

<p>Application Requirements. All applications must be complete and include the required support materials (See Application Checklist below). <u>Incomplete applications will not be forwarded to the Preservation Commission for review.</u></p>
<p>Fee. No fee is required for review of an application for Certificate of Appropriateness unless work is started before a Certificate of Appropriateness is approved. In such cases the fee is \$230.00.</p>
<p>Application Deadline. Applications and support materials must be submitted 21 days prior to the regular Preservation Commission meeting, the second Tuesday of each month. Applications may be submitted to the Community Development office or online at https://perryga-energopub.tylerhost.net/Apps/SelfService#/home</p>
<p>Application Representation. The applicant or an authorized representative of the applicant must attend the public hearing to support the application.</p>
<p>Expiration of Certificate. The Certificate of Appropriateness is valid for 6 months (180 days) from the date of approval. If work is not completed within that timeframe, the applicant must renew the COA. A COA associated with a permit remains valid for the life of the permit.</p>
<p>Permits Required. Approval of a certificate of appropriateness does not waive the need to obtain any required permits.</p>

<p>Application Checklist. A complete application requires support materials. The following materials are required for a complete application. Incomplete applications may be removed from the HPC's agenda. Digital photographs and PDFs of plans/elevations may be emailed to comm.development@perry-ga.gov</p>	
<p>New Buildings and New Additions</p> <ul style="list-style-type: none"> <input type="checkbox"/> site plan <input type="checkbox"/> architectural elevations <input type="checkbox"/> floor plan <input type="checkbox"/> landscape plan (specific vegetation not required) <input type="checkbox"/> description of materials <input type="checkbox"/> photographs of proposed site and adjoining properties 	<p>Site changes - parking areas, drives, and walks</p> <ul style="list-style-type: none"> <input type="checkbox"/> Site plan or sketch of site <input type="checkbox"/> description of materials <input type="checkbox"/> photographs of site
<p>Major Restoration, Rehabilitation, or Remodeling</p> <ul style="list-style-type: none"> <input type="checkbox"/> architectural elevations or sketches <input type="checkbox"/> description of proposed changes <input type="checkbox"/> description of materials <input type="checkbox"/> photographs of existing building <input type="checkbox"/> documentation of earlier historic appearance (Restoration only) 	<p>Site changes - fences, walls, and systems</p> <ul style="list-style-type: none"> <input type="checkbox"/> site plan or sketch of site <input type="checkbox"/> architectural elevations or sketches <input type="checkbox"/> description of materials <input type="checkbox"/> photographs of site
<p>Minor exterior changes</p> <ul style="list-style-type: none"> <input type="checkbox"/> description of proposed changes <input type="checkbox"/> description of materials <input type="checkbox"/> photographs of existing building 	<p>Site changes - signs</p> <ul style="list-style-type: none"> <input type="checkbox"/> approved sign application <input type="checkbox"/> site plan or sketch of site <input type="checkbox"/> description of materials and illumination