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January 5, 2021

COUNCIL AGENDA

6:00 PM

PERRY ARTS CENTER

1121 MACON ROAD, PERRY, GA 31069

To join the meeting by Facebook: Use this URL - facebook.com/cityofperryga
This will allow you to view and hear the meeting.

1. Call to Order: Mayor Randall Walker, Presiding Officer.
2. Roll:
3. Invocation and Pledge of Allegiance to the Flag: Mayor Randall Walker
4. Recognition(s)/ Presentation(s):
 - 4a. Introduction of Police Officers Chad Strom and Thomas Archie – Chief S. Lynn.
 - 4b. Recognition of Lt. Brian Emmons and Gail Price for 25 years of service – Chief S. Lynn.
5. Community Partner(s) Update(s):
6. Citizens with Input.
7. Public Hearing: Mayor Randall Walker

The purpose of this Public Hearing is to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. Sec. 36-66-4.

- 7a. RZNE-167-2020. Applicant, Larry Walker, request the rezoning of property from C-3, Central Business District, to C-2, General Commercial District. The property is located at 1001 Third Street (formally 1211 Houston Lake Drive); Tax Map No. 0P0020 085000 - Mr. B. Wood.
- 7b. TEXT-190-2020. Applicant, The City of Perry, requests a text amendment to modify districts in which self-service storage is allowed – Mr. B. Wood.
- 7c. Public Hearing relative to authorizing the sale of alcoholic beverages at 1222 Main Street– Mr. L. Gilmour.

8. Review of Minutes: Mayor Randall Walker
 - 8a. Council's Consideration – Minutes of the December 14, 2020 work session meeting, December 15, 2020 pre council meeting, and December 15, 2020 council meeting. (***Council Member Hunt was absent from December 14, 2020 meeting.***)
9. Old Business: Mayor Randall Walker
 - 9a. Ordinance(s) for Second Reading(s) and Adoption:
 1. **Second Reading** of an ordinance amending the FY 2020 Operating Budget – Mr. L. Gilmour.
10. Any Other Old Business:
 - 10a. Mayor Randall Walker
 - 10b. Council Members
 - 10c. City Attorney Brooke Newby
 - 10d. City Manager Lee Gilmour
 - 10e. Assistant City Manager Robert Smith
11. New Business: Mayor Randall Walker
 - 11a. Matters referred from January 5, 2021 pre council meeting.
 - 11b. Authorize the sale of alcoholic beverages at 1222 Main Street – Mr. L. Gilmour.
 - 11c. Ordinance(s) for First Reading(s) and Introduction:
 1. **First Reading** of an ordinance for the rezoning of property from C-3, Central Business District, to C-2, General Commercial District. The property is located at 1001 Third Street (formally 1211 Houston Lake Drive); Tax Map No. 0P0020 085000 - Mr. B. Wood. (*No action required by Council*)
 2. **First Reading** of a text amendment to modify districts in which self-service storage is allowed - Mr. B. Wood. (*No action required by Council*)
 3. **First Reading** of an ordinance amending Article 18A, Municipal Court, Section 18A-5 – Failure to Appear – Ms. B. Newby. (*No action required by Council*)
 - 11d. Resolution(s) for Introduction and Adoption:
 1. Resolution amending job classification schedule to include a Downtown Manager – Mr. L. Gilmour.

2. Resolution amending the Perry Fee Schedule to provide for Municipal Courts fees, and solid waste container fees adjustments – Mr. L. Gilmour.
3. Establish a formal refund policy for the City – Mr. L. Gilmour.

12. Council Members Items:
13. Department Heads/Staff Items.
14. General Public Items:
15. Mayor Items:
16. Adjourn.



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STAFF REPORT

November 6, 2020

CASE NUMBER: RZNE-167-2020
APPLICANT: Larry Walker
REQUEST: Rezone from C-3, Central Business District, to C-2, General Commercial District
LOCATION: 1001 Third Street (formerly 1211 Houston Lake Drive); Tax Map No. 0P0020 085000

ADJACENT ZONING/LANDUSES:

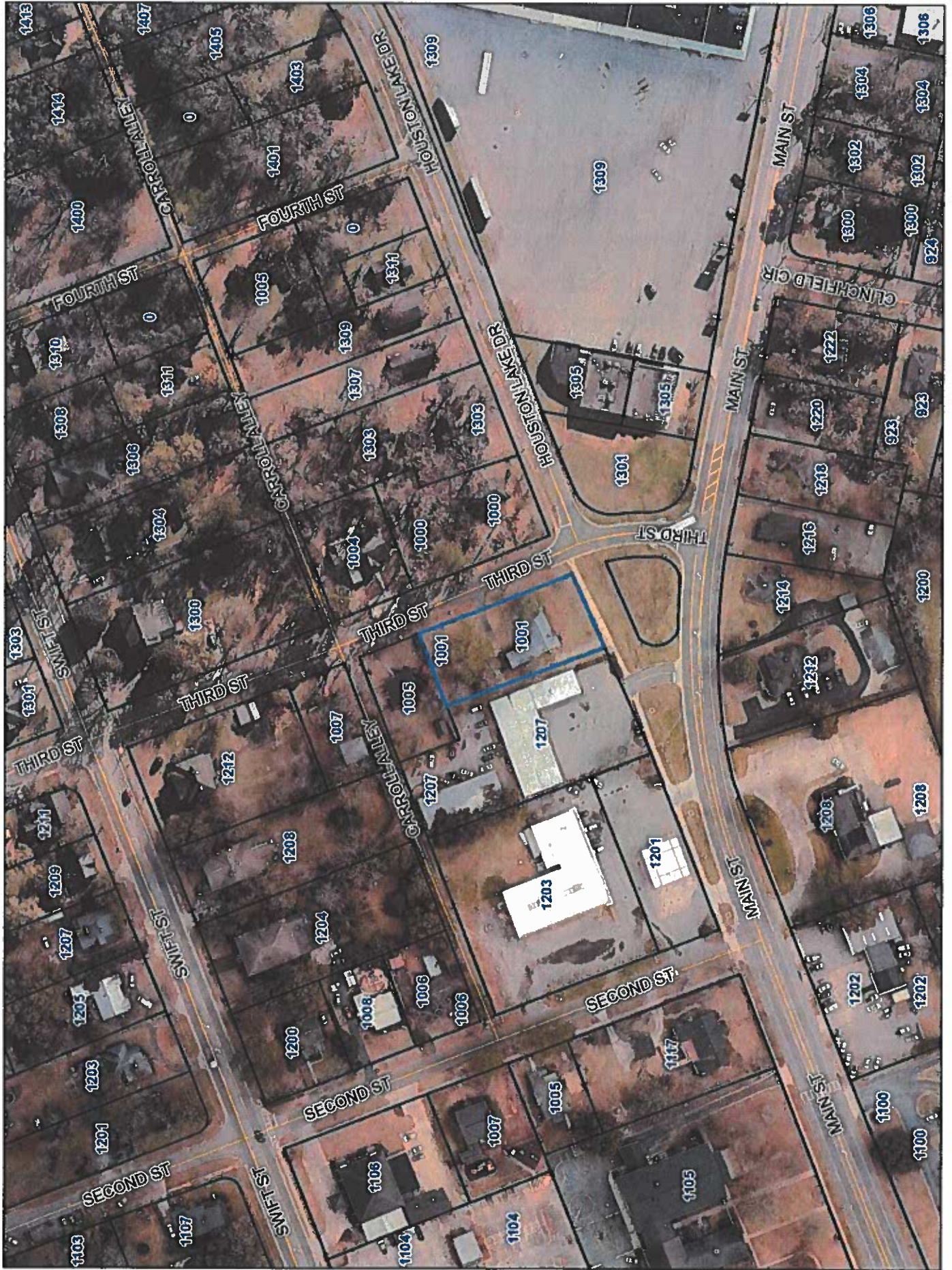
Subject Parcel: C-3, Central Business District; Vacant Single-family residential structure
North: R-3 Multi-family Residential District; Single-family residence
South: C-2, General Commercial District; Crossroads Park, professional offices, personal services
East: R-3; Single-family residence
West: C-2; Professional offices, retail

BACKGROUND INFORMATION: The subject property was developed as a single-family residence in the mid-1950's. The original structure with a possible addition remains on the property. In 2014, the property was rezoned from R-3 to C-3 with conditions. The current owner of the property is marketing the property and wants to have the flexibility that the property could be used as a single-family residence. Such use is not permitted in the C-3 district. The C-2 classification allows single-family residential use as well as commercial uses.

The property is located within the Downtown Development Overlay District (DD), and will remain in that overlay district with the proposed modifications going to City Council this month. The DD district restricts certain commercial uses which inappropriate in the downtown area.



STANDARDS GOVERNING ZONE CHANGES:

- 1. The suitability of the subject property for the zoned purposes.** The structure on the property was built as a single-family residence. The current C-3 zoning does not permit single-family residential uses. The property is suitable for uses permitted in the C-3 district.
- 2. The extent to which the property values of the subject property are diminished by the particular zoning restrictions.** Property values are not diminished by the current zoning.
- 3. The extent to which the destruction of property values of the subject property promotes the health, safety, morals or general welfare of the public.** There is no destruction of property value.
- 4. The relative gain to the public as compared to the hardship imposed upon the individual property owner.** Uses allowed in the C-2 district with certain restrictions imposed by the DD overlay district are



9. The applicant and property owner affirm that all information submitted with this application, including any/all supplemental information, is true and correct to the best of their knowledge and they have provided full disclosure of the relevant facts.

10. Signatures:

*Applicant Larry Walker: 	*Date 10/16/20
*Property Owner/Authorized Agent Gnat Line Productions, LLC, By:  Larry Walker, Managing Member	*Date 10/16/20

Standards for Granting a Rezoning

1. Are there covenants and restrictions pertaining to the property which would preclude the uses permitted in the proposed zoning district?
2. Describe the existing land uses and zoning classifications of surrounding properties.
3. Describe the suitability of the subject property for use as currently zoned.
4. Describe the extent to which the value of the subject property is diminished by the current zoning designation.
5. Describe the extent to which the diminished property value promotes health, safety, morals, and general welfare of the public.
6. Describe the relative gain to the public compared to any hardship imposed on the property owner.
7. Describe how the subject property has no reasonable economic use as currently zoned.
8. How long has the subject property been vacant as currently zoned, considering development in the vicinity?
9. Describe how uses permitted in the proposed zoning district are compatible with the uses and development of surrounding properties.
10. Describe why the proposed zoning district will not adversely impact the use of surrounding properties.
11. Describe how the proposed zoning district is consistent with the Comprehensive Plan.
12. Describe how the proposed zoning district will not cause an excessive burden upon existing public facilities and services.
13. Describe any other existing or changing conditions affecting the use and development of the subject property which support approval of the requested zoning district.

