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November 16, 2020

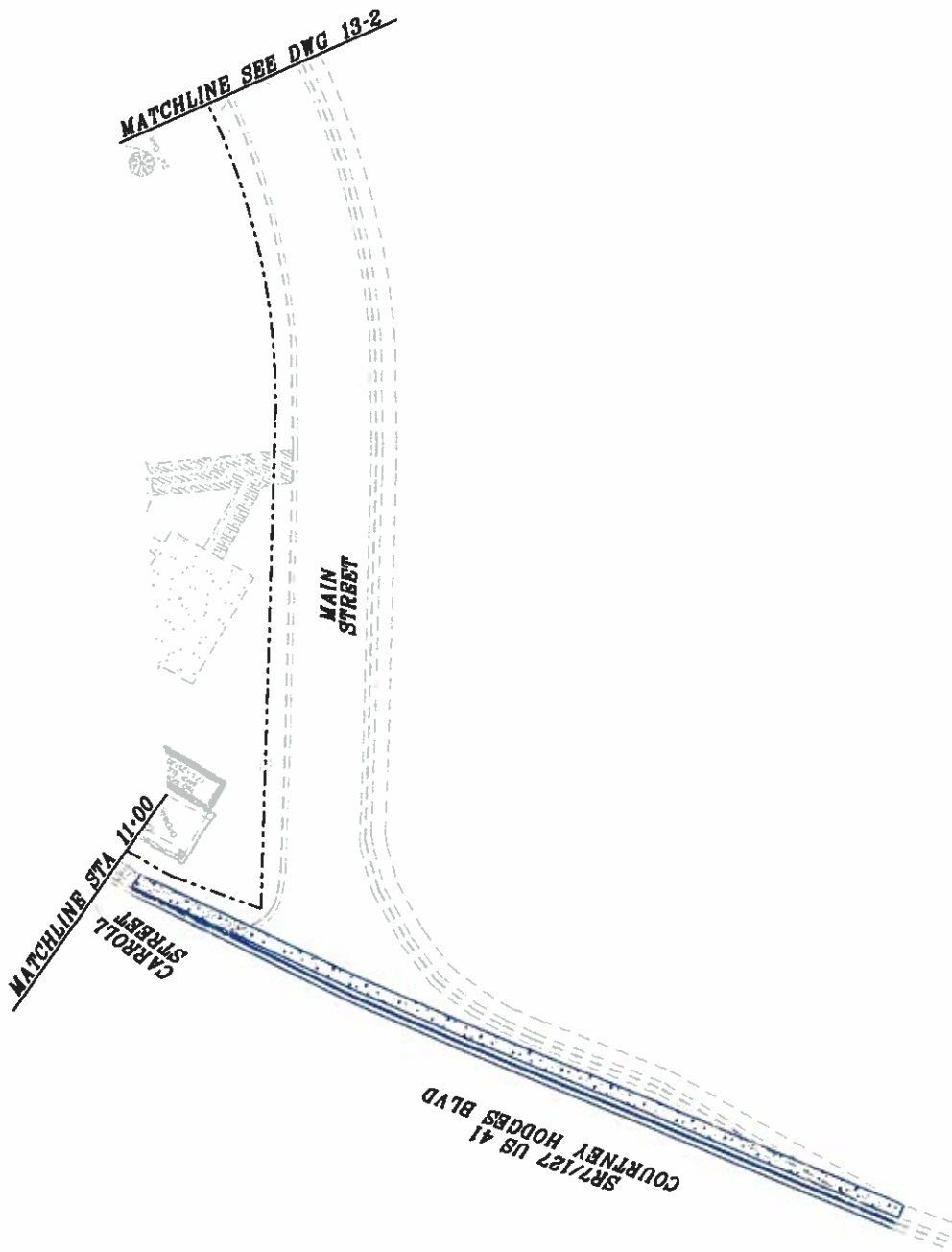
**WORK SESSION AGENDA**  
PERRY ARTS CENTER  
1121 MACON ROAD, PERRY, GA 31069

**5:00 PM**

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**To join the meeting by Facebook:** Use this URL - [facebook.com/cityofperryga](https://facebook.com/cityofperryga)  
This will allow you to view and hear the meeting.

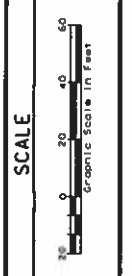
1. Call to Order: Mayor Randall Walker, Presiding Officer.
2. Roll:
3. Items of Review/Discussion: Mayor Randall Walker
  - 3a. Department of Public Works
    1. Concept Design-Carroll Street Streetscape – Ms. A. Fitzner.
  - 3b. Office of the City Manager
    1. Special Events presentation – Ms. A. Turpin.
      - Halloweeletka Update
      - Black History Month Banner Project Update
    2. Consider establishing a Community Planner position – Mr. L. Gilmour.
    3. Review of organization – Mr. L. Gilmour.
      - Perry Area Convention and Visitors Bureau Authority
4. Council Member Items:
5. Department Head/Staff Items:
6. Adjourn.



