



Where Georgia comes together.

REGULAR MEETING OF THE PERRY CITY COUNCIL
October 16, 2018
6:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer.
2. Roll.
3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.
4. Recognition(s)/Presentation(s): Mayor James E. Faircloth, Jr.
 - 4a. Introduction of Ms. Ashley Hardin, Economic Development Director – Mr. R. Smith
5. Citizens with Input:
6. Review of Minutes: Mayor James E. Faircloth, Jr.
 - 6a. Council's Consideration – Minutes of the October 1, 2018 work session, October 2, 2018 pre council meeting, and October 2, 2018 council meeting. *(Council Member Hunt was absent from October 1 - 2, 2018 meetings.)*
7. Old Business: Mayor James E. Faircloth, Jr.
 - 7a. Ordinance(s) for Second Reading(s) and Adoption:
 1. **Second Reading** of an ordinance rezoning property from C-2, General Commercial District, to GU, Government Use District; and Remove DD, Downtown Development Overlay District. The property is located at 1600 Macon Road; Tax Map Nos. 0P0420 003000 (for zoning change); 0P0420 03A000, 0P0420 03B000; 0P0420 03C000; 0P0420 03D000 (for overlay district removal) – Mr. B. Wood.
 2. **Second Reading** of an ordinance relative to “Brunch Bill” – Mr. L. Gilmour.
 3. **Second Reading** of an amendment relative to the solicitation ordinance – Mr. L. Gilmour.
8. Any Other Old Business:
 - 8a. Mayor James E. Faircloth, Jr.
 - 8b. Council Members
 - 8c. City Manager Lee Gilmour
 - 8d. Assistant City Manager Robert Smith

- 8e. City Attorney
9. New Business: Mayor James E. Faircloth, Jr.
- 9a. Matters referred from October 16, 2018 pre council meeting.
- 9b. Resolution(s) for Introduction and Adoption:
1. Resolution to amend the City of Perry Personnel Management System to provide an amendment to Public Safety Employee conditions – Mr. L. Gilmour.
- 9c. Award of Bid(s):
1. Bid No. 2019-04 Landscape Maintenance Award Revision– Mr. R. Smith
 2. Bid No. 2019-05 Tandem Axle Dump Truck – Mr. R. Smith
 3. Bid No. 2019-06 9 (nine) - ½ Ton Pickup Trucks – Mr. R. Smith
 4. Concrete sidewalk repairs, ramp landing and ramp – Chief L. Parker
- 9d. Special Events Application(s) – Chief S. Lynn:
1. The City of Perry is hosting Holiday on Carroll on December 8, 2018 from 4:00 p.m. until 10:00 p.m.

Street closure(s) requested:
Jernigan Street between Main Street and Commerce Street
Ball Street between Main Street and Commerce Street
Main Street between Jernigan Street and Ball Street
Carroll Street between Jernigan Street and Washington Street
10. Council Members Items:
11. Department Heads/Staff Items:
12. General Public Items:
13. Mayor Items:
14. Adjourn.

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
October 1, 2018
5:00 P.M.

1. Call to Order: Mayor Pro-Tempore Randall Walker, Presiding Officer, called to order the work session meeting held October 1, 2018 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Pro Tempore Randall Walker, Council Members Phyllis Bynum-Grace, Robert Jones, William Jackson and Willie King.

Elected Official Absent: Mayor James E. Faircloth, Jr. and Council Member Riley Hunt.

Staff: City Manager Mr. Lee Gilmour, Assistant City Manager Robert Smith, City Attorney David Walker, and Recording Clerk, Nancy Graham

City Departmental Staffing: Chief Steve Lynn – Police Department, Bryan Wood – Director of Community Development, Fire Chief Lee Parker – Fire and Emergency Services Department, Annie Warren – City Clerk, Battalion Chiefs Michael Paull, Kirk Crumpton and Ephraim Wheeler, Chad McMurrian - Lead Engineering Technician, Haley Myers – Special Events Coordinator and Catherine Edgemon – Main Street Coordinator.

Guest(s)/Speaker(s): Ms. Terre Walker and Ms. Darlene McLendon

Media: Mr. James Simpson, II - The Houston Home Journal

3. Items of Review/Discussion: Mayor Pro-Tempore Randall Jackson

3a. Economic Development Department:

1. Interchangeable signage framework – Ms. T. Walker: Ms. Walker (Perry Main Street Design Committee) presented for Council's consideration the concept of interchangeable sign frameworks to be installed at gateways into downtown. She advised that the signs would help inform the community of what's going on in the City. Ms. Walker asked that Council consider, as a trial, Crossroads Park as the location to install the first sign. After a question and answer session, it was the consensus of Council to move forward with the concept and further explore the design and location.

3b. Office of the City Manager

1. Fire protection services issues - Mr. L. Gilmour: Mr. Gilmour provided to Council a copy of the article, "New Day in the Firehouse" from the September 2018 *Governing* magazine discussing a number of issues, nationwide, relative to fire protection organizations. Chief Parker and Battalion Chiefs Crumpton, Wheeler and Paull presented a Power Point addressing the challenges highlighted in the article. No action from the Council was required at this time.
2. Decorating traffic control boxes – Mr. L. Gilmour: Mr. Gilmour advised that the Perry Public Arts Commission is proposing to decorate traffic control boxes in the City right of way under City control. Examples of decorated traffic control boxes were presented. The designs would be by local artists and approved by the Main Street Advisory Board Design Committee.

Council Member Jackson suggested that a plan for maintenance should be considered and Mayor Pro-Tempore Walker suggested that the Perry Public Arts Commission consider the shrink wrap method which will last longer and cost less.

It was the consensus of Council for the Perry Public Arts Commission to move forward with the proposal, subject to research.

3. Request from City of Warner Robins to provide sewer services: Mr. Gilmour referred to the email from the City of Warner Robins Mayor Randy Toms to Mayor James E. Faircloth, Jr. dated September 24, 2018. Mayor Toms requested authorization to connect into the City of Perry's sewer system. After discussion, it was the consensus of Council for Administration to submit a letter to Mayor Toms respectfully declining his request.
4. Perry Leadership Institute Class of 2019 – Mr. L. Gilmour: Mr. Gilmour advised Council that it is coming time to submit applicants to the Perry Leadership Institute class for 2018-19. The Administration recommended that Council consider Ms. Ashley Hardin, Economic Development Director, Ms. Val Sanders, Customer Service Manager and Ms. Haley Myers, Special Events Coordinator and other candidates that could be potentially added by the Police and/or Fire Department. It was the consensus of Council to move forward with Administration's recommendation.

3c. Community Development Department

1. Proposed 2019 LMIG street list – Mr. C McMurrian: Mr. McMurrian presented to Council the 2019 LMIG street listing. After a question and answer session, it was the consensus of Council to move forward with the 2019 LMIG street list provided.

2. Sidewalk improvements – Mr. C. McMurrian: Mr. McMurrian presented two (2) options for Council’s review relative to adding a sidewalk around Matt Arthur School. The staff recommended a 1200 feet long connector sidewalk from Newport Avenue to Hwy 127. The estimated cost is \$72,000. Council concurred with staff’s recommendation.

4. Council Member Items:

Council Members Bynum-Grace, Jones and Jackson had no reports.

Council Member King reported that he attended the Georgia Initiative for Community Housing (GICH) in Athens, GA.

Mr. Gilmour provided a letter he sent to Ms. Linda Crawford denying her request for a waiver of the fees and charges she incurred for violation of City of Perry code. The Administration advised that the City followed its standard procedure and recommended that the City remain consistent, requiring payment of fees and charges when there has been no error made on the City’s part relative to the notification process. Council concurred not to waive the administrative fees.

Mr. Smith and Attorney Walker had no reports.

5. Department Heads /Staff Items:

Mr. Wood, Mr. McMurrian, Chief Parker, Ms. Myers and Ms. Warren had no reports.