Revised 7/17/20

For Office Use (receipt code 204.1)

Date received	Fee paid	Date deemed complete	Public Notice Sign	Legal Ad	County Notification
Notice to Applicant	Routed to PC	Date of PC	Date of Public Hearing	Date of Council action	Notice of action



Where Georgia comes together.

STAFF REPORT

November 6, 2020

CASE NUMBER: RZNE-167-2020
APPLICANT: Larry Walker
REQUEST: Rezone from C-3, Central Business District, to C-2, General Commercial District
LOCATION: 1001 Third Street (formerly 1211 Houston Lake Drive); Tax Map No. 0P0020 085000

ADJACENT ZONING/LANDUSES:

Subject Parcel: C-3, Central Business District; Vacant Single-family residential structure
North: R-3 Multi-family Residential District; Single-family residence
South: C-2, General Commercial District; Crossroads Park, professional offices, personal services
East: R-3; Single-family residence
West: C-2; Professional offices, retail

BACKGROUND INFORMATION: The subject property was developed as a single-family residence in the mid-1950's. The original structure with a possible addition remains on the property. In 2014, the property was rezoned from R-3 to C-3 with conditions. The current owner of the property is marketing the property and wants to have the flexibility that the property could be used as a single-family residence. Such use is not permitted in the C-3 district. The C-2 classification allows single-family residential use as well as commercial uses.

The property is located within the Downtown Development Overlay District (DD), and will remain in that overlay district with the proposed modifications going to City Council this month. The DD district restricts certain commercial uses which inappropriate in the downtown area.

STANDARDS GOVERNING ZONE CHANGES:

- 1. The suitability of the subject property for the zoned purposes.** The structure on the property was built as a single-family residence. The current C-3 zoning does not permit single-family residential uses. The property is suitable for uses permitted in the C-3 district.
- 2. The extent to which the property values of the subject property are diminished by the particular zoning restrictions.** Property values are not diminished by the current zoning.
- 3. The extent to which the destruction of property values of the subject property promotes the health, safety, morals or general welfare of the public.** There is no destruction of property value.
- 4. The relative gain to the public as compared to the hardship imposed upon the individual property owner.** Uses allowed in the C-2 district with certain restrictions imposed by the DD overlay district are

essentially the same as those allowed in the C-3 district, with the exception that single-family residential uses are allowed.

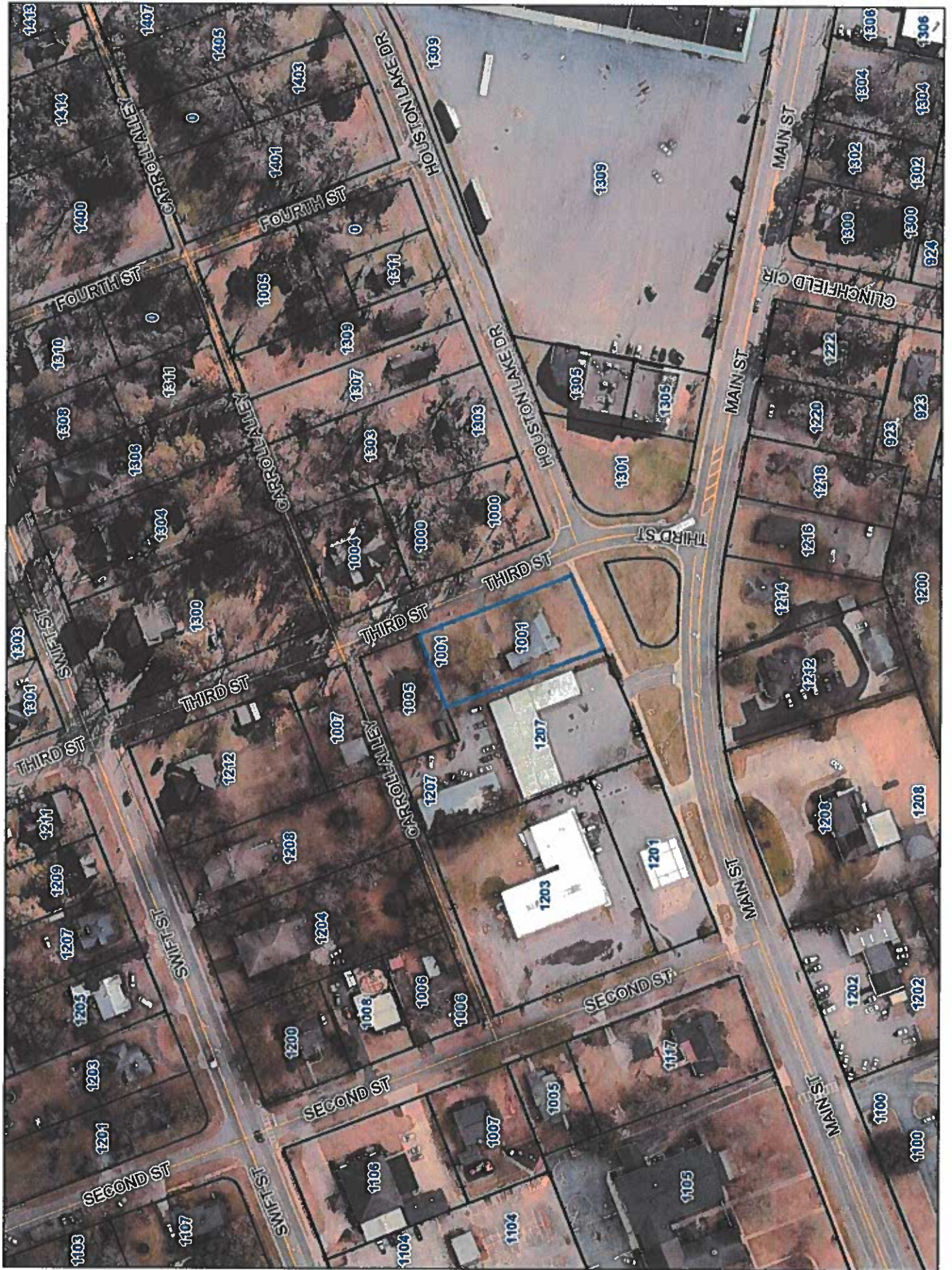
5. **Whether the subject property has a reasonable economic use as currently zoned.** The property has a reasonable economic use as currently zoned.
6. **The length of time the property has been vacant as zoned considered in the context of land development in the area in the vicinity of the property.** The subject property was used as an antique shop for six years ending in 2019.
7. **Whether the proposed rezoning will be a use that is suitable in view of the uses and development of adjacent and nearby property.** Uses allowed in the C-2 district with certain restrictions imposed by the DD overlay district are essentially the same as those allowed in the C-3 district, with the exception that single-family residential uses are allowed.
8. **Whether the proposed rezoning will adversely affect the existing use or usability of adjacent or nearby property.** The proposed zoning should have no adverse effect on existing or future use of adjacent or nearby properties.
9. **Whether the zoning proposal is in conformity with the policies and intent of the land use plan.** The subject property is identified as a "Traditional Neighborhood" character area in the 2017 Joint Comprehensive Plan Update. Allowing the option for single-family residential use would be more consistent with the Plan.
10. **Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.** The proposed zoning will not create any more burden on community facilities than the current zoning district.
11. **Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.** Downtown Perry continues to grow. There is an interest in seeing more residential uses in or near downtown.

STAFF RECOMMENDATION: Staff believes the C-2 zoning classification, with the Downtown Development Overlay District, is an appropriate designation for the subject property, and therefore, recommends approval of the request.

PLANNING COMMISSION RECOMMENDATION: The Planning Commission recommends approval of the request, as presented.


Eric Z. Edwards, Chairman of the Planning Commission

12/16/20
Date





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Application for Rezoning
 Contact Community Development (478) 988-2720

Application # RZNE167-
2020

Applicant/Owner Information

*Indicates Required Field

	Applicant	Property Owner
*Name	Larry Walker	DWG, LLC & Gnat Line Productions, LLC
*Title	Managing Member, Gnat Line Prod.	David Grossnickle / Larry Walker
*Address	2699 Marshallville Road, Perry	
*Phone	(478) 397-7011; 987-1415	
*Email	lwalker@whgmlaw.com	

Property Information

1001 Third Street

*Street Address or Location	1211 Houston Lake Drive, Perry, GA 31069
*Tax Map #(s)	0P0020085000
*Legal Description	Copy of Deed and Plat attached
A. Provide a copy of the deed as recorded in the County Courthouse, or a metes and bounds description of the land if a deed is not available; B. Provide a survey plat of the property and/or a proposed site plan; C. For Annexation, a survey must be tied to the Georgia Planes Coordinate System.	

Request



*Current Zoning District	C-3	*Proposed Zoning District	C-2
*Please describe the existing and proposed use of the property Existing - unoccupied; has, in the past, had commercial useage and probably residential.			

Instructions

- The application and fee (made payable to the City of Perry) must be received by the Community Development Office no later than 4:30 pm on the date reflected on the attached schedule.
- Fees:
 - Residential - \$137.00 plus \$16.00/acre (maximum \$1,650.00)
 - Planned Development - \$158.00 plus \$16.00/acre (maximum \$2,900.00)
 - Commercial/Industrial - \$240.00 plus \$22.00/acre (maximum \$3,100.00)
- The applicant/owner must respond to the 'standards' on page 2 of this application (you must answer 'why' you believe the application meets the tests for granting the rezoning). See Sections 2-2 and 2-3.1 of the Land Management Ordinance for more information. You may include additional pages when addressing the standards.
- The staff will review the application to verify that all required information has been submitted. The staff will contact the applicant with a list of any deficiencies which must be corrected prior to placing the application on the planning commission agenda.
- Rezoning applications require an informational hearing before the planning commission and a public hearing before City Council. The property must be posted at least 15 days prior to the scheduled hearing dates.
- An application for rezoning affecting the same parcel shall not be submitted more often than once every six months.
- The applicant must be present at the hearings to present the application and answer questions that may arise.
- Campaign Notice required by O.C.G.A. Section 36-67A-3: Within the past two years, have you, the applicant, made either campaign contributions and/or gifts totaling \$250.00 or more to a local government official? Yes ___ No
 If yes, please complete and submit the attached Disclosure Form.