**CARROLL STREET**



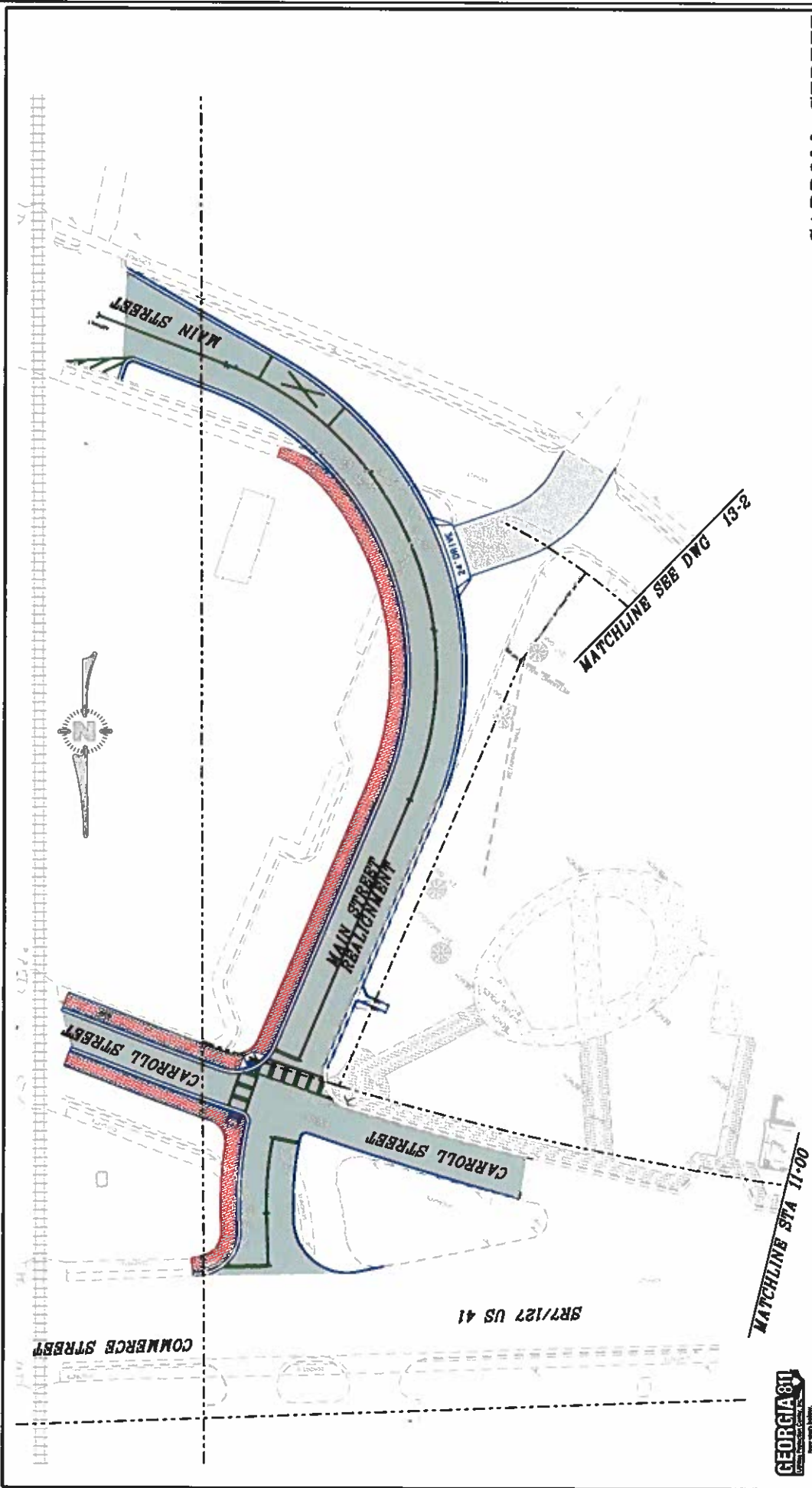
**S** Saunders  
 E Engineering  
 C consultants, Inc.  
 2040 G. Street, Marietta, GA 30066  
 (478) 355-1220 (478) 355-1226 Fax



DATE	REVISIONS	DATE	REVISIONS



PROJECT NO.	CONCEPT # 1
DATE	CITY OF PERRY, GEORGIA
SCALE	1211 CITY OF PERRY STREET
PROJECT	PERRY, GA 31049
JOB NO.	SAUNDERS ENGINEERING CONSULTANTS, INC.
11/18	1



**CARROLL STREET**

**SAUNDERS**  
Engineering  
Consultants, Inc.  
104-C, 81st Road, Cumming, GA 30028  
(478) 953-1228 (478) 953-1248 Fax

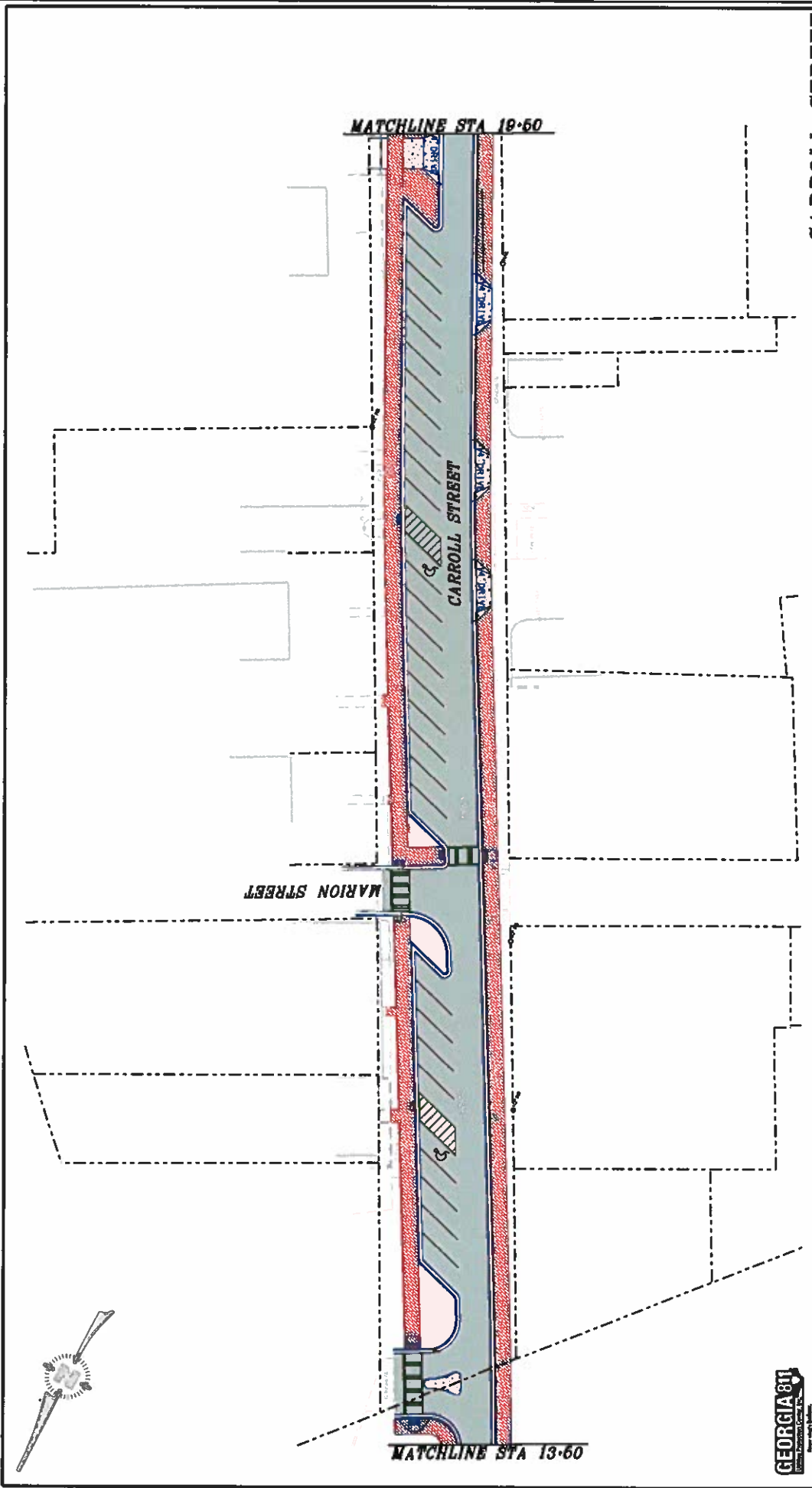
**CONCEPT # 1**

CITY OF PERRY, GEORGIA  
1211 CASHWALK DRIVE  
PERRY, GA 31068  
SAUNDERS ENGINEERING CONSULTANTS, INC.  
104-C, 81ST ROAD, CUMMING, GA 30028

