERK



Where Georgia comes together.

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager
DATE: December 11, 2017
REFERENCE: Proposed FY 2018 Budget Amendment

Attached is the proposed FY 2018 Budget Amendment for the Operating Budget. The ordinance addresses:

1. General fund

Revenues

- Adjust for actual property tax billing
- Add \$56,100 for actual insurance tax payment
- Add Natural Gas franchise tax - \$44,900
- Add \$3,000 for special police detail
- Reimbursement damage - \$8,700
- Special Reimbursement - \$78,300

Expenditures

- Add Peach County LOST payment
- Add telecommunications right-of-way management
- Add for health insurance paid from reserve
- Adjust to computer system support costs
- Adjust for health insurance costs
- Adjust for Building Inspector overtime costs
- Adjust for system costs in Perry Police Department
- Adjust for services to Police Service Building
- Adjust for overtime for Fire Marshal
- Adjust for Houston County #-911 allocation billings
- Add \$11,700 for PVO re-roofing
- Add training for street mowing contracted maintenance
- Adjust for maintenance costs of Creekwood Park

- Adjust for special events programs
- Shift Legacy Park to Department of Public Works and out of Department of Leisure Services
- Add training costs for Perry Housing Team
- Add *Your City* program
- Adjust for Letter of Credit payment

2. Fire Protection Utility District Special Revenue Fund

Expenditure

Adjust for part-time firefighters cost

3. Hotel/Motel

- Adjust GNFA for additional sewer treatment costs of National Fair
- Add other costs centers

**AN ORDINANCE
TO AMEND THE FY 2018
OPERATING BUDGET**

WHEREAS, the Council adopted an Operating Budget in Ordinance No. 2017-13; and

WHEREAS, the budget needs to be amended to address revenue and expenditure changes;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the FY 2018 Operating Budget be amended as follows:

Section 1 The General Fund revenue and expenditure appropriations are amended as follows:

	From	To
Revenues		
Taxes		
Property	\$ 6,467,200	\$ 6,718,200
Other	<u>2,748,200</u>	<u>2,849,200</u>
Sub-Total	9,215,400	9,567,400
Licenses/Permits	380,900	380,900
Intergovernmental	5,600	8,600
Administrative Svc Charges	956,400	956,400
Charge for Services	1,747,400	1,747,400
Fine/Forfeitures	563,200	413,200
Contributions/Donations	-	47,800
Investment	8,000	9,500
Other Charges	<u>122,300</u>	<u>209,300</u>
Revenue Total	\$ 12,999,200	\$ 13,340,500
Expenditures		
General Government		
Office of the City Council	\$ 90,900	\$ 90,900
Office of the Mayor	40,000	43,600
Office of the City Manager	331,700	331,700
Office of the City Clerk	102,700	102,700
Office of Elections	6,000	1,000
Peach County LOST	-	5,600
Right-of-Way Mgt	-	11,600
Office of the City Attorney	76,900	76,900
Employee Benefits	1,484,600	1,684,600
Department of Administration	911,400	921,100
Office of the City Auditor	39,500	39,500
Perry Municipal Court System	426,200	426,200
Department of Community Development	606,700	613,800
Planning Commission	<u>7,100</u>	<u>7,100</u>
Category Total	\$ 4,123,700	\$ 4,356,300
Public Safety		
Perry Police Department	\$ 3,618,000	\$ 3,633,600
Court Technology Restricted Acct	-	33,400

Citizen Police Academy	800	800
Special Assignment	-	3,000
Bulletproof Vests	7,200	7,200
Perry Fire and Emergency Services	1,436,800	1,440,300
Houston County E-911	<u>132,300</u>	<u>166,200</u>
Category Total	\$ 5,195,100	\$ 5,284,500
Public Works		
Department of Public Works	\$ 1,698,900	\$ 1,701,900
Tree Board	25,000	25,000
Arbor Program	300	300
Resident Utilities Assistance Program	<u>67,200</u>	<u>67,200</u>
Category Total	\$ 1,791,400	\$ 1,794,400
Recreation/Leisure		
Senior Center	\$ 1,000	\$ 1,000
Department of Leisure Services	860,300	861,400
Perry Public Arts Commission	6,000	6,000
Buzzard Drop	5,000	27,000
Perry Music Festival	500	23,000
Recreation Donations	-	1,000
Youth Program Subsidies	<u>8,500</u>	<u>8,500</u>
Category Total	\$ 885,800	\$ 927,900
Housing/Economic Development		
Perry Housing Team	\$ 2,800	\$ 4,800
Perry-Houston County Airport Authority	101,200	101,200
Department of Economic Development	177,200	177,200
Perry Area Chamber of Commerce		
Operations	8,000	8,000
Dogwood Festival Event	3,500	3,500
Independence Day Event	12,000	12,000
Middle Georgia Clean Air Coalition	3,500	3,500
21st Century Partnership	10,400	10,400
Community Planning	11,000	11,000
Community Assistance	8,500	8,500
Your City Program	-	5,800
Downtown Development Authority of the City of Perry	5,000	5,000
Main Street Advisory Board		
Restricted Acct	<u>-</u>	<u>500</u>
Category Total	\$ 343,100	\$ 351,400
Capital		
Fixed Assets		
Public Safety	\$ 343,200	\$ 453,000
Public Works	<u>-</u>	<u>41,300</u>
Category Total	\$ 343,200	\$ 494,300
Debt Service		
Principal	\$ 922,300	\$ 982,300
Interest	<u>118,900</u>	<u>118,000</u>
Category Total	\$ 1,041,200	\$ 1,100,300