9. The applicant and property owner affirm that all information submitted with this application, including any/all supplemental information, is true and correct to the best of their knowledge and they have provided full disclosure of the relevant facts.

10. Signatures:

*Applicant Larry Walker: 	*Date 10/16/20
*Property Owner/Authorized Agent Gnat Line Productions, LLC, By:  Larry Walker, Managing Member	*Date 10/16/20

Standards for Granting a Rezoning

1. Are there covenants and restrictions pertaining to the property which would preclude the uses permitted in the proposed zoning district?
2. Describe the existing land uses and zoning classifications of surrounding properties.
3. Describe the suitability of the subject property for use as currently zoned.
4. Describe the extent to which the value of the subject property is diminished by the current zoning designation.
5. Describe the extent to which the diminished property value promotes health, safety, morals, and general welfare of the public.
6. Describe the relative gain to the public compared to any hardship imposed on the property owner.
7. Describe how the subject property has no reasonable economic use as currently zoned.
8. How long has the subject property been vacant as currently zoned, considering development in the vicinity?
9. Describe how uses permitted in the proposed zoning district are compatible with the uses and development of surrounding properties.
10. Describe why the proposed zoning district will not adversely impact the use of surrounding properties.
11. Describe how the proposed zoning district is consistent with the Comprehensive Plan.
12. Describe how the proposed zoning district will not cause an excessive burden upon existing public facilities and services.
13. Describe any other existing or changing conditions affecting the use and development of the subject property which support approval of the requested zoning district.

Revised 7/17/20

For Office Use (receipt code 204.1)

Date received	Fee paid	Date deemed complete	Public Notice Sign	Legal Ad	County Notification
Notice to Applicant	Routed to PC	Date of PC	Date of Public Hearing	Date of Council action	Notice of action

Standards for Granting a Rezoning

1. No.
2. Single Family Dwelling and I assume with the appropriate zoning classification.
3. The property is currently zoned C-3. We want a zoning whereby the property could be used as a single-family residence or for an office (it has been used for this in the past).
4. Unknown, although I do not think the subject property is diminished by the present, or requested zoning classification.
5. I do not think that the rezoning necessarily affects the property value one way or the other. It could affect the demand for purchase.
6. The property owner has more flexibility between residential and office with a C-2 zoning.
7. It does have reasonable economic use as currently zoned. It will have greater economic uses if rezoned as requested.
8. It has been vacant as currently zoned for approximately 18 months.
9. There is commercial property immediately to the rear of the subject property, and there is residential property to the north on both sides of the road on the subject property.
10. There is commercial property to the rear, and otherwise residential, so it appears that the rezoning is compatible to both.
11. Unknown.
12. The subject property, if rezoned, will utilize the same public facilities and services as it is presently using.
13. Crossroads Park, a project of the City of Park, is immediately adjacent to the front of the subject property. The change requested, if granted, should not affect the public park.



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STAFF REPORT

From the Department of Community Development

December 8, 2020

CASE NUMBER: TEXT-190-2020
APPLICANT: The City of Perry
REQUEST: Text Amendment to modify districts in which Self-Service Storage are allowed

STAFF ANALYSIS: Over the past year the City has received three applications to rezone properties to C-1, Highway Commercial District, in order to accommodate the development of self-service storage facilities. (Houston Lake Road near Langston Road, Woodlawn Drive, and Perry Parkway) Staff has also had conversations with at least two other entities interested in developing or expanding self-service storage facilities. Existing facilities in the City were developed on properties zoned C-2, General Commercial District, or M-1, Wholesale and Light Industrial District.

Self-service storage is currently permitted by right in the C-1, Highway Commercial District; M-1, Wholesale and Light Industrial District; IMU, Interstate Mixed-Use District; and MUC, Mixed-Use Center District.

Following a review of the purpose and intent of the various zoning districts and the current zoning map, Staff recommends making the following modifications to the Table of Uses in Section 4-1.2 of the Land Management Ordinance regarding self-service storage:

1. Remove the use from the MUC district;
2. Continue to permit the use by right in C-1, M-1, and IMU districts;
3. Permit the use by right in the M-2, General Industrial District; and
4. Allow the use by special exception in the C-2 district.

STAFF RECOMMENDATION: Staff recommends approval of the proposed text amendment.

PLANNING COMMISSION RECOMMENDATION: The Planning Commission recommends approval of the request, as presented.



 Eric Z. Edwards, Chairman of the Planning Commission



 Date



Where Georgia comes together.

Application # TEXT-190-2020

Application for Text Amendment

Contact Community Development (478) 988-2720

Applicant Information

*Indicates Required Field


Applicant	
*Name	Bryan Wood for the City of Perry
*Title	Director of Community Development
*Address	1211 Washington Street, Perry, GA 31069
*Phone	478-988-2714
*Email	bryan.wood@perry-ga.gov

Request

*Please provide a summary of the proposed text amendment: Revise Section 4-1.2, Table of Uses, to remove Self-service Storage as a use permitted in the MUC, Mixed-Use Center District; to add Self-service Storage as a use permitted by right in the M2, General Industrial District, and as a use allowed by special exception in the C-2, General Commercial District.

Instructions

- The application, fee (made payable to the City of Perry), and proposed text of the amendment must be received by the Community Development Office no later than 4:30 pm on the date reflected on the attached schedule.
- Fees: Actual cost of required public notice.
- The applicant must state the reason for the proposed text amendment. See Sections 2-2 and 2-3.2 of the Land Management Ordinance for more information.
- The staff will review the application to verify that all required information has been submitted. The staff will contact the applicant with a list of any deficiencies which must be corrected prior to placing the application on the planning commission agenda.
- Text amendment applications require an informational hearing before the planning commission and a public hearing before City Council. The property must be posted at least 15 days prior to the scheduled hearing dates.
- The applicant must be present at the hearings to present the application and answer questions that may arise.
- Campaign Notice required by O.C.G.A. Section 36-67A-3: Within the past two years, have you, the applicant, made either campaign contributions and/or gifts totaling \$250.00 or more to a local government official? Yes ___ No ___X___
If yes, please complete and submit the attached Disclosure Form.
- The applicant affirms that all information submitted with this application, including any/all supplemental information is true and correct to the best of their knowledge and they have provided full disclosure of the relevant facts.
- Signatures:

*Applicant		Bryan Wood, Director of Community Development, for the City of Perry	*Date	11/20/2020
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6/20/2018

For Office Use (receipt code 204.1)

Date received	Fee paid	Date deemed complete	Legal Ad	Notice to Applicant
Routed to PC	Date of PC	Date of Public Hearing	Date of Council action	Notice of action

4-1.2. *Table of uses.*
(Next Page)

Table 6-3.1: Table of Uses

Key: "P" = Permitted Use; "S" = Special Exception Use; "C" = Conditional Use; Blank Cell = Prohibited Use

Use Category	Use Type	Zoning Districts													Form Based Code ²				Additional Regulations				
		Residential						Nonresidential							IMU	MUC	NMU	FBR					
		R-Ag	R1	R2A	R2	R3	RMH	OC	NI	C1	C2	C3	LC	M1						M2	GU		
Residential Uses																							
Household Living	Single Family dwelling, detached	P	P	P	P	P	P	P	P	P	P	P	P	P	P				S	P	P	P	
	Single Family dwelling, attached				P	P	P	P	P	P	P	P	P	P	P				P	P	P	P	Sec. 4-3.1(A)
	Two Family dwelling					P	P	P	P	P	P	P	P	P	P				P	P	P	P	
	Multi-family dwelling < 7 units					P	P	P	P	P	P	P	P	P	P				P	P	P	P	
	Multi-family dwelling > 6 units					S	S	S	S	S	S	S	S	S	S				P	S	S	S	
	Manufactured home	P																					
Group Living	Manufactured home park																					Sec. 4-3.1(B)	
	Manufactured home subdivision																						
	Dwelling in a commercial building																						
	Family personal care home	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	P	P	P	Sec. 4-3.1(C)
	Boarding house																						
Accessory Use	All other uses					S																	
	Residential Business	S	S	S	S	S	S	S	S	S	S	S	S	S	S				P	P	P	S	Sec. 4-4.3(D)
Public and Institutional Uses																							
Community Service	All Uses	S	S	S	S	S	S	S	S	S	S	S	S	S	S								
	Child learning center (19+ persons)	S			S	S	S	S	S	S	S	S	S	S	S								
	Group daycare home (7-18 persons)	S			S	S	S	S	S	S	S	S	S	S	S								
Education	Preschool	S			S	S	S	S	S	S	S	S	S	S	S								
	Business school																						
	College or university																						
Government	School, public or private	S	S	S	S	S	S	S	S	S	S	S	S	S	S								
	Trade school																						
	Detention facility																						
	Emergency response facility																						

Use Category	Use Type	Zoning Districts												Additional Regulations								
		Residential						Nonresidential							Form Based Code ²							
		R-AG	R1	R2A	R2	R3	RMH	OC	IN	C1	C2	G3	LC	M1	M2	GU	IMU	MUC	NMU	FBR		
Agricultural Operations	Farm winery	S																		S	S	
	Riding stable/academy	P																				Sec. 4-3.4(A)
Industrial services	All other uses	P	S	S	S	S	S															Sec. 4-3.4(A)
	Contractor's office with on-site storage/fabrication																					
	Truck stop or travel plaza																					
Manufacturing and production	All other uses																					
	Artisan production establishment																					
	Brewery, distillery																					
	Heavy manufacturing																					
Mining operations	Light manufacturing, general																					
	All uses																					
Research and development	All uses																					
	All uses		P																			

Use Category	Use Type	Zoning Districts												Additional Regulations								
		Residential						Nonresidential							Form Based Code ²							
		R-AG	R1	R2A	R2	R3	RMH	OC	IN	C1	C2	G3	LC	M1	M2	GU	IMU	MUC	NMU	FBR		
Warehouse and freight movement	Outdoor storage lot																					
	Truck or freight terminal																					
Waste services	Warehouse																					
	Junk yard																					
Wholesale sales	Recycling drop-off center																					
	Waste disposal or treatment operation																					
	Contractor's materials																					
	Wholesale establishment																					

¹ - These uses are not permitted in the Downtown Development Overlay District. For "Personal services, all other" and "Retail sales and services, all other", the limitation applies only to massage parlors that are not part of a "health club/spa" or "medical facility other than hospital" and tattoo establishments.
² - Uses in the Form Based Code districts are subject to standards of the Form Based Code in Appendix A of this chapter.
³ - Massage parlors that are not part of a "health club/spa" or "medical facility other than hospital" and tattoo establishments are not permitted.



