

# JOB ANNOUNCEMENT



Where Georgia comes together.

**POSITION OPENING:** PW 24-09

**Post Dates:** 5/8/2024 – until filled

**Classification Title:** Mechanic

**Starting Hourly Rate:** Mechanic Trainee \$19.50  
Mechanic I \$ 20.67  
Mechanic II \$ 21.91

***Pay based on experience***

**Location:** Public Works

**Term of Appointment:** Regular/Full-time

**Probationary Period:** One (1) Year

## Job Summary

---

Entry level position of the Mechanic series and duties are performed under training and close supervision until proficiency is demonstrated. Perform repairs and assigned preventive maintenance services. Perform inspection, diagnosis, and repair of electrical, hydraulic, suspension, brake and air systems on vehicles and equipment; Utilize vehicle computer electronics systems to interpret failure modes to initiate/assign repairs; Conduct safety checks on vehicles. Maintain effective and respectful communications and interactions with internal and external individuals.

## Essential Tasks. Other duties may be required and assigned.

---

- Assist in performing minor mechanic duties including troubleshooting, repairing gasoline and diesel powered automotive, light construction and other power-driven equipment. Repair and adjust a variety of systems on light equipment and vehicles, including fuel injection systems, antilock brake systems, electrical systems, hydraulic systems, fuel management systems, transmissions, steering and suspension components, clutches, and engine sensors.
- Assist in performing routine preventive maintenance. Overhaul, repair and adjust engines, transmissions, clutches, differentials, carburetors, generators, distributors, and pumps; fit and adjust bearings; install axles and wheels. Replace or repair faulty parts including wheel bearings, clutches, oil seals, shock absorbers, exhaust systems, steering mechanisms and related parts and equipment.
- Maintain and repair shop equipment; clean and maintain shop work area; wash vehicles and equipment; dispose of hazardous materials according to established procedures.
- Estimate time, materials and equipment required for jobs assigned.
- Assist in performing service calls on job sites to perform minor repairs. Coordinate with other departments for the repair of vehicles and equipment.
- Perform safety inspections on all City vehicles and ensure all repairs have been completed.
- Practice good housekeeping in the work areas.

## Knowledge, Skills, & Abilities Required

---

# JOB ANNOUNCEMENT



Where Georgia comes together.

- Lubricating systems and oils, greases and attachments used in lubricating automotive, heavy construction equipment and related equipment.
- General operation of gasoline and diesel engines and the proper methods for servicing automotive and heavy equipment in conformance with industry standards.
- Standard automotive repair tools, equipment and specialized tools utilized in the servicing of heavy/light, hydraulically operated diesel/gas automotive powered equipment.
- Methods, materials, tools, and standard practices of the automotive and heavy equipment mechanic trade.
- Preventative maintenance and repair programs for light and heavy-duty equipment.
- All types of gasoline and diesel engines, automatic and manual transmissions, hydraulics, shop equipment and procedures and welding and cutting.
- Proficient with OSHA requirements and potential safety hazards and precautions applicable to fleet maintenance operations.
- Diagnosis of equipment malfunctions, repair and maintenance of fuel systems, electrical systems, hydraulic systems, pneumatic systems, and brake systems.
- Ability to understand and follow quickly and accurately oral and written instructions.
- Ability to work cooperatively with co-workers and the public by using good judgment to resolve customer complaints in a positive and timely manner.

## Reports to:

---

Reports to Vehicle Maintenance Manager.

## Physical Demands

---

While performing the duties of this job, the employee is regularly required to walk, stand, and lift. Occasionally, the employee must crouch or kneel. The employee is regularly exposed to vibration and must be able to exert or lift up to 50 pounds, with occasional lifting up to 75 pounds. Will be pushing, pulling, kneeling, reaching overhead, grasping, climbing ladders, and lifting up to 50 pounds.

## Work Environment

---

Work is performed indoors under dirty, uncomfortable, noisy, and hazardous conditions and in all types of weather conditions. with exposure to heat, cold, noise, and fumes. Duties requires good eye-hand coordination to operate robotic controls and the ability and stamina to perform heavy manual physical labor, move items weighing in excess of 50 lbs. on a repetitive basis, as well as the ability to crawl, climb, bend, twist, stoop, kneel and to maintain such activities throughout a work shift. Work also involves equipment operation in residential areas as well as in heavy traffic. Fast-paced environment with moving objects, sharp edges, and congested working areas. Weekend, holiday, and after-hours work are sometimes required, as well as after-hours response and emergencies.

## Minimum Qualifications

---

- High school diploma or general GED equivalent.
- Must maintain a valid Georgia Driver's License and an acceptable Motor Vehicle Record throughout employment.
- Minimum one year diagnostic/auto repair experience in servicing gasoline or diesel-powered

# JOB ANNOUNCEMENT



Where Georgia comes together.

automotive, heavy construction, and other power-driven equipment and/or any combination of education, training, and/or work experience to meet the minimum requirements.

- Strong mechanical aptitude and troubleshooting skills.
- Exhaust and welding experience a plus!

**Application must be completed in full to be considered.**

**<https://perry-ga.gov/human-resources>**

***This position requires pre-employment, post-accident, and random drug screening.***

**THE CITY OF PERRY IS AN EQUAL OPPORTUNITY EMPLOYER  
AND A CERTIFIED DRUG FREE WORKPLACE**