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AGENDA
WORK SESSION
OF THE PERRY CITY COUNCIL
February 5, 2018
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer.
2. Roll:
3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.
 - 3a. Appearance(s):
 1. Perry Area Historical Society – Ms. E. Loudermilk.
 2. Perry Area Chamber of Commerce
 - a. Discussion of 2018 Dogwood Festival – Ms. D. McLendon.
 - b. Presentation relative to tourism – Ms. D. McLendon.
 - 3b. Leisure Services Department
 1. Presentation of Heritage Park Phase 1 – Mr. A. Williamson.
 - 3c. Economic Development Department
 1. Wayfinding implementation – Mr. R. Smith.
 2. Proposed 2018 event calendar – Ms. H. Myers.
 3. G-Suites proposal – Ms. E. Palmer.
 - 3d. Fire and Emergency Services Department
 1. Security/Fire Protection
 - a. Security lock for City Hall front door – Fire Marshal D. Stanton.
 - b. Fire protection system at Worrall Community Center – Fire Marshal D. Stanton
 - 3e. Police Department
 1. Security for council chambers – Chief S. Lynn.
4. Council Member Items:

5. Department Head Items:

6. Adjourn.



Perry Area Chamber of Commerce

900 Carroll Street

Perry, GA 31069

Phone: (478) 987-1234

Fax: (478) 988-1234

admin@perrygachamber.com

www.PerryGACHamber.com

OFFICERS

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Dan Perdue

PAST CHAIRMAN
Dale Williams

VICE CHAIR
Dey Palmer

SECRETARY/TREASURER
Dave Forrester

LEGAL COUNSEL
Rob Tuggle

BOARD DIRECTORS

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Felicia Kindler
Rodney Smith

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Andy Crook
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STAFF

President/CEO
Darlene McLendon

*Director of Events
and Communication*
Bonnie Giles

*Member Services
Coordinator*
Lorrie Laymon

*Administrative
Assistant*
Elaine Clayton

January 31, 2018

Mr. Lee Gilmour
City of Perry
1211 Washington Street
Perry, GA 31069

RE: 2018 Dogwood Festival Perry Proud Kick-Off City Services Request

Dear Mr. Gilmour,

On behalf of the Perry Area Chamber of Commerce, please accept this letter as a request for a waiver of fees and approval for the 2018 Dogwood Festival "Perry Proud!" Kick-Off on Saturday, March 17, 2018 (Rain Date Saturday, March 24, 2018).

This event is being placed in the Downtown Corridor in an effort to showcase the merchants impacted by the festival weekend activities. I have been in communication with some of these merchants and anticipate their support of the event as an opportunity to attract new customers.

The kick-off event will include the following:

- Distribution of our free "Perry Proud!" buttons
- Car painting by Peggy Whyte (dogwood flowers)
- Floral Arrangements for sale by local florists

The requested location for this event is the section of Carroll Street between its intersection of Washington Street and Macon Road. The hours for the kick-off event will be from 10 a.m. until 1 p.m. In order for the event to proceed smoothly, the cited portion of Carroll Street will need to be blocked off to through traffic. The purpose is so that drivers wishing to have their car windows painted can pull into the blocked off portion of Carroll in an "assembly-line" fashion. This should make the process flow smoothly. I would anticipate the street needing to be blocked from 8 a.m. until 2 p.m. in order to allow for safe set-up and take-down of the food truck, floral tents, and car painting activities.

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City of Perry Special Events Application

Applicant and Sponsoring Organization Information

Name: 2018 Dogwood Festival Perry Proud! Kick-Off event
Name of individual representing sponsor organization: Darlene McLendon/Bonnie Giles
Street address: 900 Carroll Street
City/State/Zip code: Perry, GA 31069
Mailing address if different from above:
Cell phone: Work 478-987-1234 Darlene 678-877-7679 Bonnie 478-293-7307
Email address: darlene@perrygachamber.com bonnie@perrygachamber.com
If this event benefits a City of Perry non-profit organization, which one? Perry Area Chamber of Commerce
Contact person on site for day of event: Darlene McLendon and/or Bonnie Giles
Cell phone: Darlene 678-877-7679 Bonnie 478-293-7307
Is this a first time event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If held before, when and where? Yearly at the same place.

Event Information

Type of event (Check all that apply): <input type="checkbox"/> Parade <input checked="" type="checkbox"/> Festival <input type="checkbox"/> Concert/Music <input type="checkbox"/> Other
* For parades, races and block parties, please, request the event applications specific to those events.
If other, specify:
Event title: 2018 Dogwood Festival Perry Proud! Kick-off Event
Event date: Saturday, March 17th (Rain Date Saturday, March 24th)
Event hours: Start: 10:00 am End: 1:00 pm
Set-up: Date: Sat. March 17 or 24 Time: 8:00 - 10:00 am
Break down: Date: Sat. March 17 or 24 Time: 1:00 pm - 2:00 pm
Expected attendance: Participants: 40 Spectators: 40

Event Description

Briefly describe event and activities. Include the purpose of the event. Explain how it benefits the City of Perry and its residents. Attach any of the following that are applicable: site plan, including location of stage, restroom facilities, vendor booths, etc.

The Perry Proud! Event kicks off Dogwood season in Perry and works to showcase merchants by bringing people downtown and providing an opportunity for joint marketing. The event includes: Car Painting by Peggy Whyte, Distribution of Perry Proud! Buttons, Sale of Dogwood Festival Merchandise, floral arrangements, and decorations by local merchants.

I understand that only event activities outlined an approved in this application and approved by Perry City Council are permitted, and hosting additional activities that have not been approved may be grounds for the event permit to be revoked. Yes No

Event Details

Attach schedule or brochure for all activities associated with event.

Will items or services be sold at the event? Yes No

If yes, describe:

Dogwood Festival merchandise, floral arrangements, and decorations made by local merchants.

Will event have amplified sound? Yes No

If yes, describe:

Is the event free to the public? Yes No

Will vendors cook or heat food? Yes No

If yes, describe:

Will any areas be fenced off or barricaded? Yes No

If yes, describe:

If event is downtown, will downtown businesses be open during the event? Yes No

If event includes music, please, list names of bands and their websites or Facebook pages below:

Insurance

A certificate of insurance must be filed with the City of Perry City Clerk at least 30 days before the event on a standard ACORD form. The City of Perry must be listed as an additional insured with respect to general liability and alcohol liability if alcohol will be served. Check the policy document for required general liability and alcohol liability minimum coverage amounts.

Insurance form(s) attached

Alcohol Permit Information

* Serving beverages in glass bottles at events is prohibited. Event organizer will notify any participating restaurants not to allow glass bottles to leave their premises.

* Event organizer will stop alcohol service one hour before the scheduled end of the event.

Does your event involve the sale of alcoholic beverages? Yes No

If yes, describe:

* If alcoholic beverages are to be sold, a special event alcohol permit is required, and a copy of the state license must be sent to the City of Perry City Clerk at least 60 days before the event is to be held.

Name of business serving alcohol:

Street address of business serving alcohol:

City/State/Zip Code:

Mailing address if different from above:

Cell phone:

Email address:

Name of licensee:

License number:

Is a copy of the licensee's alcohol license attached? Yes No

Hours alcohol will be served at event:

Is alcohol serving area open to public? Yes No

Is this an open container request? Yes No

Is current alcohol liability insurance policy naming City of Perry as additional insured attached? Yes No

Is a copy of the special event alcohol permit from the City of Perry Police Department attached?
 Yes No

Terms & Conditions:

I hereby agree that as a condition to the issuance of a Special Event Alcohol Permit, the business owner/sponsor of the event shall indemnify and hold the City harmless from claims, demand or cause of action which may arise from activities associated with the event. I hereby solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for a Special Event Alcohol Permit are true, and no false or fraudulent

statement or answer is made herein to procure the granting of such permit.	
I hereby state and understand that should a complaint be filed against the owner/sponsor of the event for violation of any regulation associated with the application for the City of Perry Alcoholic Beverage Catering License, the permit issued for the event will immediately become void and will not be reissued for the same location.	
Licensee's name:	Date:
Licensee's signature:	
Sworn and attested before me on this _____ day of _____, 20 _____	
Signature of special event organizer/applicant:	
Name, signature and stamp of Notary Public:	
* The sale of alcohol/mixed drinks requires excise reporting.	

Street Closure Requests

Names of streets to be closed:		
Street: Carroll Street	Between: Washington	and: Macon Road
Street: Or	Between:	and:
Street: Jernigan	Between: Carroll	and: Commerce
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
When are you requesting the street closure(s)? March 17th between 8:00 am and 2:00 pm		
Why are you requesting the street closure(s)? For the Perry Proud! Event		
Type of street closure: <input checked="" type="checkbox"/> Complete <input type="checkbox"/> Rolling		
If event includes a parade, describe the parade route:		
Parade assembly area:		Parade disbanding area:
The event organizer is responsible for notifying affected businesses and residents of street closures. Describe your notification plan and attach a copy with this application:		
Ms. McLendon has spoken to Perry United Methodist Church and has received permission to hold the event at said location. If a conflicting event occurs at the church, an alternate location has been requested. This location has not had to be used in the past, but should it be needed, Ms. McLendon will notify each business affected personally.		

Restroom Facilities

Will event organizer provide portable restroom facilities? Yes No

Tram/Shuttle Plan

Will event involve the use of a tram/shuttle plan? Yes No

How many trams/shuttles will be required?

Please, describe or provide an attachment of your tram/shuttle plan and route:

Please, describe your parking plan: As this is a small event, parking should not be an issue.

Sanitation

Describe your clean-up plan for during and after the event:

Chamber staff and volunteers will clean up after the event.

Electricity and Water

Will your event require access to electricity? Yes No

If so, where?

What electrical load will you require?

Will your event require access to water? Yes No

If so, where?

I understand that I may incur an additional charge for use of City electricity and/or water:

Yes No

Police/Security

* If police/security is required for event, off-duty officers may be hired at the rate at a rate set by the Chief of Police per hour for the duration of the event, with a minimum of three hours.

- * Based on the event, the Police Department will determine how many officers will be required.
- * An officer is required to be on duty at any event where alcohol is served on City of Perry property.

Number of officers requested:

Total hours for officers requested:

Fire and Emergency Medical Services

Describe your plan for providing emergency medical services:

As this is a small event, a special plan should not be needed.

*If Emergency Medical or Fire Protection Services are required for the event, off-duty members can be hired at a rate set by the Chief of Fire and Emergency Services per officer per hour. The Chief of Fire and Emergency Services Department reserves the right to set the staffing minimums based upon the specifics of the event (including type of event, expected attendance, time of year and areas to be affected).

Weather Emergency Procedures

* When lightning and/or thunder occurs, advise participants to seek shelter in a car or building. Please, wait 20-30 minutes before proceeding.

I understand that the City of Perry Chief of Fire and Emergency Services or his/her designee may determine that weather conditions are too dangerous and cancel the event at any time.

Yes No

Health Department

I understand that the City of Perry does not schedule Health Department inspections and will work with vendors to schedule any required inspections by the Houston County Health Department, 98 Cohen Walker Drive, Warner Robins, (478) 987-2020 at least two weeks before the event. Yes No

Event Publicity

If you would like your event included in the upcoming FYI Newsletter, please, submit your news release to the City of Perry Digital Communications Manager at least one month before your event at ellen.palmer@perry-ga.gov.

Indemnification and Hold Harmless

Subject to the granting of all permits required by the City of Perry, the City of Perry authorizes Perry Area Chamber of Commerce _____ (Special event organizer/applicant) to utilize the sites(s) known as Carroll Street for the purposes of conducting the activities described within the special events permit application.

The special events organizer/applicant agrees that the City of Perry assumes no responsibility or liability for any defects or other conditions on the site of the event on City of Perry property, whether the conditions are known or unknown to either party and/or discoverable by either party. The special events organizer/applicant agrees to assume the risk for any and all defects and/or other conditions, whether these defects and or other conditions are dangerous and/or whether these defects or other conditions are discoverable by either party and/or known or unknown to either party.

The special events organizer/applicant shall indemnify and hold City of Perry and its officers, agents and employees harmless and free from any and all claims, including but not limited to personal injury, property damage, alleged to have arisen or resulted wholly or partially from the exercise of any of the rights granted herein to the special event organizer/applicant. This indemnification and hold harmless agreement includes, but is not limited to, the payment of all attorney fees, expenses, costs, judgment and other expenses that may be incurred by City of Perry, its officers, employees or agents as a result of any and all such claims.

Signature of special event organizer/applicant: Darlene McLendon

Name, signature and stamp of Notary Public: Karen Armstrong

Date: 2/1/18

KAREN ARMSTRONG
Notary Public - State of Georgia
Houston County
My Commission Expires Mar 30, 2019

Agreement and Signature

An application processing fee is required at the time of the application's submittal to the City of Perry. If alcohol is being served, an additional special event alcohol permit is also required at time of the application's submittal. If the application is approved, fee will be rolled over into permit fee. An application must be submitted in time to be included on a Perry City Council meeting agenda for consideration at least 60 days before the proposed event or festival.

I, the undersigned representative, have read the rules and regulations referenced in this application and am duly authorized by the organization to submit this application on its behalf. The information herein is complete and accurate.

Printed name: Darlene McLendon

Signature: Darlene McLendon

Date: 2/1/18

Special event application fee enclosed

Special event alcohol permit application section enclosed

Please, send completed application to:

City of Perry
Attn: City Clerk
P.O. Box 2030

Perry, GA 31069
(478) 988-2736
(478) 988-2705 (fax)
annie.warren@perry-ga.gov

Or hand-deliver application to:
City Clerk at
Perry City Hall
1211 Washington Street
Perry, GA 31069.

Office Use Only

Date received:	
<input type="checkbox"/> Special event application fee received	
<input type="checkbox"/> Council approval for event received	Council approval date:
<input type="checkbox"/> Proof of liability insurance coverage naming the City as additional insured received	
<input type="checkbox"/> Proof of alcohol liability insurance coverage naming the City as additional insured received	
<input type="checkbox"/> City staff will notify affected businesses, residents and utility holders if event is downtown	

Signatures Required for Approval

Police Department _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Fire and Emergency Services _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Public Works _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Other as needed _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:



Perry Area Chamber of Commerce

900 Carroll Street
Perry, GA 31069
Phone: (478) 987-1234
Fax: (478) 988-1234

admin@perrygachamber.com
www.PerryGACHamber.com

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SECRETARY/TREASURER
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STAFF

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*Administrative
Assistant*
Elaine Clayton

January 31, 2018

Mr. Lee Gilmour
City of Perry
1211 Washington Street
Perry, GA 31069

RE: 2018 Dogwood Festival City Services Request

Dear Mr. Gilmour,

On behalf of the Perry Area Chamber of Commerce, please accept this letter as a request for a waiver of fees and City Council approval for the 30th Annual Dogwood Festival scheduled for Saturday & Sunday, April 14 & 15, 2018.

As in the past, this event is placed in the Downtown Corridor in an effort to showcase our community. I am including a detailed event plan with this letter which covers the numerous needs for the success of the festival.

The Chamber appreciates our partnership with the City of Perry in our many efforts to provide both business and community programs. Events such as the Dogwood help us meet our mission statement and connect with quality of life initiatives for our citizens.

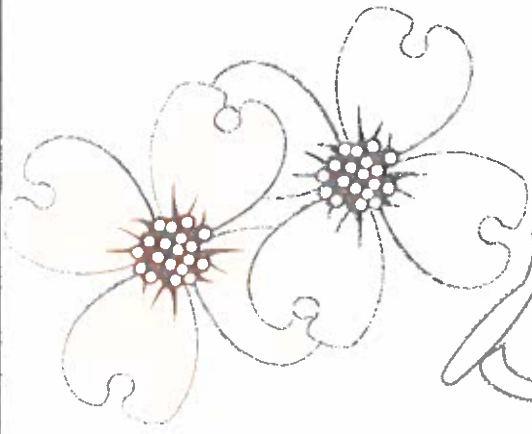
At Council's or the City Manager's direction, we would welcome a meeting with departments heads to answer any questions needed for approval.

If I can be of further service, please let me know.

Sincerely,

Darlene McLendon
President/CEO

GROW Business GROW Community



Perry Chamber of Commerce

30th Annual

Ogwood

Festival

It's Blooming Fabulous!

2015 Ogwood Festival

By Special Request

April 18th & 19th (set up April 15th)

Downroad Perry Arts and Crafts Show

Dog Dock Diving Competition

Saturday 10 am - 6 pm / Sunday 10 noon - 5 pm

Hot Air Balloon Rally at the Georgia National Fairgrounds

Perry
PROUD!

TOP 20^{STS}
EVENTS

30th Annual Dogwood Festival City Services Request Timeline

Before Event:

Request use of trams from the Georgia National Fairgrounds & Agricenter.

Request use of Houston County Courthouse front lawn and back parking lot.

The Chamber requests permission to hang yellow bows on the two "Welcome to Perry" signs.

One Week Before Event:

Put out signs that give times for street closures and warnings that they could be towed.

Check all the power outlets and water faucets in the festival footprint to make sure they are working.

Clean the downtown area, benches, sidewalks, etc.

Thursday, April 12th:

Block Main Street in front of New Perry Hotel.

Friday, April 13th:

Dog Diving will move in by 9:00 am on Friday, April 13th and request to have the pool filled on between 10-11am by the Perry Fire Department.

Bring Bleachers, Tables, Chairs, and Barricades to Downtown for set up. See next page for details.

Set up Buzzard Drop Stage on Courthouse lawn according to event map.

Block streets as requested.

Place additional trash cans for festival use.

Help with electrical hook up of vendors 4:30 - 5:30 pm.

Saturday, April 14th:

Set out Tram Stop Signs and run trams (Saturday Only).

Set up Entertainment Stage and Food Court Area before 9 am.

Help get all the vendors power and water situated.

Help with set up of Information Booth and reinforcement of tents for information booth at 8:30 am.

Help with Clean-up etc. all day, empty trash cans as needed.