MEMO

To: Mayor & Council

From: Val Sanders, Customer Service Manger

Ref: Alcohol License

Date: 12/28/2020

Application for Alcohol License (Brown Bagging):

1222 Main St
Perry GA 31069

478-918-7866

Manager: Cara Heard

cc: Lee Gilmour
Annie Warren



CLINCHFIELD CIR

CLINCHFIELD CIR

MAIN ST

MAIN ST

**MINUTES
WORK SESSION
OF THE PERRY CITY COUNCIL
December 14, 2020
5:00 P.M.**

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the work session meeting held December 14, 2020 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Randall Walker, Mayor Pro-Tempore Willie King and Council Members Robert Jones, Darryl Albritton, Phyllis Bynum-Grace and Joy Peterson was on Zoom.

Elected Officials Absent: Council Member Riley Hunt

Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, City Attorney Brooke Newby and Recording Clerk Gail Price.

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Tabitha Clark – Communications Administrator, Chad McMurrian – Engineer Services Manager.

Press: Tyler Meister – Houston Home Journal

3. Items of Review/Discussion: Mayor Randall Walker

3a. Office of the Mayor

1. Selection of 2021 Mayor Pro Tempore – Mayor Walker. Mayor Walker discussed the Mayor Pro Tempore selection. Council Member Bynum-Grace nominated Council Member Robert Jones. This will be moved to December 15, 2020 Council Meeting.

3b. Office of the City Manager

1. GDOT proposal for intersection improvements at Sam Nunn Boulevard/W.F. Ragin Drive/Ball Street/Washington Street. Mr. Gilmour. Mr. Gilmour discussed the proposal from GDOT. Administration's recommendation is to concur with improvements. Council concurred to move forward with proposal.
2. Review alternate sentencing proposal from the Perry Municipal Court – Mr. L. Gilmour. Mr. Gilmour discussed the House arrest option. Administration recommends Council concur with the proposal. There was a vote of 4 in favor and 1 opposed. Council Member Peterson was opposed.

3c. Police Department

1. Discuss parking on neighborhood streets – Chief S. Lynn. Chief Lynn updated about parking in neighborhood streets. Mayor Pro Tempore King requested Mr. Gilmour check with other cities and get feedback and bring back to Council.

3d. Community Development Department

1. Updates on water and sewer projects – Mr. C. McMurrian and Mr. B. Murph.
 - Bear Branch Sewer Upgrades
 - Langston Road Stormwater Pond
 - Inert Waste Transfer Station Phase IA
 - Tucker Road Culvert Replacement
 - Hampton Court water & Sewer Extension
 - Creekwood Storm Drainage Improvements
 -Mr. Murph gave a presentation with the progress on the water and sewer projects.

4. Council Member Items:

Council Member Peterson – Concerned about citizen that had medical problem and could not get assistance with gurney inside the building.

Mayor Pro Tempore King – Citizen complained about tree limbs on her property wanting to know if it is her responsibility to take care of removing. Mr. Gilmour will make contact with the citizen.

Council Member Bynum-Grace – Relating to Council Member Peterson's concern suggested getting striker chairs for Fire Department to assist with helping citizens that have medical problems. Mr. Gilmour will follow up with Chief Parker.

Council Members - Albritton and Jones had no reports.

Mr. Gilmour, Mr. Smith and Ms. Newby – had no reports.

5. Department Head/Staff Items:

Ms. Clark – Presented demo on the new website.

Mr. McMurrian – had no reports.

Chief Lynn – Clarify the comment by the citizen about parking in the street was supposed to be humorous.

Mayor Walker

- Pre-Council December 15, 2020, at 5:00 pm
- Council Meeting December 15, 2020, at 6:00 pm

6. Adjourn: There being no further business to come before Council in the work session held December 14, 2020, Mayor Walker motioned to adjourn the meeting at 6:11 pm. Council Member Jones seconded the motion and it carried unanimously.

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
December 15, 2020
5:00 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the pre council meeting held December 15, 2020 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Randall Walker, Mayor Pro Tempore Willie King, Council Members Phyllis Bynum-Grace, Riley Hunt, Robert Jones, and Darryl Albritton. Council Member Joy Peterson was present via Zoom.

Elected Officials Absent: None

City Staff: City Manager Lee Gilmour, City Attorney Brooke Newby, and Recording Clerk Janet Duffin.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Bryan Wood – Director of Community Development, Robert Smith – Assistant City Manager, Brenda King – Director of Administration, Mitchell Worthington – Director of Finance, Sedrick Swan – Director of Leisure Services, Ashley Hardin – Economic Development Administrator, Anya Turpin – Special Events Administrator, and Tabitha Clark – Communications Administrator.

Departmental Staffing Absent: Chief Lee Parker – Fire and Emergency Services Department, and Ansley Fitzner – Public Works Superintendent.

Media: Tyler Meister – Houston Home Journal

3. Items of Review/Discussion: Mayor Randall Walker

3a. Discussion of December 15, 2020 council meeting agenda.

4a. Proposal for the 2021 Special Events Calendar – Ms. A. Turpin. Ms. Turpin gave a brief overview of the 2021 Special Events Calendar.

8a. (1) Second Reading of an ordinance to amend the Downtown Development District Overlay Boundaries – Mr. B. Wood. Mr. Wood advised this is a request to amend the Downtown Development District Overlay Boundaries, which would remove parcels of land on Macon Road as previously discussed. Staff and the Planning Commission recommends approval of the amendment as submitted.

8a. (2) Second Reading of an ordinance to amend Section 4-3 (D), Standards

for Specific Uses (TEXT-179-2020) to require RV Parks by special exception and to revise standards for RV Parks – Mr. B. Wood. Mr. Wood advised this is a request to amend the text revising the standards for RV Parks and Campgrounds. Staff and the Planning Commission recommends approval as submitted.

8a. (3) Second Reading of an ordinance for the rezoning (RZNE-168-2020) of a property from C-2 to C-1. The property is located on Perry Parkway; Tax Map No. 0P41A0 180000 – Mr. B. Wood. Mr. Wood advised this is a request for rezoning to allow for a self-storage facility. Mr. Wood and the Planning Commission recommends approval as submitted.

10b. (1) First Reading of an ordinance amending the FY 2020 Operating Budget – Mr. L. Gilmour. Mr. Gilmour advised this is a request that would finalize revisions for the FY 2020 Operating Budget.

10c. (1) Resolution to amend the fee schedule to provide for solid waste price increases – Mr. L. Gilmour. Mr. Gilmour advised this is a request to amend the fee schedule to adjust the solid waste collection fees at the rate of 1.2%.

10c. (2) Resolution declaring certain vehicles and equipment surplus – Ms. B. King. Ms. King advised this is a request to declare the 2011 Freightliner as surplus due to poor condition.

10d. (1) Public Safety Facility Emergency Power Upgrade – Mr. M. Worthington. Mr. Worthington advised this is a request to upgrade the current system at the Public Safety Facility to one that would be capable of powering the entire facility, to include a guaranteed response contract. Staff recommends awarding bid for purchase of the generator to low bidder Anderson Power in the amount of \$51,498.10, awarding bid for electrical work to low bidder Schaffer Electric in the amount of \$4,990.00, and awarding bid for 1,000 Gallon LP Tank to AmeriGas in the amount of \$3,189.24, for a total of \$59,677.34.

10d. (2) Bid No. 2021-10 Hampton Court Water & Sewer Extension – Mr. M. Worthington. Mr. Worthington advised this is a request for the construction of the Hampton Court Water & Sewer Extension. Staff recommends awarding bid for construction of the Hampton Court Water & Sewer Extension to low bidder Pyles Plumbing & Utility Contractors, Inc. in the amount of \$87,080.00.

10d. (3) Bid No. 2021-11 Tucker Road Culvert Replacement – Mr. M. Worthington. Mr. Worthington advised this is a request for replacement of the Tucker Road culvert. Staff recommends awarding bid for replacement to low bidder LeClay Construction, Inc. in the amount of \$91,710.00.

10d. (4) Bid No. 2021-12 Inert Waste Transfer Station Phase 1A – Mr. M. Worthington. Mr. Worthington advised this is a request for construction of the Inert Waste Transfer Station Phase 1A. Staff recommends awarding bid for construction of the Inert Waste Transfer Station Phase 1A to low bidder Sam Hall & Sons, Inc. in the amount of \$272,000.00.

Note: Mr. Gilmour recommended adding Bid No. 5, for the Creekwood Storm Drain, to be rejected due to unresponsive bidders.

4. Mayor Items:

Mayor Walker advised that immediately following the regular City Council Meeting, there will be an Executive Session for the purpose of discussing real estate.

5. Council Member Items:

None

6. Department Heads/Staff Items:

Mr. Gilmour, Ms. Newby had no reports.

Mr. Smith advised the Strategic Planning process needs to be refreshed. Middle Georgia Regional Commission has been engaged to put the plan together. A kick-off retreat has been planned for January 30, 2021 from 9:00 a.m. – 4:00 p.m., a series of 4-hour departmental sessions have been scheduled for February 8 – 9, 2021 at the Worrall Center and lastly, there will be a plan developing retreat. Mayor Walker asked Council members to look at these dates and advise if there are any conflicts.

Mr. Wood advised that Planning Commission policies were discussed at the September meeting and a quarterly attendance record will be provided. Since that time, attendance has improved substantially.

Mayor Walker advised that time permitting between pre council and council meetings, there would be an opportunity for Council Members to discuss various topics of interest. Mayor Walker asked council members if they had any questions or concerns that they would like to be addressed at this time during the open forum.

Council Member Phyllis Bynum-Grace asked if the city has considered implementing community art. Mr. Gilmour advised nothing has been done at this point in time.

Council Member Bynum-Grace asked if the city was considering any plans for a new park near the old GSP Post. Mayor Walker stated a commitment has not been made. Mr. Gilmour advised there has been some preliminary discussion and a topographical survey needs to be completed. Council Member Bynum-Grace asked if a storm water project has been done at this location. Mr. Gilmour stated this has been completed, to the best of his knowledge.

Council Member Jones asked for updates on a park near Matt Arthur Elementary School. Mr. Gilmour advised two projects are currently being worked on. The first project is with the county for a destination park. Anticipated park space should be where the new Langston Road extension is going to be. A particular location has not been determined at this time. The second project being looked at is a walking trail that Ms. Turpin has graciously taken the lead on. The Gurr Road area is also being looked

at for park space but nothing has been finalized at this time. Mayor Walker stated they are currently looking at a potential location of approximately 50-60 acres where a permanent disc golf course could be located, as well as some areas for neighborhood parks. Mr. Worthington gave an update on the progress of Pine Needle Park, where a walking trail is also being considered.

