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Regular Meeting – Perry City Council
Houston County Courthouse Jury Meeting Room
201 Perry Parkway
Tuesday, April 21, 2020
6:00 p.m.

*This meeting is available to the public via teleconference and Facebook live streaming pursuant to O.C.G.A. § 50-14-1(g).

AGENDA

1. **Call to Order:** Mayor Randall Walker, Presiding Officer.
2. **Roll.**
3. **Invocation and Pledge of Allegiance to the Flag:** Mayor Randall Walker
4. **Recognition(s) /Presentation(s):**
 - 4a. Proclamation recognizing Professional Municipal Clerks Week – Mayor Walker.
5. **Review of Minutes:** Mayor Randall Walker
 - 5a. Council’s Consideration – Minutes of the April 7, 2020 council meeting.
6. **Old Business:**
 - 6a. Mayor Randall Walker
 - 6b. Council Members
 - 6c. City Attorney Brooke Newby
 - 6d. City Manager Lee Gilmour
 - 6e. Assistant City Manager Robert Smith
7. **New Business:** Mayor Randall Walker
 - 7a. Presentation of E-Gaming Sports Leagues – Mr. S. Swan.
 - 7b. Business Guide for the City of Perry – Ms. A. Hardin.
 - 7c. **Ordinance(s) for First Reading(s) and Introduction:**
 1. **First Reading** of Wireless Facilities and Antennas Act Ordinance – Ms. B. Newby. *(No action required by Council.)*

- 7d. Resolution(s) for Consideration and Adoption:
 - 1. Resolution to amend Perry Fee Schedule – Mr. L. Gilmour.
- 7e. Approval of an Intergovernmental Agreement between the City of Perry and Houston County Land Bank – Ms. B. Newby.
- 7f. Approval of sidewalk encroachment at 809 Carroll Street – Mr. L. Gilmour.
- 7g. Consider amending the city services billing process – Mr. L. Gilmour.
- 7h. Approval to go to bid for Houston Lake Drive sidewalk project – Mr. L. Gilmour.
- 7i. Council approval to proceed with funding request to Perry Public Facilities Authority – Mr. L. Gilmour.

8. Council Members Items:

9. Department Heads/Staff Items.

10. General Public Items:

11. Mayor Items:

12. Adjourn.

In accordance with the Americans with Disabilities Act, accommodations are available for those who are hearing impaired and/or in need of a wheelchair. The Perry City Council Agenda and supporting material for each item is available on-line through the City's website at www.perry-ga.gov.

Proclamation

51st ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK
May 3 - May 9, 2020

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, I, Randall Walker, Mayor of the City of Perry, Georgia, do recognize the week of May 3 through May 9, 2020, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, **Annie Warren** and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this _____ day of _____, 2020

Mayor : _____ Attest: _____

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
April 7, 2020
6:00 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the regular meeting of the Perry City Council held April 7, 2020 at 6:00 p.m.

2. Roll.

Elected Officials Present: Mayor Randall Walker and Council Member Riley Hunt. Mayor Pro Tempore Willie King and Council Members Phyllis Bynum-Grace, Darryl Albritton, Joy Peterson, and Robert Jones were present via teleconference.

Elected Official Absent: none

City Staff Present: City Manager Lee Gilmour and Recording Clerk Annie Warren; City Attorney Brooke Newby and Assistant City Manager Robert Smith were present via teleconference.

Departmental Staffing Present: Bryan Wood – Director of Economic Development and Tabitha Clark – Communications Manager.

Guest(s): Rob Ballard

Media: Lauren Harris - Houston Home Journal

3. Invocation and Pledge of Allegiance to the Flag:

Council Member Jones rendered the invocation and Council Member King led the pledge of allegiance to the flag.

4. PUBLIC HEARING CALLED TO ORDER AT 6:08 P.M. Mayor Randall Walker called to order a public hearing at 6:08 p.m. to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. Sec. 36-66-4.

- 4a. SUSE-26-2020. Applicant, Rob Ballard, request a Special Exception to construct ten six-unit buildings on 2.24 acres parcel (phase 3) and 25 four-unit buildings on phase 2 property. The property is located at Club Villa Court; Tax Map No.0P0490 18E000 – Mr. B. Wood.

Staff Report: Mr. Wood advised this is a request to construct ten six-unit building on 2.24 acres parcel (phase 3) and 25 four-unit buildings on phase 2 property. Also, the applicant requests modification from the minimum lot width of 85 feet. Lot widths are proposed with a minimum of width of 60 feet. Staff

and the Planning Commission recommends approval with the following conditions: 1) Phase 2 shall not exceed 100 2-and 3-bedroom dwelling units; 2) At least 200 parking spaces shall be provided on Phase 2 parcels; 3) Phase 3 shall not exceed 60 1-bedroom dwelling units; 4) At least 80 parking spaces shall be provided on the Phase 3 parcel; and 5) Development of the project shall substantially comply with the layout previously approved for Phase 2, and the layout presented with this application for Phase 3 (Preliminary Plat prepared by Saunders Engineering Consultants, Inc. and dated February 2020).

Public Input: Mayor Walker called for any public input for or opposed to the Special Exception Application.

For: Rob Ballard, Placemaker, LLC, spoke in favor of the Special Exception.

Opposed: None

PUBLIC HEARING CLOSED AT 6:28P.M. Mayor Walker closed the public hearing at 6:28p.m.

5. Review of Minutes: Mayor Randall Walker

- 5a. Council's Consideration – Minutes of the March 12, 2020 special called meeting, March 17, 2020 council meeting and March 20, 2020 special called meeting.

Council Member Peterson motioned to accept the minutes as submitted; Council Member Jones seconded the motion and it carried with Council Member Hunt abstaining from March 20, 2020 meeting.

Roll call vote.

King – Aye

Hunt -Abstain, absent from March 20, 2020 meeting

Jones – Aye

Bynum-Grace – Aye

Peterson – Aye

Albritton – Aye

6. Old Business:

- 6a. Mayor Randall Walker - none
6b. Council Members - none
6c. City Attorney Brooke Newby - none
6d. City Manager Lee Gilmour - none
6e. Assistant City Manager Robert Smith - none

7. New Business: Mayor Randall Walker

- 7a. Special Exception Application – 26-2020. Council Member Bynum-Grace motioned to approve Special Exception Application-26-2020 subject to the conditions of staff and the Planning Commission. 1) Phase 2 shall not exceed 100 2-and 3-bedroom dwelling units; 2) At least 200 parking spaces shall be provided on Phase 2 parcels; 3) Phase 3 shall not exceed 60 1-bedroom dwelling units; 4) At least 80 parking spaces shall be provided on the Phase 3 parcel; and 5) Development of the project shall substantially comply with the layout previously approved for Phase 2, and the layout presented with this application for Phase 3 (Preliminary Plat prepared by Saunders Engineering Consultants, Inc. and dated February 2020). Council Member Jones seconded the motion and it carried unanimously.

Roll call vote.

King – Aye
Hunt - Aye
Jones – Aye
Bynum-Grace – Aye
Peterson – Aye
Albritton – Aye

7b. Resolution(s) for Introduction and Adoption:

1. Resolution authorizing the Mayor and Clerk to execute a supplemental lease and project fund agreement to provide financing for purchase of solid waste vehicle – Mr. L. Gilmour.

Adopted Resolution No. 2020-21 authorizing the Mayor and Clerk to execute a supplemental lease and project fund agreement to provide financing for purchase of solid waste vehicle. Administration stated this is a standard process and recommended approval of the authorization to the Georgia Municipal Association. Council Member Albritton motioned to adopt as submitted; Council Member Peterson seconded the motion and it carried unanimously. *(Resolution No. 2020-21 has been entered into the City's official book of record.)*

Roll call vote.

King – Aye
Hunt - Aye
Jones – Aye
Bynum-Grace – Aye
Peterson – Aye
Albritton – Aye

2. Resolution authorizing the Mayor and Clerk to execute a supplemental lease and project fund agreement to provide financing for purchase of various vehicles – Mr. L. Gilmour.

Adopted Resolution No. 2020-22 authorizing the Mayor and Clerk to execute a supplemental lease and project fund agreement to provide financing for purchase of various vehicles. Administration recommended approval through Georgia Municipal Association to fund the financing of various vehicles. Council Member Bynum-Grace motioned to adopted as submitted; Council Member Jones seconded the motion and it carried unanimously. *(Resolution No. 2020-22 has been entered into the City's official book of record.)*

Roll call vote.

King – Aye
Hunt - Aye
Jones – Aye
Bynum-Grace – Aye
Peterson – Aye
Albritton – Aye

- 7c. Appointment of Mr. Dan Bass as Interim Chief Building Official – Mr. L. Gilmour.

Administration recommended to Council to appoint Mr. Dan Bass as Interim Chief Building Official. Council Member Hunt motioned to appoint Mr. Dan Bass as Interim Chief Building Official. Council Member Peterson seconded the motion and it carried unanimously.

Roll call vote.

King – Aye
Hunt – Aye
Jones – Aye
Bynum-Grace – Aye
Peterson – Aye
Albritton – Aye

8. Other Business / Supplemental Agenda: Mayor Randall Walker

- 8a. Request to add a moratorium in the City of Perry – Mr. L. Gilmour.

Adopted Resolution No. 2020-23 authorizing a temporary moratorium on the permitting of murals throughout the City. Administration recommend Council imposed a moratorium on the issuance of any permits for murals until August 5, 2020. Council Member Jones motioned to adopt the resolution as submitted; Council Member Hunt seconded the motion and it carried unanimously. *(Resolution No. 2020-23 has been entered into the City's official book of record.)*

Roll call vote.

King – Aye
Hunt – Aye
Jones – Aye
Bynum-Grace – Aye
Peterson – Aye
Albritton – Aye

9. Council Members Items:

Mayor Pro Tempore King and Council Members Bynum-Grace, Jones and Albritton had no reports.

Council Member Hunt had a concern relative to a drain on 3rd Street that did not have a cover. Mr. Gilmour will follow up relative to his concern.

Council Member Peterson shared with Council a resident's gratefulness to the City of Perry.

10. Department Heads/Staff Items.

Ms. Newby, Mr. Smith, and Ms. Warren had no reports.

Ms. Clark reported there is a Bob the Buzzard video on the City's website relative to washing your hands.

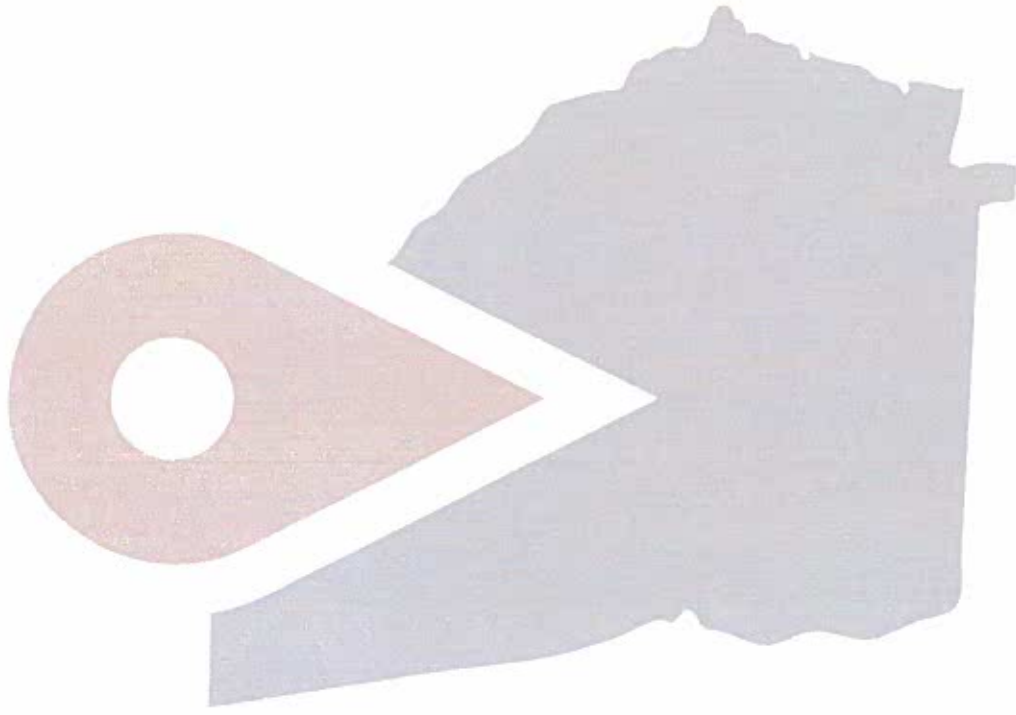
Mr. Wood reminded everyone to complete the 2020 Census.