Chief Lynn stated that the badge he had pinned on his uniform was in recognition of Breast Cancer Awareness Month and advised that The National Coffee with a Cop Day is October 3, 2018 at Bodega Brew (8:00 a.m. – 10:00 a.m.).

Ms. McLendon reminded everyone of the Ribbon Cutting Ceremony for Turner’s Furniture is October 3, 2018 at 10:00 a.m. and Business of the Month, The Swanson, is October 10, 2018 at 3:00 pm.

6. Executive Session entered at 6:15 p.m. On a motion by Council Member Bynum-Grace, seconded by Council Member Jones and carried unanimously, Council went into executive session for the purpose of real estate and pending litigation.
7. Executive Session adjourned at 6:40 p.m.: Council’s work session reconvened. Council adjourned the Executive Session held October 1, 2018 at 6:40 p.m. and reconvened into the Council’s work session.
8. Adopted Resolution No. 2018-71 stating purpose of Executive Session held October 1, 2018 was to discuss real estate and pending litigation. Council Member Jackson moved to adopt a resolution stating the purpose of the Executive Session held on October 1, 2018 was to discuss real estate and pending litigation. Council Member King seconded the motion and it carried unanimously. No action was taken. (*Resolution 2018-71 has been entered in the City’s official book of record*).

-
9. **Adjournment:** There being no further business to come before Council in the reconvened work session held on October 1, 2018, Council Member Bynum- Grace motioned to adjourn the meeting at 6:43 p.m. Council Member Jones seconded the motion and it carried unanimously.

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
October 2, 2018
5:00 P.M.

1. Call to Order: Mayor Pro Tempore Randall Walker, Presiding Officer, called to order the pre council meeting held October 2, 2018 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Pro Tempore Randall Walker, Council Members Phyllis Bynum-Grace, William Jackson, Robert Jones, and Willie King.

Elected Official(s) Absent: Mayor James E. Faircloth, Jr., and Council Member Riley Hunt.

City Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, City Attorney David Walker and Recording Clerk Annie Warren.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development , Haley Myers – Special Events Coordinator, and Regan Scott – Municipal Court.

Guests: Jim Taylor – Warner Robins Supply

Media: None

3. Items of Review/Discussion: Mayor Pro Tempore Randall Walker

3a. Discussion of October 2, 2018 council meeting agenda.

7a. Petition for Rezoning Application No. R-18-08. Mr. Wood reviewed the petition request to rezone parcel oPo420 003000 from a C-2 to GU and remove the Downtown Development Overlay District relative to parcels oPo420 03A000, oPo420 03B000, oPo420 03C000, and oPo420 03D000. Mr. Wood advised staff and the Planning Commission recommended approval of the petition as submitted.

7b. Alcohol License for Beer and Wine for Perry Players, Inc. located at 909 Main Street. Administration reported a public hearing is being held because this is a new location requesting an alcohol license.

9a (1). Second Reading of an ordinance establishing certain guidelines and criteria for Municipal Court of Perry. Administration advised this is a second reading amending the portion of our code for Municipal Court that establishes

the terms for the chief judge and associate judges. Administration recommended the terms be four years that run concurrently with mayor and council.

11b (2). First Reading of an ordinance relative to “Brunch Bill”. Administration reminded Council that it authorized for citizens to vote on whether to approve an earlier sale of alcohol beverage licenses on Sunday, and advised this is the ordinance to enact the provision in our code if it is approved by the voters.

11c (1). Resolution re-adopting the five ethics principles to continue participation in the Georgia Certified City of Ethics program. Administration advised this is a renewal of GMA’s Georgia Certified City of Ethics program.

11d (1). Bid No. 2019-04 Landscape Maintenance. Mr. Smith reviewed the bids received for three of the City’s facilities relative to general landscaping and maintenance.

11f. Consider approval of an intergovernmental agreement between the City and the Houston County Board of Commissioners for the establishment of the Houston County Land Bank. Mayor Pro Tempore Walker reported he and Mr. Smith attended Houston County Board of Commissioners meeting and the Commissioners approved an intergovernmental agreement as well as a proposed contract with the City of Perry to enter into a Land Bank.

12a (1). First Reading of an amendment relative to the solicitation ordinance. Administration stated this is a first reading of an ordinance to amend the code relative to solicitation in the City of Perry except for the groups already exempted.

4. Council Member Items:

Council had no reports.

Mr. Gilmour and Attorney Walker had no reports.

Mr. Smith distributed signage options to Council relative to the restaurant district which consisted of ballers, inlays in the sidewalks, and medallions. Council concurred to move forward with the examples of options.

5. Department Head Items:

Mr. Wood reported 276 new residential permits for the year.

Chief Lynn reported his staff completed six session of RITE training to city employees and reminded everyone of Coffee with a Cop at Bodega Brew on October 3.

Chief Parker had no report.

Ms. Myers

- October 20, Oktoberfest
- October 27, UGA vs FL Tailgate and Game Broadcast

6. Adjourn: There being no further business to come before Council in the pre council meeting held October 2, 2018 Council Member Jones motioned to adjourn the meeting at 5:40 p.m.; Council Member Jackson seconded the motion and it carried unanimously.

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
October 2, 2018
6:00 P.M.

1. Call to Order: Mayor Pro Tempore Randall Walker, Presiding Officer, called to order the regular meeting of the Perry City Council held October 2, 2018 at 6:00 p.m.

2. Roll.

Elected Officials Present: Mayor Pro Tempore Randall Walker; Council Members Phyllis Bynum-Grace, William Jackson, Robert Jones, and Willie King.

Elected Officials Absent: Mayor James E. Faircloth, Jr. and Council Member Riley Hunt.

Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, City Attorney David Walker and Recording Clerk Annie Warren.

City Departmental Staffing: Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, and Regan Scott – Municipal Court.

Guest(s): Darrien Woolfolk, Scott Cox, Debra Cox, Bob Cunningham, Claude Morris, Anisha Brown, Kenisha Carswell, Penrose Wolf, Cub Scout Pak 419 - Hunter Woodard, Jackson Varnum, Christian Bernier, Jacob Robert, Luke Kent, Zayne Stubs, Will Steinbaugh, and Daniel Hanners.

Media: James Simpson, II - Houston Home Journal and Kellie McWilliams – Comsouth 100

3. Invocation and Pledge of Allegiance to the Flag: Mayor Pro Tempore Randall Walker
Council Member Robert Jones rendered the invocation and Cub Scout Pak 419 led the pledge of allegiance to the flag.

4. Recognition(s)/Presentation(s): Mayor Pro Tempore Randall Walker

- 4a. Introduction of new hires: Firefighters Brock Snyder, Darius Ingram, and Keanu Kirk - Chief L. Parker.

Chief Parker introduced new firefighters Brock Snyder, Darius Ingram and Keanu Kirk to Mayor Pro Tempore Walker and Council. Mayor Pro Tempore Walker welcomed the firefighters to the City of Perry.

- 4b. Introduction of Mike Kelly – Chief S. Lynn

Chief Lynn introduced new hire Mike Kelly; Mayor Pro Tempore Walker and Council welcomed Mr. Kelly to the City of Perry.

- 4c. Mr. Scott Cox introduced Kaitlyn Lambert, Clay Walton, Walker Wade, Trek Beckham members of Perry Youth Leadership.

5. Community Partner(s) Update(s): None

6. Citizens with Input:

Latham Kersey, 126 Hwy 26 Elko, GA voiced his concerns relative to Stockbridge subdivision and filed a claim for damages.

Darrien Woolfolk, 926 Jeannie Street, provided an update relative to the Perry Music Festival.

Anisha Brown, 110 Alice Drive, had concerns about Leisure Services fees, no Saturday football, programs are leaving Perry and there are no replacement programs.

Kenisha Carswell, 1109 Gaines Lot 10, had concerns with staffing at Leisure Services.

