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February 16, 2021

COUNCIL AGENDA

6:00 PM

PERRY ARTS CENTER

1121 MACON ROAD, PERRY, GA 31069

To join the meeting by Facebook: Use this URL - facebook.com/cityofperryga
This will allow you to view and hear the meeting.

1. Call to Order: Mayor Randall Walker, Presiding Officer.
2. Roll:
3. Invocation and Pledge of Allegiance to the Flag: Mayor Randall Walker
4. Recognition(s)/ Presentation(s):
 - 4a. Mayoral Recognition of Battalion Chief Charles Lundy, Captain Kenneth Genthner, Lieutenant Gerald Michel, Sergeant Brian Banks, Sergeant Jonathan Yoder, and Firefighters Kyle Newsome, Nadad Jeanjulien, Jeremy Douglas, and Keion Johnson – Mayor Walker.
5. Appointments to Boards/Authorities and Commissions. Mayor Randall Walker
 - 5a. Re-appointment of Ms. Penny Byrd to the Houston County Land Bank Board of Directors – Mr. B. Wood.
6. Office of Economic Development:
 - 6a. Mossy Creek Natural Announcement – Ms. A. Hardin
7. Community Partner(s) Update(s):
8. Citizens with Input.
9. Review of Minutes: Mayor Randall Walker
 - 9a. Council's Consideration – Minutes of the February 1, 2021 work session meeting, February 2, 2021 pre council meeting, and February 2, 2021 council meeting.
10. Old Business: Mayor Randall Walker
 - 10a. Ordinance(s) for Second Reading(s) and Adoption:

1. **Second Reading** of an ordinance to amend Chapter 4 - Unified Animal Control – Ms. B. Newby.

11. **Any Other Old Business:**

- 11a. Mayor Randall Walker
- 11b. Council Members
- 11c. City Attorney Brooke Newby
- 11d. City Manager Lee Gilmour
- 11e. Assistant City Manager Robert Smith

12. **New Business:** Mayor Randall Walker

12a. **Matters referred from February 16, 2021 pre council meeting.**

12b. **Ordinance(s) for First Reading(s) and Introduction:**

1. **First Reading** of an ordinance to repeal Section 3-11 (r) relative to public hearing requirements for new alcohol license location applications - Ms. B. Newby. *(No action required by Council.)*

12c. **Resolution(s) for Consideration and Adoption:**

1. Resolution to amend the City of Perry Fee Schedule – Mr. L. Gilmour.
2. Resolution amending the guidelines for the installation of septic tanks in the corporate city limits – Ms. B. Newby.
3. Resolution amending the cemeteries policies by establishing standards for columbariums – Ms. B. Newby.

12d. **Award of Bid(s):**

1. Bid No. 2021-19 (2) Custodial Van – Mr. M. Worthington
2. Bid No. 2021-20 (1) Building Maintenance Van – Mr. M. Worthington
3. Bid No. 2021-21 (1) Special Events Van – Mr. M. Worthington
4. Bid No. 2021-22 (1) CID Truck – Mr. M. Worthington
5. Bid No. 2021-23 (6) Patrol Vehicles – Mr. M. Worthington

- 12e. Amendment to the Intergovernmental Contract with the Perry Public Facilities Authority to amend the Project Description for the Series 2019 Bonds – Ms. B. Newby.

13. **Council Members Items:**

14. **Department Heads/Staff Items.**

15. General Public Items:

16. Mayor Items:

17. Adjourn.


In accordance with the Americans with Disabilities Act, accommodations are available for those who are hearing impaired and/or in need of a wheelchair. The Perry City Council Agenda and supporting material for each item is available on-line through the City's website at www.perry-ga.gov.



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PERRY POLICE DEPARTMENT
Stephen D. Lynn, Chief of Police

MEMORANDUM

To: Mayor and Council
From: Chief Steve Lynn 
Date: February 1, 2021

SUBJECT: LIFESAVING RECOGNITION

On January 7, 2020 at shortly after 1 p.m. Shantoria Taylor was assaulted in the Police Department parking lot by Darryl Smith. The two were involved in a failed relationship and Mr. Smith followed Ms. Taylor to the department and shot her as she exited her vehicle. Mr. Smith then fled the scene.

Members of the Perry Fire Department Headquarters Station responded immediately to treat Ms. Taylor as she lay in the parking lot with a severe leg wound. Ms. Taylor was stabilized and transported by ambulance to the trauma center at Navicent Health in Macon. Although Ms. Taylor lost her leg due to the injury caused by the gunshot, she will recover.

We learned from the surgeons that treated her that if not for the prompt professional treatment from PFD personnel she would have died at the scene. The firefighters who responded quickly assessed her wounds and applied a tourniquet to stop the extensive blood loss that was being caused by damage to an artery.

The PFD team who responded to that call were under the command of Battalion Chief Charles Mundy. They are Captain Kenneth Genthner, Lt. Gerald Michel, Sgt. Brian Banks, Sgt. Jonathan Yoder, and Firefighters Kyle Newsome, Nadad Jeanjulien, Jeremy Douglas, and Keion Johnson.

I want to commend them for their bravery for running to a scene where a shooting had just occurred and for their professionalism in promptly rendering essential aid to Ms. Taylor that resulted in saving her life. I am proud to serve with them as part of the city's first responder team.

I am requesting that the city honor their actions as you feel is appropriate.



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Memorandum

To: Mayor Walker and Members of City Council

From: Bryan Wood, Community Development Director *BWW*

Date: February 10, 2021

Re: Appointment to Houston County Land Bank

Penny Byrd was appointed to the Houston County Land Bank Board of Directors in November 2018 as one of two City of Perry appointees. She was appointed to an initial two-year term (my apologies for overlooking this lapse). This term will be a full four-year term.