Help vendors with "gray water" disposal Saturday night after 6pm.

Sunday, April 15th:

Get the Entertainment Stage back up and running.

Help with Clean-up etc. all day, empty trash cans as needed.

Help take down when the festivals over.

30th Annual Dogwood Festival City Services Request Details

Police Barricades needed to block the following streets:

Street Closures beginning Thursday, April 12th at 5 pm

Main Street from Jernigan to Ball

Street Closures beginning Friday, April 13th at 4 pm

Carroll Street from Jernigan to Washington

Ball Street from Main to Commerce

Jernigan Street from Main to Carroll (For Dog Diving Contestant Parking & Portable Toilets)

Old Courthouse Parking Lot (For Dog Diving Tent City)

Parking Lot by Perry Players Theater (For Kid's Zone)

Bleachers/Picnic Tables/Entertainment Stage:

Dog Diving Competition (Main Street in front of New Perry) - 6 sets of bleachers on either side of the judges tent against the curb on the Courthouse side of Main Street. Police barricades to separate the competition dogs from general public. Two 8' tables and four chairs.

Entertainment Stage Area (in front of Courthouse) - Buzzard Drop Stage 24 x 24, 1 table, 2 chairs, 2 sets of Bleachers, and 8 Picnic Tables. Back of stage to courthouse door.

Kid's Zone Area (Ball & Main parking lot) - 6 Picnic Tables.

Information Booth Area (Intersection of Ball & Carroll) - 6 tables and 6 chairs.

Trams:

Put out Tram Stop signs and run according to attached (Saturday Only).

Assistance from the Fire Department:

Fill up pool for the Dock Diving competition Friday once the pool is set up (approximately 10:00 am Friday)

Fire Truck onsite at the Georgia National Fairgrounds Saturday, April 14th times tba

Drain pool into water runoff upon completion of competition on Sunday, April 15th at 5 pm

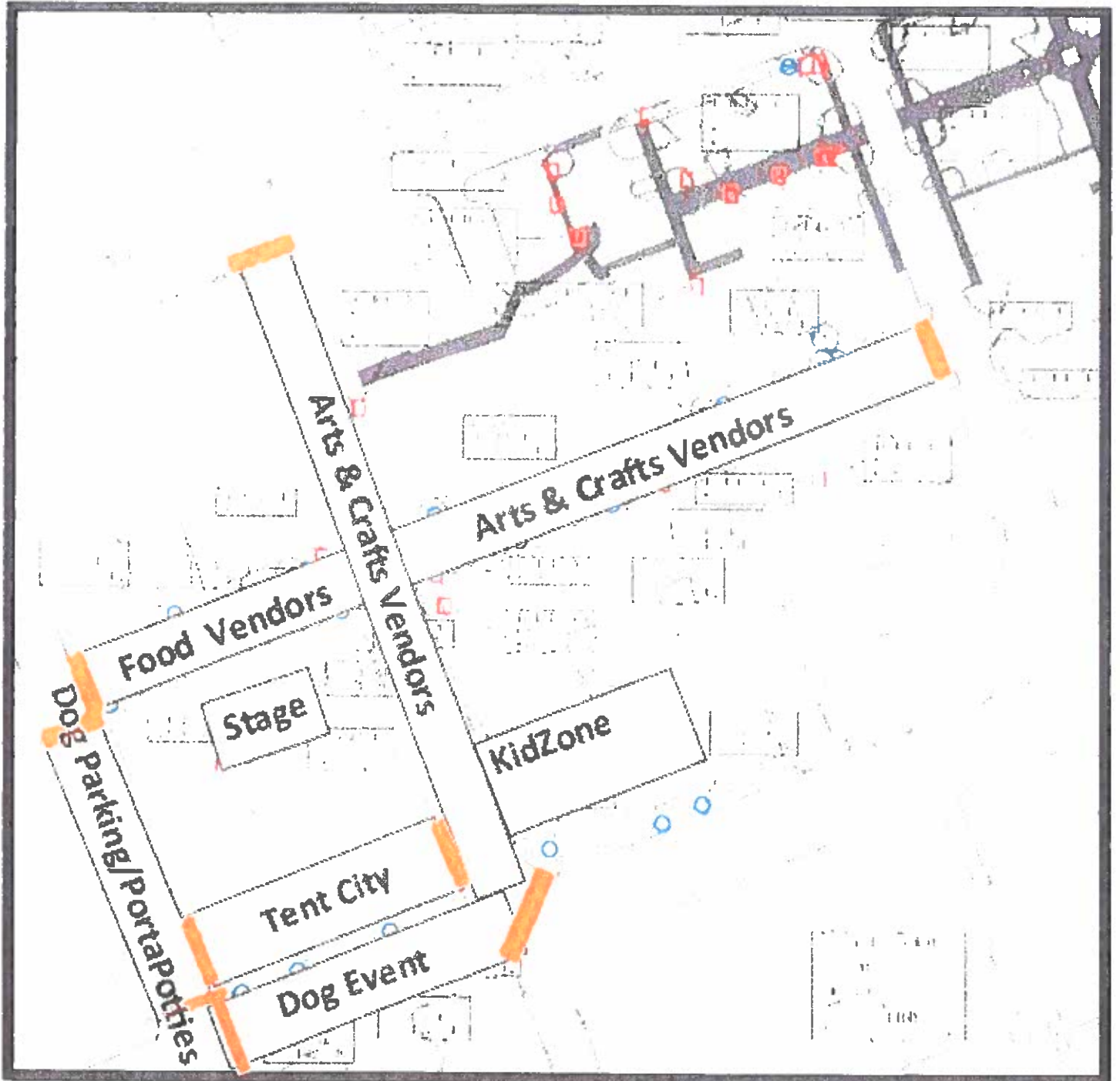
Security Downtown:

Have on duty officers drive through the Downtown Festival area periodically both Friday and Saturday night.

Police Presence at Balloon Rally & Traffic Control:

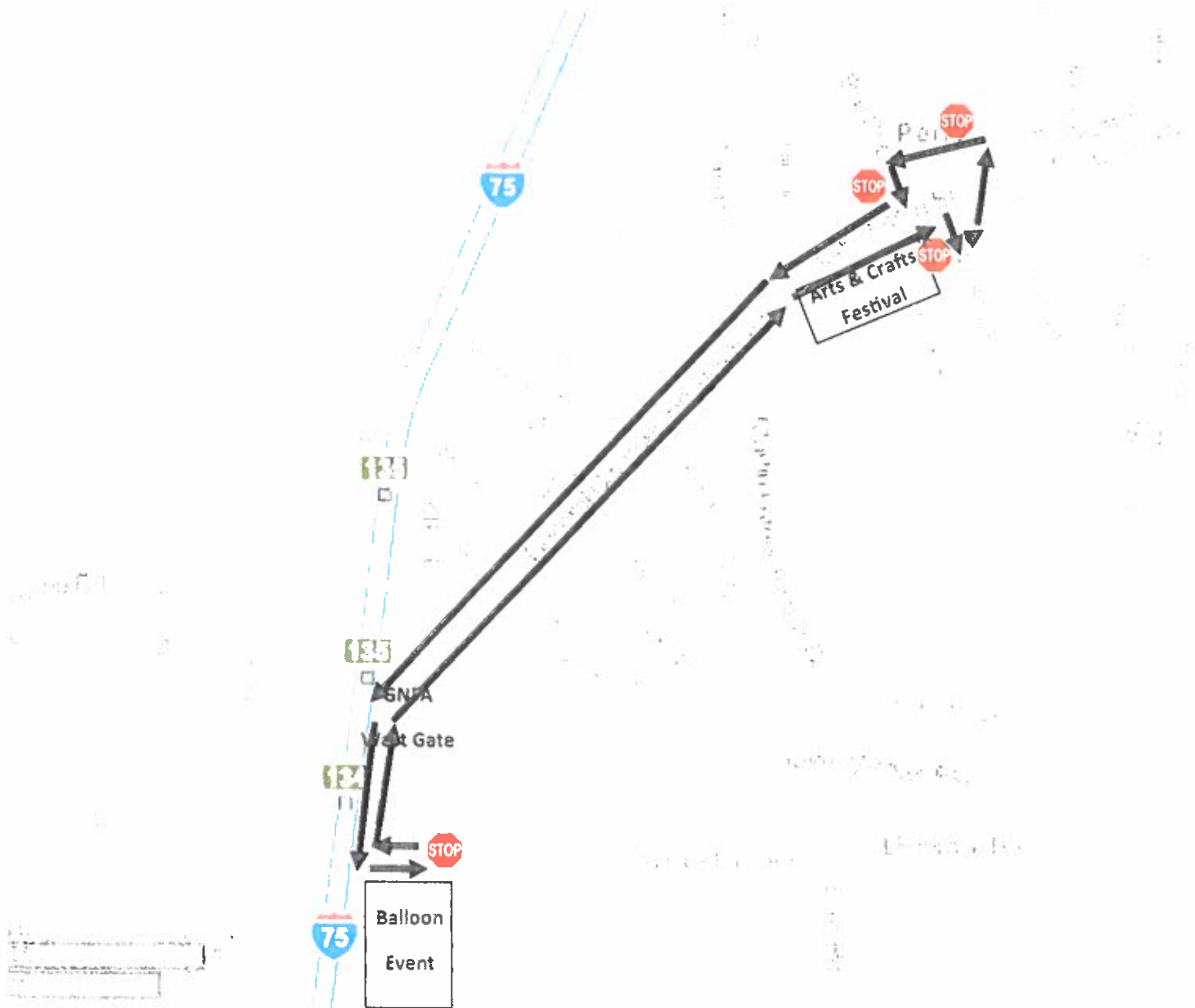
Georgia National Fairgrounds West Gate upon completion of the Balloon Rally approximately 9 pm

2018 Dogwood Festival Layout



Police Barricades
and/or Cones

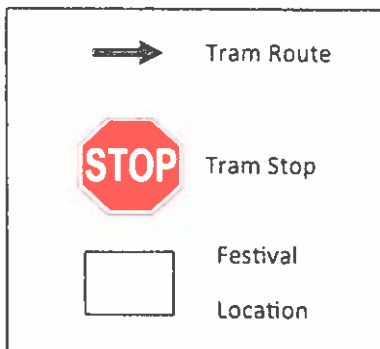
2018 Dogwood Festival Tram Route



Saturday, April 14th - 10 am until 10 pm - Saturday Only

Trams will make a continuous loop stopping at the following places:

1. Georgia National Fairgrounds West Gate Loop
2. Carroll & Washington Arts & Crafts Entrance
3. Perry Arts Center
4. Ball & Commerce Arts & Crafts Entrance





Where Georgia comes together.

City of Perry Special Events Application

Applicant and Sponsoring Organization Information

Name:	30th Annual Perry Dogwood Festival
Name of individual representing sponsor organization:	Perry Area Chamber of Commerce
Street address:	900 Carroll Steet
City/State/Zip code:	Perry, GA 31069
Mailing address if different from above:	
Cell phone:	Work: 478-987-1234 Darlene McLendon 678-877-7679 Bonnie Giles 478-293-7307
Email address:	darlene@perrygachamber.com bonnie@perrygachamber.com
If this event benefits a City of Perry non-profit organization, which one?	Perry Area Chamber of Commerce
Contact person on site for day of event:	Downtown - Bonnie Giles; GNFA - Darlene McLendon
Cell phone:	Bonnie 478-293-7307 Darlene 678-877-7679
Is this a first time event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If held before, when and where?	30th Annual in Downtown Perry

Event Information

Type of event (Check all that apply):	<input type="checkbox"/> Parade <input checked="" type="checkbox"/> Festival <input type="checkbox"/> Concert/Music <input type="checkbox"/> Other
* For parades, races and block parties, please, request the event applications specific to those events.	
If other, specify:	
Event title:	30th Annual Perry Dogwood Festival
Event date:	April 14th and 15th, 2018 (Set up on April 13th)
Event hours:	Start:Sat 10 am/Sun 12 noonEnd: Sat 6 pm/ Sun 5 pm
Set-up:	Date: Fri & Sat Apr 13 & 14Time: All Day Friday and Saturday starting at 7 am
Break down:	Date: Sun Apr 15 Time: 5-9 pm
Expected attendance:	Participants: 200+ Spectators: 22,000

Event Description

Briefly describe event and activities. Include the purpose of the event. Explain how it benefits the City of Perry and its residents. Attach any of the following that are applicable: site plan, including location of stage, restroom facilities, vendor booths, etc.

The Perry Dogwood Festival includes a two day Arts & Crafts Show and Ultimate Air Dogs in Downtown Perry. It also includes a Hot Air Balloon Rally on Saturday night at GNFA.

I understand that only event activities outlined an approved in this application and approved by Perry City Council are permitted, and hosting additional activities that have not been approved may be grounds for the event permit to be revoked. Yes No

Event Details

Attach schedule or brochure for all activities associated with event.

Will items or services be sold at the event? Yes No

If yes, describe:

Vendors at the festival will be selling products.

Will event have amplified sound? Yes No

If yes, describe: We will have a youth entertainment stage.

Is the event free to the public? Yes No

Will vendors cook or heat food? Yes No

If yes, describe: Regular festival food vendors.

Will any areas be fenced off or barricaded? Yes No

If yes, describe:

If event is downtown, will downtown businesses be open during the event? Yes No

If event includes music, please, list names of bands and their websites or Facebook pages below:

Local youth groups only.

Insurance

A certificate of insurance must be filed with the City of Perry City Clerk at least 30 days before the event on a standard ACORD form. The City of Perry must be listed as an additional insured with respect to general liability and alcohol liability if alcohol will be served. Check the policy document for required general liability and alcohol liability minimum coverage amounts.

Insurance form(s) attached

Alcohol Permit Information

* Serving beverages in glass bottles at events is prohibited. Event organizer will notify any participating restaurants not to allow glass bottles to leave their premises.

* Event organizer will stop alcohol service one hour before the scheduled end of the event.

Does your event involve the sale of alcoholic beverages? Yes No

If yes, describe:

* If alcoholic beverages are to be sold, a special event alcohol permit is required, and a copy of the state license must be sent to the City of Perry City Clerk at least 60 days before the event is to be held.

Name of business serving alcohol:

Street address of business serving alcohol:

City/State/Zip Code:

Mailing address if different from above:

Cell phone:

Email address:

Name of licensee:

License number:

Is a copy of the licensee's alcohol license attached? Yes No

Hours alcohol will be served at event:

Is alcohol serving area open to public? Yes No

Is this an open container request? Yes No

Is current alcohol liability insurance policy naming City of Perry as additional insured attached? Yes No

Is a copy of the special event alcohol permit from the City of Perry Police Department attached?
 Yes No

Terms & Conditions:

I hereby agree that as a condition to the issuance of a Special Event Alcohol Permit, the business owner/sponsor of the event shall indemnify and hold the City harmless from claims, demand or cause of action which may arise from activities associated with the event. I hereby solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for a Special Event Alcohol Permit are true, and no false or fraudulent

statement or answer is made herein to procure the granting of such permit.	
I hereby state and understand that should a complaint be filed against the owner/sponsor of the event for violation of any regulation associated with the application for the City of Perry Alcoholic Beverage Catering License, the permit issued for the event will immediately become void and will not be reissued for the same location.	
Licensee's name:	Date:
Licensee's signature:	
Sworn and attested before me on this _____ day of _____, 20_____	
Signature of special event organizer/applicant:	
Name, signature and stamp of Notary Public:	
* The sale of alcohol/mixed drinks requires excise reporting.	

Street Closure Requests

Names of streets to be closed:		
Street: Main	Between: Jernigan	and: Ball
Street: Carroll	Between: Jernigan	and: Washington
Street: Ball	Between: Main	and: Commerce
Street: Jernigan	Between: Main	and: Carroll
Street:	Between:	and:
Street:	Between:	and:
Street:	Between:	and:
When are you requesting the street closure(s)? Main April 12th 5 pm & Others April 13th 4 pm		
Why are you requesting the street closure(s)? Main Ultimate Air Dogs & Others Arts & Crafts		
Type of street closure: <input checked="" type="checkbox"/> Complete <input type="checkbox"/> Rolling		
If event includes a parade, describe the parade route:		
Parade assembly area:		Parade disbanding area:
The event organizer is responsible for notifying affected businesses and residents of street closures. Describe your notification plan and attach a copy with this application:		
Letters will be mailed first and then hand delivered to all affected businesses. We have already shared our plans with the merchants group so that that they can be prepared and a planned meeting will also be held closer to the event with all affected businesses invited.		

Restroom Facilities

Will event organizer provide portable restroom facilities? Yes No

Tram/Shuttle Plan

Will event involve the use of a tram/shuttle plan? Yes No

How many trams/shuttles will be required? 3

Please, describe or provide an attachment of your tram/shuttle plan and route:

Tram schedule and route is attached. Trams will run on Saturday only.

Please, describe your parking plan:

Trams should help with any parking issues on Saturday.

Sanitation

Describe your clean-up plan for during and after the event:

For this festival, the City of Perry has graciously offered services.

Electricity and Water

Will your event require access to electricity? Yes No

If so, where? Behind and in front of the old court house, and on Ball street.

What electrical load will you require?

All vendors have different electrical requirements. We ask for specifics on applications.

Will your event require access to water? Yes No

If so, where? In front of the old court house on Carroll Street.

I understand that I may incur an additional charge for use of City electricity and/or water:

Yes No

Police/Security

* If police/security is required for event, off-duty officers may be hired at the rate at a rate set by the Chief of Police per hour for the duration of the event, with a minimum of three hours.

- * Based on the event, the Police Department will determine how many officers will be required.
- * An officer is required to be on duty at any event where alcohol is served on City of Perry property.

Number of officers requested: In the past, the Police Department has handled this.

Total hours for officers requested: Please let us know if we need to do something different.

Fire and Emergency Medical Services

Describe your plan for providing emergency medical services:

The Fire Department parks a truck in the middle of our line up for use in case of emergency downtown.

A firetruck is also kept on site at GNFA for the Balloon Rally.

