



Where Georgia comes together.

To: All current and future renters for the Perry Events Center

From: Ansley Fitzner, Public Works Superintendent

Date: July 19, 2021

Re: Perry Events Center – rental event conclusion policy

Renter,

The Department of Public Works has established a rental policy to address the procedure to be followed by City staff at the conclusion of an outside rental or event at the Perry Events Center. Effective immediately, all current and future rentals will adhere to the policy outlined herein.

Rental periods and rates include the time used by the renter for any set-up or break-down and cleaning of the event space. As such, City staff will report to the facility 45 minutes after the event is slated for conclusion. At that time, the renter must have vacated the premises or staff is authorized to call 911 for Police enforcement.

Deposit refunds will be subject to the terms of the contract which outlines requirements and responsibilities of the renter. Failure of the renter to vacate the premises within the 45 minute grace period is automatic forfeiture of deposit.

Any questions regarding this policy or operations for the Perry Events Center should be directed to the Public Works Department at 478-988-2732.

Thank you,

Ansley Fitzner