Ms. Byrd has been an active member of the Board since its inception. Her expertise and knowledge of banking is a valuable asset to the Board. I recommend Ms. Byrd be reappointed to a four-year term on the Houston County Land Bank Board of Directors.

Ms. Byrd has agreed to accept another term on the Board. Her biography is attached.

Bio for Penny W. Byrd

I was born in the Pittsburgh Pennsylvania and then moved to Wethersfield, Connecticut in 1961 where I was raised and educated through high school. I returned to Pennsylvania to attend Penn State University and graduated in 1975. I moved to Georgia in 1976 and to middle Georgia in 1979, where I've lived and worked ever since.

I began working in banking in 1980 at State Bank and Trust Company in Unadilla and have worked in many areas of retail and commercial banking for 38 years. I did take a 2-year vacation from banking and worked as the Development Director for The Westfield School from 1998-2000. In August 2000, I returned to banking with Security Bank in Perry, which later became State Bank and Trust Co. and then Cadence Bank. In September 2019, I joined Morris Bank where I serve as a Commercial Banker. Morris Bank opened a new banking center in Perry in July 2020, where I work.

I have three grown children - Lindsay, Brian and Stacey who all attended Westfield School in Perry. I reside in Perry with my two dogs and I am active in the Perry United Methodist Church and the Perry Rotary Club.



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Department of Economic Development

To: Mayor & Council

From: Ashley Hardin, CECD, Economic Development Administrator

Date: 2/10/2021

Re: Mossy Creek Natural Expansion

Mossy Creek Natural is a minority-owned bath and body business located at 915 Carroll St. in Downtown Perry. The personal care product line, consisting of soy candles, soap and bath bombs, are currently created onsite. Sales grew 33 % in 2020 and space limitations in the retail building have caused difficulty in keeping product on the shelves as production scaling is unattainable at this location.

City Economic Development staff helped facilitate the following with Michelle Rhoades, owner:

1. Identifying a second location for an expansion to manufacture the products to support the retail shop and grow the wholesale business.
2. Identifying gap financing programs and assisting with the applications by providing data and assistance on the narrative portions.
3. Capturing \$58,000 in gap financing for equipment and bulk raw materials (\$10,000 from City of Perry DDA internal loan program and \$48,000 from Middle Georgia Regional Commission loan program)

Mossy Creek Natural has signed a lease for 1,500 SF vacant space at Ball Street Crossing as a makerspace to keep the 915 Carrol St. store stocked with locally-made products. Mossy Creek Natural will also use this space for classes for soap makers that travel from other parts of the U.S. and internationally to learn the soapmaking business. In addition, classes will be open to the community at the Ball Street location. This new location will allow bulk raw materials to be purchased, reducing current production costs by 50 percent.

Mossy Creek Natural will create of a minimum of **4 new jobs and 2 retained**. The company will be eligible for a minimum of **\$20,000 in Rural Zone tax credits**.

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
February 2, 2021
5:00 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the work session meeting held February 2, 2021 at 5:00 p.m.

2. Roll:
Elected Officials Present: Mayor Randall Walker; Mayor Pro Tempore Robert Jones, Council Members Phyllis Bynum-Grace, Willie King, Riley Hunt, Darryl Albritton, and Joy Peterson.

Elected Officials Absent: none

Staff: City Manager Lee Gilmour, City Attorney Brooke Newby, Assistant City Manager Robert Smith, and Recording Clerk Annie Warren

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker - Perry Fire and Emergency Services Department, Mitchell Worthington – Director of Finance, Sedrick Swan – Director of Leisure Services, Ansley Fitzner – Public Works Superintendent, and Tabitha Clark – Communications Manager.

Guest(s)/Speaker(s): Jim Mehserle and Alexi Grimaldos (JMA Architecture), and Laura Mathis (Middle GA Regional Commission).

Media: none

* Mayor Walker made a recommendation to move agenda item 3b(2) before 3b(1) on the agenda. Council concurred with Mayor Walker’s recommendation.

3. Items of Review /Discussion: Mayor Randall Walker
 - 3a. Office of the Mayor
 1. Discuss council redistricting process. Ms. Mathis discussed the following items: 1) redistricting/reappointment, 2) census geography, 3) One Person, One Vote, 4) Home Rule/Local Act, 5) influencing factors and the 6) the next steps. Ms. Mathis also recommended Council think about the structure of Perry government.

Administration recommended Council authorize hiring Middle Georgia

migration would allow for multiple improved functionalities that Incode 9 is incapable of providing such as: 1) robust, trackable workflow for all functions; 2) exportable data; 3) web-based accessibility; and personnel suite. Council concurred to proceed with the migration to Incode 10.

3f. Fire and Emergency Services Department

1. Assistance to Firefighters Grant. Chief Parker asked for Council's concurrence to apply for an Assistance to Firefighters Grant for a ladder truck. The cost of the ladder truck will be \$1.0 million dollars and the matching funds from the City of Perry will be 5% (\$50,000) max for a city of our size if awarded the grant. Administration recommends Council concur if the local match remains around \$50,000. Council concurred with moving forward with the grant application.

4. Council Member Items:

Council Member Bynum-Grace thanked everyone for their help with the banners downtown.

Mayor Pro Tempore Jones echoed Council Member Bynum-Grace sentiments.

Council Members King, Peterson, Hunt and Albritton had no reports.