DATE	REVISIONS	DATE	REVISIONS

**GEORGIA 800**  
Professional Seal

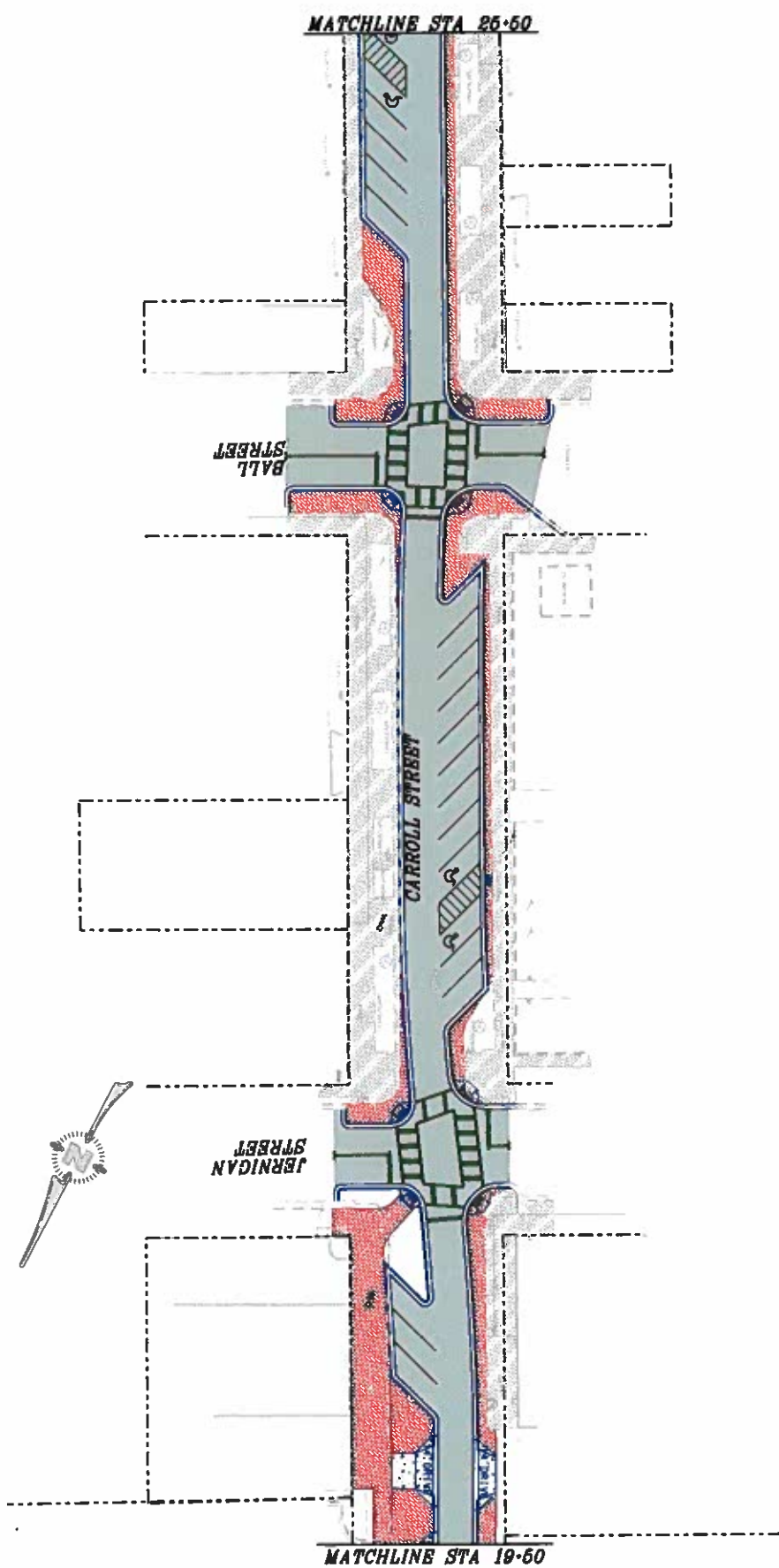
SCALE  
0 20 40 60  
Graphic Scale in Feet



**CARROLL STREET**

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	CITY OF PERRY, GEORGIA DEPARTMENT OF PUBLIC WORKS 1211 CASHING STREET PERRY, GA 31069	SCALE 1" = 40'	DATE 11/19/88
SAUNDERS ENGINEERING CONSULTANTS, INC. 104-C CHINA ROAD, CHINA, CA 91024 (478) 953-1228 (478) 953-1248 FAX		SCALE Graphic Scale in Feet	





