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AGENDA  
REGULAR MEETING OF THE PERRY CITY COUNCIL  
January 16, 2018  
6:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer.
2. Roll.
3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.
4. Appointments to Boards/Commissions/Authorities: Mayor James E. Faircloth, Jr.
  - 4a. Appointment to the Perry Housing Authority  
*(Until filled)*
  - 4b. Mayor and Council Post 1 – Districts 1, 2, 3 Appointments.
    - Downtown Development Authority
    - Perry Planning Commission
    - Perry Area Convention and Visitors Bureau Authority
    - Perry Public Arts Commission
    - Perry Public Facilities Authority
  - 4c. Mayor/Council Joint Appointments.
    - Perry Area Convention and Visitors Bureau Authority
    - Perry Main Street Advisory Board (Council Appointments)
5. Citizens with Input.
6. Review of Minutes: Mayor James E. Faircloth, Jr.
  - 6a. Council's Consideration – Minutes of the January 2, 2018 pre council meeting and January 2, 2018 council meeting.
7. Old Business: Mayor James E. Faircloth, Jr.
  - 7a. Mayor James E. Faircloth, Jr.
  - 7b. Council Members
  - 7c. City Manager Lee Gilmour
  - 7d. Assistant City Attorney

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8. New Business: Mayor James E. Faircloth, Jr.
- 8a. Matters referred from January 16, 2018 pre council meeting.
1. Approval of the proposed job classifications – Mr. L. Gilmour.
  2. Approval of request to stack coffins – Mr. L. Gilmour.
- 8b. 2017 CDBG Language Access Plan – Mr. R. Smith.
- 8c. Approval of City to apply for a grant for the SCBA equipment for the Perry Fire and Emergency Services Department – Chief. L. Parker.
- 8d. Special Events Application(s): Chief S. Lynn.
1. The Perry Area Convention and Visitors Bureau in partnership with the Golden Isles Parkway Association will be hosting their annual Peaches to Beaches Yard Sale on Friday and Saturday, March 9 & 10, 2018.
- Street closure(s) requested:
- Main Street between Jernigan Street and Ball Street
  - Jernigan Street between Carroll Street and Main Street
  - City Parking Lot between Main Street and Ball Street
  - East Gate Shopping Center
- 8e. Bid No. 2018-21 Half-Ton Pick-up for Landscape Manager – Ms. B. King
- 8f. Consider support of House Bill 419 regarding noise from fireworks – Mayor Pro Tempore Walker.
9. Council Members Items:
10. Department Heads/Staff Items:
11. General Public Items:
12. Mayor Items:
13. Adjourn.
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**MINUTES**  
**PRE COUNCIL MEETING**  
**OF THE PERRY CITY COUNCIL**  
**January 2, 2018**  
**5:02 P.M.**

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the pre council meeting held January 2, 2018 at 5:02 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Council Members Phyllis Bynum-Grace, Randall Walker, Riley Hunt, Robert Jones, and Willie King.

Elected Official(s) Absent: Mayor Pro Tempore William Jackson

City Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Recording Clerk, Annie Warren.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Brenda King – Director of Administration, Kevin Dye – Director of Leisure Services, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Ellen Palmer – Digital Communications Manager, Tracy Hester – Chief Building Official, Chad McMurrian – Lead Engineering Technician and Ansley Fitzner – Landscape Manager.

Guests: None

Media: Vic Powell – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of January 2, 2018 council meeting agenda.

9a. Appointments to the Perry Main Street Advisory Board: Council concurred to table this item until a future meeting.

12a. (1) Second Reading of an ordinance amending the Municipal Code of the City of Perry by deleting Section 2-252 (c)(6) in its entirety and adding a new Section 2-252 (c)(6). Mr. Smith stated this is a housekeeping item relative to the restructuring of appointments to the Perry Main Street Advisory Board.

12b. (1) Second Reading: Application for Alcohol License (Calendar Year 2018) - Beer and Wine - Off Premises – Retail Only for Striplings Sausage & Meats Inc., d/b/a Striplings General Store located at 301 Ag Village Boulevard. Manager name is Jackie R. Hardin. Administration stated this is a new location

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so two hearings are required for the alcohol license and recommended approval. Chief Lynn reported the police department had no concerns and recommended approval as well.

14b. (1) Resolution accepting the maintenance of certain streets rights-of-way. Mr. Wood stated this resolution is a result of Mr. McMurrian working on the city streets list and reviewing the Department of Community Development streets list and comparing with Georgia Department of Transportation streets list.

14b. (2) Resolution amending the City of Perry Fee Schedule. Mr. Wood stated the adoption of the Land Management Ordinance created new permits reviews for which fees are required and clarification is needed for some existing fees.

14c. (1) Bid No. 2018-08 – Creekwood Park Splash Pad: Mr. Dye gave a brief overview of the bid relative to Creekwood Park Splash Pad and recommended awarding the bid to low bidder ICB Construction Group in the amount of \$560,000.00.

14d. Approval of Change Order #1 relative to Big Indian Creek Walking Trail Extension. Mr. McMurrian stated the change order request is to revise the scope of the work to include additional work to accommodate offsite drainage from Creekwood Drive to the Big Indian Creek floodplain. The change order amount is \$43,410.00 bringing the total contract amount to \$164,610.00.

14e. Declare a certain City owned parcel surplus: Administration advised the City has no need for the parcel and recommended declaring the parcel surplus.

15a. (1) Resolution authorizing the renewal of the loan with Synovus Bank for Kumho Tire. Mayor Faircloth advised this is a renewal of the loan for Kumho Tire.