*If Emergency Medical or Fire Protection Services are required for the event, off-duty members can be hired at a rate set by the Chief of Fire and Emergency Services per officer per hour. The Chief of Fire and Emergency Services Department reserves the right to set the staffing minimums based upon the specifics of the event (including type of event, expected attendance, time of year and areas to be affected).

Weather Emergency Procedures

* When lightning and/or thunder occurs, advise participants to seek shelter in a car or building. Please, wait 20-30 minutes before proceeding.

I understand that the City of Perry Chief of Fire and Emergency Services or his/her designee may determine that weather conditions are too dangerous and cancel the event at any time.

Yes No

Health Department

I understand that the City of Perry does not schedule Health Department inspections and will work with vendors to schedule any required inspections by the Houston County Health Department, 98 Cohen Walker Drive, Warner Robins, (478) 987-2020 at least two weeks before the event. Yes No

Event Publicity

If you would like your event included in the upcoming FYI Newsletter, please, submit your news release to the City of Perry Digital Communications Manager at least one month before your event at ellen.palmer@perry-ga.gov.

Indemnification and Hold Harmless

Subject to the granting of all permits required by the City of Perry, the City of Perry authorizes Perry Area Chamber of Commerce _____ (Special event organizer/applicant) to utilize the sites(s) known as Carroll, Ball, Main, and Jernigan for the purposes of conducting the activities described within the special events permit application.

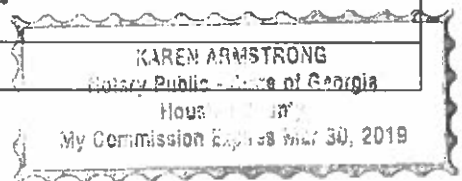
The special events organizer/applicant agrees that the City of Perry assumes no responsibility or liability for any defects or other conditions on the site of the event on City of Perry property, whether the conditions are known or unknown to either party and/or discoverable by either party. The special events organizer/applicant agrees to assume the risk for any and all defects and/or other conditions, whether these defects and or other conditions are dangerous and/or whether these defects or other conditions are discoverable by either party and/or known or unknown to either party.

The special events organizer/applicant shall indemnify and hold City of Perry and its officers, agents and employees harmless and free from any and all claims, including but not limited to personal injury, property damage, alleged to have arisen or resulted wholly or partially from the exercise of any of the rights granted herein to the special event organizer/applicant. This indemnification and hold harmless agreement includes, but is not limited to, the payment of all attorney fees, expenses, costs, judgment and other expenses that may be incurred by City of Perry, its officers, employees or agents as a result of any and all such claims.

Signature of special event organizer/applicant: Darlene McLendon

Name, signature and stamp of Notary Public: Karen Armstrong

Date: 2/1/18



Agreement and Signature

An application processing fee is required at the time of the application's submittal to the City of Perry. If alcohol is being served, an additional special event alcohol permit is also required at time of the application's submittal. If the application is approved, fee will be rolled over into permit fee. An application must be submitted in time to be included on a Perry City Council meeting agenda for consideration at least 60 days before the proposed event or festival.

I, the undersigned representative, have read the rules and regulations referenced in this application and am duly authorized by the organization to submit this application on its behalf. The information herein is complete and accurate.

Printed name: Darlene McLendon

Signature: Darlene McLendon

Date: 2/1/18

- Special event application fee enclosed
- Special event alcohol permit application section enclosed

Please, send completed application to:

City of Perry
Attn: City Clerk
P.O. Box 2030

Perry, GA 31069
(478) 988-2736
(478) 988-2705 (fax)
annie.warren@perry-ga.gov

Or hand-deliver application to:
City Clerk at
Perry City Hall
1211 Washington Street
Perry, GA 31069.

Office Use Only

Date received:	
<input type="checkbox"/> Special event application fee received	
<input type="checkbox"/> Council approval for event received	Council approval date:
<input type="checkbox"/> Proof of liability insurance coverage naming the City as additional insured received	
<input type="checkbox"/> Proof of alcohol liability insurance coverage naming the City as additional insured received	
<input type="checkbox"/> City staff will notify affected businesses, residents and utility holders if event is downtown	

Signatures Required for Approval

Police Department _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Fire and Emergency Services _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Public Works _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Other as needed _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

HERITAGE PARK

PREPARED FOR: THE CITY OF PERRY

INTERNAL PROGRESS REPORT - 100% CDS
02.05.2018



HERITAGE PARK

HERITAGE PARK ORIGINAL MASTER PLAN



HERITAGE PARK

UPDATED PLAN - PHASE 1



HERITAGE PARK

UPDATED PLAN - PHASE 2



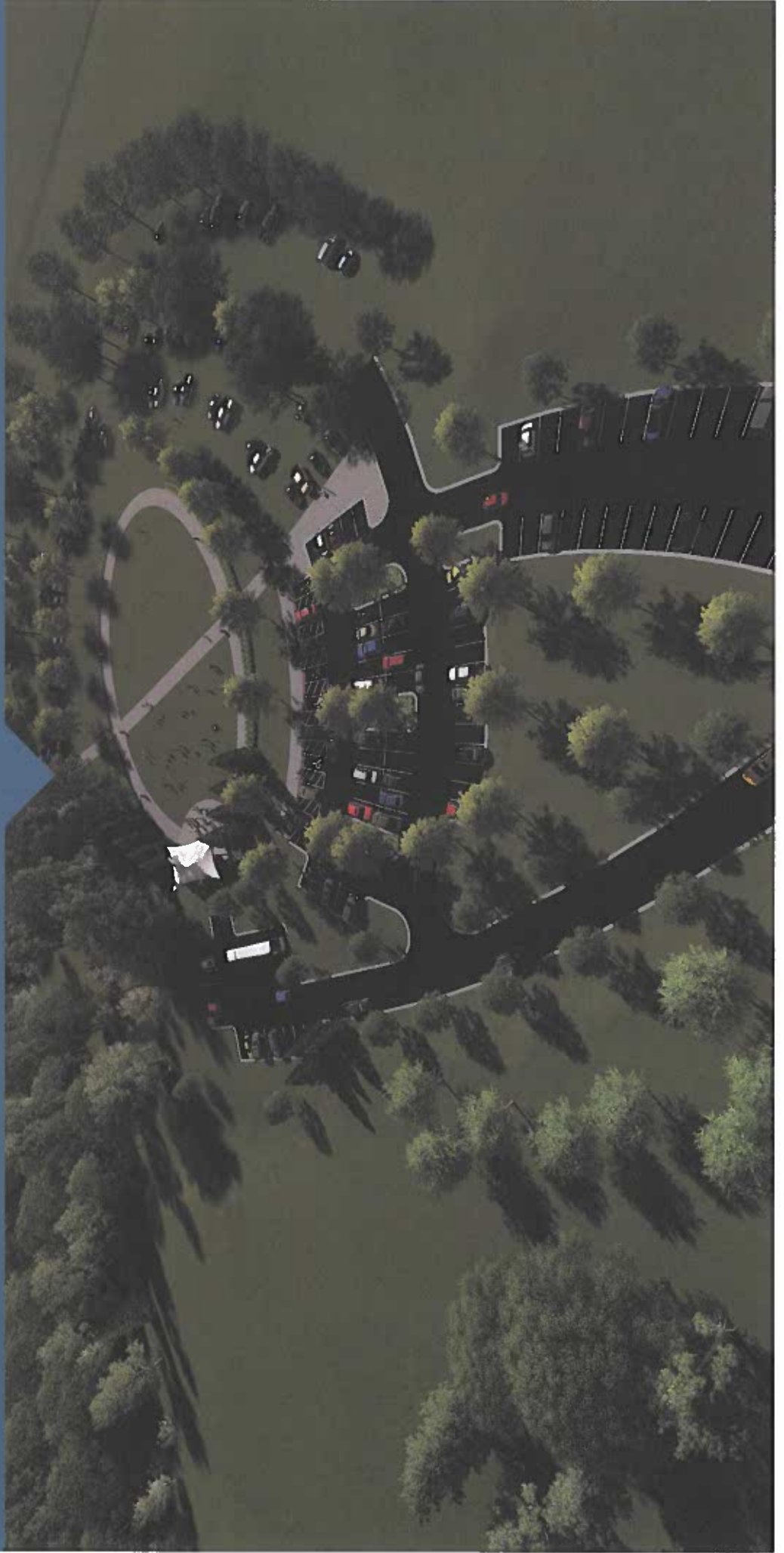
HERITAGE PARK

UPDATED PLAN - PHASE 3



HERITAGE PARK

AMPHITHEATER & LAWN



HERITAGE PARK

AMPHITHEATER & LAWN



HERITAGE PARK

AMPHITHEATER & LAWN



HERITAGE PARK

AMPHITHEATER & LAWN



HERITAGE PARK

PHASE 1: GRADING PLAN

TSW

PLANNING
& ARCHITECTURE
LANDSCAPE ARCHITECTURE

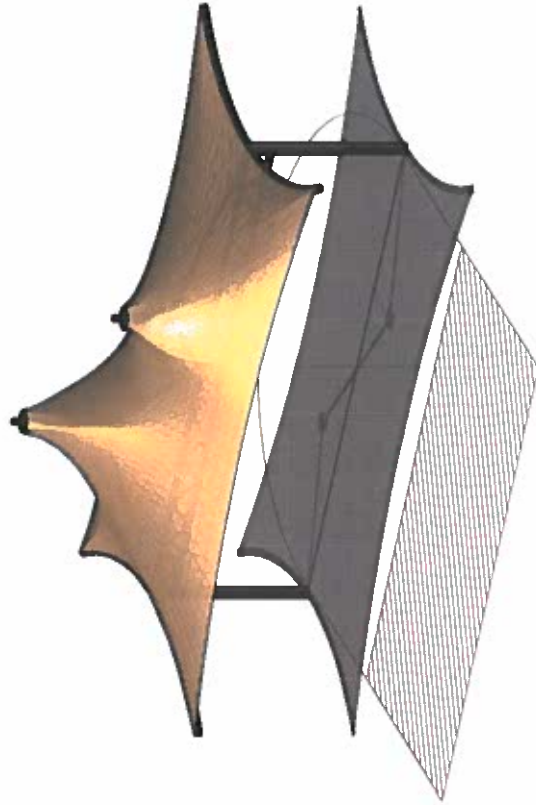
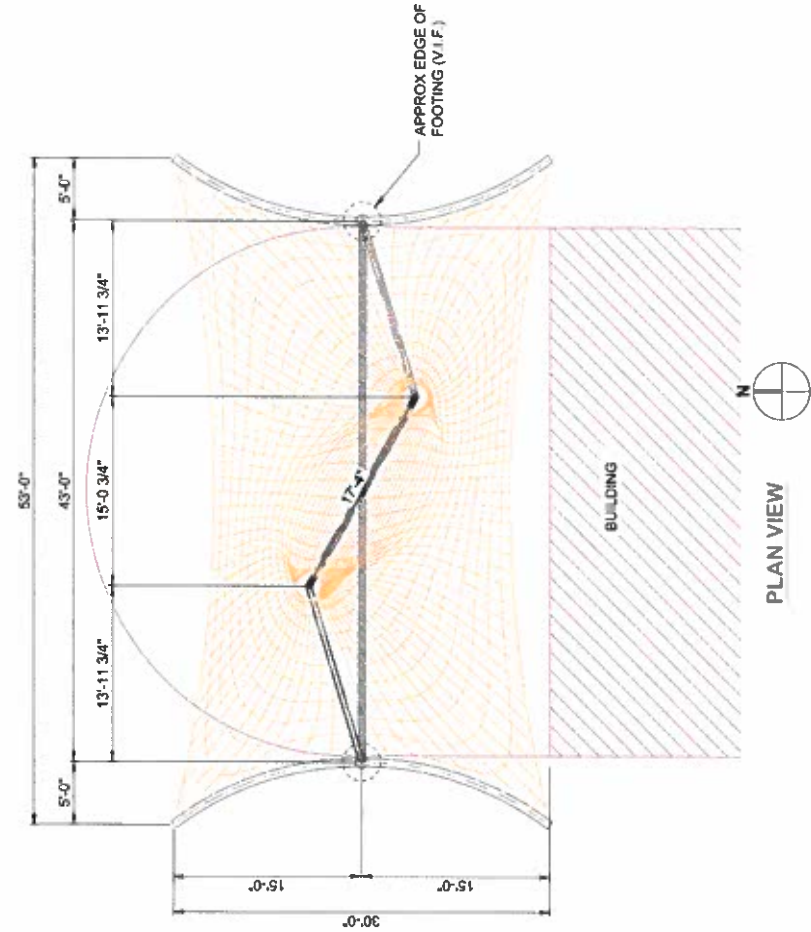


HERITAGE PARK

ADD/ALT: SHADE STRUCTURE



NOTES:
-THESE DRAWINGS ARE A PICTORIAL REPRESENTATION OF FABRIC AND STEEL ONLY. NONE OF THE REQUIRED ATTACHMENT OR CONNECTION DETAILS HAVE BEEN DEPICTED.
-ALL DIMENSIONS AND HEIGHTS MUST BE FIELD VERIFIED PRIOR TO ANY FINAL DESIGN, FABRICATION OR INSTALLATION WORK.



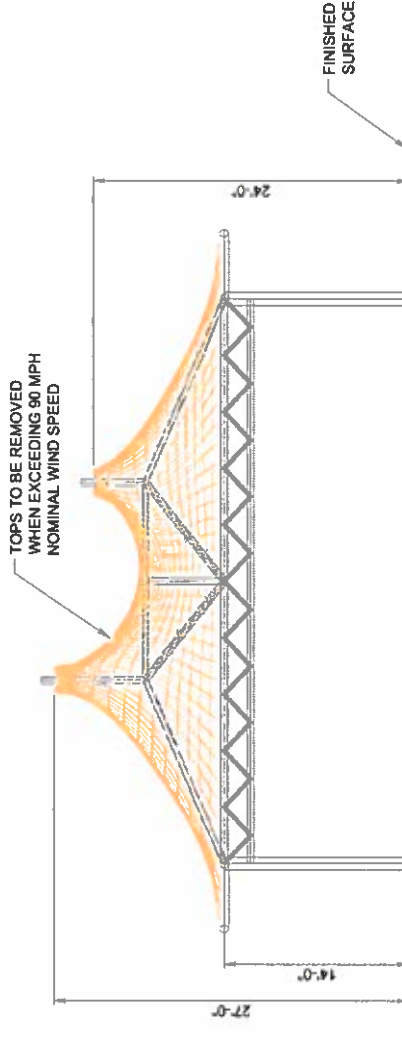
PERSPECTIVE VIEW 1



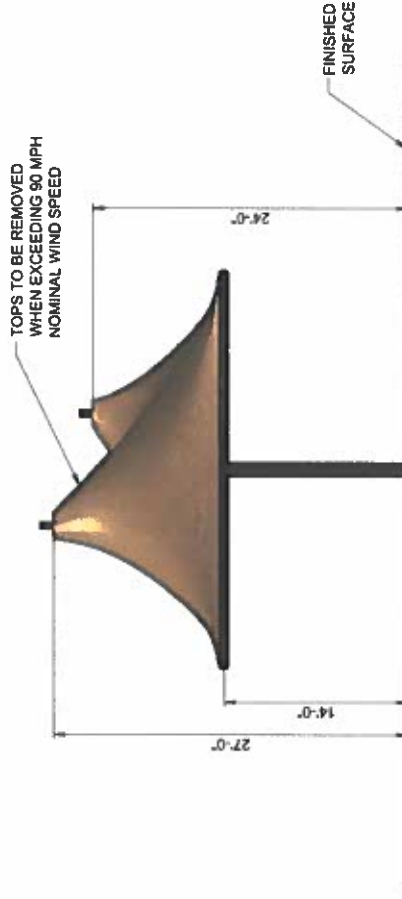
PERSPECTIVE VIEW 2

HERITAGE PARK

ADD/ALT: SHADE STRUCTURE



SOUTH ELEVATION



WEST ELEVATION

HERITAGE PARK

COST ESTIMATE



PHASE 1

\$59,200	DESIGN FEE
\$41,622	MOBILIZATION FEE
\$329,916	PARKING LOT / HARDSCAPE
\$10,000	EROSION CONTROL
\$50,000	UTILITIES
\$200,000	DRAINAGE AND GRADING COMPLETE
\$12,350	SITE FURNITURE
\$15,000	ELECTRICAL
\$155,964	LANDSCAPE
\$832,430	SUB TOTAL
\$124,864	CONTINGENCY (15%)
\$998,916	FINAL TOTAL

ADD/ALT 1

\$80,000	STAGE SHADE SAIL
\$15,000	DOUBLE ARM GATE (VEHICULAR) AT ENTRANCE
\$95,000	SUB TOTAL
\$14,250	CONTINGENCY (15%)
\$109,250	FINAL TOTAL
\$874,268	PHASE 2 ESTIMATE
\$999,941	PHASE 3 ESTIMATE



Where Georgia comes together.

Department of Economic Development

To: Mayor and Council

CC: Lee Gilmour, City Manager
Chad McMurrian, City Engineer
Laura King, Public Works

From: Robert Smith, Director

Date: January 31, 2018

Re: Wayfinding Implementation

In moving forward with wayfinding signage and public facility signage implementation please find attached pertinent documentation including a general analysis of proposed signage juxtaposed with traffic counts¹. Utilizing this data, established City of Perry priorities, and knowledge of our community regarding destinations, growth, etc. it will be possible to prioritize the fabrication and installation of said signage.

