

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
July 17, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the work session meeting held July 17, 2017 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth Jr., Mayor Pro-Tempore William Jackson, Council Members Phyllis Bynum-Grace, Randall Walker and Willie King.

Elected Official Absent: Council Members Riley Hunt and Robert Jones

Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert and Recording Clerk, Nancy Graham

City Departmental Staffing: Chief Steve Lynn – Police Department, John Schell – Buildings and Grounds Maintenance Supervisor, Ellen Palmer – Digital Communication Manager, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Battalion Chief Ephraim Wheeler – Fire and Emergency Services Department, Brenda King – Director of Administration, and Kevin Dye – Director of Leisure Services.

Guest(s)/Speaker(s): Darlene McLendon and Catherine Edgemon

Press: Ms. Kristin Moriarty and Ms. Cheri Adams- The Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Police Department:

1. Review permit process for door to door solicitation – Chief S. Lynn: Chief Lynn reviewed the current permit process for door to door solicitation as outlined in the memo provided to Council.

3b. Department of Community Development:

1. Discussion of food truck regulations – Mr. B. Wood: Mr. Wood reviewed his findings from his research relative to how various cities regulate food trucks on both public and private property. After discussion, it was the consensus of Council for Administration to submit a recommended ordinance for Council's review for food trucks on both private and public property.

3c. Department of Community Development:

1. Hotel incentive policy – Mr. Smith: Mr. Smith reviewed for Council's consideration an incentive policy for hotel development/redevelopment that is modeled after the recommendation associated with the hotel feasibility study. After a question and answer session, it was the consensus of Council to wait until the August work session meeting when Council Members Riley Hunt and Robert Jones will have an opportunity to give their input concerning this matter.
2. Perry Housing Team update – Mr. Smith: Mr. Smith presented to Mayor and Council an update on the Perry Housing Team. Mr. Smith stated that Perry had its first housing fair and a broad range of vendors and exhibitors were present. He also thanked all the partners who participated in the housing fair. Mr. Smith also provided an update on the CHIP and CDBG grants.
3. City facility wayfinding signage – Mr. Smith: As a follow up to the discussion relative to City facility wayfinding signage, Mr. Smith presented the construction documents for Council's review prior to fabrication and installation. After a question and answer session, it was the consensus of Council to move forward with a draft RFP for fabrication and installation of wayfinding signage for City facilities.
4. "Your City Program" update – Ms. Palmer: Ms. Palmer advised that there are currently twenty (20) participants who have signed up for the *Your City Program*. There will be a kickoff in August at the Houston Lake Country Club.
5. Downtown outdoor movie night event – Ms. Edgemon: Ms. Edgemon reported that the Perry Main Street Promotion Committee in collaboration with the Georgia National Fairgrounds will be hosting an outdoor movie on the downtown courthouse lawn at 8:30 p.m. on July 23, 2017. It was the consensus of Council to move forward and place this item on tomorrow's agenda for a vote.
6. Downtown tailgate event – Mr. Smith: Mr. Smith stated that staff is exploring the possibility of a downtown tailgate event for the first Georgia game on September 9, 2017. To be consistent with previous downtown events, Mr. Smith was advised that coolers are not permitted.

3d. Administration

1. Use of armory tank for local radio club – Mr. L. Gilmour: As a follow up to a request from a local radio club relative to use of the armory tank, the Council asked Mr. Gilmour to contact the local communities to see how they have handled this request. Mr. Gilmour reported that the City of Warner Robins does not allow use and Houston County does not have a policy one way or the other. After a brief discussion, Administration's recommendation was that the City of Perry not allow the local radio club use of the armory tank

and to refer them to Houston County to see if they can get on one of their towers. Council agreed with the recommendation and directed Mr. Gilmour to advise the petitioner.

2. Partial development on City property – Mr. L. Gilmour – Mr. Gilmour provided two (2) site location maps of parcels owned by the City. The administration proposed to use a portion of the parcels to relocate the Department of Public Works Sanitation and Stormwater Divisions. After discussion of the site uses, it was the consensus of Council to proceed with the use of the proposed portion of the parcel for relocation of Department of Public Works Sanitation and Stormwater Divisions.
3. GMA annual meeting reports – Department Heads: Mr. Smith, Chief Lynn, Mr. Dye, Mr. Wood and Ms. King gave a brief overview of the classes they attended and knowledge they gained at the GMA annual meeting and thanked Council for the opportunity to attend.
4. Consideration of names for the parks project – Mr. L. Gilmour: Mr. Gilmour provided for Council's consideration a list provided by the Perry Area Historical Society of suggested names for the Third Street and Jaycees sites. Council Member Bynum-Grace recommended that names of individuals be eliminated from the list. Ms. Palmer was instructed to use social media to encourage public input regarding the naming the two sites.
5. Installation of sidewalk from Kenwood Drive to Main Street- Mr. L. Gilmour: Mr. Gilmour stated that his office was approached by some of the citizens from the Camelot Subdivision relative to the installation of a sidewalk from Kenwood Drive to Main Street. After discussion, it was the consensus of Council to add the installation of a sidewalk from Kenwood Drive to Main Street to the sidewalk improvement list.

4. Council Member Items:

Council Members Bynum-Grace, Walker and Mayor Pro Tempore Jackson had no reports.

Council Member King reported that citizens are parking their cars under the pavilion at Creekwood Park. He suggested that No Parking signs be installed.

Mr. Gilmour advised that Mr. Ceasar Gorman came to see him requesting some relief on the sewer charge for small businesses. Mr. Gilmour reported that he explained the process to Mr. Gorman.

Assistant City Attorney Hulbert had no report.

5. Department Heads/Staff Items:

Mr. Schell, Chief Lynn, Mr. Dye, Battalion Chief Wheeler, Ms. Edgemon, Mr. Smith had no reports.

Ms. King reported they are still moving forward with August tax sale and as of Friday, there were ninety-five (95) parcels on the list.

Mr. Wood reported on the single family permits. He also advised of the potential need for a building inspector.

Mayor Faircloth advised that the Pre Council and Council Meetings are July 18, 2017 at 5:00 p.m. and 6:00 p.m.

6. Adjournment: There being no further business to come before Council at the work session meeting held July 17, 2017, Council Member Bynum-Grace moved to adjourn at 7:07 p.m. Council Member Walker seconded and it carried unanimously.