Mr. Gilmour recommended to Council based on the latest trend of COVID cases decreasing to authorize going back to public participation in Council meetings effective February 15, authorize the delayed basketball program to proceed immediately, and to come back at the next Council meeting to determine about spring sports. Council concurred to move forward with Administration's recommendations.

Mr. Newby stated she has not heard back from the Secretary of State Cemetery Board relative to cemetery standards (columbariums). It was the concurrence of Council to place in the columbarium as many remains it can hold providing it meets CDC guidelines. Administration stated the construction standards will come back before Council to establish a resolution.

Mr. Smith had no report.

5. Department Head/Staff Items:

Mr. Worthington, Chief Lynn, Chief Parker, Mr. Swan, Ms. Fitzner, Ms. Clark, and Ms. Warren had no reports.

6. Adjournment: There being no further business to come before Council in the work session held on February 1, 2021 Mayor Pro Tempore Jones motioned to adjourn the meeting at 7:01 pm. Council Member King seconded the motion and it carried unanimously.

**MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
February 2, 2021
5:00 P.M.**

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the pre council meeting held February 2, 2021 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Randall Walker, Mayor Pro Tempore Robert Jones and Council Members Joy Peterson, Willie King, Darryl Albritton, Phyllis Bynum-Grace, and Riley Hunt.

Elected Official Absent: none

City Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, City Attorney Brooke Newby, and Recording Clerk Annie Warren.

Departmental Staffing: Brenda King - Director of Administration, Bryan Wood – Director of Community Development, Mitchell Worthington – Finance Director, Chief Lee Parker - Fire and Emergency Services Department, Chief Steve Lynn – Perry Police Department, Sedrick Swan – Director of Leisure Services, Ansley Fitzner – Public Works Superintendent, Ashley Hardin – Economic Development Administrator, Jazmin Thomas – Downtown Manager, and Tabitha Clark – Communications Administrator.

Media: none

3. Items of Review/Discussion: Mayor Randall Walker

- 3a. Discussion of February 2, 2021 council meeting agenda.

9b (1). Bid No. 2021-17 – Thompson Road Water and Sewer Extension.

Mr. Worthington advised this is a request for the construction of Thompson Road Water and Sewer Extension. Staff recommends awarding bid for the construction of the Thompson Road Water and Sewer Extension to low bidder Pyles Plumbing & Utility Contractors, Inc. in the amount of \$117,303.75.

9b (2). Bid No. 2021-18 Creekwood Storm Drainage Improvements CDBG.

Mr. Worthington advised this is a request for the construction of Creekwood Storm Drainage Improvements CDBG. Staff recommends awarding bid for the construction of the Creekwood Storm Drainage Improvements CDBG to low bidder LaKay Enterprises, Inc. in the amount of \$480,408.00.

9c (1). An ordinance to amend Chapter 4, Animals, relative to Unified Animal Control. Ms. Newby stated this amendment updates two sections, Sec. 4-21 – Definitions and Sec.4-25 – Designations and powers of animal control officer.

9d (1). Resolution of support for the Downtown Development Authority of the City of Perry. Ms. Hardin reported the Downtown Development Authority of the City of Perry recently obtained GAP financing to facilitate downtown development from the Georgia Department of Community Affairs. The State requires support from the City of Perry in the form of a resolution to move forward.

4. Council Member Items:

Council Member Hunt stated he spoke to a contractor today who is having difficulty submitting his plans through the internet. Mr. Wood stated he is aware of some the contractors having problems submitting their plans through the City portal and advised he is willing to assist the contractors with submitting their plans.

Council Member Albritton had questions relative to the city offices that will be housed in the old government building. Mayor Walker advised Council will review the master plan at the next council meeting.

Council Member Albritton also commended the policer officers who assisted the lady with the flat tire at the intersection of Perry Parkway and Houston Lake Road.

Council Member Peterson thanked Chief Lynn for his presentation relative to crime statistics at last evening's meeting.

Council Member King inquired about the property being cleared across from Faith Bible Fellowship Church on MKL Drive. Mr. Wood stated a special exception had been applied for to use the house as a place to hold alcoholics anonymous meetings. When the special exception came before the Planning Commission, the Commission found out the applicant had not obtained the property, so it was put on hold. The applicant has since obtained the property and the special exception will be going forward to the Planning Commission.

Mayor Pro Tempore Jones inquired about the status of the parking lot paving at Pine Needle Park. Administration stated the bid has been awarded and the contract has been executed. Ms. Fitzner dirt is being moved around.

Council Member Peterson inquired about informational signage being posted at Pine Needle Park. Administration will have informational posted.

Council Member King asked for a status update relative to Rotary Centennial Park connection to the Fairgrounds and Creekwood Park. Administration discussed two concept plans.

Council Member Hunt asked about Saint Patrick Extension. Administration responded all rights-of-way have been obtained for the project. Some conceptual

design work has been done and the County with the City's support, will lobby Georgia Department of Transportation to pay for the project.

Council Member Albritton inquired about the number of vehicles on the property of the old asphalt plant located on Smith Drive. Administration advised the city will follow up on this matter.

Mr. Swan introduced student intern Mr. Marquise Dancil, a student at Kent State University. Mr. Dancil is studying sports administration.

Mr. Smith shared with Mayor and Council the National League of Cities Vacant Property Leadership Institute. If the City wishes to participate in the four-day leadership, a Letter of Interest must be submitted by February 26, 2021 to be considered for the institute. Council concurred for staff to complete a Letter of Interest for the Vacant Property Leadership Institute.