Expenditure Total	\$ 13,723,500	\$ 14,309,100
Other Financing		
Transfer	\$ 494,500	\$ 391,200
Lease	<u>343,300</u>	<u>343,300</u>
Other Financing Total	\$ 837,700	\$ 734,500
Use of Reserves	\$ -	\$ 412,000
Annual Gain/(loss)	\$ 113,400	\$ 177,900
Fund Balance		
Beginning	\$ 4,251,900	\$ 4,456,900
Ending	\$ 4,365,300	\$ 4,222,800

Section 2 The special revenue funds revenue and expenditure appropriations are amended as follows:

Confiscated Assets Special Revenue Fund

Revenues

Other Charge for Services	\$ -	\$ 100
Revenue Total	\$ -	\$ 100

Expenditures

Public Safety

Perry Police Department

Vice Control	\$ -	\$ 3,000
Category Total	\$ -	\$ 3,000

Expenditure Total	\$ -	\$ 3,000
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Annual Gain/(Loss)	\$ -	\$ (2,900)
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Fund Balance

Beginning	\$ -	\$ 107,700
Ending	\$ -	\$ 104,800

2017 CDBG Special Revenue Fund

Revenues

Intergovernmental	\$ -	\$ 35,400
Revenue Total	\$ -	\$ 35,400

Expenditures

Housing/Economic Development

CDBG Project	\$ -	\$ 35,400
Category Total	\$ -	\$ 35,400

Expenditure Total	\$ -	\$ 35,400
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Annual Gain/(Loss)	-	-
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Fund Balance

Beginning	\$ -	\$ (100)
Ending	\$ -	\$ (100)

Fire Protection Utility District Special Revenue Fund

Revenues			
Charge for Services	\$	1,705,500	\$ 1,705,500
Investment		<u>-</u>	<u>100</u>
Revenue Total	\$	1,705,500	\$ 1,705,600
Expenditures			
Public Safety			
Support Services	\$	114,200	\$ 114,200
Perry Fire and Emergency Service		<u>1,476,500</u>	<u>1,490,300</u>
Category Total	\$	1,590,700	\$ 1,604,500
Capital			
Fixed Assets	\$	<u>4,500</u>	<u>4,500</u>
Category Total	\$	4,500	\$ 4,500
Expenditure Total	\$	1,595,200	\$ 1,609,000
Other Financing			
Transfers	\$	<u>38,200</u>	<u>38,200</u>
Other Financing Total	\$	38,200	\$ 38,200
Annual Gain/(Loss)	\$	148,000	\$ 134,800
Fund Balance			
Beginning	\$	20,600	\$ 198,600
Ending	\$	167,100	\$ 333,400

Hotel/Motel Tax Special Revenue Fund

Revenues			
Taxes			
Accommodation Excise Tax	\$	831,800	\$ 831,800
Investment		<u>100</u>	<u>100</u>
Revenue Total	\$	831,900	\$ 831,900
Expenditures			
General			
General Government			
Support Services	\$	28,000	\$ 30,800
Policy Education		15,000	15,000
Christmas Donations		7,000	-
Branding Project		<u>-</u>	<u>6,500</u>
Category Total	\$	50,000	\$ 52,400
Public Works			
Downtown District	\$	76,700	\$ 76,700
Pedestrian Lighting		8,000	16,000
Interstate Lighting		<u>76,000</u>	<u>76,000</u>
Category Total	\$	160,700	\$ 168,700
Recreation/Leisure			
Office of the City Manager			

Landscape Management	\$ 56,300	\$ 56,300
Category Total	\$ 56,300	\$ 56,300

Housing/Economic Development

Main Street Advisory Board	\$ 6,000	\$ 6,000
Classic Main Street	<u>70,600</u>	<u>70,600</u>
Category Total	\$ 76,600	\$ 76,600
Group Total	\$ 343,600	\$ 347,400

Tourism Promotion

General Government

Perry Area Convention and

Visitors Bureau Authority	\$ 355,600	\$ 355,600
Category Total	\$ 355,600	\$ 355,600
Group Total	\$ 355,600	\$ 355,600

Tourism Development

Christmas Decorations	\$ -	\$ 7,000
Georgia National Fairgrounds	56,200	68,800
Promotion Events	<u>-</u>	<u>2,000</u>
Category Total	\$ 56,200	\$ 77,800
Group Total	\$ 56,200	\$ 77,800
Expenditure Total	\$ 755,400	\$ 780,800

Annual Gain/(Loss)	\$ 76,500	\$ 51,100
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Fund Balance

Beginning	\$ 87,400	\$ 155,800
Ending	\$ 163,900	\$ 206,900

Confiscated Assets Special Revenue Fund

Revenues

Other Charge for Services	\$ -	\$ 100
Revenue Total	\$ -	\$ 100

Expenditures

Public Safety

Perry Police Department

Vice Control	\$ -	\$ 3,000
Category Total	\$ -	\$ 3,000
Expenditure Total	\$ -	\$ 3,000

Annual Gain/(Loss)	\$ -	\$ (2,900)
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Fund Balance

Beginning	\$ -	\$ 107,700
Ending	\$ -	\$ 104,800

2017 CDBG Special Revenue Fund

Revenues

Intergovernmental	\$ -	\$ 35,400
Revenue Total	\$ -	\$ 35,400

Expenditures

Housing/Economic Development

CDBG Project	\$	-	\$	35,400
Category Total	\$	-	\$	35,400
Expenditure Total	\$	-	\$	35,400