3b. Discussion of proposed winter/spring landscaping plan. Ms. Fitzner reviewed the proposed winter/spring landscaping plan. It was Council's general consensus to proceed forward with the landscape plan.

3c. Update relative to old City Hall building. Council Member Hunt stated Mr. Shelton does not require the old City Hall building to be ADA compliance. Mr. Shelton requested a new roof and is willing to pay 30% of cost and the Fuller Foundation is will to put the shingles on the roof at no cost. Administration recommended the City pay to have the work done and it was the consensus of Council to move forward with the recommendation.

4. Council Member Items:

Council Members Bynum-Grace, Walker, Jones and Hunt had no reports.

Council Member King expressed his concerns relative to Westwood Trailer Park.

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Mr. Gilmour and Assistant City Attorney Hulbert had no reports.

5. Department Head Items:

Mr. Smith – Jan. 31 PlanFirst Day at the Capitol  
- City has received Rural Zone designation

Ms. Palmer reminded everyone of District 2 Town Hall meeting on January 30, 5:30 p.m. at Matt Arthur Elementary School.

Chief Parker reported the Perry Fire and Emergency Services Department received a grant from Firehouse Subs Public Safety Foundation for twelve (12) sets of turnout gear valued up to \$23,135.04.

Chief Lynn reported the Perry Police Department was notified December 2017 that the department was awarded a \$20,000 Georgia Highway Safety grant.

Ms. King, Mr. Wood and Mr. Dye had no reports.

6. Adjourn: There being no further business to come before Council in the pre council meeting held January 2, 2017 Council Member Walker motioned to adjourn the meeting at 5:49 p.m.; Council Member Jones seconded the motion and it carried unanimously.

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**MINUTES**  
**REGULAR MEETING OF THE PERRY CITY COUNCIL**  
**January 2, 2018**  
**6:05 P.M.**

1. Call to Order: Council Member Riley Hunt, Presiding Officer, called to order the regular meeting of the Perry City Council held January 2, 2018 at 6:05 p.m.

2. Elected Officials Swearing In Ceremony: Assistant City Attorney Matthew Hulbert.

Mayor James E. Faircloth, Jr. was sworn in by Assistant City Attorney Matthew Hulbert

Council Member Phyllis Bynum-Grace was sworn in by Assistant City Attorney Matthew Hulbert

Council Member Robert Jones was sworn in by Assistant City Attorney Matthew Hulbert

Council Member Randall Walker was sworn in by Assistant City Attorney Matthew Hulbert

Mayor Faircloth assumed the duties of presiding officer.

3. Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore Randall Walker. Council Members Robert Jones, Willie King, Riley Hunt, and Phyllis Bynum-Grace.

Elected Official Absent: Council Member William Jackson

Staff: City Manager Lee Gilmour, City Attorney David Walker and Recording Clerk, Annie Warren.

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Brenda King – Director of Administration, Kevin Dye – Director of Leisure Services, Robert Smith – Economic Development Director, Bryan Wood – Director of Community Development, Tracy Hester – Chief Building Official, Chad McMurrian – Lead Engineering Technician, Ellen Palmer – Digital Communications Manager, and Haley Myers –Special Events Coordinator.

Guests/Speakers: Pastor Jordan Kersey, Pastor Justin Gaston, Mr. Robbin Jackson, Mr. Jay Flesher and Mr. Penrose Wolf.

Media: Mr. Vic Powell – Houston Home Journal and Marigrace Segó – ComSouth 100.

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4. Invocation and Pledge of Allegiance to the Flag: Reverend Willie King of Faith Bible Fellowship Church rendered the invocation and Council Member Hunt led the pledge of allegiance to the flag.

5. Selection of 2018 Mayor Pro-Tempore. Mayor James E. Faircloth, Jr.

Council Member Jones motioned to select Council Member Walker to serve as Mayor Pro-Tempore. Council Member Bynum-Grace seconded the motion, motion carried 5-0; Council Member Walker abstained.

6. Professional Services Appointments: Mayor James E. Faircloth Jr.

- 2018 – 2019 Confirmation of City Attorney – Firm of Walker, Hulbert, Gray and Moore: Council Member Jones moved to appoint the firm of Walker, Hulbert, Gray and Moore as the city attorney. Mayor Pro Tempore Walker seconded the motion and it carried unanimously.
- 2018 – 2019 Confirmation of Municipal Court Judge – Judge Herbert Wells. Council Member Hunt moved to appoint Judge Herbert Wells as Municipal Court Judge; Council Member Jones seconded the motion and it carried unanimously.
- 2018 – 2019 Confirmation of Assistant Municipal Court Judge – Mr. Jeff Grube: Council Member Bynum-Grace moved to appoint Mr. Jeff Grube as Assistant Municipal Court Judge. Council Member Jones seconded the motion and it carried unanimously.

7. Community Partner(s) Update(s): None

8. Recognition(s) / Presentation(s): Mayor James E. Faircloth, Jr.

8a. Proclamation Honoring Church in the Park and The Bridge Church

Mayor Faircloth presented a proclamation to Pastor Jordan Kersey and Justin Gaston for their work in bringing the community together.

8b. Introduction of Ms. Haley Myers, Special Events Coordinator – Mr. R. Smith

Mr. Smith introduced Ms. Haley Myers, the new special events coordinator for the City of Perry.

8c. Presentation of grant to Mayor and Council – Mr. Jay Flesher, Flint Energies

Mr. Jay Flesher of Flint Energies presented a \$10,000 grant check to Mayor Faircloth be used by the Economic Development Department.