MATCHLINE STA 26+60

BALL STREET

CARROLL STREET

JERNIGAN STREET

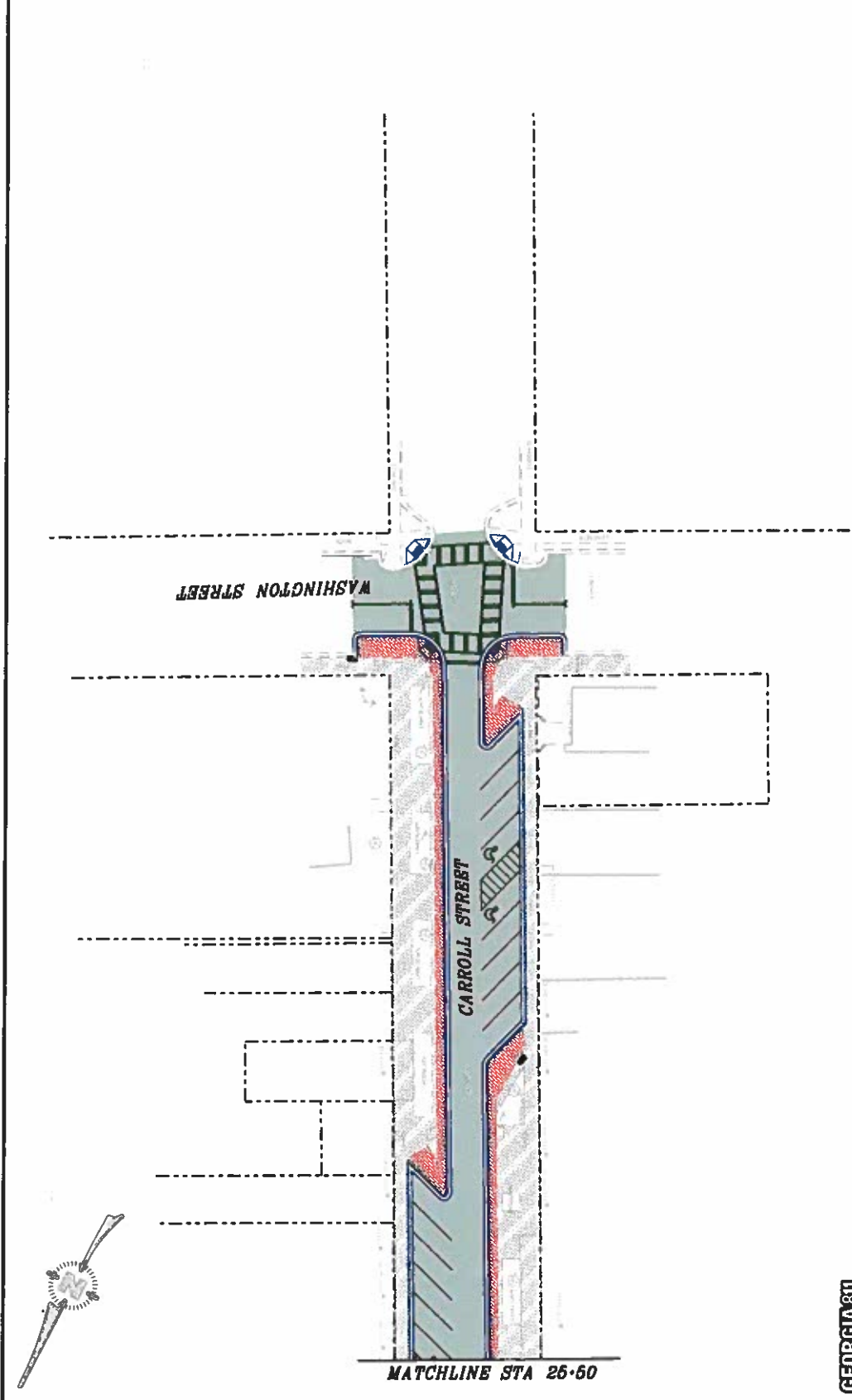
MATCHLINE STA 19+60

CARROLL STREET

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CONCEPT # 1 CITY OF PERRY, GEORGIA CITY OF PERRY 1211 PERRY CARROLL STREET PERRY, GA 31069 SAUNDERS ENGINEERING CONSULTANTS, INC. 104-C GUN ROAD, COLUMBIA, GA 31906 (770) 853-1228 (FAX) 853-1248 FAX			
DATE	REVISIONS	DATE	REVISIONS
SCALE 		REVISIONS DATE REVISIONS DATE	



**S** Saunders  
 E Engineering  
 Consultants, Inc.  
 104-C Gun Road, Columbia, GA 31906  
 (770) 853-1228 (FAX) 853-1248 FAX



**CARROLL STREET**



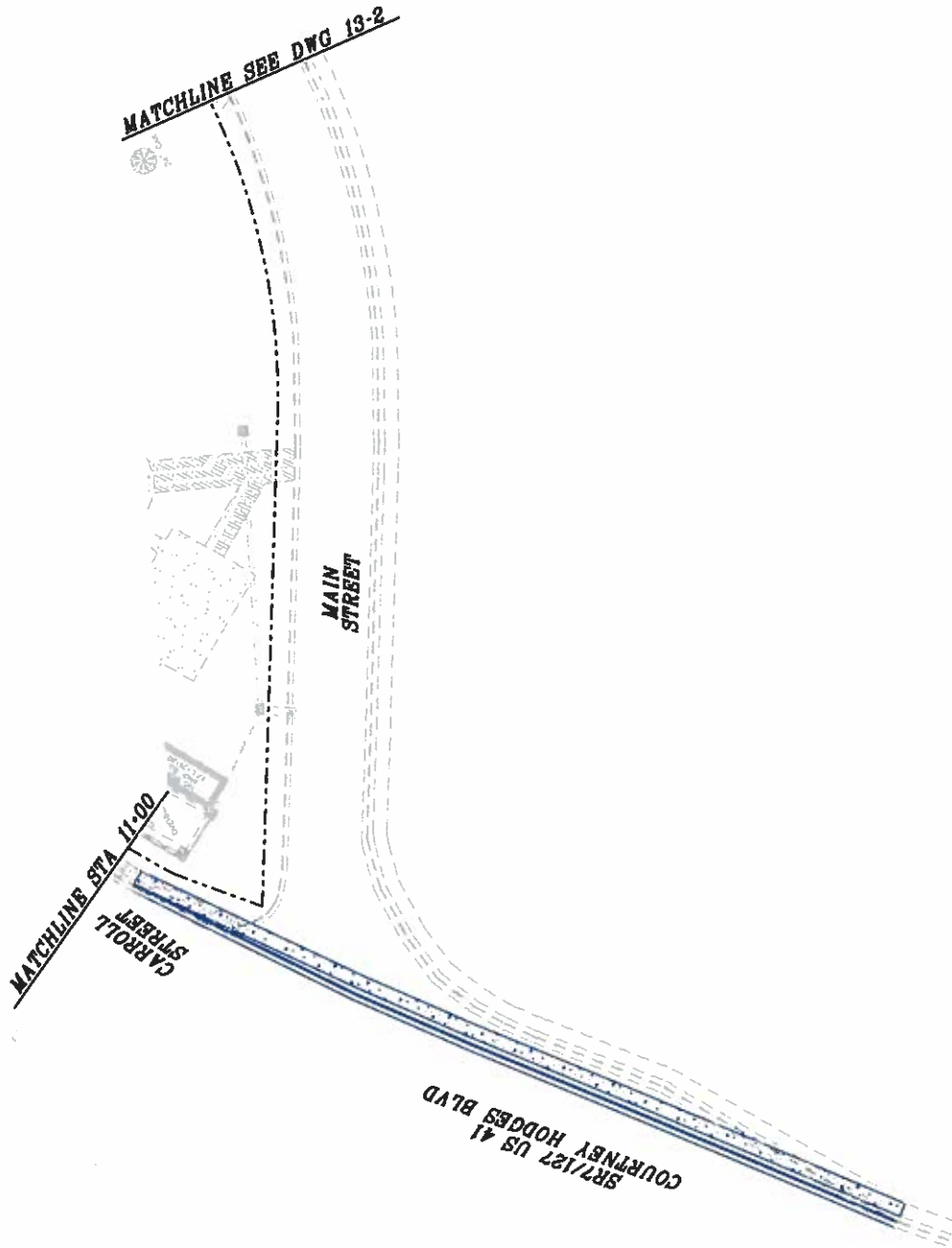
**S** Saunders  
 Engineering  
 Consultants, Inc.  
 104-C Oak Road, Clark, GA 31029  
 (478) 853-1228 (478) 853-1248 Fax



DATE	REVISIONS	DATE	REVISIONS



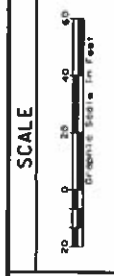
CONCEPT # 1	PROJECT # 1	DATE	SCALE	SHEET NO.
CITY OF PERRY, GEORGIA	CITY OF PERRY, GEORGIA		AS SHOWN	5
1211 WASHINGTON STREET	1211 WASHINGTON STREET			
SAUNDERS ENGINEERING CONSULTANTS, INC.	SAUNDERS ENGINEERING CONSULTANTS, INC.			