5. Adjournment: There being no further business to come before Council in the pre council meeting held February 2, 2021 Mayor Pro Tempore Jones motioned to adjourn the meeting at 5:55 p.m. Council Member King seconded the motion and it carried unanimously.

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
February 2, 2021
6:00 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the regular meeting of the Perry City Council held February 2, 2021 at 6:00 p.m.

2. Roll.

Elected Officials Present: Mayor Randall Walker; Mayor Pro Tempore Robert Jones and Council Members Phyllis Bynum-Grace, Willie King, Darryl Albritton, Joy Peterson, and Riley Hunt.

Elected Official Absent: none

City Staff: City Manager Lee Gilmour, City Attorney Brooke Newby, Assistant City Manager Robert Smith, and Recording Clerk Annie Warren.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Brenda King – Director of Administration, Mitchell Worthington – Director of Finance, Sedrick Swan – Director of Leisure Services, Ansley Fitzner – Public Works Superintendent, Ashley Hardin – Economic Development Manager, Jazmin Thomas – Downtown Manager, and Tabitha Clark – Communications Manager.

Media: none

3. Invocation and Pledge of Allegiance to the Flag:

Council Member Peterson rendered the invocation and Council Member Hunt led the pledge of allegiance to the flag.

4. Introduction:

- 4a. Introduction of Ms. Jazmin Thomas, Downtown Manager. Mr. Smith introduced to Mayor and Council, Ms. Jazmin Thomas the new Downtown Manager. Mayor and Council welcomes Ms. Thomas.

5. Appointments to Boards/Authorities and Commissions. Mayor Randall Walker

- 5a. Mayor

- Perry-Houston County Airport Authority – Mr. Billy Jerles

Mayor Walker entertained a motion to re-appoint Mr. Billy Jerles to the Perry-Houston County Airport Authority. Council Member Bynum-Grace motioned to re-appoint Mr. Billy Jerles to the Perry-Houston

County Airport Authority; Council Member King seconded the motion and it carried unanimously.

5b. Mayor/Council Joint Appointments.

- Perry-Houston County Airport Authority – Mr. Graham Lavender. Council Member King motioned to re-appoint Mr. Graham Lavender to the Perry-Houston County Airport Authority; Council Member Albritton seconded the motion and it carried unanimously.
- Downtown Development Authority of the City of Perry – Ms. Rebecca Moody. Mayor Pro Tempore Jones motioned to appoint Ms. Rebecca Moody to the Downtown Development Authority of the City of Perry; Council Member Albritton seconded the motion and it carried unanimously.
- Housing Authority of the City of Perry – Ms. Phyllis Ingram. Mayor Pro Tempore Jones motioned to re-appoint Ms. Phyllis Ingram to the Housing Authority of the City of Perry; Council Member King seconded the motion and it carried unanimously.

6. Citizens with Input. (Virtual Only)

James Moxley asked if Council approved the bid for the RV Park sewer. Mr. Moxley was advised the bids would be voted upon later in the agenda.

7. Review of Minutes: Mayor Randall Walker

- 7a. Council's Consideration – Minutes of the January 19, 2021 pre council meeting, and January 19, 2021 council meeting. *(Council Member Bynum-Grace was absent from January 19, 2021 meetings.)*

Council Member Hunt motioned to accept the minutes as submitted; Council Member Albritton seconded the motion and it carried with Council Member Bynum-Grace abstaining from the January 19, 2021 meetings.

8. Old Business: Mayor Randall Walker

8a. Mayor Randall Walker - none

8b. Council Members - none

8c. City Attorney Brooke Newby – Amendment to the purchase/sale agreement for the Stanley properties, the amendment is to allow an extension for the closing date until February 12, 2021. Mayor Walker entertained a motion to accept the extension to the purchase/sale agreement for the Stanley properties until February 12, 2021. Mayor Pro Tempore motioned to accept the extension to the purchase/sale agreement for the Stanley properties until February 12, 2021; Council Member King seconded the motion and it carried unanimously.

8d. City Manager Lee Gilmour none

8e. Assistant City Manager Robert Smith - none

9. New Business: Mayor Randall Walker

9a. Matters referred from February 1, 2021 work session and February 2, 2021 pre council meeting. none

9b. Award of Bid(s):

1. Bid No. 2021-17 Thompson Road Water and Sewer Extension – Mr. M. Worthington

Mr. Worthington presented for Council’s consideration an award of bid for the Thompson Road Water and Sewer Extension. Mr. Worthington stated his office received four responsive bids. Staff recommends awarding the bid to low bidder, Pyles Plumbing & Utility Contractors, Inc. Solutionz, Inc. in the amount of \$\$117, 303.75 and the funding source is SPLOST 2018. Council Member Bynum-Grace moved to award the bid to low bidder, Pyles Plumbing & Utility Contractors, Inc. in the amount of \$\$117, 303.75; Mayor Pro Tempore Jones seconded the motion and it carried unanimously.

2. Bid No. 2021-18 Creekwood Storm Drainage Improvements CDBG Mr. M. Worthington

Mr. Worthington presented for Council’s consideration an award of bid for the Creekwood Storm Drainage Improvements CDBG. Mr. Worthington stated his office received two responsive bids. Staff recommends awarding the bid to low bidder, LaKay Enterprises, Inc. in the amount of \$480,408.00. Council Member King moved to award the bid to low bidder, LaKay Enterprises, Inc. in the amount of \$480,408.00; Mayor Pro Tempore Jones seconded the motion and it carried unanimously.