Annual Gain/(Loss) - -

Fund Balance

Beginning	\$	-	\$	(100)
Ending	\$	-	\$	(100)

Fire Protection Utility District Special Revenue Fund

Revenues

Charge for Services	\$	1,705,500	\$	1,705,500
Investment		-		100
Revenue Total	\$	1,705,500	\$	1,705,600

Expenditures

Public Safety				
Support Services	\$	114,200	\$	114,200
Perry Fire and Emergency Service		1,476,500		1,490,300
Category Total	\$	1,590,700	\$	1,604,500

Capital

Fixed Assets	\$	4,500	\$	4,500
Category Total	\$	4,500	\$	4,500

Expenditure Total \$ 4,595,200 \$ 1,609,000

Other Financing

Transfers	\$	38,200	\$	38,200
Other Financing Total	\$	38,200	\$	38,200

Annual Gain/(Loss) \$ 148,000 \$ 134,800

Fund Balance

Beginning	\$	20,600	\$	198,600
Ending	\$	167,100	\$	333,400

Hotel/Motel Tax Special Revenue Fund

Revenues

Taxes

Accommodation Excise Tax	\$	831,800	\$	831,800
Investment		100		100
Revenue Total	\$	831,900	\$	831,900

Expenditures

General

General Government

Support Services	\$ 28,000	\$ 30,800
Policy Education	15,000	15,000
Christmas Donations	7,000	-
Branding Project	-	6,500
Category Total	\$ 50,000	\$ 52,400
Public Works		
Downtown District	\$ 76,700	\$ 76,700
Pedestrian Lighting	8,000	16,000
Interstate Lighting	76,000	76,000
Category Total	\$ 160,700	\$ 168,700
Recreation/Leisure		
Office of the City Manager	\$ 56,300	\$ 56,300
Landscape Management	\$ 56,300	\$ 56,300
Category Total		
Housing/Economic Development		
Main Street Advisory Board	\$ 6,000	\$ 6,000
Classic Main Street	70,600	70,600
Category Total	\$ 76,600	\$ 76,600
Group Total	\$ 343,600	\$ 347,400
Tourism Promotion		
General Government		
Perry Area Convention and Visitors Bureau Authority	\$ 355,600	\$ 355,600
Category Total	\$ 355,600	\$ 355,600
Group Total	\$ 355,600	\$ 355,600
Tourism Development		
Christmas Decorations	\$ -	\$ 70,000
Georgia National Fairgrounds	56,200	68,800
Promotion Events	-	2,000
Category Total	\$ 56,200	\$ 77,800
Group Total	\$ 56,200	\$ 77,800
Expenditure Total	\$ 755,400	\$ 780,800
Annual Gain/(Loss)	\$ 76,500	\$ 51,100
Fund Balance		
Beginning	\$ 87,400	\$ 155,800
Ending	\$ 163,900	\$ 206,900

Section 3 The capital projects construction funds revenue and expenditures appropriations are amended as follows:

SPLOST 12 Construction Fund

Revenue

Intergovernmental	\$ -	\$ 242,400
Revenue Total	\$ -	\$ 242,400

Expenditures			
Capital			
Community Facilities			
Streets/Sidewalks	\$	-	\$ 237,500
Water/Sewer		-	345,200
Recreation/Parks		-	<u>400</u>
Category Total	\$	-	\$ 583,100
Expenditure Total	\$	-	\$ 583,100
Other Financing			
Reimbursement	\$	-	\$ <u>7,500</u>
Other Financing Total	\$	-	\$ 7,500
Annual Gain/(Loss)	\$	-	\$ (333,200)
Fund Balance			
Beginning	\$	-	\$ 234,600
Ending	\$	-	\$ (98,600)

General Capital Projects Construction Fund

Expenditures			
Capital			
Community Facilities			
Rotary Centennial Park	\$	-	\$ 27,800
Main Street Pedestrian Lighting		-	121,600
Category Total	\$	-	\$ 149,400
Expenditure Total	\$	-	\$ 149,400
Annual Gain/(Loss)	\$	-	\$ (149,400)
Fund Balance			
Beginning	\$	-	\$ 54,300
Ending	\$	-	\$ (95,100)

Perry Public Facilities Construction Fund

Expenditures			
Capital			
Community Facilities			
Creekwood Splash Pad	\$	-	\$ 5,200
Crossroads Park		-	5,800
Legacy Park		-	7,900
Heritage Park		-	7,900
Calhoun Park Tennis Courts Imps.	\$	-	\$ <u>6,200</u>
Category Total	\$	-	\$ 29,800
Expenditure Total	\$	-	\$ 29,800
Other Financing			
Transfer PPFA	\$	-	\$ <u>29,800</u>
Other Financing Total	\$	-	\$ 29,800
Annual Gain/(Loss)	\$	-	\$ -

Fund Balance			
Beginning	\$	-	\$ -
Ending	\$	-	\$ -

LMIG Construction Fund

Expenditures			
Capital			
Community Facilities			
2017 LMIG Resurfacing	\$	-	\$ 113,000
Category Total	\$	-	\$ 113,000
Expenditure Total	\$	-	\$ 113,000
Annual Gain/(Loss)	\$	-	\$ (113,000)
Fund Balance			
Beginning	\$	-	\$ 125,800
Ending	\$	-	\$ 12,800

Section 4 The proprietary funds revenue and expenditure appropriations are amended as follows:

Water and Sewerage System Revenue Fund

Revenues			
Charge for Services	\$	6,320,100	\$ 6,320,100
Investment		3,000	7,000
Other Charges for Services		<u>23,300</u>	<u>2,400</u>
Revenue Total	\$	6,346,400	\$ 6,329,500
Expenditures			
Public Works			
Support Services	\$	420,300	\$ 420,300
Department of Public Works		4,103,100	4,170,500
Capital Planning		-	<u>8,300</u>
Category Total	\$	4,523,400	\$ 4,599,100
Capital			
Fixed Assets	\$	35,000	\$ 35,000
Community Facilities		-	<u>266,100</u>
Category Total	\$	35,000	\$ 301,100
Debt Service			
Principal	\$	768,900	\$ 768,900
Interest		<u>417,600</u>	<u>417,600</u>
Category Total	\$	1,186,500	\$ 1,186,500
Depreciation	\$	<u>1,551,000</u>	\$ 1,558,100
Category Total	\$	1,551,000	\$ 1,558,100
Expenditure Total	\$	7,275,900	\$ 7,644,300
Other Financing			
Transfers	\$	120,100	\$ 120,100
Depreciation		1,551,000	1,558,100
Special Reimbursement	\$	-	<u>67,800</u>
Other Financing Total	\$	1,671,100	\$ 1,746,000
Annual Gain/(Loss)	\$	721,600	\$ 431,200

Unrestricted Cash			
Beginning	\$	1,194,000	\$ 1,764,400
Ending	\$	1,915,600	\$ 2,195,600

Water/Sewer 2007 Bond Construction Fund

Revenues			
Investment	\$	-	\$ 1,500
Revenue Total	\$	-	\$ 1,500
Expenditures			
Capital			
Community Facilities			
Support Services	\$	-	\$ 1,000
Redundant Aeration Basin Project		-	301,000
Expenditure Total	\$	-	\$ 302,000
Annual Gain/(Loss)	\$	-	\$ (300,500)
Fund Balance			
Beginning	\$	-	\$ 614,100
Ending	\$	-	\$ 313,600

Gas System Revenue Fund

Revenues			
Charge for Services	\$	3,580,200	\$ 3,580,200
Investment		2,000	3,000
Other Charges for Services		150,800	150,800
Revenue Total	\$	3,733,000	\$ 3,734,000
Expenditures			
Public Works			
Support Services	\$	178,900	\$ 178,900
Department of Public Works		2,106,700	2,106,700
Consent Decree		10,000	10,000
JONG		643,500	668,000
Kumho Tire Winter		24,500	-
Category Total	\$	2,963,600	\$ 2,963,600
Capital			
Fixed Assets	\$	50,000	\$ 50,000
Community Facilities		-	27,800
Category Total	\$	50,000	\$ 77,800
Debt Service			
Principal	\$	13,300	\$ 13,300
Interest		700	700
Category Total	\$	14,000	\$ 14,000
Depreciation			
Category Total	\$	79,000	\$ 83,700
Expenditure Total	\$	3,106,600	\$ 3,139,100

Other Financing

Transfers	\$ (459,700)	\$ (391,200)
Lease	50,000	50,000
Depreciation	<u>79,000</u>	<u>83,700</u>
Other Financing Total	\$ (300,700)	\$ (257,500)

Annual Gain/(Loss) \$ 295,700 \$ 337,400

Unrestricted Cash

Beginning	\$ 847,500	\$ 1,197,100
Ending	\$ 1,143,200	\$ 1,534,500

Solid Waste System Revenue Fund

Revenues

Charge for Services	\$ 1,309,700	\$ 1,309,700
Investment	<u>200</u>	<u>200</u>
Revenue Total	\$ 1,309,900	\$ 1,309,900

Expenditures

Public Works

Support Services	\$ 144,600	\$ 144,600
Department of Public Works	<u>1,135,800</u>	<u>1,135,800</u>
Category Total	\$ 1,280,400	\$ 1,280,400

Debt Service

Principal	\$ 94,200	\$ 94,200
Interest	<u>2,300</u>	<u>2,300</u>
Category Total	\$ 96,500	\$ 96,500

Depreciation

	<u>\$ 53,300</u>	<u>\$ 53,300</u>
Category Total	\$ 53,300	\$ 53,300
Expenditure Total	\$ 1,430,200	\$ 1,430,200

Other Financing

Transfers	\$ 25,200	\$ 25,200
Depreciation	<u>53,300</u>	<u>53,300</u>
Other Financing Total	\$ 78,500	\$ 78,500

Annual Gain/(Loss) \$ (41,800) \$ (41,800)

Unrestricted Cash

Beginning	\$ 335,700	\$ 333,500
Ending	\$ 293,900	\$ 291,700

Stormwater Utility District Revenue Fund

Revenues

Charge for Services	<u>\$ 384,800</u>	<u>\$ 384,800</u>
Revenue Total	\$ 384,800	\$ 384,800

Expenditures

Public Works

Support Services	\$ 115,000	\$ 115,100
Department of Public Works	262,500	262,500
Jernigan /Ball	-	700
Systems Maintenance	-	300