In looking at the traffic counts a few things stand out:

- General Courtney Hodges Boulevard (13,300 vehicles per day at busiest point) is the busiest roadway in Perry and the intersection of General Courtney Hodges Boulevard and Larry Walker Parkway is the busiest intersection (13,600). Much of this traffic is likely driven by the Fairgrounds.
- In addition to General Courtney Hodges Boulevard and as would be expected, Sam Nunn Boulevard (11,700), Houston Lake Road (10,500), Macon Road/Highway 41 (8,520), and Perry Parkway (9,800) are all very busy roads.
- Looking at Downtown, Commerce Street (7,580) and Main Street (6,360) are quite busy.
- There are 56,900 cars per day passing through Perry on Interstate 75. Interestingly, Exit 135 coming South (3,710) is our busiest interstate exit. Generally, outside of Exit 136 where traffic is relatively equal for both northbound and southbound traffic, the City of Perry tends to capture significantly more southbound traffic than northbound traffic.

Staff is requesting your concurrence in moving forward with implementation as funding is allocated and made available by the City Manager and in accordance with a few general guidelines including but not limited to:

- Significant points of ingress to the City and arterials throughout the City will be prioritized. For example, there will be a focus on appropriate signage at Interstate 75 exits, on Houston Lake Road, on General Courtney Hodges Boulevard, etc.

¹ *Annual Average Daily Traffic; Georgia Department of Transportation; 2016*



Where Georgia comes together.

Department of Economic Development

- Signage with significant exposure and that is able to build our brand will be prioritized. For example, city limits signs, particularly along busy roads, will be prioritized as they help welcome people to Perry, create a sense of arrival, and build the Perry brand.
- Signage that supports significant destinations e.g. Rozar Park, City Hall, Perry Industrial Park, etc. will be prioritized.
- In addition, signage will be replaced on an as-needed basis as current City signage ages and becomes a maintenance issue.

In addition to the wayfinding signage it is recommend that the following City facilities signs and Downtown kiosk is fabricated and installed per our earlier conversations regarding the ongoing efforts to replace existing signage, ensure consistency across City-owned properties, etc.

Kiosk	Downtown	\$6,000
City Facilities	Davis Farm Fire Station	\$3,450
	Perry Arts Center	\$3,450
	Rozar Park	\$3,450
	Creekwood Park	\$3,450
	Perry Public Works	\$3,450
	Barbara Calhoun Park	\$3,450
	Rotary Centennial Park	\$3,450

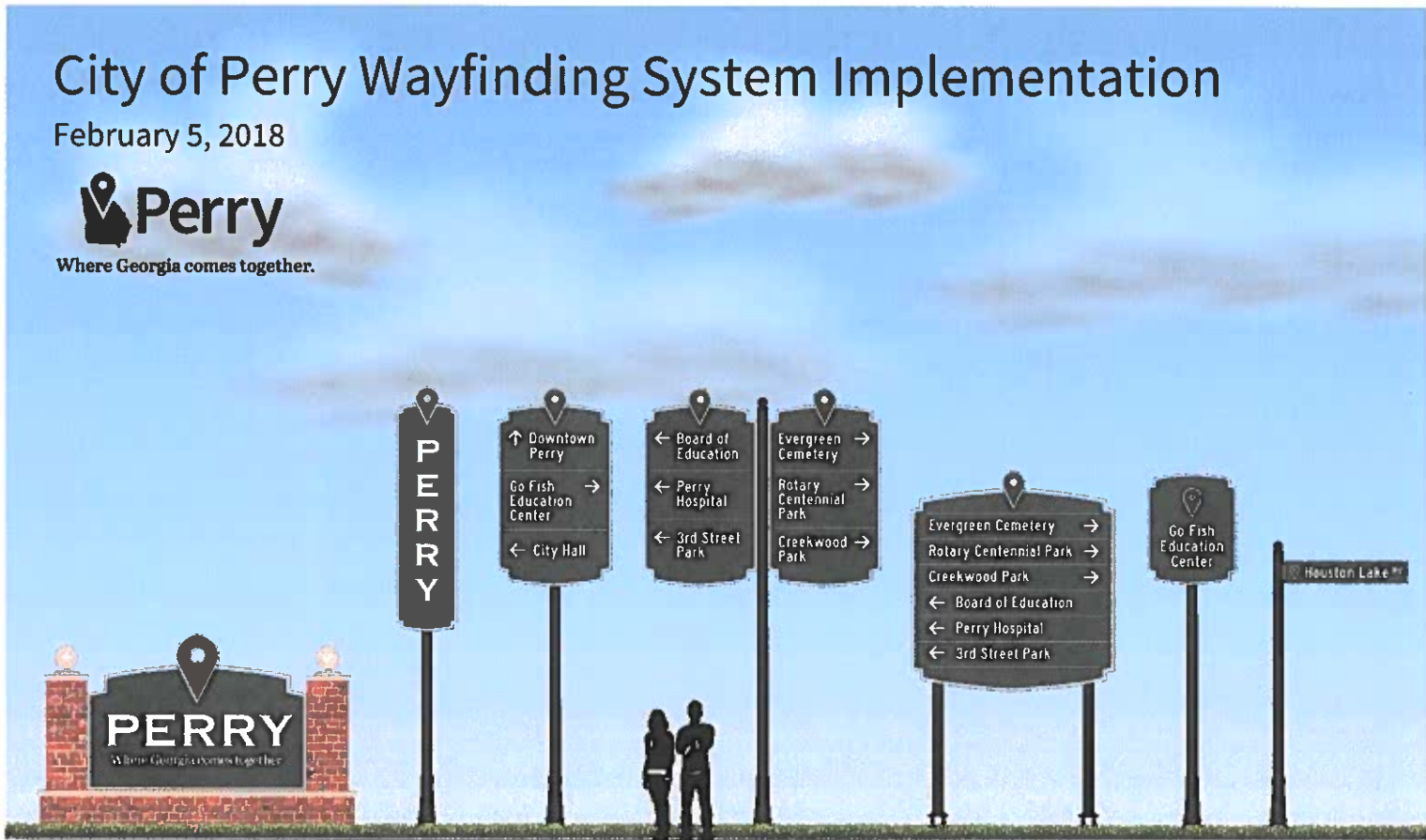
Please let me know if you have any questions or require any further information.

City of Perry Wayfinding System Implementation

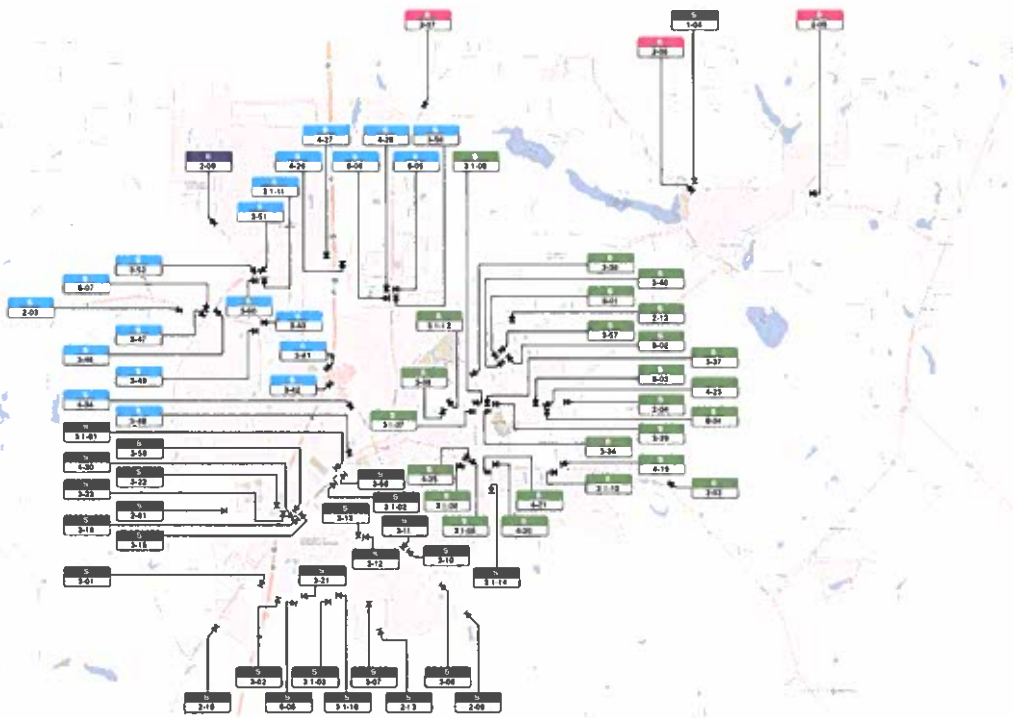
February 5, 2018



Where Georgia comes together.



	DESIGN 104 Broadview Street Carnegie, Pa 15106	THOMASPOWELL V 412-429-4071 F 412-200-2275	OWNER City of Perry	PROJECT City Wayfinding	PROJECT # 161031	DRAWING TITLE Exterior Sign Package - Option C (SEE 02 G. Addressed Arrows)	DRAWN BY Daniel Grutzbach	ISSUED FOR Design Development	DATE 01-21-2017	CUSTOMER APPROVAL	DATE	SHEET 03
	PROJECT MANAGER Anthony Conner											





DRAWN BY: Ashley M. Karpa-Strang

PROJECT MGR: Chad Williams

ISSUED FOR: _____ **DATE:** _____

KEYSIGN NUMBER

DATE

PROJECT # 181001

SCALE N/A

PLAN TITLE Site Plan

NOTES

- 1 - North Central
- 2 - East
- 3 - North East
- 4 - North
- 5 - South

- 1 - Man
- 2 - Sec
- 3 - Single
- 3 1 - 1 Message
- 4 - Double
- 5 - Kiosk
- 6 - Municipal Destinations
- 7 - Park Destinations
- 8 - DOT Highway Sign

LOCATION LEGEND:

- S - Plain Identifier
- 1-01 - Sign Type / Numeral Identifier

OWNER: City of Perry

PURPOSE: City Wayfinding

OUTRIGGER APPROVAL

DATE

KMA DESIGN

104 Broadway Street
Carnegie, Pa 15106

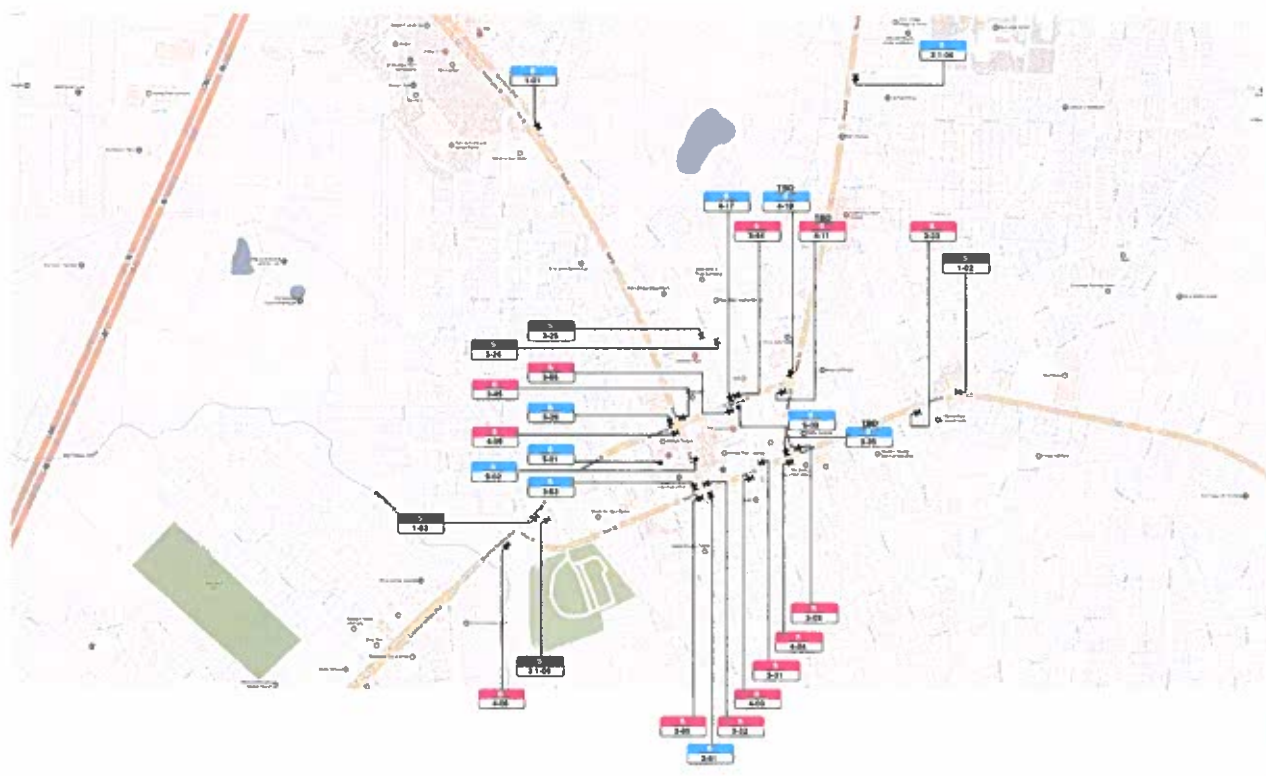
THEKMAGROUP.COM

V 412-429-4071
F 412-429-4074

SHEET

SPI

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DRAWN BY: Ashley M. Karpa-Wang

PROJECT MGR.: Chad Williams

ISSUED FOR: _____ **DATE:** _____

REVISION NUMBER: _____

DATE: _____

PROJECT #: 101101

SCALE: N/A

PLAN TITLE: Site Plan

NOTES:

Blue = N/S

Red = E/W

LOCATION LEGEND:

Plan Identifier

S

1-01

Sign Type / Numerical Identifier

OWNER: City of Perry

PROJECT: City Wayfinding

CUSTOMER APPROVAL: _____

DATE: _____

KMA DESIGN

104 Broadway Street
Carnegie, Pa 15106

THEKMAGROUP.COM

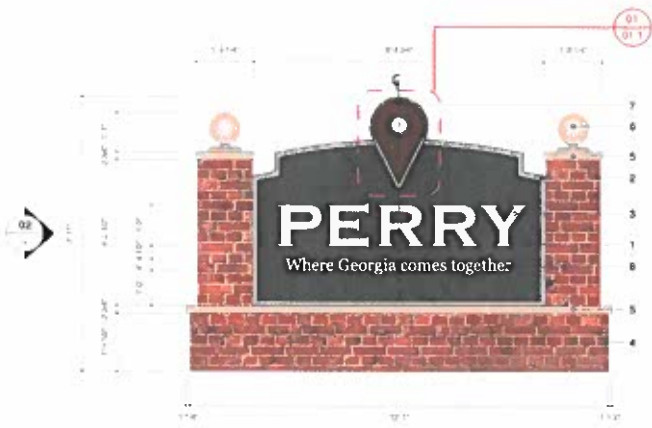
V 412-429-4071
F 412-429-4074

SHEET

SP2

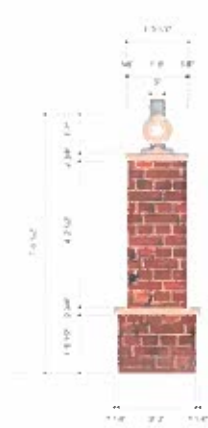
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1



01 Main Monument
Elevation

Scale: 3/8" = 1'-0"

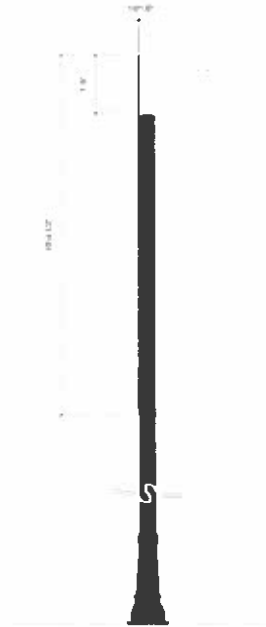
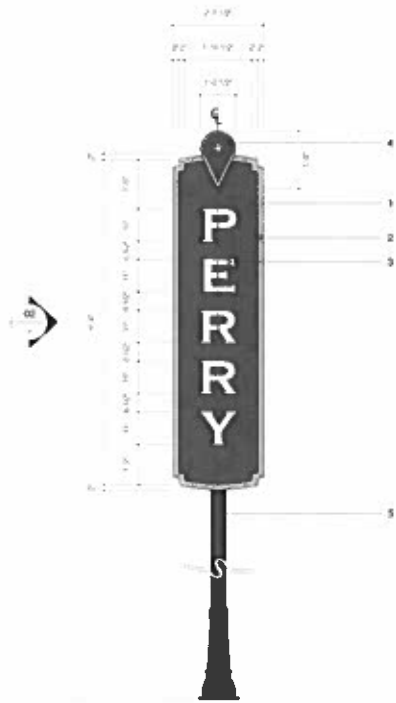


02 Main Monument
End View

Scale: 3/8" = 1'-0"

	DRAWN BY: Steven A. Fay
	CHECKED BY: Anthony J. Conditino
ISSUED FOR:	DATE:
REVISION NUMBER:	DATE:
PROJECT #: 181104	SIGN TYPE (S): 01 02
DRAWING TITLE: Main Monument	
NOTES: <ol style="list-style-type: none"> 125" Aluminum Sign Cabinet Painted to Match PMJ 425 25" Aluminum Frame Painted to Match 1" Photonic Letters Poured Concrete Footer w/ Brex Fossa Pre-Cast Concrete Pre-Cast Final 125" Aluminum Painted to Match PMJ 474 125" Cut-Out Aluminum Letters 	
OWNER: City of Perry	PROJECT: Entrance Wayfinding
OWNER APPROVAL:	DATE:
KMA DESIGN: 104 Broadway Street Carnegie, PA 15106	THE DUNBAR GROUP: W. 412-429-4071 F. 412-429-4074
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SHEET 01	