9. Appointments to Boards/Commissions/Authorities: Mayor James E. Faircloth, Jr.

9a. Perry Main Street Advisory Board (Council Appointments) – Mayor Pro Tempore Walker motioned to table this item until further information is

obtained; Council Member Jones seconded the motion and it carried unanimously.

9b. **Appointment to the Perry Housing Authority**  
*(Until filled)*

No appointment was made to the Perry Housing Authority. Mayor Faircloth asked that this item remain on the agenda until an appointment is made.

10. Citizens with Input. None

11. Review of Minutes: Mayor James E. Faircloth, Jr.

11a. Council's Consideration – Minutes of the December 18, 2017 work session, December 19, 2017 pre council meeting and December 19, 2017 council meeting.

Council Jones motioned to approve the minutes as submitted. Council Member Bynum-Grace seconded the motioned and it carried unanimously.

12. Old Business: Mayor James E. Faircloth, Jr.

12a. Ordinance(s) for Second Reading(s) and Adoption:

1. **Second Reading** of an ordinance amending the Municipal Code of the City of Perry by deleting Section 2-252(c) (6) in its entirety and adding a new Section 2-252 (c)(6) – Mr. R. Smith.

Adopted Ordinance No. 2018-01 amending the Municipal Code of the City of Perry by deleting Section 2-252(c) (6) in its entirety and adding a new Section 2-252 (c)(6). Mr. Smith presented for Council's consideration an ordinance amending the Municipal Code of the City of Perry by deleting Section 2-252(c)(6) in its entirety and adding a new Section 2-252 (c)(6). Mayor Pro Tempore Walker motioned to adopt the ordinance as submitted; Council Member Bynum-Grace seconded the motion and it carried unanimously. (*Ordinance No. 2018-01 has been entered into the City's official book of record.*)

12b. Alcohol License Application Second Reading and Adoption:

1. **Second Reading**: Application for Alcohol License (Calendar Year 2018) - Beer and Wine - Off Premises – Retail Only for Striplings Sausage & Meats Inc., d/b/a Striplings General Store located at 301 Ag Village Boulevard. Manager name is Jackie R. Hardin. – Mr. L. Gilmour.

Administration presented for Council's consideration an alcohol license application for Striplings Sausage & Meats Inc., d/b/a Striplings General Store located at 301 Ag Village Boulevard. Administration and Chief Lynn recommended approval of the application. Council Member Jones motioned to approve the application as submitted; Council Member King



seconded the motion and it carried unanimously.

13. Any Other Old Business:

- 13a. Mayor James E. Faircloth, Jr. - None
- 13b. Council Members - None
- 13c. City Manager Lee Gilmour - None
- 13d. Assistant City Attorney - None

14. New Business: Mayor James E. Faircloth, Jr.

14a. Matters referred from January 16, 2018 pre council meeting. None

14b. Resolution(s) for Consideration and Adoption:

- 1. Resolution accepting the maintenance of certain streets rights-of-way – Mr. B. Wood.

Adopted Resolution No. 2018-01 accepting the maintenance of certain streets rights-of-way. Mr. Wood presented for Council's consideration a resolution accepting the maintenance of certain streets rights-of-way. Mr. Wood advised this is a housekeeping item. Council Member King moved to adopt the resolution as submitted; Council Member Jones seconded the motion and it carried unanimously. *(Resolution No. 2018-01 has been entered into the City's official book of record.)*

- 2. Resolution amending the City of Perry Fee Schedule – Mr. B. Wood.

Adopted Resolution No. 2018-02 amending the City of Perry Fee Schedule to provide for new permit reviews fees and clarification of existing fees. Mr. Wood stated the adoption of the Land Management Ordinance created new permit reviews for which fees are required and clarification for some existing fees. Mayor Pro Tempore Walker motioned to adopt the resolution as submitted; Council Member Jones seconded the motion and it carried unanimously. *(Resolution No. 2018-02 has been entered into the City's official book of record.)*

14c. Award of Bid(s):

- 1. Bid No. 2018-08 Mr. K. Dye

Award of Bid No. 2018-08 Creekwood Park Splash Pad. Mr. Dye presented for Council's consideration an award of bid for Creekwood Park Splash Pad. Staff recommended to Council to accept the low bid of \$560,000.00 from ICB Construction Group. Council Member King motioned to accept the low bid of \$560,000.00 from ICB Construction Group; Mayor Pro Tempore Walker seconded the motion and it carried unanimously.

- 14d. Approval of Change Order #1 relative to Big Indian Creek Walking Trail Extension – Mr. C. McMurrian.

Approved Change Order #1 relative to Big Indian Creek Walking Trail Extension. Mr. McMurrian reported the change order request is to revise the scope of the work to include additional work to accommodate offsite drainage from Creekwood Drive to the Big Indian Creek floodplain. The change order amount is \$43,410.00 bringing the total contract amount to \$164,610.00. Council Member King motioned to approved Change Order #1 relative to Big Indian Creek Walking Trail Extension in the amount of \$43,410.00; Council Member Jones seconded the motion and it carried unanimously.

- 14e. Declare a certain City owned parcel surplus – Mr. L. Gilmour.

Administration recommended Council declare parcel P0350 004 surplus and disposed of according to law since it is no longer needed. Council Member Bynum-Grace motioned to declare parcel P0350 004 surplus and disposed of according to law; Council Member King seconded the motion and it carried unanimously.