**CARROLL STREET**



**S** Saunders  
Engineering  
Consultants, Inc.  
1044 Glen Road, Columbus, GA 31906  
(706) 533-1228 (478) 533-2848 FAX

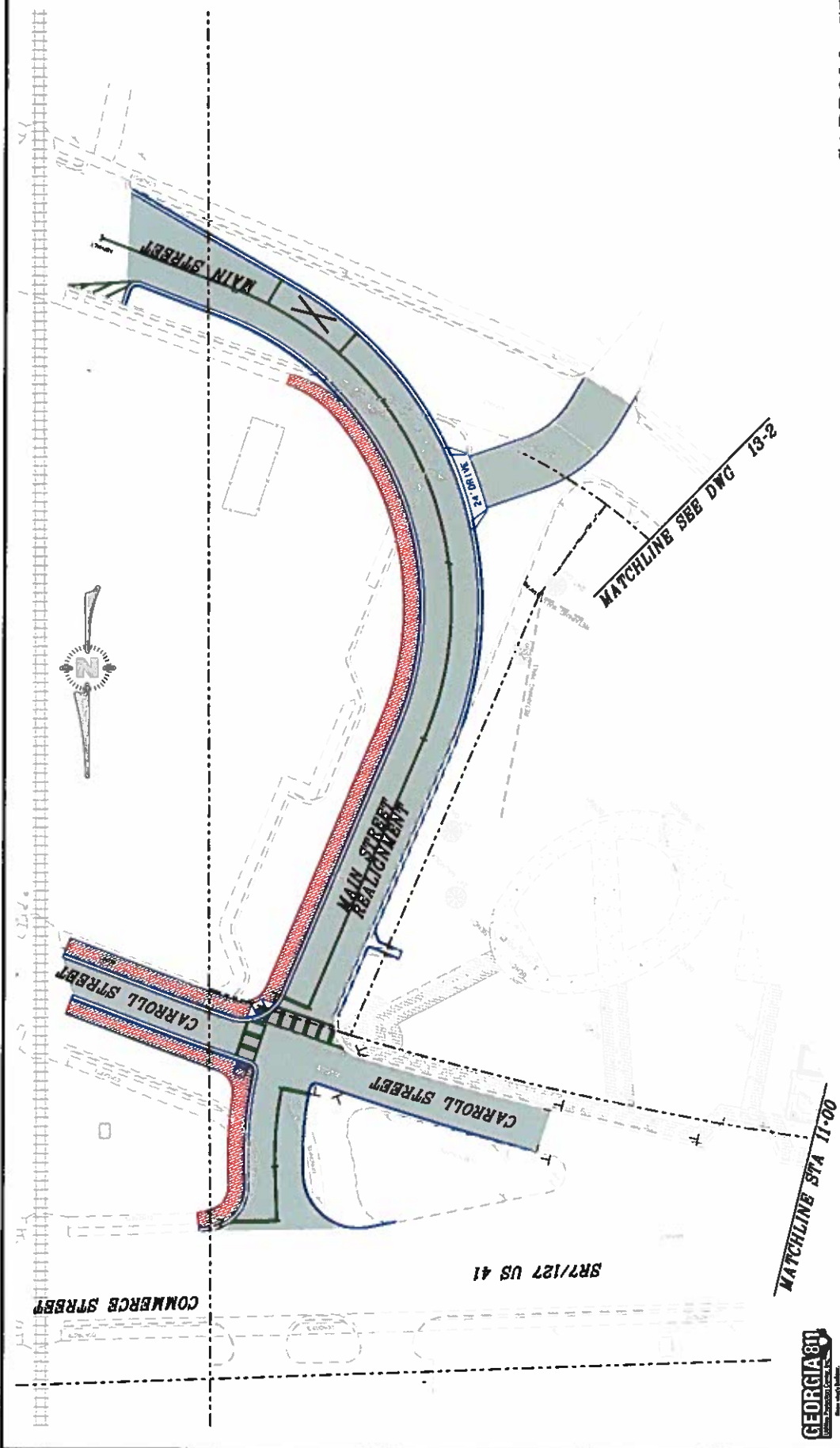


DATE	REVISIONS	DATE	REVISIONS



CONCEPT # 2  
CITY OF PERRY, GEORGIA  
1211 WASHINGTON STREET  
SAUNDERS ENGINEERING CONSULTANTS, INC.  
1044 GLEN ROAD, COLUMBUS, GA 31906  
706-533-1228

PROJECT NO.	DATE	SCALE	SHEET NO.



**CARROLL STREET**

				<p>CONCEPT # 2</p>	
<p>CITY OF PERRY, GEORGIA</p>				<p>SCALE</p>	
<p>CITY OF PERRY STREET</p>				<p>1:250</p>	
<p>1211 PERRY, GA 31069</p>				<p>DATE</p>	
<p>SAUNDERS ENGINEERING CONSULTANTS, INC.</p>				<p>NO. 100</p>	
<p>104-C CLAY ROAD, CONROCK, GA 31008</p>				<p>2</p>	
<p>(478) 953-1228 (478) 953-1248 FAX</p>				<p>REVISIONS</p>	
<p>DATE</p>		<p>REVISIONS</p>		<p>DATE</p>	
<p>REVISIONS</p>		<p>DATE</p>		<p>REVISIONS</p>	
<p>DATE</p>		<p>REVISIONS</p>		<p>DATE</p>	



**SAUNDERS**  
**Engineering**  
**Consultants, Inc.**  
 104-C Clay Road, Conrock, GA 31008  
 (478) 953-1228 (478) 953-1248 FAX