2




01 Secondary Entrance
Elevation

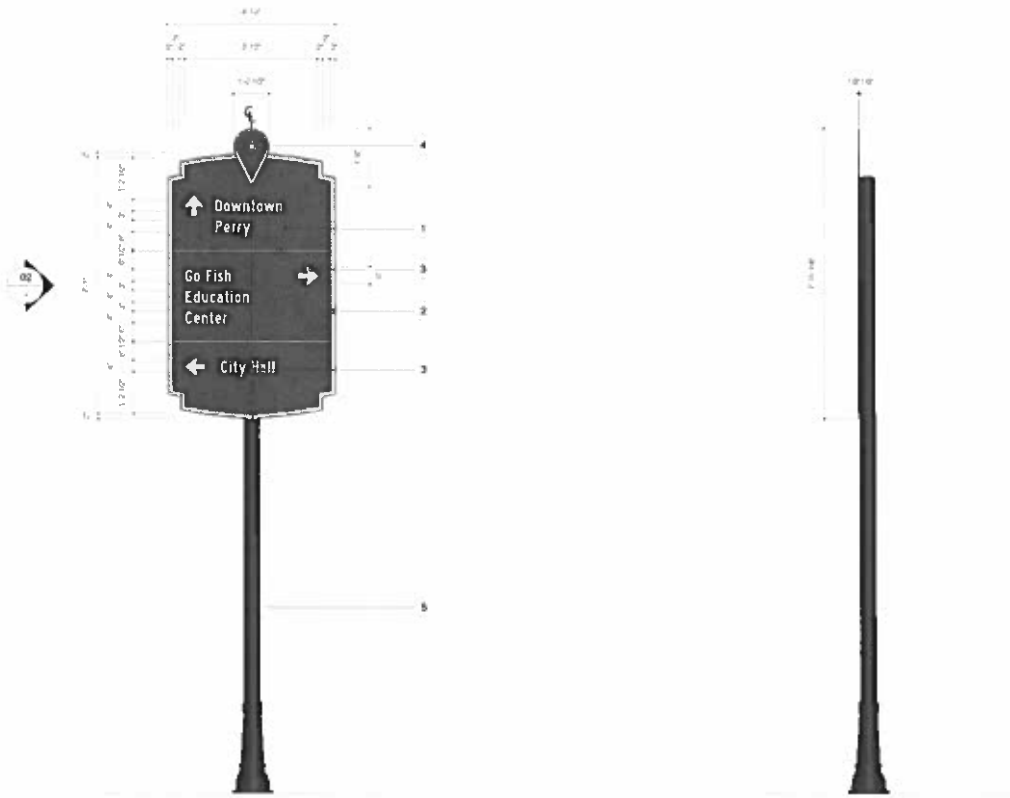
Scale - 1/4" = 1'-0"

02 Secondary Entrance
Side View

Scale - 1/4" = 1'-0"

	DRAWN BY: Steven S. Fay	
	CHECKED BY: Anthony J. Concino	
	ISSUED FOR: _____ DATE: _____	
REVISION NUMBER: _____ DATE: _____	PROJECT #: 19-001 SIGN TYPE (S): ST 02	
DRAWING TITLE: Secondary Entrance		
NOTES 1. 125" Aluminum Jgn Cabinet Painted to Match PM3 425 2. 125" Aluminum Frame Painted to Match Natural Aluminum 3. 1" Photocast Letters 4. 125" Aluminum Painted to Match PM3 478 5. 6" Pure Aluminum Post & Base, Brandon Loumes or Equal 6. Mounting Hardware TBO by Fabricator		
OWNER: City of Perry	PROJECT: Exterior Wayfinding	
OWNER APPROVAL: _____	DATE: _____	
KMA DESIGN 504 Broadway Street Carnegie, Pa 15106	THEQUAGROUP.COM P: 412-429-4071 F: 412-429-4074	SHEET 02
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3



	DRAWN BY: Steven G. Foy
	CHECKED BY: Anthony J. Concolino
	ISSUED FOR: _____ DATE: _____
REVISION NUMBER: _____	DATE: _____
PROJECT #: 161001	SIGN TYPE (S): 3T 03
DRAWING TITLE: Single Panel Directional	
NOTES	
<ol style="list-style-type: none"> 1. 125" Aluminum Sign Cabinet Painted to Match PMS 425 2. 125" Aluminum Frame Painted to Match Natural Aluminum 3. Reflective Vinyl 4. 125" Aluminum Painted to Match PMS 478 5. 4" Fluted Aluminum Post - Base, Brandon Industries or Equal 6. Mounting Hardware TBD by Fabricator 	
OWNER: City of Perry	PROJECT: Exterior Wayfinding
CUSTOMER APPROVAL: _____	DATE: _____
KMA DESIGN 104 Broadway Street Carnegie, Pa 15106	THEBAGSYSTEMS V 413-429-4071 F 412-429-4074
© KMA Design - All Rights Reserved	SHEET 03

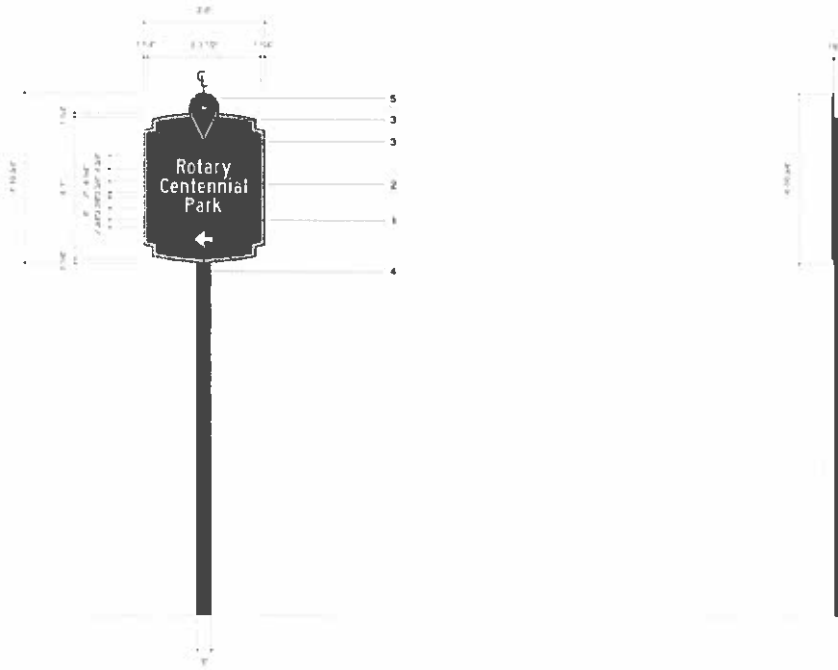
01 Single Panel Directional
Elevation

SCALE: 3/8" = 1'-0"

02 Single Panel Directional
End view

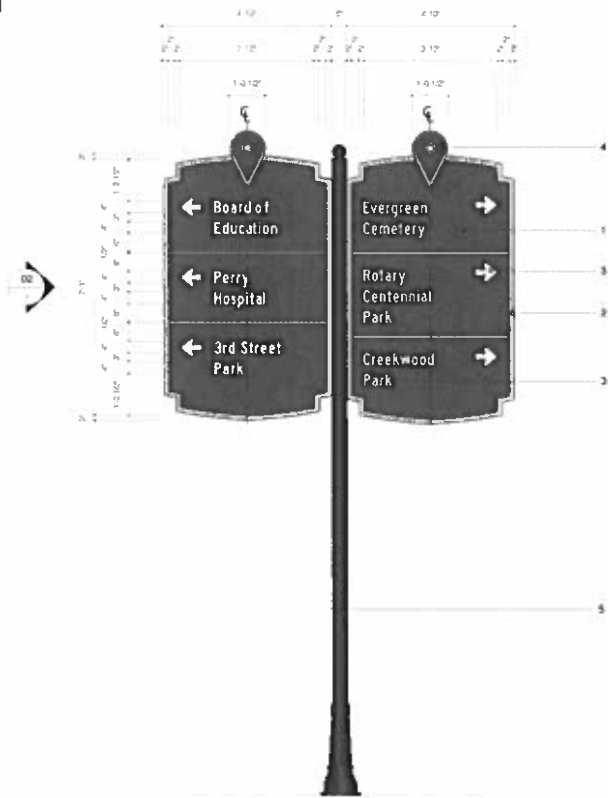
SCALE: 3/8" = 1'-0"

3.1



	DRAWN BY: Monna E. Marney
	CHECKED BY: Anthony J. Cassella
	ISSUED FOR: _____ DATE: _____
REVISION NUMBER: _____	DATE: _____
PROJECT #: 181001	SIGN TYPE (S): ST 001
DRAWING TITLE: Single Message Directional	
NOTES 1. 125" Aluminum Painted to Match PM3 425 2. Reflective Vinyl 3. 125" Aluminum Frame Painted to Match Natural Alum 4. 5" Square Aluminum Post Painted PM3 Black 5. 125" Aluminum Painted to Match PM3 478	
OWNER: City of Perry	PROJECT: Exterior Signage
CUSTOMER APPROVAL: _____	DATE: _____
KMA DESIGN 104 Broadway Street Carnegie, Pa 15106	THE COLACORPES V. 412-429-4071 F. 412-429-4074
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4



	DRAWN BY: Steven S. Fay
	CHECKED BY: Anthony J. Concato
ISSUED FOR:	DATE:
REVISION NUMBER:	DATE:
PROJECT # 19-1118	SIGN TYPE (S) P-04
DRAWING TITLE: Double Panel Directional	
NOTES	
1. 125" Aluminum Sign Cabinet Painted to Match PMS 429 2. 125" Aluminum Frame Painted to Match Natural Aluminum 3. Reflective Vinyl 4. 125" Aluminum Painted to Match PMS 478 5. 8" Fluted Aluminum Post S 8 size: Brandon Industries or Equal 6. Mounting Hardware TBD by Fabricator	
OWNER: City of Perry	PROJECT: Exterior Wayfinding
CONTRACTOR APPROVAL:	DATE:
KMA DESIGN 104 Broadway Street Carnegie, Pa 15106	THE COUNCILLOR P: 412-429-4071 F: 412-429-4074
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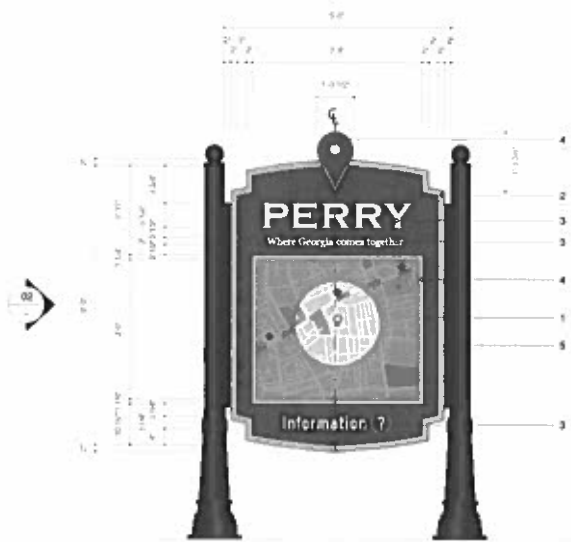
01 Double Panel Directional Elevation

Scale - 3/8" = 1'-0"

02 Double Panel Directional End View

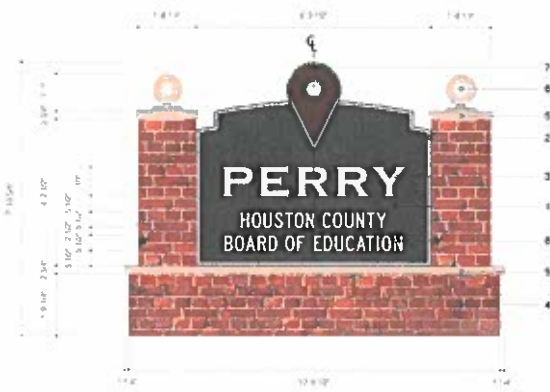
Scale - 3/8" = 1'-0"

5



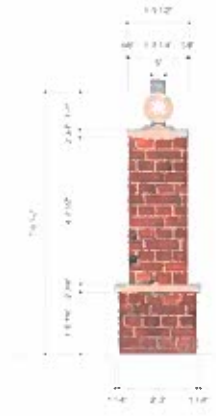
	DRAWN BY: Steven J. Fay
	CHECKED BY: Anthony J. Conelano
ISSUED FOR:	DATE:
KEYWORD NUMBER:	DATE:
PROJECT #: 1461014	SIGN TYPE (S): 01 05
DRAWING TITLE: 0105A	
NOTES:	
<ol style="list-style-type: none"> 1. 125" Aluminum Sign (Cabinet Painted to Match PMS 425) 2. 125" Aluminum Frame Painted to Match Natural Aluminum 3. Reflective Vinyl 4. 125" Aluminum Painted to Match PMS 478 5. 6" Fluted Aluminum Post 5 Base, Brandon Lounes or Equal 6. Mounting Hardware TBD by Fabricator 	
OWNER: City of Perry	PROJECT: Exterior Wayfinding
OWNER'S APPROVAL:	DATE:
KMA DESIGN 104 Broadway Street Carnegie, Pa 15106	THE EDWARDS GROUP V 412-429-4071 F 412-429-4074
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	SHEET 05

6



01 Destination Identification (Open to)
Elevation

Scale: 3/8" = 1'-0"

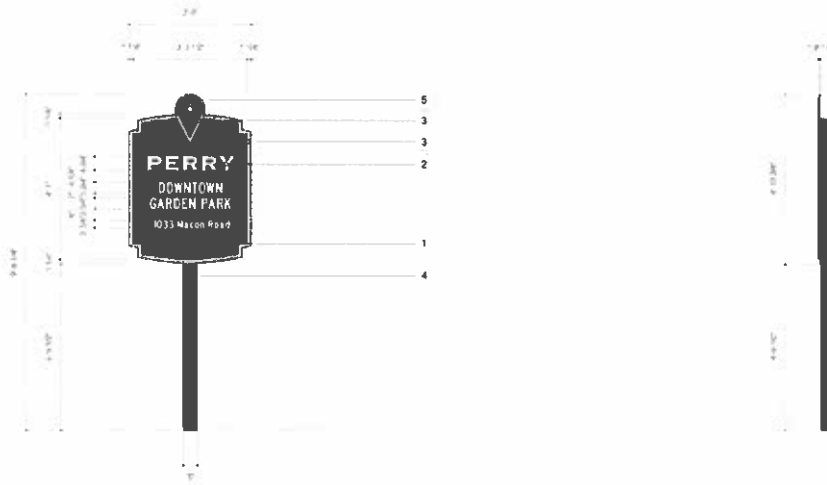


02 Destination Identification (Open to)
End View

Scale: 3/8" = 1'-0"

	DRAWN BY: Steven J. Fay
	CHECKED BY: Anthony J. Casanova
	ISSUED FOR: _____ DATE: _____
	REVISION NUMBER: _____ DATE: _____
PROJECT #: 1610-01	SIGN TYPE (S): ST-06
DRAWING TITLE: Destination Identification	
NOTES: 1. 125" Aluminum Sign Cabinet Painted to Match PM3-425 2. 25" Aluminum Frame Painted to Match 3. 1" Photographic Letters 4. Poured Concrete Footer w/ Brk + Fsscs 5. Pre-Cast Concrete 6. Pre-Cast Finial 7. 125" Aluminum Painted to Match PM3-474 8. 125 Cur-Our Aluminum Letters	
OWNER: City of Perry	PROJECT: Exterior Wayfinding
CITY/STATE APPROVAL: _____	DATE: _____
KMA DESIGN 908 Broadway Street Carnegie, Pa 15106	THE SIGNAGE PEOPLE V 412-429-4071 F 412-429-4074
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7



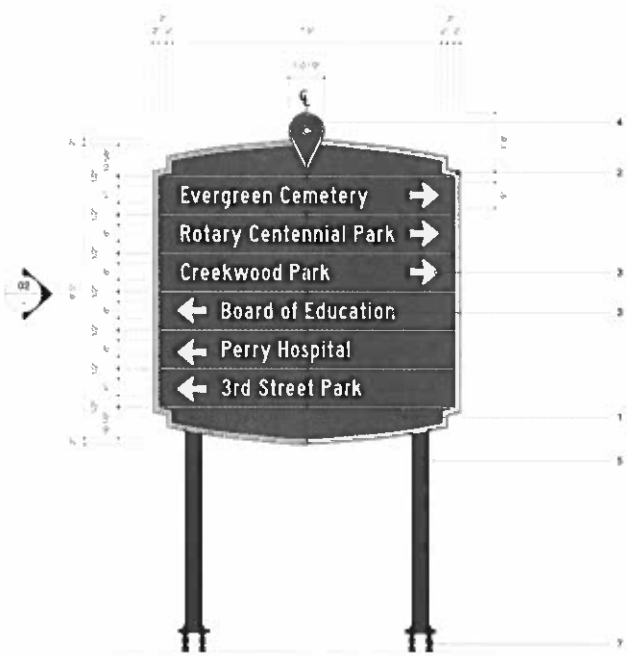
01 Pan Identification Option 1: Elevation

Scale: 1/4" = 1'-0"

02 Pan Identification Option 1: End View

Scale: 1/4" = 1'-0"

	DRAWN BY: Steven S. Fay	
	CHECKED BY: Anthony J. Concedino	
	ISSUED FOR: (G/T)	
REVISION NUMBER:	DATE:	
PROJECT #: 161001	SIGN TYPE (S): ST 07	
DRAWING TITLE: Pan Identification		
NOTES: <ol style="list-style-type: none"> 120" Aluminum Painted to Match PMS 425 Reflective Vinyl 125" Aluminum Frame Painted to Match Natural Alum 1/2" Square Aluminum Post Painted PMS Black 125" Aluminum Painted to Match PMS 478 		
OWNER: City of Perry	PROJECT: Extension Wayfinding	
OWNER APPROVAL:	DATE:	
KMA DESIGN 104 Broadway Street Carnegie, Pa 15106	THE CHACROWPCOM P 412-429-4071 F 412-429-3074	SHEET 07
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01 Perry Highway Sign Elevation

Scale: 3/8" = 1'-0"



02 Perry Highway Sign End View

Scale: 3/8" = 1'-0"