15. Other Business/Supplemental Agenda: Mayor James E. Faircloth, Jr.

- 15a. Resolution(s) for Consideration and Adoption:

1. Resolution authorizing the renewal of the loan with Synovus Bank for Kumho Tire – Mayor Faircloth.

Adopted Resolution No. 2018-03 authorizing the renewal of the loan with Synovus Bank for Kumho Tire. Mayor Faircloth explained the City of Perry is an owner in Jointly Owned Natural Gas and a multi-year loan was taken out to install a gas pipe line in Sofkee Industrial Park for Kumho Tire plant. He also noted current Council cannot obligate future councils and therefore the loan must be renewed with a new council. Council Member Hunt moved to adopt a resolution authorizing the renewal of the loan with Synovus Bank for Kumho Tire; Council Member King seconded the motion and it carried unanimously. *(Resolution No. 2018-03 has been entered into the City's official book of record.)*

16. Council Members Items:

Council Member Jones thanked the public for allowing him to serve four more years.

Mayor Pro Tempore Walker and Council Members Bynum-Grace, Hunt and King had no reports.

Mr. Gilmour and Assistant City Attorney Hulbert had no reports.

17. Department Heads/Staff Items:

Mr. Wood provided data relative to calendar year 2017 permits.

Mr. Smith, Mr. Dye, Ms. King, Mr. McMurrian, Chief Lynn and Chief Parker had no reports.

Ms. Palmer reminded everyone of District 2 Town Hall meeting on January 30, 5:30 p.m. at Matt Arthur Elementary School.

18. General Public Items: None

19. Mayor Items:

- January 16, Pre council and council meetings
- January 19 – 22, Mayor's Day in Atlanta
- Wished Marigrace Segó a Happy Birthday

Mayor Faircloth entertained a motion to enter into executive session for the purpose of real estate acquisition.

20. Executive Session entered at 6:45 p.m.: Council Member King moved to adjourn the regular meeting and enter into executive session for the purpose of real estate acquisition. Council Member Jones seconded the motion and it carried unanimously.

21. Executive Session adjourned 6:50 p.m.; Council regular meeting reconvened. Council adjourned the executive session held January 2, 2018 and reconvened into the council regular meeting.

22. Adopted Resolution No. 2018-04 stating purpose of executive session held January 2, 2018 was to discuss real estate acquisition. Mayor Pro-Tempore Walker moved to adopt a resolution stating the purpose of the Executive Session held on January 2, 2018 was to discuss real estate acquisition. Council Member Jones seconded the motion and it carried unanimously. No action was taken. (*Resolution 2018-04 has been entered in the City's official book of record*).

23. Adjournment: There being no further business to come before Council in the reconvened meeting held January 2, 2018 Council Member Bynum-Grace motioned to adjourn the meeting at 6:51 p.m. Council Member Hunt seconded the motion and it carried unanimously.



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**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

**TO:** Mayor/Council  
**FROM:** Lee Gilmour, City Manager  
**DATE:** January 9, 2018  
**REFERENCE:** Proposed Job Classifications

A primary aspect of the City's career track process is the opportunity for an employee to advance based on skills acquired, related education and length of service. The career track system affects all employees covered in the City personnel management system.

The Administration recommends the below career track additions to the Department of Public Works career tracks.

**Supervisor II**

Four (4) years as a supervisor in the department or six (6) years of comparable experience outside the City and successful completion of the Certificate of Local Government Management or similar program with prior approval.

**Senior Supervisor**

Four (4) years as a Supervisor II in the department or eight (8) years comparable experience outside the City, and successful completion of the National Certificate of Public Works Management program or similar program with prior approval.

If approved, the career track for supervisors in the Department of Public Works would be:

Division Supervisor I	\$45,800 - \$69,000
Division Supervisor II	52,500 - 73,000
Senior Division Supervisor	68,200 - 81,000



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**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

**TO:** Mayor/Council  
**FROM:** Lee Gilmour, City Manager  
**DATE:** January 8, 2018  
**RE:** Stacked Coffins

Attached is a copy of Mr. Draper Watson's January 4, 2018 request and the City's 2010 cemetery policy. Please advise what course of action you desire at your January 16, 2018 pre-council meeting.

# WATSON-HUNT FUNERAL HOME

P.O. Box 52 • 1208 Main Street • Perry, GA 31069

Draper Watson

January 4, 2017

(478) 987-2423

Fax (478) 987-8601

The Honorable Mayor Jimmy Faircloth  
City Manager Lee Gilmour  
Perry City Hall  
Perry, GA 31069

Dear Sirs,

It has been brought to our attention that provisions regarding "stacked coffins" in city owned cemeteries were put into place several years ago. While we respect and honor the policies set forth, we are asking for your approval on two exceptions to this particular policy where extenuating circumstances are cited, as listed herein.

On or about Friday, January 20, 2017, Watson Vault Company opened the grave space at Evergreen Cemetery for Joanne Wells, decedent, supervised by City of Perry employee David Gaines. At the time, Mr. Gaines was advised that Mrs. Wells would be interred at approximately eight feet below the surface of the earth, leaving room for her husband to be interred in a casket in the same space at the time of his death. Mr. Gaines never mentioned the policy regarding stacked coffins. We are asking that an exception to the policy be approved, so that Mrs. Wells' remains will be undisturbed and her husband's casketed, vaulted remains will be stacked atop Mrs. Wells' at the time of his death.