Frank Satterfield	-	1,300
Category Total	\$ 377,600	\$ 379,900
Capital		
Fixed Assets	\$ 325,000	\$ 359,000
Category Total	325,000	359,000
Debt Service		
Principal	\$ 6,100	\$ 6,100
Category Total	\$ 6,100	\$ 6,100
Depreciation	\$ 27,600	\$ 20,500
Category Total	\$ 27,600	\$ 20,500
Expenditure Total	\$ 736,300	\$ 765,500
Other Financing		
Transfers	\$ 3,800	\$ 1,700
Lease	\$ 325,000	\$ 359,000
Depreciation	27,600	20,500
Other Financing Total	\$ 356,400	\$ 381,200
Annual Gain/(Loss)	\$ 4,900	\$ 500
Fund Balance		
Beginning	\$ 116,200	\$ 43,300
Ending	\$ 121,100	\$ 43,800

GEFA Revolving Loan Fund

Revenue		
Other Charge for Services	\$ -	\$ 400
Revenue Total	\$ -	\$ 400
Expenditures		
Housing/Economic Development		
Energy Loan Program	\$ -	\$ 400
Category Total	\$ -	\$ 400
Expenditure Total	\$ -	\$ 400
Annual Gain/(Loss)	\$ -	\$ -
Unrestricted Cash		
Beginning	\$ -	\$ 33,600
Ending	\$ -	\$ 33,600

Section 5 Exhibit C

City of Perry Personnel Management System FY18 Job (Position) Classification Schedule is amended as follows:

General Administration

Add:

Assistant City Manager	\$ 88,100 - \$133,000
Special Events Coordinator	40,800 - 58,600

Public Safety

Add:

Police Officer IV 51,700 - 74,400

Amend:

Senior Police Officer 58,400 - 84,100

Non-System Job (Position) Classifications

Delete:

Director of Public Works 71,900 - 104,900

Section 6 All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 7 Should any part or parts of this ordinance be declared unenforceable, the remaining part or parts shall retain the full effect of law.

Section 8 This ordinance is effective upon adoption.

SO ORDAINED THIS _____ DAY OF _____ 2017

CITY OF PERRY

By: _____
JAMES E. FAIRCLOTH, JR., MAYOR

City Seal Attest: _____
ANNIE WARREN, CITY CLERK



Where Georgia comes together.

Department of Economic Development

TO: Mayor, Council and City Manager Gilmour

CC: Economic Development Director Smith and Perry Main Street Advisory Board

FROM: Main Street Coordinator Edgemon

DATE: Dec. 13, 2017

RE: Main Street Advisory Board Ordinance Proposed Amendment

Earlier this month the Perry Downtown Merchants Association voted to dissolve the PDMA and to move under the Perry Area Chamber of Commerce as a committee. This development necessitates the need to amend the Main Street Advisory Board Ordinance to eliminate the PDMA seat. I propose replacing it with a "Perry Downtown Development District property owner or business owner as proposed by the Main Street Advisory Board and city staff."

The amended section of the ordinance will read: "The partners making recommendations for consideration for appointment to the Main Street Board shall be as follows:

- 1) Perry Area Chamber of Commerce
- 2) Perry Area Convention and Visitors Bureau Authority
- 3) Downtown Development Authority of the City of Perry
- 4) Uptown Perry Partnership
- 5) Perry Area Historical Society
- 6) Perry Downtown Development District property owner or business owner as proposed by the Main Street Advisory Board and city staff
- 7) Perry Public Arts Commission."

ORDINANCE

THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the Municipal Code of the City of Perry is amended as follows:

1.

By deleting Section 2-252(c)(6) in its entirety and adding a new Section 2-252(c)(6), which shall read as follows: "Perry Downtown Development District property owner or business owner as proposed by the Main Street Advisory Board and city staff;"

SO AMENDED this ____ day of _____, 2018.

CITY OF PERRY, GEORGIA

**By: _____
James E. Faircloth, Jr., Mayor**

**Attest: _____
Annie Warren, City Clerk**

1st Reading: _____

2nd Reading: _____

**A RESOLUTION
ADOPTING THE WAYFINDING
SIGNAGE PROGRAM**

WHEREAS, THE City's consultants provided a proposed wayfinding concept plan to Council at its December 4, 2017 work session; and

WHEREAS, the Council has reviewed the concept plan and determined it meets or exceeds Council's expectations;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY HEREBY RESOLVES that the wayfinding sign concept plan presented December 4, 2017 is hereby adopted and shall be implemented in phases as determined by Council. A copy is attached and hereby made a part of the resolution.