	DRAWN BY: Steven J. Fay
	CHECKED BY: Anthony J. Concolino
	ISSUED FOR: DATE:
REVISION NUMBER: DATE:	_____
PROJECT # 161001	SIGN TYPE (S) 21 04
DRAWING TITLE: Perry Highway Sign	
NOTES 1. 125" Aluminum Sign Cabinet Painted to Match P43 425 2. 125" Aluminum Frame Painted to Match Natural Aluminum 3. Reflective Vinyl 4. 125" Aluminum Painted to Match P43 478 5. 5' Square Aluminum Post Painted P43 Black 6. Mounting Hardware TBD by Fabricator 7. Tranco Pole Sale Model No. 4050 or Approved Equal	
OWNER: City of Perry	PROJECT: Entrance Signage
CUSTOMER APPROVAL:	DATE:
KMA DESIGN 104 Broadway Street Carnegie, Pa 15106	THEBLACQUEPEDIA V. 412-429-8071 F. 412-429-8074
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Level	Sign Type	Sign Number	Type	General Location	Traffic Count	Est. Cost
S	3	15	Single Panel Directional	Courtney Hodges @ Larry Walker Parkway	13,600	\$7,500
S	3	19	Single Panel Directional	Courtney Hodges @ Larry Walker Parkway	13,600	\$7,500
S	3	59	Single Panel Directional	Courtney Hodges @ Larry Walker Parkway	13,600	\$7,500
S	4	30	Dual Panel Directional	Courtney Hodges @ Larry Walker Parkway	13,600	\$9,000
S	1	3	Monument	Courtney Hodges @ Commerce/Main/Carroll	13,300	\$20,000
S	3	58	Single Panel Directional	General Courtney Hodges @ MLK	13,300	\$7,500
S	4	5	Dual Panel Directional	Courtney Hodges @ WF Ragin, Commerce, Carrol, Ball	13,300	\$9,000
S	1	1	Monument	Sam Nunn @ Ball, Washington, WF Ragin	11,700	\$20,000
S	4	34	Dual Panel Directional	Sam Nunn @ Ball, Washington, WF Ragin	11,700	\$9,000
S	1	4	Monument	Houston Lake Rd. @ Hwy. 127	11,400	\$20,000
S	2	6	Secondary Entrance (City Limits)	Houston Lake Rd. @ Hwy. 127	11,400	\$6,500
S	2	12	Secondary Entrance (City Limits)	Lake Joy @ Houtson Lake	10,500	\$6,500
S	3	40	Single Panel Directional	Houston Lake @ Perry Parkway	10,500	\$7,500
S	8	1	Parkway Signs	Houston Lake @ Perry Parkway	10,500	\$10,000
S	8	2	Parkway Signs	Houston Lake @ Perry Parkway	10,500	\$10,000
S	3.1	1	Single Message Directional	Courtney Hodges heading South	9,830	\$5,000
S	3.1	2	Single Message Directional	Courtney Hodges heading North	9,830	\$5,000
S	8	5	Parkway Signs	Highway 41 @ Perry Parkway	9,800	\$10,000
S	8	6	Parkway Signs	Highway 41 @ Perry Parkway	9,800	\$10,000
S	3	36	Single Panel Directional	Swift Street heading into town	8,980	\$7,500
S	3	39	Single Panel Directional	Swift Street @ Kings Chapel	8,980	\$7,500
S	3.1	12	Single Message Directional	Kings Chapel @ Houston Lake	8,980	\$5,000
S	2	10	Secondary Entrance (City Limits)	Highway 41 N.	8,520	\$6,500
S	4	28	Dual Panel Directional	Highway 41 @ Perry Parkway	8,520	\$9,000
S	4	23	Dual Panel Directional	Kings Chapel @ Perry Parkway	8,100	\$9,000
S	8	3	Parkway Signs	Kings Chapel @ Perry Parkway	8,100	\$10,000
S	8	4	Parkway Signs	Kings Chapel @ Perry Parkway	8,100	\$10,000
S	3	28	Single Panel Directional	Ball Street @ Commerce	6,980	\$7,500
S	3	44	Single Panel Directional	Commerce @ Washington	6,980	\$7,500
S	3	45	Single Panel Directional	Commerce @ Ball	6,980	\$7,500
S	3	55	Single Panel Directional	Commerce @ Washington	6,980	\$7,500
S	4	9	Dual Panel Directional	Commerce @ Ball	6,980	\$9,000
S	4	17	Dual Panel Directional	Washington @ Commerce	6,980	\$9,000
S	5	3	Kiosk	Washington @ Commerce	6,980	\$6,000
S	3.1	4	Single Message Directional	Macon Road @ North Avenue	6,910	\$5,000
S	2	7	Secondary Entrance (City Limits)	Highway 41 S.	6,570	\$6,500

Level	Sign Type	Sign Number	Type	General Location	Traffic Count	Est. Cost
S	1	2	Monument	Crossroads Park	6,360	\$20,000
S	3	3	Single Panel Directional	Macon Road @ Main Street	6,360	\$7,500
S	3	31	Single Panel Directional	Main Street @ Washington	6,360	\$7,500
S	3	33	Single Panel Directional	Main Street @ 2nd heading south	6,360	\$7,500
S	3	35	Single Panel Directional	Macon Road @ Main Street	6,360	\$7,500
S	4	3	Dual Panel Directional	Main Street @ Washington	6,360	\$9,000
S	4	4	Dual Panel Directional	Main Street @ Macon Road	6,360	\$9,000
S	4	11	Dual Panel Directional	Commerce @ Macon Road	6,100	\$9,000
S	4	25	Dual Panel Directional	Main Street @ Morningside	5,960	\$9,000
S	3	46	Single Panel Directional	Perry Parkway @ Highway 341	5,900	\$7,500
S	3	47	Single Panel Directional	Perry Parkway @ Highway 341	5,900	\$7,500
S	3.1	13	Single Message Directional	Perry Parkway @ Hwy. 341	5,900	\$5,000
S	4	19	Dual Panel Directional	Highway 341 @ Perry Parkway	5,900	\$9,000
S	8	7	Parkway Signs	Highway 341 @ Perry Parkway	5,900	\$10,000
S	3.1	5	Single Message Directional	Main Street heading into town	5,590	\$5,000
S	3.1	6	Single Message Directional	Main Street heading out of town	5,590	\$5,000
S	3	25	Single Panel Directional	Washington @ Northside	5,500	\$7,500
S	3	26	Single Panel Directional	Washington @ Northside	5,500	\$7,500
S	2	2	Secondary Entrance (City Limits)	Highway 341 N. (Main Street)	5,060	\$6,500
S	4	21	Dual Panel Directional	Main Street @ Keith Drive	5,060	\$9,000
S	4	22	Dual Panel Directional	Main Street @ Keith Drive	5,060	\$9,000
S	2	3	Secondary Entrance (City Limits)	Highway 341 S.	4,960	\$6,500
S	3	43	Single Panel Directional	Highway 341 @ Airport Road	4,960	\$7,500
S	3	49	Single Panel Directional	Highway 341 @ Airport Road	4,960	\$7,500
S	2	5	Secondary Entrance (City Limits)	Hwy. 127 @ Talton Rd.	4,830	\$6,500
S	4	18	Dual Panel Directional	Macon Road @ Commerce	4,820	\$9,000
S	2	1	Secondary Entrance (City Limits)	Highway 127 N.	4,630	\$6,500
S	3	32	Single Panel Directional	Main Street @ Ball	4,390	\$7,500
S	3	53	Single Panel Directional	Ball @ Main Street	4,390	\$7,500
S	3	60	Single Panel Directional	Main Street @ Ball	4,390	\$7,500
S	3	61	Single Panel Directional	Ball @ Main Street	4,390	\$7,500
S	3	50	Single Panel Directional	Airport Road @ Perry Parkway	4,290	\$7,500
S	3	52	Single Panel Directional	Airport Road @ Perry Parkway	4,290	\$7,500
S	3.1	11	Single Message Directional	Perry Parkway @ Airport Road	4,290	\$5,000
S	3	22	Single Panel Directional	Exit 135 @ Marshalville Rd. (off ramp S)	3,710	\$7,500
S	3	42	Single Panel Directional	Exit 136 @ Sam Nunn (off ramp N)	3,600	\$7,500

Level	Sign Type	Sign Number	Type	General Location	Traffic Count	Est. Cost
S	3	41	Single Panel Directional	Exit 136 @ Sam Nunn (off ramp S)	3,570	\$7,500
S	3	48	Single Panel Directional	WF Ragin @ General Courtney Hodges	3,370	\$7,500
S	2	9	Secondary Entrance (City Limits)	Golden Isles Parkway	3,300	\$6,500
S	3	8	Single Panel Directional	Perry Parkway @ Golden Isles Parkway	3,300	\$7,500
S	3	12	Single Panel Directional	MLK @ Perry Parkway	3,160	\$7,500
S	3	13	Single Panel Directional	MLK @ Perry Parkway	3,160	\$7,500
S	4	26	Dual Panel Directional	Exit 138 @ Perry Parkway (off ramp S)	2,910	\$9,000
S	3	10	Single Panel Directional	Ball St. Extension @ Perry Parkway	2,670	\$7,500
S	3	11	Single Panel Directional	Ball St. Extension @ Perry Parkway	2,670	\$7,500
S	4	27	Dual Panel Directional	Exit 138 @ Perry Parkway (off ramp N)	1,570	\$9,000
S	2	13	Secondary Entrance (City Limits)	Elko Road	1,420	\$6,500
S	3.1	14	Single Message Directional	Keith Dr. @ Tucker Rd.	1,410	\$5,000
S	3	7	Single Panel Directional	Perry Parkway @ Elko Rd.	1,300	\$7,500
S	3.1	3	Single Message Directional	South Perry Parkway heading East	1,300	\$5,000
S	3.1	10	Single Message Directional	South Perry Parkway heading West	1,300	\$5,000
S	8	8	Parkway Signs	S. Perry Parkway heading East	1,300	\$10,000
S	5	2	Kiosk	Carroll @ Ball	910	\$6,000
S	3	23	Single Panel Directional	Exit 135 @ Marshalville Rd. (off ramp N)	900	\$7,500
S	3	1	Single Panel Directional	Exit 134 @ Perry Parkway (off ramp S)	800	\$7,500
S	2	8	Secondary Entrance (City Limits)	Airport Road	710	\$6,500
S	3.1	9	Single Message Directional	Carroll @ Marion	640	\$5,000
S	5	1	Kiosk	Jernigan @ Carroll	640	\$6,000
S	3	2	Single Panel Directional	Exit 134 @ Perry Parkway (off ramp N)	420	\$7,500
S	2	4	Secondary Entrance (City Limits)	Kings Chapel Road		\$6,500
S	2	11	Secondary Entrance (City Limits)			
S	3	4	Single Panel Directional			
S	3	5	Single Panel Directional			
S	3	6	Single Panel Directional			
S	3	9	Single Panel Directional			
S	3	14	Single Panel Directional			
S	3	16	Single Panel Directional			
S	3	17	Single Panel Directional			
S	3	18	Single Panel Directional			
S	3	20	Single Panel Directional			
S	3	21	Single Panel Directional			
S	3	24	Single Panel Directional			

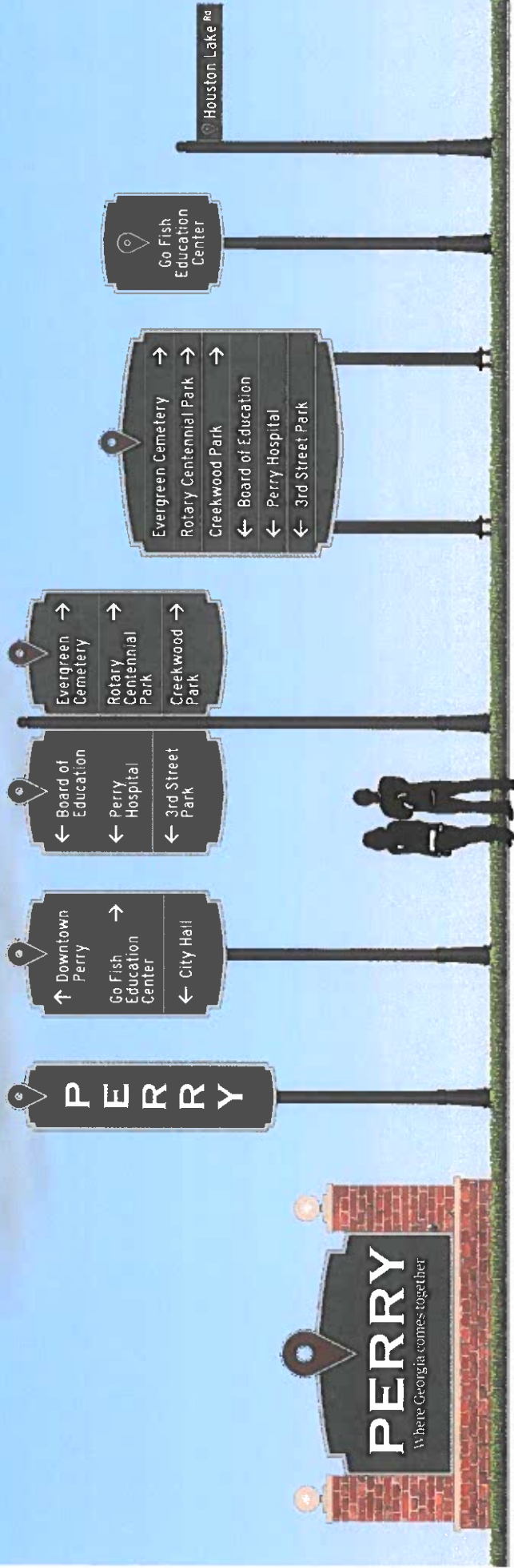
Level	Sign Type	Sign Number	Type	General Location	Traffic Count	Est. Cost
S	3	27	Single Panel Directional			
S	3	29	Single Panel Directional	Kings Chapel Rd. @ Keith Dr.		\$7,500
S	3	30	Single Panel Directional			
S	3	34	Single Panel Directional	Kings Chapel Rd. @ Keith Dr.		\$7,500
S	3	37	Single Panel Directional	Kings Chapel Rd. @ Keith Dr.		\$7,500
S	3	38	Single Panel Directional			
S	3	51	Single Panel Directional			
S	3	54	Single Panel Directional			
S	3	56	Single Panel Directional			
S	3	57	Single Panel Directional			
S	3.1	7	Single Message Directional	Kings Chapel @ Morningside		\$5,000
S	3.1	8	Single Message Directional	Kings Chapel @ Morningside		\$5,000
S	4	1	Dual Panel Directional			
S	4	2	Dual Panel Directional			
S	4	6	Dual Panel Directional			
S	4	7	Dual Panel Directional			
S	4	8	Dual Panel Directional			
S	4	10	Dual Panel Directional			
S	4	12	Dual Panel Directional			
S	4	13	Dual Panel Directional			
S	4	14	Dual Panel Directional			
S	4	15	Dual Panel Directional			
S	4	16	Dual Panel Directional			
S	4	20	Dual Panel Directional			
S	4	24	Dual Panel Directional			
S	4	29	Dual Panel Directional			
S	4	31	Dual Panel Directional			
S	4	32	Dual Panel Directional			
S	4	33	Dual Panel Directional			


City of Perry Wayfinding System Implementation

February 5, 2018



Where Georgia comes together.




GMA DESIGN
 104 Broadway Street
 Carnegie, Pa. 15108

THEMAGROUP.COM
 V 412-428-1071
 F 412-300-2275

OWNER:
 City of Perry

PROJECT #
 '1610 01

DRAWING TITLE:
 Entrance Sign Family - Option 2
 (SEGD Guidelines Above)

PROJECT MANAGER: Anthony Cocchino
ISSUED FOR: Design Development

DATE:
 01-21-2017

CUSTOMER APPROVAL:

SHEET
03



Where Georgia comes together.

Department of Economic Development

To: Mayor and Council

CC: Lee Gilmour, City Manager
Annie Warren, City Clerk
Robert Smith, Director of Economic Development
Department Heads

From: Haley Myers, Special Events Coordinator

Date: February 5, 2018

Re: Proposed 2018 Calendar of Events

I am pleased to provide you with the proposed 2018 Calendar of Events. As the Special Events Coordinator, it is my hope that all of our events provide a unique and memorable experience for every attendant. I believe that each proposed event will not only enhance the quality of life for our Perry community, but also cultivate a culture that is inviting, lively, innovative and still feels like home for anyone and everyone. Perry is known for being the city where Georgia comes together and it is my vision as your Special Events Coordinator to create events that honor our namesake, spark growth, and ultimately serve our community with outstanding and unparalleled measure.

Attached is a detailed proposal of 36 diverse events, strategic goals, and estimated budgets.



Where Georgia comes together.

Proposed 2018 Calendar of Events

Haley Myers, Special Events Coordinator
Department of Economic Development
February 5, 2018



Where Georgia comes together.

INTRODUCTION

1

The following information and proposed calendar of events for The City of Perry represents the significant enhancement of quality of life for all Perry residents, businesses, tourists, etc..

GOALS

Developed in adherence The City of Perry Strategic Plan:

- Develop a community where all segments of the population are engaged and participate (4.1)
- Market Perry to surrounding communities (6.3.9)
- Promote Perry as a signature quality of life market (6.4)
- Encourage recreational, leisure, cultural, and entertainment options for residents and tourists (6.4.4)
- Engage community stakeholders (1.5)

Other:

- All events are geared towards enhancing the quality of life in Perry and giving all residents quality and consistent events to look forward to
 - Remain competitive as a progressive Middle Georgia community
 - Create events that set Perry apart from other similar, smaller towns by making it a popular destination/place of interest for tourists and residents
 - Place events strategically throughout each city district rather than one centralized location to help reach/include all Perry residents
 - Continue to cultivate and sustain a community culture that is inviting, exciting, memorable, and attainable with the possibility of future growth
 - Continue to establish a reputation as a progressive, rapidly growing community and city
 - Serve our community members with events and activities they find interest in and desire to have in their hometown
 - Create diverse experiences for the community that have successful and measurable outcomes in attendance and participation
-

- Explore potential community member/business partnership options
- Produce events that promote and support a various subjects/interests such as health and wellness, education, and entertainment
- Coordinate and plan events in conjunction with events happening at the National Fairgrounds (cross-promotional opportunity)

COMMUNITY INPUT

We asked the community what events they would like to see happen in Perry. Some responses are recorded below:

- "I really enjoy the outdoor movies downtown."
- "Are there any upcoming events at Rozar Park? Would like to see different activities scheduled for seniors."
- "I'd love to see the city more involved in connecting the "good food movement", community & local small businesses."
- "Lighting Downtown with Christmas Lights and late night shopping, like Macon, but better of course!"
- "More get-up-and-move activities!"
- "More events with local musicians."
- "Food Truck Festival downtown!!"
- "Pet fair for everything pets and adoption!"