7. PUBLIC HEARING CALLED TO ORDER AT 6:21P.M. Mayor Pro Tempore Walker called to order a public hearing at 6:21 p.m. to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. Sec. 36-67A-3 (c).

- 7a. Petition for Rezoning Application No. R-18-08. Mr. Wood reviewed the petition and advised staff and the Planning Commission recommended approval of the petition as submitted.

Public Input: Mayor Pro Tempore Walker called for any public input for or against the petition.

For: None

Opposed: None

- 7b. Alcohol License for Beer and Wine for Perry Players, Inc. located at 909 Main Street. Administration stated a public hearing is required because this is a new location requesting an alcohol license.

Public Input: Mayor Pro Tempore Walker called for any public input for or against the request.

For: None

Opposed: None

Public Hearing closed at 6:26 p.m. Mayor Pro Tempore Walker closed the

Public Hearing at 6:26 pm.

8. Review of Minutes: Mayor Pro Tempore Randall Walker

- 8a. Council's Consideration – Minutes of the September 17, 2018 work session, September 18, 2018 pre council meeting, and September 18, 2018 council meeting.

Council Member Bynum-Grace motioned to accept the minutes as submitted; Council Member Jones seconded the motion and it carried unanimously.

9. Old Business: Mayor Pro Tempore Randall Walker

9a. Ordinance(s) for Second Reading(s) and Adoption:

1. **Second Reading** of an ordinance establishing certain guidelines and criteria for Municipal Court of Perry – Mr. L. Gilmour.

Adopted Ordinance No. 2018-21 establishing certain guidelines and criteria for Municipal Court of Perry. Council Member Jackson motioned to adopt the ordinance as submitted; Council Member King seconded the motion and it carried unanimously. *(Ordinance No. 2018-21 has been entered into the City's official book of record.)*

10. Any Other Old Business:

- 10a. Mayor Pro Tempore Randall Walker - none
10b. Council Members - none
10c. City Manager Lee Gilmour - none
10d. Assistant City Manager Robert Smith - none
10e. City Attorney Walker - none

11. New Business: Mayor Pro Tempore Randall Walker

- 11a. Matters referred from October 1, 2018 work session and October 2, 2018 pre council meeting. None

11b. Ordinance(s) for First Readings and Introduction:

1. **First Reading** of an ordinance rezoning property from C-2, General Commercial District, to GU, Government Use District; and Remove DD, Downtown Development Overlay District. The property is located at 1600 Macon Road; Tax Map Nos. 0P0420 003000 (for zoning change); 0P0420 03A000, 0P0420 03B000; 0P0420 03C000; 0P0420 03D000 (for overlay district removal) – Mr. B. Wood. *(No action required by Council)*
2. **First Reading** of an ordinance relative to “Brunch Bill” – Mr. L. Gilmour. *(No action required by Council)*
-

11c. Resolution(s) for Introduction and Adoption:

1. Resolution re-adopting the five ethics principles to continue participation in the Georgia Certified City of Ethics program – Mr. L. Gilmour.

Adopted Resolution No. 2018-72 re-adopting the five ethics principles to continue participation in the Georgia Certified City of Ethics program. Administration presented for Council's consideration a resolution re-adopting the five ethics principles to continue participation in the Georgia Certified City of Ethics program. Council Member Bynum-Grace moved to adopt the resolution as submitted; Council Member Jones seconded the motion and it carried unanimously. *(Resolution No. 2018-72 has been entered into the City's official book of record.)*

11d. Award of Bid(s):

1. Bid No. 2019-04 Landscape Maintenance – Ms. A. Fitzner

Bid No. 2019-04 Landscape Maintenance. Mr. Smith presented for Council's consideration an award of bid for landscape maintenance. Staff's recommendation to Council to the scope of services to the following contractors: Barbara Calhoun Park to low bidder, Landscape Design Inc. in the amount of \$428.35 per month; Creekwood Park to low bidder, Dixie Lawn & Landscape in the amount of \$650.00 per month; and Public Safety Training Facility to low bidder, Johnny B'z Lawn & Trash in the amount of \$500.00 per month. Council Member Jackson motioned to award Bid No. 2019-04 as submitted; Council Member Jones seconded the motion and it carried unanimously.

11e. Alcohol License Application for Adoption:

1. Application for Alcohol License for Beer and Wine for Perry Players, Inc. located at 909 Main Street – Chief S. Lynn.

Approved application for Alcohol License (Beer/Wine consumed on premises) for Perry Players, Inc. located at 909 Main Street. Chief Lynn reviewed the application and recommended approval. Council Member King motioned to approve the application request as submitted; Council Member Jones seconded the motion and it carried unanimously.

- 11f. Consider approval of an intergovernmental agreement between the City and the Houston County Board of Commissioners for the establishment of the Houston County Land Bank – Mayor Pro Tempore Walker.

Mayor Pro Tempore Walker advised the City has been working through its housing team that working within the Department of Community Development to establish a Land Bank. The Houston County Board of Commissioners approved the Land Bank at its October 2, 2018. Council Member Jones

motioned to enter into an intergovernmental agreement between the City and the Houston County Board of Commissioners for the establishment of the Houston County Land Bank; Council Member King seconded the motion and it carried unanimously.

12. Other Business /Supplemental Agenda: Mayor Pro Tempore Randall Walker.

12a. Ordinance(s) for First Reading(s) and Introduction:

1. **First Reading** of an amendment relative to the solicitation ordinance – Mr. L. Gilmour. *(No action required by Council)*

13. Council Members Items: None

Mr. Gilmour and City Attorney Walker had no reports.

Mr. Smith

- October 20, Oktoberfest
- October 27, GA vs FL Tailgate
- October 31, Sweets & Treats on Downtown Streets
- November 3, Harvest Dinner

14. Department Heads/Staff Items:

Mr. Wood

- November 3, Fall Neighborhood Clean Up will be in the Smoak area and will be partnering with Habitat for Humanity. Mike Wells Towing will be removing derelict vehicles.

Chief Lynn

- October 3, Coffee with a Cop at Bodega Brew
- October 6, Farm City Parade
- Conducted RITE training for city employees
- Police department wearing pink badges during the month of October to recognize Breast Cancer Awareness

Chief Parker and Ms. Warren had no reports.

15. General Public Items:

Mr. Penrose Wolf, 411 Yorktown, thanked Mayor Pro Tempore Walker and Council for the Land Bank.

Mr. Claude Morris, 1616 Main Street, expressed his concerns relative to water in his driveway when it rains. Mayor Pro Tempore Walker advised Mr. Morris he would confer with Mr. Gilmour and follow up with Mr. Morris.

16. Mayor Pro Tempore Items:

Mayor Pro Tempore Walker thanked the Cub Scouts, members of Perry Youth Leadership and Mr. and Mrs. Scott Cox for their attendance.

17. Adjourn. There being no further business to come before Council in regular meeting held October 2, 2018, Council Member Jackson motioned to adjourn the meeting at 6:55 p.m.; Council Member Bynum-Grace seconded the motion and it carried unanimously.



Where Georgia comes together.

STAFF REPORT

August 27, 2018

CASE NUMBER: R-18-08
APPLICANT: The City of Perry
REQUEST: Rezone from C-2, General Commercial District, to GU, Government Use District; and Remove DD, Downtown Development Overlay District
LOCATION: 1600 Macon Road; Tax Map Nos. 0P0420 003000 (for zoning change); 0P0420 03A000, 0P0420 03B000; 0P0420 03C000; 0P0420 03D000 (for overlay district removal)

ADJACENT ZONING/LANDUSES:

Subject Parcel: C-2 and GU; Houston County Board of Education Office Annex and Perry High School
North: R-1; single-family residences
South: C-2 and R-2; U.S. Post Office and single family residences
East: GU; Perry High School
West: C-1 and C-2; Optometrist office and convenience store

BACKGROUND INFORMATION: The Houston County Board of Education recently purchased and relocated the student parking lot at Perry High School to make room for a new gymnasium. As a governmental agency, the school district is not subject to the City's regulations, making the inclusion of their properties in the Downtown Development Overlay District unnecessary.