Additionally, on or about Tuesday, December 12, 2017, Watson Vault Company opened the grave space at Woodlawn Cemetery for Richard Hudson, decedent, supervised by City of Perry employee Charlie Brown, Jr. At the time, Mr. Brown was advised that Mr. Hudson would be interred at approximately eight feet below the surface of the earth, leaving room for his wife to be interred in a casket in the same space at the time of her death. Mr. Brown never mentioned the policy regarding stacked coffins. Again, we are asking for an exception to the "stacked coffins" policy, so that Mr. Hudson's remains will be undisturbed and his wife's casketed, vaulted remains will be stacked atop Mr. Hudson's at the time of her death.

As the owner of Perry Memorial Gardens, I definitely understand the need for policies and their enforcement. However, I do also understand that, at times, exceptions to guidelines are needed and allowed. At PMG, whenever a family wants to inter one casketed, vaulted remains and one cremated remains in the same grave space, we charge them for one and one-half the cost of a cemetery space. This might be something the city would like to consider in the future.

I will await an answer to our requests with much appreciation for your time and consideration.

Sincerely,

  
Draper Watson



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"OLD TRADITIONS . . . NEW INNOVATIONS"  
[www.watsonhunt.com](http://www.watsonhunt.com)

A RESOLUTION TO  
AMEND THE CITY OF  
PERRY CEMETERIES POLICIES  
TO RESTRICT NUMBER OF  
BURIALS IN A GRAVE SPACE

WHEREAS, historically a single burial grave space in a City cemetery was used for one (1) person; and

WHEREAS, unlimited burials in one (1) grave space can cause data confusion, health problems and maintenance issues;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY HEREBY RESOLVES that the City's cemeteries policies be amended by adding the following:

*Burial Policy for One Cemetery Grave Space*

1. Each cemetery grave space shall be limited to no more than one (1) adult coffin remains. An adult is defined as anyone over the age of two (2) years at date of time of death.
2. No stacking of coffin remains shall be allowed.
3. Upon written request of the owner no more than two (2) baby remains defined as under two (2) years of age at date of death shall be allowed to be buried in one (1) grave space.
4. In the event of cremated (urn) remains:
  - a. Only one cremated (urn) remains may be buried in one (1) grave space if that grave space at the time of burial contains one (1) coffin remains.
  - b. No more than two (2) cremated (urn) remains may be buried in one (1) grave space. If the grave space contains two (2) cremated (urn) remains no other adult remains can be buried in the grave space.
  - c. If one (1) cremated (urn) remains is buried in the grave space only one (1) adult coffin remains can be buried in the grave space.
5. The owner of a grave space may erect an above ground structure to contain cremated (urn) remains. Such a structure may not exceed six (6) feet in height, be no wider than three (3) feet and no longer than four (4) feet measured from ground level and perimeter grave space limits.

6. The owner of a grave space in Evergreen Cemetery may provide for or install a monument, grave slab and foot marker. The owner of a grave space in Woodlawn Cemetery may provide for or install a monument and foot marker.
7. Questions on this policy shall be addressed to the City Manager or his/her designee.

This policy shall be effective upon adoption.

SO RESOLVED this 6<sup>th</sup> day of July, 2010.

**CITY OF PERRY, GEORGIA**

By:   
JAMES E. FAIRCLOTH, JR. MAYOR

Attest:   
LEE G. MOUR, CITY MANAGER

(CITY SEAL)





January 5, 2018

City Manager & City Council Members  
City of Perry  
P.O. Box 2030  
Perry, GA 31069

Dear Mr. Gilmour and Council Members,

The Perry Convention and Visitors Bureau will be hosting the annual **Peaches to the Beaches Yard Sale** in partnership with the Golden Isles Parkway Association. This annual event promotes travel and economic growth along 200 plus miles of Highway 341 from Barnesville to Brunswick. The upcoming event is scheduled for Friday, March 9 and Saturday, March 10, 2018.

Perry is one of the largest yard sale sites along Highway 341. Once again, the Eastgate Shopping Center and the Old Courthouse Square areas will serve as the official multi-vendor sites for Perry and the hub of activity for our community will be centered in Downtown Perry.

The following list includes our requests for assistance from the City of Perry for this event:

#### **BLOCKING AND BARRICADES**

- 1. Main Street – Between Jernigan and Ball**  
The portion of Main Street in front of the New Perry Hotel between Jernigan Street and Ball Street needs to be closed/blocked off beginning at 2 p.m. on Thursday, March 8 (for vendor set up) and reopened at 8 p.m. on Saturday, March 10. The actual event will be March 9-10 from 8 a.m. to 6 p.m. each day. The vendors will leave their booths set up for the entire two-day event.
- 2. Jernigan Street – Between Carroll and Main**  
The portion of Jernigan Street between Carroll Street and Main Street needs to be closed/blocked off beginning at 2 p.m. on Thursday, March 8 (for vendor set up) and reopened at 8 p.m. on Saturday, March 10.
- 4. City Parking Lot – Corner of Main and Ball**  
Portions of the city parking lot located at the corner of Main and Ball Streets will need to be used for vendor set up and location of the portable toilets. We request that the City of Perry provide 12 orange cones near the entrance of this parking lot that the local coordinators will use to reserve and mark designated parking spaces therein. Some parking spaces in this lot will remain open for adjacent business owners and shoppers to use.
- 5. Eastgate Shopping Center – Main Street/Hwy 341**

Portions of the shopping center parking lot will be used (property management's approval pending) for an official group site. We request cones and barricades be placed to section off our designated vending area from the parking area beginning at 2 p.m. on Thursday, March 8 (for vendor set up) and removed at 8 p.m. on Saturday, March 10.