11. General Public Items: none

12. Mayor Items:

- Mayor Walker wished Council Member Bynum-Grace a Happy Birthday
- Reminded everyone of Governor's Kemp's Shelter in Place Order
- Reminded everyone of Social Distancing

13. Adjournment: There being no further business to come before Council in the council meeting held April 7, 2020, Council Member Albritton motioned to adjourn the meeting at 6:50 p.m. Council Member Bynum-Grace seconded the motion and it carried unanimously.

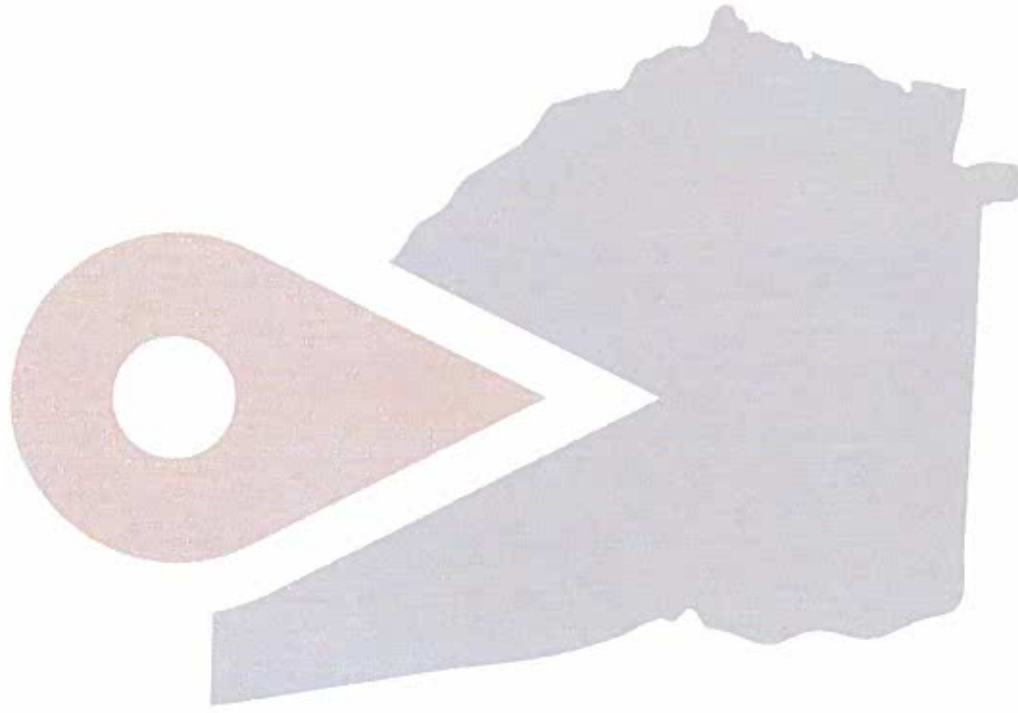


Leisure Services

E-Gaming Sports Leagues

Sedrick Swan
Director
Perry Leisure Services
Sedrick.Swan@perry-ga.gov

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The Objective

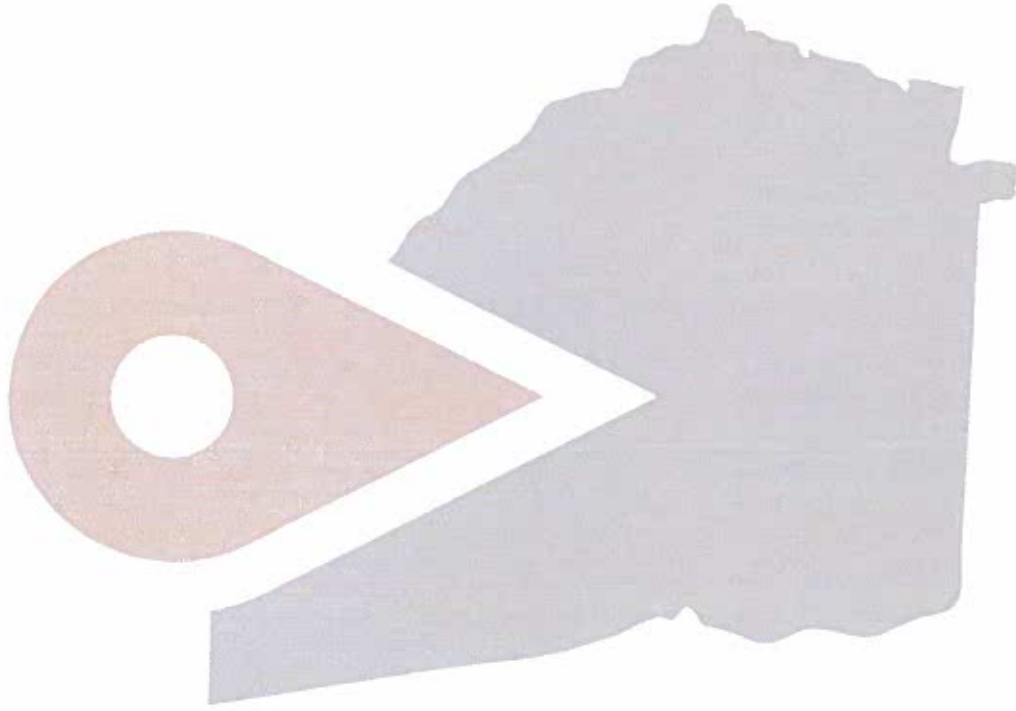
Mission Statement

Perry Leisure Services strives to provide the community with opportunities that enhance their physical, social and emotional well-being, in a cost effective manner according to the needs of all citizens.

Objective: Provide recreational programming to the citizens of Perry, through the platform of electronic gaming (E-gaming/E-Sports).

Needs:

- Innovative recreational programming opportunities.
- Convenient leisure opportunities, during our current conditions.
- Engagement of citizens with interests outside of the general perception of leisure/recreational programming.



The Proposal

Company: Mission Control

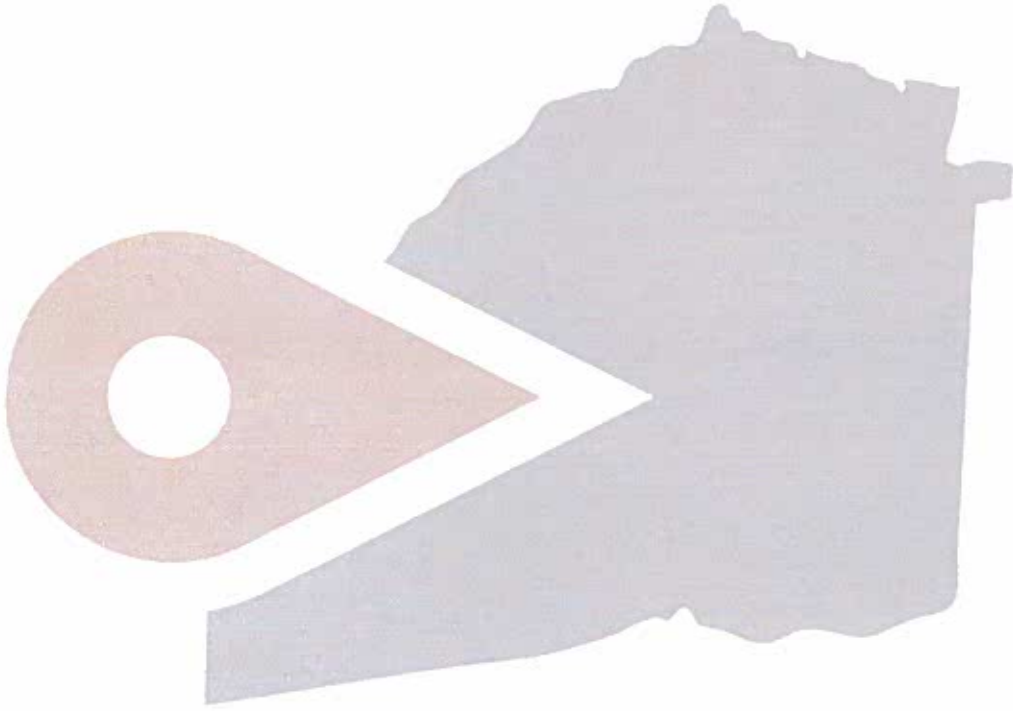
Service:

- A platform for rec league e-sports, similar to a local adult softball league or college intramurals — but for video games.
- Mission Control manages the league schedule, validates scores, and determines the champion while also serving as a community forum for league members and friends.
- Gamers join Mission Control leagues (hosted by local and national organizations) for a casual, social experience.

Specifics:

- Currently 9 games available on this platform
 - Examples:
 - Professional Sports: NFL, NHL, NBA, MLB
 - Racing and Adventure Games (Mario Kart, Rocket League)
 - After August 1, 2020, 30 additional games will be available

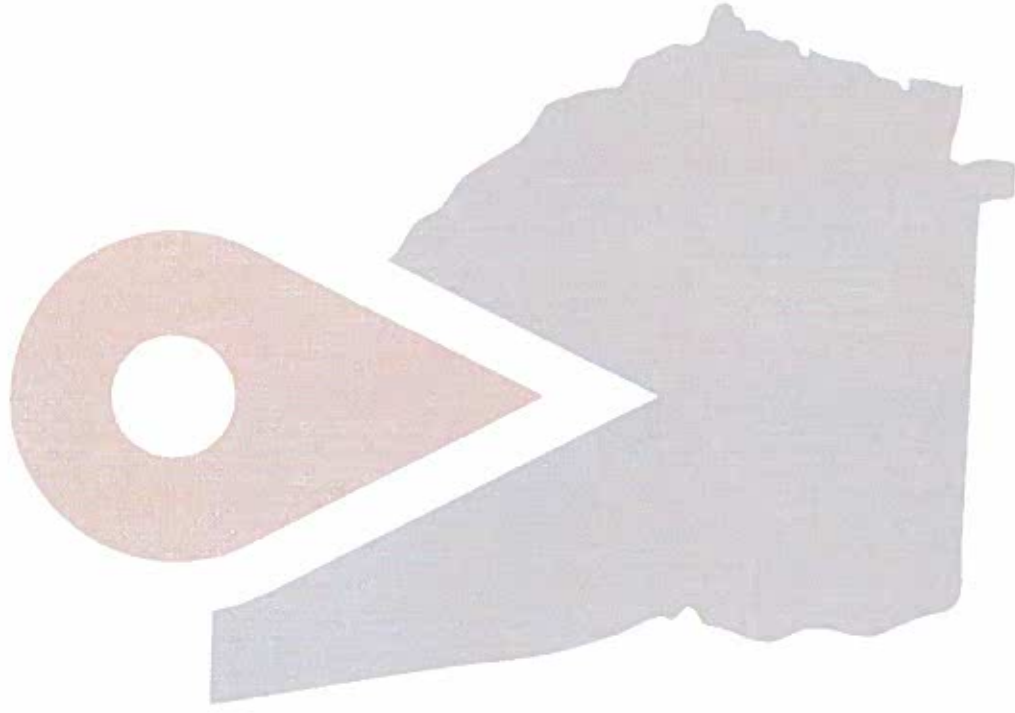
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Fee Structure

- \$600 initial set up fee/ before August 1, 2020
- Set up fees include marketing assistance.
- After August 1, 2020- \$1500 set up fee
- Fees for Authorized Users
 - 0 – 40 Active Authorized Users: \$600.00 ("Tier 1")
 - **41-150 Active Authorized Users: \$1,200.00 ("Tier 2") --- RECOMMENDED**
 - 151-500 Active Authorized Users: \$2,400.00 ("Tier 3")-- with proper marketing. The market is open because there are no other competitors.
 - 500+ Active Authorized Users: Mutually agreeable Fee ("Tier 4")
- Agencies intending to charge a League Registration Fee will receive 90% Revenue Share Amount each month.
- League Registration Fees are set by the Agency/Partner.

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Recommendation

Recommended:

- Enter into an annual Channel Partner Agreement with Mission Control GG, Inc.
- \$600 initial set up fee/ before August 1, 2020
- 41-150 Active Authorized Users: \$1,200.00 ("Tier 2") ----
- RECOMMENDED
- Total investment of \$1,800

Supporting Data:

- Approximately \$57.4 Million online gamers in the US
- Action, Platform and Sports games are the most popular of video games within the united states. (41 %)
- According to Georgia Trend Magazine, the video game industry generates \$830 million in economic impact to the state.
- The City of Perry will be the only municipal agency offering this service, within the state of Georgia.
 - Local Colleges and Universities
 - Dallas, TX Parks and Recreation



PERRY

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**START
A NEW
BUSINESS
GUIDE**

Information ?