STANDARDS GOVERNING ZONE CHANGES:

1. *The suitability of the subject property for the zoned purposes.* The subject properties are owned by the Houston County Board of Education and used for educational purposes.
2. *The extent to which the property values of the subject property are diminished by the particular zoning restrictions.* The value of the subject properties is not diminished by the current zoning regulations. However, having all parcels owned by the school district zoned GU with no overlay district will reduce potential conflicts in the future.
3. *The extent to which the destruction of property values of the subject property promotes the health, safety, morals or general welfare of the public.* There is no destruction of property value of the subject property.
4. *The relative gain to the public as compared to the hardship imposed upon the individual property owner.* As a governmental agency, the school district is responsible for efficient use of public monies. The GU district without the DD overlay will allow the district to further its educational responsibilities without potential conflicts with zoning.
5. *Whether the subject property has a reasonable economic use as currently zoned.* The subject properties are used for educational purposes.

6. *The length of time the property has been vacant as zoned considered in the context of land development in the area in the vicinity of the property.* The subject properties are used for purposes associated with the Houston County Board of Education.
7. *Whether the proposed rezoning will be a use that is suitable in view of the uses and development of adjacent and nearby property.* The Houston County Board of Education will continue to use the property to further its purpose of public education.
8. *Whether the proposed rezoning will adversely affect the existing use or usability of adjacent or nearby property.* The GU district and removal of the DD overlay district will not change the properties' impact on surrounding uses.
9. *Whether the zoning proposal is in conformity with the policies and intent of the land use plan.* The 2017 Joint Comprehensive Plan Update identifies the subject properties as 'In-town Corridor'.
10. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.* The continued use of the properties for educational purposes should have no greater impact on community facilities.
11. *Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.* As a governmental agency, the Houston County Board of Education is not subject to City of Perry regulations.

STAFF RECOMMENDATION: Staff recommends approval of the application to change the zoning of parcel 0P0420 003000 to GU, Government Use District, and to remove the DD Overlay Zoning District from parcels 0P0420 03A000, 0P0420 03B000; 0P0420 03C000; 0P0420 03D000.

PLANNING COMMISSION RECOMMENDATION: *Recommended approval as submitted on September 10, 2018.*


 Eric Z. Edwards, Chairman, Planning Commission

9/12/18
 Date



Where Georgia comes together.

Application # R-18-08

Application for Rezoning

Contact Community Development (478) 988-2720

Applicant/Owner Information

*Indicates Required Field

	Applicant	Property Owner
*Name	Bryan Wood for the City of Perry	Houston County School District
*Title	Community Development Director	Scott Hill, Facilities Director
*Address	PO Box, 2030 Perry, GA 31069	PO Box 1850, Perry GA 30169
*Phone	478-988-2714	478-988-6200 ext. 10331
*Email	Bryan.wood28@perry-ga.gov	Scott.hill@hcbe.net

Property Information

*Street Address or Location 1600 Macon Road (US Hwy 41)

*Tax Map #(s) (1) P42-3A, -3B, -3C, -3D; and (2) P42-3

*Legal Description

- A. Provide a copy of the deed as recorded in the County Courthouse, or a metes and bounds description of the land if a deed is not available;
 B. Provide a survey plat of the property and/or a proposed site plan;
 C. For Annexation, a survey must be tied to the Georgia Planes Coordinate System.

Request

*Current Zoning District (1) GU w/ DDA overlay district;
 (2) C-2, General Commercial

*Proposed Zoning District (1) GU, remove DDA overlay;
 (2) GU, Government Use

*Please describe the existing and proposed use of the property

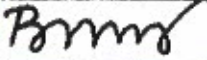

(1) The properties are owned by the Houston County School District and are used for purposes associated with the school district. No change to the properties is currently anticipated; (2) P42-3 is owned by the school district and was recently developed as a parking lot for Perry High School. The GU designation will be consistent with the zoning of the adjacent school properties.

Instructions

- The application and fee (made payable to the City of Perry) must be received by the Community Development Office no later than 4:30 pm on the date reflected on the attached schedule.
- Fees:
 - Residential - \$130.00 plus \$15.00/acre (maximum \$1,550.00)
 - Planned Development - \$150.00 plus \$15.00/acre (maximum \$2,700.00)
 - Commercial/Industrial - \$230.00 plus \$22.00/acre (maximum \$2,900.00)
- The applicant/owner must respond to the 'standards' on page 2 of this application (you must answer 'why' you believe the application meets the tests for granting the rezoning). See Sections 2-2 and 2-3.1 of the Land Management Ordinance for more information. You may include additional pages when addressing the standards.
- The staff will review the application to verify that all required information has been submitted. The staff will contact the applicant with a list of any deficiencies which must be corrected prior to placing the application on the planning commission agenda.
- Rezoning applications require an informational hearing before the planning commission and a public hearing before City Council. The property must be posted at least 15 days prior to the scheduled hearing dates.
- An application for rezoning affecting the same parcel shall not be submitted more often than once every six months.
- The applicant must be present at the hearings to present the application and answer questions that may arise.
- Campaign Notice required by O.C.G.A. Section 36-67A-3: Within the past two years, have you, the applicant, made either campaign contributions and/or gifts totaling \$250.00 or more to a local government official? Yes ___ No X

9. The applicant and property owner affirm that all information submitted with this application, including any/all supplemental information, is true and correct to the best of their knowledge and they have provided full disclosure of the relevant facts.

