

MINUTES
WORK SESSION
OF THE PERRY CITY COUNCIL
October 5, 2020
5:00 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the work session meeting of the Perry City Council held October 5, at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Randall Walker, Mayor Pro-Tempore Willie King and Council Members Robert Jones, Joy Peterson, Darryl Albritton, Phyllis Bynum-Grace, and Riley Hunt.

Elected Officials Absent: None

Staff: City Manager Lee Gilmour, Brooke Newby, and Recording Clerk Gail Price.

City Departmental Staffing: Chief Lee Parker – Fire and Emergency Services Department, Major William Phelps – Perry Police Department, Brenda King – Director of Administration, Mitchell Worthington – Director of Finance, Bryan Wood – Director of Community Development, Sedrick Swan – Director of Leisure Services, Tabitha Clark – Communications Administrator, Haley Bryant – Main Street Coordinator, Ashley Hardin – Economic Development Administrator, Annie Warren – City Clerk, Fire Marshal Michael Paull – Fire and Emergency Services Department, Ansley Fitzner – Public Works Superintendent, Karen Bycenski – Personnel Manager, Matt White – Personnel Technician and Anya Turpin – Special Events Manager.

Press: Myoshe Howard and Kristin Moriarty – Houston Home Journal

3. Items of Review/Discussion: Mayor Randall Walker

3a. Appearance(s):

1. Discussion of property (203 South Street) donated to the Land Bank – Mr. S. Aydelott. Mr. Aydelott was not present.

3b. Department of Administration

1. Budget Software. Ms. King discussed the current software that the City is using and the upgrade recommended. Administration recommended Council approve the 3- year subscription with Questica. Council concurred to move forward with Administration's recommendation.

3c. Department of Community Development

1. Discussion of the Woodlands/Wind River Street Connection. Mr. Wood discussed the concerns of citizens in the Woodlands subdivision concerning their street shifting from a cul-de-sac to a street with another street intersecting. Administration recommends the street be constructed and open to daily public use. In order to mitigate the homeowners concerns, Administration recommends: 1) Stop signs be placed on all sides of the intersection of Riverton Drive and Rolling Acres Drive, 2) Speed tables be installed on Riverton Drive, 3) Periodic traffic and speed assessments, 4) Block Riverton Drive at the boundary of the Woodlands subdivision and Wind River subdivision if both have new access streets, 5) Should Woodlands subdivision obtain another access street before the Wind River subdivision Riverton Drive would be changed to a one-way street allowing only Wind River access to the Woodlands. Council concurred to move forward with Administration's recommendations.

3d. Department of Public Works

1. Wayfinding Signage. Ms. Fitzner shared with Council staff's recommendation of the fabrication and installation of the following signs: Heritage Park, Perry Welcome Center, Public Works, Community Development, Woodlawn Cemetery, Hafley Park, A.D. Redmond Park and Pine Needle Park. Council concurred to move forward as presented.
2. Authorize bidding for waste transfer station. Mr. Gilmour provided information from GWES Inc. concerning the inert waste transfer station. Administration recommends Council approve proceeding with the final design, bidding and construction of the facility. Council concurred with Administration's recommendation.

3e. Office of the City Manager

1. Employee performance evaluation process. Mr. White discussed the new Employee Performance Evaluation Process.
2. Special Events Update – Ms. A. Turpin
 - a. My Colorful Community – Event Recap. Ms. Turpin stated that My Colorful Community was a great event and 300 artist kits were handed out.
 - b. Grub Crawl Recap & discuss Changed to Upcoming October Event. Ms. Turpin reported the Grub Crawl will be taking place again on October 23, 2020 and there would be 13 locations.
 - c. Halloweeletka. Ms. Turpin advised that Halloweeletka would be October 30 – November 1, 2020 at Rotary Centennial Park from dawn to dusk. Ms. Turpin also stated that Yoga in the Park wants different classes taught at Heritage Oaks Park.

3. Changes in Budget Billing. Mr. Gilmour discussed the City of Perry budget billing. Staff request changing the current budget billing process from a “Fixed Average” updated once per year to a “Moving Average” payment potentially adjusted monthly. This change will help alleviate large variances that may occur at the end of each year. Council concurred with staff’s recommendation.
4. Review of organizations – Mr. L. Gilmour
 - a. Perry Public Arts Commission. Mr. Gilmour advised Administration recommends the Commission be eliminated. Council concurred to eliminate the Commission.
 - b. Perry Main Street Advisory Board. Administration recommends: 1) Change of board representation, primarily individuals who have special interest in Perry’s downtown district, 2) Board members should be required to actively participate in Georgia Main Street trainings at least one per year, 3) Each board member should be required a minimum amount of volunteer hours; at least a minimum of 10 per year, 4) Board members should actively be attending/participating in Main Street or City Sponsored Events and Activities, and 5) Board members should have to acquire training for basic design and operational standards, including but not limited to strategic planning, downtown design, downtown development, organization and promotion. Council concurred to move forward with Administration’s recommendations.
5. Authorize professional service agreements – Mr. L. Gilmour
 - a. Designs services. Administration discussed the design services. Administration recommends proceeding with the JMA proposal. Council concurred to move forward with JMA proposal.
 - b. Engineering services. Administration discussed the Engineering Proposal Fee for South Langston Extension. Council concurred to move forward with the engineering proposal fee for South Langston Extension.

3f. Perry Police Department

1. Update relative to Stonegate Trail speeding. Major Phelps provided stats on a radar speed detection sign. Administration recommended Council purchase one radar sign. Council concurred to purchase one radar speed detection sign.

3g. Department of Leisure Services

1. Athletic facilities rental fees. Mr. Swan discussed the metal detectors guidelines and proposed athletic facilities rental fees. Council concurred to move forward with the metal detectors guidelines and proposed athletic facilities rental fees.

4. Other Business / Supplemental Agenda: Mayor Randall Walker

4a. Office of the City Attorney

1. Discussion of Westwood Mobile Home Parking paving requirements.

Ms. Newby discussed the Westwood Mobile Home Park paving requirements. Administration recommended to Council that the developer needs to follow the original judgement. This item will be added to October 6, 2020 Agenda.

5. Council Member Items:

Council Members Hunt, Peterson and Bynum-Grace had no reports.

Mayor Pro-Tempore King – Inquired about the entrance into Creekwood Park. Mr. Gilmour advised it is still in negotiation with property owners.

Council Member Jones –

- Stonegate Trail Follow up
- Thanked Perry Police Department for virtual training

Council Member Albritton – Inquired about email from Homegrown Yoga.

Mr. Gilmour and Ms. Newby had no reports.

6. Department Head/Staff Items:

Ms. King, Mr. Worthington, Ms. Warren, Mr. Wood, Ms. Clark, Ms. Fitzner had no reports.

Major Phelps thanked Mayor Walker and Council Member Jones for meeting with officers at Police Department.

Chief Parker reported October is Fire Prevention Month.

Mr. Swan

- Leisure Services is working toward getting CFAPRA Accredited.
- Finalist for 2 Awards for GRPA
- Traffic Park is great attraction

Ms. Bryant – The Best of the Best Awards for Macon Telegraph came out and 24 of those awards went to Downtown Perry.

Ms. Hardin – Downtown Development Authority closed on first internal revolving funding program.

Mayor Walker –

- Pre-Council Meeting October 6 at 5:00 pm
- Council Meeting October 6, at 6:00 pm

7. Adjourn: There being no further business to come before Council in the work session held on October 5, 2020 Council Member Jones motioned to adjourn the meeting at 6:57pm. Council Member Hunt seconded the motion and it carried unanimously.