

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
February 6, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the work session meeting held February 6, 2017 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro-Tempore William Jackson, Council Members Randall Walker, Robert Jones, Riley Hunt, and Willie King.

Elected Official Absent: Council Member Phyllis Bynum-Grace

Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert and Recording Clerk Annie Warren.

City Departmental Staffing: Major William Phelps – Police Department, Brenda King – Director of Administration, Robert Smith - Economic Development Director, Battalion Chief Robby Rowell – Fire and Emergency Services, Kevin Dye – Director of Leisure Services, Bryan Wood – Director of Community Development, Ellen Palmer – Digital Communications Manager, and John Schell – Buildings and Grounds Maintenance Supervisor.

Guest(s) / Speaker(s): Steve Collins

Media: Kristin Moriarty - Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

Mayor Faircloth deviated from the agenda.

Mr. Steve Collins advised Mayor and Council that the Perry Christian Music Festival will be held on May 20th and requested use of a city stage for the festival. Mayor Faircloth stated that Mr. Collins is aware of the city's policy of not providing equipment for the public and has asked if Council would make an exception. Mayor and Council advised Mr. Collins they will take his request under advisement.

3a. Administration

1. Audit presentation - Mr. M. Edwards of Mauldin & Jenkins, LLC.
(Postponed until March 6th work session)

2. Discussion of a possible solar farm for use at Frank Satterfield Wastewater Treatment Facility – Mr. L. Gilmour. Mr. Gilmour reviewed

his memo dated January 25th relative to the proposal for the solar farm and recommended not proceeding at this time because of the estimated cost. Council concurred not to proceed at this time.

3. Consider code enforcement action relative to sewer line repairs – Mr. L. Gilmour. Mr. Gilmour reviewed the letter from Ryan Bode outlining locations identified through smoke testing broken service lines on the customer's side. Administration recommended notifying the homeowner of the need to repair the lines and if the homeowner does not comply, then the repair would be handled as a code enforcement issue, the city would get the line repaired and charge the homeowner for the repair. If the homeowner cannot pay for the repair, a lien would be placed against the homeowner. The customer would be given two to three months to repair the line. Council concurred with Administration recommendation.
4. Discussion of water meter damage – Mr. L. Gilmour. Mr. Gilmour reviewed Ryan Bode's letter outlining water meter damage and his request to add this as a charge to the City's fee schedule if needed. Council concurred to proceed with adding this item to the City's fee schedule.
5. Consider hiring Slavin Consultants to recruit for the Director of Public Works position – Mr. L. Gilmour. Administration reported Council's recruitment committee reviewed the applications received and recommended Council authorize hiring Slavin Consultants to recruit for the position and include the current applicants in the process. Council concurred to proceed with Administration's recommendation to hire Slavin Consultants to recruit for the position.
6. Review possible 2017 Challenges – Mr. L. Gilmour. Mr. Gilmour reviewed the 2017 Challenges. Mayor Faircloth requested plan review timing be included in the listing.
7. Consider purchase of toters for recycling – Mr. L. Gilmour. Mr. Gilmour reviewed Mr. Ennis request to provide larger recycling bins. Administration recommended the city order thirty bins and provide the bins as requested. Council concurred to proceed with Administration's recommendation.
8. Proposed position adjustments – Mr. L. Gilmour. Mr. Gilmour pulled proposals #2 and #3 because of the need for additional research. Administration asked Council to consider the establishment of two (2) full time police officer positions. It was the consensus of Council to move forward with the establishment of two (2) full time police officer positions.
9. Trail paving extension – Mr. L. Gilmour. Administration recommended to Council to continue the paving of a portion of White Tail Trail from the

end of the boardwalk to the Creekwood access point. Council authorized proceeding with the project.