9c. Ordinance(s) for First Reading(s) and Introduction:

1. An Ordinance to amend Chapter 4, Animals, relative to Unified Animal Control – Ms. B. Newby. (No action required by Council.)
Ms. Newby stated this is a code amendment to Sec. 4-21 and 4-25 relative to animal control officers this will be consistent with Council recent decision to transition the management of animal control from the Police Department to Public Works Department and the only references are police chief and city manager.

9d. Resolution(s) for Consideration and Adoption:

1. Resolution of Support for the Downtown Development Authority of the City of Perry – Ms. A. Hardin.

Adopted Resolution No. 2021-08 relative to Support for the Downtown Development Authority of the City of Perry. Mayor Pro Tempore Jones motioned to approve the resolution as submitted; Council Member King seconded the motion and it carried unanimously. (Resolution No.

2021-08 has been entered into the City's official book of record.)

10. Council Members Items:

Council Member Bynum-Grace thanked everyone for their help with the Black History Month banners. Council Member King thanked everyone as well.

Mayor Pro Tempore Jones and Council Members Hunt, Albritton and Peterson had no reports.

Mr. Gilmour, Ms. Newby, and Mr. Smith had no reports.

11. Department Heads/Staff Items.

Ms. King, Mr. Worthington, Mr. Wood, Chief Lynn, Chief Parker, Mr. Swan, Ms. Fitzner, Ms. Warren, Ms. Thomas, Ms. Hardin, and Ms. Clark had no reports.

12. General Public Items: (Virtual Only) - none

13. Mayor Items:

- February 15, reopening of meetings to the public
- February 16, pre council and council

14. Adjournment: There being no further business to come before Council in the council meeting held February 2, 2021, Mayor Pro Tempore Jones motioned to adjourn the meeting at 6:25 p.m. Council Member King seconded the motion and it carried unanimously.

AN ORDINANCE OF THE COUNCIL OF THE CITY OF PERRY, GEORGIA, CHAPTER 4, ANIMALS; ARTICLE II, UNIFIED ANIMAL CONTROL; AMENDING SECTION 4-21, DEFINITIONS; AMENDING SECTION 4-25, DESIGNATION AND POWERS OF ANIMAL CONTROL OFFICER; TO PROVIDE FOR SEVERABILITY; TO REPEAL ALL CODE PROVISIONS, ORDINANCES, OR PARTS THEREOF, IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES

THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the Perry Code is amended as follows:

1.

By amending the definition of "*Animal control officer*" within **Sec. 4-21. – Definitions** to read as follows:

Animal control officer means any person assigned to enforce the provisions of this chapter as designated by the city manager or his designee.

2.

By amending subsection (a) of **Sec. 4-25. Designation and powers of animal control officer** to read as follows:

- (a) The city manager shall designate an individual to carry out the duties of an animal control officer as provided in this chapter

SO ENACTED this 16th day of February, 2021.

CITY OF PERRY, GEORGIA

By: _____
Randall Walker, Mayor

Attest: _____
Annie Warren, City Clerk

1st Reading: February 2, 2021

2nd Reading: February 16, 2021

AN ORDINANCE OF THE COUNCIL OF THE CITY OF PERRY, GEORGIA, CHAPTER 3, ALCOHOLIC BEVERAGES; AMENDING SECTION 3-11, GENERAL REGULATIONS TO ALCOHOL LICENSES; REPEALING SUBSECTION (R) TO REQUIRE A PUBLIC HEARING BEFORE COUNCIL FOR APPLICATIONS FOR NEW LICENSE LOCATIONS

THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the Perry Code is amended as follows:

1.

By amending Section 3-11- General regulations to alcohol licenses, by repealing subsection (r) in its entirety.

SO ENACTED this 2nd day of March, 2021.

CITY OF PERRY, GEORGIA

By: _____
Randall Walker, Mayor

Attest: _____
Annie Warren, City Clerk

1st Reading: February 16, 2021

2nd Reading: March 2, 2021



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OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor / Council
LG

FROM: Lee Gilmour, City Manager

DATE: February 4, 2021

REFERENCE: Amending fee schedule

Attached is a resolution requesting to amend the City of Perry Fee Schedule. The purpose of this request is to adjust the rental rates at the Perry Events Center to reflect market demand and additional support costs. The current rental rates are also included for your reference.

**A RESOLUTION TO AMEND
THE CITY OF PERRY
FEE SCHEDULE**

WHEREAS, there is a need to adjust the Perry Events Center's rental rates;
and

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY
HEREBY RESOLVES** that the City of Perry Fee Schedule is amended as
follows:

Section 1. C. Miscellaneous Revenue, d. Perry Events Center is amended to
read,

d. Perry Events Center

- | | |
|---------------------|-----------------|
| 1. Community Room | \$ 25.00/Hour |
| 2. Main Hall | |
| a) Monday -Thursday | |
| 8:00am – 4:00pm | \$ 400.00/day |
| 4:00pm – 12:00am | \$ 600.00/day |
| 8:00am – 12:00pm | \$ 1,000/day |
| b) Friday – Sunday | |
| 8:00am – 4:00pm | \$ 750.00/day |
| 4:00pm – 12:00am | \$ 1,000/day |
| 8:00am – 12:00pm | \$ 1,750/day |
| 3. Deposit | \$ 170.00/event |

SO RESOLVED THIS _____ DAY OF FEBRUARY 2021.

