

JOB ANNOUNCEMENT



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POSITION OPENING: 24-02 **Post Dates:** 07/07/2023 – Until filled
REVISED: 7/11/2023

Classification Title: Police Officer

Starting Base Rate: Police Officer Trainee: \$20.82
Police Officer I: \$21.63
Pay is commensurate with experience

Location: Perry Police Department

Term of Appointment: Regular full-time

Probationary Period: 12 months

Job Summary

Patrols assigned areas on foot, bicycle, or vehicle to control traffic, prevent crime or disturbances of peace, arrest violators, and assist citizens as requested.

Essential Tasks

- Patrol zone to detect and deter criminal activity and other duties as assigned.
- Respond to calls for service received by communications.
- Apprehend, arrest, and process offenders to include warrant application.
- Provide traffic assistance with direction and control when needed.
- Testify in judicial proceedings
- Complete all required reports and forms, including accident and incident reports, with assistance as needed.
- Attend and complete mandatory training to maintain certification.
- Inspect, maintain, and operate assigned vehicle, uniform, and equipment.

Knowledge, Skills, & Abilities Required for the Position

- Knowledge of relevant federal and state laws, criminal and traffic codes, search and seizure laws, City ordinances, and department policies/procedures.
- Understanding of traffic investigation techniques and procedures.
- Proficient in City geography and street patterns.
- Skilled in interrogation and interviewing techniques.
- Ability to properly restrain persons without causing physical harm.
- Skilled in public and interpersonal relations; and oral and written communication.
- Proficient in the use of digital communication/reporting systems.

Supervision Received and/or Exercised

Reports to assigned shift leader.

Physical Demands

- Lifting: Perform floor waist, horizontal and overhead lifts when lifting standard equipment on a belt, evidence or file storage boxes, and a variety of other items during the course of normal duties. Weight and size will vary. Standard equipment worn: utility belt with duty weapon, Taser, handcuffs, baton, pepper spray, 2nd magazine, radio, and microphone weighing up to 10lbs. The bulletproof

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vest weighs up to 6 lbs. and helmet weighs up to 2 lbs.

- Single Hand Carry: Carry equipment belt, bulletproof vest, protective helmet, flashlight, evidence and reports/manuals. The heaviest of these items is the equipment belt that weighs up to 10lbs.
- Grip/Handling: Requires firm grip to qualify with current duty weapon(s), make arrests, use pressure point techniques, driving, and use of pepper spray or baton. Fine hand dexterity to write notes/reports, type using a computer, manipulate keys, and use a radio, microphone, or other communication devices in the department.
- Elevated Work/Reaching: Reaching for radio, switches in patrol car, making arrests and directing traffic. Also occurs when looking for forms, files or manuals. Weapon firing qualifications require firing the weapon at shoulder height.
- Static Forward/Bending: May occur with finger printing, traffic patrol stops, reaching forward for switches or communication devices in patrol car.
- Trunk Rotation: May rotate during traffic patrol stops or directing traffic and during surveillance.
- Kneel, Crouch/Squat: May occur during surveillance, an arrest, locating files/reports/manuals or performing CPR when needed.
- Sitting Tolerance: Up to 6 hours in an 8-hour workday during patrol, writing and typing reports.
- Standing Tolerance Usually up to 2 hours in an 8-hour workday but may vary. May be greater when performing periodic check point or directing traffic.
- Walking/Running: Up to 1 ½ hours per 8-hour work day, but varies according to assignment or amount of calls received on a shift. May be wearing up to 18 pounds of equipment (utility belt with standard equipment, bulletproof vest and helmet).
- Climbing Stairs: Stairs may be encountered in the community at any number or height with or without handrails. May be wearing up to 18 pounds of equipment (utility belt with standard equipment, bulletproof vest and helmet). May use climbing skills to negotiate barriers; for example: fences, during surveillance or arrests of various heights and materials.
- Balance: Balance is necessary when walking on uneven terrain indoors or outdoors wearing up to 18 pounds of equipment (utility belt with standard items, bulletproof vest and helmet).

Work Environment

Mix of indoor and outdoor exposure. May be exposed to inclement weather, infectious diseases, and life-threatening situations. Work requires the use of protective clothing and devices.

Minimum Qualifications

For Police Officer Trainee

- Must be 21 years old to apply
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.
- Ability to meet current requirements set forth in the Georgia Mandate Law Enforcement Training Act - Police Officer's Standard Training Act.
- Ability to effectively communicate in vocal and written format in business English language.
- Successful completion of high school education or its equivalent as recognized by the Georgia Dept. of Education (minimum GED score of 45 per section – total 225).
- Preferred: Completion of some college coursework.

For Police Officer I

- Possess all qualifications required of a Police Officer Trainee.
- Possess POST basic mandate certification.
- Ability to effectively interact with diversified population and education groups.

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AND A CERTIFIED DRUG FREE WORKPLACE**