10. Signatures:

*Applicant 	*Date 8/13/2018
*Property Owner/Authorized Agent 	*Date 8/06/2018

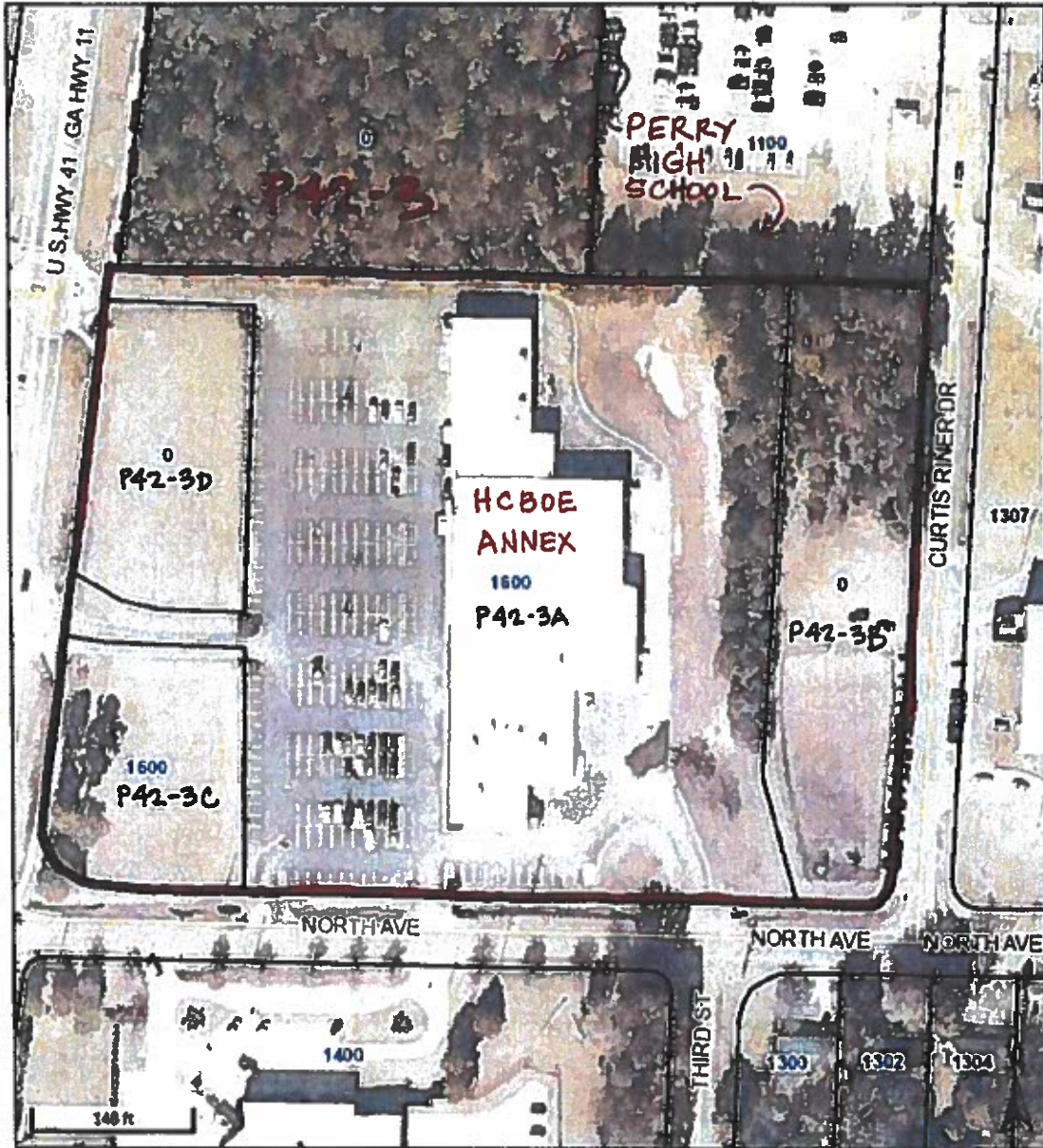
Standards for Granting a Rezoning

1. Are there covenants and restrictions pertaining to the property which would preclude the uses permitted in the proposed zoning district?
2. Describe the existing land uses and zoning classifications of surrounding properties.
3. Describe the suitability of the subject property for use as currently zoned.
4. Describe the extent to which the value of the subject property is diminished by the current zoning designation.
5. Describe the extent to which the diminished property value promotes health, safety, morals, and general welfare of the public.
6. Describe the relative gain to the public compared to any hardship imposed on the property owner.
7. Describe how the subject property has no reasonable economic use as currently zoned.
8. How long has the subject property been vacant as currently zoned, considering development in the vicinity?
9. Describe how uses permitted in the proposed zoning district are compatible with the uses and development of surrounding properties.
10. Describe why the proposed zoning district will not adversely impact the use of surrounding properties.
11. Describe how the proposed zoning district is consistent with the Comprehensive Plan.
12. Describe how the proposed zoning district will not cause an excessive burden upon existing public facilities and services.
13. Describe any other existing or changing conditions affecting the use and development of the subject property which support approval of the requested zoning district.

Revised 1/10/2018

For Office Use (receipt code 204.1)

Date received 8/6/18	Fee paid \$0	Date deemed complete 8/6/18	Public Notice Sign by 8/20/18	Legal Ad 1162915 rnr/plk	County Notification rva
Notice to Applicant N/A COP.	Routed to PC 8/27/18	Date of PC 9-10-18	Date of Public Hearing 10/2/18	Date of Council action 10/16/18	Notice of action





Overview



Legend

-  Parcels
-  Roads

 PERRY HIGH SCHOOL


US POST OFFICE

RESIDENTIAL

Date created: 8/6/2018
Last Data Uploaded: 8/6/2018 6:05:46 AM

Developed by  Schneider
GEO SPATIAL



Overview

Legend

- Parcels
- Roads

Parcel ID	OP0420 003000	Owner	HOUSTON COUNTY SCHOOL DISTRICT	Last 2 Sales			
Class Code	Exempt		P O BOX 1850	Date	Price	Reason	Qual
Taxing District	Perry		PERRY GA 31069	4/14/2015		02	U
				6/28/2006		30	U
Acres	4.76	Physical Address	MACON RD				
		Assessed Value	Value \$238000				
		Land Value	Value \$238000				
		Improvement Value					
		Accessory Value					

(Note: Not to be used on legal documents)

Date created: 8/20/2018
 Last Data Uploaded: 8/20/2018 6:01:56 AM

Developed by  Schneider
 GEOSPATIAL

ORDINANCE

THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the Perry Code is amended by deleting section 3-6 (d) in its entirety and adding a new section 3-6 (d) as follows:

- (d) The sale of alcoholic beverages for consumption on the premises shall be permitted between the hours of 8:00 a.m. and 2:00 a.m. on Sunday through Saturday. The sale of alcoholic beverages for consumption on the premises shall be permitted on Sunday between the hours of 12:01 a.m. and 2:00 a.m. and between the hours of 11:00 a.m. and 12:30 p.m. provided that at least fifty (50) percent of the total annual gross sales of the licensed is derived from the sale of prepared meals or food in all the combine retail outlets of the individual establishment where food is served or in any licensed establishment which derives at least fifty (50) percent of its total annual gross income from the rental of rooms for overnight lodging.

No second reading of this ordinance or adoption of same shall occur unless the voters of the City of Perry approve the Sunday sales of alcohol by the drink from 11:00 a.m. to 12:30 p.m. at the referendum to be held on November 6th, 2018. Notwithstanding codes that allow the outside consumption of alcohol in the downtown district, such sales and outside consumption are strictly prohibited on Sunday from 11:00 a.m. to 12:30 a.m.

SO ENACTED this ____ day of _____, 2018.

CITY OF PERRY, GEORGIA

By: _____
James E. Faircloth, Jr. - Mayor

Attest: _____
Annie Warren - City Clerk

1st Reading: _____

2nd Reading: _____

ORDINANCE

THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the Perry Code is amended as follows:

1.

By deleting Section 15-2102 in its entirety and adding a new section 15-2102 as follows:

Sec. 15-2102. - Solicitation unlawful

It shall be unlawful for any person to engage in solicitation or canvassing activities in, of, or upon any private or public structures, property, residences, establishments or premises within the corporate limits of the City of Perry except as provide in section 15-2103 of this article.

2.

By deleting section 15-2110 in its entirety and adding a new section 15-2110 as follows:

Sec. 15-2110. - Prohibited working hours

- (a) Notwithstanding any other provisions of this article to the contrary, it shall be unlawful for any person to solicit or canvass in the city between the hours of 6:00 p.m. and 9:00 a.m., unless having been specifically requested or invited to do so by the owners or occupants of the private or public structures, property, residences, establishments or premises sought to be canvassed.
- (b) Notwithstanding any other provisions of this article to the contrary, it shall be unlawful for any person to solicit or canvass in the city on Sunday or any recognized holiday, unless having been specifically requested or invited to do so by the owners or occupants of the private or public structures, property, residences, establishments or premises sought to be solicited or canvassed.

3.

By deleting section 15-2112 in its entirety and adding a new section 15-2112 as follows:

Sec. 15-2112. - Request to leave premises

Notwithstanding any other provisions of this article to the contrary, any person soliciting or canvassing in accordance with this article shall upon request of any owner or occupant, immediately leave the residence or place of business of such owner or occupant.

4.

By deleting sections 15-2104, 15-2105, 15-2106, 15-2107, 15-2108, 15-2109, 15-2111, 15-2113 and 15-2114 in their entirety.

SO ENACTED this ____ day of _____, 2018.

CITY OF PERRY, GEORGIA

By: _____
James E. Faircloth, Jr. - Mayor

Attest: _____
Annie Warren - City Clerk

1st Reading: _____

2nd Reading: _____

J:\OSHP\City of Perry\Ordinance\Solicitation within City Limits\Solicitation within the City Limits.wpd

**A RESOLUTION
TO AMEND THE CITY OF PERRY
PERSONNEL MANAGEMENT SYSTEM
TO PROVIDE AN AMENDMENT TO
PUBLIC SAFETY EMPLOYEE CONDITIONS**

WHEREAS, the City has certain employment requirements that are now out of date; and

WHEREAS, it is in the best interests of the City to amend those conditions;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRY the City of Perry Personnel Management System is amended as follows:

Section 1 Article V Conditions of Employment is amended by deleting Section 11. Telephone Required for Public Safety Personnel and Department Heads and Section 12. Minimum Requirement for Public Safety Employees.