Council Member Bynum-Grace asked if there were any plans for a fire station on the south side of the city, towards I-75 near Dairy Queen. Mr. Gilmour advised that a new station would be extremely expensive to operate and they are looking at where the city receives its population growth. He also stated that Georgia National Fairgrounds may be agreeable to providing property to the city for this purpose.

Council Member Hunt advised he spoke to Tommy Stalnaker in regards to the P&M Grill being an eyesore. Mr. Stalnaker promised he would look into the matter and hopefully get it resolved.

Council Member Hunt asked Chief Lynn what was being done with the surplus police cars. Chief Lynn advised that the surplus vehicles had been transferred out as agreed earlier. Council Member Hunt advised he sees plenty of vehicles parked at the Police Department. Chief Lynn advised these were reserve vehicles, as well as vehicles waiting for new hires. Council Member Hunt stated that the extra police vehicles should be stored from the public view as he receives numerous complaints about these vehicles just sitting there.

Mayor Pro Tempore King asked about the status of a new road being cut going into Creekwood Park. Mr. Gilmour advised they were still in negotiations with the property owners. One property owner is in general agreement and the second property owner is not as enthused, therefore we are waiting to see. The basic design has been completed and is ready to go once it gets approved.

Mayor Pro Tempore King asked about the status of the walking trail between Creekwood Park and Heritage Park. Mr. Gilmour advised this project is currently on hold but he would get back on it.

Council Member Hunt asked for an update on the Stanley property. Mayor Walker advised it is moving forward and anticipates closing on January 14, 2021.

Council Member Albritton asked if it would be appropriate to include one or two residents to help with planning the Pine Needle walking trail, and if so, he could provide names for inclusion. Mr. Gilmour advised either Ms. Turpin or Ms. Fitzner would get with him on this matter.

Council Member Albritton asked if there was a 2021 Council Meeting calendar available at this time. Mayor Walker advised that Ms. Annie Warren could email him a schedule.

7. Adjourn: There being no further business to come before Council in the pre council meeting held on December 15, 2021, Council Member Hunt motioned to adjourn the

meeting at 5:45 p.m. Mayor Pro Tempore King seconded the motion and it carried unanimously.

**MINUTES
COUNCIL MEETING
OF THE PERRY CITY COUNCIL
December 15, 2020
6:00 P.M.**

1. **Call to Order:** Mayor Randall Walker, Presiding Officer, called to order the council meeting held December 15, 2020 at 6:00 p.m.

2. **Roll:**

Elected Officials Present: Mayor Randall Walker, Mayor Pro-Tempore Willie King, Council Members Phyllis Bynum-Grace, Riley Hunt, Robert Jones, and Darryl Albritton. Council Member Joy Peterson was present via Zoom.

City Staff: City Manager Lee Gilmour, City Attorney Brooke Newby, and Recording Clerk Janet Duffin.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Bryan Wood – Director of Community Development, Robert Smith – Assistant City Manager, Brenda King – Director of Administration, Mitchell Worthington – Director of Finance, Sedrick Swan – Director of Leisure Services, Ashley Hardin -Economic Development Administrator, Anya Turpin – Special Events Administrator and Tabitha Clark – Communications Administrator.

Departmental Staffing Absent: Chief Lee Parker – Fire and Emergency Services Department, and Ansley Fitzner – Public Works Superintendent.

Media: Tyler Meister – Houston Home Journal

3. **Invocation and Pledge of Allegiance:**

Mayor Pro Tempore King rendered the invocation and Council Member Hunt led the pledge of allegiance to the flag.

4. **Recognitions(s)/Presentation(s):**

- 4a. Proposal for the 2021 Special Events Calendar – Ms. A. Turpin. Ms. Turpin gave an overview of the 2021 Special Events Calendar.

5. **Community Partner(s) Update(s):**

None

6. **Citizens with Input:**

None

7. Review of Minutes: Mayor Randall Walker

- 7a. Council's consideration – Minutes of November 17, 2020 pre council meeting, and November 17, 2020 council meeting, December 1, 2020 pre council meeting, and December 1, 2020 council meeting.

Council Member Bynum-Grace motioned to accept the minutes as submitted; Council Member Hunt seconded the motion and it carried unanimously.

8. Old Business: Mayor Randall Walker

8a. Ordinance(s) for Second Reading(s) and Adoption:

1. Second Reading of an ordinance to amend the Downtown Development District Overlay Boundaries – Mr. B. Wood.

Adopted Ordinance No. 2020-35 amending the Downtown Development District Overlay Boundaries. Council Member Albritton motioned to adopt the ordinance as presented; Mayor Pro Tempore King seconded the motion and it carried unanimously. *(Ordinance No. 2020-35 has been entered into the City's official book of record).*

2. Second Reading of an ordinance to amend Section 4-3 (D), Standards for Specific Uses (TEXT-179-2020) to require RV Parks by special exception and to revise standards for RV Parks – Mr. B. Wood.

Adopted Ordinance No. 2020-36 amending Section 4-3 (D), Standards for Specific Uses (TEXT-179-2020) to require RV Parks by special exception and to revise standards for RV Parks. Council Member Bynum-Grace motioned to adopt the ordinance as presented; Mayor Pro Tempore King seconded the motion and it carried unanimously. *(Ordinance No. 2020-36 has been entered into the City's official book of record).*

3. Second Reading of an ordinance for the rezoning (RZNE-168-2020) of a property from C-2 to C-1. The property is located on Perry Parkway; Tax Map No. 0P41A0 180000 – Mr. B. Wood.

Mr. Don Carter, Carter Engineering, 6310 Peake Road, Macon, Georgia. Mr. Carter advised he is here representing this development and stated it is a very nice building and he would be glad to answer any questions Council may have.

Adopted Ordinance No. 2020-37 rezoning (RZNE-168-2020) of a property from C-2 to C-1. The property is located on Perry Parkway; Tax Map No. 0P41A0 180000. Mayor Pro Tempore King motioned to adopt the ordinance as presented; Council Member Jones seconded the motion and it carried unanimously. *(Ordinance No. 2020-37 has been entered into the City's official book of record).*

9. Any Other Old Business:

- 9a. Mayor Randall Walker – None
- 9b. Council Members – None
- 9c. City Attorney Brooke Newby – None
- 9d. Mr. Gilmour advised that when the RV amendment was adopted by Council, the moratorium was removed.
- 9e. Assistant City Manager Robert Smith – None

10. New Business: Mayor Randall Walker

10a. Matters referred from December 14, 2020 work session and December 15, 2020 pre council meeting.

- 1. Selection of 2021 Mayor Pro Tempore – Mayor Randall Walker

Council Member Bynum-Grace nominated Council Member Jones for 2021 Mayor Pro Tempore; Council Member Peterson seconded the motion and it carried unanimously.

Council Member Jones asked to let the record show he abstained from voting.

10b. Ordinance(s) for First Reading(s) and Introduction:

- 1. First Reading of an ordinance amending the FY 2020 Operating Budget – Mr. L. Gilmour. (No action required by Council). Mr. Gilmour advised this is a request that would finalize revisions for the FY 2020 Operating Budget.

10c. Resolution(s) for Consideration and Adoption:

- 1. Resolution to amend the fee schedule to provide for solid waste price increases – Mr. L. Gilmour.

Adopted Resolution No. 2020-79 amending the fee schedule. Administration presented for Council's consideration a resolution amending the fee schedule to provide for solid waste price increases. Mayor Pro Tempore King motioned to adopt the resolution as presented; Council Member Jones seconded the motion and it carried unanimously. *(Resolution No. 2020-79 has been entered into the City's official book of record).*

- 2. Resolution declaring certain vehicles and equipment surplus – Ms. B. King.

Adopted Resolution No. 2020-80 declaring the 2011 Freightliner as surplus due to poor condition. Mayor Pro Tempore King motioned to adopt the resolution as presented; Council Member Albritton seconded

the motion and it carried unanimously. (*Resolution No. 2020-80 has been entered into the City's official book of record*).

10d. Award of Bid(s):

1. Public Safety Facility Emergency Power Upgrade – Mr. M. Worthington

Mr. Worthington advised this is a request to upgrade the current system at the Public Safety Facility to one that would be capable of powering the entire facility, to include a guaranteed response contract. Mayor Pro Tempore King motioned to accept staff's recommendation to award bid to Anderson Power in the amount of \$51,498.10, award bid for electrical work to Schaffer Electric in the amount of \$4,990.00, and award bid for 1,000 Gallon LP Tank to AmeriGas in the amount of \$3,189.24, for a total of \$59,677.34; Council Member Jones seconded the motion and it carried unanimously.

2. Bid No. 2021-10 Hampton Court Water & Sewer Extension – Mr. M. Worthington

Bid No. 2021-10 Hampton Court Water & Sewer Extension. Mr. Worthington advised this is a request for the construction of the Hampton Court Water & Sewer Extension. Council Member Albritton motioned to accept staff's recommendation to award bid to Pyles Plumbing & Utility Contractors, Inc. in the amount of \$87,080.00; Council Member Jones seconded the motion and it carried unanimously.

3. Bid No. 2021-11 Tucker Road Culvert Replacement – Mr. M. Worthington

Bid No. 2021-11 Tucker Road Culvert Replacement. Mr. Worthington advised this is a request for replacement of the Tucker Road culvert. Council Member Hunt motioned to accept staff's recommendation to award bid to LeClay Construction, Inc. in the amount of \$91,710.00; Council Member Bynum-Grace seconded the motion and it carried unanimously.

4. Bid No. 2021-12 Inert Waste Transfer Station Phase 1A- Mr. M. Worthington

Bid No. 2021-12 Inert Waste Transfer Station Phase 1A. Mr. Worthington advised this is a request for construction of the Inert Waste Transfer Station Phase 1A. Council Member Albritton motioned to accept staff's recommendation to award bid to Sam Hall & Sons, Inc. in the amount of \$272,000.00; Council Member Jones seconded the motion and it carried unanimously.

5. Bid No. 2021-13 Creekwood Storm Drainage Project – Mr. M. Worthington.

Bid No. 2021-13 Creekwood Storm Drainage Project. Staff recommends rejection of bid due to low bidder being deemed non-responsive and the next series of bids were all above the project budget. Mayor Pro Tempore King motioned to reject all bids presented; Council Member Hunt seconded the motion and it carried unanimously.