Where Georgia comes together.

Featuring: zoning and permitting, construction/
alterations and modifications, inspections,
licensing and MORE!

Opening your business smoothly.



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SIMPLE STEPS TO START A BUSINESS IN PERRY, GA

Thank you for considering the City of Perry for your new and/or expanding business. Perry has more than 18,000 residents, a strong workforce and is growing! With our excellent infrastructure, prime location off I-75, excellent quality of life, historic downtown, and home to the Georgia National Fairgrounds, the city wants to ensure that your business is successful from the first day of operation and for many years to come.

This guide is a resource to facilitate business development in the City of Perry. It serves as a how-to roadmap to open a new business, whether a new construction project, renovation of existing structure or a new operation in the downtown development overlay district.

CHECKLIST FOR INITIAL BUSINESS STARTUP ACTIVITIES INCLUDE:

- Set up corporate structure (LLC, S-Corp) through your attorney or CPA
- Create a business plan and/or marketing plan (website, social media, etc.)
- Plan your financing (If additional capital is required, commercial lenders require owner investment-have your finances in order)
- Identify your location and determine if its zoned appropriately (see Zoning)
- Sign lease/purchase property
- Obtain necessary permits for building construction/renovation
- Are you ready to open your doors?
- Obtain your sign permit (see Signs)
- Obtain a building inspection for a Certificate of Occupancy
- Obtain city business license (also called Occupational Tax Certificate at the Taxes and Licenses Department at City Hall)

ZONING

Before you sign a lease, letter of intent or contract on a property, verify that the property is zoned appropriately for your intended business use or what steps may be possible to allow your business use.



ZONING DISTRICTS AND EXAMPLES OF THEIR PERMITTED USES:

- C-1 Highway Commercial District – auto sales, big box retail, gas stations
- C-2 General Commercial District – retail, restaurants, multi-family
- C-3 Central Business District – office uses, retail, service businesses
- M-1 Wholesale and Light Industrial District – light manufacturing, retail
- M-2 Industrial District – heavy manufacturing, warehousing, retail
- OC Office Commercial – offices, professional uses, multi-family
- LC Limited Commercial – small retail, service businesses
- IN Institutional District – medical uses, long term care facilities

A complete list of uses allowed in each zoning district is available in the Table of Uses, Section 4-1 of the Perry Land Management Ordinance.

<https://www.perry-ga.gov/community-development/land-management-ordinance/>

REZONING

If a Rezoning Request for an intended use is needed, there is an application for the rezone process available here:

<https://www.perry-ga.gov/wp-content/uploads/2014/08/Rezoning-Application-1-10-18-1.pdf>

The Community Development staff can assist you in determining if the location and type of business is in compliance with the zoning ordinance. Please contact the Community Development Department at (478) 988-2720 or comm.development@perry-ga.gov.

BUILDING PERMITS-NEW CONSTRUCTION & RENOVATIONS

Architectural plans are required to obtain a building permit for any new structure, addition, accessory building, substantial improvement or alteration for a commercial use in the City of Perry, the following information shall be shown or provided in detail on a plan drawn to scale with dimensions (architectural style drawn to a minimum scale of 1/8" = 1').

Items that require a building permit include but are not limited to:

- New construction
- Additions or modifications
- Structural repairs or remodeling
- Water heaters, gas, sewer, water and electric systems
- Heating appliance
- Central air conditioning units
- Plumbing and gas
- Electrical wiring



The Community Development Office will gladly schedule a pre-construction meeting with the business owner/architect, engineer, general contractor, etc. Plans at a minimum shall include electrical, plumbing, HVAC, and gas riser diagrams and ADA details. A fire and life safety plan laid out on a floor plan drawing to include exit and emergency lighting, egress/ exit requirements, travel distances, fire ratings and fire protection systems. For any alteration or construction a floor plan, wall section, structural details, elevations with exterior materials and colors identified hardware, window and door schedules. Footing and foundation plan to include rebar size and locations and depth and width of footings and slabs. Energy code information (Com-Check) should include insulation details for walls, ceilings and lighting compliance. Electrical, plumbing, HVAC and gas plans need to provide detailed information of fixture type, location and sizing. A building permit may be obtained utilizing the development services portal here:

<https://perryga-energovpub.tylerhost.net/Apps/SelfService#/home>

The typical plan review timeframe for renovations and new construction is approximately three weeks.

The State of Georgia requires that all contractors be licensed to perform contracted work. Please contact Community Development at (478) 988-2720 and the Fire Marshal's Office at (478) 988-2759 for additional information regarding specific occupancy requirements and building permits.

INSPECTIONS

After application and/or permitting but prior to being issued a certificate of occupancy or a business license (Occupational Tax Certificate), inspection(s) at the business location must be performed by the Community Development Office and the Fire Marshal's Office. Both offices working together verify commercial locations are safe for occupancy by the business and the public. It is the function of the Inspections Division of the Community Development Department and Fire Marshal's Office to ensure permitted projects are constructed in a manner adhering to the building plans submitted and are constructed in accordance with all building and life safety codes adopted by the State of Georgia and the City of Perry.

Some of the typical inspections that are required for construction projects:

- Sub-slab
- Footing/slab
- Rough-in framing - plumbing, electrical, gas, and mechanical
- Above ceiling /80%
- Commercial cooking hood, duct inspection
- Fire sprinkler or suppression system pressure test, underground and aboveground
- Insulation
- Building water, sewer and storm water
- Permanent electrical service
- Final acceptance of fire sprinkler system
- Final acceptance of fire alarm system
- Final acceptance of commercial cooking hood system
- Final acceptance 100% and issuance of a Certificate of Occupancy or business license

Focus areas for inspections include:

Community Development

- Site layout, footings & slab
- Framing and structure
- Plumbing, electric, gas, HVAC
- Underground utilities
- Access, ingress, egress & ADA
- Temporary & permanent electric
- Landscape/hardscape
- Parking areas



Focus areas for inspections, continued:

Fire Marshal's Office

- Occupancy classification and requirements
- Egress/exits to include lighting and signage and size
- Features of fire protection, fire walls, smoke barriers, construction
- Fire protection systems, sprinklers, alarms, extinguishers, etc.
- ADA/accessibility requirements and compliance
- Storage, hazardous/non-hazardous
- Water supplies and fire flows
- Fire protection calculations

After all inspections are completed successfully a Certificate of Occupancy will be issued. No building shall be occupied without a Certificate of Occupancy. A business license will be issued if the building and business successfully passes its inspection and is in compliance with the requirements for the type of occupancy classification sought to operate under. Please contact the Community Development Department at (478) 988-2720 or the Fire Marshal's Office at (478) 988-2759 for additional information regarding inspections and permits.

OCCUPATIONAL TAX CERTIFICATE

An Occupational Tax Certificate, also known as a business license is required to conduct business in the city of Perry, even if sales tax is not collected. Most businesses will need to complete an application for a general business license. Also, the applicant must complete notarized affidavits (Affidavit Verifying Status and Private Employer Affidavit), as well as the Home-Based Business Acknowledgement form (for businesses operating at a residential location) and provide copies of appropriate identification. License fees are based on the number of employees.

Payment can be made by cash, check, or debit/credit. Fee schedule may be found on website <http://www.perry-ga.gov> under Administration Department. Applications and affidavits can be found here: <https://www.perry-ga.gov/business-services/licenses/>



DOWNTOWN

If your business is located in the Downtown Development District, the zoning for appropriate business uses and building permit requirements in this guide still apply for new construction and renovation projects. Any exterior modifications, including paint, for a property located in the downtown district



must be approved via a Certificate of Appropriateness (COA) prior to the work being conducted. The COA application form is available here:

<https://www.perry-ga.gov/wp-content/uploads/2014/08/Certificate-of-Appropriateness-Application-2-26-18.pdf>

Additional business programs for the Downtown District include:

- Rural zone tax credits for job creation (a minimum of 2 FTEs)
- Local and state revolving loan funds (gap financing)
- Natural Gas Incentive Program (For new commercial kitchen/restaurants)
- Facade grants (The façade improvements must meet the criteria established by and be approved by the Perry Main Street Advisory Board.)

For more information regarding downtown development, contact Economic Development staff at (478) 988-2755.

HOME OCCUPATION

Home based businesses may be approved by the Community Development Department, if certain conditions are met:

- No customers or clients at the home
- No more than 25% of the home may be used for the business
- No changes or alterations to the home to facilitate the business
- No outside storage or display
- No outside employees working in the home
- No business vehicle larger than a van or pick-up truck at the home
- No more than two deliveries per week
- No business signs

If these conditions cannot be met, a home-based business may still be possible, but it may require City Council approval.

SIGNS

A permit is required for most permanent signs in the city of Perry. A colored rendering and dimensions of the proposed sign must be included with the application. The applicant must identify the sign type: freestanding, pole, monument or ground, post and arm, building wall, awning, projecting, hanging, etc. A site plan must accompany all freestanding signs. Sign standards are based on the property zoning and any applicable overlay districts. Permits fees are based on a sliding scale; value should be minus profit and overhead. The sign permit can be obtained through the developmental portal here:

<https://perryga-energovpub.tylerhost.net/Apps/SelfService#/home>

For questions, please contact the Community Development Department at (478) 988-2720 or comm.development@perry-ga.gov

FOOD SERVICE BUSINESS

If your business involves the sale of food, you may require Houston County Health Department approval in addition to meeting all City of Perry requirements. Please contact the Houston County Health Department at (478) 218-2020 for more information.

ALCOHOL SALES

If your business involves the sale of alcohol you may have certain restrictions. For example:

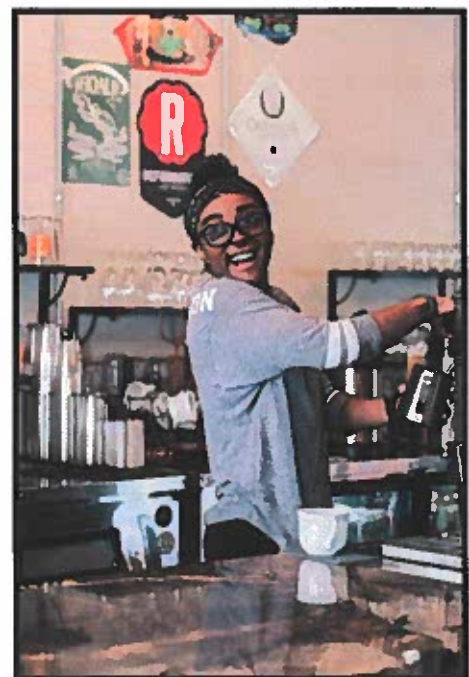
- Proper zoning
- May require a public hearing process
- Setbacks from schools, churches, etc. may apply
- State license may be required

UTILITIES

The following services are provided by the City of Perry:

- Natural gas
- Fire protection
- Water
- Storm water management
- Sewer garbage collection* and grease trap servicing. These utilities can be activated by contacting the Customer Service Department at (478) 988-2754.

*The City of Perry has an exclusive contract with Advanced Disposal Services to provide commercial solid waste services. Business should contact Advanced Disposal at (478) 508-5000 for delivery of dumpster(s) and billing rates.



CONTACT NUMBERS

City of Perry Business License Office	(478) 988-2740
City of Perry Community Development Department	(478) 988-2720
City of Perry Customer Service	(478) 988-2754
City of Perry Economic Development	(478) 988-2755
City of Perry Fire Marshal's Office	(478) 988-2759
City of Perry Police Department	(478) 988-2804
Advanced Disposal	(478) 508-5000
Houston County Health Department	(478) 218-2020
Georgia Power	1-(888)-660-5890
Flint EMC	(478) 988-3500 or 1-(800)-342-3616
Windstream Communications (Telephone/Television/Internet)	1-(800)-501-1776
ComSouth / Hargray Communication (Telephone/Television/Internet)	(478) 987-0172

Visit our website <http://www.perry-ga.gov> for more information.

