

## CITY OF PERRY, GEORGIA

### JOB ANNOUNCEMENT

**POSITION OPENING:** 22-03      **Post Dates:** 7/02/2021 – Until Filled

**Classification Title:** Police Officer

**Salary Range:** \$36,800-\$40,500 (Police Officer Trainee)  
\$40,900-\$62,400 (Police Officer I)

**Location:** Perry Police Department

**Term of Appointment:** Regular/Full-time

**Probationary Period:** 12 months

#### **JOB SUMMARY:**

Police Officer Trainee:

This is an entry-level law enforcement position, tasked to assist in law enforcement activities as directed.

Police Officer I:

Patrols assigned areas on foot, bicycle, or vehicle to control traffic, prevent crime or disturbances of peace, arrest violators, and assist citizens as requested.

#### **ESSENTIAL TASKS:**

Police Officer Trainee

- Attend and complete training classes as required by POST for basic Police Officer Mandate Certification.
- Prepare for and successfully complete POST certification examination.
- Successfully complete and pass all test requirements, to include firearms, physical training, written exam, etc.
- Assist Police Officers and staff in tasks and duties as required.

Police Officer I

- Patrol zone to detect and deter criminal activity and other duties as assigned.
- Respond as relayed by communications to areas needing law enforcement assistance.
- Apprehend, arrest, and process offenders to include warrant application.
- Provide traffic assistance with direction and control when needed.
- Testify in judicial proceedings as needed.
- Complete all required reports and forms, including accident and incident reports, with assistance as needed.
- Attend and complete mandatory training to maintain certification.
- Inspect, maintain, and operate assigned vehicle, uniform, and equipment.

#### **KNOWLEDGE, SKILLS, & ABILITIES REQUIRED FOR THE POSITION:**

Police Officer Trainee

- Education and experience levels required for POST basic mandate certification program.
- Ability to pass all department physical and psychological tests.

## Police Officer I

- Knowledge, skills, and abilities of the Police Officer Trainee job description.
- Knowledge of relevant federal and state laws, criminal and traffic codes, search and seizure laws, City ordinances, and department policies/procedures.
- Knowledge of traffic investigation techniques and procedures.
- Knowledge of City geography and street patterns.
- Skill in interrogation and interviewing techniques.
- Skill in restraining persons without causing physical harm.
- Skill in public and interpersonal relations.
- Skill in oral and written communication.
- Skill in use of digital communication/reporting systems.

## **SUPERVISION RECEIVED AND/OR EXERCISED:**

Reports to assigned shift leader or FTO as directed.

## **PHYSICAL DEMANDS:**

Class D criteria job demand.

## **WORK ENVIRONMENT:**

Mix of indoor and outdoor exposure. May be exposed to inclement weather, infectious diseases, and life-threatening situations. Work requires the use of protective clothing and devices.

## **MINIMUM QUALIFICATIONS:**

### Police Officer Trainee

- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.
- Ability to meet current requirements set forth in the Georgia Mandate Law Enforcement Training Act - Police Officer's Standard Training Act.
- Ability to effectively communicate in vocal and written format in business English language.
- Designated emergency response position.
- Successful completion of high school education or its equivalent as recognized by the Georgia Dept. of Education (minimum GED score of 45 per section – total 225).
- Preferred: Completion of some college coursework.

### Police Officer I

- Possess all qualifications required of a Police Officer Trainee.
- Possess POST basic mandate certification.
- Ability to effectively interact with diversified population and education groups.
- Designated emergency response position.
- Preferred: Completion of some college coursework.

This position requires pre-employment, post accident, and random drug screening.

**THE CITY OF PERRY IS AN EQUAL OPPORTUNITY EMPLOYER  
AND A CERTIFIED DRUG FREE WORKPLACE**