11. Council Member Items:

Council Member Jones thanked fellow Council Members for appointing him Mayor Pro Tempore for 2021 and advised it will be an honor to serve for the upcoming year.

Mayor Pro Tempore King thanked everyone for allowing him to be Mayor Pro Tempore and expressed his appreciation.

12. Department/Staff Items:

Ms. Hardin gave updates on two projects. The DDA lot at 902 904 Commerce Street was purchased last November. The pole has been removed to provide for Infill Development. The buyer submitted architectural and site plans which are currently under review at Community Development. Construction is expected to commence early 2021.

The Muse Theater is currently under contract and plans are to turn the theater into a private event facility. The DDA is helping facilitate both projects with state loan programs.

13. General Public Items:

None

14. Mayor Items:

A formal thank you for Mayor Pro Tempore King will be held in January. Mayor Walker stated it has been a pleasure working with Mayor Pro Tempore King and welcomed Council Member Jones as Mayor Pro Tempore for 2021. Mayor Walker advised this was the last Council Meeting for 2020 and wished everyone a Merry Christmas and Happy New Year.

- January 4, Work Session
- January 5, Pre Council and Council

15. Executive Session entered at 6:42 p.m.: Council Member Hunt moved to adjourn the regular meeting and enter into executive session for the purpose of real estate. Council Member Peterson seconded the motion and it carried unanimously.

16. Executive Session adjourned at 6:55 p.m.; Council regular meeting reconvened. Council adjourned the executive session held December 15, 2020 and reconvened into the council regular meeting.
17. Adopted Resolution No. 2020-81, stating purpose of executive session held on December 15, 2020 was to discuss real estate acquisition. Council Member Bynum-Grace moved to adopt a resolution stating the purpose of the executive session held on December 15, 2020 was to discuss real estate acquisition; Council Member Jones seconded the motion and it carried unanimously. No action was taken. (*Resolution No. 2020-81 has been entered in the City's official book of record*)
18. Adjournment: There being no further business to come before Council in the regular council meeting held December 15, 2020, Mayor Pro Tempore King motioned to adjourn the meeting at 6:57 p.m. Council Member Albritton seconded the motion and it carried unanimously.

**AN ORDINANCE
TO AMEND THE FY-2020
OPERATING BUDGET**

WHEREAS, the Council adopted an Operating Budget for FY-2020; and

WHEREAS, there is a need to amend the budget:

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY
HEREBY ORDAINS** that the FY-2020 Operating Budget is amended as follows:

Section 1 The General Fund revenue and expenditure appropriations are:

Revenue	From	To
Taxes	\$ 11,139,400	\$ 11,242,400
Licenses / Permits	629,900	750,200
Intergovernmental	56,000	482,900
Administration Svc Charges	1,479,200	-
Charges for Services	2,785,900	4,051,800
Fine / Forfeitures	604,500	735,500
Investment	45,600	47,800
Contribution / Donations	30,100	80,600
Other Charges for Services	309,600	794,000
Revenue Total	\$ 17,079,600	\$ 18,185,200

Expenditures

GENERAL GOVERNMENT

Office of the City Council	\$ 109,900	\$ 141,900
Office of the City Mayor	24,900	14,400
Police Education	37,800	12,300
Office of the City Manager	1,318,600	1,177,400
Office of the City Clerk	124,800	121,800
Office of Elections	17,900	33,100
Office of the City Attorney	109,900	137,300
Information Technology	166,000	181,900
Employee Health Benefits	2,582,600	2,743,100
Office of the City Auditor	44,300	42,900
Municipal Court of the City of Perry	504,200	589,900
Department of Administration	537,600	536,000
Finance Department	513,100	586,800
Category Total	\$ 6,091,600	\$ 6,318,800

PUBLIC SAFETY

Perry Police Department	\$ 4,403,300	\$ 4,780,200
Secret Service	8,400	18,800
Bullet Proof Vest	2,400	-
FEMA Grant	-	180,000
Fire Tax Grant	-	6,400
Perry Fire and Emergency Services Department	1,455,300	1,333,700
Houston County E-911	169,500	166,200
COVID-19	-	21,300
Category Total	\$ 6,038,900	\$ 6,503,600

PUBLIC WORKS

Department of Public Works	\$	2,298,000	\$	2,451,700
Tree Board		9,800		11,900
City Arbor Program		400		500
Category Total	\$	<u>2,308,200</u>	\$	<u>2,464,100</u>

HEALTH / WELFARE

Senior / Disabled Utility Assistance	\$	99,700	\$	99,500
Perry Volunteer Outreach		-		<u>4,200</u>
Category Total	\$	<u>99,700</u>	\$	<u>103,700</u>

RECREATION / LEISURE

Department of Leisure Services	\$	625,800	\$	674,300
Perry Public Arts Commission		8,300		400
Perry Arts Commission Restricted Account		-		23,300
Recreation Restricted Account		1,200		2,500
Youth Program Subsidies		<u>6,000</u>		<u>4,400</u>
Category Total	\$	<u>641,300</u>	\$	<u>704,900</u>

HOUSING / ECONOMIC DEVELOPMENT

Buzzard Drop Event	\$	5,000	\$	9,500
Perry Music Festival		11,600		11,300
UGA Tailgate		-		1,000
Food Truck Friday		-		2,000
Oktoberfest		-		1,500
Perry Presents		-		800
Department of Community Development		990,200		986,000
Perry Housing Team		3,000		3,300
CDBG 2017		700		26,100
Houston County Land Bank		4,000		6,000
CHIP 2019		200		1,400
CDBG 2019		500		1,400
CHIP 2020		-		300
CDBG 2020		-		300
Brownfield Grant		26,200		79,300
Planning Commission		6,500		5,900
Economic Development Office		-		215,900
Houston County Campus		58,400		58,400
Perry Area Chamber of Commerce		4,800		6,400
Middle Georgia Clean Air Coalition		3,500		3,500
21 st Century Partnership		10,400		10,400
City Partners Assistance		7,000		4,100
Special Events Office		-		72,400
Georgia National Fairgrounds		58,900		54,700
Downtown Development Authority for the City of Perry		9,600		13,600
Downtown Development Restricted Account		-		62,400
Main Street Program		87,300		85,000
Main Street Restricted Account		-		11,800

Perry-Houston County Airport Authority		44,600		44,400
Category Total	\$	1,332,300	\$	1,778,600

CAPITAL

Fixed Assets	\$	708,800	\$	525,500
Category Total	\$	708,800	\$	525,500

DEBT SERVICE

Principal	\$	870,800	\$	961,000
Interest		264,000		424,000
Paying Agent Fees		-		4,600
Category Total	\$	1,134,800	\$	1,389,600

Expenditure Total	\$	18,355,600	\$	19,788,800
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Other Financing				
Transfers	\$	1,117,000	\$	974,100
Lease Proceeds		484,500		407,000
Sale of Assets		-		15,700
Other Financing Total	\$	1,601,500	\$	1,396,800

Prior year restricted accounts	\$	224,300	\$	653,000
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Annual Gain / (Loss)	\$	549,800	\$	445,700
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Fund Balance				
Beginning	\$	3,836,200	\$	4,444,300
Ending	\$	4,161,700	\$	4,237,500

Section 2 The special revenue funds revenue and expenditure appropriations are:

CONFISCATED ASSETS
SPECIAL REVENUE FUND

Revenues				
Fines / Forfeitures	\$	14,700	\$	26,900
Investment		100		200
Revenue Total	\$	14,800	\$	27,100

Expenditures				
Public Safety				
Perry Police Department	\$	7,400	\$	48,100
Expenditures Total	\$	7,400	\$	48,100

Annual Gain / (Loss)	\$	7,400	\$	(21,000)
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Fund Balance				
Beginning	\$	196,300	\$	196,500
Ending	\$	203,700	\$	175,500

2017 CDBG
SPECIAL REVENUE FUND

Revenues				
Intergovernmental	\$	95,200	\$	153,800

Revenue Total	\$	95,200	\$	153,800
Expenditures				
Housing / Economic Development				
Sandhill Project	\$	<u>95,200</u>	\$	<u>153,800</u>
Expenditures Total	\$	95,200	\$	153,800
Annual Gain / (Loss)	\$	-	\$	-
Fund Balance				
Beginning	\$	-	\$	-
Ending	\$	-	\$	-

2019 CDBG
SPECIAL REVENUE FUND

Revenue	\$	-	\$	<u>128,400</u>
Revenue Total	\$	-	\$	128,400
Expenditures				
Housing Rehab				
Expenditures Total	\$	-	\$	<u>128,400</u>
Annual Gain / (Loss)	\$	-	\$	-
Fund Balance				
Beginning	\$	-	\$	-
Ending	\$	-	\$	-

2019 CHIP
SPECIAL REVENUE FUND

Revenue				
Intergovernmental	\$	-	\$	<u>225,800</u>
Revenue Total	\$	-	\$	225,800
Expenditures				
Housing/Economic Development				
Housing Rehab	\$	-	\$	<u>216,800</u>
Expenditures Total	\$	-	\$	216,800
Other Financing				
Transfer				
Other Financing Total	\$	-	\$	<u>100</u>
Annual Gain/(Loss)	\$	-	\$	9,100
Fund Balance				
Beginning	\$	-	\$	-
Ending	\$	-	\$	9,100

MUNICIPAL COURT TECHNOLOGY
SPECIAL REVENUE FUND

Revenue				
Charge for Services	\$	-	\$	<u>104,600</u>
Revenue Total	\$	-	\$	104,600
Expenditures				

GENERAL GOVERNMENT

Perry Municipal Court	\$		\$	<u>77,200</u>
Category Total	\$		\$	<u>77,200</u>

PUBLIC SAFETY

Perry Police Department	\$		\$	<u>18,800</u>
Category Total	\$		\$	<u>18,800</u>

Expenditures Total	\$		\$	96,000
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Other Finances				
Transfer	\$		\$	<u>75,700</u>
Other Financing Total	\$		\$	<u>75,700</u>

Annual Gain/(Loss)	\$		\$	84,300
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Fund Balance				
Beginning	\$		\$	-
Ending	\$		\$	84,300

FIRE PROTECTION UTILITY DISTRICT
SPECIAL REVENUE FUND

Revenue				
Licenses / Permits	\$	6,700	\$	6,300
Charge for Services		2,086,300		2,240,300
Investment		<u>600</u>		<u>500</u>
Revenue Total	\$	<u>2,093,600</u>	\$	<u>2,247,100</u>