10. Transfer of manufactured house – Mr. L. Gilmour. Mr. Gilmour advised Mayor and Council the Sheriff of Wilcox County had contacted his office relative to obtaining the structure to assist persons who have lost their home due to the January tornado. Administration recommended transferring the structure to the Sherriff of Wilcox County with the following stipulations: the unit is taken as is and the Sheriff is responsible for moving the structure.

3b. Economic Development Department

1. City of Perry marketing packet – Mr. R. Smith. Mr. Smith provided Mayor and Council with City of Perry marketing packets. Administration recommended sending out the packet to our current businesses and partners.
2. Proposed new website for the Department of Economic Development - Mr. R. Smith. Mr. Smith discussed with Mayor and Council the need for the Economic Development Department to have a dedicated, stand-alone website for the marketing of Perry. Administration advised funding for the website would come from the Hotel/Motel Tax. Council concurred to proceed with the new website for the Department of Economic Development.
3. PlanFirst program – Mr. R. Smith. Mr. Smith shared that the PlanFirst program is a state recognition and resource that rewards communities that are successful in implementing their local comprehensive plan. Mr. Smith advised he was approached by the Middle Georgia Regional Commission to see if the City would be interested in working with them to submit an application for the 2017 PlanFirst designation. Council concurred to proceed with submitting an application for the 2017 PlanFirst designation.

4. Council Member Items:

Mayor Pro Tempore Jackson and Council members Walker, Hunt and King had no reports.

Council Member Jones advised Mayor and Council of a request from Westfield Schools to adopt the highway in front of the school to keep it free of litter. Mayor Faircloth stated he would sign a letter of request to send to DOT.

Mr. Gilmour advised Mayor and Council of two bills going through the General Assembly that the City may want to take a position on; cancer insurance policy for firefighters and stormwater control.

Assistant City Attorney Hulbert had no report.

5. Department Head Items:

Mr. Smith reminded everyone of "Movie Night" on February 10th.

Mr. Dye

- February 13th, start of soccer practice
- March 2nd & 4th, team pictures
- March 1st, beginning of basketball practice
- Creekwood Pavilion will be open for business on Friday
- Perry Public Arts Commission is writing the Master Plan, a public survey will be coming out next week.

Mr. Wood provided Mayor and Council the process for development plan review.

Major Phelps reminded everyone of the grand opening of the animal shelter this Friday at 2 p.m.

Ms. King provided a status update relative to the phone system.

Battalion Chief Rowell reported on his and Battalion Chief Crumpton's participation in training marines on hazmat procedures at the Guardian Center.

Mr. Schell reported the City will be hosting Succeeding as a Supervisor during the month of April.

Ms. Palmer had no report.

Ms. Darlene McLendon thanked Mayor and Council for their support at the Annual Meeting. Ms. McLendon reported on the upcoming ribbons cuttings.

Mayor Faircloth

- Pre council and council meets tomorrow
- Houston County Career Academy is having a ribbon cutting tomorrow at 10 a.m.
- Houston County Development Authority meets tomorrow at 7:45 a.m.

Mayor Faircloth entertained a motion to enter into executive session for real estate acquisition.

6. Executive Session entered at 6:21 p.m.: Council Member Jones motioned to adjourn the work session and enter into executive session for the purpose of real estate acquisition. Council Member King seconded the motion and it carried unanimously.
7. Executive Session adjourned; Council work session reconvened. Council adjourned the executive session held February 6, 2017 and reconvened into council's work session.
8. Adopted Resolution No. 2017-04 stating purpose of executive session held February 6, 2017 was to discuss real estate acquisition. Council Member Hunt moved to adopt a

resolution stating the purpose of the Executive Session held on February 6, 2017 was to discuss real estate acquisition. Mayor Pro Tempore Jackson seconded the motion and it carried unanimously. No action was taken. (*Resolution 2017-04 has been entered in the City's official book of record*).

9. Adjournment: There being no further business to come before Council in the reconvened work session held February 6, 2017 Council Member Jones motioned to adjourn the meeting at 6:45 p.m. Council Member Walker seconded the motion and it carried unanimously.