

MINUTES
PRE-COUNCIL MEETING
OF THE PERRY CITY COUNCIL
February 16, 2021
5:00 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the pre council meeting held February 16, 2021 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Randall Walker, Mayor Pro Tempore Robert Jones, and Council Members Phyllis Bynum-Grace, Riley Hunt, Joy Peterson, Willie King, and Darryl Albritton.

Elected Officials Absent: None

City Staff: City Manager Lee Gilmour, City Attorney Brooke Newby, Assistant City Manager Robert Smith, and Recording Clerk Maria Herrera.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker- Fire Department and Emergency Services, Bryan Wood – Director of Community Development, Brenda King – Director of Administration, Mitchell Worthington – Director of Finance, Ashley Hardin – Economic Development Administrator, Jazmin Thomas – Downtown Manager, Ansley Fitzner – Public Works Superintendent, Tabitha Clark – Communications Administrator, and Chad McMurrian – Engineering Services Manager.

Media: Tyler Meister – Houston Home Journal and Ariel Schiller – 41 NBC

3. Items of Review/Discussion: Mayor Randall Walker

3a. Discussion of February 16, 2021 council meeting agenda.

4a. Recognition (s)/Presentations(s): Chief Parker will recognize a group of fireman recommended by Chief Lynn for their outstanding job on a recent incident in the City. Mayor Walker also extended his gratitude for all their hard work.

5a. Appointments to Board /Authorities and Commission: Mr. Wood recommended Ms. Byrd be re-appointed to Houston County Land Bank Board of Directors. Ms. Byrd has been serving for 2 years on a 4-year term.

6a. Mossy Creek Natural Announcement: Ms. Hardin will introduce Ms. Michelle Rhoades, owner of Mossy Creek Natural bath and body business to Mayor and Council.

10a (1). **Second Reading** of an ordinance to amend Chapter 4 – Unified

Animal Control. Ms. Newby stated this ordinance is for the transfer management of animal control from the Police Department to the Department of Public Works.

12b (1) . First Reading of an ordinance to repeal Section 3-11 (r) relative to public hearing requirements for new alcohol license location application.

Ms. Newby stated this is follow up relative to having ascertainable standards and applying those to license applications. This is a code amendment to repeal Sec. 3-11 (r) requiring public hearings for the alcohol license location application.

12c (1). Resolution to amend the City of Perry Fee Schedule. Mr. Gilmour stated that this resolution is to adjust the rental rates at the Perry Events Center due to the new equipment that was installed. Administration recommends approval.

12c (2). Resolution amending the guidelines for the installation of septic tanks in the corporate city limits. Ms. Newby stated that due to an event that happened in September of 2020 the City adopted some guidelines for permitting installation of septic tanks. Owners must have their septic tanks connected to the City system.

Council Member Peterson asked if there was going to be any time frame.

Ms. Newby responded that is should be completed in 90 days of the City sewer service being available

12c (3). Resolution amending the cemeteries policies by establishing standards for columbariums. Ms. Newby stated this is a resolution to revise cemetery policies to clarify columbarium structures that are allowed and specifications such as height, width, and type of construction materials .

12d (1). Bid No. 2021-19 (2) Custodial Vans. Mr. Worthington advised this purchase is for two (2) custodial vans for the Department of Public Works. Staff recommends awarding the bid to low bidder Phil Brannen Ford of Perry in the amount of \$ 50,330.38.

12d (2). Bid No. 2021-20 (1) Building Maintenance Van. Mr. Worthington advised this is a purchase for one (1) building maintenance van for the Department of Public Works. Staff recommends awarding the bid to low bidder Prater Ford, Inc. in the amount of \$36,656.28.

12d (3). Bid No. 2021 (1) Special Events Van. Mr. Worthington advised this is a new purchase not a replacement for one (1) van for the special events division. Staff recommends awarding the bid to low bidder Phil Brannen Ford of Perry in the amount of \$30,992.73.

