

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
October 3, 2017
6:00 P.M.

1. Call to Order: James E. Faircloth, Jr., Presiding Officer, called to order the regular meeting of the Perry City Council held October 3, 2017 at 6:00 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro William Jackson; Council Members Randall Walker, Robert Jones, Willie King, and Riley Hunt.

Elected Official(s) Absent: Council Member Phyllis Bynum-Grace

Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Recording Clerk, Annie Warren

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Kevin Dye – Director of Leisure Services, Brenda King – Director of Administration, Chad McMurrian – Lead Engineering Technician, and Ellen Palmer – Digital Communications Manager.

Guest(s)/Speaker(s): Chief Jimmy Williams, Battalion Chief Ephraim Wheeler, Lieutenant Darryl Kitchens, Captain Charles Mundy, Firefighters Asa Becker, Jeremy Douglas, Jonathan Yoder, Ian Harvey, and Corey Hamlin, and Valerie Sanders

Media: Vic Powell - Houston Home Journal, and Marigrace Segó – ComSouth 100.

3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.

Council Member King rendered the invocation and Council Member Jones led the pledge of allegiance to the flag.

4. Recognition(s) / Presentation(s): Mayor James E. Faircloth, Jr.

* Special recognition of Chief Parker “GAFC Certification” from Chief Jimmy Williams, Houston County Fire Chief/EMA Director.

Chief Williams presented Chief Parker with the Georgia Fire Chief

Certification.

Mayor Faircloth recognized Chiefs Williams, Parker, and Lynn for their service during Hurricane Irma and shared the award presented by the Houston County Board of Commissioners to first responders.

Mayor Faircloth recognized Triple Ribbon Month and shared the proclamation signed by Mayor Harley, Mayor Toms, Mayor Faircloth, Chairman Stalnaker and Colonel Drew of Robins Air Force Base.

Ms. King introduced Ms. Valerie Sanders as the new Customer Service Manager.

5. Community Partner(s) Updates: None

6. Appointment(s) to Boards/Commissions/Authorities – Mayor James E. Faircloth, Jr.

6a. Appointment to the Housing Authority of the City of Perry

Council Member Hunt motioned to re-appoint Ms. Phyllis Ingram to the Housing Authority of the City of Perry; Council Member Walker seconded the motion and it carried unanimously.

7. Citizens with Input. None

8. Review of Minutes: Mayor James E. Faircloth, Jr.

8a. Council's Consideration – Minutes of the September 18, 2017 work session, September 19, 2017 pre council meeting, September 19, 2017 council meeting and September 25, 2017 special meeting.

Mayor Pro Tempore Jackson motioned to accept the minutes as submitted; Council Member Walker seconded the motion, and the motion carried with Council Member King abstaining from the September 19th meetings.

9. Old Business: Mayor James E. Faircloth, Jr.

9a. Ordinance(s) for Second Reading(s) and Adoption:

1. **Second Reading** of an ordinance for the rezoning of property from City of Perry R-3, Multi-Family Residential to C-3, Central Business District. The property is located at 905 Ball Street – Mr. B. Wood.

Adopted Ordinance No. 2017-16 to rezone property from City of Perry R-3, Multi-Family Residential to C-3, Central Business District. Council Member Walker motioned to adopt the ordinance as submitted; Council Member Jones seconded the motion and it carried unanimously. (*Ordinance No. 2017-16 has been entered into the City's official book of record*).

10. Any Other Old Business: Mayor James E. Faircloth, Jr.

10a. Mayor James E. Faircloth, Jr. - None

10b. Council Members - None

10c. City Manager Lee Gilmour - None

10d. Assistant City Attorney – None

11. New Business: Mayor James E. Faircloth, Jr.

11a. Matters referred from October 2, 2017 work session and October 3, 2017 pre council meeting.

1. Adopt a resolution establishing the City's animal retention policy – Mr. L. Gilmour.

Adopted Resolution 2017-38 establishing the City's animal retention policy. Administration reviewed the resolution and recommended adoption of the resolution to include some of the proposed changes outlined in the September 25th memo and donations go to licensed groups. Council Member Walker motioned to adopt the resolution to include Administration's recommendations. Council Member Jones seconded the motion and it carried unanimously. (*Resolution 2017-38 has been entered into the City's official book of record*).

2. Approve establishing the position of Assistant City Manager – Mr. L. Gilmour.

Administration recommends establishing the position of Assistant City Manager, and once the position is approved, the advertising process will begin. Council Member Walker motioned to approve establishing the position of Assistant City Manager as presented; Council Member Jones seconded the motion and it carried unanimously.

3. Resolution naming two parks – Mr. L. Gilmour.

Adopted Resolution 2017-39 naming Legacy Park and Crossroads Park. Administration reviewed the resolution and recommended adoption. Council Member King motioned to adopt the resolution

as submitted; Council Member Hunt seconded the motion and it carried unanimously. (*Resolution 2017-39 has been entered into the City's official book of record.*)

11b. Ordinance(s) for First Reading(s) and Introduction:

1. **First Reading** of an ordinance to amend Chapter 23 of the Municipal Code to create a new Article VI, Section 23.70-23.78, entitled "Utility Accommodation Policy." – Mr. L. Gilmour. (*No action required by Council*)

11c. Resolution(s) for Consideration and Adoption:

1. Resolution approving the acquisition of property – Mr. L. Gilmour.

Adopted Resolution 2017-40 approving the acquisition of property. Administration presented for Council's consideration a resolution affirming and voting for the purchases of property and donation of a parcel from Interfor for Big Indian Creek. Mayor Faircloth entertained a motion to adopt a resolution for the property as described. Council Member Jones motioned to adopt the resolution; Council Member King seconded the motion and it carried unanimously. (*Resolution No. 2017-40 has been entered into the City's official book of record.*)

