

Planning Commission Work Session Agenda  
Minutes - March 27, 2023

1. Call to Order: Vice Chairman Moody called the meeting to order at 12:00pm
2. Roll Call: Vice Chairman Moody, Commissioners Ross and Guidry were present.

Absent: Chairman Edwards; Commissioners Mehserle, Jefferson, and Butler

Staff: Bryan Wood – Community Development Director, Emily Carson – Community Planner, Chad McMurrin – Engineering Services Manager, and Christine Sewell – Recording Clerk

3. Invocation- by Commissioner Ross

4. Citizens with Input- None

5. New Business

- Update of Capital Improvement Projects Mr. McMurrin advised requests have been received for sidewalks in the rural areas of the city and provided examples of a street profile and how stormwater runoff would be handled. There are issues with piping not being underneath the roadway and in some areas, that may not be done for many, many years down the road; an example would be Keith Drive.

Mr. McMurrin provided a draft checklist of the as-built requirements in the Design & Specification Manual proposed to be updated. The Commission asked staff to forward to the appropriate persons for comment and it will be brought back for discussion at the next work sessions.

- Discussion of Short-term Rental Density – Mr. Wood advised in follow-up to the memo that was provided by the City Manager referencing the study from the Boston market and Ms. Carson obtained the study and reviewed the memorandum provided on short term rental density. It was recommended that possible policy recommendations be considered as in researching other cities this has been done. Mr. Wood provided a map of the areas where applications have been approved. It would be necessary to look at the entire city and perhaps consider a buffer. Commissioner Guidry advised he searched the city area and surrounding area as well as those further south and showed Perry at eight; there are more listings but the majority was for hotels/motels. Mr. Wood pointed out the study was not saying renters were criminals. It was the consensus of the Commission that additional research on potentially establishing guidelines/standards would need to be done.

6. Other Business – None

7. Adjournment: there being no further business to come before the Commission the meeting was adjourned at 1:00pm.