

**MINUTES**  
**WORK SESSION**  
**OF THE PERRY CITY COUNCIL**  
**February 3, 2020**  
**5:00 P.M.**

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the work session meeting held February 3, 2020 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Randall Walker, Mayor Pro-Tempore Willie King and Council Members Phyllis Bynum-Grace, Robert Jones, Joy Peterson, Darryl Albritton and Riley Hunt.

Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, City Attorney Brooke Newby, and Recording Clerk Joni Ary.

City Departmental Staffing: Chief Steve Lynn– Police Department, Chief Lee Parker – Fire and Emergency Services Department, Mitchell Worthington –Finance Director, Bryan Wood – Director of Community Development, Brenda King – Director of Administration, Chad McMurrian – Engineering Services Manager, Sedrick Swan – Director of Leisure Services, Anya Turpin – Special Events Coordinator and Tabitha Clark – Communications Manager.

Press: Lauren Harris – Houston Home Journal

3. Items of Review/Discussion: Mayor Randall Walker

3a. Department of Leisure Services.

1. Presentation: Future planning for disc golf.

Mr. Swan shared with Council the presentation relative to future planning for disc golf. Mr. Swan also reviewed with Council the possibility of having disc golf at another City destination park. The proposed improvements for disc golf at Rozar Park will cost \$4,913.00. Council concurred to proceed with improvements at Rozar Park.

3b. Finance Department:

1. Discussion of potential revisions to City purchasing policy.

Mr. Worthington reviewed with Council the revisions to the City purchasing policy. The revisions would increase the purchasing threshold for use of purchase vouchers/orders and would also increase

purchase order approval levels. Council concurred with provisions. Mr. Worthington will draft the revised policy to present to Council.

3c. Community Development Department:

1. Extension of Weleetka Trail.

Mr. McMurrian presented to Council several different options for the extension of Weleetka Trail. After review of the different options the Administration recommendation is to contact the property owner(s) that the Weleetka trail extension will affect to discuss options of possible easements.

3d. Office of the City Manager:

1. Presentation of communications plan.

Ms. Clark presented to Council the City's communication plan. Ms. Clark stated that this will be a fluid plan, changing and working for the needs of the City. Ms. Clark outlined how information for the City is distributed and how information relative to interview and questions can be handled. Council thanked Ms. Clark and stated that the plan looked great.

2. Review proposed job classification for Public Works Superintendent. Mr. Smith reviewed with Council the proposed job classification for the Public Works Superintendent. This position will be a Department head and will not require college degree, only preferred. Council concurred to proceed with putting this item on Council's regular agenda for Tuesday, February 4, 2020.

3. Consider GDOT proposal to install 4G routers on City traffic signals. Mr. Gilmour reviewed the proposal from GDOT to install 4G routers on five (5) traffic signals downtown at no cost to the City. The traffic signals GDOT would control would be on Commerce Street. The recommendation of the Administration is to decline offer. Council concurred to decline offer.

4. Consider request relative to City utilities easement. Ms. Newby reviewed with Council the request from Suez (Utility Services) to amend the current easement with First Christian Church. The request is to allow telecommunications to drive across property to access their antennae on the water towers. They must have prior written approval from the church before anything can be installed in ground. Council concurred to proceed with Ms. Newby presenting the request to the church for consideration.

5. Consider adjusting reference department on Purchasing Card Policy. Mr. Gilmour requested approval of Council to adjust reference in

purchasing card policy from Administration to Finance Director. The current policy was written prior to the Director of Finance being appointed. Council concurred to proceed with change.

4. Council Member items:

Mayor Pro Tempore King and Council Members Peterson and Albritton had no items.

Council Member Hunt asked about P&M Grill, it is located outside the City limits of Perry. Council Member Hunt also asked about the trailer at Hilda Walker's property. Mr. Wood stated that the trailer is in compliance with code enforcement and their department is currently working to amend ordinance to include trailers.

Council Member Jones asked if the City could ask the Postmaster again to consider changing Kathleen address to Perry. Council Member Jones also requested the City to look at possible putting a school crossing guard at Matt Arthur Elementary. The Administration reminded Council that the school board would have to agree with new position to pay the 50/50 split. The Administration requested to have this item moved to Council's regular meeting on Tuesday, February 4, 2020 to discuss adding the additional crossing guard subject to the Houston County Board of Education agreeing to pay half the cost. Council concurred to proceed.

Council Member Bynum-Grace requested looking into continuing the sidewalk on Houston Lake Road and Third Street. The Administration stated he would investigate it and pricing and report back.

Mr. Robert Smith reminded Council to save the date for Thursday, March 12<sup>th</sup> for all day training with Ms. Ann Arnold will be hosting the state mandated training for Downtown Development Authority. The training will be held in Council chambers.

5. Department Heads/Staff items:

No reports from Mr. Gilmour, Ms. Newby, Mr. Worthington, Ms. King, Chief Lynn, Chief Parker, Mr. Smith, Ms. Fitzner, Mr. Swan and Mr. McMurrian.

Ms. Turpin presented to Council the International Festival that will be held on March 21<sup>st</sup> from 11:00 a.m. to 6:00 p.m. The event will have three (3) stages with musical, dancers and wellness stages.

Mr. Wood presented to Council for consideration a property donation of three (3) acres at Stonebridge/Stonegate properties. The developer is wanted to donate the property with the condition to have the sewer lines be allowed to run through the property to connect the two developments. The Administration recommendation is to accept the property donation with no conditions. Council concurred with recommendation.

Mr. Wood reminded Council that Census mailers will go out next month. Residents can complete the Census online, phone or mail. The Georgia Women will be a Rigby's on February 13, 2020 from 4:30 p.m. – 6:00 p.m. to fill out post cards to remind residents to complete and return their Census forms. Council is invited to come

participate writing personal post cards.

Mayor Walker entertained a motion to enter into executive session for the purpose of real estate.

6. Executive Session entered at 7:25 p.m. Council Member Jones moved to adjourn the work session and enter into executive session for the purpose of real estate. Mayor Pro-Tempore King seconded the motion and it carried unanimously.
7. Executive Session adjourned at 8:10 p.m.; Council work session reconvened. Council adjourned the executive session held February 3, 2020 and reconvened into the work session.
8. Adopted Resolution No. 2020-05 stating the purpose of executive session held February 3, 2020 was to discuss real estate. Council Member Hunt moved to adopt a resolution stating the purpose of the Executive Session held on February 3, 2020 was to discuss real estate. Council Member Albritton seconded the motion and it carried unanimously. No action was taken. (*Resolution 2020-05 has been entered into the City's official book of record*).
9. Adjournment: There being no further business to come before Council in the reconvened work session held February 3, 2020 Council Member Peterson motioned to adjourn the meeting at 8:10 p.m.; Council Member Bynum-Grace seconded the motion and it carried unanimously.