SO RESOLVED, this day of October 2018

CITY OF PERRY

By: _____
JAMES E. FAIRCLOTH, JR., MAYOR

City Seal

Attest: _____
ANNIE WARREN, CITY CLERK



MEMORANDUM

TO: Lee Gilmour, City Manager

FROM: Brenda King, Director of Administration

DATE: October 11, 2018

SUBJECT: Recommendation of Award
Bid #2019-04

Description: Landscape Maintenance

FUND: General Fund

Vendor	PS Training Facility
Real Turf Solution	\$650.00
Great Cuts Lawn Service	\$12,500.00
Tuff Dog Lawn Care, LLC	\$7,600.00
Heart of Georgia Environmental	\$892.00
Landscape Design, Inc.	\$797.32
Johnny B'z Lawn & Trash Service	\$500.00
Miracle Lawn Service	\$875.00
Seasons Landscape	\$1,961.00
Level Line, Inc.	\$750.00
Dixie Lawn & Landscape	\$610.00

Department recommendation: Award the bids as follows:

Award bid for Public Safety Training Center to Dixie Lawn & Landscaping, Inc., the next lowest and responsive bidder, in the amount of \$610.00. Johnny B'z was unable to provide the required worker's compensation insurance coverage and commercial pesticide applicator license.



Where Georgia comes together.

To: Brenda King, Director of Administration

CC: Lee Gilmour, City Manager and Robert Smith, Assistant City Manager

From: Ansley Fitzner, Landscape Manager

Date: October 4, 2018

Re: Bid 2019-04 Landscape Maintenance, Recommendation of Award-Revision

Ms. King,

Upon notification from Johnny B'z Lawn & Trash Service, LLC that they are unable to fulfill Worker's Compensation coverage and Commercial Pesticide Applicator licensing, I revise my recommendation for the Public Safety Training Facility landscape maintenance contract to the next lowest, responsible bidder Dixie Lawn & Landscaping, Inc.

Dixie Lawn and Landscaping, Inc. has all required coverages, licenses, and commercial maintenance references.

Public Safety Training Facility

Dixie Lawn & Landscaping, Inc. in the amount of \$610.00 per month

Please let me know of any questions and concerns or if you would like additional information.

Thank you,

Ansley Fitzner

City of Perry

Landscape Manager

478-244-6618



MEMORANDUM

TO: Lee Gilmour, City Manager

FROM: Brenda King, Director of Administration

DATE: October 11, 2018

SUBJECT: Recommendation of Award
Bid #2019-05

Description: Tandum Axle Dump Truck

FUND: General Fund

Vendor	Model	Bid Amount
Ramer Manufacturing – Ramer AL		No Bid
Middle GA Freightliner – Macon GA	M2-112 2020 Model	\$116,453.00
Middle GA Freightliner – Macon GA	114SA – 2020 Model	\$117,123.00
Peachstate Freightliner – McDonough GA	2019 Western Star	\$135,800.00
Peachstate Freightliner – McDonough GA	2019 Western Star 4700	\$138,800.00
TransPower – Douglas GA	Mack Granite 64 FR 2020	\$134,111.53
TransPower – Douglas GA	Kenworth T800 2020	\$127,827.36
Rush Truck Center – Macon GA	2019 HX615 6X4	\$132,124.41
Rush Truck Center – Macon GA	2019 HX 615 SBA 6X4	\$132,925.02
Rush Truck Center – Atlanta GA	2019 International 202 HV613	\$129,831.00
Nextran Truck – Macon GA	Mack Granite 2019	\$136,134.20
Peach State Truck Centers Inc. – Norcross GA	Freightliner 11450 – 2020	\$122,348.00

Department recommendation: Award bid in the amount of \$116,453.00 to Middle GA Freightliner.

Bid recommendation for tandem dump truck

After reviewing the bids sent in for the purchase of a new tandem dump truck for the street department, I found the bid sent in by Middle Georgia Freightliner met or exceeded specifications. IT was also overall low bid at \$116,453.00. It would be my recommendation to purchase this vehicle.

**Bob Taylor
Vehicle Maintenance Manger
988-2883
10/3/2018**



MEMORANDUM

TO: Lee Gilmour, City Manager
FROM: Brenda King, Director of Administration
DATE: October 12, 2018
SUBJECT: Recommendation of Award
Bid #2019-06
Description: ½ Ton Pickup Trucks (Nine)
FUND: Lease Purchase

Vendor	Model	Bid Amount
Brannen Motor Company – Unadilla GA	2018 Ford F150	\$191,844.00
Wade Ford – Smyrna GA	2019 Ford F150	\$193,455.00
Ginn Motor Commercial Fleet – Covington GA	2019 Dodge Ram 1500 Classic	\$179,163.00

Department recommendation: Award bid in the amount of \$179,163.00 to Ginn Motor Commercial Fleet of Covington GA.

After reviewing all bids sent in for the purchase of nine
1/2 ton pickup trucks, I find the bid submitted by Ginn Motor co.
Met or exceeded our specifications.

Ginn motor company had the lowest bid at \$179,163.00
This would be my recommendation.

Bob Taylor
Maintenance Manager
988-2883



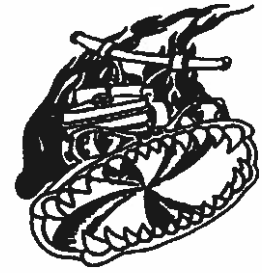
MEMORANDUM

TO: Lee Gilmour, City Manager
FROM: Brenda King, Director of Administration
DATE: October 11, 2018
SUBJECT: Recommendation of Award
Description: Concrete sidewalk repairs, ramp landing and ramp
FUND: General Fund

Vendor	Bid Amount
Artic Concrete Contractors – Perry GA	\$5,898.35
Jason Garcia Concrete, LLC – Jeffersonville GA	\$4,000.00
TMT Utilities, LLC – Fort Valley GA	\$5,500.00

Department recommendation: Award bid in the amount of \$4,000.00 to Jason Garcia Concrete LLC of Jeffersonville, GA.

Jason Garcia Concrete, LLC
241 RICHARD DR
JEFFERSONVILLE, GA 31044
(478)960-2256
jasongarcia2211@gmail.com
http://jasongarciaconcrete.com



ESTIMATE

ADDRESS
Perry Fire Department

ESTIMATE # 1034
DATE 08/14/2018

PROJECT TITLE
Sidewalks & Handicap

ACTIVITY	QTY	RATE	AMOUNT
Labor & Materials Tear out part of existing concrete, grade, form, pour 2 sidewalks & handicap ramp & haul off old Concrete and any trash	1	4,000.00	4,000.00

Please feel free to call or email any questions.

TOTAL

\$4,000.00

Accepted By

Accepted Date

* Concrete sidewalk will extend to existing curb

TMT Utilities LLC

9928 Hwy 42 South
Fort Valley, GA 31030
478-808-6355

Estimate

Estimate No: 366
Date: 09/25/2018

For: City Of Perry - Fire Department
thomas.schonau@perry-ga.gov

Description	Quantity	Rate	Amount
Pour slab and sidewalk per attached drawing (price includes materials and labor)	1	\$5,500.00	\$5,500.00
		Subtotal	\$5,500.00
		TAX 0%	\$0.00
		Total	\$5,500.00
		Total	\$5,500.00



Where Georgia comes together.