*Targeted audiences on Facebook, Instagram and the FYI Newsletter

EVENTS

Existing Annual Events:

The Perry Buzzard Drop

Date: December 31/Jan.1

Location: Downtown Perry

Target Audience: Family oriented, Ages 24-65

Description: Annual New Year's Eve Celebration in downtown historic Perry. Live music/entertainment, street vendors, etc. included.

Partnerships/Sponsors (for 2017 event): Rust's Bar & Grille, ESG, Ocmulgee, Six Rivers Electrical, ComSouth, Cossart Design, State Bank, Perry CVB, Loudermilk Companies, Houston Home Journal, CSM Construction, Heart of GA, Holiday Inn Express, O'Neal Insurance, Mid State RV Center, Patrick Cooper Design Services, HLCC

Budget (Primarily a self-funded event):

Sound/Live Entertainment	\$2,000
Total:	\$2,000 (City Expenses)
	\$23,000 (Sponsored funding)

The Perry Music Festival

Date: 15 September, 2018

Location: Heritage Park (pending construction status)

Target Audience: Families, Individuals ages 24+

Description: Annual City Music Festival including food vendors and other various attractions (bounce houses, etc.)

Partnerships/Sponsors (for 2017 event): Shirts Like Mine, ESG, The Constantine Group, Perry CVB, The Bank of Perry, Cherokee Pines Golf & Fitness Club, Daisy Patch Flowers, Lumpkin Shell, Hamby Automotive, Davis Automotive Company, Split Endz Salon, Walker Insurance Agency, SunMark Community Bank

Budget (Primarily a self-funded event):

Restrooms/Hand-washing station	\$750
Live Music/Entertainment	\$12,000
Total:	\$12,750 (City Expenses)
	\$25,000 (Sponsored funding)

Fishing Rodeo

4

Date: 21 April, 2018

Location: Rozar Park

Target Audience: Family oriented, Child participation encouraged

Description: Annual fishing competition and reptile show provided by GOFISH

Partnerships/Sponsors: GOFISH, Walmart, Bait & Tackle Shop

Budget:

Food & Drink	\$300
Other Materials (extra bait/tackle, awards, etc.)	\$200
Total:	\$500

The Perry Water Battle

Date: 30 June, 2018

Location: Rozar Park

Target Audience: Family oriented, child participation encouraged

Description: The Fire Department begins the day with a Fire Department v. Community basketball game organized by Parks and Rec. Annual water battle with Perry Fire Department begins post game. Cookout and music included.

Partnerships/Sponsors: In-kind donation of apparatus' from the Perry Fire Department

Budget:

Food & Drink	\$300
Slip N' Slide Materials	\$150
Dunk Tank	\$150
Total:	\$600

Sweets & Treats

Date: 31 October, 2018

Location: Downtown Perry/Perry Main Street

Target Audience: Families, Child participation encouraged

Description: Halloween celebration in Downtown Perry

Budget:

Live Music/Entertainment	\$300
Hay Ride	\$100
Bounce Houses	\$300
Candy	\$200
Total:	\$900

Small Business Saturday

Date: 24 November, 2018

Location: Downtown Perry/Perry Main Street

Target Audience: Individuals 24+

Description: Downtown shopping promotion in observance for Perry's small business sector

Budget:

Live music/entertainment	\$300
Downtown Shopper's Prize	\$300
Total:	\$600

New Potential Annual Events:

Perry May Day Celebration

Date: May 12, 2018

Location: Downtown Perry

Target Audience: Families, Individuals of all ages

Description: A big time spring celebration in a small town. Include live entertainment/music, food and beverage vendors, a traditional maypole on the courthouse lawn, face painting, bounce houses, etc.

Budget:

Restrooms/Hand-washing station	\$750
Live Music/Entertainment	\$4,000
Maypole <small>(potentially provide materials for Public Works to make this for the city)</small>	\$250
Total:	\$5,000

*Potential Vendor fee to help offset city expenditures

Oktoberfest

Date: 20 October, 2018

Location: Downtown Perry

Target Audience: Family oriented during the day
Ages 24-65 at night

Description: Fall festival/city-wide event & celebration

Partnerships/Sponsors: Sandler Corp.

Budget:

Restrooms/Hand-washing station	\$750
Tent	\$4,000
Live Music/Entertainment	\$4,000
Decorations	\$750
Total:	\$9,500

Other Potential Events:

**Given current improvements made to city parks, locations for various events may vary depending on construction status at the time of event*

Brews & Beards St. Patrick's Day Event

Date: 17 March, 2018

Location: Downtown Perry (800 Block)

Target Audience: Family oriented during the day, 24-65 at night

Description: St. Patrick's Day Celebration in coordination with Land to Hand, local nonprofit

Partnerships/Sponsors: Just Tap'd, ESG (?), Old World Barbershop, Mossy Creek Natural, Sugarplum Tree (?), State Bank, Country Financial

Budget:

Restrooms/Hand-washing station	\$400
Live Music/Entertainment	\$400
Swag/Other Materials	\$400
Total:	\$1,200

*Currently working on finding Restroom & Band Sponsor

Special Needs Egg Hunt

Date: 24 March, 2018

Location: Rozar Park

Target Audience: Special Needs Community

Description: Easter Egg Hunt specifically for the Special Needs community. Open to all of Middle Ga. Music and specialized Easter eggs + prizes provided.

Budget:

Eggs	\$200
Prizes	\$300
Total:	\$500

Ride to Rozar

8

Date: 7 April, 2018

Location: Rozar Park, Route TBD

Target Audience: Families/Individuals

Description: Family Bike Ride and Picnic at Rozar Park, house music included

Budget:

Food & Drink	\$400
Start/Finish Sign	\$300
Total:	\$700

Food Truck Friday (Event Series)

Date: 13 April, 11 May, 8 June, 13 July, 10 August, 14 September

Location: Downtown Perry

Target Audience: Families and Individuals

Description: Food truck festival from 5pm-8pm. Recurring even on the second Friday of each month. Live music/Entertainment included. Food Truck vendors rotate each event.

Budget:

Restrooms/Hand-washing station	\$400 x 6
Live Music/Entertainment	\$400 x 6
Bounce House	\$150 x 6
Total:	\$5,700

Get Up & Go!

9

Date: 28 April, 2018

Location: Rozar Park

Target Audience: Family oriented, individuals

Description: Scheduled activities throughout the day led by local instructors (yoga, pilates, cardio, Weights, Obstacle Courses, etc.). Include child-friendly classes. Local gyms/healthy food vendors can set up vendor tables alongside walking trails for promotional purposes

Budget:

Restrooms/Hand-washing station	\$400
Equipment/Instructors	\$400
Total:	\$800

Yoga in the Park (Possible Event Series)

Date: 5 May, 2 June, 7 July, 4 August

Location: Rozar Park

Description: Potential recurring event in the summer promoting health and wellness. Each event led by a local certified yoga instructor on the first Saturday morning of each month.

Budget:

Instructor	\$100 x 4
Total:	\$400

Perry Presents (Summer Concert Series)

10

Date: 19 May, 16 June, 21 July, 18 August

Location: Heritage Park

Target Audience: Family oriented, Ages 24-65

Description: Summer lawn concert series leading up to the Perry Music festival. Recurring event on the third Saturday of each month. Each concert would be a different/diverse genre of music.

Budget:

Restrooms/Hand-washing station	\$400 x 4
Live Music/Entertainment	\$2,000 x 4
Total:	\$9,600

*Families encouraged to bring their own picnic

Saturday Cinema (Summer Movie Series)

Date: 26 May, 23 June, 28 July, 25 August, 22 September

Location: Davis Farm Fire Station, AD Redmond Park, Creekwood Park,
Barbara Calhoun Park, Heritage Park

Target Audience: Families and individuals

Description: Movie night for family and friends. Recurring event on the 4th Friday of each month. Each movie is picked by our community via a social media poll before the showing date.

Budget:

Restrooms/Hand-washing station	\$400 x 3
Movie Licensing (Swank Motion Pictures)	\$600 x 5
Movie Screen + Popcorn	\$400 x 5
Total:	\$6,200

*Families encouraged to bring their own picnic

Bark in the Park

11

Date: 9 June, 2018

Location: Heritage Park

Target Audience: Pet owners, families, individuals

Description: A celebration for animals and their owners. This event could be a potential partnership with FOPAS, the Humane Society, and the Canine Clubhouse. Donation drive, live entertainment, vendors, and contest (animal with best costume, prettiest fur/eyes, best trick, animal/owner look alike, etc.) included.

Budget:

Restrooms/Hand-washing station	\$400
Live Music/Entertainment	\$500
Temporary Fencing	\$400
Swag/Prizes	\$300
Total:	\$1,600

Ice Cream Festival + Buzzard Pageant

Date: 14 July, 2018

Location: Creekwood Park

Target Audience: Families and individuals

Description: Community-wide homemade ice-cream competition and 1st annual Buzzard Court Pageant

Budget:

Restrooms/Hand-washing station	\$400
Live Music/Entertainment	\$500
Pageant Expenses	\$400
Swag/Other	\$300
Total:	\$1,600

*Potential ice cream & pageant competitor entry fee to help offset city expenditures

Perry Field Day

12

Date: 29 September, 2018

Location: Heritage Park

Target Audience: Families, Children, Individuals, Churches, Businesses,
Community Organizations

Description: City-wide field day. Various competitions for adults, children and families

Budget:

Restrooms/Hand-washing station	\$650
Music/Sound	\$300
Water Stations	\$150
Equipment	\$600
Contest Expenses/Swag	\$300
Total:	\$2,000

*Families/Individuals/Organizations encouraged to bring their own picnic

UGA v. FL Tailgate & Cornhole Tournament

Date: 27 October, 2018

Location: Heritage Park

Target Audience: Family oriented, Ages 24-65

Description: UGA v. FL tailgate, cornhole tournament, and game showing

Budget:

Restrooms/Hand-washing station	\$650
LED Screen Rental (Insane Impact)	\$3,500
Cornhole Boards/Bags (4 Sets)	\$800
Total:	\$4,950

*Families encouraged to bring their own picnic

Chili Cook-Off & Mustache Bash

13

Date: 17 November, 2018

Location: Downtown Perry

Target Audience: Family oriented, Ages 24-65

Description: Community-wide Chili Cook-Off, Car Show, & Mustache Contest (No-shave November). Live entertainment included.

Budget:

Restrooms/Hand-washing station	\$400
Live Music/Entertainment	\$1000
Contest Expenses (awards, materials, etc.)	\$600
Total:	\$2,000

*Potential chili competitor entry fee to help offset city expenditures

Holiday on Carroll

Date: 8 December, 2018

Location: Downtown Perry/Perry Main Street

Target Audience: Families, Individuals

Description: City of Perry Christmas celebration combining the annual Christmas Parade, Festival of Trees, and Firetruck rides with Santa. Potentially include Hot Cocoa vendors, potential cookie decorating with Simply Southern Bakery, Live Christmas music with the Perry Players/High School Chorus' and bands, Merchant window decorating contest, and gift wrapping

Budget:

Restrooms/Hand-washing station	\$650
Live Music/Entertainment	\$350 (Sound/MC)
Fire trucks/Santa	\$0 (In-kind Donation from Fire Dept.)
Materials (Gift Wrapping, Cookie Decorating, swag)	\$1,000
Total:	\$2,000

Potential Timeline of Events

March

- 17 - Brews & Beards
- 24 - Special Needs Egg Hunt

April

- 7 - Ride to Rozar
- 13 - Food Truck Friday
- 21 - Fishing Rodeo
- 28 - Get Up & Go!

May

- 5 - Yoga in the Park
- 11 - Food Truck Friday
- 12 - May Day Celebration
- 19 - Perry Presents
- 26 - Saturday Cinema

June

- 2 - Yoga in the Park
- 8 - Food Truck Friday
- 9 - Bark in the Park
- 16 - Perry Presents
- 23 - Saturday Cinema
- 30 - Water Battle

July

- 7 - Yoga in the Park
- 13 - Food Truck Friday
- 14 - Ice Cream Festival
& Buzzard Pageant
- 21 - Perry Presents
- 28 - Saturday Cinema

August

- 4 - Yoga in the Park
- 10 - Food Truck Friday
- 18 - Perry Presents
- 25 - Saturday Cinema

September

- 14 - Food Truck Friday
- 15 - Music Festival
- 22 - Saturday Cinema
- 29 - Field Day

October

- 20 - Oktoberfest
- 27 - UGA v. FL Tailgate
- 31 - Sweets & Treats

November

- 17 - Chili Cook-Off &
Mustache Bash
- 24 - Small Business
Saturday

December

- 8 - Holiday on Carroll
- 31 - Buzzard Drop



Where Georgia comes together.



Where Georgia comes together.

Department of Economic Development

TO: Mayor and Council and Mr. Lee Gilmour, City Manager

CC: Robert Smith, Director of Economic Development

FROM: Ellen Palmer, Digital Communications Manager

DATE: January 29, 2017

RE: G-Suites by Google Cloud

The overall morale at the City is a lack of confidence in our IT security and capabilities.

One solution is switching our current email, Microsoft Outlook, to G-Suites by Google Cloud. Comsouth has been researching and working with Onix Networking Corporation, a government provider/reseller for G-suites, on a proposal for the City of Perry. In addition to the memo, you will find the G-suite Basic Proposal, Statement of Work (SOW), and Onix references.

There are many benefits to using G-suites. They are the following:

Security- we would be working within the Google Cloud so the City would benefit from their very reliable security environment. Google is an industry leader and an innovator in hardware, software, network and system management technologies. Security is an integral part of their operations which includes vulnerability management, malware prevention, monitoring and incident management. G-suite runs on this technology platform that is more secure than the traditional technologies, such as Microsoft Outlook. Outlook runs as a more static program and cannot keep up and provide this type of security environment.

Storage-with the basic package each user would have 30 GB of cloud storage which is substantially more than Outlook. (Currently most users have about 1 GB.) This storage should cover several years' worth of emails. This is beneficial for filing and retention of emails, and for Open Records requests.

Productivity- access and integration of email, calendars, and Google Drive documents on all devices, capability to share calendars, set up filters, out of office assistance, and more.

Filters- ties back to Google's state-of-the-art security and having industry leading spam filters to keep junk mail from reaching your inbox. Conversely it also filters better to



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Department of Economic Development

allow valid emails through to your inbox as opposed to sending them to the Junk/Spam folder, which occurs often with Outlook.

Functionality- G-suites offers many functional benefits over Outlook. To name a couple, the limit per day for the City currently is 100 emails per hour per user which is a limitation for those who send emails out to large groups. G-suites limit is much larger with 2000 per user per day. Also the City currently does not have a global directory which can be cumbersome and time consuming. G-suites can offer a city-wide global directory for all the users.

Email Addresses and Interface- we would keep the same city email addresses (i.e. ellen.palmer@perry-ga.gov). Users could also opt to keep the interface of Outlook or switch to the G-suite/Gmail interface.

Common files- G-suites works with Microsoft Office documents such as Word, Excel, and PowerPoint.

Support- Comsouth would be our end-user support for user or troubleshooting issues with G-suites as they are currently with Microsoft Outlook. There is also ample help online for G-suites/Google. Support issues for email should decrease with G-suites.

Upgrading- capability to upgrade in the future if needed without having to migrate to something new. It would be a seamless transition. The next package would include unlimited storage and full reporting. Full reporting could help with Open Records requests. I attached the upgrade pricing proposal (G-suite Business).

We have testimonies from current City employees that used G-suites in previous jobs, and they praised it for its security, capabilities, filters, and accessibility. As mentioned earlier, I also attached a couple case studies/references from municipalities that have switched to Google.

The recommended package is the Basic G-Suites which is \$50 per email user annually. Currently the City has about 200 email users, so the annual cost is about \$10,000. This would include the 30GB of storage per address, Google Cloud security and filters, interface, accessibility and integration on all devices. There will be a set-up fee of \$4,000 in the first year. So the first year investment in G-Suites is \$14,000.

Please let me know if you have any questions or need more information.