ADDITIONAL RESOURCES TO HELP IN YOUR BUSINESS PLANNING

Perry Area Chamber of Commerce

Networking, marketing opportunities, ribbon cuttings/ground-breaking ceremonies, etc.
900 Carroll St, Perry, GA 31069
(478) 987-1234

Central Georgia Technical College

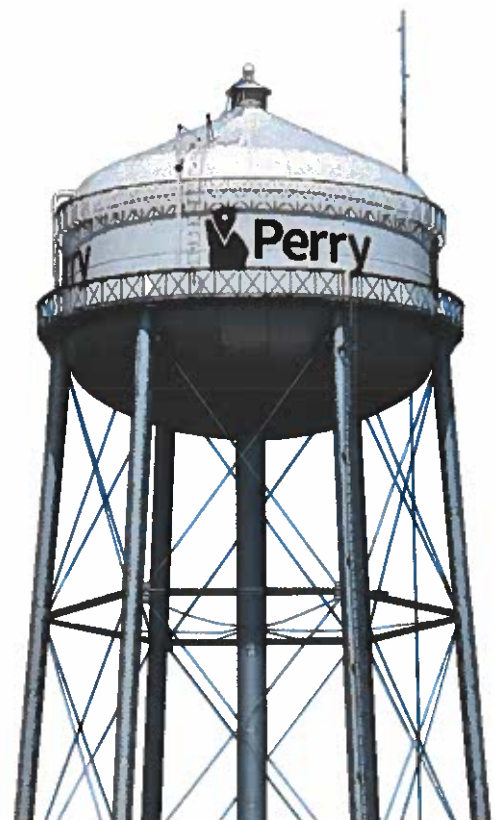
Workforce assistance and training programs for employers
<https://www.centralgatech.edu/>
(478) 476-5145

UGA Small Business Development Center

4875 Riverside Drive, Suite 202 Macon, GA 31210
(478) 757-3609

Middle Georgia SCORE

Free business mentoring services
305 Coliseum Drive Macon, GA 31217
middlegeorgia@scorevolunteer.org
(478) 621-2000



**CITY OF PERRY, GEORGIA
WIRELESS FACILITIES AND ANTENNAS ACT**

AN ORDINANCE OF THE COUNCIL OF THE CITY OF PERRY, GEORGIA, CHAPTER 23, STREET AND SIDEWALKS; ENACTING A NEW ARTICLE VII, WIRELESS FACILITIES AND ANTENNAS ACT; ENACTING REASONABLE REGULATIONS AND OBJECTIVE STANDARDS FOR THE PERMITTING OF SMALL ANTENNA WITHIN THE PUBLIC RIGHTS OF WAY OF THE CITY WHILE ENSURING THE USE OF PUBLIC RIGHTS OF WAY IS CONSISTENT WITH THE DESIGN, APPEARANCE AND OTHER FEATURES OF NEARBY LAND USES, PROTECTS THE INTEGRITY OF HISTORIC, CULTURAL AND SCENIC RESOURCES AND DOES NOT HARM RESIDENTS' QUALITY OF LIFE; TO PROVIDE AN EFFECTIVE DATE; TO PROVIDE FOR SEVERABILITY; TO REPEAL ALL CODE PROVISIONS, ORDINANCES, OR PARTS THEREOF, IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES

WHEREAS, the Council of the City of Perry, Georgia, as provided for by the laws of the State of Georgia and as authorized by City Charter, Article 1, constitute the legislative department of the City's government; and

WHEREAS, the Mayor and Council, in accordance with the City Charter, have full power and authority over all matters related to the security, health, and well-being of the citizens of Perry;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the Code of the City of Perry, Georgia is amended at Chapter 23, STREET AND SIDEWALKS by adding a new Article VII. WIRELESS FACILITIES AND ANTENNAS ACT, to comply with Act 53 (SB 66, General Session, codified as O.C.G.A. Title 36, Chapter 66C), as follows:

ARTICLE VII. – WIRELESS FACILITIES AND ANTENNAS ACT

Sec. 23-79. Purpose.

O.C.G.A. § 32-4-92(a)(10) authorizes the City of Perry, Georgia (the "City") to establish reasonable regulations for the installation, construction, maintenance, renewal, removal, and relocation of pipes, mains, conduits, cables, wires, poles, towers, traffic and other signals, and other equipment, facilities, or appliances in, on, along, over, or under the public roads of the City. Further, 47 U.S.C. § 253(c) provides that the City has authority to manage its public rights of way. Finally, the Georgia Streamlining Wireless Facilities and Antennas Act., O.C.G.A. Title 36, Chapter 66C (hereafter the "SWFAA"), addresses the placement of small wireless facilities in the public rights of way of the City.

Sec. 23-80. Compliance.

The City finds it is in the best interest of the City and its residents and businesses to establish requirements, specifications reasonable conditions regarding placement of small wireless

facilities, support structures and poles in the public rights of way. These requirements, specifications and conditions are adopted in order to protect the public health, safety and welfare of the residents and businesses of the City and to reasonably manage and protect the public rights of way and its uses in the City.

Sec. 23-81. Objective.

The objective of this Article is to (i) implement the SWFAA and (ii) ensure use of the public rights of way is consistent with the design, appearance and other features of nearby land uses, protects the integrity of historic, cultural and scenic resources and does not harm residents' quality of life.

Sec. 23-82. Definitions.

As used in this Article, the following terms have the following meanings:

(a) "Antenna" means: (i) communications equipment that transmits, receives, or transmits and receives electromagnetic radio frequency signals used in the provision of wireless services or other wireless communications; or (ii) Communications equipment similar to equipment described in part (i) used for the transmission, reception, or transmission and reception of surface waves. Such term shall not include television broadcast antennas, antennas designed for amateur radio use, or satellite dishes for residential or household purposes.

(b) "Applicable Codes" means uniform building, fire, safety, electrical, plumbing, or mechanical codes adopted by a recognized national code organization to the extent such codes have been adopted by the State of Georgia or the City or are otherwise applicable in the City.

(c) "Applicant" means any person that submits an application.

(d) "Application" means a written request submitted by an applicant to the City for a permit to: (i) collocate a small wireless facility in a right of way; or (ii) install, modify, or replace a pole or decorative pole in a right of way on which a small wireless facility is or will be located.

(e) "Authority Pole" means a pole owned, managed, or operated by or on behalf of the City. Such term shall not include poles, support structures, electric transmission structures, or equipment of any type owned by an electric supplier.

(f) "Collocate" or "Collocation" means to install, mount, modify, or replace a small wireless facility on or adjacent to a pole, decorative pole, or support structure.

(g) "Communications Facility" means the set of equipment and network components, including wires and cables and associated equipment and network components, used by a communications service provider to provide communications services.

(h) **“Communications Service Provider”** means a provider of communications services.

(i) **“Communications Services”** means cable service as defined in 47 U.S.C. § 522(6); telecommunications service as defined in 47 U.S.C. § 153(53); information service as defined in 47 U.S.C. Section 153(24), as each such term existed on January 1, 2019; or wireless services.

(j) **“Consolidated Application”** means an application for the collocation of multiple small wireless facilities on existing poles or support structures or for the installation, modification, or replacement of multiple poles and the collocation of associated small wireless facilities.

(k) **“Decorative Pole”** means an authority pole that is specially designed and placed for aesthetic purposes.

(l) **“Electric Supplier”** means any electric light and power company subject to regulation by the Georgia Public Service Commission, any electric membership corporation furnishing retail service in this state, and any municipality which furnishes such service within this state.

(m) **“Eligible Facilities Request”** means an eligible facilities request as set forth in 47 C.F.R. § 1.40001(b)(3), as it existed on January 1, 2019.

(n) **“FCC”** means the Federal Communications Commission of the United States.

(o) **“Fee”** means a one-time, nonrecurring charge based on time and expense.

(p) **“Historic District”** means: (i) any district, site, building, structure, or object included in, or eligible for inclusion in, the National Register of Historic Places maintained by the secretary of the interior of the United States in accordance with Section VI.D.1.a.i-v of the Nationwide Programmatic Agreement codified by 47 C.F.R. Part 1; (ii) any area designated as a historic district under Article 2 of Chapter 10 of Title 44, the Georgia Historic Preservation Act; or (iii) any area designated as a historic district or property by law prior to April 26, 2019.

(q) **“Law”** means and includes any and all federal, state, or local laws, statutes, common laws, codes, rules, regulations, orders, or ordinances.

(r) **“Micro Wireless Facility”** means a small wireless facility not larger in dimension than 24 inches in length, 15 inches in width, and 12 inches in height that has an exterior antenna, if any, no longer than 11 inches.

(s) **“Permit”** means a written authorization, in electronic or hard copy format, required to be issued by the City to initiate, continue, or complete the collocation of a small wireless facility or the installation, modification, or replacement of a pole or decorative pole upon which a small wireless facility is collocated.

(t) **“Person”** means an individual, corporation, limited liability company, partnership, association, trust, or other entity or organization, including an authority.

(u) **“Pole”** means a vertical pole such as a utility, lighting, traffic, or similar pole made of wood, concrete, metal, or other material that is lawfully located or to be located within a right of way, including without limitation a replacement pole and an authority pole. Such term shall not include a support structure, decorative pole, or electric transmission structure.

(v) **“Rate”** means a recurring charge.

(w) **“Reconditioning Work”** means the activities associated with substantially painting, reconditioning, improving, or repairing authority poles.

(x) **“Replace,” “Replacement” or “Replacing”** means to replace a pole or decorative pole with a new pole or a new decorative pole, similar in design, size, and scale to the existing pole or decorative pole consistent with 47 C.F.R. § 1.40001(b)(7) as it existed on January 1, 2019, in order to address limitations of, or change requirements applicable to, the existing pole to structurally support the collocation of a small wireless facility.

(y) **“Replacement Work”** means the activities associated with replacing an authority pole.

(z) **“Right of Way”** means, generally, property or any interest therein, whether or not in the form of a strip, which is acquired for or devoted to a public road; provided, however, that such term shall apply only to property or an interest therein that is under the ownership or control of the City and shall not include property or any interest therein acquired for or devoted to an interstate highway or the public rights, structures, sidewalks, facilities, and appurtenances of buildings for public equipment and personnel used for or engaged in administration, construction, or maintenance of public roads or research pertaining thereto or scenic easements and easements of light, air, view and access.

(aa) **“Small Wireless Facility”** means radio transceivers; surface wave couplers; antennas; coaxial, fiber optic, or other cabling; power supply; backup batteries; and comparable and associated equipment, regardless of technological configuration, at a fixed location or fixed locations that enable communication or surface wave communication between user equipment and a communications network and that meet both of the following qualifications: (i) each wireless provider's antenna could fit within an enclosure of no more than six cubic feet in volume; and (ii) all other wireless equipment associated with the facility is cumulatively no more than 28 cubic feet in volume, measured based upon the exterior dimensions of height by width by depth of any enclosure that may be used. The following types of associated ancillary equipment are not included in the calculation of the volume of all other wireless equipment associated with any such facility: electric meters; concealment elements; telecommunications demarcation boxes; grounding equipment; power transfer switches; cut-off switches; and vertical cable runs for connection of power and other services. Such term shall not include a pole, decorative

pole, or support structure on, under, or within which the equipment is located or collocated or to which the equipment is attached and shall not include any wireline backhaul facilities or coaxial, fiber optic, or other cabling that is between small wireless facilities, poles, decorative poles, or support structures or that is not otherwise immediately adjacent to or directly associated with a particular antenna.

(bb) “State” means the State of Georgia.

(cc) “Support Structure” means a building, billboard, water tank, or any other structure to which a small wireless facility is or may be attached. Such term shall not include a decorative pole, electric transmission structure, or pole.

(dd) “Wireless Infrastructure Provider” means any person, including a person authorized to provide telecommunications services in this state, that builds, installs, or operates small wireless facilities, poles, decorative poles, or support structures on which small wireless facilities are or are intended to be used for collocation but that is not a wireless services provider.

(ee) “Wireless Provider” means a wireless infrastructure provider or a wireless services provider.

(ff) “Wireless Services” means any services provided to the public using licensed or unlicensed spectrum, including the use of Wi-Fi, whether at a fixed location or mobile.

(gg) “Wireless Services Provider” means a person that provides wireless services.

(hh) “Wireline Backhaul Facility” means an aboveground or underground wireline facility used to transport communications data from a telecommunications demarcation box associated with small wireless facility to a network.

Sec. 23-83. Definitions Amended by Federal or State Law.

In the event that any federal or state law containing definitions used in this Ordinance is amended, the definition in the referenced section, as amended, shall control.

Sec. 23-84. Permit Required.

A permit is required to collocate a small wireless facility¹ in the public right of way or to install, modify, or replace a pole or a decorative pole in the public right of way. A permit is not required to perform the activities described in O.C.G.A. § 36-66C-6(e) or (f).