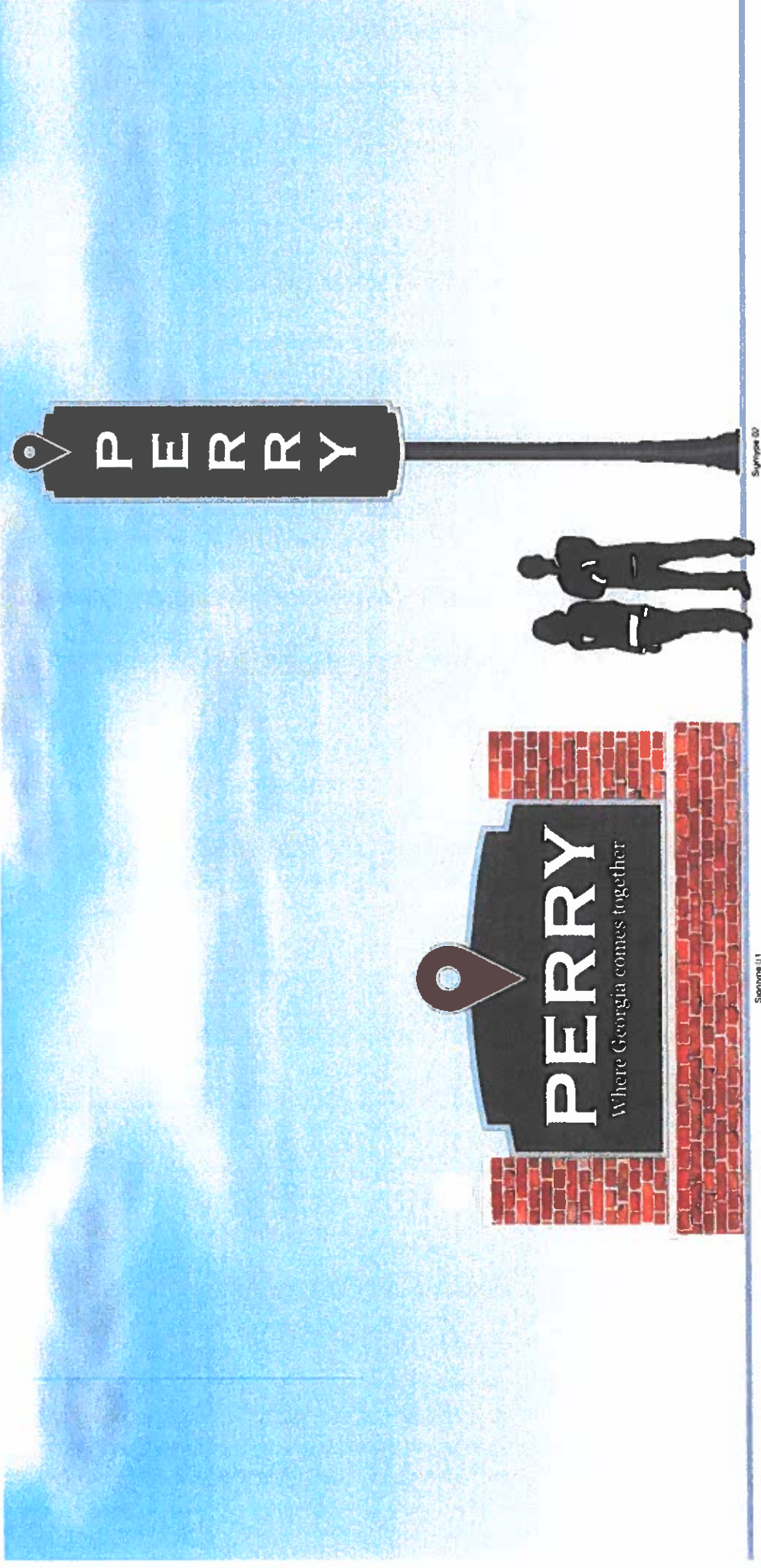
SO RESOLVED THIS _____ DAY OF DECEMBER 2017.

CITY OF PERRY

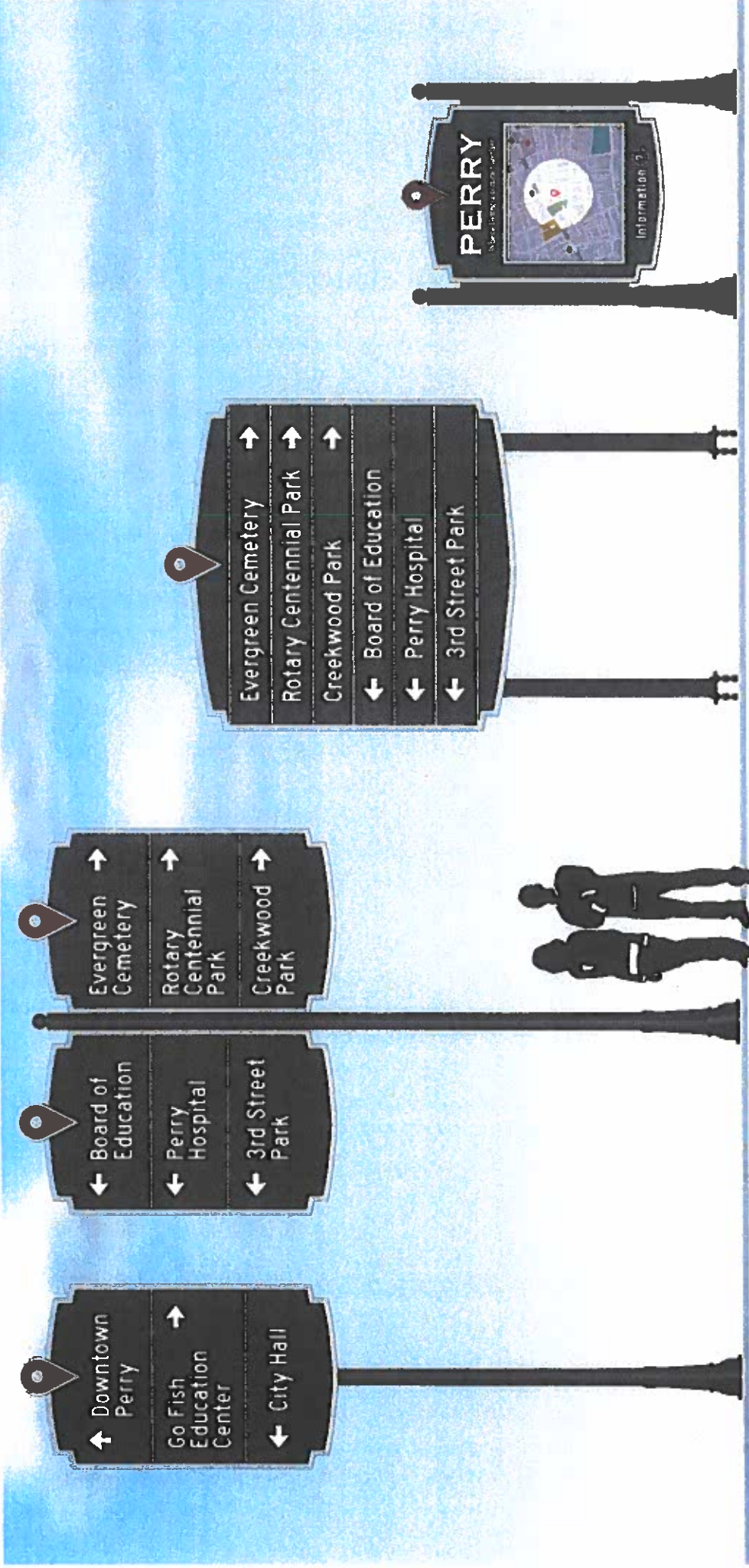
By: _____
JAMES E. FAIRCLOTH, JR., MAYOR