ONIX NETWORKING CORPORATION
Enterprise Group
18519 Detroit Ave. • Lakewood, OH 44107
(800) 664-9638 • Fax (216) 529-3020 • www.onixnet.com



Date:
01/29/2018
Contact:
Mike Baker
Phone:
(478) 988-2700
Email:
mike.baker@perry-ga.gov
Company Name:
City of Perry
Address:
1211 Washington Street
P.O. Box 2030
Perry, GA 31069

Google G Suite Basic
Solution Proposal

Quote No:
GB-01292018-01
Onix Contact:
Account Manager: Gabriela Bryson
Phone: (216) 529-3015
Email: gaby@onixnet.com
Google Apps Domain:
perry-ga.gov

Price Quotation - G Suite Basic				
Product Sku	Description	Price	Quantity	Extended Price
GAPPS-PREM-1USER-12MO	G Suite Basic; 12 month license/support term; 1 seat	\$50.00	200	\$10,000.00
ONIX-SUP-STANDARD	Onix Premium Support	\$0.00	1	\$0.00
ONIX-SVCS	Onix Deployment Services per SOW	\$4,000.00	1	\$4,000.00
Total				\$14,000.00

This quote expires in 30 days

Address Purchase Orders to:		Company Information:
Onix Networking Corp. 18519 Detroit Ave. Lakewood, OH 44107 (800) 664-9638	EFT: ABA (routing #) 041200555, Acct # 5746000202 DFAS: WInS (Web Invoicing System) GSA Finance Electronic Invoicing System	<u>Onix Networking Corp.</u> 18519 Detroit Ave. Lakewood, OH 44107 www.onixnet.com Cage Code: 0ZZJ6 D&B Number: 80-7896121 Federal ID Number: 34-1729033
<p>All prices are in US Dollars. Payment terms are Net 30 days from receipt of product and/or beginning of maintenance or support. The quote does not include sales taxes. If sales taxes are applicable to this order, they will be included on the invoice.</p> <p>This quotation, and any resulting sale or contract, is subject to and incorporates by reference the License Agreement for G Suite via Reseller Agreement: https://gsuite.google.com/intl/en/terms/reseller_premier_terms.html. The Terms govern customer's access to and use of these services and products and shall not be superseded by any terms contained in a purchase order or any other agreement, unless agreed to and signed by both parties.</p> <p>Submission of an order to Onix Networking Corp. by returning this quote with signature and by submitting an order to Onix Networking Corp. by any other means, including a purchase order, constitutes a non-cancelable purchase.</p>		Status: Small Business

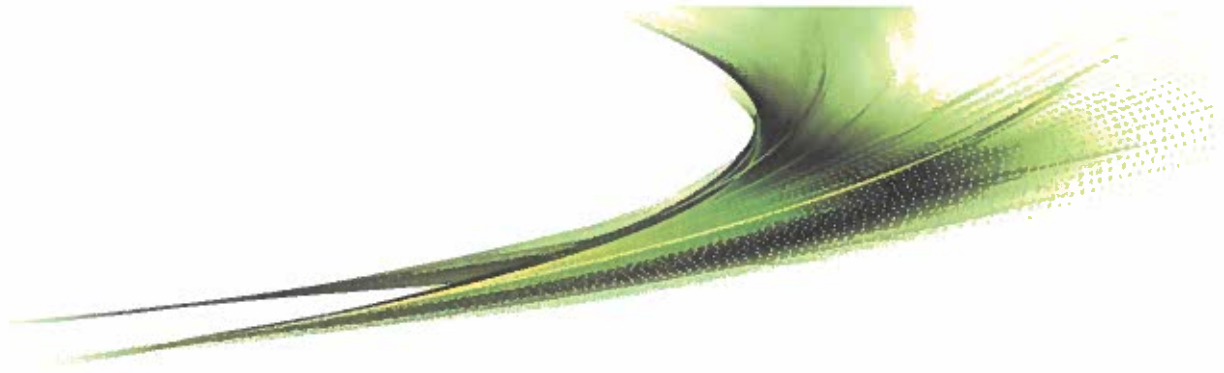
Onix Networking - Confidential Information

By signing this quote, I acknowledge that I am authorized to execute this order on behalf of customer and have carefully read, understand and fully agree to the terms and conditions.

Signature: _____
Print Name: _____
Title: _____
Date: _____



Statement of Work - City of Perry G Suite Deployment



Statement of Work

City of Perry G Suite Deployment



Where Georgia comes together.

Prepared By:

Peter Russo
Gabriela Bryson
Onix Networking

January 29, 2018



1/25/2018

Mike Baker
IT Admin
1211 Washington Street
P.O. Box 2030
Perry, GA 31069

Mike,

This Statement of Work ("SOW") is to address professional services for the City of Perry ("Perry") deployment to G Suite. This Professional Services engagement allows for up to 10 hours of professional services on various consulting tasks, 2 end user training courses, and 1 admin training course. These hours can be used at the discretion of Perry. The following are some of the items that are in scope for this project:

Onix Scope / Tasks

- *Technical:*
 - Onix will assist with the set-up and configuration of the Perry Domain and Domain verification
 - Onix will assist with email routing configurations within G Suite
 - Onix will provide instructions and support for MX records cutover to G Suite
 - Onix will assist with advanced Domain configuration in G Suite Admin Console by an Onix expert

Onix Training Courses

Course Name	Target Audience	Delivery Mechanism	# of Sessions	Course Description
110 Intro to Gmail & Calendar	End Users	Webinar; Instructor-led	2	This beginner level messaging course will introduce Gmail and Contacts to the end user so that they are proficient using these tools.– We will cover all of the prominent buttons and important settings to make their initial interaction with the messaging apps a positive experience.
120 Intro to Drive & Drive Structure	End Users	Webinar; Instructor-led	2	This beginner level class explains the Drive and Drive organization, how to upload, download and convert files, as well as



Statement of Work - City of Perry G Suite Deployment



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802 Admin Console: Super Admin Only	Apps Admins	Webinar; Instructor-led	1

demonstrates document searching, sharing permissions and folder structures.– A must for anyone new to the Drive or someone who wants to improve their efficiency using folders, searching, and sharing.

This course provides an initial uncovering of the G Suite Control Panel to your organization's admins.– We will explain the service settings for each of the core products, how we will enable services for the deployment and how to create additional delegated admins for your domain.– In addition, you will learn about user and organization management, Google Groups creation and management and Calendar Resources management.

Onix Support Options

	Standard
Resold Cost	Free
Support Hours**	Business Days ¹ 8am-5pm ET
Response Times	P1 - 4 hours P2 - 6 hours P3 - 8 hours P4 - 10 hours
Authorized Contacts	5
Support Portal	✓
Email Support	✓
Chat Support ²	✗



Phone Support³



** Standard Support hours are currently Business Days 8am-5pm ET, however, they will be 24x7x365 very soon.

1. Monday - Friday excluding these Onix holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas
2. Operates as best effort (i.e. not contractual) Monday - Friday excluding Onix holidays
3. Call and log support provided by third party for inbound calls only. Outbound calls are made from Support Engineers at Onix.

Assumptions

- Perry is responsible for and will perform migrations, user provisioning, Google Group configuration, Google Resource configuration, etc. to G Suite
- Onix will assist remotely with this project
- Perry will provide technical resources and subject matter experts as needed to support the Onix resources during this project
- Testing and migrations are out of scope for Onix

Pricing

Delivery of the work will be done according to the terms and conditions of this Proposal. Onix Networking is being contracted by the City of Perry in this project for **20 hours**. Onix Networking will provide the Consultants at the rates detailed below. Thus, the total estimated cost for this Professional Services engagement is **\$4,000.00**. Onix will conduct this project in an off-site model, working remotely with the Perry team.

100% of the estimated services subtotal is due upon execution of this agreement. All invoices are to be paid within 30 days of receipt. All pricing is in US Dollars. Any taxes are not included.

If these arrangements meet your requirements, you may email a signed copy of this SOW and a PO to: gaby@onixnet.com.

We look forward to working with the City of Perry, and continuing to support your G Suite implementation.



Statement of Work - City of Perry G Suite Deployment



Estimated Services Costs	Hours	Rate / hr	Total
Technical	10	\$200.00	\$2,000.00
Training	10	\$200.00	\$2,000.00
Estimated Services Sub Total	20		\$4,000.00
Onix Support Package			Total
Standard Support			Free
Estimated Total			\$4,000.00 USD

Purchase Order #:	
Billing Address:	
<i>Street 1:</i>	_____
<i>Street 2:</i>	_____
<i>City, State:</i>	_____
<i>Zip Code:</i>	_____

City of Perry		Onix Networking Corp.	
<i>By:</i>	_____	<i>By:</i>	_____
	<i>(Signature)</i>		<i>(Signature)</i>
<i>Name:</i>	_____	<i>Name:</i>	Timothy S. Needles
<i>Title:</i>	_____	<i>Title:</i>	President/CEO
<i>Date:</i>	_____	<i>Date:</i>	_____



WHY ONIX EXCLUSIVE INCENTIVES

About Onix

Onix is a top Google Cloud partner and a global leader in cloud computing solutions and strategic IT services. We work with organizations to solve their unique challenges such as infrastructure, data management and collaboration. We also identify additional opportunities for improvement through leveraging the power of the cloud.

Premier Partner



Onix has been providing innovative IT solutions and services for our customers for 25 years, and we were Google's first Enterprise Partner in 2002. Throughout our long history with Google, we have been recognized for our commitment to excellence – and the dedication we bring to our customers.



North American Partner of the Year for G Suite Customer Success - 2012, 2015, 2016



Global Partner of the Year for Google Enterprise Search - 2012, 2013



North American Deployment Partner of the Year for G Suite - 2012



North American Partner of the Year for Google Enterprise Search - 2012



Celestica - IT Services Partner of the Year - 2012



North American Partner of the Year for Google Maps - 2012

Customer Success

Exceeding expectations and earning a customer's trust is our speciality. But don't take our word for it, just ask any of our hundreds of satisfied customers.



"Just a quick note to pass along that I think [Onix Engineer] is a top-notch support person. He has complete product knowledge of G-Suite and his personal skills are off the chart. I had the pleasure of reaching him twice for support calls recently, and he handled each issue with ease and complete professionalism.

I also want to say that your entire onboarding team have also been nothing short of amazing too. I plan to spread the word to our sister companies about my great experience with Onix. I'm loving this new Onix relationship."

~ Senior Manager of Production Technology and Production Security

96.5%

Average Customer Satisfaction the Last 5 Years



Onix Cloud Services

Our comprehensive world-class services and support are the foundation of our company and the reason customers love working with us.



Strategy

- Business Benefits of the Cloud
- Cloud Strategy Roadmap
- Cloud Readiness Assessment
- Emerging Technologies Consulting

Architecture and Migration

- Solution Architecture
- Lift and Shift Migration to GCP
- G Suite Deployment Services
- Training & Communication Services



Business Transformation

- Business Consulting
- Microsoft Office Replacement
- Process Redesign & Implementation
- Metrics Assessment / ROI

Custom Development

- App Engine Development
- Responsive Web & Mobile Apps
- Scripted Process Automation
- Workflow Implementations



Managed Services

- DevOps
- Monitoring & Alerting
- License Management
- Technical Account Management

Support

- Tiered Technical Support
- 24x7x365 Coverage Available
- Customer Success Services



Exclusive Onix Incentives

★ **24x7x365 Standard Support**

★ **Free Quarterly Training Webinars**

★ **Free Admin Training & Security Class**

City of Columbia launches Google applications for city employee communication

Thursday, April 12, 2012

By: Amy Willsey

COLUMBIA — About 1,200 city employees started using Google cloud technology for more efficient intracity communications Tuesday.



The official "go live" phase for the transition from Novell GroupWise to Google applications will continue until June 15, when the city's contract with GroupWise will end.

"We're not going to turn off the GroupWise Service right away," Deputy City Manager Tony St. Romaine said. "All employees still have access to their old emails on GroupWise previous to April 10."

Between now and June 15, the employees will be responsible for archiving their old emails, if necessary, by either importing them to Google Apps for Work or saving them to a hard drive, St. Romaine said. One reason the staff must save emails is so that they'll be available in case they are the subject of a Missouri Sunshine Law request, he said.

Bob Simms, information technology director for the city, said the transition to the "go live" phase was very smooth. "We had done a lot of training and production work," he said. "There was some trouble logging in the first time with the temporary passwords, but we haven't had any showstoppers yet."

St. Romaine agreed. "My understanding is that the 'go live' transition went extremely well without many problems," St. Romaine said. "For a transition with over 1,000 employees, it was a success."

The city had a month-long "mock go live" phase during which it trained 125 employees in email and Google Docs as well as other Google for Work applications, St. Romaine said. That phase began in March and ended in early April and was intended to "make sure things were working the way they were expected," St. Romaine said.

About a dozen employees were designated as trainers or department experts and will assist the other city employees in the transition.

A national networking and IT service and solutions company, Onix, partnered with Columbia to help train employees from different departments and disciplines who now are responsible for helping complete the switch, Simms said.

"Onix helped set up a website with help videos and how to use the new Google technology," he said. "They set up a



training site internally for people with gocolumbiamo.com accounts."

St. Romaine said feedback during the mock phase revealed no major concerns, but it did prompt the city to create a frequently asked questions page for employees to reference. That page will evolve as more workers make the transition over the next few weeks.

St. Romaine said city officials would have been happy to break even on the cost of the transition, but they've actually learned that Google Cloud will save money. The Google technology will cost \$51,000 per year. That's more than the \$35,000 it paid GroupWise, but they will save \$35,000 to \$40,000 because it will no longer have to pay for email storage or for a staff member to maintain the system.

"GroupWise has not really developed the technology we would have liked to see today," St. Romaine said. "We were looking for lowering infrastructure cost. Implementing Google will be a way to do so."

St. Romaine and Simms said the public probably will notice no difference. All email and Internet addresses will remain at the same domain.

"But everything internally with the city will be more efficient," Simms said.

Meanwhile, the city is planning to update its website, but Google is not involved in that. Simms said those plans were in the works long before Google Cloud was implemented.

"The switch to Google should all be positive," Simms said. "With Google, it's all in the clouds, it's secure with usernames and passwords but it will be available to the city employees anywhere they have Internet access."



Grand Traverse County and the City of Traverse City have gone Google!

On March 19, 2012, Grand Traverse County in collaboration with the City of Traverse City migrated from the Lotus Notes email platform to Google Apps for Government. Google Apps, which supports over 525 employees, is the first major cloud application that has been embraced by the County and City.



There were many reasons that Google was chosen, but chief among them were:

- Easy and secure access from anywhere.
- Innovative platform for sharing documents with new features constantly added.
- Simplicity in synchronizing email, calendars, and contacts with smart phones.
- No desktop software to install or servers to maintain.
- Average mailbox quotas were expanded from 400MB to 25GB (an increase of 62 times).
- Integrated antispam, antivirus, and archiving.

Board approval was given at the end of 2011 with a three month time table to implement. For the implementation the County selected Onix Networking as the system integrator. Onix fully utilized the resources of Google Apps for the project by providing shared project plan documents, communication templates, and a custom learning site with documentation and videos for employees. Training was offered to all employees through online webinars.

The IT Staff managed the setup and conversion from Lotus Notes. Using a free tool provided by Google, emails, calendars, and contacts were migrated into Google Apps. The IT Department also had a group of 45 volunteers in the County and City that agreed to be "Google Guides" to assist their fellow employees during the transition. The Google Guides were trained in Google Apps and migrated a month earlier than their peers. They served as the first point of contact within their department when the final switchover was done. With help from the Google Guides, the IT Department was able to provide a smooth transition to the new environment.

County and City employees have told the IT Department they are excited about the new platform and can't wait to try many of the new collaborative tools offered by Google Apps. The IT Department also likes Google Apps since it simplifies user setups and server support shifts to Google. This is a win-win for everyone.

Don Sheehan

Grand Traverse County IT Director



City of Perry, GA
Fire & Emergency Services Dept.
1207 Washington Street, Post Office Box 2030
Perry, Georgia 31069



**Fire Marshals
Office**

***"Protecting the Crossroads of
Georgia since 1910"***

**(478) 988-2850
Fax (478) 988-2853**

TO: Lee Gilmour, City Manager
FROM: David Stanton, Fire Marshal
DATE: January 25, 2018
SUBJECT: Security door lock for City Hall front door.

The issue of not securing the front doors of City Hall after business hours first came up in the November 2017 Safety Committee meeting. It was discussed that we had city employee's working after hours with the front doors not secure. It was also discussed that no one knew who if anyone had the responsibility to secure them.

Another issue is if the building had a fire event. Once those doors are locked, you cannot exit those doors without a key.

Finally, I spoke with a few employees who sometimes work after hours and they are concerned for their safety.

The City should consider a recommendation to move forward with Security and Fire Engineers proposal. These doors would have the capability to lock and unlock using the schedule program.

- Proposal from Security and Fire Engineers totals **\$2,475.00**.



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**Fire Marshal
David C. Stanton**

Perry GA Fire & Emergency Services Department

**Ofc. (478)988-2759
Cell (478)338-2655**

MEMORANDUM

To: Lee Gilmour
From: David Stanton
Date: January 23, 2018
Subject: Rozar Park/Community Center Fire Alarm

Mr. Gilmour,

An inspection of the facilities fire alarm system was conducted by the city's fire alarm contractor to determine if the system could be repaired and if the required system is in compliance with NFPA standards.

Fire Alarm does not meet NFPA 72 and 101 requirements. Deficiencies in the Fire Alarm Unit that did not comply with NFPA standards:

1. FA Panel to the facility does not work.
2. No Fire Alarm annunciator.
3. No smoke detection.
4. Hood system not connected to fire alarm panel.
5. Voice evacuation system not working.
6. Required pull stations missing.
7. Water flow shall activate the buildings fire alarm system.
8. Pull station does not activate alarm when pulled.
9. Duct detectors not tied into fire alarm system.

It is my recommendation to replace the fire alarm system asap. I have attached a copy of the proposal for your review.


David C. Stanton
Fire Marshal
Perry Fire Department

HEADQUARTERS Station 1207 Washington Street
P.O. Box 2030 Perry, Georgia 31069-6030
Telephone 478-988-2850 | www.perry-ga.gov



Where Georgia comes together.

PERRY POLICE DEPARTMENT
Stephen D. Lynn, Chief of Police

TO: Lee Gilmour, City Manager
FROM: Chief Steve Lynn 
DATE: January 29, 2018
SUBJECT: **SECURITY FOR COUNCIL CHAMBERS**

Following up on his conversation with you, Major Phelps checked on the security measures being employed by the other local governments in our area. The council/commission meetings in Houston County and those for the city of Byron all have at least one uniformed officer present in addition to the chief law enforcement official.

Byron is the only government that regularly has more than one officer and that employs the use of a metal detector.

While there is always a representative from the police department present at council meetings, the focus of that person, typically the Chief, is on the meeting rather than security. The best option for ensuring the safety of the event is to have an officer who is dedicated to that purpose.

Should the city leadership wish to add security for the council and other meetings, the police department is able to handle that request. We also have a portable metal detector which is used during Municipal Court and can be brought to City Hall if desired.

Please let me know should you have any questions.