CITY OF PERRY

By: _____
RANDALL WALKER, MAYOR

City Seal

Attest: _____
ANNIE WARREN, CITY CLERK

d. Perry Events Center

1. **Monthly rental**
 - Classroom 1/ Classroom 2/
Back room \$204.00/month
 - Studio 77.00/month
2. **Community Room (8-10 hrs) \$245.00/day**
3. **Main Hall**
 - Day**
 - 1-4 hours \$255.00/event/day
 - 5-8 hours 418.00/event/day
 - 9-12 hours 570.00/event/day
 - 13-16 hours 836.00/event/day
 - Night**
 - 6:00 pm- 1:00 am \$1,489/event/day
 - Deposit \$170/event**

e. Barbara Calhoun Park

1. **Tennis Courts**
 - Day**
 - 2 courts \$ 200.00/day
 - 4 courts 400.00/day
 - Tournament deposit 240.00/event

**A RESOLUTION TO AMEND
THE CITY OF PERRY
FEE SCHEDULE**

WHEREAS, there is a need to adjust the Perry Events Center's rental rates;
and

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY
HEREBY RESOLVES** that the City of Perry Fee Schedule is amended as
follows:

Section 1. C. Miscellaneous Revenue, d. Perry Events Center is amended to
read,

d. Perry Events Center

- | | |
|---------------------|-----------------|
| 1. Community Room | \$ 25.00/Hour |
| 2. Main Hall | |
| a) Monday -Thursday | |
| 8:00am – 4:00pm | \$ 400.00/day |
| 4:00pm – 12:00am | \$ 600.00/day |
| 8:00am – 12:00pm | \$ 1,000/day |
| b) Friday – Sunday | |
| 8:00am – 4:00pm | \$ 750.00/day |
| 4:00pm – 12:00am | \$ 1,000/day |
| 8:00am – 12:00pm | \$ 1,750/day |
| 3. Deposit | \$ 170.00/event |

SO RESOLVED THIS _____ DAY OF FEBRUARY 2021.

CITY OF PERRY

By: _____
RANDALL WALKER, MAYOR

City Seal

Attest: _____
ANNIE WARREN, CITY CLERK

**A RESOLUTION AMENDING THE GUIDELINES
FOR PERMITTING SEPTIC TANK
INSTALLATION IN THE CORPORATE
LIMITS OF THE CITY**

WHEREAS, Resolution No. 2020-57 was adopted on September 15th, 2020, establishing guidelines for permitting the installation of septic tanks in the corporate limits of the City of Perry, Georgia; and

WHEREAS, clarification is needed relative to guideline number five (5) establishing the requirement that a covenant must run with the title of a lot advising the owner(s) that the lot must be connected to the City’s public sanitary sewer system when it becomes available;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRY that its guidelines for permitting the installation of septic tanks are revised as follows:

- 1. Each lot must be developed as a single-family detached dwelling.
- 2. Each lot must be no less than the minimum square footage permitted by the current Houston County Board of Health regulations for a lot served by a permitted community water system.
- 3. Each lot must be served with a City of Perry water meter.
- 4. The lot’s plat must indicate a City-approved public sanitary sewer system access plan (i.e. easements, tank location, etc.).
- 5. A covenant must run with the title of the lot advising the owner(s) that the property must be connected to the City’s public sanitary sewer system at such time as the system becomes available. The system is deemed available to a lot when the City’s public sanitary sewer system is located within two hundred feet (200 ft.) of a lot. Such covenant shall be substantially in the same form as the “Declaration of Restrictive Covenants” attached hereto as Exhibit “A” and shall be recorded in the real estate records of the Clerk’s Office of Houston Superior Court.
- 6. All final plats where a lot shall be served initially by a private septic tank shall include a statement on the plat that connection to the City’s public sanitary sewer system is required when such system is made available within two hundred feet (200 ft.) of the property.

SO RESOLVED THIS _____ DAY OF FEBRUARY, 2021.

CITY OF PERRY

By: _____
RANDALL WALKER, MAYOR

[CITY SEAL]

Attest: _____
ANNIE WARREN, CITY CLERK

Exhibit "A"

STATE OF GEORGIA
COUNTY OF HOUSTON

DECLARATION OF RESTRICTIVE COVENANTS

THIS DECLARATION OF RESTRICTIVE COVENANTS made and entered into this ____ day of _____, 20__ by _____ (Declarant).
(Property Owner)

WITNESSETH

WHEREAS, the Declarant's property at _____, herein
(Address)
described in Exhibit "A" cannot currently be served by the existing public sanitary sewer system owned and operated by the Mayor and Council of the City of Perry(City); and

WHEREAS, the Declarant desires that the property be served by a private sewage disposal system with the installation of a private septic tank; and

WHEREAS, § 25-102 of the Code of the City requires a connection to the public sanitary sewer system once the system is available within two hundred feet (200 ft.) of a property; and

WHEREAS, the Declarant does wish to impose certain restrictive covenants on said property, which covenants will be covenants running with the land, and will bind Declarant, its successors, assigns, and transferees;

NOW, THEREFORE, in consideration of the foregoing and other valuable considerations, Declarant does hereby impose the following restrictive covenants on the property described in Exhibit "A" attached hereto and by reference made a part hereof, as follows:

1. The property shall be required to connect to the City's public sanitary sewer system when such system is made available within two hundred feet (200 ft.) of the property. Such connection and an approved decommissioning of any existing private septic tank or other private sewage disposal system on the property shall be completed within ninety (90) days of the public sanitary sewer being made available to the property.
2. Declarant, on behalf of himself and his successors, assigns and transferees, agree to indemnify, release and save harmless the City, its successors, its principles, agents, and employees from any and all responsibility for maintenance, replacement or repair of the private sewage disposal system and for all claims, loss, damage, or injuries sustained by Declarant or to Declarant's property or by any person whomsoever, in connection with the installation, operation, maintenance, replacement, and repair of the said private septic sewage disposal system.
3. These Restrictive Covenants shall be covenants running with the land described in Exhibit "A" and shall be binding upon the Declarant herein, its successors and assigns.