City of Perry Special Events Application

Applicant and Sponsoring Organization Information

Name:	The City of Perry Government
Name of individual representing sponsor organization:	Special Events Coordinator
Street address:	1211 Washington Street, PO Box 2030
City/State/Zip code:	Perry, GA 31061
Mailing address if different from above:	
Cell phone:	478-508-6326
Email address:	haley.myers@perry-ga.gov
* The individual's name and contact information stated above will also be distributed to answer public inquiries about the event.	
If this event benefits a City of Perry non-profit organization, which one?	n/a
Contact person on site for day of event:	Haley Myers, Special Events Coordinator
Cell phone:	478-508-6326
Is this a first time event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If held before, when and where?	N/A, but this event will be held in Downtown, Perry.

Event Information

Type of event (Check all that apply): <input type="checkbox"/> Parade <input checked="" type="checkbox"/> Festival <input type="checkbox"/> Concert/Music <input checked="" type="checkbox"/> Other	
* For parades, races and block parties, please, request the event applications specific to those events.	
If other, specify:	Christmas/Holiday Party + Celebration for the Community
Event title:	Holiday on Carroll
Event date:	December 8th, 2018
Event hours:	Start: 4PM End: 10PM
Set-up:	Date: 12/8/18 Time: 2 PM
Break down:	Date: 12/8/18 Time: 10PM (As soon as movie on the lawn ends)
Expected attendance: Participants:	1,200+ Spectators:

Event Description

Briefly describe event and activities. Include the purpose of the event. Explain how it benefits the City of Perry and its residents. Attach any of the following that are applicable: site plan, including location of stage, restroom facilities, vendor booths, etc.

Holiday on Carroll is a Christmas/Holiday celebration for the community. This year's event will include Fire Truck Rides with Santa around the perimeter of the courthouse, apple cider + hot cocoa provided by Bodega Brew, Christmas music and Carols by local Perry schools and entertainers, and a movie on the lawn at sunset. We will be watching The Polar Express in our best Christmas Sweaters/Attire and Pajamas. Cookie Decorating or sales (TBD) will provided by Cory Jones from Sweet Evelyn's and Free Popcorn for the community will be provided by Lollipop of Warner Robins.

I understand that only event activities outlined an approved in this application and approved by Perry City Council are permitted, and hosting additional activities that have not been approved may be grounds for the event permit to be revoked. Yes No

Event Details

Attach schedule or brochure for all activities associated with event.

Will items or services be sold at the event? Yes No

If yes, describe:

Apple cider + hot cocoa provided by Bodega Brew, Cookie Decorating or sales (TBD) will provided by Cory Jones from Sweet Evelyn's and Free Popcorn for the community and movie snacks for sale will be provided by Lollipop of Warner Robins.

Will event have amplified sound? Yes No

If yes, describe: Christmas music and Carols by local Perry schools and entertainers. The Polar Express movie will be shown at Sunset

Is the event free to the public? Yes No

Will vendors cook or heat food? Yes No

If yes, describe: Popcorn, Apple Cider, Hot Cocoa, Etc.

Will any areas be fenced off or barricaded? Yes No

If yes, describe: The route for the Fire Truck will need to be taped/ blocked off to exclude foot traffic from that area.

If event is downtown, will downtown businesses be open during the event? Yes No

If event includes music, please, list names of bands and their websites or Facebook pages below:

Still TBD, but have reached out to the following:
Westfield School
Perry High School
Veterans

Will reach out to middle/elementary schools as well and other local acoustic artists

Insurance

A certificate of insurance must be filed with the City of Perry City Clerk at least 30 days before the event on a standard ACORD form. The City of Perry must be listed as an additional insured with respect to general liability and alcohol liability if alcohol will be served. Check the policy document for required general liability and alcohol liability minimum coverage amounts.

Insurance form(s) attached Will be using the City's Insurance

Alcohol Permit Information

* Serving beverages in glass bottles at events is prohibited. Event organizer will notify any participating restaurants not to allow glass bottles to leave their premises.

* Event organizer will stop alcohol service one hour before the scheduled end of the event.

Does your event involve the sale of alcoholic beverages? Yes No

If yes, describe:

* If alcoholic beverages are to be sold, a special event alcohol permit is required, and a copy of the state license must be sent to the City of Perry City Clerk at least 60 days before the event is to be held.

Name of business serving alcohol:

Street address of business serving alcohol:

City/State/Zip Code:

Mailing address if different from above:

Cell phone:

Email address:

Name of licensee:

License number:

Is a copy of the licensee's alcohol license attached? Yes No

Hours alcohol will be served at event:

Is alcohol serving area open to public? Yes No

Is this an open container request? Yes No

Is current alcohol liability insurance policy naming City of Perry as additional insured attached? Yes No

Is a copy of the special event alcohol permit from the City of Perry Police Department attached?
 Yes No

Terms & Conditions:

I hereby agree that as a condition to the issuance of a Special Event Alcohol Permit, the business owner/sponsor of the event shall indemnify and hold the City harmless from claims, demand or cause of action which may arise from activities associated with the event. I hereby solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for a Special Event Alcohol Permit are true, and no false or fraudulent

statement or answer is made herein to procure the granting of such permit.

I hereby state and understand that should a complaint be filed against the owner/sponsor of the event for violation of any regulation associated with the application for the City of Perry Alcoholic Beverage Catering License, the permit issued for the event will immediately become void and will not be reissued for the same location.

Licensee's name:	Date:
Licensee's signature:	
Sworn and attested before me on this _____ day of _____, 20 _____	
Signature of special event organizer/applicant:	
Name, signature and stamp of Notary Public:	
* The sale of alcohol/mixed drinks requires excise reporting.	

Street Closure Requests

Names of streets to be closed:			
Street:	Jernigan	Between:	Main and: Commerce
Street:	Ball	Between:	Main and: Commerce
Street:	Main Street	Between:	Jernigan and: Ball
Street:	Carroll	Between:	Jernigan and: Washington
Street:		Between:	and:
Street:		Between:	and:
Street:		Between:	and:
When are you requesting the street closure(s)? December 8th, 2:00-11PM (enough time for setup/breakdown)			
Why are you requesting the street closure(s)? For Foot Traffic/Safety + Fire Truck ride with Santa route			
Type of street closure: <input checked="" type="checkbox"/> Complete <input type="checkbox"/> Rolling			
If event includes a parade, describe the parade route:			
Parade assembly area:		Parade disbanding area:	
The event organizer is responsible for notifying affected businesses and residents of street closures. Describe your notification plan and attach a copy with this application:			

Restroom Facilities

Will event organizer provide portable restroom facilities? Yes No

Tram/Shuttle Plan

Will event involve the use of a tram/shuttle plan? Yes No

How many trams/shuttles will be required?

Please, describe or provide an attachment of your tram/shuttle plan and route:

Please, describe your parking plan:

Sanitation

Describe your clean-up plan for during and after the event:

Trash receptacles will be placed throughout the event.
Coordination with the sanitation team for cleanup and breakdown will be implemented.

Electricity and Water

Will your event require access to electricity? Yes No

If so, where? Courthouse Lawn

What electrical load will you require?

Enough for Movie Screen (same, if not less than what we use for Food Truck Friday music in the same area).

Will your event require access to water? Yes No

If so, where?

I understand that I may incur an additional charge for use of City electricity and/or water:

Yes No

Police/Security

* If police/security is required for event, off-duty officers may be hired at the rate at a rate set by the Chief of Police per hour for the duration of the event, with a minimum of three hours.

- * Based on the event, the Police Department will determine how many officers will be required.
- * An officer is required to be on duty at any event where alcohol is served on City of Perry property.

Number of officers requested: Please defer to Chief Lynn

Total hours for officers requested:

Fire and Emergency Medical Services

Describe your plan for providing emergency medical services:

Please defer to Chief Parker

*If Emergency Medical or Fire Protection Services are required for the event, off-duty members can be hired at a rate set by the Chief of Fire and Emergency Services per officer per hour. The Chief of Fire and Emergency Services Department reserves the right to set the staffing minimums based upon the specifics of the event (including type of event, expected attendance, time of year and areas to be affected).