MATCHLINE STA 11+00

MATCHLINE SBB DWG 13-2

SR77/127 US 41

COMMERCE STREET

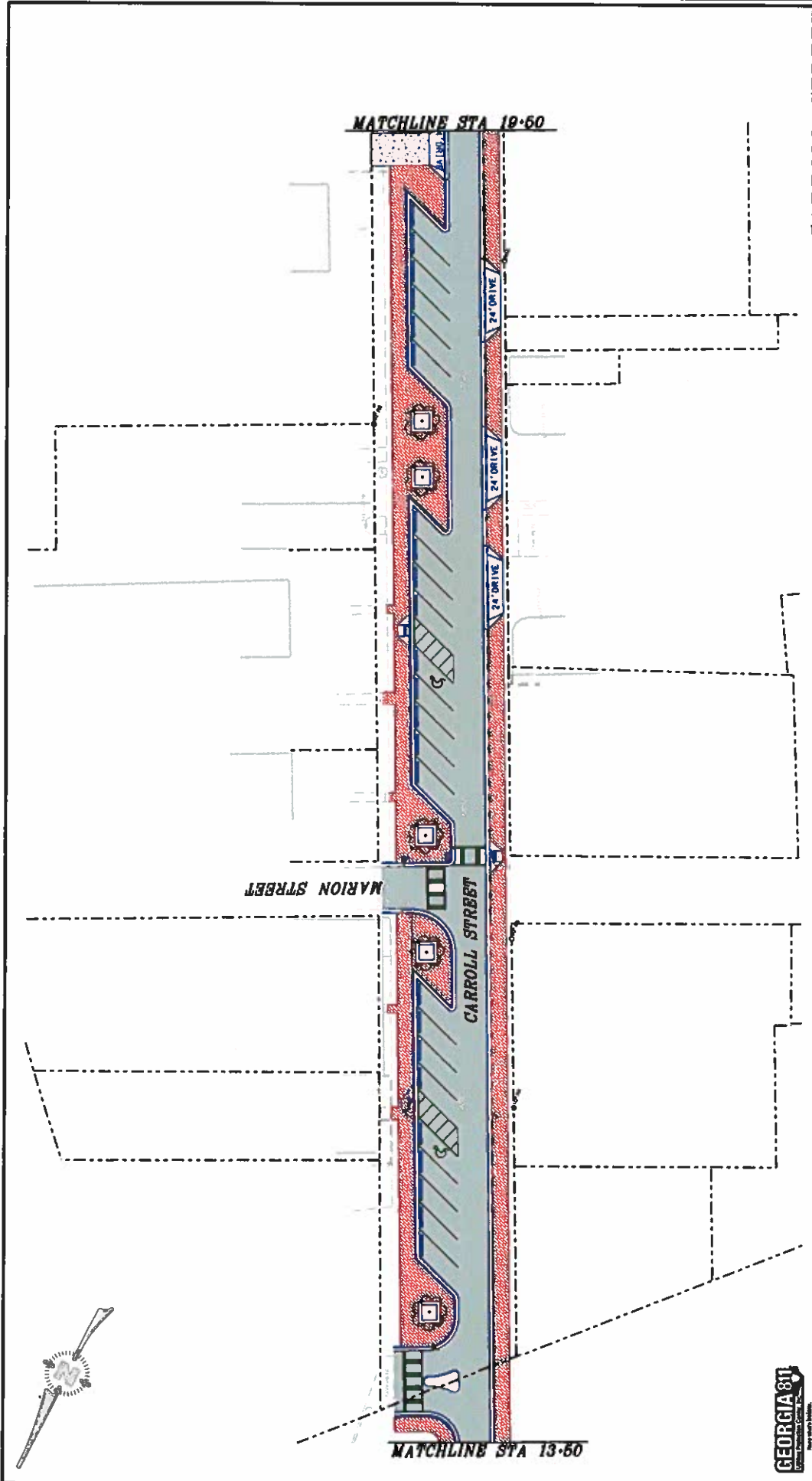
CARROLL STREET

CARROLL STREET

MAIN STREET REALIGNMENT

MAIN STREET





**S** Saunders  
 Engineering  
 Consultants, Inc.  
 104-C Court Road, Chapeau, Ch., 31028  
 (478) 653-1228 (478) 653-1248 Fax