Expenditures

PUBLIC SAFETY

Support Services	\$	138,800	\$	138,400
Perry Fire and Emergency Services Department		<u>2,081,700</u>		<u>2,110,000</u>
Category Total	\$	<u>2,219,700</u>	\$	<u>2,248,400</u>

DEBT SERVICE

Principal	\$	89,700	\$	89,700
Interest		<u>20,700</u>		<u>20,700</u>
Category Total	\$	<u>110,400</u>	\$	<u>110,400</u>

Expenditure Total	\$	2,330,100	\$	2,358,800
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Other Financing				
Senior / Disabled Assistance	\$	<u>40,800</u>	\$	<u>40,100</u>
Other Financing Total	\$	<u>40,800</u>	\$	<u>40,100</u>

Annual Gain / (Loss)	\$	(195,700)	\$	(71,600)
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Fund Balance				
Beginning	\$	430,800	\$	431,500
Ending	\$	235,100	\$	359,900

HOTEL / MOTEL TAX
SPECIAL REVENUE FUND

Revenue			
Taxes	\$	929,400	\$ 895,600
Investment		<u>100</u>	<u>100</u>
Revenue Total	\$	929,500	\$ 895,700
Expenditures			
Housing / Economic Development			
General Purpose			
Support Services	\$	<u>31,800</u>	\$ 9,700
Group Total	\$	31,800	\$ 9,700
Tourism Promotion			
Support Service	\$	-	\$ 9,700
Perry Area Convention and Visitors Bureau Authority	\$	374,300	\$ 341,700
Perry Area Chamber of Commerce		14,000	14,000
Christmas Decorations		10,300	7,500
Perry Area Historical Society		<u>-</u>	<u>11,000</u>
Category Total	\$	398,300	\$ 383,900
Tourism Development			
Independence Day Event	\$	15,000	\$ 15,000
Direction Signs		27,400	-
Buzzard Drop Event		4,600	600
Perry Music Festival		3,800	5,000
UGA Tailgate		5,900	2,400
Food Truck Friday		21,700	12,300
Oktoberfest		13,200	8,800
International Festival		8,700	3,600
Dogwood Festival		8,000	3,000
Special Events Support		8,000	11,000
Downtown Kiosk		3,100	3,100
Perry Area Historical Society		10,000	-
May Artist Event		-	2,900
Holiday on Carroll		-	600
Mustache & BBQ		-	100
Support Services		<u>-</u>	<u>3,200</u>
Group Total	\$	139,800	\$ 71,600
Expenditure Total	\$	569,900	\$ 474,900
Other Financing			
Transfer	\$	<u>(367,400)</u>	\$ (402,700)
Other Finance Total	\$	(367,400)	\$ (402,700)
Prior Year Restricted	\$	7,400	\$ -
Annual Gain / (Loss)	\$	(400)	\$ 18,100
Fund Balance			
Beginning	\$	53,200	\$ 52,300
Ending	\$	45,400	\$ 70,400

Section 3 The construction funds revenue and expenditure appropriations are:

SPOST 18
CONSTRUCTION FUND

Revenues			
Intergovernmental	\$	487,100	\$ 1,491,300
Investment		<u>100</u>	<u>300</u>
Revenue Total	\$	487,200	\$ 1,491,600
Expenditures			
CAPITAL			
Public Safety Group	\$	75,300	\$ 215,200
Streets / Sidewalks		300	235,700
Recreation		-	382,600
Water / Sewer		-	<u>300</u>
Expenditures Total	\$	<u>75,600</u>	\$ <u>833,800</u>
Other Financing			
Transfer	\$	-	\$ <u>33,700</u>
Other Financing Total	\$	-	\$ 33,700
Annual Gain / (Loss)	\$	411,600	\$ 691,500
Fund Balance			
Beginning	\$	222,000	\$ 222,700
Ending	\$	633,600	\$ 914,200

GENERAL CAPITAL PROJECTS
CONSTRUCTION FUND

Expenditures			
CAPITAL			
Streets	\$	9,400	\$ -
Buildings		166,500	242,600
Transfer Station		10,900	37,500
Recreation		<u>3,700</u>	<u>-</u>
Expenditure Total	\$	<u>186,800</u>	\$ <u>280,100</u>
Other Financing			
Transfer	\$	<u>207,300</u>	\$ <u>418,100</u>
Other Financing Total	\$	207,300	\$ 418,100
Annual Gain / (Loss)	\$	20,600	\$ 138,000
Fund Balance			
Beginning	\$	700	\$ (2,800)
Ending	\$	21,300	\$ 135,200

PERRY PUBLIC FACILITIES AUTHORITY
CONSTRUCTION FUND

Expenditures			
Buildings	\$	125,900	\$ 600
Water / Sewer		27,000	99,200
Gas		800	586,900
Parks		<u>58,300</u>	<u>2,047,100</u>

Expenditures Total	\$	212,000	\$	2,733,800
Other Financing				
PPFA	\$	<u>212,000</u>	\$	<u>2,733,800</u>
Other Financing Total	\$	212,000	\$	2,733,800
Annual Gain / (Loss)	\$	-	\$	-
Fund Balance				
Beginning	\$	-	\$	-
Ending	\$	-	\$	-

LOCAL MAINTENANCE / IMPROVEMENT GRANT
CONSTRUCTION FUND
CAPITAL

Revenue				
Intergovernmental	\$	-	\$	259,500
Investment		<u>100</u>		<u>100</u>
Revenue Total	\$	100	\$	254,600
Expenditures				
2019 LMIG Resurfacing	\$	-	\$	11,700
2020 LMIG Resurfacing		<u>-</u>		<u>205,000</u>
Expenditure Total	\$	-	\$	216,700
Other Financing				
Transfer	\$	<u>-</u>	\$	<u>22,800</u>
Other Financing Total	\$	-	\$	22,800
Annual Gain / (Loss)	\$	100	\$	60,700
Fund Balance				
Beginning	\$	219,800	\$	220,000
Ending	\$	219,900	\$	280,700

GEFA LOAN
CONSTRUCTION FUND

Expenditures				
Tucker Road Water Treatment				
Facility	\$	<u>1,227,800</u>	\$	<u>7,328,300</u>
Expenditures Total	\$	1,227,800	\$	7,328,300
Other Financing				
GAFA Loan	\$	<u>1,227,800</u>	\$	<u>7,328,300</u>
Other Financing Total	\$	1,227,800	\$	7,328,300
Annual Gain / (Loss)	\$	-	\$	-
Fund Balance				
Beginning	\$	<u>-</u>	\$	<u>-</u>
Ending	\$	-	\$	-

Section 4 The proprietary funds revenue and expenditure appropriations are:

WATER AND SEWERAGE SYSTEM
PROPERTY FUND

Revenue			
Charge for Services	\$	7,722,000	\$ 8,302,800
Investment		32,600	35,400
Other Charge for Services		<u>3,300</u>	<u>18,500</u>
Revenue Total	\$	7,757,900	\$ 8,356,700
Expenditures			
PUBLIC WORKS			
Support Services	\$	520,600	\$ 555,800
Administration		14,800	21,400
Water Provision		1,274,800	1,219,400
Wastewater Treatment		1,670,100	1,672,900
Distribution / Collection		1,190,200	1,481,100
Utility Inspection		29,000	34,100
Capital Planning		17,300	108,100
Meters		<u>738,900</u>	<u>1,196,200</u>
Category Total	\$	5,455,700	\$ 6,289,000
CAPITAL			
Fixed Assets	\$	<u>128,000</u>	\$ <u>124,500</u>
Category Total	\$	128,000	\$ 124,500
DEBT SERVICE			
Principal	\$	674,500	\$ 810,200
Interest		<u>386,500</u>	<u>254,300</u>
Category Total	\$	1,061,000	\$ 1,064,500
DEPRECIATION			
Depreciation	\$	<u>1,573,400</u>	\$ <u>1,576,800</u>
Category Total	\$	1,573,400	\$ 1,576,800
Expenditure Total	\$	8,218,100	\$ 9,054,800
Other Financing			
Transfers	\$	(358,900)	\$ (236,100)
Sewer / Disabled		9,100	8,800
Leases		65,700	19,500
Depreciation		<u>1,573,400</u>	<u>-</u>
Other Financing Total	\$	1,289,300	\$ (208,300)
Prior Year Restricted	\$	-	\$ 108,000
Annual Gain / (Loss)	\$	829,100	\$ (798,400)
Cash Balance			
Beginning	\$	2,005,100	\$ 3,354,300
Ending	\$	2,834,200	\$ 4,024,700

NATURAL GAS SYSTEM
PROPRIETARY FUND

Revenues			
Charge for Services	\$	4,981,700	\$ 4,541,700
Investment		7,000	9,500
Other Revenue		<u>166,100</u>	<u>3,900</u>
Revenue Total	\$	5,154,800	\$ 4,555,100

Expenditures

PUBLIC WORKS

Support Services	\$	208,600	\$ 275,900
Franchise Fee		151,800	145,800
Rebate		300	200
Public Awareness		1,200	4,100
Operations		483,700	523,000
Supply		2,464,900	1,852,700
Jointly Owned Natural Gas		1,113,100	1,151,000
Gas Main Ext		7,400	28,600
DDA Incentive Program		-	<u>1,500</u>
Category Total	\$	<u>4,431,000</u>	\$ <u>3,982,800</u>

DEBT SERVICE

Principal	\$	83,000	\$ 13,100
Interest		<u>137,900</u>	<u>1,000</u>
Category Total	\$	<u>220,900</u>	\$ <u>14,100</u>

DEPRECIATION

Depreciation	\$	<u>85,400</u>	\$ <u>86,300</u>
Category Total	\$	85,400	\$ 86,300

Expenditures Total	\$	4,737,300	\$ 4,083,200
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Other Financing			
Transfers	\$	(607,300)	\$ (833,200)
Senior Disabled Assistance		4,900	4,900
Lease		-	19,500
Depreciation		<u>85,400</u>	<u>-</u>
Other Financing Total	\$	<u>(517,000)</u>	\$ <u>(808,800)</u>

Annual Gain / (Loss)	\$	(99,500)	\$ (336,900)
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Cash			
Beginning	\$	1,567,700	\$ 1,591,600
Ending	\$	1,468,200	\$ 1,341,000

SOLID WASTE SYSTEM
PROPRIETARY FUND

Revenue			
Charge for Services	\$	2,107,808	\$ 2,113,300
Investment		<u>300</u>	<u>300</u>
Revenue Total	\$	<u>2,108,100</u>	\$ <u>2,113,600</u>