Weather Emergency Procedures

* When lightning and/or thunder occurs, advise participants to seek shelter in a car or building. Please, wait 20-30 minutes before proceeding.

I understand that the City of Perry Chief of Fire and Emergency Services or his/her designee may determine that weather conditions are too dangerous and cancel the event at any time.

Yes No

Health Department

I understand that the City of Perry does not schedule Health Department inspections. Vendors and/or event organizers are responsible for scheduling any required inspections by the Houston County Health Department, 98 Cohen Walker Drive, Warner Robins, (478) 987-2020 at least two weeks before the event. Yes No

Event Publicity

If you would like your event included in the upcoming FYI Newsletter, please, submit your news release to the City of Perry Digital Communications Manager at least one month before your event at ellen.palmer@perry-ga.gov.

Indemnification and Hold Harmless

Subject to the granting of all permits required by the City of Perry, the City of Perry authorizes Haley Myers (Special event organizer/applicant) to utilize the sites(s) known as owntown Perry for the purposes of conducting the activities described within the special events permit application.

The special events organizer/applicant agrees that the City of Perry assumes no responsibility or liability for any defects or other conditions on the site of the event on City of Perry property, whether the conditions are known or unknown to either party and/or discoverable by either party. The special events organizer/applicant agrees to assume the risk for any and all defects and/or other conditions, whether these defects and or other conditions are dangerous and/or whether these defects or other conditions are discoverable by either party and/or known or unknown to either party.

The special events organizer/applicant shall indemnify and hold City of Perry and its officers, agents and employees harmless and free from any and all claims, including but not limited to personal injury, property damage, alleged to have arisen or resulted wholly or partially from the exercise of any of the rights granted herein to the special event organizer/applicant. This indemnification and hold harmless agreement includes, but is not limited to, the payment of all attorney fees, expenses, costs, judgment and other expenses that may be incurred by City of Perry, its officers, employees or agents as a result of any and all such claims.

Signature of special event organizer/applicant: Haley Myers

Name, signature and stamp of Notary Public:

Annie Warren



ANNIE WARREN
NOTARY PUBLIC

Date:

October 4, 2018

HOUSTON COUNTY, STATE OF GEORGIA
MY COMMISSION EXPIRES 09-30-2021

Agreement and Signature

An application processing fee is required at the time of the application's submittal to the City of Perry. If alcohol is being served, an additional special event alcohol permit is also required at time of the application's submittal. If the application is approved, fee will be rolled over into permit fee. An application must be submitted in time to be included on a Perry City Council meeting agenda for consideration at least 60 days before the proposed event or festival.

I, the undersigned representative, have read the rules and regulations referenced in this application and am duly authorized by the organization to submit this application on its behalf. The information herein is complete and accurate.

Printed name: Haley Myers

Signature: Haley Myers

Date: 10/2/18

- Special event application fee enclosed
 Special event alcohol permit application section enclosed

Please, send completed application to:

City of Perry
Attn: City Clerk
P.O. Box 2030
Perry, GA 31069
(478) 988-2705 (fax)
annie.warren@perry-ga.gov

OR

Hand-deliver application to:

City Clerk at
Perry City Hall
1211 Washington Street
Perry, GA 31069

For more information, please, call (478) 988-2736.

Office Use Only

Date received:	
<input type="checkbox"/> Special event application fee received	
<input type="checkbox"/> Council approval for event received	Council approval date:
<input type="checkbox"/> Proof of liability insurance coverage naming the City as additional insured received	
<input type="checkbox"/> Proof of alcohol liability insurance coverage naming the City as additional insured received	
<input type="checkbox"/> City staff will notify affected businesses, residents and utility holders if event is downtown	

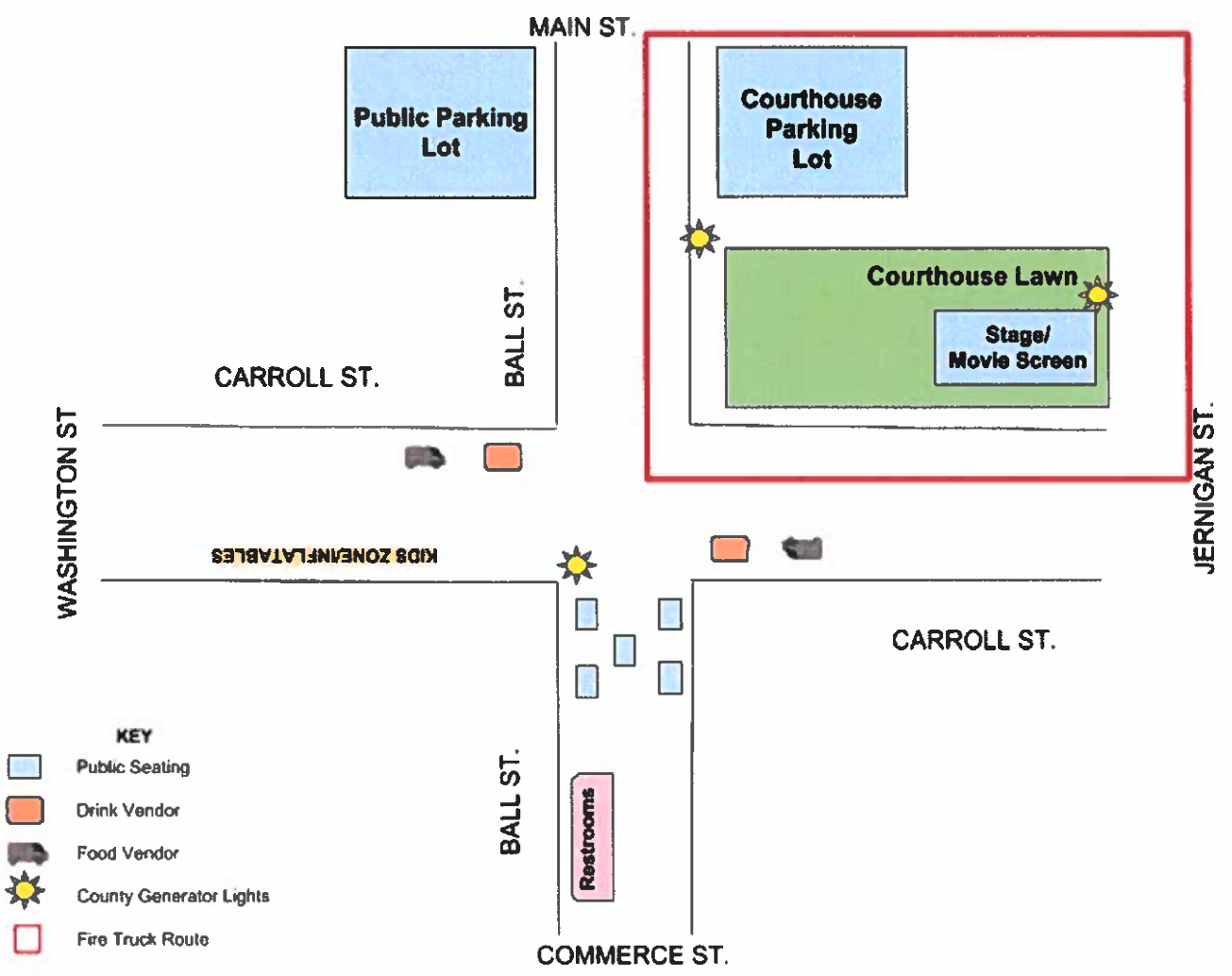
Signatures Required for Approval






Police Department _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Fire and Emergency Services _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Public Works _____
Date received:
<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions:

Other as needed <u><i>Catharine Jones</i></u>
Date received: <u><i>10/12/18</i></u>
<input checked="" type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend denial
<input type="checkbox"/> Recommend approval with conditions
Approval conditions: <u><i>Receive county permission to use court house area</i></u>



- KEY**
-  Public Seating
 -  Drink Vendor
 -  Food Vendor
 -  County Generator Lights
 -  Fire Truck Route