

MINUTES  
WORK SESSION MEETING  
OF THE PERRY CITY COUNCIL  
May 14, 2018  
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the work session meeting held May 14, 2018, at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr., Mayor Pro Tempore Randall Walker, Council Members Phyllis Bynum-Grace, William Jackson, Robert Jones, and Willie King.

Elected Official(s) Absent: Council Member Riley Hunt

Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, Assistant City Attorney Matthew Hulbert and Recording Clerk Gail Price.

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Bryan Wood – Director of Community Development, Chief Lee Parker – Fire and Emergency Services Department, Brenda King – Director of Administration, Kevin Dye – Director of Leisure Services, Val Sanders – Customer Service Manager, Ellen Palmer – Digital Communications Manager and Catherine Edgemon – Main Street Coordinator.

Guest(s)/Speaker(s): Ms. Darlene McLendon

Media: James Simpson III – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Office of the City Manager

1. Consider adjustment to billing process – Ms. V. Sanders. Ms. Sanders discussed the process of the billing guidelines: 1) Proposed 10% penalty added after the drop box processed the day after the due date. 2) Customer has until 5 pm on disconnect day and services will be disconnected starting next morning. 3) Disconnect day is the date listed on the statement after the drop box is processed. 4) Pull the meters from Westwood trailers when the water is disconnected, bill customer for services received including disconnect fee but not send a subsequent bill for base charges after services are disconnected. 5) Deceased customer, waive disconnect fee to allow customer service manager time to contact spouse, emergency contact or other relative for the final bill. Council's consensus was to move forward.

2. Consider examining other possible providers for certain utility services - Mr. L. Gilmour. Administration suggested not ruling out possibility of considering other firms, but it is important that the firms have within the lines of what ESG Operations Inc. offers. Administration also discussed the term and termination agreement of ESG Operations, Inc.

3b. Community Development Department

1. Brief demonstration of ROK MAPS GIS – Mr. B. Wood. Mr. Wood reported he would be requesting Council's approval to contract with ROK MAPS for GIS services. Mr. Wood discussed the different features that the service provides and announced the total cost is \$18,780.00 for the first year. As part of the contract, the City will provide two individuals to go in and edit and modify on a monthly basis. Council's consensus was to proceed.

3c. FY 2019 Operating Budget

1. Perry Fire and Emergency Services Department – Chief L. Parker. Chief Parker presented a PowerPoint presentation highlighting the Department's budget and FY 18 accomplishments. Chief Parker stated he was very pleased with the recommended FY19 Budget and wanted to justify future requests.
2. Department of Economic Development – Mr. R. Smith. Mr. Smith presented a PowerPoint presentation. Mr. Smith was in concurrence with the recommended budget.
3. Department of Community Development – Mr. B. Wood. Mr. Wood presented a PowerPoint representation. Mr. Wood concurred with the recommendations outlined in the FY19 Budget. Mr. Wood discussed the FY18 accomplishments of the department.
4. Department of Leisure Services – Mr. K. Dye. Mr. Dye concurred with the recommendations of Administration and discussed the strategic plan goals.

4. Other Business/Supplemental Agenda: Mayor James E. Faircloth, Jr.

- 4a. Adjusting Perry Parkway access – Mr. L. Gilmour. Administration recommends Council amend its Perry Parkway access policy to allow only one (1) driveway access no more than 890' between the centerline of the City street and centerline of the driveway. This driveway would be right-in/right-out only. This would apply to both sides. Council was in concurrence.

5. Council Member Items:

Council had no reports.

City Manager Gilmour and Assistant Attorney Hulbert had no reports.

Assistant City Manager Smith

- Discussed the signage
- Reported Food Truck Friday was very successful
- Stated he had concerns about the maintenance of right-of-ways
- Public Work Weeks is May 21 -25 with a cookout at Rozar Park on May 25 at noon

6. Department Head/Staff Items:

Mr. Wood, Ms. King, Chief Parker and Chief Lynn had no reports

Mr. Dye reminded everyone

- Disc Golf every Friday in June
- Summer Camp registration starts May 19, 2018
- Adult Kickball registration is June 4 – June 8, 2018

Ms. Palmer reminder everyone about the headshots and group shots on Wednesday May 16, 2018.

Ms. Edgemon reported

- It is Historic Preservation Month
- Tram tour on the May 24
- Completed application round for Boost.

Ms. Darlene McLendon discussed

- Announced Ribbon Cutting at Heart of Georgia on May 17 at 10 am
- Group Ribbon Cutting on May 17 at 2 pm for a business that don't have brick and mortar
- Business after Hours on May 24 at 5:30 pm at Abba House

Mayor Faircloth items

- May 15, 2018 Pre-Council and Council meetings

7. Executive Session entered at 6:12pm: On a motion by Council Member King, seconded by Council Member Jones and carried unanimously, Council went into executive session for the purpose of personnel and pending litigation.

8. Executive Session adjourned 7:38 p.m.; Council regular meeting reconvened. Council adjourned the executive session held May 14, 2018 and reconvened into the council regular meeting.

9. Adopted Resolution No. 2018-29 stating purpose of executive session held May 14, 2018 was to discuss personnel and pending litigation. Council Member Bynum-Grace moved to adopt a resolution stating the purpose of the Executive Session held on May 14, 2018 was to discuss personnel and pending litigation. Council Member Jackson

seconded the motion and it carried unanimously. No action was taken. (*Resolution 2018-29 has been entered in the City's official book of record*).

10. Adjournment: There being no further business to come before Council in the reconvened meeting held May 14, 2018 Council Member Jones motioned to adjourn the meeting at 7:40 p.m. Council Member Jackson seconded the motion and it carried unanimously.