Expenditures			
		PUBLIC WORKS	
Support Services	\$	175,100	\$ 161,700
Department of Public Works		<u>1,794,700</u>	<u>2,013,900</u>
Category Total	\$	1,969,800	\$ 2,175,600
		CAPITAL	
Fixed Assets	\$	<u>130,000</u>	\$ <u>-</u>
Category Total	\$	130,000	\$ -
		DEBT SERVICE	
Principal	\$	13,100	\$ 13,100
Interest	\$	<u>1,100</u>	<u>1,400</u>
Category Total	\$	14,200	\$ 14,500
		DEPRECIATION	
Depreciation	\$	<u>61,300</u>	\$ <u>61,300</u>
Category Total	\$	61,200	\$ 61,200
Expenditures Total	\$	2,175,300	\$ 2,251,400
Other Financing			
Senior / Disabled Assistance	\$	36,600	\$ 36,500
Lease		130,000	149,600
Depreciation		<u>61,300</u>	<u>-</u>
Other Financing Total	\$	227,900	\$ 186,100
Annual Gain / (Loss)	\$	160,700	\$ 110,300
Cash			
Beginning	\$	407,800	\$ 319,600
Ending	\$	568,500	\$ 429,200

STORMWATER UTILITY SYSTEM
PROPRIETARY FUND

Revenue			
Charge for Services	\$	<u>751,600</u>	\$ <u>748,100</u>
Revenue Total	\$	751,600	\$ 748,100
Expenditures			
		PUBLIC WORKS	
Support Services	\$	111,500	\$ 116,100
Department of Public Works		328,400	306,500
Department of Community Development		91,800	96,400
System Engineering		7,300	-
Stormwater Line Imps		-	70,200
Inverness Drive Imps.		-	26,400
Permitting		-	<u>16,500</u>
Category Total	\$	<u>539,000</u>	\$ <u>632,100</u>

DEBT SERVICE

Principal	\$	63,500	\$	63,500
Interest		<u>7,600</u>		<u>6,000</u>
Category Total	\$	71,100	\$	69,500

DEPRECIATION

Depreciation	\$	<u>87,200</u>	\$	<u>88,100</u>
Category Total	\$	87,200	\$	88,100

Expenditures Total	\$	697,300	\$	759,900
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Other Financing				
Senior / Disabled Assistance	\$	8,200	\$	8,100
Depreciation		<u>87,200</u>		<u>-</u>
Other Financing Total	\$	95,400	\$	8,100

Annual Gain / (Loss)	\$	149,700	\$	(33,500)
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Cash				
Beginning	\$	119,500	\$	20,900
Ending	\$	269,600	\$	75,500

GEFA
REVOLVING LOAN
PROPRIETARY FUND

Revenue				
Charge for Services	\$	-	\$	1,100
Investment		<u>-</u>		<u>100</u>
Revenue Total	\$	-	\$	1,200

Expenditures

HOUSING / ECONOMIC DEVELOPMENT

Administration	\$	<u>-</u>	\$	<u>1,200</u>
Category Total		-		1,200

Expenditure Total	\$	-	\$	1,200
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Other Financing				
Loan Repayment	\$	<u>-</u>	\$	<u>11,900</u>
Other Financing Total	\$	-	\$	11,900

Cash				
Beginning	\$	28,800	\$	48,600
Ending	\$	28,800	\$	60,500

Section 5 All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 6 Should any part or parts of this ordinance be declared unenforceable the remaining part or parts shall retain the full effect law.

Section 7 This ordinance is hereby effective June 30, 2020.

SO ORDAINED THIS ____ DAY OF JANUARY 2021

CITY OF PERRY

By: _____
RANDALL WALKER, MAYOR

City Seal

Attest: _____
ANNIE WARREN, CITY CLERK



Where Georgia comes together.

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor / Council
FROM: Lee Gilmour, City Manager *LG*
DATE: December 28, 2020
REFERENCE: Amending job classifications schedule

The attached resolution proposes to amend the City's job classification description schedule to provide for a Downtown Manager and eliminate the Main Street Coordinator series. This proposal is a result of the City's attempt to have a professional person manage the downtown district's activities and planning. Research indicates this is the appropriate title, pay range, and description based on the current market in Georgia. A job classification description is attached.



Where Georgia comes together.

Downtown Manager

Department: City Manager

Position Status: Full Time

FLSA Status: Non-Exempt

Date Job Description Approved: _____

Job Summary

The city of Perry's Downtown Manager is responsible for the oversight and coordination of economic and community development activities in the Perry Downtown Development District ("District"). Primary amongst these activities is the oversight and coordination of both the Main Street Advisory Board (MSAB) and Perry Downtown Development Authority (DDA). This very public position involves extensive interaction with downtown property owners, businesses, and partners and serves as the primary liaison and service conduit between these stakeholder groups and the MSAB, DDA, City elected officials, and departments.

Essential Tasks

- 1) Work to develop, administer, coordinate, and implement the work programs, plans, goals, and associated activities of the MSAB and associated sub-committees and the DDA.
- 2) Ensure coordination with Georgia Main Street and Main Street America and compliance / reporting as required.
- 3) Support and promote all businesses within the District and work to promote an advantageous business environment in the District.
- 4) Develop and implement District transformation strategies designed to encourage economic and community development and pursue development / redevelopment / infill development efforts in the District.
- 5) Work to attract new businesses to Downtown Perry while ensuring an appropriate business mix in the District.
- 6) Work to market Downtown Perry and increase the District's profile and preference while promoting tourism, foot-traffic, investment, etc. in the District.
- 7) Serve as MSAB and DDA liaison in dealings with internal (e.g. Mayor and Council, DDA, City Departments, etc.) and external (e.g. Chamber of Commerce, Perry Area CVB, etc.) partners.
- 8) Oversee and coordinate District maintenance and beautification efforts in an effort to cultivate a unique sense of place.

Knowledge, Skills, & Abilities Required for Position

- Thorough knowledge of downtown development and redevelopment principles and practices.
- Knowledge of Main Street program principles, policies, and procedures as outlined by Georgia Main Street and Main Street America including all requisite accreditation standards
- Ability to proactively engage and lead volunteers and volunteer advisory bodies
- Knowledge of public relations/marketing principles and practices.
- Cultivation of stakeholder relations and partnerships
- Problem-solving and organizational skills
- Competence in job-related software programs
- Adept at research and report preparation
- Excellent interpersonal relations
- Oral and written communication skills

Supervision Received and/or Exercised

- Position reports to the City Manager and Assistant City Manager
- No formal supervisory responsibilities, though the position will serve as project manager for various projects related to the MSAB and DDA within the Downtown Development district and will recruit, supervise, and mentor volunteers.

Physical Demands

Class E criteria job demand.

Work Environment

A mixture of indoor office work and outdoor field responsibilities within the Downtown Development District. Participation at night meetings and special events is required; some weekend tasks as necessary. Ability to work outside in extreme temperatures is a requirement.

Minimum Qualifications

- Bachelor's degree in related field, or equivalent combination of education, training, and experience.
- 3-5 years' experience in economic and/or community development, or related field.

**A RESOLUTION TO AMEND THE
CITY OF PERRY
PERSONNEL MANAGEMENT SYSTEM'S
POSITION CLASSIFICATION PLAN**

WHEREAS, there is a need to amend job classification schedule;

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY
HEREBY RESOLVES** that the City of Perry Personnel Management
System's Position Classification Plan is amended as follows:

Section 1. The below job classification description is added:

Downtown Manager	\$69,800 - \$100,700
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Section 2. The below classification descriptions are eliminated:

Main Street Coordinator I	\$44,300 - \$66,400
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Main Street Coordinator II	\$52,300 - \$74,800
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Senior Main Street Coordinator	\$80,600 - \$92,800
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SO RESOLVED THIS _____ DAY OF JANUARY 2021.

CITY OF PERRY

By: _____
RANDALL WALKER, MAYOR

City Seal

Attest: _____
ANNIE WARREN, CITY CLERK



Where Georgia comes together.

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor / Council
FROM: Lee Gilmour, City Manager *LG*
DATE: December 28, 2020
REFERENCE: Amending fee schedule

The attached resolution proposes to amend the City of Perry Fee Schedule for the below reasons:

1. Certain Perry Municipal Court fees are removed from the schedule since they are set by the Municipal Court Judge not Council.
2. The solid waste container fees are amended to provide for ease of customer understanding and clear purpose.

**A RESOLUTION TO AMEND
THE CITY OF PERRY
FEE SCHEDULE**

WHEREAS, there is a need to adjust the City of Perry Fee Schedule;

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY
HEREBY RESOLVES** that the City of Perry Fee Schedule is amended as follows:

Section 1. B. Charge for Services, 1. General, e Perry Municipal Court is amended as follows:

	From	To
2. Warrant Fee	102.00	-
3. 2 nd DUI photo publishing fee	26.00	-
4. Technology fee per closed citation	21.00	-
5. Courtware fee per closed citation	19.00	-

Section 2. B. Charge for Services, 4. Sanitation, c. Container Services 2. Containers is amended as follows:

	From	To
4 cubic yard	12.25	13.00
6 cubic yard	18.25	19.50
8 cubic yard	24.00	26.00

SO RESOLVED THIS _____ DAY OF JANUARY 2021.

CITY OF PERRY

By: _____
RANDALL WALKER, MAYOR

City Seal

Attest: _____
ANNIE WARREN, CITY CLERK



Where Georgia comes together.

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor / Council
FROM: Lee Gilmour, City Manager
DATE: December 28, 2020
RE: Refund Policy

The City of Perry does not have a formal refund policy for its fees, charges, etc. other than to refund a charge or fee paid on an application that was cancelled through no fault of the payee.

State law restricts refunds of taxes collected erroneously or illegally assessed to three (3) years. Historically, this is the same time frame the City has used.

The Administration recommends Council adopt the attached resolution establishing the official refund policy to mirror State law relative to its refunds.

**A RESOLUTION TO
ESTABLISH A UNIFORM
REFUND POLICY**

WHEREAS, on occasion the City is requested or desires to refund fees, charges, etc. to a payee; and

WHEREAS, the City has no formal refund policy;

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY
HEREBY RESOLVES** that the City's refund policy shall be the same as the conditions provided in O.C.G.A. 48-5-380, as amended.

SO RESOLVED THIS _____ DAY OF JANUARY 2021.

CITY OF PERRY

By: _____
RANDALL WALKER, MAYOR

City Seal

Attest: _____
ANNIE WARREN, CITY CLERK