¹ **NOTE** Under SWFAA, collocation can be on or adjacent to: (i) a pole or decorative pole or (ii) a support structure. By definition, poles and decorative poles are in the right of way. Support structures may be located outside of the right of way. Permitting of support structures is not part of this process. See O.C.G.A. § 36-66C-6(l).

Sec. 23-85. Permit Application.

Any person seeking to collocate a small wireless facility in the public right of way or to install, modify, or replace a pole or a decorative pole in the public right of way shall submit an application to the Director of Community Development for a permit. Applications are available from the Department of Community Development. The application template is included as Exhibit A to this Ordinance. Any material change to information contained in an application shall be submitted in writing to the Director of Community Development within 30 days after the events necessitating the change. A pre-application conference between an applicant and the Director of the Department of Community Development is encouraged, but not mandated. To the extent an applicant voluntarily engages in a pre-application review, the applicable time clock will begin when a completed application is filed, presumably after the pre-application review has concluded.

Sec. 23-86. Application Fees.

Each application for a permit shall include the maximum application fees permitted under O.C.G.A. § 36-66C-5(a)(1), (a)(2) and (a)(3).² Such maximum application fees shall automatically increase on January 1 of each year beginning January 1, 2021, as provided under O.C.G.A. § 36-66C-5(b).

Sec. 23-87. Application Review.

The Department of Community Development shall review applications for permits according to the timelines and using the procedures identified in O.C.G.A. §§ 36-66C-7 and 36-66C-13.

Sec. 23-88. Approval of Applications.

Applications for permits shall be approved except as follows:

- (a) In order to receive a permit to install a pole or replace a decorative pole, the applicant must demonstrate that after diligent investigation that it cannot meet the service objectives of the permit by collocating on an existing pole or support structure on which:
 - (1) the applicant has the right to collocate subject to reasonable terms and conditions; and
 - (2) such collocation would not impose technical limitations or significant additional costs.

The applicant shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and shall provide a written summary of the basis for such determination.

² Note, if FCC Order regarding fees is overturned or modified, this should be revisited. SWFAA provides that if the FCC Order is modified or terminated, then fees are capped at what is "fair and reasonable."

- (b) The Department of Community Development may deny an application for a permit upon any of the conditions identified in O.C.G.A. § 36-66C-7(j).
- (c) For applications for new poles in the public right of way in areas zoned for residential use, the Department of Community Development may propose an alternate location in the public right of way within 100 feet of the location set forth in the application, and the wireless provider shall use the Department of Community Development's proposed alternate location unless the location imposes technical limits or significant additional costs. The wireless provider shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and it shall provide a written summary of the basis for such determination.

Sec. 23-89. Occupation and Installation.

A permit issued under this Article shall authorize such applicant to occupy the public rights of way to:

- (1) collocate a small wireless facility on or adjacent to a pole or a support structure that does not exceed the limitations set forth in O.C.G.A. § 36-66C-7(h)(3) or on or adjacent to a decorative pole in compliance with O.C.G.A. § 36-66C-12; and
- (2) install, modify, or replace a pole or decorative pole for collocation of a small wireless facility that does not exceed the limitations set forth in O.C.G.A. § 36-66C-7(h)(1) and (h)(2).

Sec. 23-90. Annual Payments.

Upon the issuance of a permit under this Ordinance, and on each anniversary of such issuance, every person issued a permit shall submit to the City the maximum annual payments permitted under O.C.G.A. § 36-66C-5(a)(4) and (a)(5); provided, however, that if such person removes its small wireless facilities from the public rights of way pursuant to O.C.G.A. § 36-66C-5(e), then such person shall be responsible for the pro rata portion of the annual payment based on the number of days of occupation since the last annual payment. Upon making such pro rata payment and removal of the small wireless facilities, the person's annual payment obligations under this section shall cease as of the date of the actual removal.³ The maximum annual payments shall automatically increase on January 1 of each year beginning January 1, 2021, as provided under O.C.G.A. § 36-66C-5(b).

Sec. 23-91. Fees.

Any person issued a permit shall pay the fees identified in O.C.G.A. § 36-66C-5(a)(6) and (a)(7), as applicable.

³ Note, if FCC Order regarding fees is overturned or modified, SWFAA provides fees are capped at what is "fair and reasonable." This provision may need to be revised if the FCC Order is overturned.

Sec. 23-92. Revocation of Permit.

The City may revoke a permit issued pursuant to this Article if the wireless provider or its equipment placed in the public right of way under that permit subsequently is not in compliance with any provision of this Ordinance or the Georgia Streamlining Wireless Facilities and Antennas Act. Upon revocation, the City may proceed according to Section 23-93.

Sec. 23-93. Unpermitted Occupation.

If a wireless provider occupies the public rights of way without obtaining a permit required by this Article or without complying with the SWFAA, then the City may, at the sole discretion of the City, restore the right of way, to the extent practicable in the reasonable judgment of the City, to its condition prior to the unpermitted collocation or installation and to charge the responsible wireless provider the reasonable, documented cost of the City in doing so, plus a penalty not to exceed \$1,000.00. The City may suspend the ability of the wireless provider to receive any new permits from the City under this Article until the wireless provider has paid the amount assessed for such restoration costs and the penalty assessed, if any; provided, however, that the City may not suspend such ability of any applicant that has deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.

Sec. 23-94. Applications Publicly Available.

All accepted applications for permits shall be publically available subject to the limitations identified in O.C.G.A. § 36-66C-6(c).

Sec. 23-95. Consolidated Application.

An applicant may file a consolidated application related to multiple small wireless facilities, poles or decorative poles so long as such consolidated application meets the requirements of O.C.G.A. § 36-66C-13.

Sec. 23-96. Completion.

Activities authorized under a permit shall be completed within the timelines provided in O.C.G.A. § 36-66C-7(k)(2).

Sec. 23-97. Activities Authorized.

Issuance of a permit authorizes the applicant to:

- (1) undertake the collocation, installation, modification or replacement approved by the permit and
- (2) operate and maintain the small wireless facilities and any associated pole covered by the permit for a period of ten (10) years.

Sec. 23-98. Permit Renewal.

Permits shall be renewed following the expiration of the term identified in Section 23-97(2) upon the terms and conditions identified in O.C.G.A. § 36-66C-7(k)(2)(B).

Sec. 23-99. Make-ready Work.

If an application for a permit seeks to collocate small wireless facilities on authority poles in the public rights of way, then the City shall, within 60-days of receipt of the completed application:

- (1) provide a good faith estimate for any make-ready work necessary to enable the authority pole to support the proposed facility; or
- (2) notify the wireless provider that the wireless provider will be required to perform the make-ready work. Any make-ready work performed by the City shall be completed pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(n).

Sec. 23-100. Removal.

A person may remove its small wireless facilities from the public rights of according to the procedures of O.C.G.A. § 36-66C-5(e).

Sec. 23-101. Restoration of Right of Way.

In the event of a removal under Section 23-100, the right of way shall be, to the extent practicable in the reasonable judgment of the City, restored to its condition prior to the removal. If a person fails to return the right of way, to the extent practicable in the reasonable judgment of the City, to its condition prior to the removal within 90 days of the removal, the City may, at the sole discretion of the City, restore the right of way to such condition and charge the person the City's reasonable, documented cost of removal and restoration, plus a penalty not to exceed \$500.00. The City may suspend the ability of the person to receive any new permits under this Article until the person has paid the amount assessed for such restoration costs and the penalty assessed, if any; provided, however, that the City will not suspend such ability of any person that has deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.

Sec. 23-102. Relocation.

If, in the reasonable exercise of police powers, the City determines:

- (1) a pole or support structure unreasonably interferes with the widening, repair, reconstruction, or relocation of a public road or highway, or
- (2) relocation of poles, support structures, or small wireless facilities is required as a result of a public project, the wireless provider shall relocate such poles, support structures, or small

wireless facilities pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(l).

If the wireless provider fails to relocate a pole, support structure or small wireless facility or fails to provide a written good faith estimate of the time needed to relocate the pole, support structure or small wireless within the time period prescribed in O.C.G.A. § 36-66C-7(l), the City may take the actions authorized by O.C.G.A. § 36-66C-7(o), in addition to any other powers under applicable law.

Sec. 23-103. Reconditioning and Replacement of Authority Poles.

The City shall recondition and replace authority poles consistent with the provisions of O.C.G.A. § 36-66C-7(m). Wireless providers shall accommodate and cooperate with reconditioning and replacement consistent with the provisions of O.C.G.A. § 36-66C-7(m).

Sec. 23-104. Abandonment.

A wireless provider must notify the City of its decision to abandon any small wireless facility, support structure or pole pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(p)(1). The wireless provider shall perform all acts and duties identified in O.C.G.A. § 36-66C-7(p) regarding abandonment. The City may take all actions and exercise all powers authorized under O.C.G.A. § 36-66C-7(p) upon abandonment, in addition to any other powers under applicable law.

Section 23-105. Facilities Standards – Permitted Uses.

Small wireless facilities and new, modified, or replacement poles to be used for collocation of small wireless facilities may be placed in the public right of way as a permitted use: (i) upon a receipt of a permit under this Article; (ii) subject to applicable codes; and (iii) so long as such small wireless facilities and new, modified, or replacement poles to be used for collocation of small wireless facilities comply with the appropriate provisions of O.C.G.A. § 36-66C-7(h).

- (a) Installation of new facilities in, on, along, over, or under the public rights of way or modification of existing facilities in, on, along, over or under the public rights of way shall, in all cases:
 - (1) Minimize risks to public safety;
 - (2) Ensure that placement of facilities on existing structures is within the tolerances of those structures;
 - (3) Ensure that installations and modifications are subject to periodic review to minimize the intrusion on the right of way;
 - (4) Ensure that the City bears no risk or liability as a result of such installation or modification; and

- (5) Ensure that use of the public rights of way does not inconvenience the public, interfere with the primary uses of public rights of way, or hinder the ability of the City or other government entities to improve, modify, relocate, abandon, or vacate the right of way or any portion thereof, or cause the improvement, modification, relocation, vacation, or abandonment of facilities in the right of way.
- (b) New, modified, or replacement poles installed in the right of way in a historic district and in an area zoned primarily for residential use shall not exceed 50 feet above ground level.
- (c) Each new, modified, or replacement pole installed in the right of way that is not in a historic district or in an area zoned primarily for residential use shall not exceed the greater of:
 - (1) Fifty feet above ground level; or
 - (2) Ten feet greater in height above ground level than the tallest existing pole in the same public right of way in place as of January 1, 2019, and located within 500 feet of the new proposed pole.
- (d) New small wireless facilities in the public right of way and collocated on an existing pole or support structure shall not exceed more than ten feet above the existing pole or support structure.
- (e) New small wireless facilities in the public right of way collocated on a new or replacement pole under subsections (c) or (d) above may not extend above the top of such poles.

Sec. 23-106. Facilities Compatibility.

Facilities must be compatible in size, mass, and color to similar facilities in the same zoning area, with a goal of minimizing the physical and visual impact on the area. In historic and residential areas, facilities shall be architecturally integrated with the area and shall not interfere with prominent vistas or significant public view corridors.

Sec. 23-107. Facilities Size and Color.

New base stations, as defined in 47 C.F.R. § 1.6100(b)(1), support structures, towers, as defined in 47 C.F.R. § 1.6100(b)(9), and poles must be no more than five (5) inches in diameter with a surface that is powder-coated and black in color, unless another color would blend better with the surrounding area.

Sec. 23-108. Camouflaging.

Notwithstanding Section 23-106 and Section 23-107, equipment of communications service providers, electric service providers and wireless providers must be designed using camouflaging techniques that make it as unobtrusive as possible if:

- (a) It is not possible or desirable to match the design and color of equipment of communications service providers, electric service providers and wireless providers with the similar structures in the immediate area; or

(b) Existing structures in the area are out of character with a streetscape plan or other aesthetic plan that has been adopted by the City.

Sec. 23-109. Visual and Architectural Integration.

Equipment of communications service providers, electric service providers and wireless providers in the historically or architecturally significant portions of the City shall be visually and architecturally integrated with surrounding area and shall not interfere with prominent vistas or significant public view corridors.

Sec. 23-110. Obstruction of Travel Prohibited.

Equipment of communications service providers, electric service providers and wireless providers must not obstruct, impede, or hinder vehicular, pedestrian, or bicycle travel or public safety within the public rights of way, except for authorized temporary lane or sidewalk closures.

Sec. 23-111. Alignment.