#### TRASH

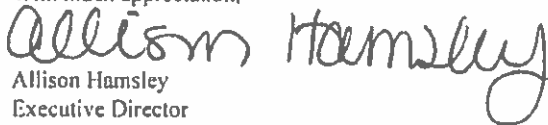
1. **Downtown**  
We need to have at least 15-20 large trash cans randomly distributed around the Courthouse by 8 a.m. on Friday, March 9. The trash cans will need to be emptied on Friday afternoon and after the event on Saturday, March 10. IF possible, a dumpster for large boxes would help keep trash cans from overflowing OR the City may designate an area for boxes to be placed by vendors.
2. **Eastgate Shopping Center**  
We need to have at least 12 large trash cans distributed within the designated vending area by 8 a.m. on Friday, March 9. The trash cans will need to be emptied on Friday afternoon and after the event on Saturday, March 10. IF possible, a dumpster for large boxes would help keep trash cans from overflowing OR the City may designate an area for boxes to be placed by vendors.

#### SAFETY & SECURITY

1. **Police Surveillance**  
We need strong police surveillance in all the designated vendor areas both in downtown Perry and the Eastgate Shopping Center during the event hours of 8 a.m. to 6 p.m. and especially after event hours – from 6 p.m., Thursday, March 8 until 8 a.m. Saturday, March 10 to deter theft from vendor booths.
2. **Safety**  
I would also like to request a 12 orange cones at the corner of Walker Rhodes tractor lot at the corner of Main and Ball to keep cars from parking illegally and causing traffic flow issues. These should be in place by 7 a.m. on Friday, March 9.
3. **Traffic**  
If possible, I would like to request a traffic counter to be placed somewhere on Hwy 341/Main Street March 9-10, so we can gather data for traffic count during this busy weekend.
4. **Information Sign**  
If possible, I would like to request the digital information sign, that is used during the Music Festival and Dogwood Festival, to be placed in a strategic location on Hwy 341 to announce the event is coming. (I am referring to the sign that has traditionally been placed on Gen. Courtney Hodges Blvd at the fork/five points prior to the above mentioned events.)

Thank you in advance for your support and help in making this event possible once again.

With much appreciation,



Allison Hamsley  
Executive Director  
Perry Area Convention and Visitors Bureau



Where Georgia comes together.

## City of Perry Special Events Application

### Applicant and Sponsoring Organization Information

Name: Perry Area Convention and Visitors Bureau
Name of individual representing sponsor organization: Allison Hamsley
Street address: 101 General Courtney Hodges Blvd
City/State/Zip code: Perry/GA/31069
Mailing address if different from above:
Cell phone: 478-538-8463
Email address: ahamsley@perryga.com
* The individual's name and contact information stated above will also be distributed to answer public inquiries about the event.
If this event benefits a City of Perry non-profit organization, which one?
Contact person on site for day of event: Allison Hamsley/Becky Wilson
Cell phone: 478-538-8463/ 478-396-7914
Is this a first time event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If held before, when and where? annual event, always second weekend in March

### Event Information

Type of event (Check all that apply): <input type="checkbox"/> Parade <input type="checkbox"/> Festival <input type="checkbox"/> Concert/Music <input checked="" type="checkbox"/> Other
* For parades, races and block parties, please, request the event applications specific to those events.
If other, specify: Yard Sale
Event title: Peaches to Beaches
Event date: March 9-10, 2018
Event hours: Start: 8am End: 6pm
Set-up: Date: March 8 Time: 2pm
Break down: Date: March 10 Time: 6-8pm
Expected attendance: Participants: 130 Spectators: 500

## Event Description

**Briefly describe event and activities. Include the purpose of the event. Explain how it benefits the City of Perry and its residents. Attach any of the following that are applicable: site plan, including location of stage, restroom facilities, vendor booths, etc.**

The Perry Convention and Visitors Bureau will be hosting the annual Peaches to the Beaches Yard Sale in partnership with the Golden Isles Parkway Association. This annual event promotes travel and economic growth along 200 plus miles of Highway 341 from Barnesville to Brunswick. The upcoming event is scheduled for Friday, March 9 and Saturday, March 10, 2018.

Perry is one of the largest yard sale sites along Highway 341. Once again, the Eastgate Shopping Center and the Old Courthouse Square areas will serve as the official multi-vendor sites for Perry and the hub of activity for our community will be centered in Downtown Perry.

I understand that only event activities outlined an approved in this application and approved by Perry City Council are permitted, and hosting additional activities that have not been approved may be grounds for the event permit to be revoked.  Yes  No

## Event Details

Attach schedule or brochure for all activities associated with event.

Will items or services be sold at the event?  Yes  No

If yes, describe:

Individual vendors will be selling items and food previously approved by the CVB.

Will event have amplified sound?  Yes  No

If yes, describe:

Is the event free to the public?  Yes  No

Will vendors cook or heat food?  Yes  No

If yes, describe:

Will any areas be fenced off or barricaded?  Yes  No

If yes, describe: request for some downtown streets to be blocked has been submitted

If event is downtown, will downtown businesses be open during the event?  Yes  No

If event includes music, please, list names of bands and their websites or Facebook pages below:

## Insurance

A certificate of insurance must be filed with the City of Perry City Clerk at least 30 days before the event on a standard ACORD form. The City of Perry must be listed as an additional insured with respect to general liability and alcohol liability if alcohol will be served. Check the policy document for required general liability and alcohol liability minimum coverage amounts.

Insurance form(s) attached

## Alcohol Permit Information

\* Serving beverages in glass bottles at events is prohibited. Event organizer will notify any participating restaurants not to allow glass bottles to leave their premises.

\* Event organizer will stop alcohol service one hour before the scheduled end of the event.