12d (4). Bid No. 2021-22 (1) CID Truck. Mr. Worthington advised this is a replacement truck for the Criminal Investigation Unit. Staff recommends awarding the bid to low bidder Allan Vigil Ford in the amount of \$38,640.00.

12d (5). Bid No. 2021-23 (6) Patrol Vehicles. Mr. Worthington reported after receiving bids from two different vendors that neither met the minimum specifications of the solicitation. Staff is recommending Council reject both bids, revise the minimum specifications, and re-bid the purchase.

12e. Amendment to the Intergovernmental Contract with the Perry Public Facilities Authority to amend the Project Description for the Series 2019 Bonds. Ms. Newby stated in April 2019 the City entered an intergovernmental contract with the Perry Public Facilities Authority for a part of a Series 2019 Bonds issuance. The projects that were to be accomplished with the Bond issuance were gas main upgrade, Parks and Recreation including purchase of the former golf course as a passive park, water and sewer improvements, and land acquisition for a new city hall building. Some of the projects came in under budget and there are some additional funds left in the Series 2019 Bonds. The City has made the request to Perry Public Facility Authority to agree to amend the project description to add the gas line service and connections that need to be replaced as part of the Houston Lake Road project.

3b (1). Discussion of the City's strategic structure support system plan. Mr. Gilmour presented to Mayor and Council a strategic structure support system that was requested by Council based on the anticipated growth of the City's population and the additional services required.

Mr. Smith stated that a tour of the new City Hall is scheduled for Council Members to attend.

3d (2). Senior contact program. Mr. Gilmour presented a proposal to assist senior/disabled citizens by receiving one phone call per day to assure the individual is maintaining. This proposal is based on the COVID-19 pandemic. The Department of Leisure Service with the support of the Perry Fire and Emergency Services and the Perry Police Department will be conducting this program.

Mayor and Council had questions: 1) how many days per week, 2) what time of the day senior will receive the call and 3) if the weekend is included.

Mr. Gilmour responded it will be a 5-day program.

Council concurred with the senior contact program proposal.

4. Council Member Items:

Council Member Bynum-Grace wanted to know when the City Hall doors will be open to the public. Mayor Walker responded that Mr. Gilmour will be providing the answer doing the meeting.

Council Member Albritton mentioned that he received an email from grandparents inquiring as to when their grandchild can participate in playing basketball due to

already obtaining the COVID-19 vaccine. Administration recommended keeping it as it is now until COVID-19 cases continue to de-escalate.

Council Member Hunt:

- Inquired as to drivers speeding on Tucker Road.
- Received a complaint regarding the KIOSK machine used to pay the utility bills. The magnet would not work properly, suggested the City should get a new magnet. The customer reported the customer service representative was rude to him.

Mr. Gilmour advised that he will be contacting customer service to find out what happened.

Mayor Pro-Tempore Jones

- Thanked the police department for addressing the speeding issue at Forsyth Drive.

Council Member Peterson:

- Inquired about an animal attack when the citizen called animal control the citizen was told that it was not in the City.
- Received a complaint regarding recycling and trash and the caller was told that the City does not service that area. Ms. Peterson wants both departments to make sure that whoever is taking these phone calls to understand exactly is in the City limits and what is not.
- Inquired about pothole at Sunset and Macon Road and asked if staff could look at it.
- Inquired about the signage at Pine Needle park wanted to know if it is in progress. Ms. Fitzner responded that it is in progress.

Council Member King thanked Chief Parker for keeping Council updated with the weather conditions.

Mr. Gilmour stated following up on the COVID-19 numbers to proceed to open the Worrall Center, spring sport events, etc. Administration asked for one more extra week to open the doors of the City Hall. If the COVID-19 numbers continue to decline customer service will be open.

Council Members concurred with the Administration's request to wait one more week to re-open the City Hall to the public.

Ms. Newby and Mr. Smith had no reports.

5. Adjourn: There being no further business to come before Council in the pre council meeting held on February 16, 2021, Mayor Pro Tempore Jones motioned to adjourn the meeting at 5:45 p.m. Council Member King seconded the motion and it carried unanimously.