IN WITNESS WHEREOF, the undersigned has set his hand and seal on the day and year first above written on the date hereof.

DECLARANT

Signed, sealed and delivered in the presence of:

Printed Name

Witness

Notary Public
Commission Expires: _____

[SEAL]

**A RESOLUTION OF THE COUNCIL OF THE CITY OF PERRY,
GEORGIA, TO AMEND ITS CEMETERIES POLICIES BY
ESTABLISHING STANDARDS FOR COLUMBARIUMS**

WHEREAS, the City of Perry, Georgia amended its Cemeteries Policies to restrict the number of burials in a grave space on July 6, 2010, in *Resolution No. 2010-37*; and

WHEREAS, the Cemeteries Policies did not provide specification of capacity limits (the number of niches) or construction requirements for above-ground structures used for the respectful storage of cremated remains, said structures being known in the funeral industry as columbariums;

NOW, THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, by the Council of the City of Perry that its Cemeteries Policies be amended as follows:

Burial Policy for One Cemetery Grave Space:

5. The owner of a grave space may erect an above-ground structure (columbarium) to contain cremated (urn) remains. There is no limit on the number of columbarium niches, or compartments holding cremated remains on a grave space, provided the structure does not exceed six (6) feet in height, be no wider than three (3) feet and no longer than four (4) feet measured from ground level and perimeter grave space limits. Such structure shall be constructed in accordance with the following:

- a. A detailed diagram of the structure and reinforced footing(s) is to be submitted to the City prior to construction/installation for review to ensure accordance with City standards and policy.
- b. A licensed engineer must ensure soil bearing capacity of the structure size and type.
- c. Materials used for above-ground structures shall be high-quality, natural stone (e.g., marble, granite, stone, travertine), pre-cast concrete, or cast-in-place concrete.
- d. Commercial grade epoxy and non-corrosive synthetics must be used to seal the structure to ensure water resistance and longevity.
- e. The cremated remains must be in a sealed waterproof container prior to inurnment.

So RESOLVED this 16th day of February, 2021.

CITY OF PERRY, GEORGIA

By: _____
RANDALL WALKER, MAYOR

[City Seal]

Attest: _____
ANNIE WARREN, CITY CLERK

Bid Submittal Summary Sheet

Bid Title/Number: 2021-19 Custodial Van
Quantity: Two (2)

M&CC Meeting Date: 2/16/2021

Funding Source: General Fund

Budgeted Expense? Yes

Responsive Bidders:	Bid Amount
Phil Brannen Ford of Perry	\$ 50,330.38
Charlie Clark Nissan of El Paso	\$ 59,060.80


Posting Sources:

City of Perry's Website: www.perry-ga.gov
GA Procurement Registry: <https://ssl.doas.state.ga.us/PRSapp/>

Department Recommendation:

Vendor:	Phil Brannen Ford of Perry
Amount:	\$ 50,330.38
Department:	Vehicle Maintenance
Department Representative:	Bob Taylor, Vehicle Maint Manager

Purchasing Agent Recommendation:

Vendor:	Phil Brannen Ford of Perry
Amount:	\$ 50,330.38
Purchasing Agent:	Mitchell Worthington, Finance Director
Signature:	

Bid Submittal Summary Sheet

Bid Title/Number: 2021-20 Building Maintenance Van
Quantity: One (1)

M&CC Meeting Date: 2/16/2021

Funding Source: General Fund

Budgeted Expense? Yes

Responsive Bidders:	Bid Amount
Prater Ford, Inc	\$ 36,656.28
Phil Brannen Ford of Perry	\$ 37,492.02
Charlie Clark Nissan of El Paso	\$ 44,791.68

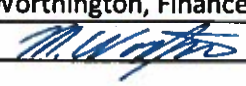
Posting Sources:

City of Perry's Website: www.perry-ga.gov
GA Procurement Registry: <https://ssl.doas.state.ga.us/PRSapp/>

Department Recommendation:

Vendor: Prater Ford, Inc*
Amount: \$ 36,656.28
Department: Vehicle Maintenance
Department Representative: Bob Taylor, Vehicle Maint Manager

Purchasing Agent Recommendation:

Vendor: Prater Ford, Inc*
Amount: \$ 36,656.28
Purchasing Agent: Mitchell Worthington, Finance Director
Signature: 

*Phil Brannen Ford of Perry shall be given the right to exercise the local vendor preference clause before bid is awarded to Prater Ford, Inc

Bid Submittal Summary Sheet

Bid Title/Number:	2021-21 Special Events Van
	Quantity: One (1)
M&CC Meeting Date:	2/16/2021
Funding Source:	Hotel/Motel Fund
Budgeted Expense?	Yes

Responsive Bidders:	Bid Amount
Phil Brannen Ford of Perry	\$ 30,992.73
Prater Ford, Inc	\$ 31,750.35
E-N-G Mobile Systems, LLC	\$ 44,900.00

Posting Sources:

City of Perry's Website:	www.perry-ga.gov
GA Procurement Registry	https://ssl.doas.state.ga.us/PRSapp/

Department Recommendation:

Vendor:	Phil Brannen Ford of Perry
Amount:	\$ 30,992.73
Department:	Vehicle Maintenance
Department Representative:	Bob Taylor, Vehicle Maint Manager

Purchasing Agent Recommendation:

Vendor:	Phil Brannen Ford of Perry
Amount:	\$ 30,992.73
Purchasing Agent:	Mitchell Worthington, Finance Director
Signature:	

Bid Submittal Summary Sheet

Bid Title/Number: 2021-22 CID Truck
Quantity: One (1)

M&CC Meeting Date: 2/16/2021

Funding Source: General Fund

Budgeted Expense? Yes

Responsive Bidders:	Bid Amount
Allan Vigil Ford	\$ 38,640.00
Prater Ford, Inc	\$ 40,579.28


Posting Sources:

City of Perry's Website:	www.perry-ga.gov
GA Procurement Registry	https://ssl.doas.state.ga.us/PRSapp/

Department Recommendation:

Vendor:	Allan Vigil Ford
Amount:	\$ 38,640.00
Department:	Vehicle Maintenance
Department Representative:	Bob Taylor, Vehicle Maint Manager


Purchasing Agent Recommendation:

Vendor:	Allan Vigil Ford
Amount:	\$ 38,640.00
Purchasing Agent:	Mitchell Worthington, Finance Director
Signature:	



Where Georgia comes together.

MEMORANDUM

TO: Mayor / Council
FROM:  Mitchell Worthington, Finance Director
DATE: November 10, 2021
RE: Rejection of Bid 2021-23 Patrol Vehicles (6)

The City recently solicited bids for the purchase of six (6) patrol vehicles for the Police Department. Bids were received from two different vendors, but neither met the minimum specifications of the solicitation. It is staff's recommendation to reject both bids, revise the minimum specifications, and re-bid the purchase.

**FIRST AMENDMENT TO THE
INTERGOVERNMENTAL CONTRACT**

by and between

PERRY PUBLIC FACILITIES AUTHORITY

and

CITY OF PERRY, GEORGIA

Dated April 3, 2019

**Relating to the \$7,710,000 in aggregate principal amount of
PERRY PUBLIC FACILITIES AUTHORITY
REVENUE BONDS (CITY OF PERRY PROJECTS), SERIES 2019**

WHEREAS the PERRY PUBLIC FACILITIES AUTHORITY (“Authority”) and the CITY OF PERRY, GEORGIA (“City”), entered into that certain Intergovernmental Contract dated April 3, 2019; and

WHEREAS, one of the projects identified in “Exhibit A” to the Intergovernmental Contract, the Gas Main Upgrade, was completed under budget; and

WHEREAS, there are funds still available from the Authority’s Revenue Bonds, Series 2019; and

WHEREAS, the City has requested to amend “Exhibit A -Description of Projects” to add the Houston Lake Road Gas Connections to the project description; and

WHEREAS, the City would use \$625,000.00 from the Authority’s Revenue Bonds, Series 2019, to replace and/or relocate the natural gas line service and connections along Houston Lake Road as part of the Houston Lake Road widening project (from Kings Chapel Road to Gray Road); and

WHEREAS, the City has obtained an opinion from bond counsel that the additional project may be financed under provisions of the Act of the General Assembly of Georgia by which the Authority was created and such amendment will not cause interest on the Bonds to be includable in gross income of the holders of the Bonds for federal income tax purposes; and

WHEREAS, the City has provided a copy of this opinion to the Authority in accordance with Section 4.04 of the Intergovernmental Contract; and

WHEREAS, the parties wish to amend the project description in Exhibit A.

NOW THEREOFRE, in consideration of the foregoing, the Authority and City hereby agree to amend Exhibit A to the Intergovernmental Contact as follows:

Exhibit A

DESCRIPTION OF THE PROJECTS

Proceeds of the Bonds will be used by the City for the following capital projects (collectively, the “**Projects**”):

- **Gas Main Upgrade-** replacement of natural gas supply feeder line from the City’s connection point at Bear Branch Road into the City consisting of 15,435 feet of 6” high pressure gas main and 270 of 2” high pressure line;
- **Parks and Recreation-** completion of phase one of Heritage Park and Legacy Park to include access, parking, site grading and other improvements, and the acquisition of

approximately 61.355 acres of a former golf course for use as a passive park and construction of parking and walking trails;

- Water and Sewer Improvements- upgrading of capacity of the lift stations at Highway 41 North, Valley Drive, Wooden Eagle and Wind River to include emergency generators, installation of SCADA system and upgrading of instrumentation, electrical components and retrofitting of wells where needed;
- Land acquisition- acquisition of land for a new city hall building; and
- Gas Line Service and Connections- replacement and/or relocation of natural gas service lines and connections affected by the widening of Houston Lake Road from Kings Chapel Road to Gray Road.

IN WITNESS WHEREOF, the Authority and the City have caused this Amendment to be executed in their respective names and their respective seals to be hereunto affixed and attested by their respective duly authorized officers, all as of the date written below.

This ___ day of February, 2021.

PERRY PUBLIC FACILITIES AUTHORITY



By: [Signature]
Vice Chairperson

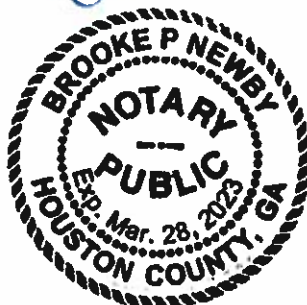
Attest: [Signature]
Secretary

Signed, sealed, and delivered in the presence of:

[Signature]
Witness

[Signature]
Notary Public

(NOTARY SEAL)



CITY OF PERRY, GEORGIA

(SEAL)

By: _____
Mayor

Attest: _____
City Clerk

**Signed, sealed, and delivered in the
presence of:**

Witness

Notary Public

(NOTARY SEAL)