2. Resolution amending City of Perry Fee Schedule – Mr. L. Gilmour.

Adopted Resolution 2017-41 amending the City of Perry Fee Schedule. Administration presented for Council's consideration a resolution to make adjustments to the youth basketball program. Mayor Faircloth entertained a motion to adopt a resolution amending the City of Perry's fee schedule as described. Council Member King motioned to adopt the resolution; Council Member Jones seconded the motion and it carried unanimously. (*Resolution No. 2017-41 has been entered into the City's official book of record.*)

11d. Award of Bid(s):

1. Bid No. 2018-02 Sewer Repairs – Mr. C. McMurrian

Mr. McMurrian presented for Council's consideration an award of bid for sewer point repairs. Staff recommended awarding to the low bidder, The Renee Group, Inc., in the amount of \$161,197.50. Council Member Hunt motioned to accept staff's recommendation to award Bid No. 2018-02 to The Renee Group, Inc. in the amount of \$161,197.50. Council Member King seconded the motion and it

carried unanimously.

2. Bid No. 2018-03 Uniform Rental – Ms. B. King

Ms. King presented for Council's consideration an award of bid for uniform rental. Staff recommended awarding to the low bidder, UniFirst, based on the various services listed on the price structure page. Council Member Walker motioned to accept staff's recommendation to award Bid No. 2018-03 to low bidder, UniFirst, based on the various services listed on the price structure page. Council Member Jones seconded the motion and it carried unanimously.

3. Bid No. 2017-05 Signage Fabrication – Mr. R. Smith

Mr. Smith presented for Council's consideration an award of bid for wayfinding signage fabrication. Staff recommended awarding to the low bidder, United Signs, in the amount of \$32,100.00. Council Member Jones motioned to accept staff's recommendation to award Bid No. 2018-05 to United Signs in the amount of \$32,100.00. Council Member Walker seconded the motion and it carried unanimously.

11e. Matters from Engineering:

1. Bear Branch Road resurfacing – Mr. C. McMurrian.

Mr. McMurrian reported Houston County Public Works Department contacted him relative to the resurfacing of Bear Branch Road between Houston Lake Road and Bear Branch Pump Station; 1,220 linear feet of the road is in Houston County and the remaining 3,580 linear feet is within the city limits of Perry. The cost for the project is \$73,817 of which the County would be responsible for 25% totaling \$18,454 and the City's share would be 75% totaling \$55,362. Staff recommends repaving the funding would come from SPLOST for Perry's portion. Council Member Hunt motioned to accept staff's recommendation as described; Council Member Jones seconded the motion and it carried unanimously.

2. Revision 2 to Task Order 25 – Mr. C. McMurrian.

Mr. McMurrian reported Constantine Engineering Inc. has presented a Task Order for \$48,000.00 to change Task Order 25 from a pre-engineered water plant to a cast in place concrete filters and floc basins water plant. The \$48,000.00 is for engineering work and staff recommended approval. Council Member King

motioned to approve the Change Order in the amount of \$48,000.00; Council Member Jones seconded the motion and it carried unanimously.

11f. Special Events Application(s) – Chief Lynn:

1. The City of Perry is hosting a free community tailgate event at Heritage Park on Saturday, October 28, 2017 from 11 a.m. – 9 p.m.

Chief Lynn advised the police department had reviewed the application and recommended approval of the free community tailgate event at Heritage Park on Saturday, October 28, 2017 from 11 a.m. – 9 p.m. Mayor Pro Tempore Jackson motioned to approve the application as submitted; and Council Member Jones seconded the motion and it carried unanimously.

12. Other Business/Supplemental Agenda: Mayor James E. Faircloth, Jr.

12a. Resolution(s) for Consideration and Adoption:

1. Resolution adopting recreation trail plan – Mr. L. Gilmour.

Adopted Resolution 2017-42 adopting a city wide trail system. Administration presented for Council's consideration a resolution that adopts a recreation trail plan concept. Mayor Faircloth entertained a motion to adopt a resolution that adopts a recreation trail plan concept. Mayor Pro Tempore Jackson motioned to adopt the resolution; Council Member Jones seconded the motion and it carried unanimously. (*Resolution No. 2017-42 has been entered into the City's official book of record.*)

13. Council Members Items:

Council had no reports.

Mr. Gilmour and Assistant City Attorney Hulbert had no reports.

14. Department Heads Items:

Ms. King and Mr. Wood had no reports.

Chief Parker reported the new rescue truck had responded to twenty emergency calls.

Chief Lynn reminded everyone of Coffee with a Cop tomorrow at Starbucks beginning at 8 am.

Mr. Dye advised everyone of “Trunk or Treat” at Rozar Park on October 31st beginning at 6 pm.

Mr. Smith

- reminded everyone of the Perry Housing Team Fall Neighborhood Cleanup Day on October 21st at Johnny Noble Dixon Park at 612 Plum Street
- free community tailgate event on October 28th from 11 am – 9 pm at Heritage Park

15. General Public Items: None

16. Mayor Items:

- October 5th, Eggs and Issues Breakfast
- October 5th, Sandler’s ribbon cutting
- October 16th, Work session
- October 17th, Pre council and council meetings

17. Adjourn: There being no further business to come before Council in the regular meeting held October 3, 2017 Council Member King motioned to adjourn the meeting at 6:50 p.m.; Council Member Hunt seconded the motion and it carried unanimously.