Does your event involve the sale of alcoholic beverages?  Yes  No

If yes, describe:

\* If alcoholic beverages are to be sold, a special event alcohol permit is required, and a copy of the state license must be sent to the City of Perry City Clerk at least 60 days before the event is to be held.

Name of business serving alcohol:

Street address of business serving alcohol:

City/State/Zip Code:

Mailing address if different from above:

Cell phone:

Email address:

Name of licensee:

License number:

Is a copy of the licensee's alcohol license attached?  Yes  No

Hours alcohol will be served at event:

Is alcohol serving area open to public?  Yes  No

Is this an open container request?  Yes  No

Is current alcohol liability insurance policy naming City of Perry as additional insured attached?  Yes  No

Is a copy of the special event alcohol permit from the City of Perry Police Department attached?  Yes  No

Terms & Conditions:

I hereby agree that as a condition to the issuance of a Special Event Alcohol Permit, the business owner/sponsor of the event shall indemnify and hold the City harmless from claims, demand or cause of action which may arise from activities associated with the event. I hereby solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for a Special Event Alcohol Permit are true, and no false or fraudulent

statement or answer is made herein to procure the granting of such permit.

I hereby state and understand that should a complaint be filed against the owner/sponsor of the event for violation of any regulation associated with the application for the City of Perry Alcoholic Beverage Catering License, the permit issued for the event will immediately become void and will not be reissued for the same location.

Licensee's name: \_\_\_\_\_ Date: \_\_\_\_\_

Licensee's signature: \_\_\_\_\_

Sworn and attested before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Signature of special event organizer/applicant: \_\_\_\_\_

Name, signature and stamp of Notary Public: \_\_\_\_\_

\* The sale of alcohol/mixed drinks requires excise reporting.

### Street Closure Requests

Names of streets to be closed:

Street: Main	Between: Jernigan	and: Ball
Street: Jernigan	Between: Carroll	and: Main
Street: City Parking Lot	Between: Main	and: Ball
Street: East Gate Shopping Plaza	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:

When are you requesting the street closure(s)? March 8th, 2pm-March 10th, 8pm

Why are you requesting the street closure(s)? vendor set-up

Type of street closure:  Complete  Rolling

If event includes a parade, describe the parade route:

Parade assembly area: \_\_\_\_\_ Parade disbanding area: \_\_\_\_\_

The event organizer is responsible for notifying affected businesses and residents of street closures. Describe your notification plan and attach a copy with this application:

We will send a letter to all downtown and east gate businesses notifying them of the closures and times.

## Restroom Facilities

Will event organizer provide portable restroom facilities?  Yes  No

## Tram/Shuttle Plan

Will event involve the use of a tram/shuttle plan  Yes  No

How many trams/shuttles will be required?

Please, describe or provide an attachment of your tram/shuttle plan and route:

Please, describe your parking plan:

All vendors and spectators are to park in open public parking spaces

## Sanitation

Describe your clean-up plan for during and after the event:

Will be coordinating with the city on trash can delivery, pick-up, and maintenance during the event

## Electricity and Water

Will your event require access to electricity?  Yes  No

If so, where?

What electrical load will you require?

Will your event require access to water?  Yes  No

If so, where?

I understand that I may incur an additional charge for use of City electricity and/or water:

Yes  No

## Police/Security

\* If police/security is required for event, off-duty officers may be hired at the rate at a rate set by the Chief of Police per hour for the duration of the event, with a minimum of three hours.

- \* Based on the event, the Police Department will determine how many officers will be required.
- \* An officer is required to be on duty at any event where alcohol is served on City of Perry property.

Number of officers requested: 1-2 at each location

Total hours for officers requested: around the clock during event

## Fire and Emergency Medical Services

Describe your plan for providing emergency medical services:

\*If Emergency Medical or Fire Protection Services are required for the event, off-duty members can be hired at a rate set by the Chief of Fire and Emergency Services per officer per hour. The Chief of Fire and Emergency Services Department reserves the right to set the staffing minimums based upon the specifics of the event (including type of event, expected attendance, time of year and areas to be affected).

## Weather Emergency Procedures

\* When lightning and/or thunder occurs, advise participants to seek shelter in a car or building. Please, wait 20-30 minutes before proceeding.

I understand that the City of Perry Chief of Fire and Emergency Services or his/her designee may determine that weather conditions are too dangerous and cancel the event at any time.

Yes  No

## Health Department

I understand that the City of Perry does not schedule Health Department inspections. Vendors and/or event organizers are responsible for scheduling any required inspections by the Houston County Health Department, 98 Cohen Walker Drive, Warner Robins, (478) 987-2020 at least two weeks before the event.  Yes  No

## Event Publicity

If you would like your event included in the upcoming FYI Newsletter, please, submit your news release to the City of Perry Digital Communications Manager at least one month before your event at [ellen.palmer@perry-ga.gov](mailto:ellen.palmer@perry-ga.gov).



## Indemnification and Hold Harmless

Subject to the granting of all permits required by the City of Perry, the City of Perry authorizes Allison Hamsley (Special event organizer/applicant) to utilize the sites(s) known as Downtown + East Gate for the purposes of conducting the activities described within the special events permit application.

The special events organizer/applicant agrees that the City of Perry assumes no responsibility or liability for any defects or other conditions on the site of the event on City of Perry property, whether the conditions are known or unknown to either party and/or discoverable by either party. The special events organizer/applicant agrees to assume the risk for any and all defects and/or other conditions, whether these defects and or other conditions are dangerous and/or whether these defects or other conditions are discoverable by either party and/or known or unknown to either party.

