

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
December 18, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the work session meeting held December 18, 2017, at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro-Tempore William Jackson, Council Members Phyllis Bynum–Grace, Randall Walker, Riley Hunt, Robert Jones and Willie King.

Elected Official Absent: None

Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert and Recording Clerk, Gail Price.

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Robert Smith – Economic Development Director, Ellen Palmer – Digital Communications Manager, Bryan Wood – Director of Community Development, Chief Lee Parker – Fire and Emergency Services Department, Battalion Chief Robby Rowell - Fire and Emergency Services, Battalion Kirk Crumpton – Fire and Emergency Services, Brenda King – Director of Administration and Kevin Dye – Director of Leisure Services.

Guest(s) Speaker(s): None

Press: Mr. Vic Powell – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Fire and Emergency Services Department

1. Presentation relative to replacement/upgrade of certain fire Equipment: Chief L. Parker presented to Mayor and Council an apparatus replacement request presentation. Chief Parker discussed the problems that they are having with the fire trucks. Chief Parker is requesting Council consider purchasing one (1) used aerial, one (1) used mini-pumper and one (1) new pumper. The request is approximately 1,000,000.00 and includes add-ons. Trucks will have one (1) year warranty. Council Member Hunt had questions for Chief Parker; all other Council members said would explore.

3b. Economic Development Department

1. Wayfinding prioritization discussion. Mr. Smith presented an overview of the wayfinding system. Council Member Walker recommended staff

put together a complete recommendation based upon the signage that would be the most important in directing people. Council Member Walker suggested putting the main monument sign on hold until we get total satisfaction from DOT that the sign is in the right spot or if we need to move it somewhere else. Council concurred with Council Member Walker's recommendation.

2. G-Suites by Google Cloud: Ms. Palmer asked that this item be pulled from the item until additional information can be obtained.

3c. Administration

1. Consider options for old City Hall: Administration recommends Council consider demolishing the structure and continue Jernigan Street to connect with Charles Avenue. Mayor Faircloth suggested taking under advisement and placing on tomorrow's agenda.
2. Consider joint agreement for Big Indian Creek survey: Administration recommends Council approve participation in the Fly-Over Survey. The cost will be shared between the County, the City and Mr. Nunn. The cost will be 1/3 of \$50,000.00. Council concurred to proceed with the Big Indian Creek survey.
3. Council authorization of two (2) additional full-time police officers: Administration recommends Council proceed with the final addition for two (2) full time police officers. Council concurred to proceed with the addition of two full-time officers.
4. Review proposed bad debt policy: Administration recommends the following process to deal with bad debt: (1) Bad debts are sent to the collection agency within 45 days of the final billing, (2) the agency had one (1) year to collect on the debt, (3) after the collection period at the end of the fiscal year, the debt is written off by Council action, (4) the debt owed is then placed on a past bad debt listing, and (5) Customer Service will refer to this list when signing up a customer. If the name shows up, the person must pay the bad debt owed to the various funds. Should there be no supporting data for the bad debt, it is to be placed in the General Fund as miscellaneous revenue. Council concurred.
5. Discussion of Jointly Owned Natural Gas Bond: Mayor Faircloth advised this needs approval from the City by mid-January. It was the consensus of council to place on tomorrow's agenda for a vote.

4. Other Business/Supplemental Agenda: Mayor James E. Faircloth Jr.

- 4a. 2018 LMIG resurfacing list: Mr. Gilmour discussed the listing to send to LMIG Program for 2018. Council concurred to approve the listing.

5. Council Member Items:

Mayor Pro Tempore Jackson and Council Members Bynum-Grace, Walker, Hunt, King, and Jones had no reports.

Mr. Gilmour requested an advance for an employee for 80 hours for sick leave. Mr. Gilmour advised Mayor and Council the employee had a Workers Compensation accident and does not have the necessary sick time and therefore propose an agreement advancing the employee 80 hours of sick leave. It was the consensus of Council to advance the sick leave.

Mr. Hulbert had no report.

6. Department Head Items:

Ms. King, Chief Lynn, and Mr. Wood had no reports.

Mr. Dye stated basketball season will start January 8, 2017. Soccer registration for the spring will start January 16, 2017 and White Tail Trail is progressing nice.

Mr. Smith stated January 31, 2018 the city will be recognized at the Capitol. Special Events Coordinator Ms. Haley Myers will be starting December 27, 2017.

Chief Parker – Christmas Party event at the Perry Arts Center turned out very nice and he appreciated the use of the facility.

Ms. Palmer requested Mayor and Council permission to take a group photo and maybe a video to post the City's website.

7. Executive Session entered at 6:15 p.m.: Council Member King moved to enter into an executive session for the purpose of personnel and real estate acquisition. Council Member Walker seconded the motion and it carried unanimously.
8. Executive Session adjourned at 7:34 p.m.; Council's work session meeting reconvened: Council adjourned the Executive Session held December 18, 2017 at 7:34 p.m. and reconvened into the work session meeting.
9. Adopted Resolution No. 2017 – 59 stating the purpose of Executive Session held December 18, 2017 was for personnel and real estate acquisition. Mayor Pro Tempore Jackson moved to adopt a resolution stating the purpose of the executive session held on December 18, 2017 was to discuss personnel and real estate acquisition. Council Member Bynum-Grace seconded the motion and it carried unanimously. (*Resolution 2017-59 has been entered in the City's official book of record*).
10. Adjournment: There being no further business to come before Council in the reconvened work session held December 18, 2017, Council Member Jones motioned to adjourn the meeting at 6:35 p.m.; Council Member Hunt seconded and it carried unanimously.