Equipment of communications service providers, electric service providers and wireless providers must be located in alignment with existing trees, facilities, poles, decorative poles, towers, as defined in 47 C.F.R. § 1.6100(b)(9), other equipment and streetlights.

Sec. 23-112. Frontage Location Prohibited by Historic Building.

Equipment of communications service providers, electric service providers and wireless providers must not be located along the frontage of any building deemed to be of historic significance on a federal, state, or local level.

Sec. 23-113. Decorative Poles.

A decorative pole should only be located where an existing pole can be removed and replaced, or at a new location where the City has identified that a streetlight is necessary.

Sec. 23-114. Concealment of Poles.

Unless it is determined that another design is less intrusive, or placement is required under applicable law, small wireless facilities shall be concealed as follows:

(a) Antennas located at the top of poles and support structures shall be incorporated into the pole or support structure, or placed within shrouds of a size such that the antenna appears to be part of the pole or support structure;

(b) Antennas placed elsewhere on a pole or support structure shall be integrated into the pole or support structure, or be designed and placed to minimize visual impacts.

(c) Radio units or equipment cabinets holding radio units and mounted on a pole shall be placed as high as possible, located to avoid interfering with, or creating any hazard to, any other use of the public rights of way, and located on one side of the pole. Unless the radio units or equipment cabinets can be concealed by appropriate traffic signage, radio units or equipment cabinets mounted below the communications space on poles shall be designed so that the largest dimension is vertical, and the width is such that the radio units or equipment cabinets are minimally visible from the opposite side of the pole on which they are placed.

(d) Wiring and cabling shall be neat and concealed within or flush to the pole or support structure, ensuring concealment of these components to the greatest extent possible.

Sec. 23-115. Collocation within a Historic District.

Notwithstanding any provision of this Ordinance to the contrary, an applicant may collocate a small wireless facility within a historic district, and may place or replace a pole within a historic district, only upon satisfaction of the following:

- (1) issuance of a permit under this Article; and
- (2) compliance with applicable codes.

Sec. 23-116. Collocation or Replacement of a Decorative Pole.

Notwithstanding any provision of this Ordinance to the contrary, an applicant may collocate a small wireless facility on a decorative pole, or may replace a decorative pole with a new decorative pole, in the event the existing decorative pole will not structurally support the attachment, only upon satisfaction of the following:

- (1) issuance of a permit under this Article; and
- (2) compliance with applicable codes.

Sec. 23-117. Identifying Signage.

Every facility placed in the public rights of way shall at all times display signage that accurately identifies the facility owner and provides the facility owner's unique site number, and also provides a local or toll-free telephone number to contact the facility owner's operations center.

BE IT FURTHER ORDAINED that all ordinances and Code sections, or parts thereof, in conflict with the foregoing are expressly repealed; and that should any provision of this ordinance be rendered invalid by any court of law, the remaining provisions shall continue in force and effect until amended or repealed by action of the municipal governing authority.

SO ENACTED this ____ day of May, 2020.

CITY OF PERRY, GEORGIA

By: _____
Randall Walker, Mayor

Attest: _____
Annie Warren, City Clerk

1st Reading: April 21, 2020

2nd Reading: May 5, 2020

EXHIBIT A

Application for a Permit to Collocate Small Wireless Facilities in the Public Right of Way



Where Georgia comes together.

Application for a Permit to Allow Collocation of Small Wireless Facilities in the Public Right of Way, Including Installation, Modification or Replacement of a Pole or Decorative Pole for Such Facilities

Community Development (478) 988-2720

Applicant/Consultant Information

*Indicates Required Field

	Applicant	Consultant
*Name		
*Address		
*Phone		
*Email		
	24 Hour Contact	24 Hour Contact
*Name		
*Title		
*Phone		
*Email		

General Description of Request

*Work Location in ROW:		
*Describe Scope of Work:		
*Number of Steel Poles:	*Number of Wood Poles:	*Total Linear Footage:
*Project Start Date:		*Project End Date:

Instructions

1. Submit completed application form along with the required documents on page 2 of this application on the Customer Service Portal at www.perry-ga.gov/community-development/
2. Fees will be invoiced.

Applicant Certification

Applicant agrees to indemnify and hold harmless the City of Perry and all officers, employees or agents of the City of Perry consistent with the provisions of O.C.G.A. § 36-66C-15.	
*Date of Application:	
*By Signature	*By Witness Signature
*Printed Name Title	*Title/Position

Documents Required to be Submitted with Application

1. Detailed Construction Drawings
2. Structural Report (Required for Collocation Only)
3. Visual Depictions or Representations (Required for Above-Ground, If Not Included in Construction Drawings)
4. Location Map of Facilities Relative to the Boundaries of the Rights of Way
5. Certification that Application Complies with subsection (k) of O.C.G.A. § 36-66C-6(k) (Required for Installation of Poles or Replacement of Decorative Pole Only)

Applicant has determined after diligent investigation that it cannot meet the service objectives of the permit by collocating on an existing pole or support structure on which:

- A. The wireless provider has the right to collocate subject to reasonable terms and conditions; and
- B. Such collocation would not impose technical limitations or significant additional costs. The wireless provider shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and shall provide a written summary of the basis for such determination.

6. Certification Regarding Permission to Collocate (Required for Collocation on a Pole or Support Structure Owned by a Third Party other than an Authority Pole or Decorative Pole)

Applicant permission from _____, the owner of the pole / support structure upon which Applicant's small wireless facility will be collocated.

7. Certification of Non-Wireless Services Provider (Required if the Applicant is not a Wireless Services Provider)

_____, a wireless services provider, has requested in writing that Applicant collocate the small wireless facilities or install, modify, or replace the pole or decorative pole at the requested location.

Additional Information

Section 23-84 of the Code of the City of Perry requires any person seeking to collocate a small wireless facility in the public right of way or to install, modify, or replace a pole or a decorative pole in the public right of way to submit an application to the Department of Community Development for a permit. This application is required to receive a permit. Any material change to information contained in an application shall be submitted in writing to the Department of Community Development within 30 days after the event necessitating the change.

This application **shall not** be used for:

- Approval to place facilities outside of the public rights of way.
- New, modified, or replacement poles installed in the right of way in a historic district or an area zoned primarily for residential that exceed 50 feet above ground level.
- New, modified, or replacement poles installed in the right of way outside of a historic district or an area zoned primarily for residential that exceed the greater of: (i) 50 feet above ground level and (ii) 10 feet greater in height above ground level than the tallest existing pole in the same public right of way in place as of January 1, 2019, and located within 500 feet of the new proposed pole.
- New small wireless facilities in the public right of way and collocated on an existing pole or support structure that exceed more than ten feet above the existing pole or support structure.
- New small wireless facilities in the public right of way collocated on a new or replacement that extend above the top of such poles.
- Installation, modification or replacement of a support structure.
- Any modification, maintenance, repair, or replacement that is not set forth in subsections (e) and (f) of O.C.G.A. § 36-66C-6 or that is not eligible for administrative review under O.C.G.A. § 36-66C-7.

For Office Use (receipt code)

Date received	Fees paid	Date deemed complete
<ol style="list-style-type: none"> 1. The fee for collocation of each small wireless facility on an existing pole is \$100.00 per small wireless facility; 2. The fee for each replacement pole with an associated small wireless facility is \$250.00 per pole; 3. The fee for each new pole with an associated small wireless facility is \$1,000.00 per pole. 		

**A RESOLUTION TO AMEND
THE CITY OF PERRY
FEE SCHEDULE**

WHEREAS, the Council has authorized a traffic enforcement safety fund; and

WHEREAS, certain fees need to be adjusted based on actual costs.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY HEREBY RESOLVES that the City of Perry Fee Schedule is amended as follows:

Section 1: B. Charges for Services. 2. Public Safety. a. Police Services is amended by adding

6. Automated Traffic Safety Zone	
First Offense	\$ 75.00/citation
Second and Subsequent	\$ 125.00/each

Section 2: B. Charge for Services. 4. Sanitation. c. Commercial Solid Waste is amended by adding to 5. Recycling

6. 65 gallons cart	\$ 15.00/each/billing
--------------------	-----------------------

Section 3: B. Charge for Services. 5. Water / Sewerage. a. Water Services. 2. Meter Installations d. Construction Replacement is amended to read

	From	To
1. Replace Meter	\$ 305.00/each	\$ 305.00/unit
2. Replace Meter box/lid	70.00/each	70.00/each
3. MXU	-	215.00/each

SO RESOLVED THIS _____ DAY OF APRIL, 2020.

CITY OF PERRY

By:

RANDALL WALKER, MAYOR

City Seal

Attest:

ANNIE WARREN, CITY CLERK

INTERGOVERNMENTAL AGREEMENT

This INTERGOVERNMENTAL AGREEMENT (hereinafter referred to as “Agreement”) by and among City of Perry, Georgia (hereinafter “City”) and the Houston County Land Bank (hereinafter “LB”), with each party collectively being referred as “the Parties”, is entered into and effective as of this _____ day of _____, 2020.

WITNESSETH

WHEREAS, the LB is a public body corporate and politic established by City of Perry, Georgia, and Houston County, Georgia under the laws of the State of Georgia, for the public purpose of returning non-tax generating properties to a productive use; and

WHEREAS, the mission of the LB is to create vibrant communities through the elimination of blighted properties, creation of affordable housing opportunities, and enhancing economic activities in a manner consistent with the local government plans and priorities; and

WHEREAS, the City recognizes there is a serious problem with blight in the City; and

WHEREAS, the property located at 1118 Jewell Drive, Perry, Georgia, (the “Property”) was purchased by Houston County Habitat for Humanity, Inc. (“Habitat”) as the highest bidder at public outcry by the Tax Commissioner of Houston County on December 3, 2019, pursuant to an order granted October 8, 2019, in Civil Action No. 2019V120727K; and

WHEREAS, the Property is in a dilapidated, unsafe, and unsightly condition and constitutes blighted property; and

WHEREAS, the City wishes to remediate blighted properties within its jurisdiction; and

WHEREAS, Habitat has proposed a development plan to the LB in which Habitat plans to construct a new single-family residence on the Property; and

WHEREAS, the LB resolved to accept the Property by donation from Habitat by resolution dated March 19, 2020, in order to facilitate the demolition of the dilapidated structure on the Property; and

WHEREAS, the Property was conveyed to the LB from Habitat by Quit Claim Deed dated April 7, 2020; and

WHEREAS, in order to implement the blight remediation project within the City, the City has agreed to coordinate and provide for the demolition of the Property; and

WHEREAS, the purpose of this Agreement is to advance the beneficial relationships between the Parties to carry out their respective responsibilities in an effective and efficient manner.

THEREFORE, in consideration of the foregoing recitals, the Parties agree as follows:

1. The LB agrees as follows:

- a. The LB, as adopted by resolution, agrees to accept the donation of the Property from Habitat.
- b. The LB agrees to maintain the Property while in its possession.
- c. The LB further agrees to convey the Property to Habitat upon the demolition and clearing of the Property.
- d. The LB will submit all acquisition costs, including but not limited to title, legal, appraisal, closing and recording services, if any, to the City for reimbursement.

2. The City agrees as follows:

- a. The City agrees to provide the funds for the demolition and clearing of the Property.
- b. The City agrees to provide for the solicitation of bids for the demolition of the Property as may be required under Georgia law.
- c. The City agrees to provide any oversight of the demolition of the Property for the LB.

3. Compliance with applicable law. The City and the LB shall comply with federal, state, and local laws.

4. Indemnification. The City shall defend, indemnify, and hold harmless the LB, its officers, employees, agents, attorneys, consultants, and independent contractors except as to intentional wrongful acts and gross negligence, from and against all liabilities, special, incidental, consequential, punitive, and all other cost and expense (including reasonable attorney's fees) arising out of or in connection with this Agreement. The LB shall defend, indemnify, and hold harmless City, its officers, employees, agents, attorneys,

consultants, and independent contractors except as to intentional wrongful acts and gross negligence, from and against all liabilities, special, incidental, consequential, punitive, and all other cost and expense (including reasonable attorney's fees) arising out of or in connection with this Agreement.

5. Termination. This Agreement may be terminated by any party for any reason and shall be effective upon thirty (30) days written notice to the other Party.
6. Term. If not terminated earlier in accordance with the preceding paragraph, the initial term of this Agreement shall begin with the effective date of the Agreement and terminate December 31, 2020.

IN WITNESS WHEREOF, the parties have caused their duly authorized officers to hereunto set their hands and affix their respective seals as of the day and year first above written.