The special events organizer/applicant shall indemnify and hold City of Perry and its officers, agents and employees harmless and free from any and all claims, including but not limited to personal injury, property damage, alleged to have arisen or resulted wholly or partially from the exercise of any of the rights granted herein to the special event organizer/applicant. This indemnification and hold harmless agreement includes, but is not limited to, the payment of all attorney fees, expenses, costs, judgment and other expenses that may be incurred by City of Perry, its officers, employees or agents as a result of any and all such claims.

Signature of special event organizer/applicant: Allison Hamsley

Name, signature and stamp of Notary Public:

Date:

## Agreement and Signature

An application processing fee is required at the time of the application's submittal to the City of Perry. If alcohol is being served, an additional special event alcohol permit is also required at time of the application's submittal. If the application is approved, fee will be rolled over into permit fee. An application must be submitted in time to be included on a Perry City Council meeting agenda for consideration at least 60 days before the proposed event or festival.

I, the undersigned representative, have read the rules and regulations referenced in this application and am duly authorized by the organization to submit this application on its behalf. The information herein is complete and accurate.

Printed name: Allison Hamsley

Signature: Allison Hamsley

Date: 1-4-2018

Special event application fee enclosed

Special event alcohol permit application section enclosed

### Please, send completed application

to: City of Perry

Attn: City Clerk

P.O. Box 2030

Perry, GA 31069

(478) 988-2736

(478) 988-2705 (fax)

annie.warren@perry-ga.gov

### Hand-deliver completed application to:

City Clerk at

Perry City Hall

1211 Washington Street

Perry, GA 31069

OR

### Office Use Only

<b>Date received:</b>	
<input type="checkbox"/> Special event application fee received	
<input type="checkbox"/> Council approval for event received	<b>Council approval date:</b>
<input type="checkbox"/> Proof of liability insurance coverage naming the City as additional insured received	
<input type="checkbox"/> Proof of alcohol liability insurance coverage naming the City as additional insured received	
<input type="checkbox"/> City staff will notify affected businesses, residents and utility holders if event is downtown	

### Signatures Required for Approval

<b>Police Department</b> _____
<b>Date received:</b>
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
<b>Approval conditions:</b>

<b>Fire and Emergency Services</b> _____
<b>Date received:</b>
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
<b>Approval conditions:</b>

<b>Public Works</b> _____
<b>Date received:</b>
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
<b>Approval conditions:</b>

<b>Other as needed</b> _____
<b>Date received:</b>
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
<b>Approval conditions:</b>



**MEMORANDUM**

TO: Lee Gilmour, City Manager  
FROM: Brenda King, Director of Administration  
DATE: January 12, 2018  
SUBJECT: Recommendation of Award  
Bid #2018-21  
Description: Half Ton Pick-Up for Landscape Manager  
FUND:

<u>Vendor</u>	<u>Model</u>	<u>Bid Amount</u>
Allan Vigil Ford – Morrow, GA	2018 Ford F150	\$21,394.00
Brannen Motor Company	2018 Ford F150XL	\$21,416.92
Jeff Smith Automotive – Byron, GA	2018 Ford F150	\$22,924.00
Perry Ford - Perry, GA	2018 F150XL	\$23,148.92

**Department recommendation: Award the bid in the amount of \$21,394.00 to Allan Vigil Ford.**

## Steven Stefano

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**From:** perry maintenance <maintenance@perry-ga.gov>  
**Sent:** Friday, January 12, 2018 8:43 AM  
**To:** Steven Stefano  
**Subject:** Bid recommendation for 1/2 ton truck purchase

After reviewing the bids sent in for the purchase of a 1/2 ton pickup, I found the bid submitted by Allan Vigil Ford met all specs and was low bid at \$21,394.

This would be my recommendation for purchase.

Bob

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## A RESOLUTION

Recognizing the diversity of needs in different regions of our state with respect to the use of fireworks; and for other purposes.

WHEREAS, there are significant differences throughout the State in terms of types of communities and housing; and

WHEREAS, there are major differences in choices in terms of building density, lot size, and proximity to neighbors ; and

WHEREAS, the choice of those who live in more populated areas of the State has been limited in terms of the use of fireworks and the quality of life in those more populated areas has been diminished;

WHEREAS, fireworks are the only noise that is treated differently than other noises in state law; all other noises are governed by noise ordinances that are passed by local governments to govern their jurisdiction; and

WHEREAS, there are large unincorporated areas of the State that do not have noise ordinances; and

WHEREAS, according to <https://library.municode.com.ga>, there are only 108 of the 538 cities in Georgia or twenty percent of the cities in Georgia that have a noise ordinance and would thus be affected by the new legislation; and

WHEREAS, all of our southeastern neighbors allow local control of the use of fireworks in their State and half of the States nationwide allow for local control of the use of fireworks, except the State of Massachusetts that does not allow the use of fireworks at all; and

WHEREAS, the Georgia House of Representatives passed House Bill 419 during the 2017 Legislative Session by a vote of 147 to 17 to enable the governing authorities in certain counties to further regulate the use or ignition of fireworks; and

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WHEREAS, House Bill 419 does not address the use of all fireworks but rather the noise created by certain fireworks and does not in any fashion restrict or address the sale of fireworks; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF \_\_\_\_\_, that this resolution is presented to urge the Georgia Senate of the General Assembly to pass House Bill 419 and for the Governor of the State of Georgia to sign such bill into law to improve the quality of life for the citizens of their city, recognizing that not all such counties and cities have noise ordinances and that the population density in some areas of Georgia will not warrant regulation of noises by noise ordinance.