SCALE



DATE	REVISIONS	DATE	REVISIONS



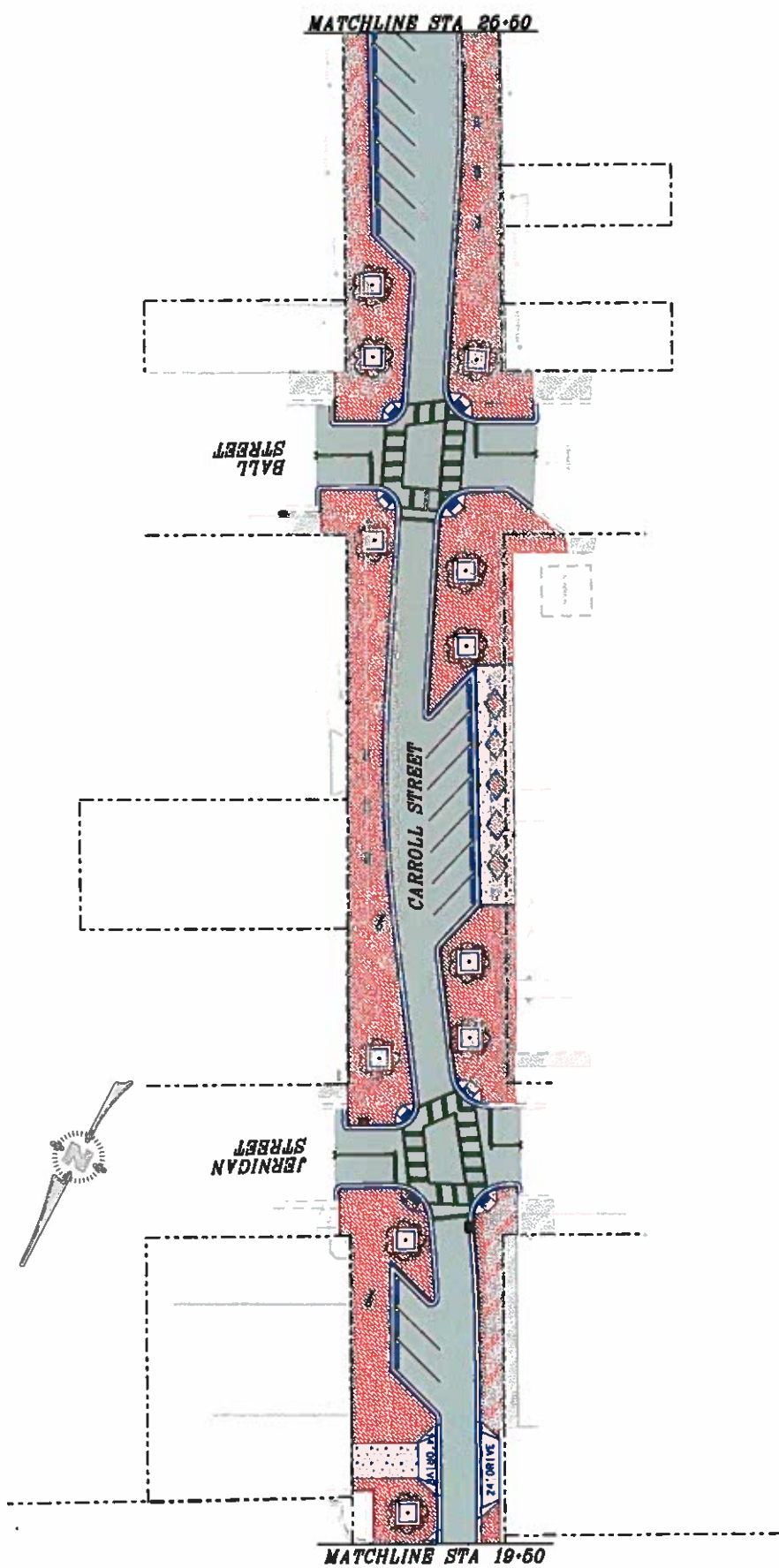
**CARROLL STREET**

CONCEPT # 2

CITY OF PERRY, GEORGIA  
 CITY OF PERRY, GEORGIA  
 1211 PERRY ROAD  
 PERRY, GA 31069

SAUNDERS ENGINEERING CONSULTANTS, INC.  
 104-C COURT ROAD  
 CHAPEAU, GA 31028

PROJECT NO. 1139  
 SHEET NO. 3



MATCHLINE STA 26+60

BALL STREET

CARROLL STREET

JERNIGAN STREET

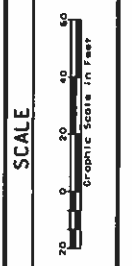
MATCHLINE STA 19+60

CARROLL STREET

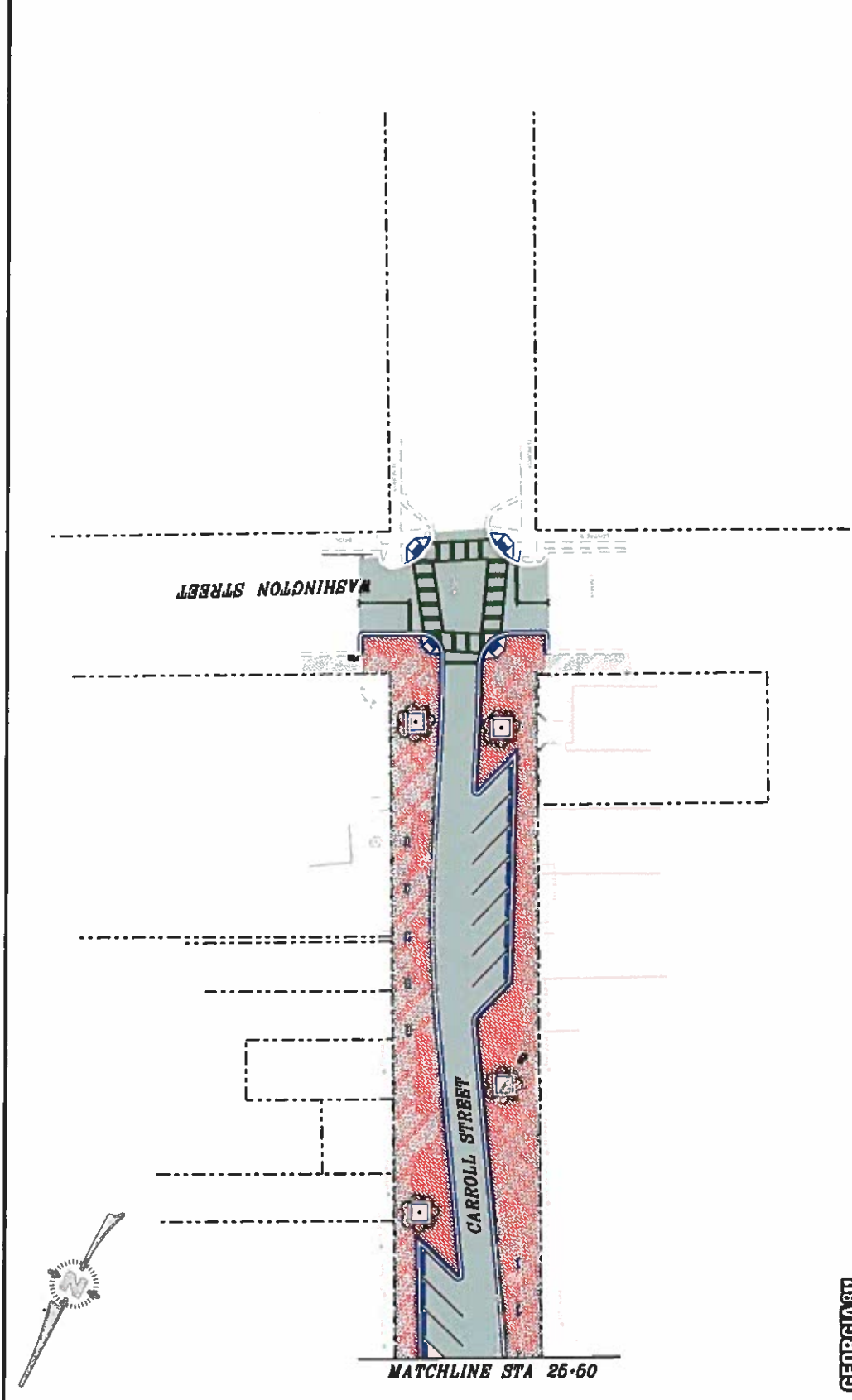
Project No.	CONCEPT # 2
Client	CITY OF PERRY, GEORGIA
Design	CITY OF PERRY, GEORGIA
Drawn	1211 PERRY, GEORGIA
Scale	AS SHOWN
Sheet No.	4
Date	11/19



DATE	REVISIONS	DATE	REVISIONS



**S** Saunders  
 E Engineering  
 C Consultants, Inc.  
 104-C City Road, Columbus, GA 31908  
 (478) 853-1228 (478) 853-1249 Fax



MATCHLINE STA 25+60

CARROLL STREET



**S** Saunders  
 Engineering  
 Consultants, Inc.  
 104 S. Cherry Road, Columbus, GA 31906  
 (478) 853-1228 (478) 853-1248 Fax

SCALE




DATE	REVISIONS	DATE	REVISIONS




CONCEPT # 2  
 CITY OF PERRY, GEORGIA  
 CITY OF PERRY  
 PLANNING DEPARTMENT  
 1211 PERRYVILLE ROAD  
 PERRY, GEORGIA 31069  
 SAUNDERS ENGINEERING CONSULTANTS, INC.  
 104 S. CHERRY ROAD, COLUMBUS, GEORGIA 31906

PROJECT NO.	1139
DATE	
DRAWN BY	
CHECKED BY	
SCALE	AS SHOWN
SHEET NO.	5




**Jenifer Pekar McCarthy**  
 October 31 at 8:43 AM


**Kaitlyn Taylor**  
 October 31 at 10:50 AM

Super fun for the kids & great idea to help families cope with the times! City of Perry does not disappoint!