On Behalf of City of Perry, Georgia:

By: _____ Date _____
Randall Walker, Mayor

Attest: _____ Date _____
Annie Warren, City Clerk

On Behalf of Houston County Land Bank:

By: _____ Date _____
Brian C. Jones, Chairman

Attest: _____ Date _____
Bryan Wood, Secretary



Where Georgia comes together.

Department of Community Development

Memorandum

To: Lee Gilmour, City Manager
From: Bryan Wood, Director of Community Development
Date: April 16, 2020
Re: Sidewalk Encroachment for 809 Carroll Street

The attached drawing shows a proposed handicap accessible ramp to the front entrance of the building at 809 Carroll Street. It slopes down toward the higher part of the sidewalk in front of the building where Reflections is located. It will be poured in place concrete. The highest exposed side will be about 18 inches.

Because the end of the minimum required length of the ramp would have ended in the middle of the doorway for the building next door, the ramp extends slightly further in order to provide a landing at that entrance.

This proposal appears to be the least expensive and least visually and physically intrusive of the options considered, including installing a motorized chair lift.

809 CARROLL STREET

811 CARROLL STREET

HOUSTON BANKING COMPANY

BOARD AND BATTEN FORMED RAMP
BACKFILL W/ 6 CY OF CONCRETE

EXISTING STEPS

EXISTING STEPS

4.90'

5.00'

5.20'

9.90'

12.10'

EXISTING SIDEWALK

EXISTING SIDEWALK

LANDSCAPE ISLAND

EXISTING SIDEWALK

X 98.30 EX

16.45'

X 98.52 EX

X 99.97 EX

X 98.86 EX

X 99.46 EX

X 98.93 EX

X 99.06 EX

X 99.46 EX

X 99.90

X 98.44 EX

X 99.90

X 98.58 EX

X 98.81 EX

X 99.38 X

X 99.38 X

X 99.06 EX

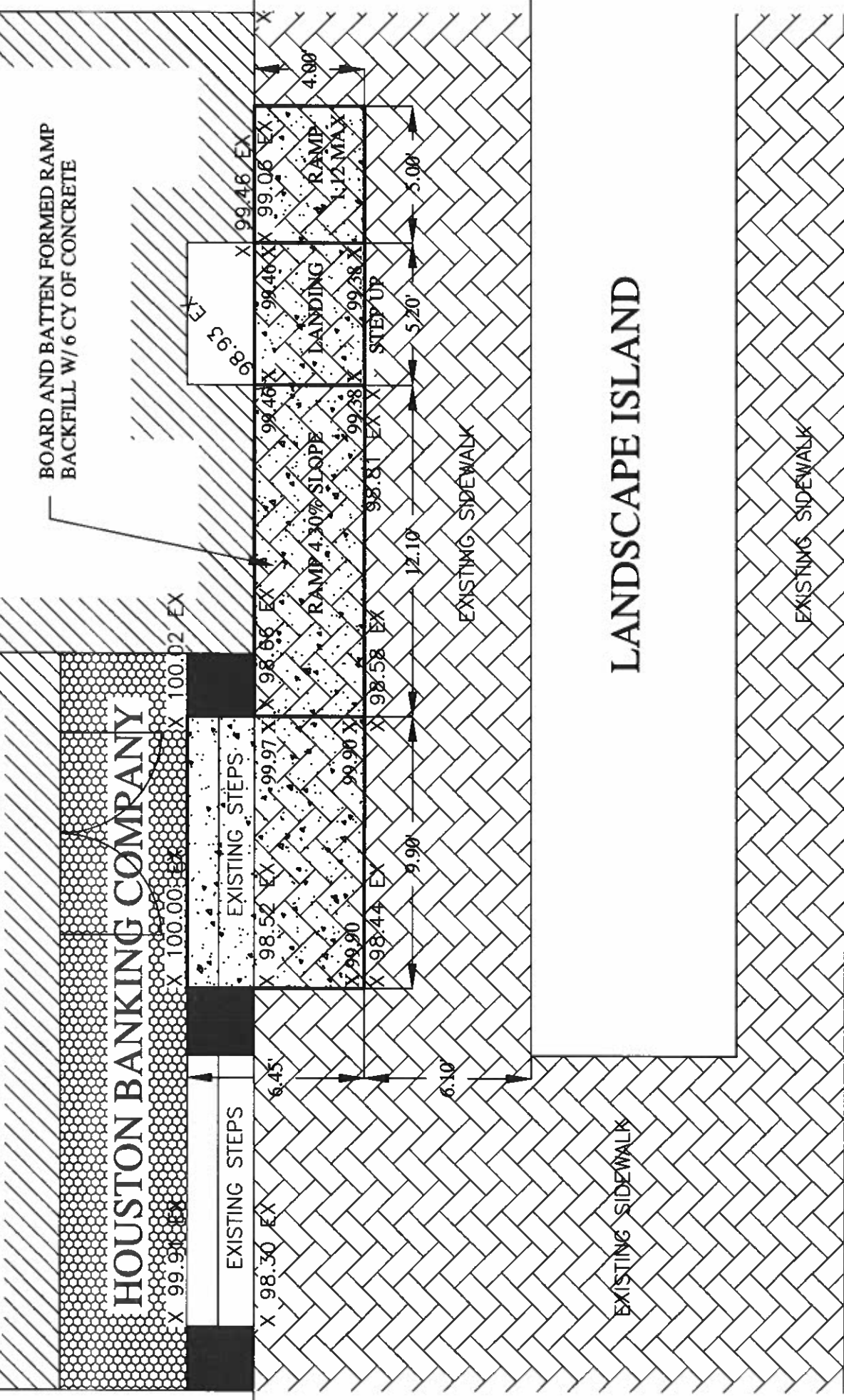
X 99.46 EX

RAMP 4.30% SLOPE

LANDING

RAMP 1 1/2" MAX

STEP UP





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OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor / Council
FROM: Lee Gilmour, City Manager
DATE: April 17, 2020
SUBJECT: Base for charges

The Administration recommends Council authorize the City to charge the owner of a structure that is vacant (no active water account) more than ninety (90) consecutive days the below City service fees.

- Fire Protection
- Stormwater

These services must still be provided to the occupied parcels.

cc: Mr. Robert Smith

***Estimate of Probable Construction Cost
Houston Lake Road Sidewalk Additions***

SEC Project #: 1157

Item Number	Quantity	Unit	Description	Unit Price	Extension
1	1	Lump	150-1000 Traffic Control	\$4,500.00	\$4,500.00
2	0.1	Acre	163-0232 Temporary Grassing	\$1,500.00	\$150.00
3	20	LF	171-0010 Temporary Silt Fence, TP A	\$10.00	\$200.00
4	1	Lump	210-0100 Grading Complete	\$12,000.00	\$12,000.00
5	256	SY	441-0104 Concrete Sidewalk, 4 In w/ Bick Accent	\$60.00	\$15,360.00
6	1	Lump	700-6910 Permanent Grassing	\$2,500.00	\$2,500.00
					\$34,710.00

INDEX OF DRAWINGS	
NUM	SHEET TITLE
1	COVER SHEET
2	GENERAL NOTES
3	LOCATION MAP
4	CONSTRUCTION PLAN SHEET
5	SOIL EROSION CONTROL DETAILS

CONSTRUCTION PLANS FOR THE

**HOUSTON LAKE DRIVE
SIDEWALK ADDITIONS**

FOR THE

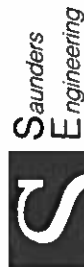
**CITY OF PERRY, GEORGIA
HOUSTON COUNTY, GEORGIA**

**COUNCIL MEMBERS
PHYLLIS BYNUM-GRACE
ROBERT JONES
DARRYL ALBRITTON
WILLIE KING
JOY PETERSON
RILEY HUNT**

**POST OFFICE BOX 2030
PERRY, GEORGIA 31069-0019
478-988-2700
478-988-2705 (FAX)**

**MAYOR
RANDALL WALKER**

**CITY MANAGER
R. LEE GILMOUR
CITY ATTORNEY
BROOKE NEWBY**



**Saunders
Engineering
Consultants, Inc.**
104-C Gurn Road, Centerville, GA 31028
(478) 953-1228 (478) 953-1248 Fax



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APRIL, 2020

GENERAL NOTES:

1. CONTRACTOR SHALL VERIFY LOCATION OF ALL EXISTING UTILITIES PRIOR TO PERFORMING ANY EXCAVATION WORK AND IS RESPONSIBLE FOR ANY DAMAGE TO ANY UTILITIES, PUBLIC OR PRIVATE, SHOWN OR NOT SHOWN HEREON.
2. CONTRACTOR SHALL NOTIFY ALL UTILITY COMPANIES 72 HOURS PRIOR TO PERFORMING ANY EXCAVATION WORK.
3. CONTRACTOR SHALL PROVIDE AT HIS EXPENSE A SURVEYOR REGISTERED IN THE STATE OF GEORGIA TO PROVIDE ALL INFORMATION NECESSARY TO STAKE AND GRADE THE PROJECT.
4. CONTRACTOR SHALL INSTALL BMP'S AS SHOWN ON THE PLANS OR AS DIRECTED BY THE ENGINEER.
5. CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING ALL EQUIPMENT, PAVING, ETC., WITH ALL DRAWINGS.
6. THE CONTRACTOR SHALL MAINTAIN AT ALL TIMES A SAFE WORKING ENVIRONMENT. THE CONTRACTOR SHALL CONFORM TO AND IS SUBJECT TO ALL OSHA REQUIREMENTS.
7. WHERE A SECTION NOTE OR DETAIL IS SHOWN FOR ONE CONDITION IT SHALL APPLY TO ALL LIKE OR SIMILAR CONDITIONS UNLESS OTHERWISE NOTED.
8. ANY EXISTING STORM DRAIN PIPES THAT WILL NO LONGER BE IN SERVICE SHALL BE REMOVED OR FILLED WITH FLOWABLE FILL. COST FOR THIS WORK SHALL BE INCLUDED IN COST FOR GRADING COMPLETE.
9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DEMOLITION AND REMOVAL OF ALL EXISTING VEGETATION NECESSARY TO DEVELOP THE SITE. CONTRACTOR SHALL REMOVE ALL TRASH AND DEBRIS FROM THE SITE UPON COMPLETION OF THE PROJECT.
10. CONTRACTOR SHALL INSTALL SOIL EROSION AND SEDIMENTATION CONTROL DEVICES PRIOR TO GRADING OPERATIONS AND SHALL MAINTAIN THE DEVICES DURING CONSTRUCTION.
11. CONTRACTOR SHALL NOTIFY THE INSPECTOR 24 HOURS PRIOR TO EACH PHASE OF CONSTRUCTION.
12. OMITTED
13. SURVEY PROVIDED BY WELLSTON & ASSOCIATES.
14. TRAFFIC CONTROL SHALL BE IN ACCORDANCE WITH THE MUTCD LATEST EDITION.
15. CONTRACTOR SHALL CONFINE CONSTRUCTION TRAFFIC ALONG THE ROUTE OF THE PROPOSED STORM DRAINAGE LINES AND DITCHES UNLESS WRITTEN PERMISSION IS OBTAINED FROM THE OWNER ALLOWING ACCESS TO THE CONSTRUCTION ALONG ANOTHER ROUTE.
16. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE GA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS, LATEST EDITION AND SUPPLEMENTS.
17. UTILITY WORK COORDINATION WILL BE REQUIRED AS A PART OF THIS CONTRACT. THE CONTRACTOR SHALL BE REQUIRED TO USE THE ONE-CALL CENTER TELEPHONE NUMBER 1-800-282-7411 FOR THE PURPOSE OF COORDINATING THE MARKING OF UNDERGROUND UTILITIES. THE CONTRACTOR'S ATTENTION IS CALLED TO SUB-SECTION 105.06 "COOPERATION WITH UTILITIES".
18. CONTRACTOR SHALL VERIFY THE ELEVATIONS OF ANY EXISTING UTILITIES IN LOCATIONS WHICH MAY CROSS THE PROPOSED STORM DRAINAGE LINES, BASINS, DROP INLETS, JUNCTION BOXES, HEADWALLS, OR OTHER CONSTRUCTION ITEMS AND SHALL NOTIFY THE ENGINEER OF ANY CONFLICTS.
19. CONTRACTOR SHALL RECONSTRUCT DRIVEWAYS PER THE GA DOT STD. 6050 DETAIL. AS NECESSARY TO PROVIDE A SMOOTH TRANSITION TO THE PROPOSED ROAD GRADE.
20. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO FURNISH SUITABLE BORROW MATERIAL FOR THE PROJECT AND DISPOSE OF ANY UNSUITABLE WASTE MATERIAL.
21. OMITTED

