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**AGENDA  
WORK SESSION  
OF THE PERRY CITY COUNCIL  
December 3, 2018  
5:00 P.M.**

1. Call to Order: Mayor Pro Tempore Randall Walker, Presiding Officer.
2. Roll:
3. Items of Review/Discussion: Mayor Pro Tempore Randall Walker
  - 3a. Office of City Manager
    1. Review construction management services proposals – Mr. L. Gilmour.
    2. Appointment of hearing officer – Mr. L. Gilmour.
    3. Review attendance of Perry Area Convention and Visitors Bureau Authority – Mr. L. Gilmour.
  - 3b. Department of Economic Development
    1. Review Project Tucson incentives request – Ms. A. Hardin.
4. Council Member Items:
5. Department Head/Staff Items:
6. Adjourn.



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**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

**TO:** Mayor/Council  
**FROM:** Lee Gilmour, City Manager  
**DATE:** November 28, 2018  
**REFERENCE:** Appointment of Hearing Officer

An employee has filed an appeal concerning an adverse action. Per Article IX Section 10 of the City of Perry Personnel Management System, a hearing officer needs to be appointed by Mayor/Council.

The Administration recommends appointing Ms. Sherill Lewis as the hearing officer.

This will be discussed at your December 3, 2018 meeting.



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**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

**TO:** Mayor/Council  
**FROM:** Lee Gilmour, City Manager  
**DATE:** November 27, 2018  
**REFERENCE:** Attendance issues

Attached is a matrix identifying the attendance data for members of the Perry Area Convention and Visitors Bureau Authority.

<u>Member</u>	<u>Attendance Percentage</u>
M. Baker	63.65%
T. Cossart	63.65%
H. Kellen	50.00%
J. Kirk	81.82%
M. Lacey	71.43%
B. Loudermilk	90.91%
A. Presswood	81.82%
L. Stanley	81.82%
M. Wilson-Brent	45.45%

Please advise how you wish to proceed.

cc: Chairman B. Loudermilk  
Ms. A. Hamsley

**2018 CVB Authority Meeting Attendance**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Mike Baker</b>	P	P	P	P	A	A	A	P	P	A	P	*
<b>Trish Cossart</b>	P	P	P	A	P	A	P	A	P	P	A	*
<b>Heather Kellen</b>				P	P	P	A	A	P	A	A	*
<b>JJ Kirk</b>	P	P	P	P	P	P	P	A	P	P	A	*
<b>Michelle Lacey</b>					P	P	A	P	A	P	P	*
<b>Bill Loudermilk</b>	P	P	P	P	P	P	P	P	A	P	P	*
<b>Andrew Presswood</b>	A	P	P	P	P	P	P	P	P	P	A	*
<b>Linda Stanley</b>	P	P	A	P	P	P	P	P	P	P	A	*
<b>Megan Wilson-Brent</b>	P	P	A	P	A	A	P	A	P	A	A	*
<b>Lee Gilmour E/O</b>	A	P	P	A	A	P	P	A	P	P	P	*
<b>Allison Hamsley E/O</b>	P	A	P	P	A	A	P	P	P	P	P	*
<b>Darlene McLendon E/O</b>	A	P	P	A	P	P	P	P	P	P	P	*
<b>Stephen Shimp E/O</b>	A	A	P	A	A	A	A	P	A	A	A	*

\* No Meeting



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Department of Economic Development

To: Mayor & Council  
CC: Lee Gilmour, Robert Smith  
From: Economic Development Dept. Ashley Hardin  
Date: 11/15/2018  
Re: Project Tucson

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### **Project Tucson**

Project Tucson restaurant owner has requested city incentives for the \$1.2 million, 6,000 SF restaurant, new construction in Agriculture Village. The on-site Beer Brewery component of this project would make it the FIRST brewery in Perry. The outdoor rooftop deck overlooking the fairgrounds adds a unique component to this project.

Anticipated Building Permit Fees are as Follows:

- Bldg. permit issuance based on \$1.2 million= \$4,575.00
- Std. 1" irrigation meter \$642.00
- 3" water meter \$3,048.00 (anticipating larger due to type of project with the beer brewery component)
- Sewer connection \$8,723.00
- Gas Connection \$290.00 (it is available in the area)
- On/off charge \$37.00
- Solid Waste franchise fee \$20.00
- Fire Marshall New Construction Plan Review \$160.00

**Total: \$17,495.00**

\*Estimated City portion of Property tax collected annually is \$6,744.00

**The city of Perry's Economic Development Department asks that Mayor and Council consider waiving a portion of any of the fees outlined above as an incentive for this project as requested by the restaurant owner.**