We certainly appreciate your creative efforts to get people involved in the community! We love and are so blessed to live near Perry!!

Families came together over the Halloween weekend to participate in a weekend of spirited fun on the Weeletka Trail. Participants enjoyed hunting for friendly ghosts, a Story Book Walk and a Fall themed Chalk Walk!

**By The Numbers:**

- Event reached more than 14,000 people!
- More than 1,100 responses on Facebook!
- 200+ Free Halloweele-Kits handed out!
- 1,700+ pieces of candy given out!

To Learn More About This Event: [anya.turpin@perry-ga.gov](mailto:anya.turpin@perry-ga.gov)



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**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

TO: Mayor / Council  
FROM: Lee Gilmour, City Manager  
DATE: November 10, 2020  
RE: New position

With the growth in city development and an increasing demand to repurpose property, the Administration recommends Council approve adding a community planner position to the Department of Community Development.

This position would review annexations, rezonings, perform land use assessments, handle COA applications, and administer the historic districts. It would be funded through the Insurance Premium Tax.

cc: Mr. B. Wood



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**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

TO: Mayor / Council  
FROM: <sup>LG</sup> Lee Gilmour, City Manager  
DATE: November 12, 2020  
REFERENCE: Authority review

Per your August 3, 2020 direction the Council appointed organization data for the Perry Area Convention and Visitors Bureau Authority is:

Legal Authority

See attached 8/18/20 memo (Exhibit A).

Purpose of Authority

See Exhibit A

Member Restrictions

See Exhibit A

Current appointment process

See Exhibit A

Staff Assigned

The Authority hires its own staff.

Issues with Members

See attached Exhibit A

Year	Average Authority Attendance
2012	77%
2018	70%
2019	91%
2020 (Sept)	73%

### Suggestions for Improvements

Tourism is an important factor in the City's economic development plan. The Administration recommends the Authority refocus its efforts to address its duties as outlined in Section 6 of its enabling legislation. Copy is attached in Exhibit B.

cc: Mr. B Loudermilk



TO: Mr. Lee Gilmour, City Manager  
 FROM: Allison Hamsley, PACVB President  
 DATE: August 18, 2020  
 RE: Organization Review

Per your request, please see the following information in regards to the Perry Area Convention and Visitors Bureau Authority.

- **Legal Authority:** The Perry Area Convention and Visitors Bureau Authority was created by an act of the General Assembly of Georgia, House Bill 1439, signed by the Governor on February 27, 1990.
- **Purpose of Authority:** The duties of the authority shall be to:
  - a. Promote tourism, trade, and conventions for the City of Perry.
  - b. Study, investigate, and develop plans for improving tourism in Perry and the area and doing such things as tend to bring visitors and conventions into the city.
  - c. Advise and recommend plans to the city council and departments of the city for the development of tourism in the city
  - d. Promote public interest in the general improvement of tourism in the city.
- **Current appointment process:** The authority consist of nine (9) member and four (4) exofficio members who are appointed as follows:

<u>Name</u>	<u>Representing</u>	<u>Length of Term</u>	<u>Term Exp</u>
William Loudermilk	Mayor Randall Walker^	Term of Office	12-31-21
Andrew Presswood	Dist 1, Post 1 (P. Bynum-Grace)	Term of Office	12-31-21
Linda Stanley	Dist 1, Post 2 (Willie King)*^	Term of Office	12-31-23
Megan Wilson-Brent	Dist 2, Post 1 (Robert Jones)^	Term of Office	12-31-21
Michelle Lacey	Dist 2, Post 2 (Joy Peterson)	Term of Office	12-31-23
Trish Cossart	Dist 3, Post 1 (Darryl Albritton)*^	Term of Office	12-31-21
Mike Baker	Dist 3, Post 2 (Riley Hunt)	Term of Office	12-31-23
JJ Kirk	Mayor/Council*	2 Year Term	12-31-21
Heather Kellen	Mayor/Council*	2 Year Term	12-31-21
Lee Gilmour	City of Perry	City Manager	Ex-Officio
Stephen Shimp	GA Nat'l Fairgrounds & Agricenter	Executive Director	Ex-Officio
Ellen Palmer	Perry Area Chamber of Commerce	President/CEO	Ex-Officio
Allison Hamsley	Perry Area CVB	President/CEO	Ex-Officio

\* Appointments made after receiving recommendations of the Board of Directors of the Perry Chamber of Commerce

^ Appointments must be made from the lodging/restaurant industry (owner, operator or manager of a hotel, motel or restaurant)



- **Issues with members of the organization:** In the past, there has been an issue of attendance for the meetings. This has improved greatly over the past year.
- **Member restrictions if any:** The authority member must be 18 years or older and a resident of the City of Perry, or owner, operator, or manager of a business within the Perry city limits.
- **Suggestions for Improvements:** Internally, we are developing an orientation program for board members so they are aware of their roles and responsibilities. The members, or potential members, need to understand the role of the Authority, as well as the importance of their time and commitment to serving on the board.

to the mayor and council. Meetings shall be conducted in accordance with Robert's Rules of Order.

(b) At least five regular members of the authority shall constitute a quorum for the transaction of any business, including election of officers. The majority of the votes cast shall determine all questions and elections.

Section 6. (a) The duties of the authority shall be to:

(1) Promote tourism, trade, and conventions for the City of Perry;

(2) Study, investigate, and develop plans for improving tourism in the City of Perry and the area and doing such things as tend to bring visitors and conventions into the city;

(3) Advise and recommend plans to the city council and departments of the city for the development of tourism in the city; and

(4) Otherwise promote public interest in the general improvement of tourism in the city.

(b) Nothing in this Act shall be construed to abridge or change the powers and duties of other authorities, departments, boards, and like agencies of the city.

Section 7. (a) The authority shall have all powers necessary or convenient to carry out and effectuate the purpose and provisions of this Act, including, but without limiting the generality of the foregoing, the power:

(1) To sue and be sued in contract and in tort and to complain and defend in all courts;

(2) To adopt and alter a corporate seal;