City Seal

Attest: _____
ANNIE WARREN, CITY CLERK



ANALYSIS – ENTRANCE IDENTIFICATION



Signtype 05

Signtype 08

Signtype 04

Signtype 03

ANALYSIS — DIRECTIONAL SIGNAGE



Signtype 07

ANALYSIS — PARK IDENTIFICATION



Signtype 01

Signtype 02

Signtype 03

Signtype 04

Signtype 05

DESIGN DEVELOPMENT — SIGNAGE FAMILY

DRAWN BY: Ashley M. Kurpa Storg
 PROJECT MGR: Chad Wilbanks
 ISSUED FOR: DATE:



PROJECT # 1610 01
 SCALE N/A
 PLAN TITLE Site Plan
 RYSDOM NUMBER: DATE:

NOTES:
 - North Central
 - East
 - North East
 - North
 - South

- 1 - Main
- 2 - Loc
- 3 - Single
- 3.1 - 1 Message
- 4 - Double
- 5 - Kiosk
- 6 - Municipal Destinations
- 7 - Park Destinations
- 8 - DOT Highway Sign

LOCATION LEGEND:

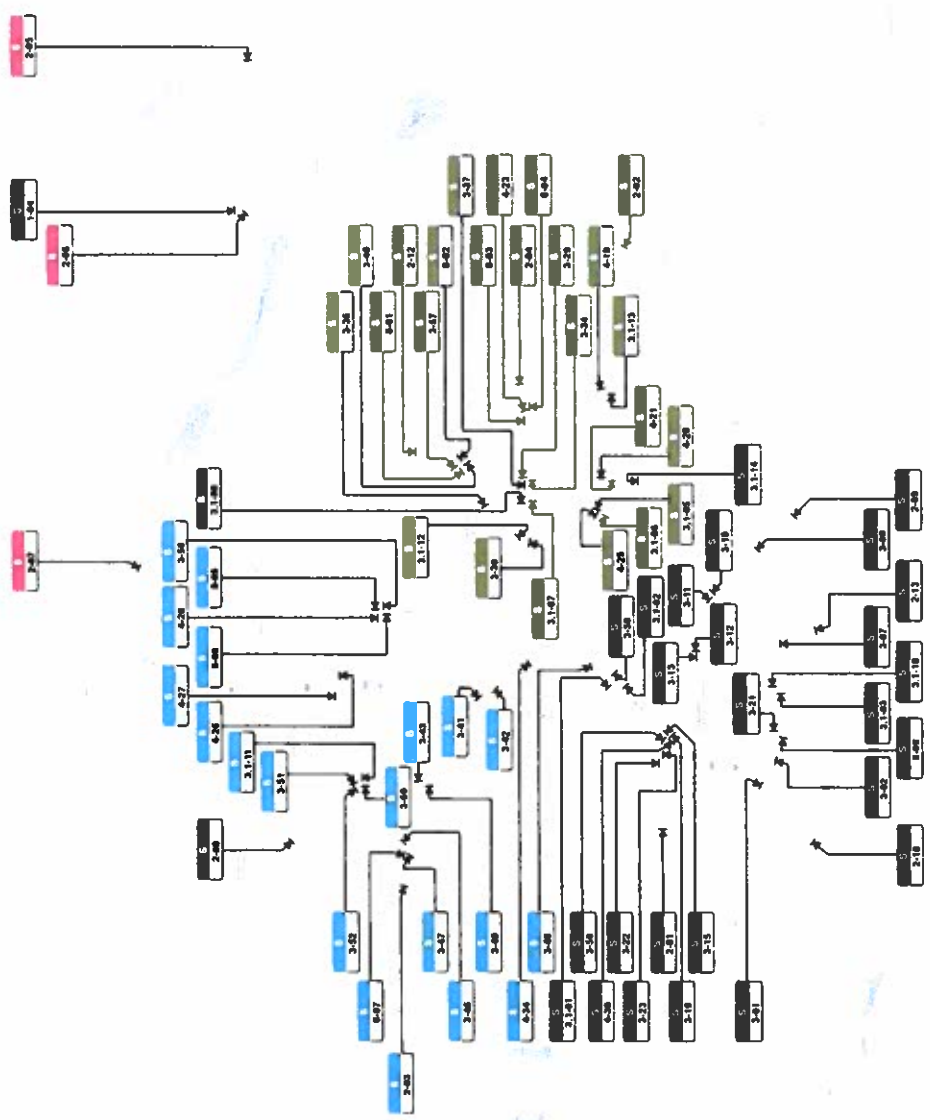


DRAWN: City of Perry
 PROJECT: City Wayfinding

CUSTOMER APPROVAL: DATE:

KMA DESIGN
 103 Broadway Street
 Carnegie, Pa 15106
 P: 412-228-4071
 F: 412-228-4074

© KMA Design All Rights Reserved
 SHEET
 SPI



DESIGN BY: Ashley M. Karpa-Szang
PROJECT MGR: Chad Wilson
ISSUED FOR: DATE

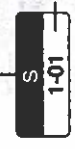


REVISION NUMBER: DATE

PROJECT # 1610-01
SCALE 2/8"=1'
PLAN TITLE Site Plan

NOTES:
- N'S
- E'W

LOCATION LEGEND:
S Sign Type - Namaste Identifier

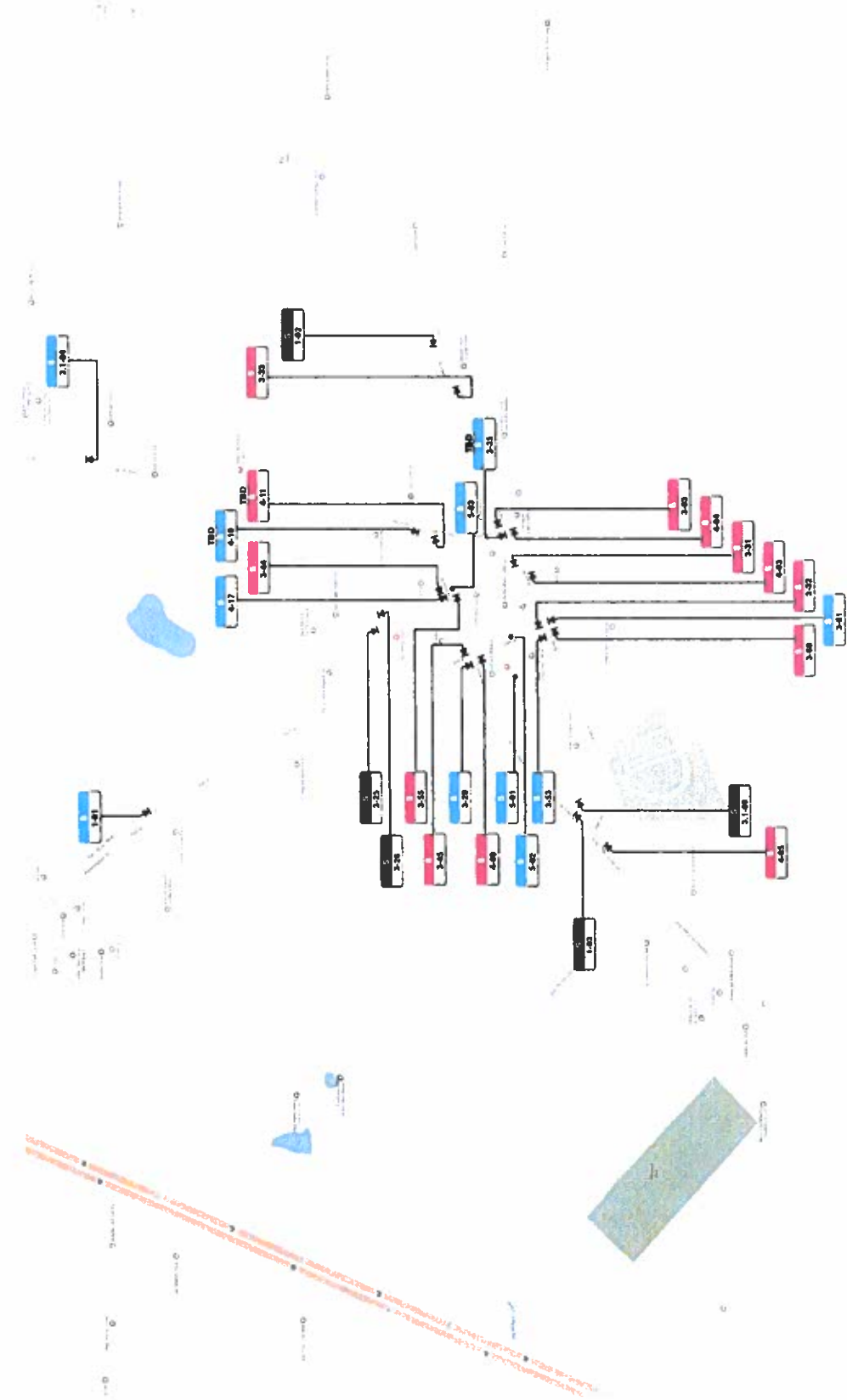


OWNER: City of Perry
PROJECT: City Wayfinding

CUSTOMER APPROVAL: DATE

KMA DESIGN
104 Broadway Street
Carrington, PA 15713
P: 412-425-4714

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SHEET SP2



**City Of Perry
1211 Washington St
P O Box 2030
Perry, GA 31069**

Memo

To: Mayor & Council
From: Anna Elizabeth Nelson
Date: 12/04/2017

Application for Alcohol License (Beer & Wine - Off Premises - Retail only):

**Striplings Sausage & Meats Inc
D/B/A Striplings General Store
301 AG Village Blvd
Perry, GA 31069**

Manager: Jackie R Hardin #229-406-1414

1st reading _____

2nd reading _____

**Cc: Lee Gilmour
Brenda King
Steve Lynn
Annie Warren**