22. POWER POLES WITHIN THE LIMITS OF CONSTRUCTION SHALL BE RELOCATED BY THE POWER COMPANY. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO COORDINATE THIS RELOCATION WITH THE POWER COMPANY.
23. TELEPHONE PEDESTALS & TELEPHONE LINES WITHIN THE LIMITS OF CONSTRUCTION SHALL BE RELOCATED BY THE TELEPHONE COMPANY. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO COORDINATE THIS RELOCATION WITH THE TELEPHONE COMPANY.
24. CONTRACTOR SHALL KEEP TREE REMOVAL TO A MINIMUM UNLESS PERMISSION IS GIVEN BY THE ENGINEER.
25. COORDINATE SYSTEM IS BASED ON STATE PLANE COORDINATES.
26. OMITTED
27. CONTRACTOR SHALL TIE ALL SIDE STREETS INTO INTERSECTIONS TO ENSURE POSITIVE DRAINAGE.
28. ANY EXISTING FENCE WITHIN CONSTRUCTION SHALL BE REMOVED.
29. FLARED END SECTIONS SHALL BE IN ACCORDANCE WITH GA STD 1120.
30. CONTRACTOR SHALL FIELD VERIFY ALL STORM DRAIN INVERTS PRIOR TO INSTALLATION
31. CLEANING, CRIBBING, AND DRESSING BEHIND CURB SHALL EXTEND BEYOND RIGHT-OF-WAY IN SOME CIRCUMSTANCES. THIS SHALL BE DONE AS DIRECTED BY THE ON SITE INSPECTOR AND/OR THE COUNTY ENGINEER.
32. EXISTING WATER AND GAS VALVES, AND EXISTING MANHOLE RING AND COVERS SHALL BE RAISED TO FINAL GRADE. NO SEPARATE PAY ITEM WILL BE MADE FOR THIS ITEM. PAYMENT SHALL BE MADE UNDER THE GRADING PAY ITEM.
33. INGRESS AND EGRESS SHALL BE MAINTAINED AT ALL TIMES TO ADJACENT PROPERTIES. REFER TO SUB-SECTION 107.07 OF THE STANDARD SPECIFICATIONS.
34. WHERE EXISTING PAVEMENT MARKINGS AND LINES ARE IN CONFLICT WITH THE TRAFFIC PATTERN BEING USED ON CONSTRUCTION, THE CONTRACTOR SHALL REMOVE OR OVERLAY LINES TO THE SATISFACTION OF THE ENGINEER SUCH THAT THE LINES DO NOT CONFUSE THE TRAVELING PUBLIC. ALL REMAINING LINES OR MARKINGS SHALL BE IN ACCORDANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" OR AS DIRECTED BY THE ENGINEER. TRAFFIC SHALL NOT BE ALLOWED ON ANY PAVEMENT NOT PROPERLY STRIPPED.
35. STAGED CONSTRUCTION WILL BE REQUIRED IN ORDER TO MAINTAIN TRAFFIC THROUGHOUT THE PROJECT. CONSTRUCTION STAGING PLANS ARE NOT INCLUDED IN THIS SET OF DRAWINGS. THE CONTRACTOR SHALL DESIGN HIS OWN STAGING PLAN. THE CONTRACTOR'S STAGING PLAN MUST BE APPROVED BY THE ENGINEER PRIOR TO CONSTRUCTION. ANY DEVIATION FROM THE APPROVED STAGING PLAN SHALL BE APPROVED BY THE ENGINEER PRIOR TO IMPLEMENTATION.
36. ALL DISTURBED AREAS SHALL BE PERMANENTLY GRASSED AS DIRECTED BY THE ENGINEER IMMEDIATELY AFTER THE SLOPES ARE ESTABLISHED IN ORDER TO REDUCE EROSION. IF THE SEASON DOES NOT PERMIT GRASSING, TEMPORARY MULCH SHALL BE USED AS DIRECTED BY THE ENGINEER. REFER TO SECTION 161 OF THE STANDARD SPECIFICATIONS. ALL GRASSING SHALL BE IN ACCORDANCE WITH DOT SPECIFICATIONS.
37. THE CONTRACTOR SHALL ENSURE THAT POSITIVE AND ADEQUATE DRAINAGE IS MAINTAINED AT ALL TIMES WITHIN THE PROJECT LIMITS. THIS MAY INCLUDE, BUT NOT LIMITED TO, REPLACEMENT OR RECONSTRUCTION OF EXISTING DRAINAGE STRUCTURES THAT HAVE BEEN DAMAGED OR REMOVED, OR REGRADING AS REQUIRED BY THE ENGINEER. EXCEPT FOR THOSE DRAINAGE ITEMS SHOWN AT SPECIFIC LOCATIONS IN THE PLANS, THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY COSTS INCURRED TO COMPLY WITH THIS REQUIREMENT. PAY ITEMS IN THE DETAILED ESTIMATE. NO SEPARATE PAYMENT WILL BE MADE FOR ANY COSTS INCURRED TO COMPLY WITH THIS REQUIREMENT.
38. THE SUBGRADE AND GAB SHALL BE PROOF ROLLED IN THE PRESENCE OF THE COUNTY ENGINEER PRIOR TO PLACING ANY BASE MATERIAL. THIS WORK WILL BE IN ACCORDANCE WITH HOUSTON COUNTY SUBDIVISION REGULATIONS AND SHALL BE PAID FOR IN OVERALL BID PRICE.
39. PIPE DISTANCES SHOWN ON THE PLANS ARE MEASURED FROM INSIDE FACE OF BOX TO CENTER OF BOX.
40. CALCULATED FORM CENTER OF BOX TO CENTER OF BOX.
41. THE CONTRACTOR SHALL PLACE ASPHALTIC LEVELING ON THE EXISTING ROADWAY PRIOR TO GRADING OPERATIONS TO PREVENT PONDING WATER ALONG THE ROADWAY. ALL POINT LEVELS IN ACCORDANCE WITH SECTION 149 AND LEVELING QUANTITIES SHALL BE REVIEWED AND APPROVED PRIOR TO PLACING ANY ASPHALT LEVELING.
42. COST FOR REMOVAL OF FENCING SHALL BE PAID FOR UNDER "GRADING COMPLETE".
43. MAIL SERVICES SHALL BE MAINTAINED AT ALL TIMES. TEMPORARY RELOCATION OF MAILBOXES WILL BE REQUIRED. PERMANENT MAILBOXES SHALL BE INSTALLED AT THE COMPLETION OF CONSTRUCTION. TEMPORARY AND PERMANENT INSTALLATIONS SHALL BE IN ACCORDANCE WITH POSTMASTER REQUIREMENTS AND HOUSTON COUNTY ORDINANCE. COST OF MAINTAINING TEMPORARY MAIL SERVICE AND INSTALLING PERMANENT FACILITIES SHALL BE INCLUDED AS AN INCIDENTAL ITEM FOR "GRADING COMPLETE".
44. ALL SAWCUT AND REMOVAL OF EXISTING PAVEMENT SHALL BE PAID FOR UNDER "GRADING COMPLETE".
45. ALL PIPE CULVERTS SHALL BE REINFORCED CONCRETE CLASS UNLESS SPECIFIED OTHERWISE IN THE PLANS.
46. ACCESS FOR GARBAGE PICK UP SERVICE SHALL BE MAINTAINED AT ALL TIMES.



1845 S. Guymon Road, Canton, GA 30108
 (478) 855-1228
 (478) 855-1248 Fax

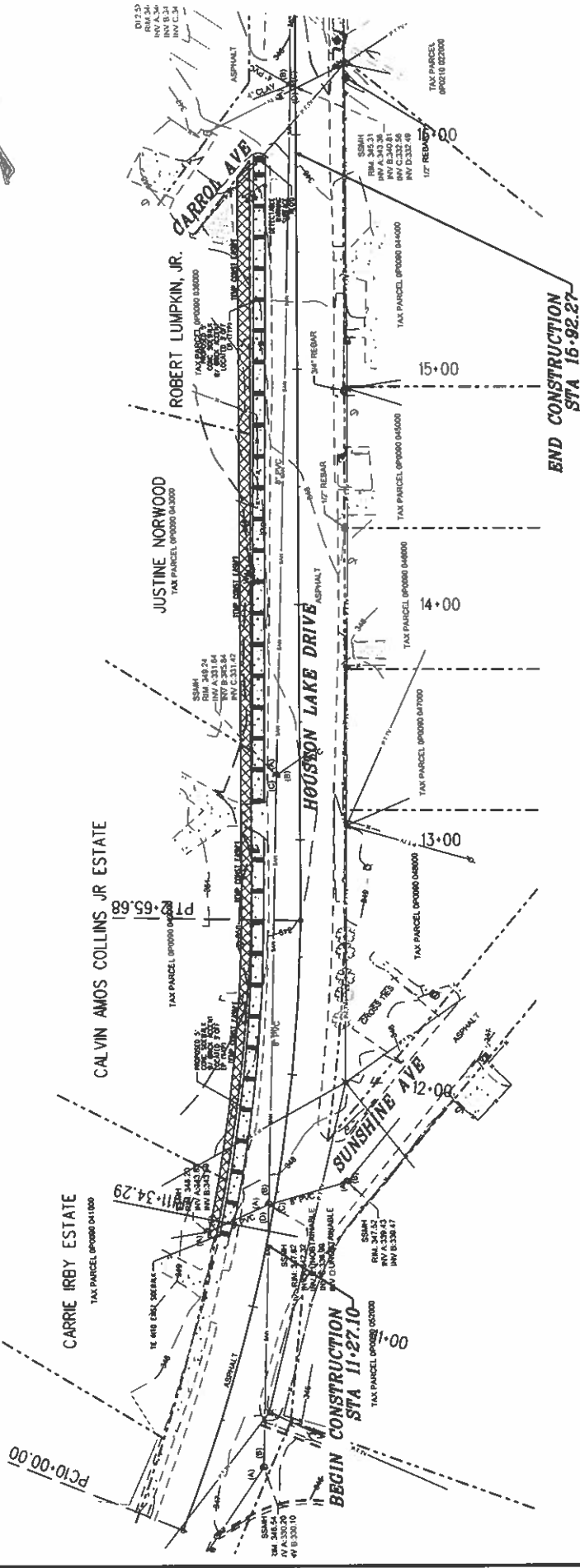
SCALE

DATE	REVISIONS	DATE	REVISIONS



GENERAL NOTES
 CITY OF PERRY, GEORGIA
 CITY OF PERRY, GEORGIA
 121 WASHINGTON STREET
 SAUNDERS ENGINEERING CONSULTANTS, INC.
 1845 S. GUYMON ROAD, CANTON, GA 30108

DATE	NO. OF SHEETS
10/1/2020	2
PROJECT NO.	1913



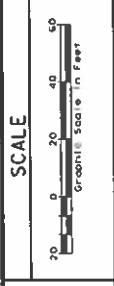
END CONSTRUCTION
STA 16+92.27

BEGIN CONSTRUCTION
STA 11+27.10

Project No.	1137
Scale	AS SHOWN
Sheet No.	1137
Project Name	HOUSTON LAKE DRIVE SIDEWALK ADDITION CONSTRUCTION PLAN
Client	CITY OF PERRY, GEORGIA
Contract No.	1211
Contract Name	CITY OF PERRY PERMITS DIVISION
Contract Date	10/29/09
Contract Value	\$1,000,000
Contract Location	HOUSTON LAKE DRIVE, PERRY, GA
Contract Description	SAUNDERS ENGINEERING CONSULTANTS, INC. CITY ADMINISTRATION



DATE	REVISIONS	DATE	REVISIONS



S Saunders
Engineering
Consultants, Inc.
104 S. Clark Road
Columbus, GA 31908
(478) 953-1228 (478) 953-1249 Fax



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OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council
FROM: Lee Gilmour, City Manager
DATE: April 14, 2020
REFERENCE: Bond authority

The Administration recommends Council authorize the City to approach the Perry Public Facilities Authority to have it fund the below items:

- Acquisition of and improvements to the Houston County Government Building (old courthouse).
- Upgrade sewer main serving Perry Branch area.

The projects are estimated at \$2,000,000 and \$2,200,000 respectively. The City would pay the Authority for the twenty (20) year debt service from the General Fund and Water / Sewerage System Revenue Fund.

Contact me if you have any questions.